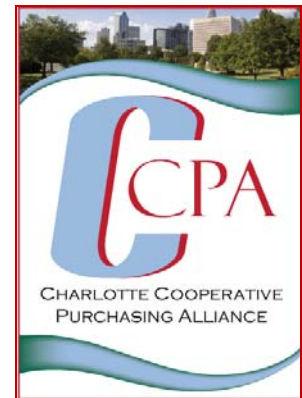




ITB RESPONSE AND PROPOSAL

For



**City of Charlotte & Mecklenburg County,
North Carolina**

**FUEL SUPPLY PRODUCTS, FUEL CARDS, AND RELATED SERVICES
ITB # 269-2011-011**

**Bid Due Date: Friday, June 10, 2011
Deadline: 2:00 PM EST**

Response By:

**FleetCor Technologies Operating Company, LLC
d.b.a.: FleetCor, The Global Fleet Card Company; and FUELMAN
*Provider of the Fuelman Fleet Card***

Submitted to:

**City of Charlotte
Business Support Services
Procurement Services Division
Attn: Amelia Beonde
9th Floor, CMGC 600 East Fourth Street
Charlotte, North Carolina 28202**

June 8, 2011

City of Charlotte
Business Support Services
Procurement Services Division
Attn: Amelia Beonde
9th Floor, CMGC 600 East Fourth Street
Charlotte, North Carolina 28202

RE: ITB #269-2011-011 (Fuel Supply Products, Fuel Cards, and Related Services)

Dear Ms. Beonde:

Thank you for the opportunity to bid on the above referenced ITB for Fuel Supply Products, Fuel Cards and Related Services. I write this letter as FleetCor's executive officer with authority to contract with the City of Charlotte or Mecklenburg County. I can forward you copy of FleetCor's certificate of corporate resolution formally granting me authority to sign bids and contracts upon request. Below is the required name, address and contact information for the company and myself:

FleetCor Technologies Operating Company, LLC d.b.a. Fuelman
Todd House, President – U.S. Direct Business
655 Engineering Drive, Suite 300
Norcross, GA 30092
Toll Free Corporate Phone: 800-877-9019, my extension: 19195
Direct Line: (678) 969-7608
Fax: (770) 449-3471
Email: todd.house@fleetcor.com

FleetCor has carefully studied the ITB and addenda to the bid and we hereby attest: The information contained in this Bid (response) or any part thereof, including its Exhibits, Schedules, and other documents and instruments delivered or to be delivered to the City and County, is true, accurate, and complete. This Bid includes all information necessary to ensure that the statements therein do not in whole or in part mislead the City and County as to any material facts. Furthermore, we have prepared a response which best defines our offer; we feel that it generally complies with the specifically defined format of the Bid, and our response addresses all components in the bid.

As current service provider of fuel supply products, fuel card and related services under current and prior similar contracts, FleetCor has a thorough understanding of the project. FleetCor will provide the City and County with our Fuelman Fleet Card system and the Fuelman accounts, vehicles/cards, and Driver IDs/Pins have already been implemented with both the City and

County under prior contract. Unless the City or County wish to change the account structure or hierarchy, these accounts, cards and pins can remain as is.

The Fleet Card System is primarily utilized by the City and County at retail sites where we have a vast network of Fuelman card accepting sites in Mecklenburg County, the Charlotte Metro Area, North and South Carolina as well as a nationwide network throughout the U.S.

Additionally, FleetCor shall provide fuel supply to the City and County owned, onsite refueling locations. Under current contract we provide consigned inventory services at 3 City and 2 County owned facilities which includes island card reader equipment installed and owned by FleetCor. Card Readers are used for onsite access card transactions allowing City and County cardholders to purchase consigned fuel inventory supplied through City and County fuel storage and dispensing systems. We utilize a third party fuel supplier subcontractor (Mansfield Oil) to provide the consigned inventory and fuel inventory management services. Mansfield is an expert at the fuel supply function and they have vast fuel supply, delivery logistics, and petroleum equipment (card reader) repair resources.

FleetCor understands that in this new bid the City desires to have numerous additional City or County owned tanks and even generators supplied through this fuel supply contract. FleetCor and Mansfield stand ready to take on this additional responsibility, however we understand a lot of this work and new business will ultimately be bulk fuel supply, not fuel card transactions. FleetCor will utilize Mansfield for this bulk fuel supply and/or tankwagon fuel delivery service as is further defined in our bid response and FleetCor's systems will be used for billing bulk fuel. We will work with City and County officials to make sure the billing of bulk or generator deliveries is charged against the correct cost centers.

We also understand that some of the additional sites being included in this new contract may be candidates for consigned fuel supply and card reader installation. FleetCor will work with Mansfield to conduct audits of the locations to determine feasibility and recommended upgrades to the equipment for conversion to consigned services. For sites determined feasible for consignment and which the City makes the necessary upgrades, FleetCor will make the necessary expenditures to provide card reader equipment and installation/startup.

With our Fuelman network of card acceptance locations and our proprietary Fuelman billing system, FleetCor has the unique ability to sell government customers using a wholesale cost-based pricing approach, where the City and County purchase gasoline and diesel fuel (even at retail sites) based on a wholesale price index known as the Oil Price Information Service (OPIS). On the Bid Pricing Sheet (Form 4) submitted we have proposed competitive markups over the OPIS Average prices, which are prices posted to OPIS by refiners selling fuel at the wholesale level from primary storage at terminals (racks) where tanker trucks fill up. This pricing approach provides for easy price reconciliation by the City and County and included with our service FleetCor provides an OPIS Rack Price Subscription for the Charlotte, NC Rack.

In this bid we are happy to announce a new discount program and we have negotiated with our large merchant partner The Pantry, Inc., who operates approximately 30 Kangaroo or Kangaroo Express locations in Mecklenburg County, to provide a **\$0.020** per gallon merchant sponsored discount. FleetCor will administer the discounts, reducing the City and County's bill amounts (at the Invoice Level) for the gallons sold to the City and County through The Pantry operated locations. The Pantry has also volunteered to get 3 of their locations Generator Ready and to give the City and County Priority Access in the event of emergency.

For the retail and consigned fuel purchases, our bid markups submitted cover the following:

- Any rack cost differential (difference between OPIS Average Cost billed the City and County and actual price paid to merchants or supplier)
- Transportation (freight) costs paid to merchants and fuel supplier for getting fuel delivered from the rack to the refueling location (retail or consigned).
- Commissions to retail merchants and fuel suppliers (to cover the inventory/re-sale function)
- Capital expenditures and equipment maintenance Costs for new and existing Card Readers installed at City and County locations.
- Costs of administering Tax Exempt Billing Programs (Federal and NC Tax Exemptions)
- FleetCor working capital costs? (funding costs?)
- FleetCor's Profit and Overhead.

The capital expenditure cost for the card readers installed at the City and County locations are significant and this upfront cost is absorbed by FleetCor. We will be replacing the existing card readers during the next contract, anticipated to be in excess of \$40,000. For each additional City or County location converted to consignment we anticipate an additional expenditure of approximately \$8,000 each (cost absorbed by FleetCor) and we agree to provide card readers for up to 10 new locations (\$80,000 additional, \$120,000 combined) at no charge to the City.

Likewise the capital cost involved with fuel ownership is significant. Our fuel supplier absorbs this upfront capital cost for the consigned onsite locations. As the cost of fuel has escalated to nearly \$4.00 per gallon with all taxes, just the dollars involved with fuel ownership in the City and County tanks (owned by fuel supplier) saves the City and County potentially hundreds of thousand of dollars in working capital.

Finally, rising fuel prices have significantly increased FleetCor's costs to provide the program. Freight costs associated with delivering fuel, which are one of the single largest costs of the program, have gone up in direct relation with fuel prices. Similarly, working capital requirements have gone up to support the additional receivable costs.

FleetCor absorbs virtually all costs of maintaining the fleet card system, the fuel cards and paper card sleeve protectors are provided free of charge to the City.

As part of our overhead costs FleetCor provides the IT infrastructure, servers, authorization system, and web based portal for the fleet card system which we call FleetNet. FleetNet is the industry leading commercial fleet card processing platform and the only completely real-time fleet card processing platform built entirely on a relational database. Transactions are not only authorized real-time, the corresponding completion is also sent to the system as soon as the transaction is completed. The ability to post transactions within minutes, rather than waiting for batches that can delay posting for days, allows FleetCor to provide greater control for the fleet manager, more timely Real Time Email Exceptions Alerts, and reduced risk of fraud.

FleetCor will provide the necessary programming and query/report writing support needed by the City and County for advanced reporting from our system and data desired under the contract.

And lastly, FleetCor provides a team of personnel who have become experts at serving the City of Charlotte and Mecklenburg County. Our contract manager (Mark Roberts) who works from FleetCor's local Charlotte office; our account manager (Janet Ward), our business manager over consigned fuel supply (Alice Hafkey), and our Client Services/Support staff here in Norcross led by Ken Kliment and Sue Case, will provide the City and County the support needed under the proposed contract. Additionally, our fuel supplier (Mansfield Oil) has an advanced team of people that are completely competent to take on the demands under this contract. The City is very familiar with Mansfield and can trust them to continue meeting the City's bulk and consigned fuel supply needs as our subcontractor.

Again, we thank you for this opportunity and hope to continue serving the City and County's fleet fueling needs!

Sincerely,

A handwritten signature in black ink, appearing to read "Todd", with a long horizontal flourish extending to the right.

Todd House
President, U.S. Direct Business

TABLE OF CONTENTS

FleetCor Technologies Response to City of Charlotte - Mecklenburg County ITB for Fuel Supply Products, Fuel Cards, and Related Services (ITB # 269-2011-011)

| | |
|--|-----------|
| a. COVER LETTER | 2 |
| TABLE OF CONTENTS | 6 |
| b. PROPOSED SOLUTION AS REQUESTED IN SECTION 3 | 10 |
| 3.1.2. EXECUTIVE SUMMARY | 11 |
| GENERAL MANAGEMENT PHILOSOPHY. | 11 |
| General Outline of Bid Service Offer (Superior/Unique Aspects of FleetCor's Bid). | 12 |
| 1. <i>Statement of Work (Overview)</i> | 12 |
| 2. <i>Cost Center Accountability (Hierarchy)</i> | 12 |
| 3. <i>OPIS Based Pricing and OPIS Subscription</i> | 12 |
| 4. <i>Fleet Card System with Purchase Controls Capability (Security)</i> | 13 |
| 5. <i>Driver IDs / Employee Restrictions</i> | 13 |
| 6. <i>On-Line Account Management System (FleetNet®)</i> | 13 |
| 7. <i>Traditional Ordering, Customer Service, and 24 Hour Help Desk</i> | 14 |
| 8. <i>Card Order Delivery Options & Expected Timeframes</i> | 14 |
| 9. <i>Off-site Commercial Fueling (Fuel Sites)</i> | 14 |
| 10. <i>Tax Exempt Billing</i> | 14 |
| 11. <i>Reporting & Invoicing</i> | 15 |
| 12. <i>Exceptions Monitoring Tools</i> | 16 |
| 13. <i>Consigned Fuel Services, Site Audits and Card Reader Equipment</i> | 16 |
| 14. <i>Bulk Fuel Supply, Small Generator or Tankwagon Delivery</i> | 16 |
| PROPOSED PROJECT TEAM AND RESPONSIBILITIES. | 17 |
| SUMMARY OF PROPOSED SERVICES. | 20 |
| 3.1.3. PROPOSED SOLUTION | 21 |
| 3.1.3.1. PROCESS. | 21 |
| 3.1.3.2. PROJECT PLAN. | 22 |
| <i>Project Plan for Bulk Fuel/Generator Billing</i> | 23 |
| <i>Project Plan for Audits of Onsite Fueling Locations</i> | 24 |
| 3.1.3.3. CLIENT RELATIONSHIP MANAGEMENT. | 26 |
| 3.1.3.4. RISK MANAGEMENT..... | 26 |
| 3.1.3.5. EMERGENCY FUEL PLAN. | 28 |
| <i>Minimum Emergency Plan Options / Availability at Retail Stations</i> | 29 |
| <i>An Advanced Emergency Plan Option (Offered by Macro Companies)</i> | 30 |
| 3.1.3.6. PRICING. | 32 |
| 3.1.4. REQUIRED NARRATIVE RESPONSE | 32 |
| 3.1.4 - A. NARRATIVE - FLEET CARD MANAGED SERVICES REPORTING PROGRAM. | 32 |
| <i>Reporting Services Platform</i> | 33 |
| <i>Reporting Capabilities</i> | 34 |
| Standard Reports (Automatically Provided at Each Billing Frequency) | 34 |
| Custom Reporting Capabilities (Available Optional Reports)..... | 35 |
| Ad-hoc Reporting & Queries of Information | 36 |
| <i>How Current is the Information in Reporting Portal</i> | 37 |
| <i>Instant Reporting for Notifications of Exceptions</i> | 37 |

| | |
|---|-----------|
| <i>Interfaces.</i> | 37 |
| 3.1.4 - B. NARRATIVE – HOW DOES FLEET CARD MANAGEMENT SYSTEM MANAGE EXCEPTIONS? | 37 |
| 3.1.4 - C. NARRATIVE – RETAIL FUELING LOCATIONS IN THE COUNTY, NC, & NATIONALLY | 38 |
| 3.1.4 - D. NARRATIVE - INFORMATION ABOUT SIGNAGE. | 39 |
| 3.1.4 - E. NARRATIVE – HANDLING OF TRANSACTIONS W/OUT PAY@PUMP (OR P@P IS OUT OF ORDER). | 41 |
| 3.1.4 - F. NARRATIVE – RETAIL FUELING LOCATION TRAINING PROGRAM. | 43 |
| 3.1.4 - G. NARRATIVE – FLEET CARD MANAGEMENT SYSTEM TRAINING PROGRAM. | 43 |
| 3.1.4 - H. NARRATIVE – ABILITY TO PURCHASE CNG AT RETAIL FUELING LOCATIONS IN COUNTY. | 45 |
| 3.1.4 - I. NARRATIVE – ABILITY TO PURCHASE ANY ADDITIONAL TYPES OF FUEL (RETAIL OR CONSIGNED). | 45 |
| 3.1.4 - J. NARRATIVE – HOW WOULD YOU SUPPORT FUELING IN CASES OF SHORTAGES OR EMERGENCY SITUATIONS. | 46 |
| 3.1.4 - K. NARRATIVE – LIST OF EQUIPMENT & PRICING FOR ONSITE FUELING LOCATIONS, AVAILABLE MAINTENANCE AND SUPPORT SERVICES FOR ONSITE EQUIPMENT. | 46 |
| <i>FuelMaster® Literature (Brochure).</i> | 48 |
| <i>Pictures of Actual FuelMaster Unit Installed.</i> | 50 |
| 3.1.4 - L. NARRATIVE – INFORMATION ON ANY AVAILABLE DISCOUNTS FOR VOLUME PURCHASES OF FUEL (WHAT VOLUMES WOULD CONSTITUTE A DISCOUNT TO THE STANDARD PRICE?). | 51 |
| 3.1.4 - M. NARRATIVE – INFO ABOUT SECURITY MEASURES IN PLACE AT RETAIL FUELING LOCATIONS. | 53 |
| 3.1.4 - N. NARRATIVE – LIMITING ERRORS IN MILEAGE ENTRIES AT THE PUMP. | 53 |
| c. – h. REQUIRED FORMS | 54 |
| 3.1.5. REQUIRED FORMS (NARRATIVE EXPLANATION). | 55 |
| c. Form Two - BID SUBMISSION FORM. | 56 |
| d. Form Three - ADDENDA RECEIPT CONFIRMATION. | 57 |
| e. Form Four - PRICING SHEET. | 58 |
| f. Form Five - REFERENCES. | 61 |
| g. Form Six - SERVICE PROVIDERS BACKGROUND RESPONSE. | 63 |
| h. Form Seven - M/W/SBE COMPLIANCE. | 72 |
| i. REQUIREMENTS MATRIX | 74 |
| i. Exhibit B. COMPLETED REQUIREMENTS MATRIX. | 75 |
| REQUIREMENTS MATRIX SUPPLEMENTAL INFORMATION | 93 |
| S – 4.2.2.1. Diesel Exhaust Fluid. | 93 |
| S - 4.3. Current and Future Tax Credits. | 93 |
| S - 4.4.1. Fuel Contamination. | 94 |
| S - 4.5.1. Additional Retail Fueling Location Requirements. | 94 |
| S - 4.10.1. Card Issuance. | 95 |
| S - 4.10.2. Card Restrictions. | 98 |
| S - 4.11. Fleet Card Management System. | 99 |
| S – 4.11.2. Modifications to Card/User Permissions. | 101 |
| S - 4.11.4. City Reporting Requirements. | 102 |
| S – 4.11.5. EMD Reporting Requirements. | 104 |
| S - 4.11.6. Exceptions. | 105 |
| S - 4.12.2. City and County Interfaces. | 107 |

| | | |
|-------------|--|-----|
| S - 4.12.4. | <i>Easy Method to Title Accounts, Clear Titles, Consistent Labeling.</i> | 107 |
| S - 4.13.1. | <i>Billing Each Individual City Agency on Separate Billing.</i> | 108 |
| S - 4.13.2. | <i>City Invoicing and Billing: No More than Twice Per Month (Summary Invoice Details).</i> | 109 |
| S - 4.13.3. | <i>Invoice Free from Applicable State and Federal Taxes.</i> | 110 |
| S - 4.13.7. | <i>Possible Changes to the City's Chart of Accounts.</i> | 111 |
| S - 4.14.1. | <i>Billing The County Organization on Separate Billing Statements.</i> | 111 |
| S - 4.14.2. | <i>County Invoicing and Billing: No More than Twice Per Month (Summary Invoice Details).</i> | 111 |
| S - 4.15.1. | <i>General Reporting (Progress Reports during Development & Implementation).</i> | 113 |
| S - 4.15.2. | <i>Environmental Reporting Requirements for the City (Quarterly Reporting).</i> | 114 |
| S - 4.16. | <i>Training Plan.</i> | 114 |
| S - 4.17. | <i>Instruction and Training.</i> | 115 |
| S - 4.18.1. | <i>Maps and Site Directories.</i> | 116 |
| S - 4.18.2. | <i>Signage.</i> | 118 |
| S - 4.18.3. | <i>Points of Contact.</i> | 118 |
| | <i>Assigned Contract Account Manager (Janet Ward).</i> | 119 |
| | <i>Assigned Director of Account Management, Gov't Bids & Contracts (Mark Roberts).</i> | 119 |
| | <i>FleetCor's Business Manager over Consigned Fuel Supply (Alice Hafkey).</i> | 120 |
| | <i>Customer Service (Call Center) Support.</i> | 120 |
| | <i>24 Hour Help Desk Support.</i> | 120 |
| S - 4.20.1. | <i>Fuel Supply to Onsite Fueling Locations shown in Appendix A.</i> | 121 |
| | <i>Mansfield Oil Company (FleetCor's Fuel Supplier Subcontractor).</i> | 121 |
| S - 4.20.3. | <i>Tanks With or Without Existing Card Readers.</i> | 122 |
| | <i>Tanks with Existing Card Readers</i> | 123 |
| | <i>Tanks without Existing Card Readers (which convert to consigned program).</i> | 123 |
| | <i>Tanks without Existing Card Readers (which remain bulk fueling locations).</i> | 123 |
| S - 4.21.1. | <i>Shipping Instructions.</i> | 124 |
| S - 4.21.2. | <i>Fuel Deliveries.</i> | 124 |
| S - 4.21.3. | <i>Service Provider Delivery Staff.</i> | 125 |
| S - 4.21.4. | <i>Security Access to On-Site Fueling.</i> | 126 |
| S - 4.21.5. | <i>Spill Prevention and Response.</i> | 127 |
| S - 4.22. | <i>Equipment.</i> | 127 |
| S - 4.22.1. | <i>Audits.</i> | 128 |
| S - 4.22.2. | <i>Required Equipment.</i> | 129 |
| | <i>Sample Placard for Reporting Equipment/Service Issues or Inventory/Delivery Questions</i> | 132 |
| S - 4.23 | <i>Pricing.</i> | 133 |

j. SERVICE PROVIDER'S OPTIONAL RESPONSE (Includes Completed Exhibit C).....135

| | | |
|----|--|-----|
| j. | Exhibit C. OPTIONAL GOODS & SERVICES RESPONSE (COMPLETED EXHIBIT C). | 136 |
|----|--|-----|

k. SBO FORM 3 – SUBCONTRACTOR UTILIZATION (As Set Forth in Section 6).....138

| | | |
|----|---|-----|
| k. | Section 6 SBO FORM 3. SUBCONTRACTOR UTILIZATION (NARRATIVE RESPONSE)..... | 139 |
| | Section 6 SBO FORM 3 - SUBCONTRACTOR UTILIZATION (Completed & Signed Form)..... | 140 |

I. EXCEPTIONS TO THE ITB.....142

| | | |
|----|--|-----|
| I. | Exceptions. FLEETCOR'S EXCEPTIONS TO THE ITB..... | 143 |
| | <i>Exception - 4.4.1. Fuel Contamination.....</i> | 143 |
| | <i>Exception - 4.5.1. Merchant POS Authorization Limitations.....</i> | 143 |
| | <i>Exception - 4.7.1. Delivery.....</i> | 144 |
| | <i>Exception - 4.10.2.4. Bad Odometer Denials.....</i> | 144 |
| | <i>Exception - 4.12.5. Liability for Extra Cost Incurred Due to Disruptions in Transfer of Fuel Information.....</i> | 145 |

| | | |
|---------------------|---|-----|
| Exception - 4.21. | On-site Fueling Instructions..... | 145 |
| Exception - 4.21.1 | Shipping Instructions..... | 146 |
| Exception - 4.21.2. | Fuel Deliveries..... | 146 |
| Exception - 4.21.3. | Service Provider Delivery Staff..... | 147 |
| Exception - 4.21.5. | Spill Prevention and Response..... | 147 |
| Exception - 4.23. | Pricing..... | 148 |
| Exception - 4.29. | Background Checks (City Contract Requirement)..... | 149 |
| Exception - 4.3. | Current and Future Tax Credits..... | 150 |
| Exception - Other. | Responsibility / Billing of Inventory Shortages..... | 151 |
| Exception - Other. | Statement of Tank Ownership and Responsibilities..... | 152 |
| Exception - Other. | FleetCor's General Terms & Conditions for Use of Fleet Cards..... | 153 |
| 99.1 | Security, Loss, Theft, or Unauthorized Use of Card..... | 153 |
| 99.2 | Account Administration and Card Issuance..... | 154 |
| 99.3 | Force Majeure..... | 154 |

APPENDIX ITEMS

| | |
|--|-----|
| Appendix 1: Sample Reports including: | A-1 |
| Reports with Each Billing Frequency: | |
| • Sample Invoice/Statement | |
| • Sample Invoice Detail Report (Custom) | |
| • Sample Fleet Management Report (FN02) | |
| Optional Reports: | |
| • Sample Monthly Vehicle Management Report (FN04) | |
| • Sample Monthly Employee Management Report (FN03) | |
| • Sample Customer Fleet Analysis Report (FN14) | |
| • Sample Monthly Tax Management Report (FN07) | |
| • Sample Exceptions Transaction Download Report (from FleetNet) | |
| • Sample Denial Transaction Download Report (from FleetNet) | |
| Appendix 2: Diesel Exhaust Fluid (Brochure) – Mansfield DEF Simplified | A-2 |
| Appendix 3: Fuelman Location Listings including: Mecklenburg County, State of North Carolina | A-3 |
| Appendix 4: Macro Companies Emergency Fuel Management Division (Brochure) | A-4 |
| Appendix 5: ITB # 269-2011-011 Fuel Supply Products, Fuel Cards, and Related Services (Copy of Bid Document and All Addendums for Reference)..... | A-5 |

b. PROPOSED SOLUTION AS REQUESTED IN SECTION 3

**Pages in this section contain FleetCor's
Proposed Solutions as Requested in the
ITB and subsequent Addendums Received
We have included the Executive Summary
in this Section.**

3.1.2. EXECUTIVE SUMMARY

ITB SPECIFICATION

3.1.2. Executive Summary.

The Service Provider shall submit an executive summary, which outlines its Bid, including the proposed general management philosophy. The executive summary shall, at a minimum, include an identification of the proposed project team, responsibilities of the project team, and a summary of the proposed Services. This section should highlight aspects of this Bid, which make it superior or unique in addressing the needs of the City and County.

GENERAL MANAGEMENT PHILOSOPHY.

Our company's Position in the Industry, Competitive Strengths and General Management Philosophies include:

- We are FleetCor, we are Leading the World in Fleet Card Processing
- We are Trusted by Prominent Businesses the World Over
 - We are trusted to serve over 530,000 business accounts of all sizes.
 - We have won the confidence of major oil companies – BP, Chevron and CITGO.
 - We have more than 2.5 million commercial cards in use by cardholders.
- We are dedicated to Global leadership in the Fleet Card space.
- Our expertise is in large Proprietary closed-loop networks where we have negotiated acceptance directly with individual merchants operating local sites. This allows us to offer better economic terms and/or ability to have higher earnings potential.
- We will always provide our customers Advanced, Reliable Technology Systems.
- We provide Superior Products and Services, tailored to the specific needs of our fleet customers.
- The goal of our Account Management Group and Customer Service Staff is to *Retain Every Customer*
- The goal of our Merchant Services Staff is to *Retain Every Customer*
- Strong Execution capabilities (Growth). We are dedicated to growing our business and creating generated revenue growth.

General Outline of Bid Service Offer (Superior/Unique Aspects of FleetCor’s Bid).

FleetCor has followed the specific Bid response format outlined in Section 3 (Bid Format). Key high level outline points about FleetCor/Fuelman and our bid service offer are shown in the General Outline table that follows. The Fuelman Fleet Card program to be provided by FleetCor is a comprehensive **Fuelmanagement** Solution. To help explain and summarize the services available or to be provided, we have included a general outline of services proposed. Services to the City shall include yet not be limited to the following general outline:



General Outline of Services Proposed for the City of Charlotte / Mecklenburg County



| | |
|---|---|
| <p>1. Statement of Work (Overview)</p> | <p>FleetCor will provide the City and County with fuel and/or optional vehicle maintenance purchasing and required fleet reporting and invoicing services for the contract period.</p> <ul style="list-style-type: none"> ➤ Client will acquire fuel and/or optional vehicle maintenance and receive reporting of usage from FleetCor through the use of the Fuelman Fleet Card (magnetic stripe fleet credit cards) at card acceptance locations made available by FleetCor. ➤ Additionally, Clients will purchase fuel at the City and County’s on-site refueling facilities where we will provide Consigned Fuel Inventory services and receive fuel usage reporting that is integrated with the off-site purchases. ➤ Diesel Exhaust Fluid (DEF) will be available for purchase at select retail locations and we will provide a method for purchasing DEF in bulk or pre-packaged tote sizes or barrels through our fuel supplier (Mansfield Oil) who is a distributor of Air1® DEF by Yara, one of the leading manufacturers in North America. ➤ Consigned Fuel Inventory Services will include Card Readers automating and controlling fuel pumps at the City and County onsite locations. ➤ FleetCor shall provide Fuelman Fleet Cards for all City/County vehicles or equipment as well as Driver ID numbers (Pins) for each driver. There will be no card fees. ➤ Clients will utilize Fuelman purchase controls, Fuelman reporting and utilize the FleetNet Online system provided by FleetCor to manage its fleet of vehicles & drivers. ➤ Real Time Transaction Data is available via the customer’s online FleetNet logon as well as immediate Card and Driver ID locking capability. ➤ The Fuelman Network provides 100% Level 3 transaction Data, which means Clients receive complete fleet information including odometer readings, product descriptions, and the Employee making purchase will be identified for all transactions. ➤ Via highly qualified and competent third party fuel supplier/subcontractor (Mansfield Oil), FleetCor will provide for fuel supply to Bulk Fueling Locations or Generator Locations. Transport or Tankwagon logistics and deliveries administered by Mansfield. |
| <p>2. Cost Center Accountability (Hierarchy)</p> | <p>FleetCor will provide separate reporting and cost center accountability for the City and County’s different operations or cost centers. For the County we currently do this under similar contract by departmentalizing and sub-departmentalizing a single account. For the City we provide separate accounts with separate reporting distributed to the different operating cost centers.</p> <ul style="list-style-type: none"> ➤ The account hierarchy under either methodology will be customized to the City’s or County’s needs. |
| <p>3. OPIS Based Pricing and OPIS Subscription</p> | <p>With our Fuelman network of card acceptance locations and our proprietary Fuelman billing system, FleetCor has the unique ability to sell government customers using a wholesale cost-based pricing approach, where the City and County have the ability purchase gasoline and diesel fuel (even at retail sites) based on a wholesale price index known as the Oil Price Information Service (OPIS). We can use the OPIS Average as required in the ITB.</p> <ul style="list-style-type: none"> ➤ This pricing approach provides for easy price reconciliation by the City and County ➤ Additionally FleetCor will provide the City with an OPIS Rack Price Subscription for the Charlotte, North Carolina Rack |

GENERAL OUTLINE OF SERVICES PROPOSED (Continued)

| | | | | | | | | | | | |
|---|---|---|--------------------------------|-----------------------|-------------------------|------------------------|----------------------------|---------------------------------------|-------------------------------------|---------------------------------------|--|
| <p>4. Fleet Card System with Purchase Controls Capability (Security)</p> | <ul style="list-style-type: none"> ➤ The Fuelman system requires both a valid unlocked vehicle card to be used in conjunction with a valid unlocked Driver ID which provides built in security in the system. If a card becomes lost or stolen it cannot be used without a valid Driver ID. ➤ The card and Driver ID system allows Fuelman to authorize transactions and to report management information on each fuel and maintenance purchase. ➤ Many purchase controls (limits) can be placed on the vehicles/cards providing unparalleled aid in the prevention and/or identification of unauthorized or improper use of the cards via exception reporting & transaction denial capability. <ul style="list-style-type: none"> • Purchase controls include “hard controls” providing denial limits for certain key control settings and “soft controls” providing back-end exceptions reporting. • Hard controls are subject to the merchant’s POS Authorization Limitations. ➤ Real Time Exceptions Alerts. <ul style="list-style-type: none"> • Our FleetNet system, which is the only completely real-time fleet card processing platform built entirely on a relational database, allows Fuelman the ability to post transactions within minutes, rather than waiting for batches that can delay posting for days. This allows FleetCor to provide greater control for the fleet manager, more timely Real Time Email Exceptions Alerts, and reduced risk of fraud. ➤ Available limits include: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1) Fuel Tank Limit (Gals per transaction)</td> <td style="width: 50%;">6) Weekly Misc. Purchases (\$)</td> </tr> <tr> <td>2) Daily Fuel Gallons</td> <td>7) Transactions Per Day</td> </tr> <tr> <td>3) Weekly Fuel Gallons</td> <td>8) Fuel Grade Restrictions</td> </tr> <tr> <td>4) Weekly Fleet Supplies Dollars (\$)</td> <td>9) Day of Week / Time of Day Limits</td> </tr> <tr> <td>5) Weekly Fleet Services Dollars (\$)</td> <td></td> </tr> </table> | 1) Fuel Tank Limit (Gals per transaction) | 6) Weekly Misc. Purchases (\$) | 2) Daily Fuel Gallons | 7) Transactions Per Day | 3) Weekly Fuel Gallons | 8) Fuel Grade Restrictions | 4) Weekly Fleet Supplies Dollars (\$) | 9) Day of Week / Time of Day Limits | 5) Weekly Fleet Services Dollars (\$) | |
| 1) Fuel Tank Limit (Gals per transaction) | 6) Weekly Misc. Purchases (\$) | | | | | | | | | | |
| 2) Daily Fuel Gallons | 7) Transactions Per Day | | | | | | | | | | |
| 3) Weekly Fuel Gallons | 8) Fuel Grade Restrictions | | | | | | | | | | |
| 4) Weekly Fleet Supplies Dollars (\$) | 9) Day of Week / Time of Day Limits | | | | | | | | | | |
| 5) Weekly Fleet Services Dollars (\$) | | | | | | | | | | | |
| <p>5. Driver IDs / Employee Restrictions</p> | <p>Driver IDs are issued to each authorized employee in the system allowing the employee name to be provided for each transaction in the reporting. Customer has a choice of the following restrictions for Employees using the system:</p> <ul style="list-style-type: none"> ▪ Employee may fuel all vehicles in the account issued. ▪ Employee may be limited to fueling vehicles in a single Department ▪ Employee may be limited to a single Vehicle ▪ Employee can be allowed to fuel all vehicles in a group of accounts (card sharing group) | | | | | | | | | | |
| <p>6. On-Line Account Management System (FleetNet®)</p> | <p>FleetCor provides its secure on-line account management system called FleetNet® for use by the Customer’s authorized Fleet Contacts to manage the Customer’s account(s) on-line 24x7x365. FleetNet provides an enterprise-level solution allowing large customers to manage their fueling business, vehicles/cards, employee/Driver IDs, transactions and reporting with great security and access level controls. Features include:</p> <ul style="list-style-type: none"> ▪ Add/Edit/Lock or Unlock vehicles or cards in real time. ▪ Add/Edit/Lock or Unlock Driver IDs instantly ▪ Order Replacements or reissue broken or worn cards. ▪ View or download transactions Real Time, download Exceptions Transactions or Exceptions Report and other fleet database information & reports, ▪ View, Print or save to local PC all Reporting and Invoices for the past 90 days. ▪ Edit/Change Purchasing controls on vehicles/cards instantly ▪ FleetNet provides Multilevel Access Control, limiting certain FleetNet functions to only those authorized. Table showing functionality by access roles can be provided. <p>NOTE: For customers with multiple (separate) accounts such as the City, upon request primary fleet contacts can be set up with FleetNet logons allowing them to view all of the City’s accounts, while individual Department Managers can be set up to only access/ manage their own Department’s account. This provides “Enterprise Level” functionality to the City’s Equipment Management Division.</p> | | | | | | | | | | |

GENERAL OUTLINE OF SERVICES PROPOSED (Continued)

| | |
|--|--|
| <p>7. Traditional Ordering, Customer Service, and 24 Hour Help Desk</p> | <p>Traditional methods of ordering cards or Driver IDs by phone, fax or Email are available through FleetCor's Client Services department. The Customer Service Center normal business hours are from 8:00 am – 7:00 pm (M-F). The toll free number, email address and fax number for client services are as follows:</p> <ul style="list-style-type: none"> ▪ Toll Free by Phone: 1-800-877-0800 ▪ By Email: customerservice@fleetcor.com ▪ By Fax: 770-453-3019 <p>On weekends or after hours FleetCor offers our 24 Hour Voice Authorization Center / Help Desk which provides assistance to merchants and customers.</p> <ul style="list-style-type: none"> ▪ 24 Hour Help Desk Phone: 800-877-9013. <p>The Help Desk can be used by the cardholder or merchant whenever Customer incurs equipment or card problems at a site and needs authorization assistance. The Help Desk can assist Customer's authorized Fleet Contact with locking lost or stolen cards after hours or during the weekend. The Help Desk can also assist Customer's Drivers with locating a nearby Fuelman acceptance site when traveling in unfamiliar areas.</p> |
| <p>8. Card Order Delivery Options & Expected Timeframes</p> | <p>New or replacement cards ordered on-line via FleetNet or entered by Customer Service before 1:00PM EST will generally be printed/embossed by FleetCor or its card production vendor and shipped the same day. The FleetNet user must select the desired shipping method when placing the card order and our standard (default) delivery option is US Mail. Generally clients receive cards ordered this method within 5 – 7 business days. Available shipping methods, expected delivery time and associated costs for shipping cards are shown below however shipping rates are subject to change:</p> <ul style="list-style-type: none"> • US Mail (5 – 7 Days).....FREE • Ground (3-5 Days).....\$8.00 • 2nd Day Air (2 Days).... \$10.00 • Next Day Air.....\$20.00 |
| <p>9. Off-site Commercial Fueling (Fuel Sites)</p> | <p>The Fuelman network of approximately 40,000 fueling locations nationwide shall be available to the City and County.</p> <ul style="list-style-type: none"> ➤ There are 199 Fuelman card acceptance locations for fuel in Mecklenburg County. ➤ Virtually every large, recognizable convenience store chain operating in the Charlotte market accepts Fuelman chain-wide, including: <ul style="list-style-type: none"> ▪ Kangaroo/The Pantry ▪ Sam's Mart ▪ Circle K ▪ Wilco/Hess ▪ Pilot <p>This chain-wide acceptance makes finding Fuelman locations extremely easy for City and County cardholders</p> <ul style="list-style-type: none"> ➤ Fuelman provides an enhanced site locator tool at its website (link below): http://www.fuelman.com/sitelocator/Home.aspx?network=fuelman <ul style="list-style-type: none"> ▪ At the site locator the web user can perform the following tasks: <ol style="list-style-type: none"> 1. View, Print or Download Site Listings by State, City, County or Metro Area. 2. View or Print a Map of Available Fuel or Maintenance Sites. 3. Route planning to create driving directions and plot nearby Fuelman locations in route to destinations. ➤ FleetCor's merchant acquisition team will work to add fueling sites to the Fuelman network as requested by Customer. (Send to fuelmansiterequest@fleetcor.com) |
| <p>10. Tax Exempt Billing</p> | <p>FleetCor shall provide tax exempt billing to the City and County to the extent allowed by the Federal and State Government. In North Carolina, the combined tax rate savings currently equals \$0.508 per gallon on gasoline and \$0.568 per gallon on diesel fuel.</p> <ul style="list-style-type: none"> ➤ The Federal Motor Fuel Excise Taxes that can be exempted are \$0.183 per gallon for gasoline and \$0.243 per gallon for diesel fuel. ➤ The State of N.C. Motor Fuel Excise Tax that can be exempted is \$0.325 per gallon. ➤ Current federal taxes that cannot be exempted include the Federal Leaking Underground Storage Tank tax (LUST) which is \$0.001 per gallon and the Federal Oil Spill Liability Tax, which is \$0.0019 per gallon. The NC Inspection Fee (\$0.0025 per gallon) cannot be exempted. |

| | |
|---|---|
| <p>11. Reporting & Invoicing</p> | <ul style="list-style-type: none"> ➤ Fuelman will issue an invoice/statement to the City and County on a Bi-weekly billing frequency for purchases in the FleetCor/Fuelman Network. Invoices will be based on the transaction data received from the FleetCor/Fuelman card accepting merchants or from Card Readers processing consigned fuel transactions at City or County onsite locations. ➤ FleetCor shall provide Fleet Management Reports at each billing cycle with amounts that tie to the invoice/statement. The reporting will meet the information requirements of the ITB. See Samples of this reporting behind APPENDIX 1. ➤ The preferred report delivery method for the invoice and Fleet Management Report will be free of charge by Email (pdf attachment). Print/Mail report delivery shall be available for larger City or County accounts who specify that in house printing is not feasible. ➤ The Fleet Management Report will include exceptions flagged for easy review. ➤ Real time Exceptions Email Alerts are available at no charge. ➤ FleetCor will provide an electronic transaction file DAILY & WEEKLY (the fueltr file). The fueltr file has already been interfaced to the City's FASTER system (FMIS). ➤ FleetCor will provide an alternative electronic transaction file (TRN85), which the City might prefer to use for interfacing to its proposed new Enterprise Resource Planning (ERP) system. ➤ Fuelman offers other valuable Optional Reports that are available via Customer's FleetNet logon. Current available optional reports include: <ul style="list-style-type: none"> ▪ Monthly or Weekly Vehicle Management Report (FN04) - w/ Embedded Excel File ▪ Monthly or Wkly Employee Management Report (FN03) - w/ Embedded Excel File ▪ Monthly Customer Fleet Analysis Report (FN14) - w/ Embedded Excel File ▪ Tax Management Report (FN07) (Weekly, Bi-weekly, or Monthly) ▪ Fuel Only or Maintenance Only Reports (FN05 & FN06) - w/ Embedded Excel File ▪ Fleet Summary Report (FN11) (at billing frequency) – w/ Embedded Excel File ▪ Exceptions Transaction Download Reporting via FleetNet Online system. ▪ Other Report Downloads available via FleetNet Online system including: Standard REALTIME Date Range Transaction Download, Employee Listing Report, Vehicle Listing Report, Card Listing Report, Denial Transactions Download. <p>Embedded Excel File Reporting – The optional reports noted above, which are created in Adobe® pdf format, now include a downloadable Excel file that is embedded in the pdf document. By clicking on a download icon on the report, the report will immediately open an Excel spreadsheet of the report's transactions or the report itself (FN14). All columns in the report are downloaded in the Excel file, including Exceptions Flags allowing the report user to easily sort and distribute Exceptions transactions to the company's appropriate managers or personnel.</p> <ul style="list-style-type: none"> ▪ See a sample Vehicle Management Report (FN04) with illustration of the Embedded Excel Transaction File behind APPENDIX 1 ➤ Custom Query and/or Report Writing Support (Access to Data). For any reporting the City requires that's not already a pre-programmed report available at FleetNet, or that is for periods of time not downloadable from FleetNet, FleetCor will provide customized transaction query and pivot table style reporting. This reporting is supported by the account manager and contract/business managers assigned to the City and County's business. <ul style="list-style-type: none"> ▪ Furthermore, FleetCor will provide additional query and report writing programming support to the City and County from our IT or Data Mart experts. ▪ We are planning a project that will allow more and better ad hoc reporting available directly to the City and County from some kind of online resource. We are committed to this project. |
|---|---|

GENERAL OUTLINE OF SERVICES PROPOSED (Continued)

| | |
|--|--|
| <p>12. Exceptions Monitoring Tools</p> | <p>The Fuelman program allows Customers to easily monitor and review Exceptions that occur by Drivers and Vehicles. The Exceptions tracking and reporting occurs using the following methodologies:</p> <ol style="list-style-type: none"> 1. Exceptions Flags Noted on Customer's Fleet Management Report (at each billing) 2. Exceptions Email Alerts (Real Time as they occur). 3. Exceptions Download Reporting from FleetNet on-line system (pdf or Excel report). 4. Exceptions Flags noted on Other Optional Reports with Embedded Excel Files in Optional Reports for easy exceptions monitoring. 5. Transaction Denial Reporting available at FleetNet (Download pdf or Excel report). |
| <p>13. Consigned Fuel Services, Site Audits and Card Reader Equipment</p> | <p>At designated City and County owned onsite refueling locations, FleetCor will provide the following services:</p> <ol style="list-style-type: none"> 1. Supply and maintain fleet fuel (on consignment) as required by Customer at the designated locations for On-Site Access Card Transactions. 2. Tank (fuel Inventory) Monitoring for the purpose of keeping fuel in the tanks (not for environmental compliance purposes). 3. Inventory Management, Control, and Reconciliation (for the purpose of keeping fuel in the tanks, not for environmental compliance purposes). 4. Provide Island Card Reader (ICR) equipment and Repair and Maintenance of the equipment supplied hereunder by FleetCor. 5. Provide Audits of existing onsite fueling locations as specified in the bid and explained in greater detail in our bid response. <ul style="list-style-type: none"> ➤ FleetCor will utilize a third party fuel supplier subcontractor (Mansfield Oil) to provide the consigned inventory and fuel inventory management services. Mansfield is an expert at the fuel supply function and they have vast fuel supply, delivery logistics, and petroleum equipment (card reader) repair resources. ➤ FleetCor recognizes that some of the additional sites being included in this new contract (Appendix A to ITB) may be candidates for consigned fuel supply and Card Reader installation. FleetCor will work with Mansfield to conduct audits of the locations to determine feasibility and recommended upgrades to the equipment for conversion to consigned services. ➤ For sites determined feasible for consignment and which the City makes the necessary upgrades, FleetCor will make the necessary expenditures to provide card reader equipment and installation/startup. On day of card reader installation we will transition fuel ownership from the City or County to our fuel supplier. ➤ FleetCor plans to replace all older AutoGas card reader devices currently installed at the City and County locations with new, state of the art FuelMaster™ equipment. |
| <p>14. Bulk Fuel Supply, Small Generator or Tankwagon Delivery</p> | <ul style="list-style-type: none"> ➤ FleetCor understands that in this new bid the City desires to have numerous additional City or County owned bulk fuel tanks and even generators supplied through this fuel supply contract. FleetCor and Mansfield stand ready to take on this additional responsibility, however we understand a lot of this work and new business will ultimately be bulk fuel supply, not fuel card transactions. ➤ Mansfield Oil is a very reputable, nationwide petroleum supplier that FleetCor works with in many markets including the Carolinas. They have supplied the City and County's tanks for years and have completed this task near flawlessly. ➤ Mansfield's unequaled supply network includes access to over 550 Supply Points throughout all 50 states and Canada through various contractual agreements with refiners and other rack suppliers. Mansfield also has its own product supply at over 20 terminals (including Charlotte) that it uses to supply its contract customer partners like FleetCor (i.e. the City and County). ➤ Through Mansfield's network of tankwagon carrier partners, they will assist in providing delivery/logistics for the small tankwagon deliveries to generators and tanks requiring very small maximum delivery quantities (i.e. trucks under 2,700 gallon capacity). |

PROPOSED PROJECT TEAM AND RESPONSIBILITIES.

FleetCor will provide the services required in the ITB to the City of Charlotte and Mecklenburg County using a diverse and experienced project team that will consist of the following structure or groups within the project team. In the sub-paragraphs below we provide descriptions of the proposed Project Team, its members and organizational structure.

Corporate Officer Level. The following corporate officer team members will be involved directly or indirectly in supporting or having oversight of the staff who will deliver the service components of the City of Charlotte & Mecklenburg County contract.

- Todd House, President - U.S. Direct Business, is FleetCor's senior U.S. operations officer with responsibility for important areas of the company's operations including Customer Service & Billing Centers, Direct Issue and Shared Services Call Centers, New Account Services, Account Management, and Credit & Collections.
- Van Huff, Chief Information Officer is the senior IT officer for FleetCor with oversight of all IT related positions.

Business Manager / Account Manager Group. This group will provide customer support, account management and serve in the contract liaison role between the client and FleetCor. The key persons assigned in this group are:

- Mark Roberts, Director – Account Management, Bids & Contracts. Mark Roberts shall serve as business or contract manager over the City of Charlotte contract. Mark has over 16 years of experience in this role as he has served in this capacity with the City of Charlotte since 1995. Mark has assisted fleet administrators and contract managers at the City and County with special requests, business support, problem resolution and primary contract liaison through three separate contract periods. His knowledge of the City's business with Fuelman, automated consigned sites, the key merchants in the market and other important aspects of the business relationship will help support this contract from a senior management perspective. Mark will be available for in-person visits with key City fleet contacts as needed or requested and Mark works out of FleetCor's Charlotte office and resides in the area. Mark reports directly to Todd House.
- Alice Hafkey, Business Manager Consigned Site Supply. Alice has served in this role since 2005 and she is primarily responsible for managing all matters related to the consigned fuel inventory supply and island card reader equipment. She works very closely with our fuel supplier subcontractor (Mansfield Oil) to resolve any delivery matters, fuel product quality, equipment related matters and inventory discrepancy issues. Alice is our go-to person for quick resolution of any issues at customer owned on-site locations. She has all the right contacts and know-how to get problems solved quickly so that the on-site locations can maintain maximum up time. Alice will play an instrumental part in coordinating any card reader replacements or repairs that may occur at certain on-site locations during the term of this contract. She will also be highly involved in the coordinating the Site Audits with Mansfield.
- Janet Ward, Contract Account Manager. All accounts within the City/County contract will be assigned to Janet Ward, our highly experienced contract account manager who can help the City and County fleet administrators with any questions about their Fuelman account, cards, pins or invoices, and requests for information or research requests. Janet has a depth of experience with Fuelman so she can handle virtually any request. Janet reports to Mark Roberts and she will work closely with him to help solve any special issues or requests that might arise during the contract period. Janet will be available for in person visits with key City fleet contacts as needed or requested.

- Andrea Laferriere will serve as a back-up person to Janet Ward and is available in the event of Janet's absence. Like Janet, Andrea has vast experience in account management and serves in this capacity for a large contract FleetCor serves with the State of Tennessee.

Client Services & Billing Services Group. This group will provide card, PIN and other requested services by clients of the City/County contract who call or email into our client services center (Phone 1-800-877-0800 or email to customerservice@fleetcor.com). Additionally this group also handles billing the Fuelman system and will prepare invoices for the City and/or the County. The key persons assigned in this group are:

- Ken Kliment, Vice President-Call Center/Billing Services, is ultimately responsible for the Client Services Call Center, the New Account Services Department and the Billing Services Departments in Norcross, GA.
- Sue Case, Manager-Fuelman Proprietary Client Services, assists Ken Kliment in hiring, training, and oversight of client services representatives working in the call center. When fleet contacts at City or County accounts contact the client service center, their orders or requests will be completed by personnel supervised by Sue. Sue will appoint certain most experienced client services team members as necessary to handle any escalated customer service matters needing attention.
- Randall Hon, Manager-Billing & FDR MasterCard Client Services, responsible for hiring, training, and oversight of staff in the Fuelman Proprietary Billing Department.
- Billing Services Group. This group led by Randall Hon and his experienced staff such as Evelyn Boyer. The billing department performs the following important functions:
 - Research transaction and system data to resolve customer and merchant disputes.
 - Audit assigned tasks, activities, and inquiries via help desk ticket system or Client Relationship Management (CRM)Tool.
 - Enter transaction information from a variety of sources, formats and media.
 - Research, interpret, record, and enter pricing information in Department spreadsheets and shared files.
 - Update prices, costs, and other information in Company data base(s).
 - Run queries, Import and Export data.
 - Copy, print, collate and distribute reports & materials as directed.
 - Verify accurate, timely distribution of statements and reports for customers, merchants and internal users; includes Auditing of Billing and Datamatx Fulfillment
 - Perform daily transaction edits to prevent duplication and eliminate other defined errors.
 - Initiate, monitor, release scheduled billing processes (Daily Transaction Files to the City and/or County).
 - Prepare customized invoices for the City of Charlotte

The billing department will bill the Fuelman system and prepare & transmit electronic transaction files as required by the ITB. The billing department team will handle most all aspects of the billing for the City of Charlotte and Mecklenburg County. Evelyn Boyer, Billing Team Lead completes these tasks and reports to Randall Hon.

Vendor Management / Fraud Resolution. Melanie Pickle, Fraud Director & Manager of Project/Process Management, oversees our card production vendor (Source One Direct) and our report printing & delivery vendor (Datamatx). Melanie will coordinate and ensure that the card production services provided from FleetCor's third party card production vendor (Source One) and from its report printing & Delivery vendor (Datamatx) are delivered as expected under the contract. Melanie also serves as Fraud Director and in this capacity she manages the systems, processes and staff FleetCor utilizes to identify and investigate fraud. Any major fraud

cases, if ever incurred by the City or County would be escalated to Melanie Pickle as she is FleetCor's assigned expert in this area.

Product Management. Terri Carr, Fuelman Product Manager is responsible for the direction and strategy of the Fuelman Proprietary fleet card product. Terri is highly involved in various aspects of FleetCor's business including:

- Enhancement and management of the FleetNet platform.
- Enhancement of Reporting Provided.
- Leads Product Management initiatives.
- Creates and facilitates quarterly client surveys.
- Participates in merchant initiatives to drive merchant growth and efficiencies.
- Assists in developing card graphics and customized card designs.

Merchant Technology / POS Support Group. This group which ultimately reports to Chief Information Officer Van Huff (IT) is led by Mr. Todd Hemphill, Vice President of Merchant Technology however the POS Support department is managed by Mr. De Tran, Manager of POS Support. De Tran has 18+ years experience in supporting the automated site and point of sale (POS) equipment utilized by FleetCor for processing fleet credit card transactions in both the captive (consigned) site environment and the retail convenience store environments (including pay-at-pump). De is supported by highly skilled team members (Jane Henson, Julie Neumann) that report to him and his supervisor Todd Hemphill who is an industry expert at Merchant Technology, especially pay-at-pump development and implementation. This group is responsible for pay-at-pump initiatives FleetCor continues to expand including roll-outs with companies like Chevron/Texaco, Shell, Citgo, Circle K, Exxon, Conoco-Phillips and Mapco Petroleum.

24-Hour Authorization Center Group. This group which reports to Ken Kliment (and ultimately to Todd House) is managed by department manager Ann Lee, Authorization Center Manager. Ann Lee has 11+ years experience in operations at the 24 hour authorization center. The authorization center (commonly referred to as the "Help Desk") is available 24x7x365 for handling and processing voice authorizations for fuel and maintenance merchants. Ann has a large staff that mans the phone lines 24/7 supporting this function and any one of these employees might be involved in processing voice authorizations for the City or County if ever necessary. Ann Lee is supported by an experience group of shift supervisors that help her manage the daily operations at the authorization center.

Merchant Services and Merchant Sales Group. This group is led by Mr. Jim Prantl, Vice President of Merchant Services who directly reports to Todd House. Assisting is the Mr. Sidi Brahim, Director – Merchant Services & Acquisitions.

- Merchant services personnel reporting to Sidi will be the front line service group for FleetCor's retail fuel and maintenance merchants and their objective is to retain every merchant. Merchant services helps merchants with their questions regarding understanding Fuelman settlements, merchant contracts, contract re-papering, settlement reports, and transaction research. Merchant Services researches and processes any reported unpaid transactions that merchants bring forward.
- Merchant Acquisition Group. This group of staff are responsible for signing up new merchant locations (merchant acquisition) and their goal is to grow the network of Fuelman card accepting location. This group works closely with FleetCor's Sales Force, Account Managers, Business Managers, and even Customers submitting requests via email to siterequest@fleetcor.com. This merchant acquisition group also assists the

Merchant Technology Group in the roll-out of national pay-at-pump initiatives brought about by other national and large regional merchant development efforts. FleetCor's merchant development efforts utilize several experienced national merchant sales experts (including Jim Prantl) that negotiate large national or regional acceptance deals with major oil and other large chain store operators or other large credit card processing networks.

SUMMARY OF PROPOSED SERVICES.

The General Outline of Services Proposed, provided in this Executive Summary Section, provides a brief, yet thorough overview of the services to be provided by FleetCor. The scope of the services we will provide is large and difficult to sum up in a short summary paragraph. For the briefest summary see item # 1, Statement of Work (Overview) in the General Outline of Services Proposed.

3.1.3. PROPOSED SOLUTION

ITB Specification

3.1.3. Proposed Solution.

Given the purpose of this project and the City and County's goals as stated in this ITB, provide a creative solution to meet such goals. For each component of the Project described in Section 3, state whether your Proposed Solution complies and provide a description of how the Proposed Solution complies as well as any additional information requested.

Also, please address the following as completely as possible. If you wish to add supplemental information, it shall be labeled "Supplemental Information."

3.1.3.1. Process.

3.1.3.2. Project Plan.

3.1.3.3. Client Relationship Management.

3.1.3.4. Risk Management.

3.1.3.5. Emergency Fuel Plan.

3.1.3.6. Pricing.

{See ITB details item above within our responses to each item below}

FleetCor Response

We have utilized Exhibit B (Requirements Matrix) to compile the responses to the Scope of Services and Specifications items, which is located in Section i. REQUIREMENTS MATRIX. Immediately after the Exhibit B Requirements Matrix table you will find a response section called "SUPPLEMENTAL INFORMATION" which is where we provide more detailed or supplemental information as necessary to define how the Proposed Solution complies as well as any additional information requested or pertinent to our explanation.

In response articles below we provide our responses to items 3.1.3.1 through 3.1.3.6.

3.1.3.1. PROCESS.

ITB Specification

3.1.3.1. Process.

What steps will your organization take to ensure that the transition of Services runs smoothly?

FleetCor Response

FleetCor is the current Service Provider under similar contract, so the following key work is already complete:

- Setup of Fuelman Fleet Card Accounts and departments within accounts (hierarchy).
- Setup of Vehicles (vehicle numbers & descriptions) and Employees in the accounts.
- Setup of purchase limits (controls) for vehicles/cards.
- Cards and Pins are Issued to the fleet and employees.
- Card Reader Equipment at existing consigned locations is installed and working.
- Fuel ownership is in place and doesn't need to be transferred.
- Fuel Supplier has Interfaced to Automatic Tank Gauging equipment (Veeder Root) at City and County consigned fuel sites. Mansfield is already providing inventory management and delivery dispatch.
- Setup for proper distribution of fuel usage reporting for fleet card purchases is in place
- Special invoice reports and procedures for the City's finance department are in place for smooth invoice processing and payment.

These items are all done and in place and can continue “as is” on day one of the contract. With Fuelman there will be no delays to complete these tasks so pain free implementation of the system under the new contract terms can occur immediately.

With regards to bulk fuel supply, which will be a new task under the new contract, FleetCor shall subcontract this function to Mansfield Oil, Mansfield has already been supplying bulk fuel to a number of City properties through an arrangement that was in place with a company Mansfield acquired a few years ago (Carolina Petroleum Distributors). So Mansfield is quite familiar with many of the City’s onsite bulk fueling locations and may already have copies of required underground storage tank (UST) certificates on file. For any bulk fueling locations or generator locations using UST’s, where Mansfield does not have UST certificates on file, we will need to collect these items and forward to Mansfield. Deliveries to underground storage tanks cannot begin until they have proof of valid UST certificate in their files.

FleetCor and Mansfield have worked together to bill bulk fuel deliveries and mobile fueling transactions in our Fuelman billing system for other large customers, so this is not an entirely new process. The City or County’s bulk fuel sites or generator locations will be billed similar to how we bill mobile (wet-hosing) transactions for some customers. Essentially we will establish the necessary billing sites assigned to bulk deliveries (trucks), and cards will be issued for each site where bulk fuel delivery is planned. The card numbers will be used for billing the deliveries in the system for each site to the correct cost center. FleetCor’s business manager (Alice Hafkey) and/or our account manager assigned to the City and County (Janet Ward) will work with the City and County to determine exactly which agencies should be billed for which site where deliveries occur. Hopefully we will find that the appropriate agencies with tanks and generators already have Fuelman accounts and we will recommend that the City or County Key Business Managers allow FleetCor to simply issue cards under those existing accounts for sake of billing bulk fuel deliveries to each appropriate site. We do not plan on issuing cards to each separate generator or tank at a property, hopefully one card for each property to receive bulk deliveries. Once this front end setup is complete, the system will allow for consistent and accurate billing of the fuel to the appropriate cost centers.

A great benefit of all this front end work to be done and using the Fuelman billing system and account structure is that once we take over this billing function, much more accurate purchasing data will be available from our Fuelman system and transaction database. Bulk Deliveries will be assigned a special site type identifier and we will be able to compile purchasing data showing the City the exact gallons and dollars spent, consolidated for all site types (retail, consignment, and bulk).

3.1.3.2. PROJECT PLAN.

ITB Specification

3.1.3.2. Project Plan.

Prepare and submit a Project Plan (preferably in MS Project format) to describe, to the best of your ability, all times, tasks and resources associated with the performance of Services. The Project Plan is subject to the terms set forth in Exhibit A of this ITB.

At a minimum, please identify the minimum required transition time to install card reading equipment at all City / County Onsite Fueling Locations, train City and County Users, and distribute new Fleet Cards to all City and County Users as needed prior to the start of services.

FleetCor Response

FleetCor is the current Service Provider under similar contract, so the following key work is already complete:

- Setup of Fuelman Fleet Card Accounts and departments within accounts (hierarchy).
- Setup of Vehicles (vehicle numbers & descriptions) and Employees in the accounts.
- Setup of purchase limits (controls) for vehicles/cards.
- Cards and Pins are Issued to the fleet and employees.
- Card Reader Equipment at existing consigned locations is installed and working.
- Fuel ownership is in place and doesn't need to be transferred.
- Fuel Supplier has Interfaced to Automatic Tank Gauging equipment (Veeder Root) at City and County consigned fuel sites. Mansfield is already providing inventory management and delivery dispatch.
- Setup for proper distribution of fuel usage reporting for fleet card purchases is in place
- Special invoice reports and procedures for the City's finance department are in place for smooth invoice processing and payment.

These items are all done and in place and can continue "as is" on day one of the contract. With Fuelman there will be no delays to complete these tasks so pain free implementation of the system under the new contract terms can occur immediately. With most of this work already done, there is no need for a project plan for this portion of the work.

Under 3.1.3.1 we provided a narrative of the work (project plan) that needs to be done for starting up our billing the bulk fuel or generator deliveries. Please refer to this narrative for the project plan. If awarded the contract, we will have an initial meeting with the City and County to identify the information that we need to be prepared to bill the deliveries, which will be the most crucial setup step.

Project Plan for Bulk Fuel/Generator Billing.

FleetCor provides in the table below a timeline which helps identify the Action/Tasks, the projected week number after contract award/start date which we anticipate the Action should be completed, and the responsible parties for the Action/Tasks. This project is for take over of bulk fuel supply by Mansfield and billing of deliveries to bulk fueling locations. The table includes a column to monitor Status/Complete Date and a place to add Comments. If awarded the contract FleetCor will put the Timeline/Table into a separate Word document and we can edit, update and add comments as needed to the Project Plan Timeline. The plan can be discussed in initial meetings and follow up meetings.

Bulk Fueling Project Plan – Timeline for Action/Task Table

NOTE: This is just a Draft Plan/Outline, it will be fine tuned as the project begins and other tasks are identified

| Item | Action | Planned Action (Week) | Status / Complete Date | Who is Responsible? | Comments |
|------|---|-----------------------|------------------------|---------------------|---|
| 1. | Initial meeting between FleetCor, the City, the County, and Mansfield Oil | Week 1 | | Mark | Meet at City offices or some via teleconference if necessary for certain people. City, County, FleetCor and Mansfield representatives |
| 2. | Discovery Meeting(s). To include the following tasks: | | | | |

| Item | Action | Planned Action (Week) | Status / Complete Date | Who is Responsible? | Comments |
|-----------|--|-----------------------|------------------------|--|----------|
| | a. Determine whether existing Fuelman accounts can be used for billing bulk deliveries | Week 2 | | Alice / Janet | |
| | b. Assign bulk fueling sites/tanks/generators to appropriate cost centers (Fuelman accounts) | Week 2 | | Alice/Janet | |
| | c. Get copies of all UST Certificates for Bulk Fueling Locations. | Week 2 | | Alice/Janet | |
| | d. Review Truck Size Restrictions, delivery instructions, delivery hours, and all other pertinent fuel delivery details. Discuss trucks and tankwagon operators to be used, pertinent contact information and any additional information needed by the parties to begin Mansfield delivering fuel to the bulk fueling sites. | Week 2 | | Alice / Mansfield | |
| | | | | | |
| 3. | If any new Fuelman accounts are needed for bulk fuel billing, setup them up. Tasks to include: | | | | |
| | a. Gather information/complete new account packets or recycle old closed City accounts and set them up with proper new account details for proper reporting delivery, pricing, etc. | Week 2 | | Janet | |
| | | | | | |
| 4. | Set up Cards in appropriate accounts for bulk fuel billing. Use information gathered in discovery to properly issue cards assigned to appropriate accounts responsible for bulk fuel deliveries to the bulk fueling sites. | Week 2 | | Janet / Alice | |
| | | | | | |
| 5. | Mansfield begin delivering bulk fuel to City & County locations under the new contract. | Week 3 | | Mansfield | |
| | | | | | |
| 6. | Start processing/billing bulk fuel deliveries with Mansfield. Use FMTrans software submitting delivery transactions directly to Fuelman authorizer for processing; or manually key delivery transactions with clerical/billing person. Card numbers assigned and setup in prior steps will be used for processing. | Week 3 | | Alice / Mansfield or FleetCor Billing Department | |

Project Plan for Audits of Onsite Fueling Locations.

FleetCor provides in the table below a Timeline for Action/Tasks which helps identify the Action/Tasks, the projected week number after contract award/start date which we anticipate the Action/Tasks should be completed, and the responsible parties for the Action/Tasks. This project is for Audit of the City and County Onsite Fueling Locations. The table includes a column to monitor Status/Complete Date and a place to add Comments. If awarded the contract FleetCor will put the Timeline/Table into a separate Word document and we can edit, update and add comments as needed to the Project Plan Timeline. The plan can be discussed in initial meetings and follow up meetings.

Audits of Bulk Fueling Locations Project Plan – Timeline for Action/Task Table

NOTE: This is just a Draft Plan/Outline, it will be fine tuned as the project begins and other tasks are identified.

| Item | Action | Planned Action (Week) | Status / Complete Date | Who is Responsible? | Comments |
|-------------|---|------------------------------|-------------------------------|----------------------------|--|
| 1. | Initial meeting between FleetCor, the City and County, and Mansfield Oil | Week 1 | | Mark | Meet at City offices or some via teleconference if necessary for some people. City, County, FleetCor and Mansfield representatives |
| 2. | Discovery Meeting(s) with the City and/or County. To include the following tasks: | | | | Hopefully this can be done in initial meeting shown above however follow up meeting or teleconference may be required. |
| | a. Review Onsite location list and discuss Scope of Audit work to be completed | Week 1-2 | | Alice / Mark/ Mansfield | |
| | b. Determine any expectations for the Audits for all the tanks that are clearly not serving motor vehicles and that are mostly for generators. | Week 1-2 | | Alice / Mark/ Mansfield | |
| | c. Discuss petroleum equipment Vendor that will be utilized for completing the Audits. | Week 1-2 | | Alice / Mark/ Mansfield | |
| | d. Discuss the expectation for final Audit Reports, and what the reports should look like, quotations expected with the reports | Week 1-2 | | Alice / Mark/ Mansfield | |
| | e. Discuss and clarify how billing of Site Audit work should occur, which accounts to charge the fees. | Week 1-2 | | Alice / Mark/ Mansfield | |
| 3. | Order / Begin Site Audit Work. Have meetings or teleconferences with petroleum equipment company performing the Audits to make sure they are clear on work expected. | Week 1-2 | | Alice / Mansfield | |
| 4. | Collect and Compile Site Audit Reports. Track completions and progress. Prepare / Compile Upgrade Quotations. | Week 3-6 | | Alice / Mansfield | |
| 5. | Submit Audit Reports and Quotations for upgrades to the City and County | Week 7 | | Alice / Mansfield | |

3.1.3.3. CLIENT RELATIONSHIP MANAGEMENT.

ITB Specification

3.1.3.3. Client Relationship Management.

Describe the communications scheme that your organization will use to keep the City and County informed about the progress of the Project.

FleetCor Response

We will communicate with the City regarding projects primarily using email however in person meetings or teleconferences will be held as needed. FleetCor's contract manager, business managers and account managers shall have access to a Reservation-less teleconference bridge system whereby an unlimited number of parties needed on a conference call can join from their own individual offices via toll free dial-in with conference call bridge code number. FleetCor pays for all teleconference bridge / long distance charges with the system. The teleconference bridge technology allows all needed parties to have quick impromptu calls as needed to discuss important tasks or projects at hand.

Additionally, FleetCor's contract manager, business manager and account managers shall have access to Webex, which allows for webinar style training and review of reports, or information on conference calls. Webex has become an important communications and CRM tool, especially for remote training with customers.

3.1.3.4. RISK MANAGEMENT.

ITB Specification

3.1.3.4. Risk Management.

Describe the risks associated with this Contract. What contingencies have been built in to mitigate those risks?

FleetCor Response

Credit Risks

So long as invoice are paid within terms (or within reasonable days beyond terms as might be required on occasion), we are not aware of major risks involved with this contract. FleetCor has provided services similar to those specified in the ITB for many years and there have not been significant risks impeding our ability to satisfy or complete the work or service required under the contract. FleetCor's financial backing, credit rating, financial performance, and access to bank lines of credit is very good. With that said, due to the large amount of money owed to FleetCor for fuel purchases by local government under this type of contract, the primary risks that we take is on the accounts receivable (amounts owed to FleetCor by the City or the County at any given time).

Considering the current economy, shrinking tax values of real estate, unemployment, bank and real estate crises, state and local government budget deficits, and turbulent financial markets, obviously there are credit risks. FleetCor must be paid for the fuel it sells to the City and County and at some point if invoices go unpaid, or if the City or County's credit rating deteriorates to a point where the creditworthiness does not support the credit lines required, then discussions or actions to mitigate the credit risk might be required.

Information Technology Risks

With regards to Information Technology Risks, FleetCor takes great steps to try to mitigate our risks in the event of disaster (natural or man made). FleetCor operates fully redundant production systems in Suwanee, GA and Las Vegas, NV. FleetCor's primary data center is located at Quality Technology Services (QTS) Suwanee, Georgia Data Center where QTS has over 376,000 square feet of data center and office space in the north suburbs of Atlanta. To learn more about the QTS data center visit their website at the following link: <http://www.qualitytech.com/facilities/suwanee-ga.jsp> The FleetNet platform utilizes HP and Sun hardware running UNIX and runs Oracle for database needs. Both data centers are SAS70 and PCI compliant and are monitored 24X7X365 by dedicated FleetCor production control personnel.



Disaster recovery is prioritized by criticality of service. The prioritization is as follows:

- 1) Transaction Processing
- 2) Call Center Operations
- 3) Customer Portal Services
- 4) Back Office Functions

For the recovery of transaction processing services, the unaffected facility will provide "stand in" transaction authorization services until the redundant mainframe system at that site can be brought online. The recovery time objective for the mainframe is four hours or less. Due to the stand in processing, customers should not experience an interruption in service. Once operational, the mainframe will process transaction authorizations as normal. FleetCor has authorization servers at four locations. Two at the Suwanee datacenter, one at North Las Vegas data center and one in the Norcross corporate office servers area. All four authorizers are synergized daily and can be made operational in case of any failure of the primary authorization system.

For the recovery of Call Center Operations during a disaster, operations will continue as normal, with alternate facilities. The recovery time objective for Call Center Operations is four hours or less.

For the recovery of Customer Portal services, the systems will be built out at the unaffected location and data will be recovered from backup tape. The recovery time objective for Customer Portal Services is two weeks.

Back Office functions will be recovered in the same manner as the Customer Portal services. The recovery time objective for these systems is three weeks.

A recovery test is performed on an annual basis. A process of continuous improvement is used in which the results of the tests are used to drive process improvements going forward.

FleetCor has a robust and fully documented disaster recovery plan and company security policy. Both data centers are connected by 45MB DS3 lines; data is replicated from the

Suwanee EMC storage area network (SAN) to the North Las Vegas EMC SAN. Servers and required equipments are on stand by at the North Las Vegas location to build out as a production environment quickly in the event of major disaster at primary Suwanee datacenter.

3.1.3.5. EMERGENCY FUEL PLAN.

ITB Specification

3.1.3.5. Emergency Fuel Plan.

The City and County at their discretion may re-solicit for an Emergency Fuel Service Provider separately from this ITB. We are interested in determining what Emergency Fueling Services can be provided by Service Providers, and may include some, all, or none of this Scope in the final Contract dependent upon responses received to this section.

In the event of a citywide emergency such as a widespread power outage, natural disaster or severe weather situation, the Service Provider shall work with the City and County to fully develop a contingency plan to provide emergency fuel services for the City and County fleets. The contingency plan shall make multiple fueling sites available throughout the City and County, complete with portable and stationary sites with adequate pumps, products and portable power. Additionally, the Service Provider shall guarantee continuous supply of Consignment Fuel to designated City and County locations. The Contingency Retail Fueling Locations shall be capable of operating 24 hours per day until the Citywide/Countywide emergency situation is over. An outline for the emergency plan shall accompany this Bid. See Section 5.6.

At a minimum, the plan should provide for the following:

- Backup Generators for onsite pumps
- Priority Access
- Daily updates to the City and County providing a listing of all Retail Fueling Locations with fuel available, by type, in the event of a fuel shortage.
- Guarantee of a minimum of four (4) fueling locations within Mecklenburg County during any natural disaster. These locations should be generator ready, and have a fuel tank capacity of a minimum of 10,000 gallons of gasoline and diesel at each location. Each fuel tank must be filled after notification by the City's Equipment Management Division within forty-eight (48) hours following the notification. The Service Provider must staff the locations to manually capture transactions in the event electronic capture is not available.

AMENDMENT #1 (Item #8)

Service Provider Question:

Would it be possible to have multiple 2200 gallon tanks at these sites versus 10,000 gallon tanks?

Answer:

The City and County are requiring an aggregate 10,000 gallon capacity. The Service Provider may choose to utilize one or multiple tanks in order to meet the capacity requirement.

AMENDMENT #1 (Item #9)

Service Provider Question:

During declared emergencies or fuel shortage events such as those caused by major hurricane event in the Gulf South impacting refinery production or pipeline operations supplying North Carolina racks; if Contractor must bring fuel from rack locations well outside the Charlotte Area (i.e. racks from the Coast, Northeast or Midwest U.S.), please add a provision in the ITB allowing contractor to pass through extra freight rates for bringing this fuel from outside the State or extreme distances that might be required in these emergency situations. Contractor should not be required to absorb this added cost. Contractor can provide proof of the freight rates from its carrier and only the added difference in the freight rate versus normal freight costs would be able to be charged. We recommend that the added freight be handled as a one-time charge for each load delivered (billed to the applicable City or County agency owning the fuel site).

Likewise, we request that under this uncommon emergency/shortage event, Contractor be allowed to pass through any added rack cost or we should be allowed to base the City's pricing on the applicable Rack Average price for the OPIS Rack City where the emergency fuel is brought from. Example – if fuel must be brought from Baltimore - allow Contractor to either bill a one-time price differential charge or use that applicable Rack Average price for Baltimore for the applicable sites until the delivery is replenished with local Charlotte Rack supplied fuel.

Answer:

An emergency fueling plan would be separate from the Scope of Services for this ITB. The City is asking for information about each Service Provider's ability to respond to emergency fueling plan requirements. The City may choose to solicit separately for these services. Please include information about pricing and additional costs associated with these services in your response to this section only. This should not affect the pricing submitted in Form 4.

FleetCor Response

Minimum Emergency Plan Options / Availability at Retail Stations

To address the Minimum expectations listed in 3.1.3.5, FleetCor can offer the following as part of an emergency plan for the City and/or County:

- 1. Priority Access.** Several large merchants in the Charlotte market have previously agreed under prior contracts to allow the City priority access during times of emergency. These chains include Sam's Mart and Circle K.
 - This year, we are pleased to announce that we have had encouraging conversations regarding priority status treatment by The Pantry, who operates the Kangaroo and Kangaroo Express locations in the Charlotte market.
 - The Pantry/Kangaroo has expressed interest verbally in letting the City choose 3 of their locations to get wired and designated as Generator Ready.
 - The Pantry is also interested in offering the City some merchant sponsored discounts when the City purchases fuel at their locations, which are further explained under Narrative Response Section 3.14. – L (Large Volume Discounts).
 - The Pantry wants more of the City's gallons sold through their stations, they are willing to step up to the plate and make arrangements for Generator Ready Status and offer the City Priority Access during Emergency.
- 2. Daily Updates in the Event of Disaster or Shortage.** FleetCor can provide the City and County daily updates providing a site listing of all Retail Fueling locations with fuel available. What we do is query our sites and look for sites that have completed transactions within hours of the query moment. Our Real Time Relational database allows us to determine sites with completed fuel transactions within hours or minutes of the query moment. If stations are completing transactions, they have gas. During times of extreme shortage (example: after Hurricane Ike in September and October of 2008) or widespread power outage (major ice storm causing major power outages), we can pull the query routinely and give updates to the City and County. FleetCor has utilized these tools with the City and have proven our ability to deliver this capability.
- 3. Guarantee a minimum of four (4) fueling locations in Mecklenburg County.** With The Pantry's commitment to do 3 locations, plus the Sam's Mart that we know is Generator Ready at the corner of Brookshire Blvd. and Lawton Rd., we have 4 locations that are generator ready and which the station owners have agreed to give priority status. The City owns and maintains the Generator that was turned over to it under prior similar contract, which was sized to power up the Sam's Mart on Brookshire. We believe that Sam's Mart would have no problem renewing their commitment to that location being a part of the City's plan.

An Advanced Emergency Plan Option (Offered by Macro Companies)

FleetCor has a different, more advanced Emergency Plan offer that the City should consider. We know the City is attuned to preparing for emergency storm situations. As an enhanced and we think a better and more certain solution for fuel supply after a major storm, FleetCor has teamed with Macro Companies Emergency Fuel Management Division, based in Broussard, Louisiana (herein "Macro"). Macro has become the leading provider of emergency fuel management services in the Southeast as it has won contracts to provide these types of services with several southeastern states including Florida and Louisiana and several large utility companies like Entergy. Macro has invested heavily and built a fleet of special fuel delivery transports, tanker trailers and bobtail trucks specifically designed to react to a major emergency fueling crisis including tanker trailers and bobtail trucks that can pump fuel directly into vehicles on the customer's property or at designated emergency fueling staging areas. They have secured the crews of workers and drivers to react quickly in the event of major storm to mobilize the equipment, and trucks to allow immediate access to fuel as soon as the storm passes or even prior to the event upon request.

- **Macro has been a major player in providing emergency fueling services to governments and power companies in the aftermath of the recent Tornado disasters in Alabama and Joplin, Missouri.**

Relying on retail stations to provide the crucial fueling needs for public safety may not be the best alternative. There are so many "What ifs" that come into play during or after a hurricane or tornado event that can cause reliance on retail stations to be very problematic, such as:

- What if the retail station sustains so much wind damage that reopening the station with generators is not possible?
- What if the retail station is flooded and impossible to access?
- What if the retail stations generator fails?
- What if the retail station cannot receive fuel deliveries?
- What if the retail stations fuel in the tanks is contaminated due to flood and horrendous rainfall often seen during a hurricane?
- What if all refinery terminals in the area are closed due to safety concerns or power outages so no local fuel deliveries can occur?
- What if station ownership changes during hurricane season?

As you can see there are so many questions that can come into play during a hurricane or storm event and really a more reliable option is to have a professional plan from a company like Macro where they are on-the-ready when a storm starts threatening the Atlantic Coast or the Carolinas.

FleetCor has worked with Macro's Petroleum Supply division for many years as the company supplies fuel to our government customers in the Lafayette, Louisiana market. After Hurricane's Katrina and Rita in 2005, Macro saw first hand the tremendous need for the services they provide and they have built the programs required by governments and large utility companies who just cannot take the risk of not having fuel. We have personally toured Macro's facilities and seen the equipment they have assembled and facilities put in place to provide these crucial services. We invite the City to consider using them as a part of our proposal and use this contract as a conduit for employing Macro's services.

- Behind APPENDIX 4 we provide Macro's latest brochure/marketing collateral that helps describe the services, equipment and capabilities they provide.
- Although FleetCor would prefer that invoicing of emergency fuel services provided by Macro be direct billed to the City, if the City must otherwise have FleetCor involved with the billing process (for contract reason) we would be willing to assist. We have no profit motive for offering Macro's services, we simply offer it as a solution to complement our fuel card services.

- If FleetCor is awarded the bid, upon request we can structure an emergency plan that would involve Macro's Emergency Services should the City desire to make them a part of the plan. We can arrange for Macro to meet with the City and make a presentation.

3.1.3.6. PRICING.

ITB Specification

3.1.3.6. Pricing.

The City and County are requesting firm fixed rates for five (5) years plus pricing for contract extensions. Pricing MUST include all aspects of the Project. Please refer to Section 5, Form 4 for a pricing worksheet to assist you.

FleetCor Response

FleetCor has completed and enclosed the Required Form 4 - Pricing Sheet, as revised by Addendum #2. Find this form in Section Tab titled *c. – h. REQUIRED FORMS*. We understand that the City is requesting firm fixed rates for five (5) years, plus the pricing would need to remain fixed during any contract extensions. Of course contract extensions would be subject to mutual agreement by FleetCor to extend at that point in time.

We have noted any needed Exceptions to the pricing under Exception - 4.23 Pricing.

3.1.4. REQUIRED NARRATIVE RESPONSE

ITB Specification

3.1.4. Required Narrative Response

Please provide responses to the following questions regarding your proposed services.

FleetCor Response:

We have listed each required narrative item under separate Articles below. We re-state the language in the ITB, then provide our narrative response.

3.1.4 - A. NARRATIVE - FLEET CARD MANAGED SERVICES REPORTING PROGRAM.

ITB Specification

A. Please detail your proposed Fleet Card Managed Services Reporting Program, to include the following information:

- Reporting Services Platform (Web-based, Service Provider Hosted Fleet Card Management System, City/County Hosted system) - Provide Technical Specifications & Requirements.
- Reporting Capabilities - Provide listing of reporting capabilities including standard reports, custom reporting capabilities, ad-hoc reporting & queries of information from the per purchase/per card or pin level up through Citywide or Countywide (based on authorized user level permissions)
- How current is the information provided in your reporting portal? Does the Fleet Card Management System show live or delayed date? Are there any restrictions to the amount of historical data that can be kept in the Fleet Card Management System?
- Instant reporting for notifications of exceptions (restricted fuel purchases, above/below standard or expected mileage, incorrect mileage entry, attempt to purchase above max gallons, etc.)
- Interfaces: SQL database, FASTER, future ERP system. Does your system have the capability to interface with current and future interfaces?

**Please include sample reports in your response to this Section 3.1.5. A.

FleetCor Response:

Below, we provide explanations of the Fleet Card Managed Service Reporting Program in the context and categories requested in 3.1.4.A.

Reporting Services Platform

Our standard reporting platform is web-based. However, most customer choose to receive their standard Fleet Management Reports (provided with each invoice) via Email pdf attachment. Customers can access the reporting we create through their secure FleetNet logon for the past 90 days. The Technical Specifications and Requirements (Hardware/Software Requirements for accessing our online FleetNet system are as follows:

FleetNet is an Oracle-based Java application that requires you to download a small application to your computer.

Review the specifications below to make sure that your computer will be able to display FleetNet appropriately. PC configurations with less than the recommended requirements will likely encounter degradation in the performance of the FleetNet application.

| | |
|--------------------------------|--|
| Operating System: | Minimum of Windows XP |
| CPU: | Pentium Class Processor |
| RAM: | Minimum of 64 MB of Random Access Memory (RAM) |
| Browser: | Microsoft Internet Explorer (IE) Version 7 or Higher with Java 1.6 or higher enabled (Java is available at http://www.java.com). If you are using an earlier version of IE, you will need to upgrade before using FleetNet. A free upgrade to IE version 7.0 is available from Microsoft. Go to the web site at http://www.microsoft.com/ and click on the link for "More Downloads." The next screen will list the software available for download. Click on the link for Internet Explorer 7 and follow the instructions to download and install the software. |
| Report Reader Software: | Adobe Acrobat Reader Version 5.01 or Higher. Adobe Acrobat is widely used and trusted free software that facilitates viewing and printing of invoices and reports online. It will not affect other PC or browser functions. If you do not have it, you can download a free copy at http://www.adobe.com/ |
| Hard Disk Space: | For Internet Explorer, 50 to 185 MB or more of hard disk space will be needed depending on installation preferences. In addition, approximately 15 MB of hard disk space will be needed for Adobe Acrobat Reader and associated programs. |
| Web Connectivity: | Broad bandwidth TCP/IP connection to the Internet. FleetNet is web-based, so a fast, stable connection to the Internet is the most important performance factor. A high-speed connection such as Ethernet, DSL, cable modem, or T1 is recommended. |

Notes:

- If you have a pop-up blocker enabled on your computer, FleetNet will not function correctly. You will not be able to display reports or the on-line help files. Set your pop-up blocker to allow pop-ups from the addresses <http://www.fleetnet.net> and <http://www.fleetdetails.com>.
- Some FleetNet users may receive the following error when attempting to access <http://www.fleetnet.net/> :






**“FRM-92060: Failed to connect to server. Bad machine specification
<http://www.fleetnet.net:9402/>”**

To correct this problem, check the following:

- ❑ Your network Firewall must have port 9402 open
- ❑ The Firewall should be configured to allow traffic to <http://www.fleetnet.net/>.

Accessing FleetNet

Steps:

-  Access FleetNet via the Internet at <http://www.fleetnet.net>. The User Login Window will appear.
-  Enter your User Name, as defined by your administrator (mandatory).
-  Enter your Password, provided by your administrator (mandatory).
-  Press the  button. If you are a new user, you must change your password.

Note:

- If you enter an incorrect password 10 consecutive times, your FleetNet account will immediately be deactivated. Contact your system administrator to reactivate the account.

Reporting Capabilities

- Reporting Capabilities - Provide listing of reporting capabilities including standard reports, custom reporting capabilities, ad-hoc reporting & queries of information from the per purchase/per card or pin level up through Citywide or Countywide (based on authorized user level permissions)

Standard Reports (Automatically Provided at Each Billing Frequency)

FleetCor will issue an invoice/ statement to Customers at the Customer's required billing frequency (Bi-weekly) for fuel or maintenance purchased in the FleetCor/Fuelman Network. Invoices will be based on the transaction data received from the FleetCor/Fuelman card accepting merchants and the Customer's on-site refueling locations. FleetCor shall produce a Standard Fleet Management Report (FN02) at each billing cycle with amounts that tie to the invoice/statement. FleetCor offers several different methods for delivering Invoice/Statements and the standard Fleet Management Report as follows:

1. Via EMail with .pdf attachment.
2. Via EMail with URL link to .pdf attachment.
3. Via US Mail.
4. Via Facsimile.

Behind APPENDIX 1 find a sample of the Invoice/Statement provided to the City at each billing frequency. In addition to the Invoice we provide an Invoice Detail Report that provides the Finance Department the necessary fund, account and center numbers for coding and paying the invoice. The Invoice Detail Report is provided by FleetCor's billing department (via Email) at each billing.

Fleet Management Report (FN02) Report Description

The Fuelman Fleet Management Report (FN02) that will be provide to Customer at each billing frequency includes:

1. Vehicle Number and Vehicle Description.
2. Driver name.

3. Date and time of fueling.
4. Location of fueling.
5. Odometer reading.
6. Miles per Gallon per vehicle.
7. Gallons, current price per gal., taxes per Gal., and extended price.
8. Total consumption for the week (gallons & dollars), subtotaled by Vehicle, Sub-department, and Department.
9. Total Miles and Average MPG for the period, subtotaled by Vehicle.
10. Exceptions Transactions Flagged (with Exceptions Legend).
11. Report is organized by Department and Sub-Department with Sub-totals at Department Breaks. Any vehicles not assigned a department are placed at the front of the report.
12. A quick reference Departmental Summary Table is shown at front of the report allowing report user to quickly allocate the expenditures to the various departments under the account.
13. Grand Summary Totals by Product are shown at the front of the report in a summary table.

Behind APPENDIX 1 find a sample of the Fleet Management (shown in PowerPoint Slide highlighting attributes of the report) which will be provided at each billing frequency.

Custom Reporting Capabilities (Available Optional Reports)

Other Optional Reports as may be required or desired by Customers are available weekly or calendar monthly. Optional reports are available via Customer's secure online FleetNet logon and the past 90 days of optional reports can be viewed, printed or downloaded/saved by client. Available Optional Reports include:

1. Standard Fleet Management Report (FN02) for cycle period other than Customer's billing cycle (example: Bi-weekly billed customer desires FN02 Monthly).
2. Monthly or Weekly Vehicle Management Report (FN04) - w/ Embedded Excel File
 - This is an ideal Monthly Summary Report by vehicle. The FN04 report is designed much like the standard Fleet Management Report (FN02) provided at each billing cycle. The report is enhanced to include:
 - Cost Per Mile (CPM) for each transaction and CPM for the vehicle for the report period subtotaled.
 - Total Count of Transactions for the Vehicle.
 - Total consumption for the report period (gallons & dollars) with the Average Price per Gallon by vehicle for the report period.
 - Embedded Excel Transaction File which opens in true Microsoft Excel.
 - See sample Vehicle Management Report in a PowerPoint slide with illustration of Embedded Excel file behind APPENDIX 1.
3. Monthly or Weekly Employee Management Report (FN03) - w/ Embedded Excel File
 - Ideal for reviewing fuel usage and transaction information by employee instead of by vehicle. A great report to review for identifying potential PIN sharing by employees.
 - This report is formatted similarly to the Vehicle Management Report (FN04) just sorted by Employee instead of by Vehicle.
 - See pages from an actual Employee Management Report behind APPENDIX 1.

4. Monthly Customer Fleet Analysis Report (FN14) – with Embedded Excel File
 - This report provides an easy to review, one line per vehicle report to quickly review the vehicles by department and observe Year-To-Date summary statistics by vehicle.
 - Most importantly the report includes the Total Cost Per Mile to operate the vehicle including both fuel and non-fuel expenditures.
 - See sample Embedded Excel File exported from a Customer Fleet Analysis Report behind APPENDIX 1.

5. Tax Management Report (FN07)
 - Ideal for customers needing summary Tax Reporting for each month.
 - The report shows applicable Tax totals by Taxing Authority (i.e. Federal and States) and Tax Type. Both exempted and non-exempted tax totals and applicable gallons are shown.
 - The grand total Tax Exempted and Tax Billed Amounts are reported.
 - See a sample Tax Management Reports behind APPENDIX 1.

6. Fuel Only or Maintenance Only Reports (FN05 & FN06) - w/ Embedded Excel File
 - Ideal for customers desiring separate reports of Fuel usage (Fuel Management Report FN05) or Non-fuel usage (Maintenance Management Report FN06)
 - These reports are formatted similarly to the Vehicle Management Report (FN04).

7. Fleet Summary Report (FN11) – w/ Embedded Excel File
 - Ideal for customers with numerous accounts under a single bill group (invoice). Report provides a high level master summary of all accounts in the Bill Group.

8. Transaction File (TRN85) - Upon request Fuelman will provide an electronic transaction file (TRN85) delivered by Email or via Customer's FleetNet logon.

9. Exceptions Transaction Download Reporting via FleetNet Online system.

10. Other Free Report Downloads available via FleetNet Online system including: Standard REALTIME Date Range Transaction Download, Employee Listing Report, Vehicle Listing Report, Card Listing Report.

About Embedded Excel File Reporting – The optional reports noted above, which are created in Adobe® pdf format, now include a downloadable Excel file that is embedded in the pdf document. By clicking on a download icon on the report, the report will immediately open an Excel spreadsheet of the report's transactions or the report itself (FN14). All columns in the report are downloaded in the Excel file, including Exceptions Flags allowing the report user to easily sort and distribute Exceptions transactions to the company's appropriate managers or personnel.

Ad-hoc Reporting & Queries of Information

Custom Query and/or Report Writing Support (Access to Data). For any reporting the City requires that's not already a pre-programmed report available at FleetNet, or that is for periods of time not downloadable from FleetNet, FleetCor will provide customized transaction query and

pivot table style reporting. This reporting is supported by the account manager and contract/business managers assigned to the City and County's business.

- Furthermore, FleetCor will provide additional query and report writing programming support to the City and County from our IT or Data Mart experts.

We are planning a project that will hopefully allow ad-hoc reporting available directly to the City and County from some kind of online resource. We are committed to this project but cannot commit to a timeframe as of the date of this bid submittal.

How Current is the Information in Reporting Portal

The past 90 days of report (including daily and weekly transaction files created for the City) are available at FleetNet 24x7. Transaction data downloads from FleetNet are near REAL TIME, now including transaction denial reporting.

Instant Reporting for Notifications of Exceptions

Upon request from Customer, FleetCor will set Customer's accounts such that the primary authorized fleet contact will receive real time Exceptions Alerts via Email as they occur. Exceptions Email Alerts will occur when a cardholder successfully completes a transaction that exceeds a report limit or denial limit for the vehicle/card.

- A recent enhancement to our Email Alert application enables customers to customize exactly which email alerts they want to receive.
- Customers can now set up a second recipient of Email Exceptions (also customizable).

Interfaces.

Under present contract for similar services, FleetCor provides its Fueltr file on a daily and weekly basis which the City uploads into the FASTER Fleet Management Information System.

FleetCor will work to provide file layouts to the eventual contractor providing the ERP to the City. Obviously it should be understood that FleetCor cannot provide programming for the ERP system to make the ERP system upload our data, this would be required of that contractor. FleetCor recommends the City consider using our TRN85 transaction file for the new ERP system instead of the current, more basic Fueltr file being used for FMIS. We can deliver the TRN85 file via email or even by FTP Server maintained by FleetCor if preferred by the City. We will provide file layout for the TRN85 file upon request when the City gets to that point. The TRN85 file is available in either TAB Delimited format or Fixed Length (.txt file) format. We often recommend TAB Delimited format when possible because the file is very easy to open with standard Microsoft Excel or Access Database software, which provides more functionality and uses of the file. The TRN85 file is an enhanced transaction database file providing many more fields than what is available in the basic Fueltr format.

3.1.4 - B. NARRATIVE – HOW DOES FLEET CARD MANAGEMENT SYSTEM MANAGE EXCEPTIONS?

ITB Specification

- B. How would your Fleet Card Management Program allow for an instance where a user is restricted to one type of fuel, and that fuel is out at the Retail Fueling Location?
- How does your Fleet Card Management System manage exceptions like this?

- How does your Fleet Card Management System notify the City/County that an exception has occurred? (Please provide details on the format of this notification, and time frame for notifications? Can an exception report be available in the Fleet Card Management System as a live file?)

FleetCor Response

Product grade restrictions are subject to Merchants POS Authorization Limitations. At pay at pump locations, the technology cannot deny a wrong product grade so our system would consider the transaction as authorized yet flag the transaction as an Exception. If the account is set to receive Email Exception Alerts, the fleet contact would receive an alert, otherwise the transaction would simply be flagged as an Exception on the Fleet Management Reporting or any future Exceptions Download Reports.

The Fuelman program allows Customer to easily monitor and review Exceptions that occur by Drivers and Vehicles. The Exceptions tracking and reporting occurs using the following methodologies:

1. Exceptions Flags Noted on Customer's Fleet Management Report (at each billing)
2. Exceptions Email Alerts.
 - Exceptions alerts are sent Real Time as they occur to the designated customer (account) representative. Customers can now select and customize exactly which Exceptions are preferred to be alerted.
3. Exceptions Download Reporting from FleetNet on-line system (pdf or Excel report).
 - An excellent pre-programmed pdf report summarizes the count of exceptions by Driver with list of exceptions transaction details immediately after the summary count.
4. Exceptions Flags noted on Other Optional Reports with Embedded Excel Files in Optional Reports for easy exceptions monitoring, sorting or re-distribution to managers.
 - Embedded Excel files in our optional reports are a relatively new feature. In the far right column of the Excel file, any exceptions are noted. The Excel file can easily be sorted to isolate the Exceptions for subsequent distribution to appropriate managers, discipline or internal tracking.
5. Transaction Denial Reporting available at FleetNet (Download pdf or Excel report).
 - Allows Customer to review transactions denied and see first hand the potential fraud, misuse or abuse that is being stopped by the Fuelman system and card controls. Also an excellent tool to monitor drivers who don't understand the system, who might need follow-up training or might have lost their assigned PIN number.

3.1.4 - C. NARRATIVE – RETAIL FUELING LOCATIONS IN THE COUNTY, NC, & NATIONALLY.

ITB Specification

- C. Provide a list of all associated Retail Fueling Locations in Mecklenburg County and the overall % or # of Retail Fueling Locations in the County. Additionally, provide information on Retail Fueling locations within North Carolina and Nationally.
 - Does your Fleet Card Management System allow for transactions outside of the County at Fueling locations that are not associated with your program? If so, how does the Fleet Card Management System report on these transactions? Would they show up in an exception report?

FleetCor Response

The Fuelman network of approximately 40,000 fueling locations nationwide shall be available to the City and County. Transactions outside the County do not show up as Exceptions.

- Fuelman provides the City and County a network consisting of **199** locations for off-site, retail fueling in Mecklenburg County. We have provided a copy of the State of North Carolina Fuel Site Listing behind APPENDIX 3.
- In Mecklenburg County our acceptance sites represent approximately **66%** of all retail fuel sites in the County. We are not certain the % for the overall State, but for the Charlotte Metro Area our count of sites represents approximately 50% of all retail fueling locations in the Charlotte Metro Area.
- Virtually every large convenience store chain operating in the Charlotte region accepts Fuelman cards at all their stores, regardless of their gasoline brand, including Kangaroo/The Pantry, Sam's Mart, Circle K, Wilco/Hess, and Pilot.
 - This chain-wide acceptance makes finding locations extremely easy for City and County cardholders (if you see one of these chains - they accept Fuelman cards).
- All Quick Fuel unattended fueling locations in the Charlotte area accept Fuelman cards.
- There are more than **350** card accepting locations within the Charlotte/Gastonia/Concord, NC – Rock Hill, SC Metro Area.
- There are more than **1,600** card accepting locations in the State of North Carolina and more than **1,000** locations in the State of South Carolina. We have provided a copy of the State of North Carolina Fuel Site Listing behind APPENDIX 3.

Fuelman provides an enhanced site locator tool at its www.fuelman.com website (link below): <http://www.fuelman.com/sitelocator/Home.aspx?network=fuelman>

- There is no User Logon or Password required so any Drivers with access to a computer and the internet have complete ability to access the website and find locations.
- At the site locator the web user can perform the following tasks:
 1. View, Print, Download and Save Site Listings by State, City, County or Metro Area.
 - The web user has a choice of either “Map View” or “List View”.
 2. Site Lists can be downloaded into pre-formatted Excel Reports or Saved to pre-formatted Adobe pdf reports for printer friendly functionality.
 3. Maps View allows web users to zoom and toggle the map to pinpoint where locations are situated.
 - From the Browser print functions the web user can easily print the map created.
 4. The web user has ability to “Search Along A Route” and create driving directions for “From” and “To” Addresses, the site locator then plots nearby Fuelman locations in route to destinations either into a Map or a List.
 - From the Browser print functions the web user can easily print the map created.
 - The List of locations in route to destination can be saved to a printer friendly pdf report or downloaded into Excel.
- The Fuelman Site Locator is updated on a daily basis with sites added or removed.

3.1.4 - D. NARRATIVE - INFORMATION ABOUT SIGNAGE.

ITB Specification

D. Provide information about signage at Retail Fueling locations. Signage must be highly visible and in standardized locations whenever possible. Please provide photos of Retail Fueling location signage as examples.

FleetCor Response

FleetCor does make a signage program available to merchants and most merchants accepting Fuelman in Mecklenburg County have been provided a sign. The cost of signs to the merchant is very low and in many cases the fee has been waived to the merchant. However, it is up to the individual merchant location or convenience store chain to hang the sign in a suitable position for their business and they often struggle with ordinances, permitting regulations and business practices enforced by their major oil brand, which can often prohibit the display of such signage. Generally, the merchants install the signs we provide in on primary sign poles or area light poles which allow them to be visible from the street to aide City and County drivers in easily recognizing Retail Fueling Locations accepting the Fuelman card.

Fuelman is committed to providing signs to merchants and this program will continue.

Below is a Photo of the representative Fuelman pole signage hanging at retail locations that honor our Fuelman card.



3.1.4 - E. NARRATIVE – HANDLING OF TRANSACTIONS W/OUT PAY@PUMP (OR P@P IS OUT OF ORDER).

ITB Specification

E. Please provide information on how your Fleet Card Management System records and reports on Retail Fueling location purchases at locations without a pay-at-the-pump option (or in the instance that the pay at the pump option is out-of order). What guidelines and steps are in place to verify and ensure that users are charged properly?

FleetCor Response

Excluding a small number of required manual voice authorized transactions via FleetCor's 24 hour voice authorization call center (24 Hour Help Desk), **all Fuelman retail fueling transactions are initiated by a card swipe and entry of odometer and PIN information at the point of sale.** FleetCor provides for multiple acceptance modes to accommodate participating merchant's capabilities which range from pay-at-pump acceptance or integrated Point-of-Sale (POS) device inside the store to using a FleetCor provided countertop device inside the store, or even Island Card Reader (ICR) acceptance at the pump island of Commercial/Unattended fueling locations. These acceptance modes are described in more detail below:

Pay-at-Pump or Integrated POS

We have certified our Fuelman card on major oil credit card transaction processing networks (Exxon/Mobil, Chevron/Texaco, Citgo, Shell and ConocoPhillips) and we have certified our Fuelman card on large regional and national convenience store chain systems such as Circle K, Pilot Travel Centers, Sheetz, Wilco/Hess, Arco, Sinclair and Love's Travel Centers. FleetCor has also certified its Fuelman card on many of the largest acquirer processing networks (used by many unbranded station operators) and related POS hardware as follows:

- Paymentech - Certified on Verifone Ruby, PetroVend MultiTrucking and Omni 3200
- First Data (Concord/Buypass) - Certified on 12 POS platforms
- ADS - Certified on ADS' two primary platforms (NWS and VAPS)
- RBS LYNK (Worldpay) - Certification on LYNK Ruby PAK
- NBS - Primary dial-up processor and also certified with their Verifone Ruby and Pinnacle platforms.

On all credit card transaction processing networks we utilize a host-to-host solution whereby the site POS device communicates with their intermediary host, which in turns communicates directly with the FleetNet processing system. The Fuelman transaction is taken at the pump or in the store and the customer experience is the same at the POS as an odometer and a valid PIN (at CRIND for pre-purchase or inside store in post-purchase situation) are entered by the cardholder. The processing network routes the transaction to FleetNet where it compares the purchase request against the authorization parameters commonly allowed in pay-at-pump environment. Generally the control limits (authorization parameters) allowed in CRIND or integrated POS environments via host-to-host are the same as any other environment, except that fuel product grade restrictions are bypassed and gallon restrictions are reasonably enforced multiplying the gallon limit on the card times an average retail price multiple in our authorizer (adjusted routinely). If the card and PIN are verified to be valid the transaction is authorized and the pump initiated to dispense fuel within the dollar limit.

Countertop (In Store) VeriFone Acceptance

When the Fuelman countertop VeriFone device is being used at the merchant location, the VeriFone unit calls FleetCor's front-end dial provider, NBS, which routes the transaction to the Fuelman authorizer, also referred to as the FleetNet Authorizer that is domiciled in a secure and

redundant environment at Quality Technology Services (QTS) in Suwanee, Georgia. The authorizer compares the purchase request against the authorization parameters. If the transaction is within the parameters, an approval message is sent back to the VeriFone at the retail site and the transaction is processed.

The VeriFone units currently in operation are the Tranz 330, 380 and 380X2 models. VeriFone devices are used worldwide by various merchants to process a wide range of transaction types. The difference between a Fuelman VeriFone and any other merchant's VeriFone is in the operating software. Since moving to the VeriFone platform in 1987, FleetCor/Fuelman has continuously worked to modify and improve this operating software. FleetCor and NBS developed this proprietary software, and maintain full copyright protection and rights to any needed modifications. The Countertop VeriFone application includes a mathematical double check to ensure that the cashier is entering in the correct gallons and dollars. The station must maintain current retail prices in the VeriFone and if the mathematic double check does not compute within a small variance allowed for rounding, the VeriFone will send an error message to the Cashier saying "Invalid Quantity". This feature helps curtail problems with cashiers charging a cardholder for a fueling transaction on a wrong pump.

Commercial/Unattended Fueling Locations (Island Card Reader Acceptance)

Fuelman can and does use other combinations of hardware and software at commercial/unattended fueling locations. These devices are typically similar to the island card reader devices used at Customer-owned, onsite automated fueling locations (described in separate response section below).

Authorization and Billing Systems

The authorizer and FleetNet processing system are maintained for FleetCor by Quality Technology Services (QTS) at its Suwanee, Georgia Data Center location. The FleetNet systems run on Sun MicroSystems hardware platforms utilizing UNIX Operating systems with ORACLE-based software. This allows Fuelman to offer 24-hour on-line authorization ability. Transactions are processed on the FleetNet platform where they are inserted into an Oracle database. Finally, the transactions are processed for billing utilizing proprietary software within FleetNet. Invoices, standard reports, or electronic data generated for the Customer will be processed by the FleetNet systems or via FleetCor contracted fulfillment vendors.

Manual Voice Authorized Transactions

Manual voice authorized transactions occur through FleetCor's 24 Hour Voice Authorization Center (Help Desk) at **(800) 966-9013**. Voice authorized transactions occur in the event of equipment failure at the retail location (fuel or maintenance) and certain retail maintenance merchant locations are intentionally set up for voice authorized transaction processing only. When merchants contact the voice authorization center for manual voice authorizations the help desk attendant requests all the necessary information for processing the transaction in our systems including: Card #, Odometer Reading, Employee Identification, Date/Time, Quantity(s), Product (Codes) purchased and Purchase Amount. The help desk attendants manually verify the validity of the cards and PIN's being used and whether those cards or PIN's are locked or unlocked. They collect and enter the necessary information directly into a processing system for processing the transactions and collecting them in an electronic format. Transactions come through on the customers report just as if they had occurred electronically in a POS machine.

3.1.4 - F. NARRATIVE – RETAIL FUELING LOCATION TRAINING PROGRAM.

ITB Specification

F. Retail Fueling Location Training Program – Please provide information on any training programs used at your Retail Fueling locations. How do you ensure consistency and understanding of the program and specific customer needs (City and County users) at Retail Fueling locations?

FleetCor Response

Due to summer vacation schedules and timing of the bid preparation we were unable to collect Retail Fueling Location Training information by the Bid Deadline for inclusion in this document. We will be glad to provide merchant training materials at a later date for your review.

3.1.4 - G. NARRATIVE – FLEET CARD MANAGEMENT SYSTEM TRAINING PROGRAM.

ITB Specification

- G. Fleet Card Management System Training Program – Please provide information on your training program for Fleet Card Management System Users.
- Would your training program for Fleet Card users include Documents and/or video training sessions that the City and County could have on their intranet sites to allow users to access any time?
 - Can the Fleet Card Management System provide users access in the system to customized training videos or content relative to system use in managing users and user permissions, reviewing data, and reporting? If so, please detail these options and provide examples or screenshots or documents that you use for training in the system.

FleetCor Response

We have provided and will continue to provide to the City our updated FleetNet Users Guide, which is a document the system users should keep handy or on the intranet for reference. We can provide it in Adobe pdf version or print. The FleetNet system also has pretty robust online help features to guide the user through processes or questions.

FleetCor recommends that the State utilize our on-line system we call FleetNet[®], which provides the ultimate convenience and control for authorized fleet contacts in managing their account(s), vehicles, cards, and Drivers/PIN's. Access to the FleetNet system is managed through the application of user/role-based multi-level access controls. This model provides for granular application access control decided by the primary fleet contact or decision maker. Security levels for FleetNet users are determined by the Customer's primary fleet contact establishing the Fuelman account. Using their secure FleetNet logon, access to the following features can be made available to various levels of access:

| FLEET MANAGER ROLE | Add | Update | View | Download |
|--|-----|--------|------|----------|
| Customer account information (address, phone #, contact name, etc.) | | ✓ | ✓ | ✓ |
| Reports | | | ✓ | ✓ |
| Vehicle records | ✓ | ✓ | ✓ | ✓ |
| Employee records | ✓ | ✓ | ✓ | ✓ |
| Transaction records | | | ✓ | ✓ |
| Site (station) information | | | ✓ | ✓ |
| FleetNet security user | ✓ | ✓ | ✓ | ✓ |

| ADMIN 1 | Add | Update | View | Download |
|--|------------|---------------|-------------|-----------------|
| Customer account information (address, phone #, contact name, etc.) | | | ✓ | ✓ |
| Reports | | | ✓ | ✓ |
| Vehicle records | ✓ | ✓ | ✓ | ✓ |
| Employee records | ✓ | ✓ | ✓ | ✓ |
| Transaction records | | | ✓ | ✓ |
| Site (station) information | | | ✓ | ✓ |
| FleetNet security user | | | ✓ | ✓ |
| ADMIN 2 | Add | Update | View | Download |
| Customer account information (address, phone #, contact name, etc.) | | | ✓ | ✓ |
| Reports | | | ✓ | ✓ |
| Vehicle records | | | ✓ | ✓ |
| Employee records | | | ✓ | ✓ |
| Transaction records | | | ✓ | ✓ |
| Site (station) information | | | ✓ | ✓ |
| FleetNet security user | | | ✓ | ✓ |
| VIEW REPORTS | Add | Update | View | Download |
| Customer account information (address, phone #, contact name, etc.) | | | | |
| Reports | | | ✓ | |
| Vehicle records | | | | |
| Employee records | | | | |
| Transaction records | | | | |
| Site (station) information | | | | |
| FleetNet security user | | | | |

NOTE: All tasks can be performed on-line 24x7x365 without customer service. For additional security, User IDs are locked automatically after 30 days of inactivity and can be re-activated with the fleet administrator Account Manager Access.

If awarded this new contract FleetCor would welcome the opportunity to provide follow-up training and instruction, both initially after contract award and at periodic intervals in the future as the City deems appropriate. Since the City and County have been using Fuelman for a number of years, most KBU fleet administrators and department managers know and understand how to use the Fuelman program, however follow-up training, especially on using the online account management system (FleetNet) would be beneficial. With these administrators we will focus the training on topics such as:

- Website/system navigation
- Creating new vehicles/cards and Driver IDs/Pins,
- Locking vehicles/cards and or Pins,
- Reissuing or Replacing Lost, Stolen or Worn Cards
- Report Analyses

- Available Data Downloads and appropriate uses
- Additional available Optional Reports and their potential use by the City or County for better managing cardholder behaviors.
- Using the Fuelman Card at Onsite locations and General Card Usage Instructions at Retail Locations
- Driver Fuel Policies that should be considered and implemented
- Onsite fuel inventory procedures and proper procedures for reporting fuel delivery or equipment problems

If the City or County determines two or three different levels or types of training are needed, we can customize the training plan to include only the pertinent items for each training level. Training materials will be developed for each course level as required. Our Contract Account Manager assigned to the City (Janet Ward) along with the contract manager for FleetCor (Mark Roberts) will coordinate the training and work with our Fuelman product managers to tailor the training materials as appropriate.

FleetCor has implemented the Fuelman program with some of the largest fleets in the United States and we can certainly deliver appropriate training & instructions, training scheduling 2 weeks in advance, and “How To” or “Best Practices” Guides for program administrators as may be requested by the City or County.

3.1.4 - H. NARRATIVE – ABILITY TO PURCHASE CNG AT RETAIL FUELING LOCATIONS IN COUNTY.

ITB Specification

H. The City and County prefer to purchase Compressed Natural Gas (CNG) utilizing Fleet cards at Retail Fueling Locations within Mecklenburg County. Please provide information about your ability to provide CNG at Retail Fueling Locations, including the number and locations of Retail Fueling Locations with CNG available for purchase and fast-fill pumping capabilities. What are your future plans for providing CNG at Retail Fueling Locations?

FleetCor Response

To our knowledge Piedmont Natural Gas owns and operates the only Quick Fill, Public Access CNG site in Mecklenburg County. We have reached out to Public Service in an attempt to get them to accept the Fuelman card at their site. We do not have a commitment from them at this time however we will keep trying to get their site available to the City via Fuelman. The Fuelman system certainly has the ability to sell and process CNG transactions, there is simply a lack of Public CNG locations in the County.

3.1.4 - I. NARRATIVE – ABILITY TO PURCHASE ANY ADDITIONAL TYPES OF FUEL (RETAIL OR CONSIGNED).

ITB Specification

I. Outside of the Fuel Types listed in Section 4.2.2 – do you offer any additional types of Fuel for Consignment or Retail Fueling Location Purchases? If so, please detail the types, applications, and rates (Rack Plus Pricing or appropriate) of those Fuels.

FleetCor Response

We have identified one retailer that accepts the Fuelman card in Mecklenburg County, which apparently sells E85. We haven’t found any that sell Biodiesel blends. If these retailers become available we can certainly work with them to get Fuelman acceptance established under terms and settlement rates acceptable to FleetCor.

3.1.4 - J. NARRATIVE – HOW WOULD YOU SUPPORT FUELING IN CASES OF SHORTAGES OR EMERGENCY SITUATIONS.

ITB Specification

J. Do you have access to the FEMA Pipeline in case of shortages or emergency situations? If so, please explain how you would support and fulfill fueling needs for the City and County during those times.

FleetCor Response

When we went through the aftermath of Hurricane Ike in September and October of 2008, this was the largest shortage crisis the Charlotte area has ever seen. We worked very closely with the City of Charlotte to stay on top of the supply situation, to keep the City abreast of the crisis and the options for fuel supply. As retailers struggled to keep fuel inventory on hand, we queried our system sometimes twice per day to locate sites that had processed transactions in recent hours, then we forwarded the apparent recent open locations to City officials so they could know what stations appeared to have received fuel deliveries.

Furthermore, we worked with Mansfield Oil to locate petroleum supply outside the Charlotte area. With Mansfield's access to vast supply resources we eventually decided to bring fuel from rack terminals in the mid Atlantic (Baltimore) area. If this is required in the future we will need to pass through the additional freight required to bring fuel from outside the State to the City or County locations. We will handle this as a one time charge billed to the agency which owns the fueling facility.

We have arranged for priority fueling status with The Pantry (Kangaroo) locations, they have given us verbal approval of this in the week prior to bid submittal. We believe that if there is another shortage situation like we went through with Hurricane Ike, The Pantry managers or personnel will somehow provide priority status to City Police and first responders. If awarded the contract, we can facilitate a meeting with The Pantry/Kangaroo officials to outline how priority status might work if or when it is needed.

3.1.4 - K. NARRATIVE – LIST OF EQUIPMENT & PRICING FOR ONSITE FUELING LOCATIONS, AVAILABLE MAINTENANCE AND SUPPORT SERVICES FOR ONSITE EQUIPMENT.

ITB Specification

K. Please provide a list of equipment for Onsite Fueling Locations along with respective pricing, and available maintenance and support services. The City and County will utilize this information to aid in internal reviews of City/County owned equipment to determine equipment eligible for replacement. The City and County may, at their discretion, decide to purchase equipment for Onsite Fueling Locations.

FleetCor Response

FleetCor, with maintenance support assistance from our fuel supplier subcontractor will provide an Island Card Reader (ICR) system needed to provide the fuel pump automation and fuel usage tracking for locations to receive consigned services. As described in greater detail under S - 4.22.1 (Supplemental Information in our Requirements Matrix Response) regarding Audits, FleetCor and Mansfield will perform Audits of the onsite fueling locations to determine feasibility of converting sites to consignment and required equipment upgrades. As part of the Audit, Mansfield will prepare quotations for equipment upgrades required.

FleetCor agrees to replace the Card Readers at the existing 5 sites receiving consigned services today (3 City sites, 2 County sites). We will install state of the art FuelMaster™ equipment. Additionally, we hereby agree to install FuelMaster equipment at up to 10 additional

locations that might qualify for conversion from Bulk Fueling to consignment services once equipment upgrades are completed by the City or County. FleetCor will maintain all equipment that it owns. For card readers where the City or County require receipt printers, there will be an added cost for the receipt printers, as quoted on our Required Form 4 – Pricing Sheet. There will be continuing maintenance charges for the receipt printers as well, which have been quoted on the Pricing Sheet. FleetCor strongly discourages use of receipt printers on card readers at onsite locations. Maintaining this equipment and keeping them from running out of paper is a major expense.

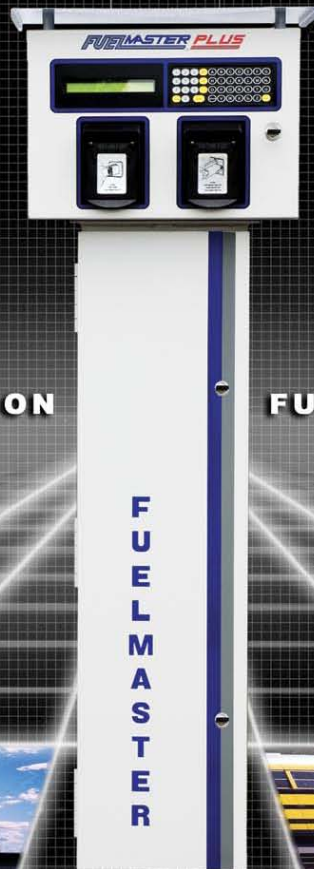
If the City or County decides it had rather purchase card readers itself, we will be glad to sell the card readers to the City or County (at FleetCor's cost). The cost including installation is approximately \$8,000 each. We can provide more detailed pricing upon request and with more specifics regarding the number of pumps, etc at the location where it will be installed.

The expected downtime for the refueling location when equipment is installed is a day or less. This is provided all necessary electrical wiring by Customer is in place. If fuel site has never had FCT equipment installed and extensive wiring is required, FleetCor will provide the wiring schematics to End User so that it can have this portion of the job completed prior to scheduled FCT equipment installation date. Typically if an FCT device has been installed previously, the wiring can be utilized however this must be determined with each location. The phone line must be pulled to the FCT installation location by the End User prior to date of equipment installation.

On the pages that follow we provide a FuelMaster™ brochure which will help describe the card reader equipment FleetCor recommends. This is the equipment we will install.

FleetCor/s fuel supplier (Mansfield Oil) can assist with petroleum equipment maintenance or even calibration services. Their normal fee for handling pumping equipment repairs is 15% surcharge over invoiced amounts from the repair company doing the work. Alternatively, the City or County can have the service vendor direct bill the City or County and not let Mansfield coordinate and pay for repairs when needed.

FuelMaster® 2500 Plus



NEXT GENERATION

FUEL MANAGEMENT



Main Office and Plant:
100 Four Points Way, Tallahassee, FL 32305
Tel: (850) 877-2558
Toll Free: (800) 888-8136
FAX (850) 877-9327

SYN-TECH SYSTEMS, INC.
www.syntech-fuelmaster.com

For more information email:
marketing@syntech-fuelmaster.com

(Show above: FMU 2500 PLUS RF)

Benefits

The best just keeps getting better! **FuelMaster**[®] saves you money by eliminating manual tracking of fuel transactions and increasing accountability. The same reliable **FuelMaster**[®] equipment that's been the fleet managers' choice for years has been upgraded to increase productivity and provide a quicker return on investment...usually within the first year!

FuelMaster[®] engineers and technicians provide the best product support service in the industry. Toll-free support directly to your fuel island, as well as PC to PC training and assistance, saves you time and money. **FuelMaster**[®] doesn't stop there! Its flexibility permits numerous, diverse uses; e.g., a gate opener, car wash activator, or controlling access to chemicals, to name a few. Consider a **FuelMaster**[®] Fuel Management System ...and start saving money today!

The **FuelMaster**[®] 2500 Plus series adds additional features that make it the most effective fuel management system on the market for many years to come. Flash memory has been added to permit updating the fuel island operating system without changing chips. The Plus system has increased memory and processor speed and the database has been upgraded to Access 2000. The Plus system also supports a network card to permit Internet access. **FuelMaster**[®] software now has more flexibility in the customization of reports. **FuelMaster**[®] also communicates directly with electronic dispensers to permit interfaces with blended MPDs and the capability of remotely changing dispenser prices.

Features

Electronic Read/Write keys and cards are great for fleet operations or gas club members. PROKEE[®]s are high strength, plastic composite keys containing nonvolatile, read/write memory chips, which can be encoded with confidential information to control access to dispensers and streamline product transaction data.

FuelMaster[®]'s patented **radio frequency tag system** takes driver data entry out of the information collection equation. The odometer or chronometer data, along with other information is automatically collected by the island fuel management unit without driver effort. An AIM (automotive information module) unit is installed on the equipment and collects and stores information and sends it to the fuel management unit by RF during fueling operations. This system works concurrently with the use of PROKEE[®]s or smart cards so that the (AIM) units may be added to equipment currently using electronic read/write access devices.

The **FuelMaster**[®] 2500 Plus' capabilities to support **self-serve retail applications** have also been increased. As well as being on an ever increasing number of credit card networks, prepaid smart cards and PROKEE[®]s can be issued to customers. The system operator may also enter up to 300 credit card numbers of repeat customers with a specified discount for each. The Plus system also returns more credit card information and settle-up data to the PC software for easier tracking of fuel purchases. The ability to price fuel at multiple remote sites has been enhanced to ensure you're in control of your fuel.

A real-time, on-site **journal printer** can provide hard copy backups of all transactions. A **receipt printer** is also available.

FuelMaster[®] is a leader in the **alternative fuels** arena... from CNG to E85! **FuelMaster**[®] can control and measure any liquid or gaseous fuel. Leaders in the alternative fuels field chose **FuelMaster**[®] because of its reliability and ease of maintenance.

Based on **odometer/hour readings**, the system calculates vehicle efficiency and fuel consumption and alerts the driver and supervisor to maintenance requirements.

The addition of a **tank monitor interface kit** permits automatic reconciliation of tank levels with **FuelMaster**[®]'s declining balance. **FuelMaster**[®] interfaces with most popular tank monitors.

The **FuelMaster**[®] system may be expanded to control an almost limitless number of fueling sites. Each site consists of a master unit with up to eight satellites.

FuelMaster[®] is warranted for one year from date of installation or fifteen months from date of shipment.

Modular design and construction ensure reliability and ease of maintenance of your **FuelMaster**[®] Fuel Management System. Site operators can quickly and easily change-out modular components, if necessary, with the assistance of **FuelMaster**[®] technicians.

The central controller (a PC operating on **Windows 98 or higher**) generates comprehensive transaction reports and invoices.

Transaction data can be easily exported to most **fleet maintenance programs**.

If you are looking for reliability and flexibility, look no further. The purchase price is only part of what you pay for a fuel management system. Repairs and system downtime also cost you money, making reliability a key ingredient in achieving return on your investment. We encourage you to talk with **FuelMaster**[®] owners, particularly those who have previously used other brands of fuel management.

Pictures of Actual FuelMaster Unit Installed.



3.1.4 - L. NARRATIVE – INFORMATION ON ANY AVAILABLE DISCOUNTS FOR VOLUME PURCHASES OF FUEL (WHAT VOLUMES WOULD CONSTITUTE A DISCOUNT TO THE STANDARD PRICE?).

ITB Specification

L. Please provide information on any available discounts for volume purchases of fuel. In the event that the City and/or County required a large volume of Fuel, what volumes would constitute a discount to the standard price for fuel?

FleetCor Response

One of FleetCor's largest merchants and a private label fleet customer for FleetCor as well (The Pantry, Inc.) which is one of the largest convenience store chains in the U.S., and based in Cary, North Carolina, purchased the former Petro Express locations in the Charlotte area a few years ago. The company has recently re-branded the stations to their Kangaroo store image and Marathon brand and their POS systems at all stores in the Charlotte market now accept Fuelman via Pay at Pump. The Pantry has expressed a desire to provide a sweetened incentive to the City and County under our bid proposal, whereby they would offer what we refer to as a "Merchant Sponsored Discount" to the City of Charlotte and Mecklenburg County. They would do this as an incentive to get the City to drive more business through their stations.

- The Pantry offers the City and County a discount of **\$0.020** per gallon through this Merchant Sponsored Discount plan which FleetCor will administer.
- Effectively, the merchant sponsored discount would be a rebate that would be credited from the amount owed off the City's Fleet Management Report totals, and the rebate/discount is applied at the Invoice Level (not transaction level). On FleetCor's Invoice/Statement the rebate will be shown in a column we have for volume discount, but the rebates will be for the merchant sponsored discount plan.
- Essentially we pass through a discount that The Pantry offers, we remove the discounts from the City and County's invoice totals (at the invoice level), then we also reduce the merchant settlement amounts being paid to The Pantry for the transactions by the same discount rate.
- The City and County will still be billed based on the OPIS based cost-plus pricing structure. The discounts from The Pantry will merely be removed at the summary invoice level.

Additionally we have mentioned under response to section 3.1.3.5. (EMERGENCY FUEL PLAN), that The Pantry has committed to upgrade 3 of their locations for Generator Ready status and The Pantry will make arrangements to bring in generators into operate the stations if ever required. The Pantry will provide the City and County Priority Status in the event of emergency.

- **We think the City and County will agree - The Pantry has really stepped up and illustrated their commitment to the City and County's business!**
- **We are proud to bring this exclusive offer to the City and County under our Bid Proposal!**

This page purposely left blank

3.1.4 - M. NARRATIVE – INFO ABOUT SECURITY MEASURES IN PLACE AT RETAIL FUELING LOCATIONS.

ITB Specification

M. Please provide information about the security measures in place at Retail Fueling Locations. Do your Retail Fueling Locations have cameras at the pumps and in store? Are there specific security measures in place after-hours?

FleetCor Response

The Fuelman card is accepted at some of the finest convenience stores in the Charlotte market. Companies like The Pantry, Sam's Mart, Circle K, and Wilco/Hess take store security very seriously. Most of these fine retailers have spent lots of money to have well lighted stores, and lots of security cameras, many with cameras both out at the gas pumps and inside the stores. FleetCor as the fleet credit card processor and provider, does not own the stations and we are not involved in security at our merchant locations at all. We cannot obligate or make any assurances regarding security at our merchant's locations. But these retailers want their stores secure, for their employees and for their customers.

3.1.4 - N. NARRATIVE – LIMITING ERRORS IN MILEAGE ENTRIES AT THE PUMP.

ITB Specification

N. Properly entered mileage at Retail Fueling Location pumps is a major concern for the City and County. Please discuss how your Fleet Card Program limits errors in mileage entries at the pump by Fleet Card users.

FleetCor Response

Currently the Fuelman system cannot deny errant odometers entered at the pump. We are unaware of any competing universal or proprietary fleet card program that can deny errant odometers at the pump. Odometer denial capability is typically only available with small closed loop fuel card or key systems that customers only use at their onsite locations and not at retail sites.

c. – h. REQUIRED FORMS

**Pages in this section contain FleetCor's
completed and when required signed Forms
(Listed as items numbered c. through h. in
ITB paragraph 3 Bid Format)**

3.1.5. REQUIRED FORMS (NARRATIVE EXPLANATION).

ITB Specification

3.1.5. Required Forms.

To be deemed responsive to this ITB, Service Providers must complete in detail, all Bid Forms listed in this Section 3, items numbered c through j.

FleetCor Response

On the pages that follow, FleetCor submits all required forms as listed in Section 3, items c. through h. Forms were provided in Section 5 and the pricing sheet form which was revised via Addendum issued by the City. Forms i. and j. are provided in separate response sections.

REQUIRED FORM 2 - BID SUBMISSION FORM
ITB # 269-2011-011
Fuel Supply Products, Fuel Cards, and Related Services

This Bid is submitted by:

Service Provider Name: FleetCor Technologies Operating Company, LLC d.b.a. Fuelman

Representative (*printed*): Mark Roberts, Director – Gov't Bids & Contracts

Representative (*signed*): _____

Address: 2015 Ayrley Town Blvd, Suite 202

City/State/Zip: Charlotte, NC 28273

Telephone: (704) 853-2662 (704) 674-6848 Mobile
(Area Code) Telephone Number

Facsimile: (704) 853-1945
(Area Code) Fax Number

E-Mail Address: markr@fleetcor.com

It is understood by the Vendor that the City/County reserves the right to reject any and all Bids, to make awards on all items or on any items according to the best interest of the City/County, to waive formalities, technicalities, to recover and re-bid this ITB. Bids are valid for one hundred eighty (180) calendar days from Bid Opening.

FleetCor Technologies Operating
Company, LLC d.b.a. Fuelman

Service Provider Name

6/8/2011

Date



Authorized Signature

Todd House, President U.S. Direct Business
Please type or print name

REQUIRED FORM 3 - ADDENDA RECEIPT CONFIRMATION

ITB # 269-2011-011

Fuel Supply Products, Fuel Cards, and Related Services

Please acknowledge receipt of all addenda by including this form with your Bid.

All addenda will be posted to www.ips.state.nc.us.

ADDENDUM #:

 # 1
 # 2

**DATE ADDENDUM
DOWNLOADED FROM NC IPS:**

 5/23/2011
 6/6/2011

I certify that this Bid complies with the General and Specific Specifications and conditions issued by the City and County except as clearly marked in the attached copy.

Todd House

(Please Print Name)



Authorized Signature

 6/8/2011

Date

President U.S. Direct Business

Title

FleetCor Technologies Operating
Company, LLC d.b.a. Fuelman

Service Provider Name

Attachment 1

**REQUIRED FORM 4 - PRICING SHEET
ITB # 269-2011-011**

Fuel Supply Products, Fuel Cards, and Related Services

The undersigned proposes to furnish the following items in strict conformance to the bid specifications and bid invitation issued by the City of Charlotte and Mecklenburg County and/or Mecklenburg County for this bid. Any exceptions are clearly marked in the attached copy of bid specifications. *Optional Fuel Types as detailed in Exhibit B (pricing response required only if Service Provider agrees to meet/provide).

BIDS ARE DUE NO LATER THAN 2:00 P.M., MAY 25, 2011

| Consignment Fuel | | | |
|--|----------------------------|--|----------------------------|
| Fuel Type | Required / Optional | Margin (Rack Plus Margin Model where appropriate) | Product Measurement |
| Gasoline Grades | | | |
| Regular Unleaded | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| Mid-Grade Unleaded | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| Premium Unleaded | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| Ethanol Blended (E10) | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| Ethanol Blended (E85) | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| Diesel Fuel Grades | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| B-20 Blended Diesel | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | Rack + \$0.119 <small>See Note 1</small> | Gallon |
| Auxiliary Fuels | | | |
| Propane | <i>Optional</i> | Retail - \$0.000 | Pounds |

NOTE 1: See Exception 4.23 on pages 148 and 149 of our ITB Response, specifically item # 2, which reads as follows:

FleetCor has determined that there are very large freight differences for getting fuel delivered to the current consigned sites, versus getting fuel deliveries for sites with Truck Size Restrictions. We want to avoid the City or County having to pay much higher prices at the current larger tank sites that don't have delivery truck size restrictions due to the many sites with truck size restrictions that may convert to consigned services in the future. Therefore, we must include a Pricing Exception that essentially requires that for any site that transitions to consigned service from current bulk fuel setup, where that site requires a Delivery Truck Size Restriction and the site cannot be delivered by a large fuel transport (7,000 gallon or larger truck size), then that site MUST incur a higher markup. We shall refer to these sites as "Truck-Size Restricted Locations". Truck-Size Restricted Locations will have an extra **\$0.200** per gallon markup to cover the added freight costs involved. Additionally, we have found at least one location on Appendix A in the bid (Irwin Creek Wastewater Treatment Plant) where under the column titled Delivery Truck Size Restriction (define length restrictions), that Irwin Creek location is noted as "can receive Full Length Tractor Trailer (Approx 80ft)" for tanks at the property that are 1,000 gallons for motor vehicle gasoline and 500 gallons for motor vehicle diesel fuel. Sites with tanks this small cannot receive delivery by large transport and therefore must also be considered Truck Size Restricted Locations.

| Retail Fuel | | | |
|--|----------------------------|--|----------------------------|
| Fuel Type | Required / Optional | Margin (Rack Plus Margin Model where appropriate) | Product Measurement |
| Gasoline Grades | | | |
| Regular Unleaded | <i>Required</i> | Rack + \$0.119 | Gallon |
| Mid-Grade Unleaded | <i>Required</i> | Rack + \$0.119 | Gallon |
| Premium Unleaded | <i>Required</i> | Rack + \$0.119 | Gallon |
| Ethanol Blended (E10) | <i>Required</i> | Rack + \$0.119 | Gallon |
| Ethanol Blended (E85) | <i>Required</i> | Rack + \$0.119 | Gallon |
| Diesel Fuel Grades | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | Rack + \$0.139 | Gallon |
| B-20 Blended Diesel | <i>Optional</i> | Rack + \$0.139 | Gallon |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | Rack + \$0.139 | Gallon |
| Auxiliary Fuels | | | |
| Kerosene | <i>Optional</i> | Retail - \$0.002 | Gallon |
| Propane | <i>Optional</i> | Retail - \$0.002 | Pounds |
| Compressed Natural Gas ("CNG") | <i>Optional</i> | Retail - \$0.002 | GGE |
| Motor Oils - Gasoline Engines | | | |
| Full Synthetic 0W-20 (ILSAC: GF-4, API: SM) | <i>Required</i> | Retail - \$0.000 | Quart |
| Synthetic Blend 5W-30 (ILSAC: GF-4, API: SM, SL) | <i>Required</i> | Retail - \$0.000 | Quart |
| Synthetic Blend 5W-20 (ILSAC: GF-4 API: SM) | <i>Required</i> | Retail - \$0.000 | Quart |
| Motor Oil - Diesel Engines | | | |
| Synthetic Blend 15W40 (API: CJ-4,CI-4 PLUS,CI-4,CH-4,SM) | <i>Required</i> | Retail - \$0.000 | Quart |
| Full Synthetic 15W50 (CI-4 Plus/SL rating) | <i>Required</i> | Retail - \$0.000 | Quart |

Non - Consignment Fuel

| Fuel Type | Required / Optional | Truck Size ≤ 2500 Gal. | Truck Size ≥ 2500 Gal | Product Measurement | Volume Discount (where applicable) |
|--|---------------------|---|---|---------------------|------------------------------------|
| | | Margin (Rack Plus Margin Model where appropriate) | Margin (Rack Plus Margin Model where appropriate) | | |
| Gasoline Grades | | | | | |
| Regular Unleaded | Required | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| Mid-Grade Unleaded | Optional | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| Premium Unleaded | Optional | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| Ethanol Blended (E10) | Required | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| Ethanol Blended (E85) | Optional | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| Diesel Fuel Grades | | | | | |
| Ultra Low Sulfur Diesel | Required | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| B-20 Blended Diesel | Required | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| Red Dye Distillate Ultra Low Sulfur Diesel | Required | Rack + \$0.319 | Rack + \$0.319 See Note 2 | Gallon | |
| Auxiliary Fuels | | | | | |
| Propane | Optional | Retail - Do not offer at this time | Retail - Do not offer at this time | Pounds | |

NOTE 2: If bulk fuel tank can be delivered by large transport (7,000 or great truck capacity), then the markup shall be **\$0.199** per gallon.

| Onsite Fueling Location Audits | Cost Per Pump | Additional Information |
|---|--|------------------------|
| Full Audit of each Onsite Fueling Location with Consignment Fueling Requirements for the City and County prior to Contract Execution per Section 4.22.1 | \$ 1,000 per Location, not per pump | |

| CCPA Admin Fee | Service Provider to select one rebate method below: | |
|---|---|-------------------|
| | % of total Sales Volume | Per Gallon Rebate |
| The Service Provider is responsible for paying to CCPA an administrative fee for all Participating Public Agency sales volumes within 30 days of the end of each calendar quarter set out in the Agreement. | % | \$0.005 |

| Additional Equipment: | Cost Per Each | Additional Information |
|--|---------------|------------------------|
| Receipt Printers (At Card Reader Locations) | \$ 3,000.00 | Installed Price |
| Annual Support & Maintenance of Receipt Printers | \$ 1,200.00 | |


Total Bid Price must include all equipment, labor, delivery, installation, consultation, vendor profit and all other costs associated with this project. No additional cost will be allowed.

The City and County reserve the right to award multiple Contracts for the Products and Services required by this ITB if the City deems multiple Contracts to be in the City's best interest.

The undersigned hereby certifies the Bidder has read the terms of this bid document, including the sample contract (Exhibit A) and is authorized to bind the firm to the information herein set forth.

Date: 6/8/2011

FleetCor Technologies Operating Company, LLC d.b.a. Fuelman
Legal Name of Firm

BY: 

Todd House, President U.S. Direct Business
Name and Title of Person Signing (please print)

REQUIRED FORM 5 - REFERENCES

The City and County are requesting Service Providers to submit **at least three (3) references** that are comparable in size and services to the City and County, and for which the Software Provider provided similar products and/or services that most closely reflect the requirements detailed in the scope of this ITB within the past five (5) years. Please use the following format to submit each reference.

REFERENCE 1:

Name of Client: State of Tennessee Department of Transportation **Phone:** 615-253-4275

Address: 505 Deaderick St., Suite 800 James K. Polk Bldg., Nashville, TN 37243-0329

Primary Contact: Lance Goad **Title:** Fiscal Director 2

Phone: 615-253-4275 **E-mail address:** lance.goad@state.tn.us

Service Dates: On 4th Contract since 1995

Summary & Scope of Project: _____

TDOT Contract No. FA-06-16487-00 for a fuel card to provide for purchasing of gasoline, diesel fuel, oil changes, carwashes and vehicle maintenance, as well as consigned gasoline and diesel at 30+ TDOT and other State owned sites. The contract covers all State agencies in Tennessee including Motor Vehicle Management and TDOT. FleetCor provides the proprietary Fuelman Fleet Card. The first contract completed began in 1995, second contract completed began in 9/11/2000, and the current contract still being served began 9/12/2005. We just won a new bid and contract with TDOT that goes into effect on 7/1/2011.

REFERENCE 2:

Name of Client: State of Mississippi **Phone:** 601-359-5041

Address: 701 Woolfolk Bldg., Suite A, 501 North West Street, Jackson, MS

Primary Contact: Wayne Cranford **Title:** Director, Bureau of Fleet Management

Phone: 601-359-5041 **E-mail address:** cranfow@dfa.state.ms.us

Service Dates: 3rd contract since 1999

Summary & Scope of Project: _____

State Contract Catalog No. 946-92 for Fuel Access Card Services. FleetCor provides for retail purchases of fuel and maintenance as well as consigned inventory services at approximately 20 state owned automated sites operated by Mississippi DOT with card reader equipment. All State agencies utilize the contract and most all political subdivision (cities, counties and public schools) piggyback onto the State contract. The previous contract completed began in Dec. 2004 and was completed in Feb. 2010; the current contract being served began 3/1/2010.

REFERENCE 3:

Name of Client: Gaston County, North Carolina Phone: 704-868-2149

Address: 945-B Osceola St., Gastonia, N.C. 28054

Primary Contact: Sonyia Wilson Title: Administrator

Phone: 704-868-2149 E-mail address: sonyia.wilson@co.gaston.nc.us

Service Dates: 10+ years

Summary & Scope of Project: _____

Retail purchases for entire County Fleet including Gaston County Police and Sheriffs Office.

REQUIRED FORM 6 – SERVICE PROVIDERS BACKGROUND RESPONSE

| Service Provider Background | |
|--|---|
| Question | Response |
| Service Provider Identification | |
| Service Provider Name | FleetCor Technologies Operating Company, LLC, d.b.a. Fuelman |
| Service Provider Location (corporate headquarters) | 655 Engineering Drive, Suite 300 Norcross, GA 30092 |
| Service Provider Experience | |
| Years of Experience: | |
| # of years in business: | 25 years - parent company was originally formed in 1986, changed ownership and name in 2000 (became "FleetCor Technologies". LLC was formed in 2004, a Georgia Limited Liability Company, single member owner (FleetCor Technologies, Inc.). |
| # of years providing Fuel Supplies, Fuel Cards, and Related Services: | 25 years |
| Customer Base: | |
| Identify by name some of the clients similar to City (e.g., similar in size, complexity, location, type of organization) | State of Mississippi State of Tennessee City of Beaumont, Texas Lafayette Consolidated Government (Lafayette, LA) City of Shreveport, Louisiana |
| Market Focus: | |
| Identify industries and public sector market segments served | FleetCor is a Worldwide leader in Fleet Card Processing Services. Our products are focused on 4 major areas: 1. US Direct>>>>>>>Fleet Operators 2. US Private Label>>Major Oils & Petroleum Marketers 3. Europe>>>>>>>>>Fleet Operators & Major Oils 5. CLC Lodging>>>>Fleet Operators Public Sector customers in the U.S. primarily fall under our US Direct market Fuelman Fleet Card portfolio. |
| Terminated Projects: | |
| List any terminated projects. Please disclose the jurisdiction and explain the reason for the termination. | None Applicable |
| Litigation: | |
| List any litigation that you have been involved with during the past two (2) years on similar implementations. | None Applicable |
| Organization Size | |

Section 5
Required Forms – Form Six

| | |
|---|---|
| # of Employees: | |
| <i>If Service Provider is a subsidiary, identify # of employees in proposing company/division.</i> | Approximately 700 Employees in U.S. |
| Corporate Notes | |
| Ownership: | |
| <i>Privately held? Publicly traded? Parent Company?</i> | NYSE: FLT |
| Certified Partnerships: | |
| <i>Identify any certifications held by your firm if you are implementing or reselling another firm's products. Include how long the partnership or certification has been effect.</i> | None Applicable for the contract contemplated by this bid. |
| Additional Narrative Response | |
| Background and Experience: | |
| <i>Describe your total organization, including any parent companies, subsidiaries, affiliates and other related entities.</i> | The proposing company for this RFP and potential contract is FleetCor Technologies Operating Company, LLC which is a Georgia limited liability company and a wholly owned subsidiary of FleetCor Technologies, Inc., (NYSE: FLT), a leading independent global provider of specialized payment products and services to commercial (and government) fleets, major oil companies and petroleum marketers. The company's corporate headquarters are located at 655 Engineering Drive, Suite 300, Norcross, GA 30092. Since the LLC is a single member limited liability company, it shares the same Federal Tax ID Number as the parent company, which is 72-1074903. The company does business as: FleetCor - The Global Fleet Card Company; FleetCor Technologies; and Fuelman. For sake of this ITB response we shall refer to ourselves in short as either "FleetCor", "FleetCor Technologies" or "Proposer". |
| <i>Describe the ownership structure of your organization, including any significant or controlling equity holders.</i> | FleetCor Technologies Operating Company, LLC is a single-member LLC and the parent company (FleetCor Technologies, Inc.) is a publicly traded company with more than 10% of its outstanding shares traded on the NYSE (symbol: FLT). For a list of other stockholders owning more than 10% of the company, please refer to EXHIBIT "A" attached to this Form 6. |
| <i>Provide a management organization chart of your overall organization, showing director and officer positions and names and the reporting structure.</i> | See Org Chart attached as Exhibit "B" showing the Senior Executive Team. |

Section 5
Required Forms – Form Six

| | |
|---|--|
| <p><i>Provide detailed information for the Files Management / Document Imaging System and Scanning Services segments of your organization, showing the reporting structures within these segments and among these segments and the overall organization.</i></p> | <p>See Org Chart attached as Exhibit "C" showing US Direct Issuing and Shared Services staff, which are the lead staff reporting to Todd House, President, US Direct Markets</p> |
| <p><i>Describe any organizational changes such as divestitures, acquisitions, or spin-offs involving your Files Management / Document Imaging System or Scanning Services business segments that have occurred in the latest two (2) years or are anticipated in the future. Include all appropriate organizational charts.</i></p> | <p>None Applicable</p> |
| <p><i>Detail how long the company has been providing Files Management / Document Imaging and Scanning Solutions to local governments and include information regarding experience with similar projects as described in Section 3.</i></p> | <p>Since late 1980's the company has been providing fleet card services to local government. FleetCor or its former Fuelman licensee have provided similar services to the City since approximately 1995.</p> |
| <p>Personnel Management:</p> | |
| <p><i>Describe the key individuals, along with their qualifications, professional certifications and experience that would comprise your organization's team for providing Services to the County.</i></p> | <p>See attached document labeled Exhibit "D". We have copied into this Exhibit "D", a Brief Resume of the 3 key personnel assigned to the City and County's business. These individuals are:</p> <ol style="list-style-type: none"> 1. Janet Ward, Contract Account Manager 2. Mark Roberts, Director of Acct. Mgmt/ Nat'l Accts, Gov't Bids & Contracts 3. Alice Hafkey, Business Manager over Consigned Fuel Supply |
| <p><i>Explain how your organization ensures that personnel performing technical support services are qualified and proficient.</i></p> | <p>FleetCor's staff assigned to support key accounts like the City and County have longevity with the company and have worked with and in the Fuelman business for many years. We usually promote from within our most talented individuals to serve in these key account and contract support roles.</p> |
| <p><i>Describe your organization's approach, policies, and experience with respect to deployment of your personnel.</i></p> | <p>The company has allowed certain key staff members like Mark Roberts, Janet Ward, and Alice Hafkey, who all three came from former Fuelman licensee offices, to continue working from offices located in those local areas where licensees had grown significant Fuelman businesses. This has allowed these key staff members to reside near many of our larger customers.</p> |
| <p><i>If your organization has been the subject of a dispute or strike by organized labor within the last five (5) years, please describe the circumstances and the resolution of the dispute.</i></p> | <p>None applicable</p> |

EXHIBIT “A”

**FLEETCOR TECHNOLOGIES, INC.
10% OR GREATER STOCKHOLDERS
AMOUNT AND NATURE OF SHARES BENEFICIALLY OWNED**

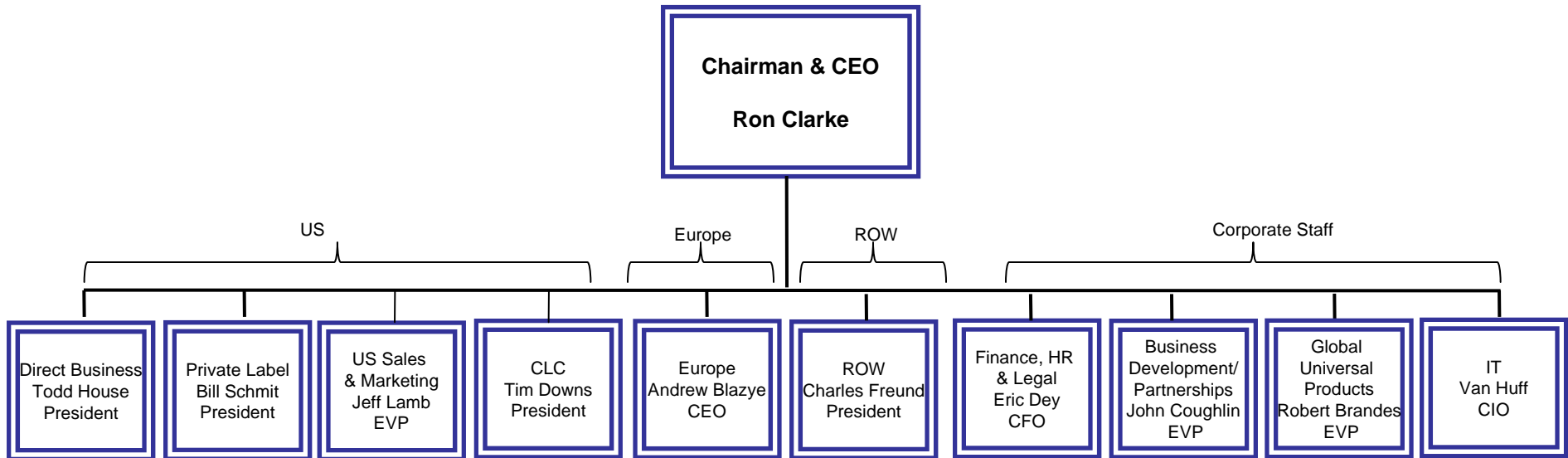
| Name and Address | Common Stock Owned | Right To Acquire | Total Securities Owned | Percent of Outstanding Shares |
|---|-----------------------|---------------------|------------------------------|-------------------------------------|
| Principal Stockholders: | | | | |
| BCIP Associates III, LLC⁽¹⁾ 111 Huntington Avenue Boston, MA 02199 | 11,331,332 | — | 11,331,332 | 14.4% |
| Chestnut Hill Ventures, LLC⁽²⁾ 60 William Street, Suite 230 Wellesley, MA 02481 | 9,478,417 | — | 9,478,417 | 12.1% |
| Summit Partners, L.P.⁽³⁾ 222 Berkeley Street, 18 th Floor Boston, MA 02116 | 23,040,170 | — | 23,040,170 | 29.3% |

(1) This information was reported on a Schedule 13G filed by the following entities on February 14, 2011: (1) BCIP Associates III, LLC, a Delaware limited liability company (“BCIP III LLC”), (2) BCIP Trust Associates III, a Cayman Islands partnership (“BCIP Trust III”), (3) BCIP Associates III-B, LLC, a Delaware limited liability company (“BCIP III-B LLC”), (4) BCIP Trust Associates III-B, a Cayman Islands partnership (“BCIP Trust III-B”), (5) Bain Capital Fund VIII, LLC, a Delaware limited liability company (“Fund VIII”), (6) BCIP Associates – G, a Delaware general partnership (“BCIP G”) (collectively, the “Bain Capital Entities”). The Schedule 13G reported that as of the close of business on December 31, 2010, the following shares were owned by the Reporting Persons: BCIP III LLC owned 250,025 shares of FleetCor, and BCIP III LLC acts through its manager and sole member BCIP Associates III; BCIP Trust III owned 117,205 shares of FleetCor, and BCIP Trust III acts through its managing partner, Bain Capital Investors, LLC (“BCI”); BCIP III-B LLC owned 19,742 shares of FleetCor, and BCIP III-B LLC acts through its manager and sole member BCIP Associates III-B; BCIP Trust III-B owned 62,353 shares of FleetCor, and BCIP Trust III-B acts through its managing partner, BCI; Fund VIII owned 10,879,114 shares of FleetCor, and Fund VIII acts through its sole member BCF VIII, which acts through its sole general partner, Partners VIII, which acts through its general partner, BCI. No person other than the respective owner referred to. The percentage reported is based upon the assumption that BPIC Associates III, LLC beneficially owned 11,331,332 shares of common stock on February 15, 2011.

(2) This information was reported on a Schedule 13G filed by Chestnut Hill Ventures, LLC with the SEC on February 11, 2011. The Schedule 13G was filed on behalf of: (1) Chestnut Hill Ventures, LLC, (2) Chestnut Hill Fuel, LLC, (3) Richard A. Smith, and (4) John G. Berylson, and reported that Chestnut Hill Ventures LLC beneficially owned and had shared voting and dispositive power with respect to 8,853,417 shares; Chestnut Hill Fuel, LLC beneficially owned and had shared voting and dispositive power with respect to 8,853,417 shares; Richard A. Smith beneficially owned and had shared voting and dispositive power with respect to 9,478,417 shares; and John G. Berylson beneficially owned and had shared voting and dispositive power with respect to 9,478,417 shares. The percentage reported is based on the assumption that Chestnut Hill Ventures, LLC beneficially owned 9,478,417 shares of common stock on February 15, 2011.

(3) This information was reported on a Schedule 13G filed by Summit Partners, L.P. with the SEC on February 9, 2011. The Schedule 13G was filed on behalf of: (1) Summit Partners, L.P., (2) Summit Partners VI (GP), LLC, (3) Summit Partners VI (GP), L.P., (4) Summit Ventures VI-A, L.P., (5) Summit Ventures VI-B, L.P., (6) Summit VI Advisors Fund, L.P., (7) Summit VI Entrepreneurs Fund, L.P., (8) Summit Investors VI, L.P., (9) Stamps, Woodsum & Co. IV, (10) Summit Partners SD II, LLC, (11) Summit Subordinated Debt Fund II, L.P., (12) Summit Partners PE VII, LLC, (13) Summit Partners PE VII, L.P., (14) Summit Partners Private Equity Fund VII-A, L.P., (15) Summit Partners Private Equity Fund VII-B, L.P., (16) Summit Investors Management, LLC, (17) Summit Investors I, LLC, (18) Summit Investors I (UK), L.P., (19) Martin J. Mannion, and (20) Bruce R. Evans, and reported that the reporting persons beneficially owned and had shared voting and dispositive power with respect to 23,040,170 shares. The percentage reported is based on the assumption that Summit Partners, L.P. beneficially owned 23,040,170 shares of common stock on February 15, 2011.

Senior Executive Team



US Direct Issuing and Shared Services

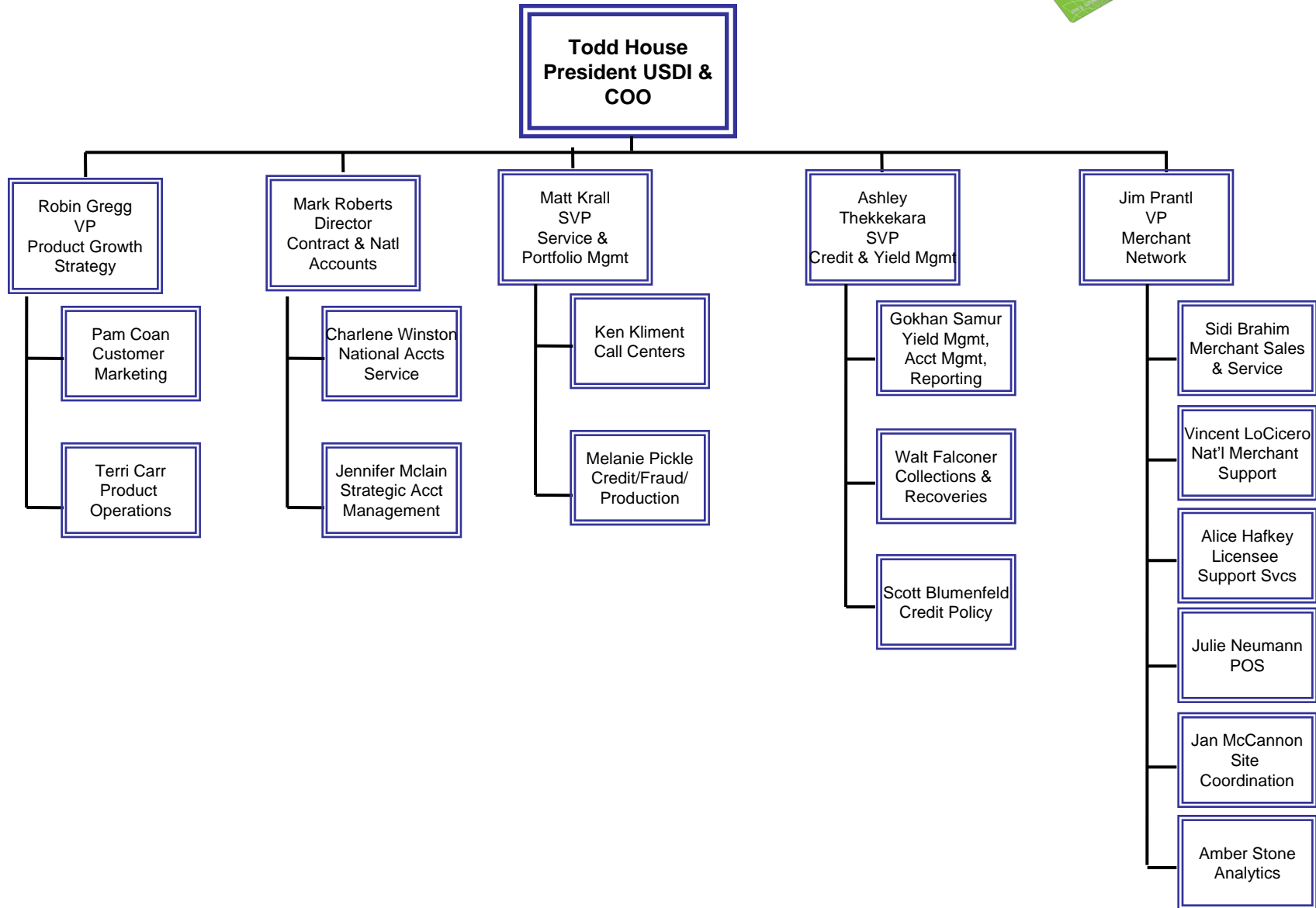


EXHIBIT "D"

Brief Resume of Key FleetCor Staff
Assigned to the City of Charlotte & Mecklenburg County's Business

| | |
|-------------------------------|---|
| Name: | Janet Ward |
| Title: | Account Manager |
| Contact Info: | Toll Free: 800-844-2471 ext. 15507 Fax: 601-634-1543 2524 S. Frontage Rd., Suite B Vicksburg, MS 39180 Email: janet.ward@fleetcor.com |
| Education: | AA Computer Technology Degree from Holmes Jr. College, Mississippi College, Banking |
| Position & Duties: | Responsible for maintaining and strengthening the account relationship with FleetCor's largest customers in the assigned areas like Mississippi and Louisiana. Responsibilities include assisting customers in the management of their Fuelman fleet card program; training/educating customers on the use of FleetNet (an online account management tool), the online site locator, and the Fuelman program working with customers to maintain Card File Listings, Employee Listings, and Vehicle Listings; and resolving any customer-related issues and concerns. Also responsible for special/custom report requests. |
| Employment History: | <ul style="list-style-type: none">• 2004 to Present. Employed with FleetCor Technologies since it's acquisition of the Fuelman business from the former licensee in Mississippi (Morrison Fleet Services, LLC). Contract Account Manager since 2005.• 1999 – 2004: Operations Manager for Morrison Fleet Services, LLC. Major responsibilities were customer service, billing and management reporting• 1982 – 1999: Senior Vice President of Operations with Merchants National Bank. |

| | |
|-------------------------------|--|
| Name: | Mark Roberts |
| Title: | Director, Government Bids & Contracts |
| Contact Info: | Direct Line: 704-853-2662 Toll Free VM w/Page: 800-977-9019 ext 12511 Fax: 704-853-1945 Mobile: 704-674-6848 2015 Ayrley Town Blvd., Suite 202 Charlotte, NC 28273 Email: mark@fleetcor.com |
| Education: | Appalachian State University Bachelor of Science, Business Administration |
| Position & Duties: | As Director of Account Management, Bids & Contracts, Mark serves as a business manager overseeing large contractual customer relationships such as with State and City/County governments with a goal of satisfied customers and customer retention. Mark also serves as a bid and contract specialist for FleetCor focusing primarily on re-bids with existing customers. Mark oversees a team of Account Managers that work closely with government contract customers as well as large commercial accounts throughout the United States. |
| Employment History: | <ul style="list-style-type: none"> • 2002 to Present: FleetCor Technologies, Inc. Employed with FleetCor since it's acquisition of the Fuelman business from the former licensee for NC/SC/TN. Positions have included: <ul style="list-style-type: none"> • Currently Director - Account Mgmt/National Accounts and Government Bids & Contracts. • Business Manager, Gov't Bids & Contracts, • Market Manager, Southeast • Branch Manager, The Carolinas • 1992 – 2002: Acme Petroleum & Fuel Company. Served as VP/GM of Fuelman Division for Acme Petroleum. Had total responsibility for Fuelman business covering a 3 State territory (25+ Employees). • 1986 – 1992: Acme Petroleum & Fuel Company. Served as VP Research & Development for Acme Petroleum and Fuel Company. Handled real estate acquisition, site research, economic forecasts, and layout/design for new convenience stores built by the company as well as UST environmental compliance. |

| | |
|-------------------------------|--|
| Name: | Alice Hafkey |
| Title: | Business Manager – Consigned Site Supply |
| Contact Info: | Direct Line: 630-717-9943 Fax: 630-717-9948 Mobile: 630-698-5104 1878 Ranchview Drive Naperville, IL 60565 Email: ahafkey@fleetcor.com |
| Position & Duties: | As business manager of consigned site supply for FleetCor Alice oversees business relationships with fuel suppliers and equipment vendors. Alice works closely with account management team, contract management team, customers, fuel suppliers and equipment vendors to resolve issues with a goal of customer satisfaction and client retention. |
| Employment History: | <ul style="list-style-type: none"> • 11/2002 to Present. Employed with FleetCor Technologies since it's acquisition of the Fuelman business from the former licensee for the WI/IL market. Positions have included: General Manager and Business Manager – Captive Site Supply. • 5/2002-11/02: Assistant General Manager of Fuelman Division for Bell Fuels. Had operations responsibility (billing, customer service and administration) for Fuelman. • 1988-5/2002: Office Systems Manager for Sweeney Oil Company. Implemented and maintained new accounting system for wholesale fuel and lubricant distribution. Integrated convenience store network into home office accounting system and communications. |

Section 5
Required Forms – Form Seven

REQUIRED FORM 7 – M/W/SBE COMPLIANCE

M/W/SBE PROGRAM COMPLIANCE IN THE PURCHASE OF COMMODITIES AND SERVICES: The aspirational goals for M/W/SBE participation on this project for **commodities** are set at: **3%** for all minority groups inclusive **3%** WBE and **5%** SBE* with a total of **11%**.

The aspirational goals for M/W/SBE participation on this project for **services** are set at: **5%** for all minority groups inclusive **4%** WBE and **5%** SBE* with a total of **14%**.

Set goals are based on Mecklenburg County's portion only.

*Note: M/W/SBE groups are defined as follows: BBE: Black Business Enterprise; NBE: Native American Business Enterprise; ABE: Asian Business Enterprise; HBE: Hispanic Business Enterprise; WBE: Women Business Enterprise; and SBE: Small Business Enterprise.

Do you customarily subcontract portions of your Contracts and projects with the County?

Yes No

Do you intend to subcontract portions of this Contract?

Yes No

List any services in this Bid for which you could seek quotes from minority/women owned or small businesses for **commodities**.

1. None Applicable
2. _____
3. _____

List any services in this Bid for which you could seek quotes from minority/women owned or small businesses for **services**.

1. None Applicable
2. _____
3. _____

M/W/SBE UTILIZATION COMMITMENT

We, FleetCor Technologies Operating Company, LLC d.b.a. Fuelman, do certify that on
(Service Provider)

ITB # 269-2011-011 _____ Unknown
(Project) (Contract Amount)

We will expend a minimum of 0% of the total dollar amount of the Contract with Minority Business Enterprises, 0% with Women's Business Enterprises and 0% with Small Business Enterprises for **commodities**.

We will expend a minimum of 0% of the total dollar amount of the Contract with Minority Business Enterprises, 0% with Women's Business Enterprises and 0% with Small Business Enterprises for **services**.

Section 5
Required Forms – Form Seven

| Name of Company | SBE WBE SBE | Description of Work | Dollar Value |
|-----------------|-------------------|---------------------|--------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

A list of County certified M/W/SBE bidders available to offer quotes and prices as subcontractors is available on the Internet at <http://smallbiz.charmeck.org>. If you need additional firms, which offer other services, or if you have any questions concerning the M/W/SBE provision, contact the M/W/SBE office at 704-336-6186.

The County reserves the right to request verification of these payments.

The County's Minority, Women, & Small Business Enterprise Program (revised June 15, 2005) is hereby incorporated into these Specifications by reference.

The undersigned hereby certifies that the bidder has read the terms of this compliance and is authorized to bind the firm to the information herein set forth.

Date: 6/8/2011

FleetCor Technologies Operating
Company, LLC d.b.a. Fuelman
Name of Company



Name, Title and Signature Todd House, President U.S. Direct Business

ITB # 269-2011-011 (Fuel Supply Products, Fuel Cards, and Related Services)
Proposed Product or Service

Unknown
Total Dollar Amount Bid

i. REQUIREMENTS MATRIX

**Pages in this section contain FleetCor's
completed Requirements Matrix set forth in
Exhibit B of the ITB**

i. Exhibit B. COMPLETED REQUIREMENTS MATRIX.

EXHIBIT B – REQUIREMENTS MATRIX (Completed)

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--|--|--|------------------------------------|---|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| Service Provider shall have available the following types of Fuel for Consignment Purchases: | | | | |
| 4.2.2: Gasoline Grades | Regular Unleaded Gasoline (87-88 Octane) | ✓ | | |
| | E-10 Blend Ethanol Enhanced Unleaded Gasoline | ✓ | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | ✓ | | |
| | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | ✓ | | |
| | Diesel Exhaust Fluid | ✓ Available in bulk (not consigned) | | DEF is not available on consignment, this product must be purchased in bulk or in various packaged sizes. See supplemental information provided (S - 4.2.2.I) |
| <i>Service Providers shall provide a detailed listing of all Retail Fueling Locations in Mecklenburg County and the surrounding area where Service Provider's Fleet Card is accepted, to include the following information at a minimum for evaluation purposes: Location Name, Location Address (provide map of sites if possible), Location Hours of Operation, Fuel Types available by location</i> | | | | |
| Service Provider shall have available the following types of Fuel for Retail Purchases at ALL locations: | | | | |
| 4.2.2: Gasoline Grades | Regular Unleaded Gasoline (87-88 Octane) | ✓ | | |
| | Unleaded Mid Grad Gasoline (89-90 Octane) OR | ✓ | | |
| | E-10 Blend Ethanol Enhanced Unleaded Gasoline | ✓ | | Not all retail stations sell gasoline blended with 10% ethanol |
| | Premium Unleaded Gasoline (91-93 Octane) | ✓ | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | ✓ | | Not all retail stations sell diesel. |
| | Diesel Exhaust Fluid | ✓ | | Not all retail stations sell DEF. |
| 4.2.2: Motor Oils - Gasoline Engines | Full Synthetic 0W-20 (ILSAC: GF-4, API: SM) | ✓ | | Not all retail stations sell Full Synthetic 0W-20 |
| | Synthetic Blend 5W-30 (ILSAC: GF-4, API: SM, SL) | ✓ | | Not all retail stations sell Synthetic Blend 5W-30 |
| | Synthetic Blend 5W-20 (ILSAC: GF-4 API: SM) | ✓ | | Not all retail stations sell Synthetic Blend 5W-20 |
| 4.2.2: Motor Oils - Diesel Engines | Synthetic Blend 15W40 (API: CJ-4, CI-4 PLUS, CI-4, CH-4, SM) | ✓ | | Not all retail stations sell Synthetic Blend 15W40 |
| | Full Synthetic 15W50 (CI-4 Plus/SL rating) | ✓ | | Not all retail stations sell Full Synthetic 15W50 |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|---|--|-------------------------------------|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| Service Provider shall have available the following types of Fuel for Retail Purchases at SOME locations: (Detail # of locations available for each Fuel type for retail purchase with your fleet card - provide a list of locations where each fuel type is available in a separate attachment) | | | | |
| 4.2.2: Gasoline Grades | E-85 Blend Ethanol Enhanced Unleaded Gasoline | | X | Currently there are no Public retail locations in the Fuelman Network offering E85. |
| 4.2.2: Diesel Fuel Grades | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | | X | We are not aware of any retail fueling locations selling dyed off-road diesel |
| Service Provider shall have available the following types of Fuel for Non-Consignment Purchase: | | | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | ✓ | | |
| | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | ✓ | | |
| Current and Future Tax Credits | | | | |
| 4.3 | Service Provider shall pass any Fuel Credits on to the City and County automatically on monthly billing with a summary of savings from tax credits | | | ✓ See Supplemental Information S - 4.3 and Exception 4.3 |
| Fuel Contamination | | | | |
| 4.4.1 | <i>Service Provider agrees to be liable for the following:</i> | | | |
| | Cost to remove contaminated fuel from City and/or County owned vehicles and/or equipment | | X | See supplemental information provided (S - 4.4.1) and Exception – 4.4.1 |
| | Cost to clean City and/or County owned tanks into which contaminated fuel was pumped. | | X | See supplemental information provided (S - 4.4.1) and Exception – 4.4.1 |
| | Cost to repair damages to City and/or County owned vehicles and equipment caused by contaminated fuel. | | X | See supplemental information provided (S - 4.4.1) and Exception – 4.4.1 |
| Additional Retail Fueling Location Requirements | | | | |
| 4.5.1 | 24/7 Availability of Fuel at Retail Fueling locations within Mecklenburg County, North Carolina, and US | ✓ | | |
| | <i>Service Provider shall have the ability to restrict purchases of the following items to Fleet Card users:</i> | | | |
| | Brake Fluid | | | ✓ See Supplemental Information S – 4.5.1 and purchase controls are subject to Subject to Merchant's POS Authorization Limitations (Exception – 4.5.1) |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|---|---|-------------------------------------|------------------------------------|---|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | Concessions | | | ✓ See Supplemental Information S – 4.5.1 and purchase controls are subject to Merchant's POS Authorization Limitations (Exception – 4.5.1) |
| | Other items as restricted by the City and/or County | | | ✓ See Supplemental Information S – 4.5.1 and purchase controls are subject to Merchant's POS Authorization Limitations (Exception – 4.5.1) |
| | Service Provider shall have the ability to allow purchases of other automotive goods or services at retail price, provide purchase does not exceed \$15. | | | ✓ See Supplemental Information S – 4.5.1 and purchase controls are subject to Merchant's POS Authorization Limitations (Exception – 4.5.1) |
| | Purchases at Service Provider's Retail Fueling Locations shall be restricted to self-service only. | | | ✓ See Supplemental Information S – 4.5.1 and purchase controls are subject to Merchant's POS Authorization Limitations (Exception – 4.5.1) |
| Additional Consignment Fuel Requirements | | | | |
| 4.7.1 | Service Provider shall deliver Consignment Fuel to City and/or County Onsite Fueling Location within six (6) hours of receipt of order, 24/7 including orders made on weekends, nights, and holidays <u>AMENDED SPECIFICATION (per Addendum #1):</u> Service Provider must deliver fuel to City and/or County locations within twenty-four (24) hours of receipt of order from City and/or County Representative. This requirement is 24/7, and includes orders made on weekends, nights, and holidays. | ✓ | | |
| | For large volume orders, Service Provider shall deliver a minimum of 2000 gallons of Consignment Fuel to City and/or County Onsite Fueling Location every six (6) hours until order is fulfilled. <u>AMENDED SPECIFICATION (per Addendum #1):</u> For large volume orders, Service Provider shall supply a minimum of 2000 gallons every twenty-four (24) hours until order is fulfilled. | ✓ | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|---|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | Orders placed for City or County identified Critical Locations shall be filled within two (2) hours of receipt of order, or supplied in 2000 gallon increments every two (2) hours until order is fulfilled | | X | See Exception – 4.7.1. FleetCor's fuel supplier (Mansfield Oil) may require up to eight (6) hours to complete deliveries to emergency generators or locations identified as "Critical Locations." |
| Fleet Credit Cards | | | | |
| 4.10 | Service Provider shall have the ability to issue Fleet Cards to City (≥6500) and County (≥1100) 1-2 Weeks Prior to Contract Effective Date | ✓ | | |
| 4.10.1 | New and Replacement Fleet Cards shall be provided during the term of the Contract at no additional cost to the City or County. | ✓ See Supplemental Information S - 4.10.1 | | |
| | Service Provider shall have the ability to replace expiring cards sixty (60) days prior to expiration. | ✓ See Supplemental Information S - 4.10.1 | | |
| | Service Provider shall issue new or replacement cards within 2 business days (at no additional charge) | ✓ See Supplemental Information S - 4.10.1 | | |
| | The Service Provider and authorized City or County users shall have the ability to immediately place a hold or block on Fleet Cards or user PIN #s to restrict future purchases 24/7. | ✓ See Supplemental Information S - 4.10.1 | | |
| | Service Provider shall terminate Fleet Cards within 24 hours of notification by City or County | ✓ See Supplemental Information S - 4.10.1 | | |
| | Fleet Cards shall identify the Authorized Fuel types available for purchase on the card. | ✓ See Supplemental Information S - 4.10.1 | | |
| 4.10.2 | <i>Service Provider's shall have the ability to set and enforce the following restrictions on Fleet Cards and User pin#:</i> | | | |
| | Maximum Gallons (per card, per fuel type per purchase and per day) | ✓ See Supplemental Information S - 4.10.2 | | |
| | Fuel Type (limit to 1, 2, or more by type of Fuel) | ✓ See Supplemental Information S - 4.10.2 | | |
| | Minimum time between Fueling | | X | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | Ability to record current odometer (mileage) or hour meter readings at the time of transaction (via punch in by user) and compare to previous odometer or hour meter read to reject transactions if difference is outside of allowable range. | | X See Exception 4.10.2.4 | |
| | Ability to override rejections for incorrect mileage/hour entry after three (3) attempts by user and report override activity on a weekly basis. | | X See Exception 4.10.2.4 | |
| Fleet Card Management System | | | | |
| 4.11 | Service Provider's Fleet Card Management System shall be web-based and shall allow authorized City and County users to log in to a secured site using secure usernames and passwords. | ✓ See Supplemental Information S - 4.11 | | |
| | Service Provider's Fleet Card Management System shall be accessible 24/7 with access to real time transaction information. | ✓ See Supplemental Information S - 4.11 | | |
| | <i>The Fleet Card Management System shall have the ability to allow authorized users to restrict permissions and edit restrictions at the following levels at a minimum:</i> | | | |
| | Per vehicle card / per user pin# | ✓ See Supplemental Information S - 4.11 | | |
| | Per division / group | ✓ See Supplemental Information S - 4.11 | | |
| | Per KBU/Department | ✓ See Supplemental Information S - 4.11 | | |
| | City / County | ✓ See Supplemental Information S - 4.11 | | |
| | All users | ✓ See Supplemental Information S - 4.11 | | |
| | <i>The Fleet Card Management System shall have the ability to set read, report, and edit permissions at the following levels:</i> | | | |
| | Per user | ✓ See Supplemental Information S - 4.11 | | |
| Per cost center / org number | ✓ See Supplemental Information S - 4.11 | | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|--|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | Per Division / Group | ✓ See Supplemental Information S - 4.11 | | |
| | Per KBU / Department | ✓ See Supplemental Information S - 4.11 | | |
| | City / County | ✓ See Supplemental Information S - 4.11 | | |
| | All users | ✓ See Supplemental Information S - 4.11 | | |
| | The Fleet Card Management System shall allow for a roll up of information from a reporting standpoint from the User PIN# level up through Citywide and Countywide or a Citywide/Countywide combined. | ✓ See Supplemental Information S - 4.11 | | |
| 4.11.1 | Fleet Card Management System Shall be a one (1) card Fleet Card access system. | ✓ | | |
| | The Fleet Card Management System shall utilize a four (4) digit unique card number with the ability to identify four (4) to seventeen (17) digit City or County equipment numbers | ✓ | | |
| | The Fleet Card Management System shall require a user pin of not more than five (5) digits to identify the user (and authorized cost center(s) / org number(s)) prior to purchase of fuel | ✓ | | |
| | The Fleet Card Management System shall have the ability to associate each pin # to one or more City cost centers or County org numbers. | ✓ | | |
| 4.11.2 | The Fleet Card Management System shall have the ability to move a vehicle or employee pin # from one cost center/org number to another | | | ✓ See Supplemental Information S - 4.11.2 |
| | The Fleet Card Management System shall be accessible via the internet. | ✓ See Supplemental Information S - 4.11.2 | | |
| 4.11.3 | <i>The Fleet Card Management System shall have the ability to report on the following details, at a minimum:</i> | | | |
| | Date & Time of transaction | ✓ | | |
| | Identification of transaction location | ✓ | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | Identification of vehicle/equipment fueled (Card ID) | ✓ | | |
| | Vehicle cost center | ✓ | | |
| | Pin # that created purchase | ✓ | | |
| | Odometer Reading Or Hour Meter Reading | ✓ | | |
| | Type, grade and price per gallon of fuel at time of purchase (both price at pump and actual price paid by City/County after discounts and taxes are removed) | ✓ | | |
| | Total volume (Quantity) and dollar amount of fuel purchased, | ✓ | | |
| | Item purchased (other than fuel-only authorized items), quantity purchased, and unit price of item | ✓ | | |
| | Miles traveled since last fueling and vehicle miles per gallon | ✓ | | |
| | Average Mileage OR Average hour | ✓ | | |
| | Cost per mile OR Cost per hour | ✓ | | |
| City Reporting Requirements | | | | |
| 4.11.4 | <i>The Service Provider shall provide on a weekly basis a report detailing the following information at a minimum:</i> | | | |
| | Fuel Product | ✓ See Supplemental Information S - 4.11.4 | | |
| | Total usage per Fuel Product in gallons (pounds or GGE where applicable) | ✓ See Supplemental Information S - 4.11.4 | | |
| | Actual Cost of Fuel Product at time of purchase | ✓ See Supplemental Information S - 4.11.4 | | |
| | Cumulative chart of each Cost Center / Org Number usage year to date | ✓ See Supplemental Information S - 4.11.4 | | |
| | The Service Provider shall provide on a quarterly basis (within 15 days after the end of the quarter) a report detailing average cost per month, average rack price for the period, and final City / County Costs for the quarterly period. | ✓ See Supplemental Information S - 4.11.4 | | |
| | All reports shall be accessible electronically via the Fleet Card Management System, and shall represent live data. | ✓ See Supplemental Information S - 4.11.4 | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | The Fleet Card Management System shall have the ability to print reports, save reports in a searchable format (i.e. Adobe pdf), and to export reports to Microsoft Excel. | ✓ See Supplemental Information S - 4.11.4 | | |
| | At a minimum, the Fleet Card Management System must be able to support retention and reporting of historical data for at least the last 24 months | ✓ See Supplemental Information S - 4.11.4 | | |
| | The Fleet Card Management System shall have the ability to maintain and report on historical data for the entire time that the System is in place, irrelevant of the minimum requirement of twenty-four (24) months of historical data. | ✓ See Supplemental Information S - 4.11.4 | | |
| 4.11.5 | <i>The Service Provider shall provide EMD with the following, either via automatic email, or via authorized access within the Fleet Card Management System:</i> | | | |
| | Daily electronic transaction file for each Equipment Company of fuel transactions from the previous day | ✓ See Supplemental Information S - 4.11.5 | | |
| | Weekly recap files from each KBU/Department containing all transactions for the previous week | ✓ See Supplemental Information S - 4.11.5 | | |
| | Weekly error files for error reporting to managers and tracking repeat errors and issues | | | ✓ See Supplemental Information S - 4.11.5 |
| 4.11.6 | <i>The Fleet Card Management System shall be capable of providing immediate notifications, via email, to designated City and County users of the following exceptions, at a minimum:</i> | | | |
| | Attempt to purchase restricted items (unauthorized fuel types, brake fluid, concessions, or other unauthorized non-fuel items, etc) | ✓ See Supplemental Information S - 4.11.6 | | |
| | Attempt to purchase/purchase of fuel exceeding authorized volume, and/or exceeding number of times allowed for refueling during the day | ✓ See Supplemental Information S - 4.11.6 | | |
| | Average Mileage below or above acceptable level (as defined by City/County) | ✓ See Supplemental Information S - 4.11.6 | | |
| | Incorrect Odometer / Hour Meter entry (outside of acceptable range for error as defined by City/County) | ✓ See Supplemental Information S - 4.11.6 | | |
| | Purchases at locations other than those authorized by the Service Provider | ✓ See Supplemental Information S - 4.11.6 | | |

Accounting and Collection of Data

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|--|--|------------------------------------|---|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| 4.12.2 | The Service Provider shall work with the City and County to interface to future City / County systems as needed, and shall create a fuel information interface with two (2) way live streaming capabilities. | ✓ See Supplemental Information S - 4.12.2 | | |
| | The Service Provider shall format their export to the City and County per the format provided in Appendix B | ✓ See Supplemental Information S - 4.12.2 | | |
| 4.12.3 | Service Provider's Fleet Card Management System shall provide daily reports of all previous day's fuel transaction information for City and County, and weekly recap files with all transactions that week, broken down by City Defined Equipment Company | ✓ This is being provided today under current similar contract, process will continue. | | |
| 4.12.4 | The Service Provider shall title accounts for easy access of transaction data, based on City and County defined parameters. The Fleet Card Management System shall allow for multiple accounts within each major cost center. | ✓ See Supplemental Information S - 4.12.4 | | |
| 4.12.5 | The Service Provider shall provide 30 days notice of any intended computer or software changes intended with the potential to delay or disrupt the daily transfer of fuel transaction information. | ✓ | | |
| | The Service Provider shall be liable for any extra costs incurred by the City and/or County because the transfer of fuel information is disrupted by any information technology issues caused wholly or in part by the Service Provider. | | | ✓ See Exception 4.12.5, open ended liability is not acceptable. We require/request Limitation of Liability Provision in the Contract |
| | At a minimum, the City and County must either have access to the current daily fuel transactions or be provided (in the case of a system outage or planned downtime only), an electronic file of fuel transactions on a daily basis, 365 days/year. | ✓ | | |
| City Invoicing and Billing | | | | |
| 4.13.1 | The Service Provider shall bill each individual City Agency on separate billing statements. | ✓ See Supplemental Information S - 4.13.1 | | |
| 4.13.2 | The Service Provider shall invoice the City no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. Does not apply to non-consignment fuel purchased and delivered to City and/or County Onsite Locations.) | ✓ See Supplemental Information S - 4.13.2 | | |
| | A summary invoice shall be sent electronically in an ASCII or EXCEL format to the City Accounts Payable Section of the Finance Department, summarized by City Agency and/or department. | ✓ See Supplemental Information S - 4.13.2 | | |
| | <i>The invoice must include:</i> | | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | total gallons purchased in North Carolina | ✓ See Supplemental Information S - 4.13.2 | | |
| | total extended cost for these purchases | ✓ See Supplemental Information S - 4.13.2 | | |
| | total North Carolina Fuel tax included in this cost | ✓ See Supplemental Information S - 4.13.2 | | |
| | all non-fuel purchases with sales tax listed separately if applicable | ✓ See Supplemental Information S - 4.13.2 | | |
| | Purchases made outside the state of North Carolina must be reported separately. | ✓ See Supplemental Information S - 4.13.2 | | |
| | Total purchases should be extended to a Total balance due by City Agency and/or department and Total due from the City for that billing cycle. | ✓ See Supplemental Information S - 4.13.2 | | |
| 4.13.3 | Invoice pricing shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the City is exempt from payment of federal tax. | ✓ See Supplemental Information S - 4.13.3 | | |
| 4.13.7 | The Service Provider shall be willing to work with the City to make any necessary changes within the Fleet Card Management System to adjust for possible changes to the City's Chart of Accounts and/or invoicing and reporting requirements. | ✓ See Supplemental Information S - 4.13.7 | | |
| County Invoicing and Billing | | | | |
| 4.14.1 | The Service Provider shall bill each individual County Organization on separate billing statements. | ✓ See Supplemental Information S - 4.14.1 | | |
| 4.14.2 | The Service Provider shall invoice the County no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. | ✓ See Supplemental Information S - 4.14.2 | | |
| | A summary invoice shall be sent electronically in an EXCEL format to the County Accounts Payable Section of the Finance Department, summarized by County Agency and/or department. | ✓ See Supplemental Information S - 4.14.2 | | |
| | <i>The invoice must include:</i> | | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|---------------------------------------|---|---|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | | See Supplemental Information S - 4.14.2 | | |
| | total extended cost for these purchases | ✓ See Supplemental Information S - 4.14.2 | | |
| | total North Carolina Fuel tax included in this cost | ✓ See Supplemental Information S - 4.14.2 | | |
| | all non-fuel purchases with sales tax listed separately if applicable | ✓ See Supplemental Information S - 4.14.2 | | |
| | Purchases made outside the state of North Carolina must be reported separately | ✓ See Supplemental Information S - 4.14.2 | | |
| | Total purchases should be extended to a Total balance due by County Agency and/or department and Total due from the County for that billing cycle. | ✓ See Supplemental Information S - 4.14.2 | | |
| 4.14.3 | Invoice pricing shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the County is exempt from payment of federal tax. | ✓ See Supplemental Information S - 4.13.3 The same tax exemption described for the City applies to the County | | |
| 4.14.7 | The Service Provider shall be willing to work with the County to make any necessary changes within the Fleet Card Management System to adjust for possible changes to invoicing and reporting requirements. | ✓ See Supplemental Information S - 4.13.7 The same willingness to make necessary changes for the City shall be provided to the County | | |
| General Reporting Requirements | | | | |
| 4.15.1 | The Service Provider will prepare and submit weekly written reports to the City and County Project Managers during implementation | ✓ See Supplemental Information S - 4.15.1 | | |
| 4.15.2 | The Service Provider shall furnish quarterly usage reports showing a summary of the ordering and/or history of each City department for the previous quarter to the Procurement Services Division for Environmental Reporting purposes. | ✓ See Supplemental Information S - 4.15.2 | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| Training Plan | | | | |
| 4.16 | <i>The Service Provider shall prepare and follow a training plan to address the following types of users at a minimum:</i> | | | |
| | Fleet Card Liaisons & KBU/Department Business Managers | ✓ See Supplemental Information S - 4.16 | | |
| | Fleet Card Users | ✓ See Supplemental Information S - 4.16 | | |
| | Onsite Fueling Location Users | ✓ See Supplemental Information S - 4.16 | | |
| | Reporting Services Users | ✓ See Supplemental Information S - 4.16 | | |
| | The Service Provider shall conduct training onsite at City and/or County facilities | ✓ See Supplemental Information S - 4.16 | | |
| Instruction and Training | | | | |
| 4.17 | The Service Provider shall provide initial training and at periodic intervals in the future as the City deems appropriate. | ✓ See Supplemental Information S - 4.17 | | |
| | The Service Provider shall schedule and provide onsite training to each City and County KBU, Division, Agency and/or department utilizing the Services at least one (1) month prior to the beginning of services. | ✓ See Supplemental Information S - 4.17 | | |
| | The Service Provider shall provide a training course outline to the City and County for each user group prior to training, detailing the items to be covered in each course. | ✓ See Supplemental Information S - 4.17 | | |
| | <i>The Service Provide shall also provide all users with the following:</i> | | | |
| | A "How to" or "Best Practices" guide for general users to answer questions about the program | ✓ See Supplemental Information S - 4.17 | | |
| | A "How To" guides for reporting users, Fleet Liaisons, and Business Managers to address reporting and editing. | ✓ See Supplemental Information S - 4.17 | | |
| Retail Fueling Locations and Contacts | | | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--|--|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| 4.18.1 | The Service Provider shall provide maps or site directories acceptable to the City with directions to the sites where the above described Fuel Products and other automotive goods and Services may be obtained. | ✓ See Supplemental Information S - 4.18.1 | | |
| | The Service Provider shall provide the City and County with an electronic copy of the maps or site directories in a format acceptable to the City, or shall have them available via the web, without the need for users to login to view this information. | ✓ See Supplemental Information S - 4.18.1 | | |
| | Updates of the maps or site directories are to be furnished to the City Agencies at least quarterly. | ✓ See Supplemental Information S - 4.18.1 | | |
| 4.18.2 | The Service Provider shall provide signage at all Retail Fueling Locations providing Fuel Products and other automotive goods and/or Services, which indicates availability for City and County vehicles. | ✓ See Supplemental Information S - 4.18.2 | | |
| | Retail Fueling Location signage shall be uniform in size, color, shape, and content, and shall be visible from the street. | ✓ See Supplemental Information S - 4.18.2 | | |
| 4.18.3 | The Service Provider shall designate individual point of contacts for the Agreement, who shall, at a minimum, be available in person or by phone during normal business hours. | ✓ See Supplemental Information S - 4.18.3 | | |
| | The Service Provider shall also designate a minimum of one (1) individual in the local area that must be available 24/7 to address issues and concerns related to the Services. | ✓ See Supplemental Information S - 4.18.3 | | |
| Onsite Fueling Location Information | | | | |
| 4.20.1 and Exhibit A | The Service Provider shall deliver fuel to each of the Onsite Fueling Locations listed in Exhibit A to the ITB | ✓ See Supplemental Information S - 4.20.1 | | |
| 4.20.3 | <i>Tanks with existing Card-Reader - The Service Provider will work through the City and County with Mansfield Oil to address any remaining fuel in City or County owned tanks with readers, to include the following:</i> | | | |
| | Current readings of on-site tanks | ✓ See Supplemental Information S - 4.20.3 | | |
| | Scheduling of refills | ✓ See Supplemental Information S - 4.20.3 | | |
| | Transfer of ownership of Fuel with Mansfield Oil as of the Contract Effective date. | ✓ See Supplemental Information S - 4.20.3 | | |
| <i>Tanks without Card-Readers - For tanks without readers, pre-existing fuel is already owned by the City or County.</i> | | | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | The Service Provider shall address initial readings of tanks and credits in the Fleet Card Management System for the existing Fuel. | ✓ See Supplemental Information S - 4.20.3 | | |
| Onsite Fueling Instructions | | | | |
| 4.21 | Service Provider employees shall adhere to City and County policies regarding tobacco use, weapons, safety, environmental, and ISO 14001 requirements while providing services to the City and/or County. | ✓ | X Exception regarding ISO 14001 | |
| 4.21.1 | Shipments shall be made within six (6) hours of order placement during the delivery times indicated in exhibit A. | ✓ See Supplemental Information S - 4.21.1 | | |
| 4.21.2 | Fuel deliveries to Onsite Fueling Locations shall be made with fuel trucks meeting the size restrictions detailed in Exhibit A. | ✓ See Supplemental Information S - 4.21.2 | | |
| | Service Provider shall use the fill port or system designated by the City or County representative. | ✓ See Supplemental Information S - 4.21.2 | | |
| | Service Provider shall use a specific on-site truck route as designated by the City or County representative. | ✓ See Supplemental Information S - 4.21.2 | | |
| | Service Provider must have the ability to deliver fuel in all weather conditions. | ✓ See Supplemental Information S - 4.21.2 | | |
| | If requested by the City for specific locations, the Service Provider shall not conduct filling operations during adverse weather conditions. | ✓ See Supplemental Information S - 4.21.2 | | |
| | The Service Provider shall follow standard operating procedures and good safety practices in accordance with the regulations defined by the Department of Transportation to confirm proper connection and disconnection of tank trucks from fuel transfer lines during fuel deliveries. | ✓ See Supplemental Information S - 4.21.2 | | |
| 4.21.3 | <i>The Service Provider's Delivery staff shall adhere to the following during all deliveries:</i> | | | |
| | Sign in at a City or County Designated area immediately upon entering the facility/site. | ✓ See Supplemental Information S - 4.21.3 | | |
| | Use designated routes to fuel tank(s), as defined by the City/County | ✓ See Supplemental Information S - 4.21.3 | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|--|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | Be escorted to the delivery point by City/County staff, which shall be present during all connections and disconnections. | ✓ See Supplemental Information S - 4.21.3 | | |
| | Use the fill port system designated by the City/County in order to transfer the fuel. | ✓ See Supplemental Information S - 4.21.3 | | |
| | Remain with the Service Provider vehicle at all times, and continually monitor the fuel transfer process. | ✓ See Supplemental Information S - 4.21.3 | | |
| | Use physical barriers such as wheel chocks to reduce the potential for unintentional disconnections. | ✓ See Supplemental Information S - 4.21.3 | | |
| | Drain the loading/unloading lines to the storage tank and close the drain valves before disconnecting loading/unloading lines. | ✓ See Supplemental Information S - 4.21.3 | | |
| | Place a drain pan or other appropriate containment device under all connections. | ✓ See Supplemental Information S - 4.21.3 | | |
| | Inspect the Service Provider vehicle before departure to confirm all loading/unloading lines have been disconnected, all drain and vent valves are closed, and confirm that there are no leaks. | ✓ See Supplemental Information S - 4.21.3 | | |
| 4.21.4 | <i>Service Provider shall adhere to the following security measures at all receiving facilities:</i> | | | |
| | Service Provider shall provide City and County with Photos and names of any Service Provider Employees who shall be making deliveries of Consigned Fuel to City and/or County facilities upon Contract Execution and for new employees during the term of the Contract, prior to servicing any City/County facility. | | X | |
| | The City/County shall be notified before the truck leaves the terminal, and the name of the driver will be provided for matching purposes upon arrival at the City/County facility | | X | |
| | All trucks shall be sealed with security tags and the numbers provided to the City/County via email or fax after the loading has been completed and the truck is ready to depart the terminal | | X | |
| | Service Provider manifests will contain all of the same information along with the serial numbers and tanker numbers | | X | |
| | Service Provider drivers will have a certificate of analysis for all fuel upon arrival at the City/County receiving facility | | X | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | Service Provider employees must sign in at each facility upon entering the facility | ✓ See Supplemental Information S - 4.21.4 | | |
| | Service Provider employees shall wear a Service Provider ID badge | ✓ See Supplemental Information S - 4.21.4 | | |
| | Delivery employees shall be escorted to the delivery point by a City or County representative | ✓ See Supplemental Information S - 4.21.4 | | |
| | For select locations, the delivery employees shall be issued a radio and must maintain constant communication contact with the City or County representative. | ✓ See Supplemental Information S - 4.21.4 | | |
| 4.21.5 | <i>The Service Provider should have measures in place to meet the requirements of City and County Spill Prevention, Control, and Countermeasure (SPCC) Plans in accordance with the SPCC Regulation (40 CFR 112), and the City and County's Stormwater Pollution Prevention Plan in accordance with the Federal Water Pollution Control Act's National Pollutant Discharge Elimination System (NPDES) program. The Service Provider must:</i> | | | |
| | Be HAZMAT trained | ✓ See Supplemental Information S - 4.21.5 | | |
| | Have the ability to provide documentation of completion of HAZMAT training for Service Provider fuel delivery staff | ✓ See Supplemental Information S - 4.21.5 | | |
| | Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County | ✓ See Supplemental Information S - 4.21.5 | | |
| | Immediately report fuel spills to the on-site City representative and to appropriate external agencies in a timely fashion | ✓ See Supplemental Information S - 4.21.5 | | |
| | The Service Provider shall maintain all equipment necessary on their delivery vehicles for the clean-up of incidental spills, drips or leaks at all times. Suggested equipment includes: absorbent material, industrial wipers, and clean-up containers. | ✓ See Supplemental Information S - 4.21.5 | | |
| | In the event of a spill resulting from the Service Provider's actions, the Service Provider's employee shall perform initial spill response to prevent potential injury to City or County employees, damage to City or County Equipment, materials, or land, and to prevent chemicals from reaching storm drains. | ✓ See Supplemental Information S - 4.21.5 | | |
| | The Service Provider shall be liable for reimbursing the City or County for any fines levied against the City or County for spills resulting from the Service Provider's actions and shall pay for any costs incurred for clean-up and emergency response. | ✓ See Supplemental Information S - 4.21.5 | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | The Service Provider must have a spill prevention program available and follow the Service Provider's procedures in case of a spill. A copy shall be provided to the City and County for review upon Contract Award. | ✓ See Supplemental Information S - 4.21.5 | | |
| Equipment | | | | |
| 4.22 | The Service Provider shall provide, install, maintain, repair, and replace as needed one (1) Card Reader per tank / Fuel Island. | ✓ See Supplemental Information S - 4.22 | | |
| | The Service Provider shall calibrate all pumps prior to the beginning of service, and at least once annually during the term of the Contract. | ✓ See Supplemental Information S - 4.22 | | |
| 4.22.1 | The Service provider shall conduct a full audit of all existing Onsite Fueling Locations. | ✓ See Supplemental Information S - 4.22.1 | | |
| | <i>A final audit report shall be provided to the City and County, detailing the following:</i> | | | |
| | Onsite Fueling Location | ✓ See Supplemental Information S - 4.22.1 | | |
| | Equipment | ✓ See Supplemental Information S - 4.22.1 | | |
| | Age of Equipment | ✓ See Supplemental Information S - 4.22.1 | | |
| | Condition of Equipment | ✓ See Supplemental Information S - 4.22.1 | | |
| | Equipment needing to be Replaced/upgraded (also indicate recommended replacement model/make/price, etc.) | ✓ See Supplemental Information S - 4.22.1 | | |
| | Additional required equipment | ✓ See Supplemental Information S - 4.22.1 | | |
| | Recommendations to replace, upgrade, or purchase new equipment shall only be made when existing equipment that may impedes the Service Provider's ability to install and/or run Card Readers at the Onsite Fueling Location | ✓ See Supplemental Information S - 4.22.1 | | |

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--------------------------------------|---|--|------------------------------------|--|
| Section # | Detail | (Explain how you meet if necessary) | | (Explain the alternative, and how this would meet the City & County Requirement) |
| | These recommendations shall include a quote for the recommended replacement or new equipment | ✓ See Supplemental Information S - 4.22.1 | | |
| 4.22.2 | <i>The Service Provider shall, at a minimum, provide the following equipment for each City and County Onsite Fueling Location, along with any associated devices, readers, etc.:</i> | | | |
| | One (1) Card Reader per pump or Fuel Island to allow monitoring of all Fuel Transactions at City/County Sites and provide appropriate reporting data into the Fleet Card Management System. | ✓ See Supplemental Information S - 4.22.2 | | |
| | Installation, ongoing support and maintenance, and replacement/repair of faulty/outdated/out of order card readers shall be provided by the Service Provider at no cost to the City or County. | ✓ See Supplemental Information S - 4.22.2 | | |
| | Service Provider shall respond to notifications by the City or County of issues with Onsite Card Readers or other Service Provider owned equipment within two (2) hours of notification. | ✓ See Supplemental Information S - 4.22.2 | | |
| | The Service Provider must allow the City's truck wash system vendor to format their card reader system so that the City's truck wash card reader is able to read and record the equipment number from the Service Provider's fuel card. | ✓ See Supplemental Information S - 4.22.2 | | |
| | Additionally, the Service Provider must utilize the proper size fuel hose(s) and nozzle(s) to fill City and County owned tanks through the appropriate ports. | ✓ See Supplemental Information S - 4.22.2 | | |

REQUIREMENTS MATRIX SUPPLEMENTAL INFORMATION

S – 4.2.2.I. Diesel Exhaust Fluid.

Find attached behind APPENDIX 2 a printout of a brief presentation from our fuel supplier for the City's consigned and bulk locations (Mansfield Oil). Mansfield Oil offers excellent DEF Solutions for the City's on-site fueling needs.

Mansfield Oil provides an established network of over 300 Mansfield DeliveryONE distributors who provide the highest standard in diesel exhaust solutions—Air1[®] by Yara, the largest DEF producer in the world. When you choose Mansfield DEF, you get an entire DEF solution that goes beyond product, and backs you with service, equipment, and reliability second to none:

- Certified, trained local DEF specialists
- National delivery and service capability
- Superior supply position and scalability
- Drum to tote to bulk equipment solutions

For additional information see the brief brochure behind APPENDIX 2.

S - 4.3. Current and Future Tax Credits.

ITB Specification

4.3. Current and Future Tax Credits.

The Federal Government instituted the “Farm Bill” that allows for a tax credit for gasoline mixed with ethanol also known as a Volumetric Ethanol Excise Tax Credit (“VEETC”) or “Blender’s Tax Credit”. This tax credit for blending ethanol with gasoline is provided to the actual blender of the fuel only. If a refiner is blending gasoline with ethanol and offers the finished product for sale at its terminal, the only party eligible to take the credit is the refiner, who has in fact blended the product. The refiner may reduce their sale price to reflect the tax credit as a rebate. This reduced price may then be passed along from distributor to retailer, and ultimately to the consumer.

Where applicable by Fuel Type, Service Provider shall pass any Fuel Credits on to the City and County automatically on monthly billing. The monthly billing should include a summary of savings from tax credits.

Specifically, the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Service Provider agrees to provide as quoted on the ITB Pricing Form.

If the Service Provider has the ability to take advantage of this tax credit, or has other means of providing a reduced price other than the tax credit, and can pass down a reduction in price to the City and County. Service Provider must note if the rebate, if quoting a rebate price, is a rebate based on the Blender’s Tax Credit or a rebate other than from the Blender’s Tax Credit. The rebate must be identifiable on all invoices sent to the City and County for payment. The Blender’s Federal Tax Credit deductions passed down to the Service Provider that are referenced in your Bid are percentages of blends to gasoline with ethanol of 85% and 10%.

As of January 1, 2009, the current deduction price of the Blender’s Tax Credit for the 10% blend is \$0.045. During the term of the contract, only federally approved changes to the rebate for gasoline/ethanol blends, reflected by support documentation from the Federal Government, will be approved and may be passed on to the City and County.

Copies of the support documentation of changes in the rebate shall be sent directly to the parties identified in Exhibit A, Section 21, Notices, as well as to all requesting City and County departments. Supporting documentation must reference the Contract #.

FleetCor Response: FleetCor agrees that so long as federal law allows for Blender's Tax Credits (i.e. the volumetric ethanol excise tax credit), at stations or consigned locations that we believe to be selling gasoline blended with ethanol, FleetCor will reduce the OPIS Newsletter Price defined in the bid, by the amount of the Blender's Tax Credit. So on 10% ethanol gasoline, this currently equals \$0.045 per gallon reduction of the OPIS Rack Average cost used for billing the City at sites believed to be pulling from a 10% ethanol rack. The price reduction in our system (not treated as a rebate but treated as a rack cost reduction) will provide significant cost savings to the City and County and it will be automatic as required. FleetCor does not offer a "Rebate Report" or a summary of savings from tax credits report that could be provided with the billing.

S - 4.4.1. Fuel Contamination.

FleetCor requires the Exception 4.4.1 listed in Section I. (EXCEPTIONS TO THE ITB) regarding Defective or Contaminated Fuel either acquired by the City or County at its on-site locations or at retail locations.

S - 4.5.1. Additional Retail Fueling Location Requirements.

The ITB Service Requirement paragraph 4.5.1, fourth bullet point item reads:

- Retail Fueling Locations shall not sell the following items to City and County users via their Fleet Cards:
 - Brake fluid
 - Concessions
 - Other items as restricted by the City and/or County during the term of the Contract

The ITB Service Requirement paragraph 4.5.1, sixth bullet point item reads:

- All fuel purchases shall be self-service only.

With the Fuelman Fleet Card program, the City and/or County have the ability to establish purchase controls on the vehicles/cards, each card can be programmed to allow fuel only or it can be opened up to allow fuel combined with fleet supplies (ex: motor oil or windshield wiper fluid), and/or fleet services (ex: oil changes, vehicle washes or vehicle repair services). If a vehicle/card is opened up to allow purchases of fleet supplies, the control limit is established as a dollar amount (limit) on all fleet supply items purchased during the billing cycle but cannot limit a specific type of fleet supply item (such as brake fluid). Limits for Miscellaneous items can be established as \$0.

FleetCor's ability to restrict the City and/or County from purchasing the items listed in the fourth bullet point item under 4.5.1 is subject to Merchant POS Authorization Limitations defined under Exception 4.5.1. The product type and spending limit may not be enforceable prior to completing the Transaction. In these situations the Transaction will still be considered to be authorized, but will be identified as an exception on the Customer's standard fleet management report and reported via email Exception Alert if desired by the City and/or County.

- Many purchase controls (limits) can be placed on the vehicles/cards providing unparalleled aid in the prevention and/or identification of unauthorized or improper use of the cards via exception reporting & transaction denial capability.
 - Purchase controls include “hard controls” providing denial limits for certain key control settings and “soft controls” providing back-end exceptions reporting.
 - Hard controls are subject to the merchant’s POS Authorization Limitations.
- Available limits include:

| | |
|--|--|
| <ol style="list-style-type: none"> 1) Fuel Tank Limit (Gals per transaction) 2) Daily Fuel Gallons 3) Weekly Fuel Gallons 4) Weekly Fleet Supplies Dollars (\$) 5) Weekly Fleet Services Dollars (\$) | <ol style="list-style-type: none"> 6) Weekly Misc. Purchases Dollars (\$) 7) Transactions Per Day 8) Fuel Grade Restrictions 9) Day of Week / Time of Day Limits |
|--|--|

With regards to purchases being self serve only. We are not aware of any full serve stations accepting the Fuelman card in Mecklenburg County.

S - 4.10.1. Card Issuance.

In the articles below we provide explanations or clarifications regarding each Card Issuance item under 4.10.1

ITB Specification

4.10.1.1. The Service Provider shall supply original fleet credit cards for City and County vehicles, and shall provide replacement cards at no additional cost to the City and County for the term of the Contract.

FleetCor Response: Under prior similar contract, the accounts, cards, and Pins are already in place and can continue to be used. Replacement cards are provided a no additional cost to the City and County.

ITB Specification

4.10.1.2. The Service Provider shall coordinate scheduling of card issuance with each the City KBU and County Department. The Service Provider must provide a one card system for the City and County.

FleetCor Response: The system in place, which shall continue in place as is and not require scheduling of card issuance is a one card system with Cards issued to Vehicles and Driver IDs (Pins) issued to authorized fleet drivers for the City and County.

ITB Specification

4.10.1.3. The Service Provider shall limit authorized purchases to City and/or County authorized Fuels, Fuel Supplies, and related products only.

FleetCor Response: Subject to POS Authorization Limitations as defined in Exception 4.5.1., FleetCor will limit purchases to authorized Fuels, Fuel Supplies, and related products only. Non-fuel purchase limits are established as Maximum Dollars allowed for three different categories:

- **Fleet Supplies** (i.e. Add Engine Oil, or Windshield Washer Fluid);
- **Fleet Services** (i.e. Carwashes, Oil Changes, other vehicle maintenance services); or
- **Miscellaneous Purchases** (other non-fuel items).

Hard Limits for any of these categories can be set at \$0 or other desired maximum billing cycle dollar amounts to restrict and potentially deny non-fuel transactions. If the particular point-of-sale (POS) equipment being used by a particular Merchant Location is not capable of enforcing “Hard Limits”, the product type and spending limit may not be enforceable prior to completing the Transaction. In these situations the Transaction will be considered to be authorized, but will be identified as an exception on the Customer’s standard fleet management report and can be reported via email Exception Alert if desired by the City and/or County.

ITB Specification

4.10.1.4. Replacement of expiring cards a minimum of sixty (60) days prior to expiration.

FleetCor Response: Renewals are normally done 45 days prior to expiration. FleetCor can override this feature and get the City of Charlotte’s renewals set to the 60 day period.

ITB Specification

4.10.1.5. Service Provider shall stagger Fleet Card expiration dates to keep large volumes of cards from expiring on the same date.

FleetCor Response: For cards that are already made and have Expiration Dates embossed, we cannot change those expiration dates. We can remove accounts from “Auto Renewal” which allows us to vary the renewal parameters and start making the new cards have different renewal dates from the existing cards. .

ITB Specification

4.10.1.6. New and replacement cards (for lost, stolen, etc.) must be issued within two (2) business days, at no additional charge to the City and/or County.

FleetCor Response: New and Replacement card orders entered into the online account management system (FleetNet) by 1:00 PM EST, are created and shipped on the same day. Orders entered after this time are created and shipped on the following business day. Standard shipping (free of charge) is U.S. Mail. Shipping charges apply for Next Day Air, 2nd Day Air, or UPS Ground Shipping and the shipping charge is applied to the customer’s fleet management report and invoice.

ITB Specification

4.10.1.7. The Service Provider and authorized City / County users shall have the ability to lock future purchases on a card or PIN immediately upon notification by the City or County. The City and County accept no liability for subsequent purchases made with locked out card or PIN,

FleetCor Response: FleetCor recommends the City and/or County utilize our online account management system we call FleetNet for locking lost or stolen vehicles/cards or Pins. Vehicles/Cards and Pins can be locked immediately in Real Time. Traditional methods of ordering cards or Driver IDs (including lock orders) by phone, fax or Email are available through FleetCor’s Client Services department. The Customer Service Center normal business hours are from 8:00 am – 7:00 pm (M-F). The toll free number, email address and fax number for client services are as follows:

- Toll Free by Phone: 1-800-877-0800
- By Email: customerservice@fleetcor.com
- By Fax: 770-453-3019

On weekends or after hours FleetCor offers our 24 Hour Voice Authorization Center / Help Desk which provides assistance to merchants and customers.

- 24 Hour Help Desk Phone: 800-877-9013.

The Help Desk can be used by the cardholder or merchant whenever Customer incurs equipment or card problems at a site and needs authorization assistance. The Help Desk can assist Customer's authorized Fleet Contact with locking lost or stolen cards after hours or during the weekend. The Help Desk can also assist Customer's Drivers with locating a nearby Fuelman acceptance site when traveling in unfamiliar areas.

ITB Specification

4.10.1.8. The Service Provider shall terminate fleet credit cards issued under this Agreement within twenty-four (24) hours of notification by the City or County.

FleetCor Response: FleetCor shall terminate fleet credit cards issued under this agreement within 24 hours of notification. See response to 4.10.1.7 for explanations regarding locking cards or pins.

ITB Specification

4.10.1.9. The fleet credit card issued must be uniform in appearance for the entire City and County. Size of imprinted characters on the card must be acceptable to the City and County.

FleetCor Response: As current fleet card provider under similar contract, the City is familiar with the uniform appearance of our Fuelman Fleet Cards we provide. Embossing or imprinted characters on cards follow standard industry protocol and have never been deemed unacceptable by the City or County. The imprinting shall continue as is being provided today.

ITB Specification

4.10.1.10. All fleet credit cards shall have either magnetic striping, RFID tags, or other electronic means of identification and shall define the fuel products valid for that card.

FleetCor Response: Fuelman fleet cards use magnetic striping and the fuel products valid for the card are maintained in the FleetNet system which is used by the Fuelman Authorizer for determining purchasing parameters. Desired valid fuel products, and other purchasing control limits can be adjusted in the FleetNet system, without issuing new or replacement cards.

ITB Specification

4.10.1.11. Include Protective Sleeve included with all cards (hard plastic case to protect card, with option for ring, rubber attachment, etc.).

FleetCor Response: FleetCor will provide tyvek or paper protective sleeves either included with the City's card orders or the City can call our toll free customer service number 1-800-877-0800 to request the protective sleeves. In our response to EXHIBIT C – OPTIONAL GOODS AND SERVICES RESPONSE, we have explained availability and pricing for hard plastic protective sleeves. Hard plastic sleeves are available but are not free, they are \$2 each. It's also important to note that In the past we have been able to locate vendors that will sell card supply items (in larger gross quantities) directly to the customer, including hard plastic or cheaper vinyl plastic card holders with chains. This may be a more sensible way for the City or County to keep plastic cardholders and chains. The City's assigned account manager (Janet Ward) can assist with this information upon request.

ITB Specification

4.10.1.12. Upon request by City and County, the Service Provider shall provide spare cards at initial issue or at time of request during the term of the Contract that may be activated by the City or County from the Fleet Card Management System. Spare cards shall be activated by authorized City or County users in the Fleet Card Management System.

FleetCor Response: FleetCor has provided and will continue to provide spare cards that may be activated by the City or County from the online FleetNet system. FleetNet Access is controlled by the City and the system provides multi-level access controls and secure web-based logons.

S - 4.10.2. Card Restrictions.

In the subparagraphs below we provide explanations or clarifications regarding each Card Restrictions item under 4.10.2. We have copied the specification from the ITB, then immediately after provide the FleetCor Response.

ITB Specification

4.10.2. Card Restrictions.

The following restrictions shall be placed on City and County Fleet Cards. Any restrictions MUST be enforced for all purchases made using the Fleet cards, including retail purchases at the pump and in store, as well as purchases of Consigned Fuel at City and County Onsite Fueling Locations.

4.10.2.1. The City and County shall be able to set a tank gallon maximum on each individual vehicle card and/or employee pin.

FleetCor Response: The Fuelman system allows the City and County to set a tank gallon maximum (tank limit) on each individual vehicle card. Limits are set on vehicles/cards not on Driver IDs (Pins).

ITB Specification

4.10.2.2. The maximum fuel that can be obtained at each fueling and the maximum fuel that a vehicle can receive each day is to be encoded on the vehicle card, and will lock out the vehicle from receiving additional fuel if either of those parameters are exceeded.

FleetCor Response: The Fuelman system allows the City and County to set a maximum quantity of fuel that a vehicle/card can receive at each fueling (tank limit) or each day (daily limit). Additionally, the system allows the City and County to establish a Weekly Gallon Limit and a limit for the number of transactions in a day. For the transaction limit, if the City or County desire for the vehicle to only be able to complete a transaction twice per day, with the Number of Transactions limit set at 2, on the third attempted transaction, the transaction will be denied. This feature provides an added fraud deterrent and it limits liability on a lost or stolen card.

ITB Specification

4.10.2.3. There shall be a type of fuel or fuels designated for each individual vehicle card so that each vehicle can be restricted to using only one type of fuel, two types of fuel, three types of fuel or all fuels, etc. The option to purchase multiple fuel types must be included in this program, and final decisions regarding limitations on a per-card basis shall be at the discretion of the City and County.

FleetCor Response: Subject to POS Authorization Limitations as defined in Exception 4.5.1., the Fuelman program allows the City and County to establish product grade restrictions set to an individual fuel type or multiple fuel types referred to as fuel or product group restrictions. Final decisions regarding limitations on a per-card basis is at the discretion of the City and County. Restrictions can be customized or edited for the Vehicle/Card in FleetNet and the change is made instantly in Real Time without having to re-issue the card with the new restriction.

ITB Specification

- 4.10.2.4. Each fuel card transaction shall read the previous odometer reading as recorded by that vehicle and reject the transaction if the odometer reading is outside of a user defined minimum or maximum miles driven range since the last fueling. The transaction shall be allowed after three attempts as an override feature. The Fleet Card Management System shall send an error report to each City and County cost center on a weekly schedule.

FleetCor Response: The Fuelman system does not provide this “bad odometer denial” feature. We will investigate the feasibility of adding this feature, however unfortunately at this time we have no plans for it to be implemented.

ITB Specification

- 4.10.2.5. The Fleet Card Management System shall allow KBUs/Departments with Onsite Fueling Locations to provide permissions to users at the user level, division level, KBU/Department level, or Citywide/Countywide level to purchase from their tanks on a per tank/fuel type basis. Users may have allowances at none, one, or more onsite locations to purchase Consigned Fuel on their fleet card.

FleetCor Response: With the online FleetNet system, FleetCor has established secure web logons for the City’s KBUs/Departments. These authorized FleetNet users can edit the purchase controls on individual vehicles/cards and change them in Real Time. Changes in restrictions occur immediately and the card does not have to be reissued. Restrictions can be lifted temporarily then re-set once a transaction is completed.

S - 4.11. Fleet Card Management System.

ITB Specification

4.11. Fleet Card Management System.

The Service Provider shall supply City and County authorized users with access to its Fleet Card Management System to manage, monitor, and report on fueling transactions and activities.

The Fleet Card Management System must be web-based and allow City and County users to log in to a secured site using secure usernames and passwords.

The Fleet Card Management System shall provide 24/7 access to real time dispensing information for authorized City and County users.

The Fleet Card Management System shall allow the City and County to set up various levels of access within the Fleet Card Management System, and to define authorized permissions for each level to edit and/or read information in the Fleet Card Management System. Each KBU/Department should have ability to allow or restrict edit and read permissions per user, and for the KBU/Division/Department as a whole.

The Fleet Card Management System must allow for roll up of information from a reporting standpoint from the Vehicle/User Pin# level all the way up to Citywide & Countywide combined.

FleetCor Response:

FleetCor recommends the City utilize our on-line system we call FleetNet[®], which provides the ultimate convenience and control for the City and County authorized fleet contacts in managing their account(s), vehicles, cards, and Drivers/PIN’s. Access to the FleetNet system is managed through the application of user/role-based multi-level access controls. This model provides for granular application access control decided by the primary fleet contact(s) or decision makers. Security levels for FleetNet Users has been determined by the City’s KBU/Department

managers or primary fleet contacts established on the City's Fuelman accounts. FleetCor's assigned account manager to the City and County shall work with the City's key business managers to establish appropriate FleetNet Users roles and access levels.

On the page that follows we provide a table showing the available online features that can be made available to various levels of FleetNet access. All tasks can be performed on-line 24x7 without customer service. For additional security, User ID's are locked automatically after 30 days of inactivity and can be re-activated by the primary Fleet Contact.

Fleet Administrators with Fleet Manager access level can add FleetNet Users or the primary fleet contact for the City may contact Fuelman customer service or the City's assigned account manager to add FleetNet users.

FleetNet provides the City and County with 24/7 access to real time dispensing information. Users can view or download transaction data within minutes of the transaction occurring.

The Fuelman system allows for roll up of information from a reporting standpoint

FleetNet features by Access/User Roles

| FLEET MANAGER ROLE | Add | Update | View | Download |
|--|-----|--------|------|----------|
| Customer account information (address, phone #, contact name, etc.) | | ✓ | ✓ | ✓ |
| Reports | | | ✓ | ✓ |
| Vehicle records | ✓ | ✓ | ✓ | ✓ |
| Employee records | ✓ | ✓ | ✓ | ✓ |
| Transaction records | | | ✓ | ✓ |
| Site (station) information | | | ✓ | ✓ |
| FleetNet security user | ✓ | ✓ | ✓ | ✓ |
| ADMIN 1 | Add | Update | View | Download |
| Customer account information (address, phone #, contact name, etc.) | | | ✓ | ✓ |
| Reports | | | ✓ | ✓ |
| Vehicle records | ✓ | ✓ | ✓ | ✓ |
| Employee records | ✓ | ✓ | ✓ | ✓ |
| Transaction records | | | ✓ | ✓ |
| Site (station) information | | | ✓ | ✓ |
| FleetNet security user | | | ✓ | ✓ |

| ADMIN 2 | Add | Update | View | Download |
|--|------------|---------------|-------------|-----------------|
| Customer account information (address, phone #, contact name, etc.) | | | ✓ | ✓ |
| Reports | | | ✓ | ✓ |
| Vehicle records | | | ✓ | ✓ |
| Employee records | | | ✓ | ✓ |
| Transaction records | | | ✓ | ✓ |
| Site (station) information | | | ✓ | ✓ |
| FleetNet security user | | | ✓ | ✓ |
| VIEW REPORTS | Add | Update | View | Download |
| Customer account information (address, phone #, contact name, etc.) | | | | |
| Reports | | | ✓ | |
| Vehicle records | | | | |
| Employee records | | | | |
| Transaction records | | | | |
| Site (station) information | | | | |
| FleetNet security user | | | | |

S – 4.11.2. Modifications to Card/User Permissions.

ITB Specification

4.11.2. Modifications to Card/User Permissions.

- 4.11.2.1. There shall be easy access to moving a vehicle or an employee pin# (identifying #) from one cost center or account to another cost center or account without having to issue a new fuel card.
- 4.11.2.2. The Fleet Card Management System shall be accessible via the internet. The ability to add, edit, lock and unlock vehicle, employee information as well as query and report on all aspects of vehicle, employee, fuel usage or other pertinent data is required.

FleetCor Response: Provided the vehicle is merely being moved from one department within a single account to another department within that same account, the City or County will not have to issue a new fuel card after moving the vehicle or reassigning it to the new department. However if the vehicle is being from a City cost center that has its own Fuelman Account (Customer ID) into another cost center that has a different Fuelman Account (Customer ID), then a new vehicle/card must be established in the second Fuelman Account.

As described in previous response section, the City and County have access to their accounts via the online FleetNet system. Complete capabilities available at FleetNet are described under S – 4.11. The City or County can download Real Time transaction data from the FleetNet system.

S - 4.11.4. City Reporting Requirements.

ITB Specification

4.11.4. City Reporting Requirements.

The Service Provider shall provide a weekly report on the usage of each fuel product, separated by Cost Center for each City KBU and/or Division, and by Organization Number for each County Department that details the following base information at a minimum:

- Fuel Product;
- Total Usage per Fuel product (in gallons (pounds or GGE where applicable));
- Actual Cost at time of purchase; and
- Cumulative chart of each Cost Center / Org Number usage year to date.

A quarterly report shall be provided to the City and County from the Service Provider showing average cost per gallon per month, average rack price for the period, and final city costs for the quarterly period. The report shall be made available to the City within fifteen (15) calendar days after the end of each quarter.

All reports shall be accessible electronically via the Fleet Card Management System and should represent live data. The Fleet Card Management System must have the ability to print reports, save reports in a searchable format (i.e. Adobe pdf), and to export reports to Microsoft Excel. At a minimum, the Fleet Card Management System must be able to support retention and reporting of historical data for at least the last twenty-four months. The City and County prefer the Fleet Card Management System to maintain and report on historical data for the entire time that the Fleet Card Management System is in place, irrelevant of the minimum requirement of twenty-four (24) months of historical data.

FleetCor Response:

FleetCor can easily set up the City or County accounts to provide a Weekly report on the usage, however in the past FleetCor has provided and the City has desired our Fleet Management Report to only be created at each billing frequency, which is bi-weekly for the City, billed every other Monday. In the past however, the County has required Weekly Billing Frequency and so we provide the County Weekly Fleet Management Reporting with each billing. Other specifics regarding our usage reporting is as follows:

- For the City (currently receiving Bi-Weekly Billing), Invoices and Fleet Management Reports are generally made available electronically by late Monday or early Tuesday of each billing week for the preceding two (2) weeks of transactions ended Sunday night at midnight.
- For the County (currently receiving Weekly Billing), Invoices and Fleet Management Reports are generally made available electronically by late Monday or early Tuesday of each week for purchases made during the preceding week ended Sunday night at midnight.
- For the City, which has a decentralized account structure with dozens of separate accounts receiving separate reporting (reports usually emailed to key business managers), we provide each Fuelman account (KBU and/or Division) a separate fleet management report, for just their department (Fuelman account).
- For the County, which has a centralized account structure with a single Fuelman account that is departmentalized for the dozens of County departments, a single fleet management report with department breaks and department or sub-department subtotals is provided. The page breaks allow the report to easily be divided for re-distribution to department managers.
- Account hierarchy/structures, and billing frequencies have been created and customized to the City and County's previous needs. We propose to keep the hierarchy/account structures "As Is" unless otherwise notified by the City or County that changes are needed.

- We notice the ITB states that the billing frequency for the County shall be not be more than twice per month (identical to the City's current arrangement). If awarded the contract FleetCor shall work with the County to implement this change in Billing Frequency from Weekly to Bi-Weekly.

The Fleet Management Report provided at each billing frequency includes the following information:

1. Vehicle Number and Vehicle Description.
2. Driver name.
3. Date and time of fueling.
4. Location of fueling.
5. Odometer reading.
6. Miles per Gallon per vehicle.
7. Gallons, current price per gal., taxes per Gal., and extended price.
8. Total consumption for the week (gallons & dollars), subtotaled by Vehicle, Sub-department, and Department.
9. Total Miles and Average MPG for the period, subtotaled by Vehicle.
10. Exceptions Transactions Flagged (with Exceptions Legend).
11. Report is organized by Department and Sub-Department with Sub-totals at Department Breaks. Any vehicles not assigned a department are placed at the front of the report.
12. A quick reference Departmental Summary Table is shown at front of the report allowing report user to quickly allocate the expenditures to the various departments under the account.
13. Grand Summary Totals by Product are shown at the front of the report in a summary table.

For a sample of the Fleet Management provided at each billing frequency, see [APPENDIX 1](#).

Cumulative Chart. With regards to the specification for the following:

- Cumulative chart of each Cost Center / Org Number usage year to date.

If awarded the bid FleetCor will develop a report that will be created either monthly at each billing frequency, customized for the City to show Usage Year to Date by Cost Center / Org Number.

Quarterly Reporting. With regards to the specification for the following:

A quarterly report shall be provided to the City and County from the Service Provider showing average cost per gallon per month, average rack price for the period, and final city costs for the quarterly period. The report shall be made available to the City within fifteen (15) calendar days after the end of each quarter.

If awarded the bid FleetCor will develop a Quarterly report that will be created monthly or at the end of each calendar quarter, showing the past 3 months of summary data. We will work with the City's designated representative to design the report showing key summary information that is desired and available from our system.

Twenty-four (24) Months of Historical Data in Fleet Management System. With regards to the specification in the last paragraph of 4.11.4:

All reports shall be accessible electronically via the Fleet Card Management System and should represent live data. The Fleet Card Management System must have the ability to print reports, save reports in a searchable format (i.e. Adobe pdf), and to export reports to Microsoft Excel. At a minimum, the Fleet Card Management

System must be able to support retention and reporting of historical data for at least the last twenty-four months. The City and County prefer the Fleet Card Management System to maintain and report on historical data for the entire time that the Fleet Card Management System is in place, irrelevant of the minimum requirement of twenty-four (24) months of historical data.

Our online system available to the City (FleetNet) provides access to the past 90 days of reports in searchable format (i.e. Adobe pdf) and the City and County have ability to download transaction data and other report information into Microsoft Excel from FleetNet. We are working on a solution to allow the City or County to have access to data for a longer period (i.e. 24 months) although it may not be provided through the FleetNet system. If awarded the bid, FleetCor will renew its commitment to provide this feature. However, until this feature for access to data for longer periods of time is in place, FleetCor makes available access to data through our Account Manager assigned to the City (Janet Ward) or our Director of Government Bids & Contracts (Mark Roberts) who have access through certain advanced query tools. Both Janet and Mark have assisted the City and County on numerous occasions for historical data and special reports of usage for historical periods and they will work to continue filling these special information requests or analyses upon request. Furthermore, should they be needed FleetCor will provide additional report or query writing resources to help Janet and Mark support the City or County's requirements for historical data or routine query reports.

S – 4.11.5. EMD Reporting Requirements.

ITB Specification

4.11.5. EMD Reporting Requirements.

The Service Provider shall provide EMD with the following, either via automatic email, or via authorized access within the Fleet Card Management System:

- Daily electronic transaction file for each Equipment Company of fuel transactions from the previous day in the format as shown in Appendix B;
- Weekly recap files from each KBU/Department containing all transactions for the previous week; Files for each equipment company account, ex; city/police/county
- Weekly error files for error reporting to managers and tracking repeat errors and issues in a City defined format.

FleetCor Response:

Under prior similar contract, FleetCor worked with City officials to deliver our Fueltr (transaction file) on both a daily and weekly frequency. The format meets the requirements shown in Appendix B and the files are built at the bill group level (i.e. City and County separately) and are delivered via Email. The process has worked quite smoothly for many years, which shall continue. The daily and weekly files allow the City to update its maintenance scheduling system, which we know is a crucial task for the City to accomplish. We understand the urgency of this daily and weekly transaction file task.

With regards to error files for error reporting to managers, see our explanations under Supplemental Information S-4.11.6 below which describes our current methods for tracking and reporting exceptions (for error reporting to managers and tracking repeat errors and issues). If awarded the bid and contract, should the City request a different and/or more routine error file created and sent to it for some kind of routine frequency (weekly, bi-weekly or monthly), FleetCor will work to fulfill this different request and provide the file. FleetCor/Fuelman has always worked with the City to complete special reporting requests as required.

S - 4.11.6. Exceptions.

ITB Specification

4.11.6. Exceptions.

The Fleet Card Management System shall be capable of providing immediate notifications, via email, to designated City and County users of the following exceptions, at a minimum:

- Attempt to purchase restricted items (unauthorized fuel types, brake fluid, concessions, or other unauthorized non-fuel items, etc);
- Attempt to purchase/purchase of fuel exceeding authorized volume, and/or exceeding number of times allowed for refueling during the day;
- Average Mileage below or above acceptable level (as defined by City/County);
- Incorrect Odometer / Hour Meter entry (outside of acceptable range for error as defined by City/County); and
- Purchases at locations other than those authorized by the Service Provider.

FleetCor Response:

When Fuelman cardholders attempt to purchase restricted fuel types, depending on the merchant's POS Authorization system, the transaction will either be denied (i.e. consigned or unattended locations with island card reader equipment or locations operating Fuelman's standard VeriFone countertop device) or the transaction will be considered authorized and processed, then reported as an exception (i.e. pay-at-pump). At this time, to our knowledge no pay-at-pump or fully integrated POS system operated by convenience stores and major oil companies in the United States has the ability to deny or control a fuel type selection in a fleet card transaction at the pump. The POS technology does not exist in pay-at-pump or fully integrated (pay-in-store) systems. So if a City or County cardholder purchases a wrong fuel type that is against the designated fuel type or product group assigned to the vehicle/card, it will be reported as an exception.

With regards to non-fuel product controls and exceptions, as has previously been explained under S-4.5.1 and S-4.10.2, the Fuelman system allows the City and County to assign purchasing limits (which are weekly dollar limits) to three (3) categories:

1. Fleet Supplies (i.e. add-engine oil, windshield washer fluid, or brake fluid);
2. Fleet Services (i.e. carwashes, oil changes, or other vehicle maintenance services); or
3. Miscellaneous Purchases (Ice, beverages, etc).

So if the City desires for its vehicles to not be able to purchase brake fluid then it would need to set the weekly Fleet Supplies limit to \$0. Depending on the Merchants POS Authorization Limitations as provided in our Exception 4.5.1, if a cardholder attempts to purchase brake fluid and the Fleet Supplies limit has been set at \$0, the transaction will either be Denied or if the merchant's POS system has limitations the transaction may be considered authorized and the transaction reported as an Exception. Generally, stations operating pay-at-pump, fully integrated POS systems have Authorization Limitations, and this is with any Fleet Card system, not just Fuelman.

With the Fuelman system, tank/transaction gallon limits and allowed number of transactions per day, are what we refer to as "Hard Limits", and in most cases transactions exceeding these parameters will be denied. If not denied (due to Merchant's POS Authorization Limitations) the transactions will be reported as Exceptions.

- Fuelman is the industry leader in providing the ability to deny gallon limits including:
 - Tank/Transaction Limit

- Daily Gallon Limit
- Weekly Gallon Limit, and
- Daily Number of Transaction Limit

With regards to Mileage Range Exceptions, the Fuelman system allows Customers to assign expected mileage to the vehicles and we can report these Exceptions.

The Fuelman system will report exceptions for Odometer/Hour Meters entered that are outside of acceptable range.

The Fuelman network of card accepting locations is a proprietary card network and our card is only accepted at locations selling Fuel or Automotive related supplies and vehicle services. The City has never required FleetCor/Fuelman to restrict its cards from use at certain locations. We can provide site restrictions upon request. Site restriction requests should be submitted to the City's assigned account manager (Janet Ward). If a specific site restriction is imposed, generally the card will be denied at the restricted location.

Exceptions Monitoring Tools Provided by FleetCor/Fuelman

The Fuelman program allows Customers to easily monitor and review Exceptions that occur by Drivers and Vehicles. The Exceptions tracking and reporting occurs using the following methodologies:

1. Exceptions Flags Noted on Customer's Fleet Management Report (at each billing)
2. Exceptions Email Alerts.
 - Exceptions alerts are sent Real Time as they occur to the designated customer (account) representative. Customers can now select and customize exactly which Exceptions are preferred to be alerted.
3. Exceptions Download Reporting from FleetNet on-line system (pdf or Excel report).
 - An excellent pre-programmed pdf report summarizes the count of exceptions by Driver with list of exceptions transaction details immediately after the summary count.
 - For a sample Exceptions Download Report see [APPENDIX 1](#).
4. Exceptions Flags noted on Other Optional Reports with Embedded Excel Files in Optional Reports for easy exceptions monitoring, sorting or re-distribution to managers.
 - Embedded Excel files in our optional reports is a relatively new feature. In the far right column of the Excel file, any exceptions are noted. The Excel file can easily be sorted to isolate the Exceptions for subsequent distribution to appropriate managers, discipline or internal tracking.
 - For a sample and illustration of our most highly recommended Optional Report, the Monthly Fleet Management Report (FN04) with Embedded Excel File see [APPENDIX 1](#).
5. Transaction Denial Reporting available at online FleetNet System (Download pdf or Excel report).
 - Allows Customer to review transactions denied and see first hand the potential fraud, misuse or abuse that is being stopped by the Fuelman system and card controls. Also an excellent tool to monitor drivers who don't understand the system, who might need follow-up training or might have lost their assigned PIN number.

S - 4.12.2. City and County Interfaces.

ITB Specification

4.12.2. City and County Interfaces.

The Service Provider must be willing to work with the City and County to interface to future City / County systems as needed. The City anticipates the need to interface with a new Enterprise Resource Planning system (ERP) during the term of the Contract. The ERP system has not yet been purchased. The City would provide additional details to the Service Provider once a decision has been made regarding the ERP system. The Service Provider would need to collaborate with the City and the City's ERP software provider to create a fuel information interface with two (2)-way live streaming capabilities.

In order to interface with the City's FASTER (FMIS) Fleet Management Information System, the Service Provider shall format their export to the City and County in the format detailed in Appendix B. (And any and all future FMIS formats)

ADDENDUM NO. 1 (Item 22):

Service Provider Question:

Can you elaborate on what is meant by "two (2)-way live streaming capabilities"?

Answer:

Fuel purchase information would pass from this system to the new ERP System through an upload.

FleetCor Response:

Under present contract for similar services, FleetCor provides its Fueltr file on a daily and weekly basis which the City uploads into the Faster Fleet Management Information System.

FleetCor will work to provide file layouts to the eventual contractor providing the ERP to the City. Obviously it should be understood that FleetCor cannot provide programming for the ERP system to make the ERP system upload our data, this would be required of that contractor. FleetCor recommends the City consider using our TRN85 transaction file for the new ERP system instead of the current, more basic Fueltr file being used for FMIS. We can deliver the TRN85 file via email or even by FTP Server maintained by FleetCor if preferred by the City. We will provide file layout for the TRN85 file upon request when the City gets to that point. The TRN85 file is available in either TAB Delimited format or Fixed Length (.txt file) format. We often recommend TAB Delimited format when possible because the file is very easy to open with standard Microsoft Excel or Access Database software, which provides more functionality and uses of the file. The TRN85 file is an enhanced transaction database file providing many more fields than what is available in the basic Fueltr format.

S - 4.12.4. Easy Method to Title Accounts, Clear Titles, Consistent Labeling.

ITB Specification

4.12.4. The Service Provider shall have an easy method to title accounts for easy access of transaction data, based on City and County defined parameters. Each account shall have clear titles and consistent labeling. The Fleet Card Management System shall allow for multiple accounts within each major cost center.

FleetCor Response:

Under current similar contract FleetCor has established Fuelman accounts, organized and customized to the City and/or County's preferred hierarchy. The accounts have clear titles and we have arranged to have the City's Cost Center Number in a consistent position within the

address lines of each account for easy cost center identification in transaction data. We provide the City with multiple accounts within each major cost center.

S - 4.13.1. Billing Each Individual City Agency on Separate Billing.

ITB Specification

4.13.1. The Service Provider shall be responsible for billing each individual City Agency on separate billing statements. It will be the responsibility of each individual City Agency to provide the Service Provider a listing of any additional accounting information and associated specifications that may be required to meet the needs of said Agency's accounting system.

FleetCor Response:

As current contractor for similar services, FleetCor has set-up separate billing accounts for each City cost center, customized to meet the needs of the KBU/Departments of the City. FleetCor's billing to the City's separate accounts will automatically include a Bi-weekly Fleet Management Report (every other Monday) that will be emailed directly to the authorized fleet contact of each KBU/Department as instructed on the date of each bi-weekly billing. Most accounts receive the Fleet Management Report via Email, however U.S. Mail delivery of bi-weekly Fleet Management Reports will be an available option. Email provides the quickest and best delivery option and it provides managers of the different cost centers a simple way to archive their reporting (via email).

As currently instructed by the City's finance department, all City accounts for the separate cost centers (there are currently over **65** active city accounts) are consolidated into a single invoice/statement, which FleetCor refers to as a consolidated Bill Group. Unless otherwise notified by the City this process and set up will continue as is.

As described in S - 4.11.4, the County has a centralized account structure with a single Fuelman account that is departmentalized for the dozens of County departments. A single fleet management report with department breaks and department or sub-department subtotals is provided. The page breaks allow the report to easily be divided for re-distribution to department managers. Unless otherwise notified that a change in structure or hierarchy is desired, we propose this structure continue as is.

See APPENDIX 1 for samples of FleetCor's Fleet Management reporting provided at each billing frequency. We also provide a sample billing invoice and invoice detail report provided to the City's finance department.

S - 4.13.2. City Invoicing and Billing: No More than Twice Per Month (Summary Invoice Details).

ITB Specification

The Service Provider shall invoice the City no more than twice per month along with all of the necessary supporting documentation, and prior to any payment.

FleetCor Response: FleetCor proposes to invoice the City Bi-Weekly, every other week, which is consistent with how the invoicing has occurred under the current similar contract. A Fleet Management Report detailing all purchases for each City Cost Center (KBU/Department) is provided at the billing frequency and the amounts on the Fleet Management Reports tie back to the invoice totals.

ITB Specification

A summary invoice shall be sent electronically in an ASCII or EXCEL format to the Accounts Payable Section of the Finance Department. The summary invoice shall summarize by City Agency and/or department. Each City Agency and/or department will be designated by a four-digit fund number and a five-digit center number.

FleetCor Response: FleetCor has been providing, and shall continue to provide a summary invoice in Excel format that summarizes the invoiced amounts by City Agency Cost Center. In our account address convention for the City, and included in the Excel invoice report, we have assigned the four-digit fund number or the five-digit center number as has been instructed. This shall continue to be customized to the City's needs as instructed.

ITB Specification

The invoice must include total gallons purchased in North Carolina,

FleetCor Response: During the past contract period it was determined that this information is no longer needed because we now bill the City exempt from North Carolina fuel taxes. Our Invoice Detail Report does not show total gallons purchased in North Carolina.

ITB Specification

total extended cost for these purchases,

FleetCor Response: Our custom invoice report provided to the City with each billing includes the total extended cost for the purchases.

ITB Specification

total North Carolina Fuel tax included in this cost,

FleetCor Response: FleetCor now bills the City exempt from the North Carolina Motor Fuel Taxes. The only non-exempt North Carolina tax is the N.C. Inspection Fee. Our custom invoice detail report provided to the City with each billing will not show this non-exempt North Carolina tax amount separately.

ITB Specification

and a separate column for all non-fuel purchases with sales tax listed separately if applicable.

FleetCor Response: Our custom invoice report provided to the City with each billing will show the non-fuel purchases in a separate column.

ITB Specification

If purchases are made outside the state of North Carolina, they must be reported separately.

FleetCor Response: During the past contract period it was determined that this information is no longer needed because we now bill the City exempt from North Carolina fuel taxes. Our Invoice Detail Report does not show total gallons purchased outside the state of North Carolina.

ITB Specification

Total purchases should then be extended to a total balance due by City Agency and/or department and total due from the City for that billing cycle.

FleetCor Response: Our standard invoice/statement and invoice detail report provided to the City with each billing will show the total purchases extended to a total balance due by City Agency and/or department and the total due from the City for that billing cycle.

S - 4.13.3. Invoice Free from Applicable State and Federal Taxes.

ITB Specification

4.13.3. The invoice price shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the City is exempt from payment of federal tax.

FleetCor Response: FleetCor is currently allowed to bill the City and County free from both the Federal Motor Fuel Excise tax and the State Motor Fuel Excise Tax. This shall continue so long as federal and state law allows FleetCor to file refund claims on behalf of the City and County. The tax rates which we are able to exempt are as shown in the table below.

Exempt Taxes

| | Gasoline (per gal.) | Diesel (per gal.) |
|---|--------------------------------|------------------------------|
| Federal Motor Fuel Excise Tax | \$0.1830 | \$0.2430 |
| State of North Carolina Motor Fuel Excise Tax * | 0.3250 | 0.3250 |
| TOTAL CURRENT EXEMPTABLE TAX RATES | \$0.5080 | \$0.5680 |

* The North Carolina Motor Fuel Tax Rate adjusts semi-annually (January 1st and July 1st).

Current Federal Taxes and North Carolina state taxes that cannot be exempted are shown in the table below. The rates are the same for both gasoline and diesel fuel. Federal or State laws provide that there are “No Exemptions” for these taxes.

Non-Exempt Taxes

| | Rate Per Gallon |
|---------------------------------|----------------------------|
| Federal LUST Tax | \$0.0010 |
| Federal Oil Spill Liability Tax | \$0.0019 |
| North Carolina Inspection Fee | \$0.0025 |
| TOTAL NON-EXEMPT TAX | \$0.0054 |

Our tax exempt program provides tremendous benefit to the City and County as we administer these exemptions, file refund claims on behalf of the City and County and carry the tax refund claim receivable until paid by the IRS or the North Carolina Department of Revenue.

S - 4.13.7. Possible Changes to the City's Chart of Accounts.

ITB Specification

4.13.7. Information in this Section 4.13 is subject to change during the term of the Contract, at the discretion of the City. The City anticipates possible changes to the City's Chart of Accounts with an upcoming Enterprise Resource Planning system (ERP) implementation. The Service Provider shall be willing to work with the City to make any necessary changes within the Fleet Card Management System to adjust for possible changes to the City's Chart of Accounts and/or invoicing and reporting requirements.

FleetCor Response: FleetCor will work with the City as needed to accommodate changes to the City's Chart of Accounts or invoicing and reporting requirements as it implements the new ERP system.

S - 4.14.1. Billing The County Organization on Separate Billing Statements.

ITB Specification

4.14.1. The Service Provider shall be responsible for billing the County organization on separate billing statements. It will be the responsibility of the County Agency to provide the Service Provider a listing of any additional accounting information and associated specifications that may be required to meet the needs of said Agency's accounting system.

FleetCor Response: Under current similar contract, the County has been billed under a single Fuelman account which is departmentalized. The Fleet Management Report we provide has clean page breaks at the end of each department for easy separation and distribution of the report by the County. Upon request, which should be to FleetCor's assigned account manager for the County (Janet Ward) or through the contract manager (Mark Roberts), FleetCor agrees to re-work the County's account to provide for separate billing statements (accounts) for the required County Agencies. Obviously we hope the County can keep the existing account structure as is, however we will make the necessary changes upon request. If separate accounts with separate reporting must be provided, it will require issuing new cards to the County vehicles.

S - 4.14.2. County Invoicing and Billing: No More than Twice Per Month (Summary Invoice Details).

ITB Specification

The Service Provider shall invoice the County no more than twice per month along with all of the necessary supporting documentation, and prior to any payment.

FleetCor Response: Under current similar contract, FleetCor has been billing the County Weekly. If awarded the contract FleetCor agrees to change the County's billing frequency to Bi-Weekly, which will be invoiced every other week. A Fleet Management Report detailing all purchases for each County Agency/Department is provided at the billing frequency and the amounts on the Fleet Management Report tie back to the invoice totals.

ITB Specification

A summary invoice shall be sent electronically in EXCEL format to the Accounts Payable Section of the Finance Department. The summary invoice shall summarize by County Agency and/or department. Each County Agency and/or department will be designated by a three-digit department code and a four-digit unit number.

FleetCor Response: Currently, since the County has all Agencies/Departments in a single Fuelman account and beginning on the first page of the Fleet Management Report provided with each invoice there is a Departmental Summaries Table that shows the summary of the amounts billed to each department/agency within the report. The Department names have been customized to show appropriate department codes and these alpha numeric descriptions can be edited or adjusted to meet the Counties needs. We believe the Departmental Summaries Table in the Fleet Management Report has filled the need expressed above for an EXCEL format invoice report providing the breakdown of purchases by County Agency.

If the County elects to move to a more decentralized account structure with separate reports sent to each County Agency/Department, FleetCor has previously agreed we will make this change. In this case FleetCor, if determined necessary FleetCor shall provide a summary invoice in Excel format that summarizes the invoiced amounts by County Agency/Department. Please note that our standard statement does provide a breakdown of current activity by account in the bill group (Gallons and Amount Due), however if the statement is determined to not meet the County's needs a custom invoice summary report similar to the one provided to the City can be provided to the County.

ITB Specification

The invoice must include total gallons purchased in North Carolina,

FleetCor Response: We provide a Tax Management Report to the County that shows the North Carolina gallons purchased and applicable non-exempt and exempt gallons purchased. During the past contract period it was determined that this information is no longer needed because we now bill the City exempt from North Carolina fuel taxes. Our Invoice Detail Report provided to the City, but not the County does not show total gallons purchased in North Carolina.

ITB Specification

total extended cost for these purchases,

FleetCor Response: Total extended cost for purchases is provided.

ITB Specification

total North Carolina Fuel tax included in this cost,

FleetCor Response: FleetCor now bills the City exempt from the North Carolina Motor Fuel Taxes. The only non-exempt North Carolina tax is the N.C. Inspection Fee. Our custom invoice

detail report provided to the City with each billing will not show this non-exempt North Carolina tax amount separately.

ITB Specification

and a separate column for all non-fuel purchases with sales tax listed separately if applicable.

FleetCor Response: Our custom invoice report provided to the City with each billing will show the non-fuel purchases in a separate column.

ITB Specification

If purchases are made outside the state of North Carolina, they must be reported separately.

FleetCor Response: During the past contract period it was determined that this information is no longer needed because we now bill the City exempt from North Carolina fuel taxes. Our Invoice Detail Report does not show total gallons purchased outside the state of North Carolina. We provide the County a Tax Management Report that shows all taxes paid to states outside of North Carolina.

ITB Specification

Total purchases should then be extended to a total balance due by County Agency and/or department and total due from the County for that billing cycle.

FleetCor Response: Our standard invoice/statement sent to the County provides this information.

S - 4.15.1. General Reporting (Progress Reports during Development & Implementation)

ITB Specification

4.15.1. Progress Reports.

Throughout the development and implementation period, the Service Provider will be required to prepare and submit weekly written reports to the City and County Project Managers. The weekly reports shall: Update the Project Plan indicating progress for each task; Identify and report the status of all tasks that have fallen behind schedule and the reason and cure period; Identify and summarize all risks and problems identified by the Service Provider which may affect the Project; For each risk and problem, identify the action and person(s) responsible for mitigating the risk and resolving the problem; For each risk and problem identified, state the impact on the Project Plan; and Identify all changes in the Project Plan that affect personnel, equipment, facilities and resources of the City and/or County which will be required for the Service Provider to perform the Services two (2) weeks in advance of the need.

FleetCor Response: If FleetCor is awarded the Bid, the City and County Fuelman accounts are already in place and the Fuelman Cards and Driver IDs (Pins) are already issued. So at least immediately there should be no development or implementation period required. Should the County require re-working of its single account for greater decentralization and separate reporting, we will prepare and submit weekly written reports to the County Project Manager of the status of the task, risks and problems as explained in 4.15.1.

S - 4.15.2. Environmental Reporting Requirements for the City (Quarterly Reporting).

ITB Specification

4.15.2. Environmental Reporting Requirements for the City.

The Service Provider shall furnish quarterly usage reports showing a summary of the ordering and/or history of each City department for the previous quarter to the Procurement Services Division. The report must show at minimum, description and total quantity of each item ordered during the period, reporting period, City agency, and total dollars per agency. The City reserves the right to request additional information, if required, when reviewing contract activity.

FleetCor Response: If awarded the contract, FleetCor agrees to develop a quarterly report for the City showing purchase totals by City Agency for the previous quarter. To make sure it is clear in response to the phrase “Environmental Reporting Requirements”, FleetCor does not provide reporting for environmental compliance (such as UST leak detection reporting) related to Customer’s Underground or Aboveground Storage Tank systems.

S - 4.16. Training Plan.

ITB Specification

4.16. Training Plan.

The City and County view training as a critical element of the Project. Explain the training curriculum available to support the Service Provider’s Proposed Solution.

The Service Provider shall submit a preliminary Training Plan that shall outline the content, sequence and duration of each segment of each training session necessary to thoroughly and comprehensively train City and County personnel to fully utilize the Deliverables (the “Training Plan”). The City and County shall, at their discretion, determine the final number of users requiring each type of training. The Training Plan must, at a minimum, address training for the following types of users:

- Fleet Card Liaisons & KBU/Department Business Managers
- Fleet Card Users
- Onsite Fueling Location Users
- Reporting Services Users (Viewers and Administrators as necessary depending on Service Provider’s Proposed Reporting Solution and our requirements)
 - a) The Training Plan will outline all subjects necessary to train City and County staff to fully understand and utilize the Deliverables, and to train the designated City and County “trainers” to effectively train other City and County personnel to fully understand and utilize the Deliverables and Services in between scheduled Service Provider-Facilitated Training Sessions.
 - b) The Training Plan shall require the Service Provider to provide the operator training and comprehensive “train the trainer” training for any City and County designated personnel; the Service Provider will schedule the training classes and modules according to their appropriate phase of the Project.
 - c) The Training Plan must take into account classroom resources and personnel scheduling. Onsite locations for training shall be provided by the City and County. The Service Provider shall work with the City Project Manager and/or County Project Manager to schedule training sessions during implementation, and during the term of the Contract.
 - d) The Training Plan must include written description of the types of the precise training classes that will be conducted, the number of persons that can be trained in each session, and the total number of hours required for each person to be trained.
 - e) All training will be conducted onsite in City and/or County facilities.
 - f) The cost of all training referenced in this Section must be included in the Bid Pricing.

FleetCor Response: The Fuelman Fleet Card is the fleet card already in use by the City and County under prior contract for similar services so there would be no costly, time consuming and painful transition. Likewise there should be no new training required, however if determined necessary, FleetCor will be glad to provide any follow-up training to City or County fleet administrators or personnel when requested (free of charge). Requests for training can be submitted directly to the City and County's assigned contract account manager (Janet Ward). The account manager is very experienced at training customers on use of the cards, the FleetNet online system and the Fuelman online site locator. Training sessions can be scheduled for in person at these individuals workstations or we can schedule a Webex training session via teleconference with live web meeting and demonstration.

For training on the online account management system (FleetNet), one of the most important training materials utilized by fleet administrators is the FleetNet User Guide. This is a pdf document which the Account Manager can provide to the City or County administrators upon request. Many have already been provided this document.

For Driver training, the favorite training material is the Pin Instruction Card. Pin Instruction Cards are handy for recording the Pin numbers. The instruction card which will fit in a wallet includes some very brief instructions for using the card, entering Pin number and odometer reading in the POS equipment. The 24 Hour Helpdesk number is provided. Instructions are in both English and Spanish. Pin instruction cards should be kept in a safe place always separate from the fueling card.

Training on use of the Fuelman Site locator is very easy. The Site locator is available at www.fuelman.com and it is very user friendly. No logons or passwords are required for using the Fuelman site locator so City or County Drivers can use it for finding Fuelman acceptance locations in route to destinations outside the County whenever required.

S - 4.17. Instruction and Training.

ITB Specification

4.17. Instruction and Training.

The Service Provider shall instruct City and County users of the Service in its proper use initially and at periodic intervals in the future as the City deems appropriate. This pertains to both new users in the City or County, and to any upgraded/changes to the Fleet Card Management System and/or services as they happen.

At least one (1) month prior to the beginning of services (Contract effective date), the successful Service Provider will be required to schedule and provide onsite training to each City and County KBU, Division, Agency and/or department utilizing the Services. The training shall include, but not be limited to the following actions, based on the specific user audience:

- a) Website / System navigation
- b) Applying for and terminating Fleet Credit/Fuel Cards;
- c) Adding, changing and deleting employee PIN numbers;
- d) Report analysis;
- e) Problem resolution; and
- f) Onsite Fueling Location card usage procedures.

The Service Provider will be required to provide a training course outline to the City and County for each user group prior to training, detailing the items to be covered in each course.

The Service Provide shall also provide all users with the following:

- A “How to” or “Best Practices” guide for general users to answer questions about the program, or
- A “How To” guides for reporting users, Fleet Liaisons, and Business Managers to address reporting and editing.

The training schedule shall be determined by and between the Service Provider and the City and County, and shall be released (2 weeks prior to training) to all City and County users to allow them to properly plan to attend their KBU / Department training session, or to plan to join another KBU / Department’s session as a makeup.

FleetCor Response: If awarded this new contract FleetCor would welcome the opportunity to provide follow-up training and instruction, both initially after contract award and at periodic intervals in the future as the City deems appropriate. Since the City and County have been using Fuelman for a number of years, most KBU fleet administrators and department managers know and understand how to use the Fuelman program, however follow-up training, especially on using the online account management system (FleetNet) would be beneficial. With these administrators we will focus the training on topics such as:

- Website/system navigation
- Creating new vehicles/cards and Driver IDs/Pins,
- Locking vehicles/cards and or Pins,
- Reissuing or Replacing Lost, Stolen or Worn Cards
- Report Analyses
- Available Data Downloads and appropriate uses
- Additional available Optional Reports and their potential use by the City or County for better managing cardholder behaviors.
- Using the Fuelman Card at Onsite locations and General Card Usage Instructions at Retail Locations
- Driver Fuel Policies that should be considered and implemented
- Onsite fuel inventory procedures and proper procedures for reporting fuel delivery or equipment problems

If the City or County determines two or three different levels or types of training are needed, we can customize the training plan to include only the pertinent items for each training level. Training materials will be developed for each course level as required. Our Contract Account Manager assigned to the City (Janet Ward) along with the contract manager for FleetCor (Mark Roberts) will coordinate the training and work with our Fuelman product managers to tailor the training materials as appropriate.

FleetCor has implemented the Fuelman program with some of the largest fleets in the United States and we can certainly deliver appropriate training & instructions, training scheduling 2 weeks in advance, and “How To” or “Best Practices” Guides for program administrators as may be requested by the City or County.

S - 4.18.1. Maps and Site Directories.

ITB Specification

4.18.1. Maps and Site Directions.

The Service Provider shall provide maps or site directories acceptable to the City with directions to the sites where the above described Fuel Products and other automotive goods and Services may be obtained. The

Service Provider shall provide the City and County with an electronic copy of the maps or site directories in a format acceptable to the City, or shall have them available via the web, without the need for users to login to view this information. The City will need the maps or site directories by the contract execution date. Updates of the maps or site directories are to be furnished to the City Agencies at least quarterly.

FleetCor Response: The Fuelman network of approximately 40,000 fueling locations nationwide shall be available to the City and County.

- Fuelman provides the City and County a network consisting of **199** locations for off-site, retail fueling in Mecklenburg County. We have provided a copy of the State of North Carolina Fuel Site Listing behind APPENDIX 3.
- Virtually every large convenience store chain operating in the Charlotte region accepts Fuelman cards at all their stores, regardless of their gasoline brand, including Kangaroo/The Pantry, Sam's Mart, Circle K, Wilco/Hess, and Pilot.
 - This chain-wide acceptance makes finding locations extremely easy for City and County cardholders (if you see one of these chains - they accept Fuelman cards).
- All Quick Fuel unattended fueling locations in the Charlotte area accept Fuelman cards.
- There are more than **350** card accepting locations within the Charlotte/Gastonia/Concord, NC – Rock Hill, SC Metro Area.
- There are more than **1,600** card accepting locations in the State of North Carolina and more than **1,000** locations in the State of South Carolina. We have provided a copy of the State of North Carolina Fuel Site Listing behind APPENDIX 3.

Fuelman provides an enhanced site locator tool at its www.fuelman.com website (link below):
<http://www.fuelman.com/sitelocator/Home.aspx?network=fuelman>

- There is no User Logon or Password required so any Drivers with access to a computer and the internet have complete ability to access the website and find locations.
- At the site locator the web user can perform the following tasks:
 5. View, Print, Download and Save Site Listings by State, City, County or Metro Area.
 - The web user has a choice of either “Map View” or “List View”.
 6. Site Lists can be downloaded into pre-formatted Excel Reports or Saved to pre-formatted Adobe pdf reports for printer friendly functionality.
 7. Maps View allows web users to zoom and toggle the map to pinpoint where locations are situated.
 - From the Browser print functions the web user can easily print the map created.
 8. The web user has ability to “Search Along A Route” and create driving directions for “From” and “To” Addresses, the site locator then plots nearby Fuelman locations in route to destinations either into a Map or a List.
 - From the Browser print functions the web user can easily print the map created.
 - The List of locations in route to destination can be saved to a printer friendly pdf report or downloaded into Excel.
- The Fuelman Site Locator is updated on a daily basis with sites added or removed.

Adding Sites/Merchants

FleetCor's merchant acquisition team will work to add fueling sites to the Fuelman network as requested by the City or County. (Send requests to fuelmansiterequest@fleetcor.com). Please

provide as much information as possible about the location desired including site address or intersection, station brand, station name and phone number (if available).

S - 4.18.2. Signage.

ITB Specification

4.18.2. Signage.

The Service Provider shall provide signage at all Retail Fueling Locations providing Fuel Products and other automotive goods and/or Services, which indicates availability for City and County vehicles. These signs shall be uniform in size, color, shape, and content, and shall meet the approval of the City; provided, however, Service Provider shall be exempted from this requirement where ordinances, permitting, regulations or business practices of a retailer prohibit the display of such signage. Whenever possible, signage should be visible from the street to aide City and County drivers in easily recognizing Retail Fueling Locations that accept the Service Provider's fleet cards from the road.

ADDENDUM #1

Service Provider Question:

The City should understand that the Fleet Card Service Provider does not own the retail gasoline stations that accept the fleet card as a form of payment. The owners of the stations and the gasoline brands that they market (i.e. Shell, BP, and Exxon) control whether they will allow a sign to be installed on their property and where the sign may be placed. The Fleet Card Service Provider cannot control this but we can offer signs to card accepting merchants.

Answer:

Signage must be visible from the roadway to advise drivers that the location accepts the fuel card that they are required to use to fuel their vehicles. Visual signage is required. Electronic mapping via internet connection is not an alternative to signage.

FleetCor Response: FleetCor does make a signage program available to merchants and most merchants accepting Fuelman in Mecklenburg County have been provided a sign. The cost of signs to the merchant is very low and in many cases the fee has been waived to the merchant. However, it is up to the individual merchant location or convenience store chain to hang the sign in a suitable position for their business and they often struggle with ordinances, permitting regulations and business practices enforced by their major oil brand, which can often prohibit the display of such signage. Generally, the merchants install the signs we provide in on primary sign poles or area light poles which allow them to be visible from the street to aide City and County drivers in easily recognizing Retail Fueling Locations accepting the Fuelman card.

Fuelman is committed to providing signs to merchants and this program will continue.

S - 4.18.3. Points of Contact.

ITB Specification

4.18.3. Points of Contact.

The Service Provider shall designate an individual that will manage this Contract and will be the focal point for all questions and resolution of problems. The individual designated to manage the Contract must be available in person or by phone during normal business hours. The City shall be notified immediately if the name and contact information for the emergency responder changes.

The Service Provider shall also designate a minimum of one (1) individual in the local area that must be available 24/7 to address issues and concerns related to the Services, including contact leading up to,

during, and following any weather events and/or natural disasters. The full name, email and telephone number contact information for that individual shall be provided to the City and County prior to the Contract effective date, and any changes to this individual or their contact information must be provided immediately to the City and County.

FleetCor Response: FleetCor represents that it has in place all personnel required to perform the services required under this contract. Specific FleetCor staff assigned to support the City and County shall include yet is not limited to the following personnel:

Assigned Contract Account Manager (Janet Ward).

If awarded the contract, FleetCor shall continue to have a contract account manager assigned to the City and County (currently Janet Ward). Janet will be the primary (focal) point of contact for any needed problem resolution or training on the system. Janet has 11+ years of experience with Fuelman and has been involved with various aspects of the business including customer service, billing & information services and contract account management since 2005. Janet is based in FleetCor's Vicksburg, Mississippi office. Janet will be available for in person visits if determined necessary or ever requested. Janet is available after hours via cell phone (24/7) if ever needed to address issues and concerns related to the services provided. Janet's contact information is as follows:

Janet Ward, Contract Account Manager
2524 South Frontage Rd., Suite. B
Vicksburg, MS 39180
800-877-9019 ext. 15507
Fax: (601) 634-1543
Cell: (601) 415-6153
Email: janet.ward@fleetcor.com

Assigned Director of Account Management, Gov't Bids & Contracts (Mark Roberts).

FleetCor also makes available its Director of Account Management, Gov't Bids and Contracts (Mark Roberts) who will be available or involved with contract related questions or to assist the contract account manager with high level problem resolution. Mark is Janet Ward's supervisor and he has over 15 years of experience in this role. He will be available for in-person visits with key City or County fleet or purchasing contacts as needed or requested. As Janet Ward's backup, Mark is available after hours via cell phone (24/7) if ever needed to address issues and concerns related to the services provided. Mark is local to the Charlotte area (with office in Charlotte) and shall qualify as the designated minimum of one (1) individual in the local area that must be available 24/7 to address issues and concerns related to the Services, including contact leading up to, during, and following any weather events and/or natural disasters. Mark has been primarily responsible for preparing this bid response and he can answer any questions about the response. Mark's contact information is as follows:

Mark Roberts, Director – Acct. Mgmt, Gov't Bids & Contracts
2015 Ayrley Town Blvd, Suite 202
Charlotte, NC 28273
Direct Line: 704-853-2662
Toll free VM with Page: 800-877-9019 ext. 12511
Cell: 704-674-6848
Fax: 704-853-1945
Email: markr@fleetcor.com

FleetCor's Business Manager over Consigned Fuel Supply (Alice Hafkey).

FleetCor's business manager over consigned fuel supply (Alice Hafkey) shall be available to the City for assistance with any problem resolution with regards to consigned fuel supply. Alice has served in this capacity for FleetCor since 2005 and she is very knowledgeable regarding all fuel supply issues. She works with FleetCor's fuel suppliers (i.e. Mansfield Oil) on a daily basis to make sure that we are meeting all expectations. In the event of a natural disaster requiring emergency fuel deliveries or coordination with Mansfield Oil, Alice will be highly involved to the Support the City's business. Additionally Alice would handle any inventory shortages that might be discovered and would communicate with the City regarding these types of matters. Alice's contact information is as follows:

Alice Hafkey, Business Manager – Consigned Fuel Supply
1878 Ranchview Drive
Naperville, IL 60565
Direct Line: 630-717-9943
Fax: 630-717-9943
Cell: 630-698-5104
Email: ahafkey@fleetcor.com

Customer Service (Call Center) Support.

FleetCor's Client Services Department located at the company's offices at 420 Technology Pkwy, Suite 150 in Norcross, GA 30092 shall also be responsible for providing customer service and support to the City and County. This department is led by Ken Kliment, VP of Call Centers and his Fuelman proprietary program Client Services Manager (Ms. Sue Case). The Client Services Department is available M-F 8:00 am – 7:00 pm. The Client Services department consists of **16** qualified and trained customer service specialists including **3** most advanced reps (referred to as Green Berets) who will be available for escalated problem resolutions if ever required by the City. **The Green Berets are available via our VIP toll free direct dial number: (866)-211-3364** or the standard dial number for our customer service center which is **1-800-877-0800**. If email communication is preferred for things like card or pin ordering, lock requests, or Card Protection Sleeves, emails can be directed to customerservice@fleetcor.com. FleetCor's Client Services Department supports hundreds of public sector accounts of similar size and needs as those covered by the City of Charlotte contract and this staff is a tremendous asset. If ever the City requires escalation of a customer service matter, the City can escalate it to the assigned account manager (Janet Ward) or Mark Roberts as Janet's backup. If the City needs to speak with Sue Case directly, her contact information is as follows:

Sue Case, Manager - Fuelman Client Services Center
420 Technology Parkway, Suite 150
Norcross, GA 30092
Direct Line: (678) 969-7765
Toll Free: 800-877-9019 xt 18074
Fax: 1-866-291-3397

24 Hour Help Desk Support.

On weekends or after hours FleetCor offers our 24 Hour Voice Authorization Center / Help Desk which provides assistance to merchants and customers.

24 Hour Voice Authorization (Help Desk): 800-877-9013.

The Help Desk should be used by the cardholder or merchant whenever Customer incurs equipment or card problems at a convenience store and needs authorization assistance. The Help Desk is open 24x7x365. The Help Desk can assist Customer's authorized Fleet Contact

with locking lost or stolen cards after hours or during the weekend. The Help Desk can also assist Customer's Drivers with locating a nearby Fuelman acceptance site when traveling in unfamiliar areas.

S - 4.20.1. Fuel Supply to Onsite Fueling Locations shown in Appendix A.

ITB Specification

4.20. Onsite Fueling Location Information.

The information provided in Exhibit A details the location and capacity of the City and County Onsite Fueling Locations and related dispensers for on-site fueling operations

ADDENDUM #1 (Item 3):

- Section 4.20 refers to Exhibit A. Modified to refer to Appendix A.

ADDENDUM #1 (Item 43):

Service Provider Question:

We notice that most of the Onsite Fueling Locations and tanks on the list in Appendix A do not appear to be tanks for supply of fuel to motor vehicles, and the tanks do not have card readers for issuing or tracking of fuel dispensed from the tanks through normal motor vehicle fueling pumps (for fueling vehicles). Any Onsite Fueling Locations and tanks that are not configured for motor vehicle refueling of City and/or County vehicles should be removed from Appendix A altogether. Consignment Fuel cannot be provided for bulk tanks supplying City/County water pumping stations or bulk tanks supplying wastewater (sewage) pumping stations or for bulk tanks supplying generators.

If the City desires to include fuel supply to bulk tanks supplying fuel to water pump stations, sewage pump/lift stations or for generators, then that bulk fuel supply should be totally separated from normal motor vehicle refueling at City and/or County owned motor vehicle refueling stations. Bulk Fuel supply should be invoiced as deliveries occur, not invoiced on consignment because there is no way for the Contractor to monitor how much fuel has been pumped or removed from the tanks supplying the non-motor vehicle locations. Furthermore, Fleet Card proposers should be allowed to "No Bid" on bulk fuel deliveries to tanks for non-motor vehicle uses or sites that do not have card readers for tracking fuel dispensed to motor vehicles or City/County equipment.

Answer:

Please note that Service Providers must bid on all requirements of the ITB, to include Bulk Fueling Services.

Modification:

The following definition is added to Section 1.1:

Bulk Fueling Location: Refers to any City or County Location where Bulk Fuel is stored in a tank or tanks without a card reader. Bulk Fueling locations may include Generators, tanks that service a combination of generators and direct dispensing to Vehicles and/or Equipment, or any other location specified by the City and/or County as a Bulk Fueling location.

Requirements Matrix:

The Service Provider shall deliver fuel to each of the Onsite Fueling Locations listed in Exhibit A to the ITB

FleetCor Response:

Mansfield Oil Company (FleetCor's Fuel Supplier Subcontractor)

To provide consigned fuel inventory services, bulk fuel deliveries and emergency generator deliveries to the City and County owned tank locations, FleetCor will utilize the services of Mansfield Oil Company of Gainesville, Georgia (herein "Mansfield Oil" or "Mansfield"). Key points about Mansfield Oil include:

- Mansfield Oil is a very reputable, nationwide petroleum supplier that FleetCor works with in many markets including the Carolinas.

- Mansfield's unequaled supply network includes access to over 550 Supply Points throughout all 50 states and Canada through various contractual agreements with refiners and other rack suppliers. Mansfield also has its own product supply at over 20 terminals (including Charlotte) that it uses to supply its contract customer partners like FleetCor (i.e. the City and County).
- Through Mansfield's network of tankwagon carrier partners, they will assist in providing delivery/logistics for the small tankwagon deliveries to generators and tanks requiring very small maximum delivery quantities (i.e. trucks under 2,700 gallon capacity).
- Under similar contracts with other governments, Mansfield Oil has been instrumental in assisting FleetCor with implementation of alternative fuels at customer owned facilities including E85, B20 and E10.
- Mansfield is very knowledgeable of the City and County owned tanks and related equipment at the existing consigned locations, they have interfaced via phone connection to virtually all automatic tank gauge systems owned by the City or County so that they can remotely monitor fuel inventories for sake of delivery scheduling (not for environmental compliance).
- Mansfield Oil currently owns all fuel inventories at the current City and County owned locations receiving consigned fuel services. If FleetCor is awarded this ITB/Contract, there will be no reason to transition ownership of fuel inventories at these locations since Mansfield already owns it.
- Mansfield Oil will assist FleetCor in completing the Audits of the City and County Fueling locations in Appendix A to determine any required upgrades and feasibility of converting bulk fueling locations to consignment services.
- Mansfield's National Carrier Network of over 300 Transport and 300 Tankwagon Carrier Partners affords Mansfield the flexibility to provide deliveries from outside of the regular supply markets if necessary. During past supply disruptions caused by storm (i.e. Hurricane Ike in September 2008), Mansfield Oil was instrumental in locating and bringing fuel to City and County locations from supply sources (terminal/racks) outside the Carolinas pipeline grid, which quickly became completely depleted after the storm.

For reference, Mansfield Oil's address, contact information and website are shown below.

Mansfield Oil Company of Gainesville, Georgia
 1025 Airport Parkway SW
 Gainesville, GA 30501
 Primary Contact Person: Jimmy Barber, VP Strategic Alliances
 Phone: 866-275-7342
 Fax: 678-450-2270
 Email: jbarber@mansfieldoil.com
 Website: www.mansfieldoil.com

S - 4.20.3. Tanks With or Without Existing Card Readers.

ITB Specification

A. Tanks with existing Card-Readers.

Mansfield Oil currently owns the fuel existing in City and County on-site tanks. The Service Provider will need to work through the City and County with Mansfield Oil to address any remaining fuel in City or County owned tanks with readers, to include the following:

- Current readings of on-site tanks;
 - Scheduling of refills; and
 - Transfer of ownership of Fuel with Mansfield Oil as of the Contract Effective date.
- B. Tanks without Card-Readers.
For tanks without readers, pre-existing fuel is already owned by the City or County. The Service Provider will need to address initial readings of tanks and credits in the Fleet Card Management System for the existing Fuel so that the KBU/Department does not pay for fuel that was already purchased as it is pumped out of the tanks.

FleetCor Response:

Tanks with Existing Card Readers

As noted in the ITB, as subcontractor for FleetCor under current similar contract, Mansfield Oil owns all fuel inventories at the current City and County owned locations receiving consigned fuel services.

- If FleetCor is awarded this ITB/Contract, there will be no reason to transition ownership of fuel inventories at these locations since Mansfield already owns it, which will remove this process and allow a smooth transition to the new contract.
- Mansfield is very knowledgeable of the City and County owned tanks and related equipment at the existing consigned locations, they have interfaced via phone connection to virtually all automatic tank gauge systems owned by the City or County so that they can remotely monitor fuel inventories for sake of delivery scheduling (not for environmental compliance).
- One of the key services provided under our consignment program is inventory monitoring (for delivery dispatch, not for environmental compliance). Mansfield monitors inventory levels (readings from tank gauges where they are available) and dispatches deliveries automatically.

Tanks without Existing Card Readers (which convert to consigned program)

For any locations in listed in Appendix A of the ITB that are determined to be suitable for consignment services after site audits or subsequent upgrades to facilities by the City or County, FleetCor will transition fuel ownership to its fuel supplier on the date in which the Card Reader is installed and/or started up. FleetCor will provide an inventory recording form for the location and on the date of installation the parties (FleetCor or its assigned agent and the City or County) shall each witness the initial readings taken. The City and/or County, or its petroleum equipment vendor shall provide a tank chart for the applicable tank(s) being converted to consignment, which shall be used to convert inches recorded in the tank to gallons of inventory on hand at the time of card reader installation and start up. FleetCor or its fuel supplier shall pay the City or County for the fuel inventory on hand as of the date/time of card reader installation and start up.

Tanks without Existing Card Readers (which remain bulk fueling locations)

For tanks at City or County locations determined through site audits to be unsuitable for conversion to consignment, or which the City or County does not make necessary upgrades to allow conversion to consignment, then that fuel ownership shall remain with the City or County and the locations will be supplied as Bulk Fueling Locations. Fuel delivered to Bulk Fueling Locations will be invoiced immediately following delivery for the entire delivered amount.

S - 4.21.1. Shipping Instructions.

ITB Specification

4.21.1. Shipping Instructions.

Shipments must be made within six (6) hours of order placement. No partial orders will be accepted unless requested by the City or County location. Designated delivery hours are indicated in the Onsite Fueling Location list provided as Exhibit A.

City and County locations will accept shipments on weekends and holidays, unless otherwise excluded by the City to the Service Provider. The City and County shall request fueling times that are compliant with actual times that facilities are open for service.

AMENDMENT #1 (Item #29)

Modification:

Section 4.21.1 is modified as follows:

4.21.1. Shipping Instructions.

Shipments must be made within twenty-four (24) hours of order placement. No partial orders will be accepted unless requested by the City or County location. Designated delivery hours are indicated in the Onsite Fueling Location list provided as Appendix.

City and County locations will accept shipments on weekends and holidays, unless otherwise excluded by the City to the Service Provider. The City and County shall request fueling times that are compliant with actual times that facilities are open for service.

FleetCor Response: For deliveries to locations receiving consigned services, FleetCor or its fuel supplier (Mansfield Oil) reserves the right to split loads between locations and/or deliver partial or short loads. Typically Mansfield is dispatching or ordering deliveries for consigned locations, not the City since they own and manage the fuel inventory.

S - 4.21.2. Fuel Deliveries.

ITB Specification

4.21.2. Fuel Deliveries.

- a) Deliveries of Fuel to City and County locations must be provided in trucks with a maximum capacity of 2500-2700 gallons.
City and County locations able to accommodate trucks with capacities greater than 2500-2700 gallons are indicated on the Onsite Fueling Location list provided as Exhibit A. The City and County may, at their discretion, detail additional locations that can accommodate larger trucks during the Term of the Contract.
- b) Service Provider shall use the fill port or system designated by the City or County representative.
- c) Service Provider shall use a specific on-site truck route as designated by the City or County representative.
- d) Service Provider must have the ability to deliver fuel in all weather conditions.
- e) If requested by the City or County for specific locations, the Service Provider shall not conduct filling operations during adverse weather conditions.
- f) The Service Provider shall follow standard operating procedures and good safety practices in accordance with the regulations defined by the Department of Transportation to confirm proper connection and disconnection of tank trucks from fuel transfer lines during fuel deliveries.

AMENDMENT #1 (Item #30)

Modification:

Section 4.21.2 a) is modified as follows:

- a) Except where noted otherwise in Appendix A, deliveries of Fuel to City and County locations must be provided in trucks with a maximum capacity of 2500-2700 gallons.

Service Provider Question:

Can you explain why such a small truck has to be used for deliveries to all the other locations that have YES under Truck Size Restrictions? Some of the tanks are quite large to be limited to such a small delivery truck.

Answer:

Some City or County locations have truck size restrictions based on turning radius limitations. The Service Provider should audit this during the Audit requested in Section 4.22.1 to confirm limitations.

FleetCor Response: FleetCor's fuel supplier subcontractor (Mansfield Oil) shall utilize its own subcontractors (common carriers for large transport deliveries, or companies that specialize in smaller tankwagon delivery). The trucks, tank wagons and other fuel delivery equipment are owned and insured by these subcontractors and not FleetCor or Mansfield.

Fuel deliveries will occur in all weather conditions except that when driving conditions or safety conditions do not permit the delivery trucks to be on the road, in which case delivery may not be able to occur.

S - 4.21.3. Service Provider Delivery Staff

ITB Specification

4.21.3. Service Provider Delivery Staff

The Service Provider's Delivery staff shall adhere to the following during all deliveries:

- Sign in at a City or County Designated area immediately upon entering the facility/site.
- Use designated routes to fuel tank(s), as defined by the City/County.
- Be escorted to the delivery point by City/County staff, which shall be present during all connections and disconnections.
- Use the fill port system designated by the City/County in order to transfer the fuel.
- Remain with the Service Provider vehicle at all times, and continually monitor the fuel transfer process.
- Use physical barriers such as wheel chocks to reduce the potential for unintentional disconnections.
- Drain the loading/unloading lines to the storage tank and close the drain valves before disconnecting loading/unloading lines.
- Place a drain pan or other appropriate containment device under all connections.
- Inspect the Service Provider vehicle before departure to confirm all loading/unloading lines have been disconnected, all drain and vent valves are closed, and confirm that there are no leaks.

FleetCor Response: There is a one hour window for fuel delivery to be completed from the time the Truck/Driver arrives at the property until he disconnects and leaves the property. If the Driver is delayed due to waiting for City/County staff to escort and/or be present during all connections or disconnections, should those delays caused by the waits for City/County personnel result in additional charges to FleetCor of the fuel supplier, we reserve the right to pass through those demurrage or extended time to deliver surcharges to the City or County.

S - 4.21.4. Security Access to On-Site Fueling.

ITB Specification

4.21.4. Security Access to On-site Fueling

Service Provider shall adhere to the following security measures at all receiving facilities:

- Service Provider shall provide City and County with Photos and names of any Service Provider Employees who shall be making deliveries of Consigned Fuel to City and/or County facilities upon Contract Execution and for new employees during the term of the Contract, prior to servicing any City/County facility.;
- The City/County shall be notified before the truck leaves the terminal, and the name of the driver will be provided for matching purposes upon arrival at the City/County facility;
- All trucks shall be sealed with security tags and the numbers provided to the City/County via email or fax after the loading has been completed and the truck is ready to depart the terminal;
- Service Provider manifests will contain all of the same information along with the serial numbers and tanker numbers;
- Service Provider drivers will have a certificate of analysis for all fuel upon arrival at the City/County receiving facility;
- Service Provider employees must sign in at each facility upon entering the facility;
- Service Provider employees must wear a company ID badge;
- Delivery employees shall be escorted to the delivery point by a City or County representative; and
- For select locations, the delivery employees shall be issued a radio and must maintain constant communication contact with the City or County representative.

AMENDMENT #1 (Item #31)

Service Provider Question:

The third bullet point in 4.21.5 states: Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County.

Please clarify what equipment the Service Provider would be required to have?

Answer:

Service Provider must clean up all spills with any equipment necessary, based on the type and volume of the spill. The City and County do not have specific equipment specification related to this requirement. Cleanups must be based on Federal EPA requirements.

AMENDMENT #2 (Item #6)

Modification:

This Section hereby modifies Section 4.21.4 to replace it with the following information.

4.21.4 Security Access to On-site Fueling

Service Provider shall adhere to the following security measures at all receiving facilities:

- Service Provider Employees shall have on them at all times during the Course of providing Services to the City and County, Photo Identification, which shall be presented to City and/or County Personnel upon request;
- Service Provider employees must sign in at each facility upon entering the facility;
- Service Provider employees must wear a company ID badge or other form of Service Provider identification;
- Delivery employees shall be escorted to the delivery point by a City or County representative; and
- For select locations, the delivery employees shall be issued a radio and must maintain constant communication contact with the City or County representative

FleetCor Response: FleetCor acknowledges that the requirement for putting security tags on loads and providing security tag numbers etc on delivery manifests has been removed from the specification 4.21.4 however we notice it is still in the Requirements Matrix in Addendum #2. To be clear, we have not priced the cost of placing security tags on deliveries and do not propose

doing that task. Drivers or fuel supplier shall not notify the City or County before the delivery truck leaves terminal.

S - 4.21.5. Spill Prevention and Response.

ITB Specification

4.21.5. Spill Prevention and Response.

The Service Provider should have measures in place to meet the requirements of City and County Spill Prevention, Control, and Countermeasure (SPCC) Plans in accordance with the SPCC Regulation (40 CFR 112), and the City and County's Stormwater Pollution Prevention Plan in accordance with the Federal Water Pollution Control Act's National Pollutant Discharge Elimination System (NPDES) program. The Service Provider must:

- Be HAZMAT trained.
- Have the ability to provide documentation of completion of HAZMAT training for Service Provider fuel delivery staff.
- Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County.
- Immediately report fuel spills to the on-site City representative and to appropriate external agencies in a timely fashion.

The Service Provider shall maintain all equipment necessary on their delivery vehicles for the clean-up of incidental spills, drips or leaks at all times. Suggested equipment includes: absorbent material, industrial wipers, and clean-up containers.

In the event of a spill resulting from the Service Provider's actions, the Service Provider's employee shall perform initial spill response to prevent potential injury to City or County employees, damage to City or County Equipment, materials, or land, and to prevent chemicals from reaching storm drains. The Service Provider shall be liable for reimbursing the City or County for any fines levied against the City or County for spills resulting from the Service Provider's actions and shall pay for any costs incurred for clean-up and emergency response.

The Service Provider must have a spill prevention program available and follow the Service Provider's procedures in case of a spill. The Service Provider awarded the contract must provide a copy of their spill prevention program to the City and County for review.

FleetCor Response: FleetCor's Fuel Supplier, rather than FleetCor, shall have liability to Customer for damages, losses, costs, expenses, penalties, fines or liabilities of any kind arising out of any overfills or spillages occurring at Customer's properties, to the extent caused by the negligence of the Fuel Supplier.

S - 4.22. Equipment.

ITB Specification

4.22. Equipment.

The City currently has the following equipment at Onsite Fueling Locations, as detailed in section 3.18. The Service Provider will be required to provide, install, maintain, repair, and replace as needed one (1) Card Reader per tank / Fuel Island. The Service Provider shall calibrate all pumps prior to the beginning of service, and at least once annually during the term of the Contract.

AMENDMENT #1 (Item #32)

Service Provider Question:

The fuel pumps are the City's property as are the meters and pulsars from which the card reader is tracking fuel dispensed. The City should be responsible for any costs incurred by the Service Provider calibrating the City's equipment. Please amend the Bid to allow Service Provider to pass through equipment maintenance expenses to the City including meter and pulsar calibrations perform to City owned dispensing equipment.

Answer:

The City and County shall calibrate equipment as needed. The Service Provider shall not be responsible for calibration or other repair or maintenance of City and/or County owned equipment during the Term of the Agreement.

AMENDMENT #2 (Item #7)

Service Provider Question:

The fuel pumps are the City's property as are the meters and pulsars from which the card reader is tracking fuel dispensed. The City should be responsible for any costs incurred by the Service Provider calibrating the City's equipment. Please amend the Bid to allow Service Provider to pass through equipment maintenance expenses to the City including meter and pulsar calibrations perform to City owned dispensing equipment.

Answer:

The City and County shall calibrate equipment as needed. The Service Provider shall not be responsible for calibration of City and/or County owned equipment during the Term of the Agreement.

FleetCor Response: FleetCor currently has installed Autogas® brand island card reader (ICR) equipment at the current 3 City owned consigned locations and 2 County owned consigned sites. FleetCor shall be responsible for maintaining the Equipment it owns and provides in good working order. For a broader explanation regarding equipment see Supplemental Information item S – 4.22.2 below. FleetCor will advise the City and/or County of required meter calibrations, which can cause inventory shortages or variances. Inventory shortages caused by meters or pulsars determined to be out of calibration shall be billed to the City and/or County as might become necessary.

S - 4.22.1. Audits.

ITB Specification

4.22.1. Audits.

The Service provider shall conduct a full audit of all existing Onsite Fueling Locations, at no additional cost the City and County. A final audit report shall be provided to the City and County, detailing the following:

- Onsite Fueling Location
- Equipment
- Age of Equipment
- Condition of Equipment
- Equipment needing to be Replaced/upgraded (also indicate recommended replacement model/make/price, etc.)
- Additional required equipment

Recommendations to replace, upgrade, or purchase new equipment shall only be made when existing equipment that may impedes the Service Provider's ability to install and/or run Card Readers at the Onsite Fueling Location. These recommendations shall include a quote for the recommended replacement or new equipment, which the City and County shall, at their own discretion choose to purchase and install or not. The City and County shall work with the Service Provider to have equipment in working order at each Onsite Fueling Location.

AMENDMENT #1 (Item #33)

Service Provider Question:

Will the new supplier have the ability to view the existing card readers at the various sites?

Answer:

Yes. During the Audit process detailed in Section 4.22.1, the awarded Service Provider will survey all Onsite Fueling Locations, to include all existing equipment.

As noted in item 2 above, Addendum 2 to the ITB will include a complete revision of Section 4.22.1.

AMENDMENT #2 (Item #2)

Modification:

This hereby modifies Section 4.22.1, Audits, to replace it with the following language:

4.22.1. Audits.

The Service Provider shall conduct a full audit of all existing Onsite Fueling Locations with Consignment Fueling Requirements for the City and County prior to beginning services for the purpose of confirming the information provided in Appendix A, City / County Onsite Fueling Locations and determining any necessary equipment repairs, replacements, or additions required to begin services. A final audit report shall be provided to the City and County, detailing the following:

- Onsite Fueling Location
- Equipment
- Age of Equipment
- Condition of Equipment
- Equipment needing to be Replaced/upgraded (also indicate recommended replacement model/make/price, etc.)
- Additional required equipment

Recommendations to replace, upgrade, or purchase new equipment shall only be made when existing equipment impedes the Service Provider's ability to install and/or run Card Readers at the Onsite Fueling Location. These recommendations shall include a quote for the recommended replacement or new equipment, which the City and County shall, at their own discretion choose to purchase and install or not. The City and County shall work with the Service Provider to have equipment in working order at each Onsite Fueling Location.

Service Providers shall provide detailed pricing on a per Site basis for such Audits in Section 5, Form 4, Pricing Sheet.

FleetCor Response: As previously mentioned, FleetCor's fuel supplier (Mansfield Oil) will assist FleetCor in getting audits of all existing onsite fueling locations (herein "Site Audits") completed by a company competent in this field. Alice Hafkey, our business manager over consigned fuel supply shall work with Mansfield to help coordinate the audits and submit the final audit reports. A Certified Technician will visit each site to determine what upgrades would be necessary to install a fully operational FuelMaster™ Card Reader System as well as an evaluation of the general condition of the entire fueling system. Mansfield will also provide an estimate on the cost of any required upgrades (including additional required equipment).

The scope of the Site Audits will be limited. FleetCor shall not audit locations for environmental or leak detection compliance, the audit is primarily to determine what upgrades would be necessary to install a fully operational FuelMaster™ Card Reader System.

We have priced the Site Audits on a per location basis however we notice the amended Pricing Sheet references Price Per Pump (Required Form 4 – Pricing Sheet provided in Addendum #2).

S - 4.22.2. Required Equipment.

ITB Specification

4.22.2. Required Equipment.

The Service Provider shall, at a minimum, provide the following equipment for each City and County Onsite Fueling Location, along with any associated devices, readers, etc.:

- One (1) Card Reader per pump or Fuel Island to allow monitoring of all Fuel Transactions at City/County Sites and provide appropriate reporting data into the Fleet Card Management System. Each Card Reader must have the ability to issue receipts to users at the time of transaction.
- Installation, ongoing support and maintenance, and replacement/repair of faulty/outdated/out of order card readers and other Service Provider owned and installed equipment shall be provided by the Service Provider at no cost to the City or County.
- Service Provider shall respond to notifications by the City or County of issues with Onsite Card Readers or inoperable Card Readers within two (2) hours of notification.

The Service Provider must allow the City's truck wash system vendor to format their card reader system so that the City's truck wash card reader is able to read and record the equipment number from the Service Provider's fuel card.

Additionally, the Service Provider must utilize the proper size fuel hose(s) and nozzle(s) to fill City and County owned tanks through the appropriate ports. The Service Provider shall be liable to pay for any damage to tanks owned by the City or County through the use of incorrect equipment by the Service Provider at the actual cost of such damage.

AMENDMENT #2 (Item #8)

Service Provider Question:

The fifth paragraph reads:

The Service Provider must allow the City's truck wash system vendor to format their card reader system so that the City's truck wash card reader is able to read and record the equipment number from the Service Provider's fuel card.

Please provide more information about the type of carwash activation system that is being utilized (manufacturer, etc). Does the activation system have the necessary firmware to dial an authorizer and receive authorization to turn on the carwash? Has the equipment manufacturer ever been able to get their carwash activation system to work with any fleet card or credit card network? Is their carwash activation system certified on any credit card processing network?

Answer:

The truck wash system card reader reads the characters off the mag stripe on the Service Provider's Fleet Card to convert into the system to report truck wash transactions by Vehicle Number.

Modification:

The first bullet point in 4.22.2 is modified to read as follows: One (1) Card Reader per pump or Fuel Island to allow monitoring of all Fuel Transactions at City/County Sites and provide appropriate reporting data into the Fleet Card Management System. Please indicate in Section 5, Form 4 – Pricing Sheet, the additional cost per Card Reader to add a receipt printer. Additionally, please detail the annual cost for support and maintenance of Receipt Printers. The City and County shall, at their discretion, determine which Onsite Fueling Locations with Card Readers will also require receipt printers. The Cost of providing and maintaining each receipt printer shall be directly passed along to that Onsite Fueling Location only, rather than spread across all Onsite Fueling Locations.

FleetCor Response: FleetCor currently has installed Autogas® brand island card reader (ICR) equipment at the current 3 City owned consigned locations and 2 County owned consigned sites. FleetCor shall be responsible for maintaining the Equipment it owns and provides in good working order. FleetCor shall be responsible for replacing the ICR devices if or when determined necessary during the term of the future contract. FleetCor proposes to replace the existing older AutoGas ICR devices with FuelMaster™ brand equipment when determined necessary, which will be done in an orderly manner to limit downtime to the City and/or County.

In the event that FleetCor's ICR equipment malfunctions or fails, Customer should notify FleetCor's Fuel Supplier (Mansfield Oil) within 24 hours of the equipment malfunction. During normal business hours, 8:00 a.m. to 5:00 p.m. EST, Customer may reach FleetCor's Fuel Supplier's Monitoring Center Personnel at **Mansfield Oil at: 800-843-0134, ext. 2122 or ext. 2123**. Outside of normal business hours, Customer should contact the Mansfield Oil's Monitoring Center at **678-414-5625**. On the next page we provide a sample placard that the City and County can post at the City and County owned automated locations instructing City and County employees how to report equipment malfunctions.

If or when possible, we would appreciate if notices of equipment or fuel delivery problems could also be sent to FleetCor's business manager over consigned fuel supply as follows:

Alice Hafkey, Business Manager – Consigned Fuel Services
ahafkey@fleetcor.com
By Phone: 630-717-9943

Alice will follow up to make sure the ICR repairs or fuel delivery issues are taken care of ASAP.

FleetCor will advise the City and/or County of required meter calibrations, which can cause inventory shortages or variances. Inventory shortages caused by meters or pulsars determined to be out of calibration shall be billed to the City and/or County as necessary.

Island Card Reader (ICR) Equipment for New Sites to Be Converted to Consigned

We understand the City and/or County desire for all sites with tanks shown on Appendix A of the ITB to be converted to Consigned Services. We further understand that once Site Audits are completed and submitted to the City or County, (discussed in S – 4.22.1 below), the City or County may upgrade the facilities to allow for conversion to Consigned Services. Once the upgrades are completed, FleetCor agrees to purchase, install and maintain the necessary ICR equipment for these new locations, which will likely be FuelMaster™ brand equipment

Equipment / Facility Expectations For Consignment Eligibility

The City and/or County will provide the following equipment and/or services and be responsible for the associated maintenance and up time/usage.

- a. Provide a dedicated, 110 or 220 volt A/C electrical line with required circuits, including all electrical conduit installation from the panel to the fuel control terminal, fuel dispensers and tank monitor (if any). One circuit is required for the terminal, one for each dispenser, one for each tank monitor (if any).
NOTE: This wiring is currently in place at the existing consigned locations.
- b. One voice-grade dedicated telephone line brought to the Equipment at each property including installation and monthly fees.
NOTE: Equipment dials toll free number for authorizations.
- c. Sufficient fuel storage tanks and fuel pumps or dispensers for the use contemplated including ability to interface to ICR equipment. Fuel storage tanks cannot be supplying other installed equipment, generators, wastewater or water system pumps that have direct piping to those devices from the tanks. Essentially the tanks must be completely dedicated for fuel removal only by pumps or dispensers (with meters) that are dispensing fuel into motor vehicles or off-road equipment.
- d. Accurate and acceptable electronic Pulsars on all petroleum dispensing equipment, enabling the fuel control terminal to accurately track product flow through the pump/dispenser meters. Customer owns pulsars and meters and is responsible for their calibration as might be determined necessary by FleetCor or its fuel supplier.



CONTACT NUMBERS

Inventory & Delivery Questions

Warren Dillard, Inventory Specialist

866-245-3140

Email Address:

wdillard@mansfieldoil.com

Equipment & Service Issues

800-695-6622

Miscellaneous Requests

Laurie Winget, Sales Account Mgr

Phone: 678-450-2121

E-mail: **lwinget@mansfieldoil.com**

Weekend & After Hours Emergency Phone Number:

800-695-6626

Truck Wash Activation System Interface with Service Provider's Fuel Card

Equipment Number is not stored on the magnet stripe of the Fuelman Card, we emboss it on the face of the card, but not on the mag-stripe. Equipment/Vehicle Number and Vehicle Descriptions, etc are stored at our FleetNet system database and not on the card itself, which allows customers to edit and change vehicle numbers or descriptions in the database and not have to issue new cards if not necessary. We will be happy to entertain ideas from the Truck Wash Vendor or the City on how we might be able to collect information from the Truck Wash Card Reader or maybe even do Memo Tracking of the Truck Washes if the Truck Wash Card Reader/System manufacturer will get the device certified on our Fuelman network.

Adding Receipt Printers to Card Readers at Consigned Sites

FleetCor strongly discourages the City and County to not install receipt printers on Card Readers at on-site locations. FuelMaster does make a receipt printer but the costs are expensive and so are the expected maintenance expenses.

S - 4.23 Pricing.

ITB Specification

4.23. Pricing.

The City and County expect to establish a long-term relationship with their Fuel Supply Products, Fuel Cards, and Related Services Service Provider in order to permit costs and fees to be distributed properly over a sufficient time period. For purposes of this ITB and the Service Provider's Bid, assume an initial term of five (5) years, with the City and/or County having an option to renew for two (2) additional consecutive two (2) year terms thereafter.

Regardless of exceptions taken, Service Providers shall provide pricing based on the requirements and terms set forth in this ITB. A pricing worksheet is provided in Section 5, Form 4 to assist you.

Pricing shall be a combination of OPIS average "Rack price" as set forth in Sections 4.2 and 4.3 of this Scope of Services plus margin per gallon.

FleetCor Response: FleetCor appreciates the opportunity for a long term contract and as we have contemplated pricing proposed/quoted for this ITB the longer term has helped marginalize the capital expenditure side of our price. FleetCor has completed the Required Section 5, Form 4 - Pricing Sheet and submitted it in our Bid Response.

For on-site consigned transactions as well as off-site retail transactions, FleetCor is able to provide the City and County pricing based on wholesale prices using the OPIS Newsletter Average, which is the Thursday close of business price published in the OPIS Newsletter. However, for bulk fuel deliveries, including tankwagon deliveries to generators, we must bill these transactions based on the OPIS Rack Average Price on Day of Delivery. We have included this as an Exception.

FleetCor has determined that there are very large freight differences for getting fuel delivered to the current consigned sites, versus getting fuel deliveries for sites with Truck Size Restrictions. We want to avoid the City or County having to pay much higher prices at the current larger tank sites that don't have delivery truck size restrictions due to the many sites with truck size restrictions that may convert to consigned services in the future. We especially don't want the City or County to incur this higher price when its not even certain that the upgrades will be made to the locations to allow them to convert to consigned from bulk. Therefore, we must include a

Pricing Exception that essentially requires that for any site that transitions to consigned service from current bulk fuel setup, where that site requires a Delivery Truck Size Restriction and the site cannot be delivered by a large fuel transport (7,000 gallon or larger truck size), then that site MUST incur a higher markup. We shall refer to these sites as "Truck Size Restricted Locations". Truck Size Restricted Locations will have an extra **\$0.200** per gallon markup to cover the added freight costs involved.

Additionally, we have found at least one location (Irwin Creek Wastewater Treatment Plant) where the Appendix A in the bid notes under the column called Delivery Truck Size Restriction (define length restrictions) that location can receive Full Length Tractor Trailer (Approx 80ft), for tanks at the property that are 1,000 gallons for motor vehicle gasoline and 500 gallons for motor vehicle diesel fuel. Sites with tanks this small cannot receive delivery by large transport and therefore must also be considered Truck Size Restricted Locations.

We have noted the additional markup required at the Truck Size Restricted Locations on the Required Form 4 - Pricing Sheet submitted in our bid. Furthermore we have listed this as an Exception in our bid response.

j. SERVICE PROVIDER'S OPTIONAL RESPONSE (Includes Completed Exhibit C)

**Pages in this section contain FleetCor's
completed Exhibit C – Optional Goods &
Services Response as set forth in Exhibit C
of the ITB**

Attachment 3

EXHIBIT C – OPTIONAL GOODS & SERVICES RESPONSE

Service Providers able to provide the following goods and services are asked to respond within this Exhibit. Where applicable, pricing information should be entered into the Pricing Form provided in Section Five, Form Four. If you are not able to provide the following, please indicate accordingly.

The following information will not be taken into consideration when making an award recommendation for these Services, but rather may or may not be included in the final executed Agreement with the Award Service Provider following Council and/or Commission approval at the City and/or County’s sole discretion.

1. Service Provider shall have available the following types of Fuel for Consignment Purchases:

Propane

Yes, this is available for Consignment purchase (Must indicate Pricing on Form 5)

No, we do not have this Fuel available for Consignment purchase

Provide additional explanation if necessary: _____

2. Service Provider shall have available the following types of Fuel for Retail Purchase at SOME locations: (Detail name and location of each Retail Fuel Location with availability for retail purchase with your fleet card)

B-20 Biodiesel Blended Fuel

Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

No, we do not have this Fuel available for Retail purchase

Propane

Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

No, we do not have this Fuel available for Retail purchase

Kerosene

Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

No, we do not have this Fuel available for Retail purchase

Compressed Natural Gas

Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

No, we do not have this Fuel available for Retail purchase

Provide additional explanation if necessary: _____

After calls to merchants that supposedly sell B20 or E85 we were unable to find any still selling it. Our merchant sales group has calls into Piedmont Natural Gas regarding their only CNG site in Charlotte, but we haven't been able to reach someone who can help or talk about accepting our card.

3. Service Provider shall meet the following service requirements for Fleet Credit Cards:

a. Fleet Cards shall be issued with a Protective Sleeve (Section 4.8.1)

Yes, we agree to provide Protective Sleeves for all Fleet Credit Cards.

No, we do not agree to provide Protective Sleeves for all Fleet Credit Cards.

Provide additional explanation if necessary: _____

[Our protective sleeves are paper, not hard plastic or rubber as described in 4.8.1.](#)

[We sell the hard plastic card protective sleeves for \\$2.00 each, available through customer service.](#)

b. Service Provider shall issue spare Fleet Cards at initial issue or at time of request during the term of the Contract to be activated by City or County Authorized users as needed. (Section 4.8.1)

Yes, we agree to provide spare Fleet Cards.

No, we do not agree to provide Spare Fleet Cards.

Provide additional explanation if necessary: _____

Please detail any additional cost associated with Spare Fleet Cards: _____

4. Service Provider shall meet the following service requirements for Additional Retail Fueling Location Requirements:

The Service Provider shall work closely with City and County personnel to develop a minimum of four (4) additional strategic partner locations that are generator ready with auxiliary power and card reading capabilities in the event of any disaster and allow Service Provider to position their personnel onsite to manually capture transactions in the event electronic capture is not available. These Services, if provided, shall be at no additional cost to the City and/or County.

Yes, we agree to provide a minimum of four (4) strategic partner locations per above.

No, we do not agree to provide strategic partner locations.

Provide additional explanation if necessary: _____

[Please see our response to paragraph 3.1.3.5 Emergency Fuel Plan.](#)

k. SBO FORM 3 – SUBCONTRACTOR UTILIZATION (As Set Forth in Section 6)

Pages in this section contain FleetCor's completed and signed SBO Form 3 as set forth in Section 6 of the ITB (City Small Business Opportunity Program)

k. Section 6 SBO FORM 3. SUBCONTRACTOR UTILIZATION (NARRATIVE RESPONSE).

On the next two pages FleetCor provides the required completed and signed SBO FORM 3 – SUBCONTRACTOR UTILIZATION. FleetCor does not intend to utilize certified SBEs as defined in the Small Business Opportunity Program Requirements in Section 6.

Section 6
City Small Business Opportunity Program

SBO FORM 3 – SUBCONTRACTOR UTILIZATION

You must submit **Form 3** with your Bid.

Bidder/Service Provider: FleetCor Technologies Operating Company, LLC d.b.a. Fuelman Project Name: Fuel Supply Products, Fuel Cards, and Related Services Project Number: 269-2011-011

Below is a list of all SBEs that you intend to use on this Contract:

| Contact Name SBE Firm | Description of Work/List Of Materials | NIGP Code (By City) | Projected Dollar Amount of Subcontract/Supplies |
|-----------------------|---------------------------------------|---------------------|---|
| NONE APPLICABLE | | | \$ 0.00 |
| | | | |
| | | | |

Below is a list of all other subcontractors and suppliers (not SBEs) that will be providing services or supplies on this Contract in excess of \$5,000.00

| Contact Name and Firm | Description of Work/List Of Materials | NIGP Code (By City) | |
|-----------------------|--|---------------------|--|
| Mansfield Oil Company | Fuel Supplied to City and County Tanks including Transportation & Delivery | | |
| | | | |
| | | | |
| | | | |

Total Subcontract/Supplier Utilization _____

Total SBE Utilization _____

Total Project/Bid Amount _____

Percent SBE Utilization _____

Section 6
City Small Business Opportunity Program

All Subcontractors and Suppliers must be registered with the City of Charlotte. Each subcontractor or supplier (non-SBE and SBE subcontractors) that you use on this contract must be registered in the City's vendor registration database. You will need to provide the vendor registration number for each subcontractor and supplier used on this contract as a condition for receiving final payment on this Contract.

What happens if you add subcontractors or suppliers after submitting this form? Nothing in this certification shall be deemed to preclude you from entering into subcontracting arrangements after submission of this form. However, you must comply with the following:

- Except in the case of an emergency or where the work to be performed is very minor in amount all subcontractors that will work on this contract must be approved in advance by the City;
- You must maintain the level of SBE participation proposed on this form throughout the duration of the Contract, except as specifically allowed in Section 10 of the SBO Program;
- If the scope of work on the Contract increases you must comply with Section 10.3 of the SBO Program;
- If you need to add or replace an SBE, or if you elect to subcontract any portion of work not identified on this form as being subcontracted, then you must comply with Section 11 of the SBO Program
- You must maintain and if requested, provide to the City documentation sufficient to establish that all qualified businesses were afforded equal opportunity to participate in your subcontracting opportunities, regardless of race, ethnicity, gender, age, religion, national origin or disability.

Certification of SBE Utilization. The undersigned Company certifies that (a) each SBE listed on the preceding chart submitted a bid for the amount indicated; and (b) if awarded the Contract, the Company will enter into a formal agreement with each SBE identified on the preceding chart, and that such agreements will be for work and products indicated on the chart and in the approximate dollar amount projected on the chart. The undersigned Company further acknowledges that it must submit a Letter of Intent (Form 4 or an equivalent containing the same information) for each SBE identified on the preceding chart. Letters of Intent must be signed by the SBE and the Company, and are due 3 business days after the City requests them.

SBO PROGRAM COMPLIANCE. The undersigned Company certifies and agrees that (a) it has complied with all provisions of the SBO Program and (b) failure to properly document such compliance in the manner and within the time periods established by the SBO Program shall constitute a forfeiture of the Company's bid bond, and shall entitle the City to recover under the bid bond and, (c) in the absence of a bid bond, such failure shall entitle the City to recover damages for breach of contract.

This 7th day of June In The Year of 2011

Company: FleetCor Technologies Operating Company, LLC d.b.a. Fuelman



President, U.S. Direct Business

Signature of Authorized Official

Title

Todd House

Printed Name

I. EXCEPTIONS TO THE ITB

**Pages in this section contain FleetCor's
written Exceptions to the ITB**

I. Exceptions. FLEETCOR'S EXCEPTIONS TO THE ITB.

The articles below define any exceptions to the ITB which FleetCor requires for providing services contemplated by ITB 269-2011-011.

Exception - 4.4.1. Fuel Contamination.

ITB Specification

4.4. Fuel Contamination.

Fuel provided to the City and/or County either via Service Provider's Retail Fueling Locations, or deliver as consignment must be free of any organic growth or water. Underground tanks for the City and County have Veeder-Root tank monitoring systems in place.

4.4.1. Damages.

The Service Provider shall be liable for the following damages, to be reimbursed to the City and/or County at the actual expense of the associate damage to vehicles and/or equipment, or paid for in full by the Service Provider.

- Cost to remove contaminated fuel from City and/or County owned vehicles and/or equipment
- Cost to clean City and/or County owned tanks into which contaminated fuel was pumped.
- Cost to repair damages to City and/or County owned vehicles and equipment caused by contaminated fuel.

FleetCor Exception

FleetCor requires the following exceptions to specification item 4.4.1 (shown above):

Fuel Delivered to City/County Owned Onsite Locations (consigned, bulk or generator)

Fuel delivered to City/County owned facilities by FleetCor or its fuel supplier shall be delivered free of contaminants. The City and/or County shall maintain the security of such fuel and shall ensure that contaminants are not introduced into such fuel after delivery. The City and/or County shall bear any costs associated with replacement of contaminated fuel contaminated at the property and damages caused by contaminated fuel contaminated at the property. Claims by the City and County for defective fuel shall be made within **seventy-two (72)** hours after delivery hereunder. Once the fuel has been delivered to the City and/or County's property, the sole responsibility for it shall rest with the City and/or County.

Fuel Purchased at Off-site Retail Locations

Claims. All claims for defective Fuel must be made to the Merchant operating the Merchant Location where such Fuel was purchased. Any claim for defective Fuel is waived by Customer unless made in writing to Merchant, with a copy to Fuelman, within fifteen (15) days from the date of the purchase of the alleged defective Fuel giving rise to the claim.

Merchant Limitations. The personnel (if any) at a Merchant Location are not the agents or employees of FleetCor and FleetCor shall not be responsible for the products or services rendered by any of the Merchants or any other liability or damage which arises from the action or negligence of the personnel of any of the Merchants, their agents or their employees.

Exception - 4.5.1. Merchant POS Authorization Limitations.

ITB Specification

4.5.1. Additional Retail Fueling Location Requirements.

Service Provider's Retail Fueling Locations must maintain the following levels of service:

- Retail Fueling Locations shall not sell the following items to City and County users via their Fleet Cards:
 - Brake fluid
 - Concessions
 - Other items as restricted by the City and/or County during the term of the Contract

FleetCor Exception

FleetCor's ability to restrict the City and/or County from purchasing the items listed in the fourth bullet point item under 4.5.1 is subject to Merchant POS Authorization Limitations. Authorization controls are provided as a convenience to the Customer and are not guaranteed to prevent unauthorized purchases. Specifically, depending on the particular point-of-sale (POS) equipment and Fuel dispenser controls being used by a particular Merchant Location, the product type and spending limit may not be enforceable prior to completing the Transaction. In these situations the Transaction will still be considered to be authorized, but will be identified as an exception on the Customer's standard fleet management report and reported via email Exception Alert if desired by the City and/or County.

Exception - 4.7.1. Delivery.

ITB Specification

4.7.1. Delivery.

{Third paragraph}

Fuel orders for emergency generators or any orders to City or County identified Critical Locations must be filled within two (2) hours, or supplied in 2000 gallon increments every two (2) hours until the order has been fulfilled.

FleetCor Exception

FleetCor's fuel supplier (Mansfield Oil) may require up to eight (6) hours to complete deliveries to emergency generators or locations identified as "Critical Locations". FleetCor and Mansfield recommend the City and/or County expect 24 hours for all deliveries however in certain exceptional or extremely urgent situations a six (6) hour emergency delivery may be possible.

Exception - 4.10.2.4. Bad Odometer Denials.

ITB Specification

4.10.2.4. Each fuel card transaction shall read the previous odometer reading as recorded by that vehicle and reject the transaction if the odometer reading is outside of a user defined minimum or maximum miles driven range since the last fueling. The transaction shall be allowed after three attempts as an override feature. The Fleet Card Management System shall send an error report to each City and County cost center on a weekly schedule.

FleetCor Exception

The Fuelman system does not provide this "bad odometer denial" feature. We will investigate the feasibility of adding this feature, however unfortunately at this time we have no plans for it to be implemented.

Exception - 4.12.5. Liability for Extra Cost Incurred Due to Disruptions in Transfer of Fuel Information.

ITB Specification

4.12.5. The Service Provider shall give the City and County 30 days notice of any computer or software changes intended by the Service Provider that have any potential to delay or disrupt of the daily transfer of fuel transaction information. The Service Provider shall be liable for any extra costs incurred by the City and/or County because the transfer of fuel information is disrupted by any information technology issues caused wholly or in part by the Service Provider.

At a minimum, the City and County must either have access to the current daily fuel transactions or be provided (in the case of a system outage or planned downtime only), an electronic file of fuel transactions on a daily basis, 365 days/year. Any delay in providing these files shall be considered a breach of the Contract.

FleetCor Exception

Open ended liability as suggested by this provision is not acceptable. FleetCor's liability shall be limited to the following Limitation of Liability provision that we wish to be included in our final contract:

LIMITATION OF LIABILITY. Neither the City and/or County or FleetCor shall have any liability for indirect, special, consequential, punitive, or incidental damages of any kind, including claims for loss of profits, whether resulting directly or indirectly to either parity or to third parties, whether arising from property damage or a breach of contract, FleetCor's liability in the aggregate for such direct damages will not exceed the total quoted bid markup amounts submitted on the Form 4 – Pricing Sheet, paid or payable by the City and/County to FleetCor for the Year (12 months) preceding the date on which the claim arose.

Exception - 4.21. On-site Fueling Instructions.

ITB Specification

4.21. On-Site Fueling Instructions.

Service Provider employees must adhere to location policies while on site which include, but are not limited to tobacco free restrictions, no weapons of any kind (concealed or otherwise), safety, environmental, and ISO 14001 requirements.

AMENDMENT #1 (Item #28)

Service Provider Question:

Will the City require electronic fuel delivery receipts?

Answer:

The City and County both require electronic fuel delivery receipts.

FleetCor Exception

Neither FleetCor nor its Fuel Supplier (Mansfield Oil) make any representations that they will comply with ISO 14001 requirements and we require to be exempt of this requirement.

Exception - 4.21.1 Shipping Instructions.

ITB Specification

4.21.1. Shipping Instructions.

Shipments must be made within six (6) hours of order placement. No partial orders will be accepted unless requested by the City or County location. Designated delivery hours are indicated in the Onsite Fueling Location list provided as Exhibit A.

City and County locations will accept shipments on weekends and holidays, unless otherwise excluded by the City to the Service Provider. The City and County shall request fueling times that are compliant with actual times that facilities are open for service.

AMENDMENT #1 (Item #29)

Modification:

Section 4.21.1 is modified as follows:

4.21.1. Shipping Instructions.

Shipments must be made within twenty-four (24) hours of order placement. No partial orders will be accepted unless requested by the City or County location. Designated delivery hours are indicated in the Onsite Fueling Location list provided as Appendix.

City and County locations will accept shipments on weekends and holidays, unless otherwise excluded by the City to the Service Provider. The City and County shall request fueling times that are compliant with actual times that facilities are open for service.

FleetCor Exception

For deliveries to locations receiving consigned services, FleetCor or its fuel supplier (Mansfield Oil) reserves the right to split loads between locations and/or deliver partial or short loads.

Exception - 4.21.2. Fuel Deliveries.

ITB Specification

4.21.2. Fuel Deliveries.

- a) Deliveries of Fuel to City and County locations must be provided in trucks with a maximum capacity of 2500-2700 gallons.
City and County locations able to accommodate trucks with capacities greater than 2500-2700 gallons are indicated on the Onsite Fueling Location list provided as Exhibit A. The City and County may, at their discretion, detail additional locations that can accommodate larger trucks during the Term of the Contract.
- b) Service Provider shall use the fill port or system designated by the City or County representative.
- c) Service Provider shall use a specific on-site truck route as designated by the City or County representative.
- d) Service Provider must have the ability to deliver fuel in all weather conditions.
- e) If requested by the City or County for specific locations, the Service Provider shall not conduct filling operations during adverse weather conditions.
- f) The Service Provider shall follow standard operating procedures and good safety practices in accordance with the regulations defined by the Department of Transportation to confirm proper connection and disconnection of tank trucks from fuel transfer lines during fuel deliveries.

AMENDMENT #1 (Item #30)

Modification:

Section 4.21.2 a) is modified as follows:

- a) Except where noted otherwise in Appendix A, deliveries of Fuel to City and County locations must be provided in trucks with a maximum capacity of 2500-2700 gallons.

Service Provider Question:

Can you explain why such a small truck has to be used for deliveries to all the other locations that have YES under Truck Size Restrictions? Some of the tanks are quite large to be limited to such a small delivery truck.

Answer:

Some City or County locations have truck size restrictions based on turning radius limitations. The Service Provider should audit this during the Audit requested in Section 4.22.1 to confirm limitations.

FleetCor Exception

Fuel deliveries will occur in all weather conditions except that when driving conditions or safety conditions do not permit the delivery trucks to be on the road, in which case delivery may not be able to occur.

Exception - 4.21.3. Service Provider Delivery Staff.

ITB Specification

4.21.3. Service Provider Delivery Staff

The Service Provider's Delivery staff shall adhere to the following during all deliveries:

- Sign in at a City or County Designated area immediately upon entering the facility/site.
- Use designated routes to fuel tank(s), as defined by the City/County.
- Be escorted to the delivery point by City/County staff, which shall be present during all connections and disconnections.
- Use the fill port system designated by the City/County in order to transfer the fuel.
- Remain with the Service Provider vehicle at all times, and continually monitor the fuel transfer process.
- Use physical barriers such as wheel chocks to reduce the potential for unintentional disconnections.
- Drain the loading/unloading lines to the storage tank and close the drain valves before disconnecting loading/unloading lines.
- Place a drain pan or other appropriate containment device under all connections.
- Inspect the Service Provider vehicle before departure to confirm all loading/unloading lines have been disconnected, all drain and vent valves are closed, and confirm that there are no leaks.

FleetCor Exception

There is a one hour window for fuel delivery to be completed from the time the Truck/Driver arrives at the property until he disconnects and leaves the property. If the Driver is delayed due to waiting for City/County staff to escort and/or be present during all connections or disconnections, should those delays caused by the waits for City/County personnel result in additional charges to FleetCor of the fuel supplier, we reserve the right to pass through those demurrage or extended time to deliver surcharges to the City or County.

Exception - 4.21.5. Spill Prevention and Response.

ITB Specification

4.21.5. Spill Prevention and Response.

The Service Provider should have measures in place to meet the requirements of City and County Spill Prevention, Control, and Countermeasure (SPCC) Plans in accordance with the SPCC Regulation (40 CFR 112), and the City and County's Stormwater Pollution Prevention Plan in accordance with the Federal Water Pollution Control Act's National Pollutant Discharge Elimination System (NPDES) program. The Service Provider must:

- Be HAZMAT trained.

- Have the ability to provide documentation of completion of HAZMAT training for Service Provider fuel delivery staff.
- Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County.
- Immediately report fuel spills to the on-site City representative and to appropriate external agencies in a timely fashion.

The Service Provider shall maintain all equipment necessary on their delivery vehicles for the clean-up of incidental spills, drips or leaks at all times. Suggested equipment includes: absorbent material, industrial wipers, and clean-up containers.

In the event of a spill resulting from the Service Provider's actions, the Service Provider's employee shall perform initial spill response to prevent potential injury to City or County employees, damage to City or County Equipment, materials, or land, and to prevent chemicals from reaching storm drains. The Service Provider shall be liable for reimbursing the City or County for any fines levied against the City or County for spills resulting from the Service Provider's actions and shall pay for any costs incurred for clean-up and emergency response.

The Service Provider must have a spill prevention program available and follow the Service Provider's procedures in case of a spill. The Service Provider awarded the contract must provide a copy of their spill prevention program to the City and County for review.

FleetCor Exception

FleetCor's Fuel Supplier, rather than FleetCor, shall have liability to Customer for damages, losses, costs, expenses, penalties, fines or liabilities of any kind arising out of any overfills or spillages occurring at Customer's properties, to the extent caused by the negligence of the Fuel Supplier.

Exception - 4.23. Pricing.

ITB Specification

4.23. Pricing.

The City and County expect to establish a long-term relationship with their Fuel Supply Products, Fuel Cards, and Related Services Service Provider in order to permit costs and fees to be distributed properly over a sufficient time period. For purposes of this ITB and the Service Provider's Bid, assume an initial term of five (5) years, with the City and/or County having an option to renew for two (2) additional consecutive two (2) year terms thereafter.

Regardless of exceptions taken, Service Providers shall provide pricing based on the requirements and terms set forth in this ITB. A pricing worksheet is provided in Section 5, Form 4 to assist you.

Pricing shall be a combination of OPIS average "Rack price" as set forth in Sections 4.2 and 4.3 of this Scope of Services plus margin per gallon.

FleetCor Pricing Exception #1

For bulk fuel deliveries, including tankwagon deliveries to generators, we must bill these transactions based on the OPIS Rack Average Price on Day of Delivery.

FleetCor Pricing Exception #2

FleetCor has determined that there are very large freight differences for getting fuel delivered to the current consigned sites, versus getting fuel deliveries for sites with Truck Size Restrictions. We want to avoid the City or County having to pay much higher prices at the current larger tank sites that don't have delivery truck size restrictions due to the many sites with truck size restrictions that may convert to consigned services in the future. Therefore, we must include a Pricing Exception that essentially requires that for any site that transitions to consigned service from current bulk fuel setup, where that site requires a Delivery Truck Size Restriction and the site cannot be delivered by a large fuel transport (7,000 gallon or larger truck size), then that site MUST incur a higher markup. We shall refer to these sites as "Truck-Size Restricted Locations". Truck-Size Restricted Locations will have an extra **\$0.200** per gallon markup to cover the added freight costs involved.

Additionally, we have found at least one location on Appendix A in the bid (Irwin Creek Wastewater Treatment Plant) where under the column titled Delivery Truck Size Restriction (define length restrictions), that location is noted as "can receive Full Length Tractor Trailer (Approx 80ft) for tanks at the property that are 1,000 gallons for motor vehicle gasoline and 500 gallons for motor vehicle diesel fuel. Sites with tanks this small cannot receive delivery by large transport and therefore must also be considered Truck Size Restricted Locations.

Exception - 4.29. Background Checks (City Contract Requirement).

ITB Specification

4.29. Background Checks (City Contract Requirement).

Prior to starting work under the Contract, the Service Provider is required to conduct a background check on each Service Provider employee assigned to work under the Contract, and shall require its subcontractors (if any) to perform a background check on each of their employees assigned to work under the Contract (collectively, the "Background Checks"). Each Background Check must include: (a) the person's criminal conviction record from the states and counties where the person lives or has lived in the past seven years; and (b) a reference check.

After starting work under the Contract, the Service Provider shall be required to, on an annual basis, perform a Background Check for each Service Provider employee assigned to work under the Contract during that year, and shall require its subcontractors (if any) to do the same for each of their employees. If the Service Provider undertakes a new project under the Contract, then prior to commencing performance of the project the Service Provider shall perform a Background Check for each Service Provider employee assigned to work on the project, and shall require its subcontractors (if any) to do the same for each of their employees.

If a person's duties under the Contract fall within the categories described below, the Background Checks that the Service Provider will be required to perform (and to have its subcontractors perform) shall also include the following additional investigation:

- If the job duties require driving: A motor vehicle records check.
- If the job duties include responsibility for initiating or affecting financial transactions: A credit history check.
- If job duties include entering a private household or interaction with children: A sexual offender registry check.

The Service Provider must follow all State and Federal laws when conducting Background Checks, including but not limited to the Fair Credit Reporting Act requirements, and shall require its subcontractors to do the same.

The Service Provider shall notify the City of any information discovered in the Background Checks that may be of potential concern for any reason.

The City may conduct its own background checks on principals of the Service Provider as the City deems appropriate. By operation of the public records law, background checks conducted by the City are subject to public review upon request.

FleetCor Exception

If awarded the Contract, FleetCor agrees that it will perform background checks on named key FleetCor personnel assigned to service the Contract. As requested in the fifth paragraph above, FleetCor shall notify the City of any information discovered in the Background Checks that may be of potential concern for any reason.

FleetCor requires an Exception to the requirement to perform annual background checks on its personnel or the personnel of its Subcontractors.

Exception for Background Checks by Mansfield Oil or its Carriers/Delivery Subcontractors

Mansfield Oil performs background checks on its personnel prior to hiring. Mansfield does not intend to perform annual background checks on its personnel and we request an exception to this provision.

Mansfield Oil uses various Common Carriers or Tankwagon Delivery Subcontractors who shall be involved in delivering fuel to City and County onsite fueling locations and/or generators. Mansfield attempts to utilize the best subcontractors available to meet the customer's needs and it always attempts to deal with reputable trustworthy carriers and subcontractors in this important role. We have learned that tankwagon or transport drivers for delivery firms are required to have a CDL drivers license and a CDL requires a background check every 4 years. With this said, it is virtually impossible for Mansfield Oil or FleetCor to enforce requirements for Background checks or annual background checks on all Delivery Staff. We can only say that delivery drivers will be qualified and will have appropriate licenses such as CDL, which requires a background check every 4 years.

Exception - 4.3. Current and Future Tax Credits.

ITB Specification

4.3. Current and Future Tax Credits.

The Federal Government instituted the "Farm Bill" that allows for a tax credit for gasoline mixed with ethanol also known as a Volumetric Ethanol Excise Tax Credit ("VEETC") or "Blender's Tax Credit". This tax credit for blending ethanol with gasoline is provided to the actual blender of the fuel only. If a refiner is blending gasoline with ethanol and offers the finished product for sale at its terminal, the only party eligible to take the credit is the refiner, who has in fact blended the product. The refiner may reduce their sale price to reflect the tax credit as a rebate. This reduced price may then be passed along from distributor to retailer, and ultimately to the consumer.

Where applicable by Fuel Type, Service Provider shall pass any Fuel Credits on to the City and County automatically on monthly billing. The monthly billing should include a summary of savings from tax credits.

Specifically, the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Service Provider agrees to provide as quoted on the ITB Pricing Form.

If the Service Provider has the ability to take advantage of this tax credit, or has other means of providing a reduced price other than the tax credit, and can pass down a reduction in price to the City and County. Service Provider must note if the rebate, if quoting a rebate price, is a rebate based on the Blender's Tax Credit or a rebate other than from the Blender's Tax Credit. The rebate must be identifiable on all invoices sent to the City

and County for payment. The Blender's Federal Tax Credit deductions passed down to the Service Provider that are referenced in your Bid are percentages of blends to gasoline with ethanol of 85% and 10%.

As of January 1, 2009, the current deduction price of the Blender's Tax Credit for the 10% blend is \$0.045. During the term of the contract, only federally approved changes to the rebate for gasoline/ethanol blends, reflected by support documentation from the Federal Government, will be approved and may be passed on to the City and County.

Copies of the support documentation of changes in the rebate shall be sent directly to the parties identified in Exhibit A, Section 21, Notices, as well as to all requesting City and County departments. Supporting documentation must reference the Contract #.

FleetCor Exception

FleetCor agrees that so long as federal law allows for Blender's Tax Credits (i.e. the volumetric ethanol excise tax credit), at stations or consigned locations that we believe to be selling gasoline blended with ethanol, FleetCor will reduce the OPIS Newsletter Price defined in the bid, by the amount of the Blender's Tax Credit. So on 10% ethanol gasoline, this currently equals \$0.045 per gallon reduction of the OPIS Rack Average cost used for billing the City at sites believed to be pulling from a 10% ethanol rack. The price reduction in our system (not treated as a rebate or credit off the City's bill but treated as a rack cost reduction) will provide significant cost savings to the City and County and it will be automatic as required. FleetCor does not offer a "Rebate Report" or a "summary of savings from tax credits" report that can be provided with the billing.

Exception - Other. Responsibility / Billing of Inventory Shortages.

ITB Specification

We could not find an ITB Specification addressing the handling of fuel inventory shortages incurred by the Service Provider at consigned fueling locations

FleetCor Exception

FleetCor reserves the right from time to time, to reconcile Customer's transaction data totals with the site's automated tank monitor readings and inventory records (reconciliation including fuel deliveries and recorded sales) from the first day of the relevant period and the gallons recorded on the totalizer. In the event of a discrepancy between these totals (other than small, insignificant shortages due to normal fuel evaporation and shrink), the tank monitoring fuel readings will control, and the fuel dispersed for the relevant period will be adjusted accordingly. However, in the event that the automated tank monitoring system is not installed or not functioning properly, or not being utilized for a site, then Customer shall provide FleetCor (or its Fuel Supplier, as directed) with a stick reading of the fuel in each tank routinely as might be required Monday through Friday. In any such situation, the Customer will be billed for all unaccounted gallons (other than small insignificant shortages due to normal evaporation and shrink) and will be notified in the event of such discrepancies. At those sites without automatic tank gauge ("ATG") or where ATGs are not functioning properly, or otherwise not available, FleetCor shall be authorized to balance stick readings with fuel delivery data and Customer's transaction data in invoicing Customer.

Considering that major malfunctions of petroleum pumping equipment owned/maintained by Customer that can occur (i.e. bad meters in dispensers, bad pulsars attached to mechanical meters in dispensers); and considering the significant dollars involved with fuel inventory caused by escalating fuel prices which has further caused the commodity to be under significant

risk and a prime target of theft or removal from fuel storage tanks on Customer properties; for these reasons it is necessary that the responsibility for larger inventory discrepancies (shortages) be clearly explained and understood.

Any risk of loss, injury, or destruction of fuel delivered to Customer's sites from any cause whatsoever, except negligence or willful destruction by FleetCor or FleetCor's Fuel Supplier (other than small insignificant shortages due to normal evaporation and shrink), shall be borne by Customer from the time the fuel arrives on the Property. Any loss of fuel inventory discovered in inventory reconciliations by the third party fuel supplier (as explained above), either due to manual override of the fuel control terminal(s), bad meter or pulsar calibrations from the dispensers, any other equipment problems or major unexplained losses or theft from the tank shall be the responsibility of the Customer. FleetCor or its fuel supplier would be responsible for providing sufficient proof of losses via inventory reconciliation schedules and proof of recorded sales and fuel delivery information as necessary.

Exception - Other. Statement of Tank Ownership and Responsibilities.

ITB Specification

We could not find an ITB Specification or Statement addressing important information regarding Tank Ownership and Responsibilities of the City and/or County regarding certain environmental matters.

FleetCor Exception

We request that the following paragraph, or some similar statement or paragraph be entered in to the contract:

The City and County hereby acknowledge that they are the owner and/or operator of all underground and/or aboveground storage tank(s), connected underground/aboveground piping, ancillary equipment and containment systems on existing City and County facilities designated as on-site fueling operations hereunder (the "UST/AST System"). FleetCor and its fuel supplier have no control of, or responsibility for, the operation of the UST/AST System. As owner/operator of the UST/AST System, the City and/or County are responsible for compliance, and shall comply, with current and future federal, state and local laws and regulations applicable to the UST/AST System including spill prevention containment and contingency ("SPCC"), as well as all other pertinent environmental laws and regulations. Without limiting the generality of the foregoing, the City and/or the County shall be responsible for compliance with the following requirements with respect to the UST/AST System: registration; payment of all registration, monitoring, maintenance and other fees; reporting; record keeping; replacements; release detection, reporting, investigation, containment, response and corrective actions; assurance of financial responsibility; closure; and compensation of claims for bodily injury, death, exemplary damages, property damage and natural resources damages caused by or arising from, in whole or in part, a release from any UST/AST System. FleetCor shall have no responsibility, obligation or liability with respect to the ownership or operation of any UST/AST System or compliance with federal, state, or local laws and regulations applicable to an owner or operator of the UST/AST System.

Exception - Other. FleetCor's General Terms & Conditions for Use of Fleet Cards.

FleetCor Exception

Through this Exception FleetCor hereby introduces certain general terms and conditions for use of fleet credit cards provided under this ITB and subsequent contract. In this section we refer to ourselves as "Fuelman" which shall be the same as "FleetCor".

99.1 Security, Loss, Theft, or Unauthorized Use of Card.

- 1. General Security.** Each Card can be programmed to only allow Fuel or both Fuel & Maintenance services such as oil changes, vehicle washes, etc. Typically each Transaction is authorized with the Card number, product code, quantity and driver's Driver ID across the proprietary Fuelman network to ensure that the purchase is authorized and limited to the product and quantity (e.g. gallons of Fuel or dollars of Maintenance) that have been pre-approved. This system also helps prevent unauthorized Driver IDs and stolen Cards from being used to make purchases. The product and quantity controls are subject to each Merchant Location's POS Authorization Limitations described herein.
- 2. Fuelman's Liability.** In the event an unauthorized Transaction occurs, subject to the limitations and Customer responsibilities explained in this [Article 99.1](#) and in the event that the Account has been issued fewer than ten (10) Cards, Fuelman will assume full responsibility for those purchases. If the Account has been issued ten (10) or more Cards, Customer assumes all liability and responsibility for unauthorized Transactions or Account activity.
- 3. Customer's Responsibility.** It is the responsibility of Customer to ensure proper security controls are kept in place to protect the Cards and Driver IDs and that only authorized employees or agents of Customer use them to make purchases. It is also the Customer's responsibility to lock any inactive, misplaced, or stolen Cards and Driver IDs immediately. Fuelman is not responsible for fraudulent Transactions made on unlocked Cards with valid Driver IDs. Customer should use the online account application to lock Cards and Driver IDs instantly. Alternatively, the Customer can contact Fuelman Customer Service during regular business hours via fax or email with the requested change, in which case Fuelman will make the requested changes within 24 hours and assume responsibility for any unauthorized purchases at that point. All Transactions in which a valid/unlocked Card number was used in conjunction with a valid/active Driver ID will be considered to be authorized Transactions in which Customer is fully responsible for payment. It is also the Customer's responsibility to review the standard fleet management reports and optional eMail exception alerts to identify potential purchasing discrepancies. Customer should instruct its Cardholders to keep any record of their Driver ID separate from the vehicle's Card.
- 4. Lost or Stolen Cards.** Customer shall report all lost or stolen Cards to Fuelman immediately via phone call or email to Fuelman's Customer Service department identifying the Card number and such other details concerning the loss or theft of the Cards as are known by Customer. Customer shall be liable for all Transactions made by lost or stolen Cards until midnight of the day that Fuelman receives Customer's notice of such lost or stolen Cards. Customer and Guarantor(s) agree to and acknowledge full liability for any losses resulting from any failure to report the loss or theft of Card(s) in accordance with the terms hereof.
- 5. Terminated Drivers.** It is the Customer's responsibility to lock a terminated driver's Driver ID as explained herein.
- 6. Merchant Limitations.** The personnel (if any) at a Merchant Location are not the agents or employees of Fuelman and Fuelman shall not be responsible for the products

or services rendered by any of the Merchants or any other liability or damage which arises from the action or negligence of the personnel of any of the Merchants, their agents or their employees.

- 7. POS Authorization Limitations.** Authorization controls are provided as a convenience to the Customer and are not guaranteed to prevent unauthorized purchases. Specifically, depending on the particular point-of-sale (POS) equipment and Fuel dispenser controls being used by a particular Merchant Location, the product type and spending limit may not be enforceable prior to completing the Transaction. In these situations the Transaction will still be considered to be authorized, but will be identified as an exception on the Customer's standard fleet management report and reported via email if desired by Customer.

99.2 Account Administration and Card Issuance.

- 1. Credit Limit.** Upon receipt of notice of award of RFP/contract and signed credit applications from Customer, Fuelman will establish an aggregate spending limit for all the Cards issued to Customer under the Account(s) (the "Credit Limit") based on Fuelman's evaluation of the Customer's creditworthiness. The initial Credit Limit has already been established (for existing older accounts already using Fuelman). Fuelman reserves the right to increase or decrease this Credit Limit at any time with or without providing notice to Customer. So long as sufficient creditworthiness exists, the intention shall be to have sufficient credit limit to meet the anticipated purchasing projections or purchasing history/activity of the Customer under the billing frequency and terms provided in the RFP or this response to RFP..
- 2. Administration of Cards.** Customer shall be solely responsible for the use, maintenance, administration, and security of the Cards and Driver IDs within Customer's business, including, but not limited to, distributing Cards to, and collecting Cards from, its employees and agents. Notwithstanding any other provision in this Agreement, Customer is responsible for any loss or misuse of Cards by its employees and agents. See [Article 99.1](#) for more information regarding Customer responsibilities.
- 3. Cancellation of Cards.** If, at any time, for any reason, Customer desires to cancel any particular Card, but not the Account, Customer's Representative must notify Fuelman via the online application or in writing of such cancellation. Customer's liability for purchases made using the canceled Card shall end at midnight of the day that Fuelman receives notice of such Card cancellation. The on-line application allows customer to instantly cancel (lock) cards.
- 4. Suspension of Cards.** Fuelman, at its sole discretion, may suspend or terminate the use of any Card at any time for any reason, including, but not limited to, inactivity, unusual activity, or suspected loss, theft, fraud, or in compliance with the USA Patriot Act. However, nothing in this Agreement shall obligate Fuelman to monitor the use of any Card, and, as described in this Agreement, Customer is solely responsible for the use of any outstanding Cards.
- 5. Suspension of Account.** Fuelman, reserves the right to suspend or terminate the use of an Account due to substantial change in creditworthiness, late payment (excessive days beyond terms), aggregate outstanding balance owing on the Account (outstanding Account balance and unbilled Transactions) over the Credit Limit or in compliance with the USA Patriot Act.

99.3 Force Majeure.

FleetCor shall not be liable for failure to perform when such failure is occasioned or caused by circumstances beyond its control.

APPENDIX 1

SAMPLE REPORTS

Including:

The Standard Reports provided at each billing frequency:

Sample Invoice / Statement (FN01)

Sample Invoice Detail Report (Custom Report)

Sample Fleet Management Report (FN02)

Optional Reports Available to the City:

Sample Monthly Vehicle Management Report (FN04)
with Embedded Excel File Illustration

Sample Monthly Employee Management Report (FN03)

Sample Customer Fleet Analysis Report (FN14)

Sample Monthly Tax Management Report (FN07)

Sample Exceptions Transaction Download from FleetNet

Sample Denial Transaction Download (Export) from FleetNet

Standard Statement/Invoice Report (FN01)

- This is the standard invoice provided at each billing cycle for each bill group account.
- This report is delivered via Email. Print/Mail Delivery is available upon request.
- The Current Charges Amount(s) tie to the Fleet Management Reports for all customer IDs associated with the invoiced bill group.
- If multiple customer IDs are assigned to a bill group, then the invoice/statement will display the current charges for each customer ID in the bill group account.



Local Office: The Carolinas
For billing questions call: (800) 877-0800

Account # BG190694

Please reference account # on all payments

| | |
|-----------------------|---------------------|
| STATEMENT # | NP29951040 |
| STATEMENT DATE | 05/23/2011 |
| AMOUNT DUE 06/02/2011 | \$515,711.39 |
| TOTAL BALANCE | \$515,711.39 |

CITY/CHARLOTTE FINANCE DEPT
600 E 4TH ST 10TH FL
CHARLOTTE NC 28202

Need a Site? Fuelman wants to add the specific sites your drivers need to the Fuelman network. Submit site addresses (name, brand, street, state, zip code and if possible, phone number) to Fuelmansiterequest@fleetcor.com. Thank you!

DESCRIPTION OF CURRENT ACTIVITIES

Purchases and Charges for 5/9/2011 - 5/22/2011

| Date | Description | Gallons | Amount Due |
|------------|---|------------|-----------------|
| 05/16/2011 | PAYMENT: Lockbox Payment - Thank You | | \$564,441.88 CR |
| 05/23/2011 | Fleet # 144727 Name: WHITEHALL ASSOCIATES | 2,601.672 | \$8,194.23 |
| 05/23/2011 | Fleet # 144743 Name: CITY/CHARLOTTE POLICE DEPT | 64,205.556 | \$202,212.44 |
| 05/23/2011 | Fleet # 144846 Name: CITY CHARLOTTE VANPOOL EQUIP | 4,947.924 | \$15,514.04 |
| 05/23/2011 | Fleet # 153777 Name: City / Charlotte Meter Reading | 483.030 | \$1,527.42 |
| 05/23/2011 | Fleet # 166265 Name: CITY /CHLT NEIGHBORHOOD 90027 | 23.857 | \$77.88 |
| 05/23/2011 | Fleet # 166266 Name: CITY/CHLT NEIGHBORHOOD 90071 | 14.799 | \$43.82 |
| 05/23/2011 | Fleet # 166268 Name: CITY/CHLT NEIGHBORHOOD 90056 | 1,523.512 | \$4,740.25 |
| 05/23/2011 | Fleet # 166269 Name: CITY/CHLT NEIGHBORHOOD 90058 | 20.593 | \$67.22 |
| 05/23/2011 | Fleet # 199535 Name: CITY/CHARLOTTE DIV. INSURANCE | 9.270 | \$27.45 |
| 05/23/2011 | Fleet # 199537 Name: CITY/CHARLOTTE INFORMATION TEC | 9.148 | \$29.93 |
| 05/23/2011 | Fleet # 199544 Name: CITY/CHARLOTTE FIRE ADMIN | 27.079 | \$88.49 |
| 05/23/2011 | Fleet # 199562 Name: CITY/CHARLOTTE BUILDING MNT. | 1,060.208 | \$3,308.46 |

| Previous Statement Date | Previous Statement Total Balance | Payment Activity | New Charges and Adjustments | Total Balance |
|-------------------------|----------------------------------|------------------|-----------------------------|---------------------|
| 05/09/2011 | \$564,441.88 | \$564,441.88 CR | \$515,711.39 | \$515,711.39 |

FOR PROPER PAYMENT POSTING, PLEASE SUBMIT YOUR CHECK WITH ONLY THE REMITTANCE COPY BELOW.

REMITTANCE COPY - RETURN THIS STUB WITH PAYMENT

Account # BG190694



CITY/CHARLOTTE FINANCE DEPT
600 E 4TH ST 10TH FL
CHARLOTTE NC 28202

| | |
|-----------------------|---------------------|
| AMOUNT DUE 06/02/2011 | \$515,711.39 |
| TOTAL BALANCE: | \$515,711.39 |

PAYMENT AMOUNT \$

REMIT TO:


FUELMAN
 P.O. BOX 105080
 ATLANTA GA 30348-5080

00000000000000000000190694000515711399



Local Office: The Carolinas
 For billing questions call: (800) 877-0800

Account # BG190694

Please reference account # on all payments

CITY/CHARLOTTE FINANCE DEPT
 600 E 4TH ST 10TH FL
 CHARLOTTE NC 28202

| | |
|--------------------------------|---------------------|
| STATEMENT # | NP29951040 |
| STATEMENT DATE | 05/23/2011 |
| PAYMENT TERMS | Net 10 Days |
| CURRENT CHARGES DUE 06/02/2011 | \$515,711.39 |
| TOTAL AMOUNT DUE | \$515,711.39 |

Need a Site? Fuelman wants to add the specific sites your drivers need to the Fuelman network. Submit site addresses (name, brand, street, state, zip code and if possible, phone number) to Fuelmansiterequest@fleetcor.com. Thank you!

DESCRIPTION OF CURRENT ACTIVITIES
 Purchases and Charges for 5/9/2011 - 5/22/2011

| Date | Description | Gallons | Amount Due |
|------------|---|------------|-------------|
| 05/23/2011 | Fleet # 199628 Name: CITY/CHARLOTTE ENGINEERING | 328.818 | \$1,010.16 |
| 05/23/2011 | Fleet # 199642 Name: CITY/CHARLOTTE TRANS ROW | 60.386 | \$192.50 |
| 05/23/2011 | Fleet # 199649 Name: CITY/CHARLOTTE CATS MARKETING | 37.702 | \$118.33 |
| 05/23/2011 | Fleet # 199651 Name: CITY/CHARLOTTE MECK UTILITY | 1,159.088 | \$3,653.00 |
| 05/23/2011 | Fleet # 199652 Name: CITY/CHARLOTTE CATS DEV | 5.585 | \$18.27 |
| 05/23/2011 | Fleet # 199653 Name: CITY/CHARLOTTE FIRE TRAINING | 52.260 | \$179.32 |
| 05/23/2011 | Fleet # 199654 Name: CITY/CHARLOTTE BLDG SERV CMGC | 46.180 | \$143.66 |
| 05/23/2011 | Fleet # 199681 Name: CITY/CHARLOTTE SPECIAL SERVICE | 4,096.614 | \$12,836.10 |
| 05/23/2011 | Fleet # 199688 Name: CITY/CHARLOTTE STORMWATER | 43.438 | \$131.37 |
| 05/23/2011 | Fleet # 199695 Name: CITY/CHARLOTTE TRAFFIC OPERATN | 1,703.700 | \$5,334.92 |
| 05/23/2011 | Fleet # 199714 Name: CITY/CHARLOTTE TRANS PLANNING | 114.920 | \$359.73 |
| 05/23/2011 | Fleet # 199718 Name: CITY/CHARLOTTE TRANS ELECT SYS | 607.194 | \$1,902.09 |
| 05/23/2011 | Fleet # 199730 Name: CITY/CHARLOTTE SWS ADMIN | 30.090 | \$95.65 |
| 05/23/2011 | Fleet # 199732 Name: CITY/CHARLOTTE MECK UTILITY | 3,530.985 | \$11,072.11 |
| 05/23/2011 | Fleet # 199744 Name: C/CHLT TRANSPORTATION PARK IT | 191.571 | \$599.28 |
| 05/23/2011 | Fleet # 199817 Name: CITY/CHARLOTTE MECK UTILITES | 95.604 | \$299.70 |
| 05/23/2011 | Fleet # 199823 Name: CITY/CHARLOTTE CONTRACT MONTOR | 329.841 | \$1,054.73 |
| 05/23/2011 | Fleet # 199825 Name: CITY/CHLT RADIO COMMUNICATION | 90.070 | \$286.20 |
| 05/23/2011 | Fleet # 199827 Name: CITY/CHLT MECK UTILITY DEPT | 12.160 | \$36.00 |
| 05/23/2011 | Fleet # 199829 Name: CITY/CHLT MECK UTILITY DEPT | 175.287 | \$553.31 |
| 05/23/2011 | Fleet # 199838 Name: CITY/CHARLOTTE MECK UTILITY | 21.700 | \$70.83 |
| 05/23/2011 | Fleet # 199896 Name: CITY/CHARLOTTE-CATS-REVENUE | 73.086 | \$222.64 |
| 05/23/2011 | Fleet # 199903 Name: CITY/CHARLOTTE CATS STS | 12,561.558 | \$39,377.23 |
| 05/23/2011 | Fleet # 199919 Name: CITY/CHARLOTTE TRANS ENGINEER | 34.380 | \$106.80 |
| 05/23/2011 | Fleet # 199920 Name: CITY/CHARLOTTE CATS CUST SERV | 7.310 | \$21.65 |
| 05/23/2011 | Fleet # 199923 Name: CITY/CHARLOTTE SWS OH 50800 | 44.990 | \$142.34 |
| 05/23/2011 | Fleet # 199927 Name: CITY/CHARLOTTE PLANNING COMM | 12.356 | \$40.33 |
| 05/23/2011 | Fleet # 199938 Name: CITY/CHARLOTTE MAILROOM | 42.145 | \$130.21 |
| 05/23/2011 | Fleet # 199939 Name: CITY/CHARLOTTE LAB SERVICE | 307.097 | \$970.16 |
| 05/23/2011 | Fleet # 200009 Name: CITY/CHARLOTTE CATS BOD | 1,259.750 | \$3,919.07 |
| 05/23/2011 | Fleet # 229667 Name: CITY/CHLT MECK UTILITY DEPT-N | 55.060 | \$168.19 |
| 05/23/2011 | Fleet # 240998 Name: CITY/CHARLOTTE EMD-PARTS | 83.120 | \$260.24 |
| 05/23/2011 | Fleet # 241000 Name: CITY/CHARLOTTE EMD-SWEDEN | 176.891 | \$547.64 |
| 05/23/2011 | Fleet # 241007 Name: CITY/CHARLOTTE EMD - LOUISE | 29.460 | \$92.90 |
| 05/23/2011 | Fleet # 360566 Name: CITY/CHARLOTTE CATS OPS SS | 385.399 | \$1,208.04 |
| 05/23/2011 | Fleet # 365118 Name: CITY/CHLT MECK UTILITY 62000 | 16.610 | \$50.30 |
| 05/23/2011 | Fleet # 367070 Name: CITY/CHLT MECK UTILITY ZONE I | 1,907.608 | \$5,987.77 |
| 05/23/2011 | Fleet # 367071 Name: CITY/CHLT MECK UTILITY ZONE II | 3,094.479 | \$9,724.18 |
| 05/23/2011 | Fleet # 373831 Name: CITY/CHLT MECK UTILITY ZON III | 2,496.247 | \$7,859.71 |
| 05/23/2011 | Fleet # 373832 Name: CITY/CHLT MECK UTILITY ZONE IV | 3,131.236 | \$9,865.63 |
| 05/23/2011 | Fleet # 374247 Name: CITY/CHLT NEIGHBORHOOD 90074 | 277.507 | \$847.79 |



Local Office: The Carolinas
 For billing questions call: (800) 877-0800

Account # BG190694

Please reference account # on all payments

CITY/CHARLOTTE FINANCE DEPT
 600 E 4TH ST 10TH FL
 CHARLOTTE NC 28202

| | |
|--------------------------------|---------------------|
| STATEMENT # | NP29951040 |
| STATEMENT DATE | 05/23/2011 |
| PAYMENT TERMS | Net 10 Days |
| CURRENT CHARGES DUE 06/02/2011 | \$515,711.39 |
| TOTAL AMOUNT DUE | \$515,711.39 |

Need a Site? Fuelman wants to add the specific sites your drivers need to the Fuelman network. Submit site addresses (name, brand, street, state, zip code and if possible, phone number) to Fuelmansiterequest@fleetcor.com. Thank you!

DESCRIPTION OF CURRENT ACTIVITIES
 Purchases and Charges for 5/9/2011 - 5/22/2011

| Date | Description | Gallons | Amount Due |
|------------|---|------------|-------------|
| 05/23/2011 | Fleet # 374915 Name: CITY/CHLT MECK UTILITY LOCATOR | 581.875 | \$1,805.89 |
| 05/23/2011 | Fleet # 374917 Name: CITY/CHLT MECK UTILITY LIFT ST | 1,091.684 | \$3,445.70 |
| 05/23/2011 | Fleet # 428159 Name: CITY/CHLT UTILITY FIELD OPS | 421.308 | \$1,324.32 |
| 05/23/2011 | Fleet # 428933 Name: CITY/CHLT ST MAINT NE 3000 | 3,740.620 | \$11,729.27 |
| 05/23/2011 | Fleet # 428937 Name: CITY/CHLT ST MAINT SW 1000 | 3,840.476 | \$12,019.87 |
| 05/23/2011 | Fleet # 428966 Name: CITY/CHLT ST MAINT ADMIN 9000 | 594.125 | \$1,848.22 |
| 05/23/2011 | Fleet # 428968 Name: CITY/CHLT ST MAINT NW 2000 | 4,808.625 | \$15,035.91 |
| 05/23/2011 | Fleet # 452952 Name: CITY/CHARLOTTE CATS OPS TRANS | 489.087 | \$1,538.28 |
| 05/23/2011 | Fleet # 452954 Name: CITY/CHARLOTTE SWS YARD WASTE | 8,905.988 | \$27,920.63 |
| 05/23/2011 | Fleet # 452956 Name: CITY/CHARLOTTE SWS BULKY | 2,483.776 | \$7,789.57 |
| 05/23/2011 | Fleet # 452959 Name: CITY/CHARLOTTE SWS GARBAGE | 23,162.333 | \$72,641.77 |
| 05/23/2011 | Fleet # 452960 Name: CITY/CHARLOTTE CATS OPS LIGHT | 344.802 | \$1,090.21 |
| 05/23/2011 | Fleet # 1405970 Name: CITY/CHARLOTTE CATS TSS ADMIN | 13.062 | \$38.67 |
| 05/23/2011 | Fleet # 1406010 Name: CITY/CHARLOTTE CATS TSS TECH | 53.364 | \$161.37 |

| | | |
|---|--------------------|---------------------|
| CURRENT PERIOD TOTALS FOR ALL FLEETS | 164,187.255 | \$515,711.39 |
|---|--------------------|---------------------|

SAMPLE Invoice Detail Report (Custom) sent with each Billing by Billing Department

- This is a customized export that we have programmed to satisfy the City's Finance Department
- The Report provides the Finance Department the amounts due on the invoice for the City's required Fund, Account, and Center Numbers

**CITY OF CHARLOTTE
BI-WEEKLY INVOICE DETAIL REPORT**

| Fund | Account | Center | Totals | Totals | Totals | Totals | Account # | Account Name |
|------|---------|---------|----------|--------|--------|------------|-----------|--------------------------------|
| 0101 | 0032510 | 0044663 | 37.02 | | | 8,194.23 | 144727 | WHITEHALL ASSOCIATES |
| 0101 | 0032510 | 0044663 | 481.16 | | | 202,212.44 | 144743 | CITY/CHARLOTTE POLICE DEPT |
| 7801 | 0032510 | 0082930 | 77.22 | | | 15,514.04 | 144846 | CITY CHARLOTTE VANPOOL EQUIP |
| 7101 | 0032510 | 0060120 | 2.60 | | | 1,527.42 | 153777 | City / Charlotte Meter Reading |
| 0101 | 0032510 | 0090027 | 0.13 | | | 77.88 | 166265 | CITY /CHLT NEIGHBORHOOD 90027 |
| 0101 | 0032510 | 0090056 | 0.08 | | | 43.82 | 166266 | CITY/CHLT NEIGHBORHOOD 90071 |
| 0101 | 0032510 | 0090056 | 8.12 | | | 4,740.25 | 166268 | CITY/CHLT NEIGHBORHOOD 90056 |
| 0101 | 0032510 | 0090058 | 0.10 | | | 67.22 | 166269 | CITY/CHLT NEIGHBORHOOD 90058 |
| 6302 | 0032510 | 0054900 | 0.05 | | | 27.45 | 199535 | CITY/CHARLOTTE DIV. INSURANCE |
| 0101 | 0031024 | 0031045 | 0.05 | | | 29.93 | 199537 | CITY/CHARLOTTE INFORMATION TEC |
| 0101 | 0032510 | 0040281 | 0.15 | | | 88.49 | 199544 | CITY/CHARLOTTE FIRE ADMIN |
| 0101 | 0032510 | 0050500 | 5.75 | | | 3,308.46 | 199562 | CITY/CHARLOTTE BUILDING MNT. |
| 0101 | 0032510 | 0051200 | 1.76 | | | 1,010.16 | 199628 | CITY/CHARLOTTE ENGINEERING |
| 0101 | 0000251 | 0052200 | 0.33 | | | 192.50 | 199642 | CITY/CHARLOTTE TRANS ROW |
| 7801 | 0032510 | 0083060 | 0.21 | | | 118.33 | 199649 | CITY/CHARLOTTE CATS MARKETING |
| 7101 | 0032510 | 0060200 | 6.33 | | | 3,653.00 | 199651 | CITY/CHARLOTTE MECK UTILITY |
| 7801 | 0032510 | 0082341 | 0.03 | | | 18.27 | 199652 | CITY/CHARLOTTE CATS DEV |
| 0101 | 0032510 | 0040292 | 11.54 | | | 179.32 | 199653 | CITY/CHARLOTTE FIRE TRAINING |
| 0101 | 0032510 | 0050505 | 0.24 | | | 143.66 | 199654 | CITY/CHARLOTTE BLDG SERV CMGC |
| 0101 | 0032510 | 0051400 | 25.19 | | | 12,836.10 | 199681 | CITY/CHARLOTTE SPECIAL SERVICE |
| 7701 | 0032510 | 0067101 | 0.22 | | | 131.37 | 199688 | CITY/CHARLOTTE STORMWATER |
| 0101 | 0032510 | 0052200 | 9.20 | | | 5,334.92 | 199695 | CITY/CHARLOTTE TRAFFIC OPERATN |
| 0101 | 0032510 | 0052200 | 0.62 | | | 359.73 | 199714 | CITY/CHARLOTTE TRANS PLANNING |
| 0101 | 0032510 | 0052200 | 3.23 | | | 1,902.09 | 199718 | CITY/CHARLOTTE TRANS ELECT SYS |
| 0101 | 0032510 | 0052020 | 0.17 | | | 95.65 | 199730 | CITY/CHARLOTTE SWS ADMIN |
| 7101 | 0032510 | 0060120 | 19.05 | | | 11,072.11 | 199732 | CITY/CHARLOTTE MECK UTILITY |
| 0101 | 0032510 | 0052200 | 1.06 | | | 599.28 | 199744 | C/CHLT TRANSPORTATION PARK IT |
| 7101 | 0032510 | 0060120 | 3.91 | | | 299.70 | 199817 | CITY/CHARLOTTE MECK UTILITES |
| 0101 | 0032510 | 0052025 | 3.97 | | | 1,054.73 | 199823 | CITY/CHARLOTTE CONTRACT MONTOR |
| 0101 | 0032510 | 0031046 | 0.49 | | | 286.20 | 199825 | CITY CHLT RADIO COMMUNICATION |
| 7101 | 0032510 | 0060100 | 0.06 | | | 36.00 | 199827 | CITY/CHLT MECK UTILITY DEPT |
| 7101 | 0032510 | 0062600 | 0.92 | | | 553.31 | 199829 | CITY/CHLT MECK UTILITY DEPT |
| 7101 | 0032510 | 0060400 | 0.11 | | | 70.83 | 199838 | CITY/CHARLOTTE MECK UTILITY |
| 7801 | 0032510 | 0080560 | 0.41 | | | 222.64 | 199896 | CITY/CHARLOTTE-CATS-REVENUE |
| 7801 | 0032510 | 0080430 | 79.33 | | | 39,377.23 | 199903 | CITY/CHARLOTTE CATS STS |
| 0101 | 0032510 | 0052200 | 0.18 | | | 106.80 | 199919 | CITY/CHARLOTTE TRANS ENGINEER |
| 7801 | 0032510 | 0083160 | 0.04 | | | 21.65 | 199920 | CITY/CHARLOTTE CATS CUST SERV |
| 0101 | 0032510 | 0050800 | 0.25 | | | 142.34 | 199923 | CITY/CHARLOTTE SWS OH 50800 |
| 0101 | 0032510 | 0011400 | 0.06 | | | 40.33 | 199927 | CITY/CHARLOTTE PLANNING COMM |
| 0101 | 0032510 | 0050512 | 0.22 | | | 130.21 | 199938 | CITY/CHARLOTTE MAILROOM |
| 7101 | 0032510 | 0062100 | 1.66 | | | 970.16 | 199939 | CITY/CHARLOTTE LAB SERVICE |
| 7801 | 0032510 | 0080030 | 6.70 | | | 3,919.07 | 200009 | CITY/CHARLOTTE CATS BOD |
| 7101 | 0032510 | 0062410 | 0.30 | | | 168.19 | 229667 | CITY/CHLT MECK UTILITY DEPT-N |
| 0101 | 0032510 | 0031030 | 0.44 | | | 260.24 | 240998 | CITY/CHARLOTTE EMD-PARTS |
| 0101 | 0032510 | 0031027 | 0.94 | | | 547.64 | 241000 | CITY/CHARLOTTE EMD-SWEDEN |
| 0101 | 0032510 | 0031025 | 0.16 | | | 92.90 | 241007 | CITY/CHARLOTTE EMD - LOUISE |
| 7801 | 0032510 | 0083241 | 2.08 | | | 1,208.04 | 360566 | CITY/CHARLOTTE CATS OPS SS |
| 7101 | 0032510 | 0062000 | 0.08 | | | 50.30 | 365118 | CITY/CHLT MECK UTILITY 62000 |
| 7101 | 0032510 | 0067710 | 10.31 | | | 5,987.77 | 367070 | CITY/CHLT MECK UTILITY ZONE I |
| 7101 | 0032510 | 0067720 | 16.74 | | | 9,724.18 | 367071 | CITY/CHLT MECK UTILITY ZONE II |
| 7101 | 0032510 | 0067730 | 13.46 | | | 7,859.71 | 373831 | CITY/CHLT MECK UTILITY ZON III |
| 7101 | 0032510 | 0067740 | 16.96 | | | 9,865.63 | 373832 | CITY/CHLT MECK UTILITY ZONE IV |
| 0101 | 0032510 | 0090074 | 1.48 | | | 847.79 | 374247 | CITY/CHLT NEIGHBORHOOD 90074 |
| 7101 | 0032510 | 0067702 | 3.14 | | | 1,805.89 | 374915 | CITY/CHLT MECK UTILITY LOCATOR |
| 7101 | 0032510 | 0067703 | 10.48 | | | 3,445.70 | 374917 | CITY/CHLT MECK UTILITY LIFT ST |
| 7101 | 0032510 | 0067701 | 2.23 | | | 1,324.32 | 428159 | CITY/CHLT UTILITY FIELD OPS |
| 0101 | 0032510 | 0052200 | 20.19 | | | 11,729.27 | 428933 | CITY/CHLT ST MAINT NE 3000 |
| 0101 | 0032510 | 0052200 | 20.79 | | | 12,019.87 | 428937 | CITY/CHLT ST MAINT SW 1000 |
| 0101 | 0032510 | 0052200 | 3.22 | | | 1,848.22 | 428966 | CITY/CHLT ST MAINT ADMIN 9000 |
| 0101 | 0032510 | 0052200 | 26.01 | | | 15,035.91 | 428968 | CITY/CHLT ST MAINT NW 2000 |
| 7801 | 0032510 | 0083341 | 2.63 | | | 1,538.28 | 452952 | CITY/CHARLOTTE CATS OPS TRANS. |
| 0101 | 0032510 | 0052034 | 48.05 | | | 27,920.63 | 452954 | CITY/CHARLOTTE SWS YARD WASTE |
| 0101 | 0032510 | 0052035 | 13.34 | | | 7,789.57 | 452956 | CITY/CHARLOTTE SWS BULKY |
| 0101 | 0032510 | 0052033 | 125.43 | | | 72,641.77 | 452959 | CITY/CHARLOTTE SWS GARBAGE |
| 7801 | 0032510 | 0082441 | 1.86 | | | 1,090.21 | 452960 | CITY/CHARLOTTE CATS OPS LIGHT |
| 7801 | 0032510 | 0081860 | 0.06 | | | 38.67 | 1405970 | CITY/CHARLOTTE CATS TSS ADMIN |
| 7801 | 0032510 | 0081960 | 0.28 | | | 161.37 | 1406010 | CITY/CHARLOTTE CATS TSS TECH |
| | | | | | | | | |
| | | | 1,130.58 | | | 515,711.39 | | |

FLEET MANAGEMENT REPORT (FN02) - Narrative Description

Behind this page FleetCor provides a couple pages from Customer's actual customer Fleet Management Report (report ID FN02). The sample report provides evidence of FleetCor's reporting.

FleetCor shall furnish the Fuelman Fleet Management Report to Customer for each account at each billing frequency which generally includes:

1. Vehicle description.
2. Driver name.
3. Date and time of fueling.
4. Location of fueling.
5. Odometer reading.
6. Miles per Gallon per vehicle.
7. Gallons, current price per gal., taxes per Gal., and extended price.
8. Total consumption for the week (gallons & dollars).
9. Total Miles and Average MPG for the period.
10. Exceptions Transactions Flagged (with Exceptions Legend).
11. Report is organized by Department and Sub-Department with Sub-totals at Department Breaks.
12. A quick reference Departmental Summary Table is shown at front of the report allowing report user to quickly allocate the expenditures to the various departments under the account.
13. Grand Summary Totals by Product are shown at the front of the report in a summary table.

SAMPLE VEHICLE MANAGEMENT REPORT (FN04)

- **Attached is a PowerPoint Slide illustrating the Embedded Excel File Reporting in the Optional Report FN04 (Vehicle Management Report).**

The FN04 report is designed much like Fuelman's standard Fleet Management Report (FN02) provided at each billing cycle. The report information that is enhanced or different from the FN02 includes:

1. Cost Per Mile (CPM) for each transaction and CPM for the vehicle for the report period subtotaled.
2. Total Count of Transactions for the Vehicle.
3. Total consumption for the report period (gallons & dollars) with the Average Price Per Gallon by vehicle.
4. Embedded Excel Transaction File which opens in true Microsoft Excel.

Embedded Excel Report File – Most all Fuelman Optional reports have an Embedded Excel File containing all transactions contained in the report. By clicking on the Excel logo at top left corner of the report users can open the Excel file. Column headings in the file match the report headings.

See PowerPoint Slide behind this page for a sample and illustration.

SAMPLE Employee Management Report (FN03)

- This is an Optional Report.
- This report is often used by Customers looking to study fuel usage by Employee versus the standard Vehicle reporting.
- This report can help Clients identify misuse and/or excessive card use by Employees.
- Report includes an Embedded Excel Transaction File downloadable from the pdf.
- Optional Reports are delivered via Web and can only be accessed via Customer's authorized user's on-line FleetNet logon.



EMPLOYEE MANAGEMENT REPORT

Account # **BG68478**

FLEET # **196519**

Name: **FUELMAN-SALES DEPT**

Page: **1 of 25**

Provided By:
New Orleans
(800) 877-0800

FUELMAN-SALES DEPT
655 ENGINEERING DR STE 300
NORCROSS GA 30092

EMPLOYEE MANAGEMENT REPORT FOR 12/1/2009 – 12/31/2009

SUMMARY OF TRANSACTIONS THIS REPORTING PERIOD FOR ALL VEHICLES IN YOUR FLEET

| PRODUCT | QUANTITY | BASE PRICE | FEDERAL | STATE | OTHER | TOTAL |
|--------------|------------------|-------------------|-----------------|-----------------|----------------|-------------------|
| UNL | 2,583.933 | \$5,475.74 | \$480.35 | \$563.01 | \$64.23 | \$6,583.33 |
| PREM | 420.235 | \$1,006.71 | \$78.18 | \$76.73 | \$26.39 | \$1,188.01 |
| UNL+ | 110.685 | \$242.45 | \$20.56 | \$24.58 | \$4.10 | \$291.69 |
| UDSL* | 177.878 | \$391.18 | \$43.73 | \$35.94 | \$0.00 | \$470.85 |
| Total | 3,292.731 | \$7,116.08 | \$622.82 | \$700.26 | \$94.72 | \$8,533.88 |

TOTAL MILES: 55,290

*This diesel fuel does not contain visible evidence of dye.

DEPARTMENTAL SUMMARIES

| DEPARTMENT NAME | DEPT NUM | QTY | BASE PRICE | FED TAXES | STATE TAXES | LOCAL TAXES | MAINT/OTH (Non-Fuel) | EXTENDED TOTAL | EXCEPT COUNT |
|-----------------|----------|---------|------------|-----------|-------------|-------------|----------------------|----------------|--------------|
| No Department | 0 | 190.295 | 400.13 | 35.37 | 38.21 | 0 | 0.00 | 473.71 | 0 |
| BALTIMORE | 95963 | 203.502 | 455.68 | 37.86 | 44.37 | 2 | 0.00 | 539.48 | 3 |
| CAROLINAS/TN | 88858 | 556.887 | 1,194.81 | 103.53 | 134.75 | 0 | 0.00 | 1,433.09 | 4 |
| CHICAGO | 88856 | 42.230 | 94.92 | 7.84 | 13.65 | 1 | 0.00 | 117.03 | 0 |
| E OHIO | 88857 | 253.313 | 524.95 | 47.10 | 81.54 | 0 | 0.00 | 653.59 | 0 |
| E OHIO | 698896 | 113.554 | 242.33 | 21.08 | 31.80 | 0 | 0.00 | 295.21 | 3 |
| HOUSTON | 88847 | 328.757 | 705.28 | 71.79 | 66.40 | 0 | 0.00 | 843.47 | 3 |
| JAX/ORL | 88848 | 219.462 | 478.43 | 40.81 | 40.17 | 29 | 0.00 | 588.34 | 0 |
| MISSISSIPPI | 101871 | 116.623 | 248.76 | 21.67 | 20.99 | 0 | 0.00 | 291.42 | 1 |
| NEW ORLEANS | 88854 | 198.393 | 437.63 | 36.87 | 41.24 | 0 | 0.00 | 515.74 | 0 |
| NORCROSS | 88851 | 276.434 | 612.37 | 51.42 | 43.94 | 16 | 0.00 | 723.50 | 1 |
| OKLAHOMA | 101873 | 193.515 | 412.89 | 35.98 | 32.88 | 0 | 0.00 | 481.75 | 0 |
| Product Testing | 157076 | 122.080 | 266.04 | 22.72 | 19.40 | 6 | 0.00 | 313.92 | 0 |
| S. FLORIDA | 88853 | 82.110 | 200.43 | 15.28 | 15.04 | 15 | 0.00 | 245.84 | 0 |
| ST. LOUIS | 95026 | 206.083 | 438.17 | 38.30 | 41.22 | 1 | 0.00 | 518.62 | 0 |
| TAMPA | 88852 | 93.359 | 199.04 | 17.34 | 17.07 | 13 | 0.00 | 246.33 | 0 |
| TAMPA | 735676 | 96.134 | 204.22 | 17.86 | 17.59 | 13 | 0.00 | 252.84 | 0 |

EXCEPTION CODES:

- 11 Odometer entry is out of sequence.
- 43 Manually keyed transactions at site



EMPLOYEE MANAGEMENT REPORT

Account # **BG68478**
 FLEET # 196519
 Name: FUELMAN-SALES DEPT
 Page: 3 of 25

Employee Management Report for Customer Number 196519 – FUELMAN-SALES DEPT

Department: BALTIMORE

SubDepartment: No Sub-Department

| DATE | TIME | SITE | VEHICLE | ODOM | MPG | COST/ MILE | FUEL TYPE | QTY | NET PRICE | TAXES | TOTAL AMT | EXCEPT CODE** |
|--|-------|--------|----------------------------|-------------------------------|------|---------------|--------------|---------------|--------------|-----------------------------|--------------|------------------|
| Employee Name :DIPANGRAZI Employee Number: 4504 | | | | | | | | | | | | |
| Fuel Transactions | | | | | | | | | | | | |
| 12/02 | 14:27 | 963922 | 2008 TAURUS DIPANGRAZIO | 39671 | 24.1 | 0.11 | UNL | 19.320 | 2.23770 | 0.42090 | \$51.37 | |
| 12/10 | 07:39 | 880927 | 2008 TAURUS DIPANGRAZIO | 40041 | 22.4 | 0.12 | UNL | 16.492 | 2.09980 | 0.50890 | \$43.03 | |
| 12/16 | 11:54 | 884175 | 2008 TAURUS DIPANGRAZIO | 40443 | 23.6 | 0.12 | UNL | 17.011 | 2.38400 | 0.42227 | \$46.88 | |
| No. Transactions 3 | | | | Total Miles: 1237 23.4 | | 0.12 | | 52.823 | | Price/Gallon: \$2.67 | | \$141.28 |

Employee Name :KLEINE, GR Employee Number: 6689

| DATE | TIME | SITE | VEHICLE | ODOM | MPG | COST/ MILE | FUEL TYPE | QTY | NET PRICE | TAXES | TOTAL AMT | EXCEPT CODE** |
|--|-------|--------|-----------------------|------------------------------|------|---------------|--------------|---------------|--------------|-----------------------------|--------------|------------------|
| Employee Name :KLEINE, GR Employee Number: 6689 | | | | | | | | | | | | |
| Fuel Transactions | | | | | | | | | | | | |
| 11/20 | 15:36 | 889024 | 07 CHEVY SILVERADO | 176860 | 0.0 | --- | UNL | 8.003 | 2.20670 | 0.36690 | \$20.60 | 11 |
| 12/04 | 11:48 | 886889 | 07 CHEVY SILVERADO | 177400 | 0.0 | --- | UNL | 8.465 | 2.22110 | 0.36690 | \$21.91 | |
| 12/06 | 16:55 | 886889 | 07 CHEVY SILVERADO | 177640 | 14.2 | 0.18 | UNL | 16.932 | 2.22110 | 0.36690 | \$43.82 | |
| 12/11 | 12:30 | 955799 | 07 CHEVY SILVERADO | 177880 | 17.6 | 0.14 | UNL | 13.617 | 2.12240 | 0.41684 | \$34.57 | |
| 12/15 | 10:28 | 863641 | 07 CHEVY SILVERADO | 178210 | 19.9 | 0.14 | PREM | 16.622 | 2.38180 | 0.36690 | \$45.69 | |
| 12/18 | 10:29 | 889024 | 07 CHEVY SILVERADO | 178000 | 0.0 | --- | UNL+ | 13.468 | 2.18220 | 0.36690 | \$34.33 | 11, 43 |
| 12/31 | 14:32 | 873517 | 07 CHEVY SILVERADO | 178825 | 0.0 | --- | PREM | 15.632 | 2.46510 | 0.42383 | \$45.16 | |
| No. Transactions 7 | | | | Total Miles: 810 17.2 | | 0.15 | | 92.739 | | Price/Gallon: \$2.65 | | \$246.08 |

Employee Name :GUAGILARDO Employee Number: GUAGILARDO

| DATE | TIME | SITE | VEHICLE | ODOM | MPG | COST/ MILE | FUEL TYPE | QTY | NET PRICE | TAXES | TOTAL AMT | EXCEPT CODE** |
|--|-------|--------|------------------|-------------------------------|------|---------------|--------------|---------------|--------------|-----------------------------|--------------|------------------|
| Employee Name :GUAGILARDO Employee Number: GUAGILARDO | | | | | | | | | | | | |
| Fuel Transactions | | | | | | | | | | | | |
| 12/09 | 14:19 | 895000 | 06 TOYOTA SOLARA | 63750 | 21.8 | 0.12 | UNL | 15.010 | 2.17880 | 0.42227 | \$39.05 | |
| 12/14 | 13:59 | 675172 | 06 TOYOTA SOLARA | 64054 | 22.0 | 0.12 | UNL | 13.800 | 2.20480 | 0.42227 | \$36.26 | |
| 12/22 | 19:11 | 675172 | 06 TOYOTA SOLARA | 64368 | 21.1 | 0.12 | UNL | 14.880 | 2.20480 | 0.42227 | \$39.09 | |
| 12/27 | 10:37 | 675172 | 06 TOYOTA SOLARA | 64695 | 22.9 | 0.12 | UNL | 14.250 | 2.22440 | 0.42227 | \$37.72 | |
| No. Transactions 4 | | | | Total Miles: 1272 22.0 | | 0.12 | | 57.940 | | Price/Gallon: \$2.63 | | \$152.12 |

Department: BALTIMORE

| | | |
|----------------------------|----------------|-----------------|
| UNL | 157.780 | \$414.30 |
| PREM | 32.254 | \$90.85 |
| UNL+ | 13.468 | \$34.33 |
| Department Totals - | 203.502 | \$539.48 |

SITE LEGEND

| SITE # | SITE NAME | ADDRESS | CITY | STATE |
|--------|-------------------------|-------------------------|-------------|-------|
| 675172 | Joppa Shell | 2023 E Joppa Rd | Baltimore | MD |
| 863641 | Sheetz 0286 | 10036 Sliding Hill Rd | Ashland | VA |
| 873517 | Gateway Exxon | 45601 Falke Plz | Sterling | VA |
| 880927 | Tom's #18 | 648 E Forrest Ave | New Freedom | PA |
| 884175 | Columbia Exxon | 8251 Snowden River Pkwy | Columbia | MD |
| 886889 | Loudown Center Exxon | 23050 Pacific Blvd | Sterling | VA |
| 889024 | Gas Mart #9 | 1518 Martinsburg Pike | Winchester | VA |
| 895000 | Yorkridge Shell Service | 1800 York Rd | Timonium | MD |
| 955799 | Chantilly Truck Stop* | 47673 John Mosby Hwy | Chantilly | VA |
| 963922 | Timonium Shell | 2161 York Rd | Timonium | MD |

SAMPLE Customer Fleet Analysis Report (FN14)

- This is an Optional Report.
- The Customer Fleet Analysis Report provides an easy to review, one line per vehicle report to quickly review the vehicles by department and observe Year-To-Date summary statistics by vehicle.
- Most important the report includes the Total Cost Per Mile to operate the vehicle including both fuel and non-fuel expenditures.
- Report includes an Embedded Excel File downloadable from the pdf.
- Optional Reports are delivered via Web and can only be accessed via Customer's authorized user's on-line FleetNet logon.

The sample on next page shows the Embedded Excel File Report that can be downloaded from the FN14 pdf report.

SAMPLE - CUSTOMER FLEET ANALYSIS (FN14) (Embedded Excel Report File downloaded from the Adobe pdf Report)

| Microsoft Excel - 99880-810067-125376-125376-FN14-40099864.XLS | | | | | | | | | | | | | | | | |
|--|-----------|-----------|---------------------|----------------------|-----------------------|-----------------|--------------|--------------------|----------------------------------|-----------------------|-------------------|--------------|-------------|----------------|----------------|--------------------------|
| File Edit View Insert Format Tools Data Window Help Adobe PDF | | | | | | | | | | | | | | | | Type a question for help |
| 67% Arial 9 B I U | | | | | | | | | | | | | | | | |
| Reply with Changes... End Review... | | | | | | | | | | | | | | | | |
| AG FLEET ANALYSIS REPORT | | | | | | | | | | | | | | | | |
| FLEET ANALYSIS REPORT | | | | | | | | | | | | | | | | |
| ACCOUNT # BG126113 | | | | | | | | | | | | | | | | |
| Name: MDOT BATESVILLE DISTRICT 2 | | | | | | | | | | | | | | | | |
| Date: 11/1/2009 - 12/1/2009 | | | | | | | | | | | | | | | | |
| Product Totals | | | | Taxes | | | | Extended Eff Price | Miles, Quantity and Cost Summary | | | | | | | |
| Product | Quantity | No. Trans | Ext Base Price | Federal Tax | State Tax | Other Tax | | Total Miles (1) | Avg. Miles Per | Cost Per Mile (1) (2) | # of Transactions | Gallons | Amount | | | |
| ULS Diesel | 25,001.57 | 866 | \$57,667.62 | \$0.03 | \$0.00 | \$0.00 | \$57,667.65 | 306,337 | 8.10 | 0.28 | 1,543 | 37,660.83 | \$86,461.25 | | | |
| Unloaded | 12,659.32 | 677 | \$28,793.57 | \$0.03 | \$0.00 | \$0.00 | \$28,793.60 | | | | | | | | | |
| NONFUEL | 37 | 37 | \$1,547.86 | \$0.00 | \$0.00 | \$0.00 | \$1,547.86 | | | | | | | | | |
| Product Totals | 37,697.83 | 1580 | \$88,009.05 | \$0.06 | \$0.00 | \$0.00 | \$88,009.11 | | | | | | | | | |
| NOTES: | | | | | | | | | | | | | | | | |
| (1) The calculations for miles, MPG and CPM are based upon records with "valid" miles. A transaction with "valid" miles is a transaction where the driver enters the correct odometer. | | | | | | | | | | | | | | | | |
| (2) This CPM calculation includes only FUEL transactions and does not include any NON-FUEL transactions. | | | | | | | | | | | | | | | | |
| Account Information | | | Vehicle Information | | Month to Date Summary | | | | | Year to Date Summary | | | | | | |
| FLEET # | DEPT | SUB-DEPT | VEHICLE # | VEHICLE NAME | MILES (1) | AVERAGE MPG (1) | FUEL GALLONS | FUEL COSTS | NON-FUEL COSTS | MILES (1) | AVERAGE MPG (1) | FUEL GALLONS | FUEL COSTS | NON-FUEL COSTS | EXTENDED TOTAL | COST PER MILE (1) |
| 125376 | 2200 | | 9011381 | PICKUP | 1037 | 16.4 | 66.756 | \$151.87 | \$0.00 | 14751 | 13.9 | 1061.323 | \$2,045.52 | \$134.14 | \$2,179.66 | \$0.15 |
| 125376 | 2200 | | 8508822 | 2232 TRUCK DUMP | 636 | 10.9 | 58.461 | \$132.63 | \$0.00 | 5977 | 5.6 | 1063.564 | \$2,076.67 | \$0.00 | \$2,076.67 | \$0.35 |
| 125376 | 2200 | | 9011380 | PICKUP | 1024 | 12.9 | 79.460 | \$181.64 | \$32.71 | 14046 | 13.1 | 1068.532 | \$2,132.66 | \$130.84 | \$2,263.50 | \$0.16 |
| 125376 | 2200 | | 8503282 | 2232 TRUCK DUMP | -- | -- | 68.503 | \$157.88 | \$0.00 | 3824 | 3.6 | 1069.452 | \$2,099.71 | \$0.00 | \$2,099.71 | \$0.55 |
| 125376 | 2200 | | 9010011 | PICKUP TRUCK | 602 | 11.2 | 53.540 | \$122.37 | \$0.00 | 12449 | 11.6 | 1072.876 | \$2,120.33 | \$154.42 | \$2,274.75 | \$0.18 |
| 125376 | 2200 | | 8500595 | 2215 TRUCK DUMP | -- | -- | 0.000 | \$0.00 | \$0.00 | 4272 | 4.0 | 1074.593 | \$1,972.84 | \$0.00 | \$1,972.84 | \$0.46 |
| 125376 | 2200 | | 9007517 | PICKUP TRUCK | 1150 | 16.2 | 71.025 | \$161.92 | \$32.71 | 16685 | 15.4 | 1082.220 | \$2,036.56 | \$65.42 | \$2,161.98 | \$0.13 |
| 125376 | 2200 | | 8500017 | TRUCK DUMP | 191 | 4.4 | 42.962 | \$98.91 | \$0.00 | 2110 | 1.9 | 1082.990 | \$2,032.59 | \$0.00 | \$2,032.59 | \$0.96 |
| 125376 | 2200 | | 9010453 | TRUCK PICKUP | 882 | 13.5 | 65.353 | \$149.30 | \$0.00 | 15449 | 14.2 | 1083.332 | \$2,028.47 | \$0.00 | \$2,028.47 | \$0.13 |
| 125376 | 2200 | | 9010004 | PICKUP TRUCK | 1588 | 18.4 | 86.471 | \$197.18 | \$0.00 | 20031 | 18.3 | 1093.261 | \$2,098.62 | \$0.00 | \$2,098.62 | \$0.11 |
| 125376 | 2200 | | 8500038 | International Dump T | 136 | 4.3 | 31.640 | \$73.11 | \$0.00 | 4763 | 4.3 | 1097.432 | \$1,940.64 | \$0.00 | \$1,940.64 | \$0.41 |
| 125376 | 2200 | | 9000212 | Pickup | 1084 | 18.1 | 59.785 | \$135.55 | \$0.00 | 19544 | 17.8 | 1099.208 | \$2,083.13 | \$70.54 | \$2,153.67 | \$0.11 |
| 125376 | 2200 | | 9010000 | PICKUP TRUCK | 1018 | 16.4 | 62.090 | \$142.29 | \$0.00 | 13756 | 12.5 | 1100.694 | \$2,103.98 | \$0.00 | \$2,103.98 | \$0.15 |

SAMPLE Monthly Tax Management Report (FN07)

- This is an Optional Report.
- The Tax Management Report is provided to customers needing summary Tax Reporting for each month.
- The report shows applicable Tax totals by Taxing Authority (i.e. Federal and States) and Tax Type. Both exempted and non-exempted tax totals and applicable gallons are shown.
- The grand total Tax Exempted and Tax Billed Amounts are reported.
- Optional Reports are delivered via Web and can only be accessed via Customer's authorized user's on-line FleetNet logon.



WEEKLY TAX MANAGEMENT REPORT

PO Box 924138
 NORCROSS,GA 30010

FLEET # 194371

Provided By:

Baton Rouge
(800) 877-0800

CITY OF FUELMAN
 290 EAST AIRPORT RD
 SUITE E
 FUELMAN, USA 70806

WEEKLY TAX MANAGEMENT REPORT FOR 09/24/2007 - 09/30/2007

| Tax Id | Description | Tax Type | Tax Rate | Quantity | Tax Exempted | Tax Billed | Extended Base |
|-----------------------------------|-----------------------------|--------------------------------|----------|-----------------------|-------------------|-----------------|---------------|
| Authority: Federal Tax | | Authority Type: FEDERAL | | | | | |
| 2 | Federal Gasoline Excise Tax | EXCISE | .18300 | 45,970.974 | 8,412.82 | 0.00 | 0.00 |
| 3 | Federal Diesel Excise Tax | EXCISE | .24300 | 144.553 | 35.13 | 0.00 | 0.00 |
| 23 | Federal Oil Spill | EXCISE | .00119 | 46,694.927 | 0.00 | 55.76 | 0.00 |
| 1234 | Federal Dyed Diesel Tax | EXCISE | .00000 | 579.400 | 0.00 | 0.00 | 0.00 |
| 10528 | Leaking UST (LUST) | EXCISE | .00100 | 46,694.927 | 0.00 | 45.71 | 0.00 |
| Authority Total: | | | | | \$8,447.95 | \$101.47 | |
| Authority: Alabama | | Authority Type: STATE | | State Code: AL | | | |
| 520 | Alabama Gas | EXCISE | .16000 | 23.682 | 0.00 | 3.79 | 0.00 |
| 522 | Alabama Inspection Fee | EXCISE | .02000 | 23.682 | 0.00 | 0.47 | 0.00 |
| 5960 | Alabama Environmental | EXCISE | .01000 | 23.682 | 0.00 | 0.23 | 0.00 |
| Authority Total: | | | | | \$0.00 | \$4.49 | |
| Authority: Mobile Co., AL | | Authority Type: COUNTY | | State Code: AL | | | |
| 601 | Mobile Co., AL | EXCISE | .02000 | 13.470 | 0.00 | 0.27 | 0.00 |
| Authority Total: | | | | | \$0.00 | \$0.27 | |
| Authority: Mobile, AL city | | Authority Type: CITY | | State Code: AL | | | |
| 990 | Mobile City Gas/Dsl | EXCISE | .02000 | 13.470 | 0.00 | 0.27 | 0.00 |
| Authority Total: | | | | | \$0.00 | \$0.27 | |
| Authority: Troy, AL city | | Authority Type: CITY | | State Code: AL | | | |
| 1163 | Troy City Gas/Dsl | EXCISE | .01000 | 10.212 | 0.00 | 0.10 | 0.00 |
| Authority Total: | | | | | \$0.00 | \$0.10 | |

Exceptions Transaction Download from FleetNet

- This is an on-demand downloadable report available from the online FleetNet system. The FleetNet User can select a “To” and “From” date range and then select “View Report” or “Download Data”.
- View Report creates a pre-programmed, easy to read Exceptions Download Report, which is an Adobe® pdf. (On the next page we provide a sample of the downloadable pdf report.
- The download data function places the Exceptions transaction file into a data file (.csv format) which can be easily be saved and re-opened in Excel for additional analysis.
- Fuelman’s pre-programmed exception download report provides a quick, concise look at the driver’s errors that have appeared on any weekly or monthly fleet management report.
- The report details which vehicles have NOT been fueled or operated in accordance with fleet guidelines. At the beginning of the report it lists all employees with exceptions including the count of errors by employee. Subsequently the report shows the exceptions transactions Details by Date/Time order by Card Number including the Vehicle Number/Description and Employee information and Exception Code with Explanation.

Exceptions Download Report

The Exceptions Download report creates a pre-programmed Adobe pdf report. The first page lists all Drivers with Exceptions along with Count by Driver and an Exceptions Code Legend, subsequent pages lists the Exceptions transactions details.

FleetCor Date: November 30, 2008
Office: Mississippi
From: November 1, 2008
To: November 7, 2008

Exception Transaction Export

CITY OF JACKSON PUBLIC WRK 001
ATTENTION: CATHY MCGUIRE
JACKSON, MS 39205 0000
(601)-960-1587

Exception Summary

| Exceptions by Employee | Count |
|------------------------|-------|
| 2557 JONES C | 1 |
| 3524 WILLIAMS C | 1 |
| 3595 NOLDEN N | 1 |
| 3596 BELL E | 1 |
| 9484 MAYBERRY D | 1 |
| 95639 JOHNNY STIFF | 1 |
| 95890 HICKEY E | 1 |
| 101093 DARRYL JAMISON | 1 |
| 94945 Calvin Harris | 1 |
| 95503 Franklin LaRue | 1 |
| 98431 McClenty Isaac | 1 |
| 98558 Carlos Beauchamp | 1 |
| 99043 TRIMBLE WILLIE | 1 |
| 5749 CLEVEN JEFFERSON | 2 |
| 17455 COLEMAN G | 2 |
| 19922 CROWLEY J | 2 |
| 42860 JONES CM | 2 |
| 64230 PAYTON C | 2 |
| 96331 GRANTHAM C | 2 |
| 97294 GRIFFIN S | 2 |
| 97969 NELSON RICKY | 2 |
| 98082 WILLIAMS CHARLES | 2 |
| 98288 TERRANCE GARDNER | 2 |
| 94175 WYATT GE | 2 |
| 97502 MICHAEL COLE | 2 |
| 97493 KEITH MACK | 2 |
| 98971 SHILA PRICE | 2 |

| Code | Exceptions by Type | Count |
|------|---|-------|
| C | Vehicle is restricted from purchasing this fuel type. | 1 |
| D | Fuel volume exceeds vehicle's tank capacity. | 1 |
| F | Vehicle has exceeded its daily fuel limit. | 1 |
| J | Vehicle has exceeded its daily transaction limit. | 1 |
| B | Vehicle has exceeded expected range. | 2 |
| I | Odometer entry is out of sequence. | 6 |
| p | Manually keyed transactions at site | 13 |
| A | Miles per gallon is outside of expected range. | 25 |

FleetCor Date: November 30, 2008
Office: Mississippi
From: November 1, 2008
To: November 7, 2008

Exception Transaction Export

Exception Detail

| Transaction Date | Transaction Time | Transaction ID | Card Number | Vehicle Number / Description | Employee Number / Name | Department ID | Sub Dept | Site Number | Quantity | Product | Odometer | Exception Code | Exception Description |
|------------------|------------------|----------------|-------------------|------------------------------|------------------------|---------------|----------|-------------|----------|------------|----------|----------------|--|
| 11/06/2008 | 13:46 | 643226383 | 70764999880084026 | TK292 92 CHEV PU | 94644 MAYBERRY D | 36710 | 25 | 904265 | 17.00 | Unleaded | 79787 | A | Miles per gallon is outside of expected range. |
| 11/06/2008 | 14:38 | 643236912 | 70764999880150579 | TK627 2004 FORD E450 | 98431 McClenty Isaac | 36710 | 25 | 904296 | 30.82 | ULS Diesel | 67557 | A | Miles per gallon is outside of expected range. |
| 11/07/2008 | 07:44 | 643459032 | 70764999880120246 | TK552 2000 FRTLINER | 19922 CROWLEY J | 36710 | 25 | 904296 | 57.29 | ULS Diesel | 81979 | p | Manually keyed transactions at site |
| 11/07/2008 | 07:44 | 643459032 | 70764999880120246 | TK552 2000 FRTLINER | 19922 CROWLEY J | 36710 | 25 | 904296 | 57.29 | ULS Diesel | 81979 | A | Miles per gallon is outside of expected range. |
| 11/07/2008 | 07:47 | 643459838 | 70764999880091143 | TK509 99 CHV C8500 | 94945 Calvin Harris | 36710 | 24 | 904296 | 30.83 | ULS Diesel | 55697 | A | Miles per gallon is outside of expected range. |
| 11/07/2008 | 08:06 | 643463817 | 70764999880154268 | TK635 2004 CHEV C4500 | 98971 SHILA PRICE | 36710 | 25 | 904296 | 31.55 | ULS Diesel | 59610 | p | Manually keyed transactions at site |
| 11/07/2008 | 08:09 | 643464537 | 70764999880156046 | TC49 2003 KUBOTA CRAWLER | 98971 SHILA PRICE | 36710 | 25 | 904296 | 8.291 | ULS Diesel | 16349 | p | Manually keyed transactions at site |
| 11/07/2008 | 09:15 | 643478890 | 70764999880084097 | TK443 CHEV 3500 DUMP | 94175 WYATT GE | 36710 | 24 | 904296 | 17.94 | ULS Diesel | 90031 | A | Miles per gallon is outside of expected range. |

Denial Transaction Download (Export) from FleetNet

- This is an on-demand downloadable report available from the online FleetNet system. The FleetNet User can select a “To” and “From” date range and then select “View Report” or “Download Data”.
- View Report creates a pre-programmed, easy to read Denial Report Download Report, which is an Adobe® pdf. (On the next page we provide a sample of the downloadable pdf report.
- The download data function places the Denied transaction file into a data file (.csv format) which can be easily be saved and re-opened in Excel for additional analysis.
- Fuelman’s pre-programmed Denial download report provides a quick, concise look at the driver’s errors that caused transactions to be denied.
- The report details which drivers have been denied fueling due to purchase control (limits) or other reasons. At the beginning of the report it lists all employees with denial including the count of denied transactions by employee. On the right side of the first page it also shows the summary count of Denials by Denial Reason.
- Subsequently the report shows the denied transactions Details by Date/Time order by Card Number including the Vehicle Number/Description and Employee information and Denial Reason with Explanation.

The Denial Transaction Export Report allows customers to quickly see how the Fuelman purchase controls are saving their company money by denying errant transactions.

Denial Transaction Export

Date: June 4, 2011
Office: The Carolinas
From: May 23, 2011
To: May 29, 2011

CITY/CHARLOTTE POLICE DEPT
 601 E TRADE STREET
 CHARLOTTE, NC 28202-0000
 (704)-336-5691

Denial Summary

| Denials by Employee | Count |
|---------------------|-------|
| 4484 COURTNEY J | 1 |
| 7249 BUTLER JB | 1 |
| 88616 CRUM, N | 1 |
| 88663 GARDNER E | 1 |
| 88904 PERCY D | 1 |
| 89813 JOHNSO AE | 1 |
| 45023 LANG JT | 3 |
| No Employee | 54 |

| Code | Denials by Type | Count |
|------|--|-------|
| | Site/data not found for the given site number. | 2 |
| C | Veh is restricted from purchasing this fuel | 3 |
| | All | 4 |
| | Transaction Enacted At Deleted Site | 4 |
| | Employee card not found. | 50 |

SAMPLE
 Denial Transaction Export

Denial Transaction Export

Date: June 4, 2011
 Office: The Carolinas
 From: May 23, 2011
 To: May 29, 2011

Denial Detail

| Transaction Date | Transaction Time | Card Number | Vehicle Number / Description | Employee Number / Name | Department ID | Sub Dept | Site Number | Product | Odometer | Denial Code | Denial Description |
|------------------|------------------|-------------------|------------------------------|------------------------|---------------|----------|-------------|---------------|----------|-------------|---|
| 05/23/2011 | 06:04 | 70764999750182839 | PDA485 PDA485 | No Employee | | | 934938 | Not Available | 13318 | | Employee card not found. |
| 05/23/2011 | 06:05 | 70764999750182839 | PDA485 PDA485 | No Employee | | | 934938 | Not Available | 13318 | | Employee card not found. |
| 05/23/2011 | 07:54 | 70764999750174974 | PDA527 PDA527 | No Employee | | | 965828 | Not Available | 60200 | | Employee card not found. |
| 05/23/2011 | 08:33 | 70764999750182494 | PDA108 PDA108 | No Employee | | | 967381 | Not Available | 57144 | | Employee card not found. |
| 05/23/2011 | 16:41 | 70764999750108167 | PDB135 PDB135 | No Employee | | | 938264 | Not Available | 68645 | | Employee card not found. |
| 05/23/2011 | 17:49 | 70764999750107648 | PDA836 PDA836 | No Employee | | | 888779 | Not Available | 13880 | | Employee card not found. |
| 05/23/2011 | 21:05 | 70764999750182622 | PDA260 PDA260 | No Employee | | | 967385 | Not Available | 112191 | | Employee card not found. |
| 05/24/2011 | 05:29 | 70764999750182796 | PDA439 PDA439 | No Employee | | | 890910 | Not Available | 19677 | | Employee card not found. |
| 05/24/2011 | 05:45 | 70764999750182663 | PDA298 PDA298 | 7249 BUTLER JB | | 0 | 676416 | Not Available | 26480 | | Transaction Enacted At Deleted Site |
| 05/24/2011 | 06:45 | 70764999750182457 | PDA063 PDA063 | No Employee | | | 934438 | Not Available | 30120 | | Employee card not found. |
| 05/24/2011 | 13:05 | 70764999750183072 | PDA724 PDA724 | No Employee | | | 892159 | Regular | 002513 | | Employee card not found. |
| 05/24/2011 | 13:46 | 70764999750202224 | PDM006 PDM006 | No Employee | | | 967385 | Not Available | 1936 | | Employee card not found. |
| 05/24/2011 | 15:10 | 70764999750107697 | PDA884 PDA884 | No Employee | | | 967385 | Not Available | 53700 | | Employee card not found. |
| 05/24/2011 | 15:42 | 70764999750182606 | PDA236 PDA236 | No Employee | | | 934938 | Not Available | 42652 | | Employee card not found. |
| 05/24/2011 | 15:42 | 70764999750182606 | PDA236 PDA236 | No Employee | | | 934938 | Not Available | 42652 | | Employee card not found. |
| 05/24/2011 | 15:42 | 70764999750182606 | PDA236 PDA236 | No Employee | | | 934938 | Not Available | 42652 | | All |
| 05/24/2011 | 20:11 | 70764999750106374 | PDA025 PDA025 | No Employee | | | 695072 | Not Available | 54785 | | Employee card not found. |
| 05/24/2011 | 22:09 | 70764999750160963 | PDA5246 PDA5246 | 45023 LANG JT | | 0 | 888917 | Unleaded | 55736 | C | Veh is restricted from purchasing this fuel |
| 05/24/2011 | 22:10 | 70764999750160963 | PDA5246 PDA5246 | 45023 LANG JT | | 0 | 888917 | Unleaded | 55736 | C | Veh is restricted from purchasing this fuel |
| 05/24/2011 | 22:18 | 70764999750160963 | PDA5246 PDA5246 | 45023 LANG JT | | 0 | 888917 | Unleaded | 55736 | C | Veh is restricted from purchasing this fuel |
| 05/25/2011 | 05:16 | 70764999750199252 | PDA621 PDA621 | No Employee | | | 929211 | Unleaded | 26247 | | Employee card not found. |
| 05/25/2011 | 10:21 | 70764999750183019 | PDA672 PDA672 | No Employee | | | 956017 | Not Available | 43755 | | Employee card not found. |
| 05/25/2011 | 16:17 | 70764999750182856 | PDA503 PDA503 | No Employee | | | 934439 | Not Available | 59765 | | Employee card not found. |
| 05/26/2011 | 04:35 | 70764999750183171 | PDA828 PDA828 | No Employee | | | 919341 | Not Available | 28907 | | Employee card not found. |
| 05/26/2011 | 07:09 | 70764999750182869 | PDA515 PDA515 | No Employee | | | 967387 | Not Available | 49240 | | Employee card not found. |
| 05/26/2011 | 09:29 | 70764999750183300 | PDA947 PDA947 | No Employee | | | 934934 | Not Available | 3505 | | Employee card not found. |
| 05/26/2011 | 12:35 | 70764999750183259 | PDA912 PDA912 | No Employee | | | 888779 | Not Available | 35074 | | Employee card not found. |
| 05/26/2011 | 14:15 | 70764999750124085 | PDA192 PDA192 | No Employee | | | 967385 | Not Available | 29540 | | Employee card not found. |
| 05/26/2011 | 15:29 | 70764999750182864 | PDA512 PDA512 | No Employee | | | 874204 | Not Available | 68131 | | Employee card not found. |
| 05/26/2011 | 15:41 | 70764999750170466 | PDA5298 PDA5298 | No Employee | | | 888779 | Not Available | 46685 | | Employee card not found. |
| 05/26/2011 | 20:33 | 70764999750182427 | PDA030 PDA030 | No Employee | | | 873944 | Not Available | 8838 | | Employee card not found. |
| 05/26/2011 | 20:35 | 70764999750144164 | PDA443 PDA443 | No Employee | | | 967387 | Not Available | 109576 | | Employee card not found. |
| 05/26/2011 | 21:15 | 70764999750197215 | PDA890 PDA890 | No Employee | | | 675751 | Not Available | 61670 | | Employee card not found. |
| 05/26/2011 | 21:18 | 70764999750106674 | PDA299 PDA299 | No Employee | | | 886304 | Not Available | 74357 | | Employee card not found. |
| 05/26/2011 | 21:45 | 70764999750183067 | PDA719 PDA719 | No Employee | | | 810968 | Unleaded | 36101 | | Employee card not found. |
| 05/26/2011 | 23:41 | 70764999750188374 | PDA441 PDA441 | No Employee | | | 888779 | Not Available | 13019 | | Employee card not found. |
| 05/27/2011 | 05:38 | 70764999750182535 | PDA150 PDA150 | No Employee | | | 916597 | Not Available | 28092 | | Employee card not found. |
| 05/27/2011 | 05:58 | 70764999750183198 | PDA853 PDA853 | No Employee | | | 916601 | Not Available | 58671 | | Employee card not found. |
| 05/27/2011 | 12:47 | 70764999750183023 | PDA676 PDA676 | No Employee | | | 892339 | Regular | 024169 | | Employee card not found. |
| 05/27/2011 | 13:51 | 70764999750184560 | PDA330 PDA330 | No Employee | | | 929211 | Unleaded | 88029 | | Employee card not found. |
| 05/27/2011 | 13:51 | 70764999750184560 | PDA330 PDA330 | No Employee | | | 929211 | Unleaded | 88029 | | Employee card not found. |
| 05/27/2011 | 17:36 | 70764999750123432 | PDA5145 PDA5145 | No Employee | | | 865331 | Not Available | 93116 | | Employee card not found. |

Denial Transaction Export SAMPLE

APPENDIX 2

**Diesel Exhaust Fluid (Brochure)
Mansfield DEF Simplified**

Driven to Meet DEF Demand



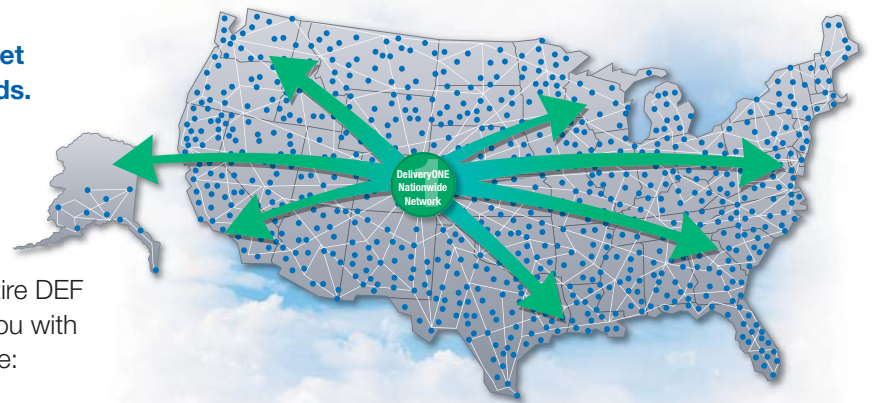
The only complete diesel exhaust fluid



Mansfield DEF provides the only integrated coast-to-coast national service that can meet your growing diesel exhaust fluid (DEF) needs.

Our established network of over 300 Mansfield DeliveryONE distributors provides the highest standard in diesel exhaust solutions—Air1® by Yara, the largest DEF producer in the world. When you choose Mansfield DEF, you get an entire DEF solution that goes beyond product, and backs you with service, equipment, and reliability second to none:

- Certified, trained local DEF specialists
- National delivery and service capability
- Superior supply position and scalability
- Drum to tote to bulk equipment solutions



The right people

Each of our DeliveryONE specialists is rigorously trained in how to store, handle, transport and administer DEF for your fleet in any weather condition. Our ongoing education ensures that they're up to speed, so your business can speed ahead.



The right places

Mansfield DEF guarantees national supply with local service. Your operations across the country enjoy the benefits of:

- National account equipment and pricing programs for your enterprise DEF needs
- Guaranteed supply **nationwide**
- **Local service** from people knowledgeable about your business

Instead of paying truck stop DEF prices and *hoping* your driver knows how to handle DEF, minimize risk and improve performance with our scalable national program.



End-to-End DEF Solutions

and (DEF) solution

The right product: AIR1® DEF



While your demand for DEF starts small, it will grow exponentially. Not all suppliers are created equal.

You need to know that Air1®:

- Is manufactured by the largest DEF producer in the world
- Air1® is sold in 45 countries
- Meets ISO 22241 standards
- Meets API standards

No matter how quickly your DEF needs escalate in coming years, Mansfield DEF solutions scale with you with no supply shortages. Other DEF solutions backed by small chemical production facilities cannot make this claim.

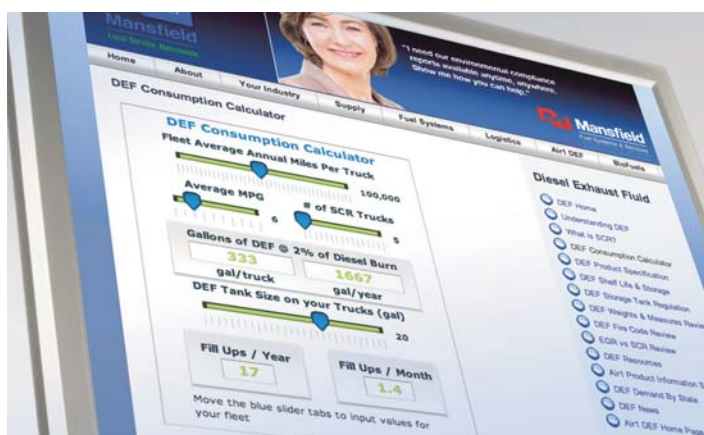
Recommended Storage Matrix

| SCR VEHICLES | | DEF USAGE PER PERIOD ** | | | | Storage |
|--------------|----------------|-------------------------|-------|---------|--------|---------------|
| # VEH. | DIESEL GAL/WK* | Week | Month | Quarter | Year | |
| 1+ | 500 | 10 | 40 | 160 | 640 | 55 GAL |
| 3+ | 1,000 | 20 | 80 | 320 | 1,280 | |
| 5+ | 2,000 | 40 | 160 | 640 | 2,560 | |
| 8+ | 3,000 | 60 | 240 | 960 | 3,840 | 275 GAL TOTE |
| 10+ | 4,000 | 80 | 320 | 1,280 | 5,120 | |
| 13+ | 5,000 | 100 | 400 | 1,600 | 6,400 | 1-2K GAL MINI |
| 26+ | 10,000 | 200 | 800 | 3,200 | 12,800 | |
| 40+ | 15,000 | 300 | 1,200 | 4,800 | 19,200 | 3-4K GAL MINI |
| 50+ | 20,000 | 400 | 1,600 | 6,400 | 25,600 | |
| 80+ | 30,000 | 600 | 2,400 | 9,600 | 38,400 | |
| 160+ | 60,000+ | 1,200 | 4,800 | 19,200 | 76,800 | 5+ UST or AST |

Assumptions: *120,000 miles per year, 6 MPG. **2% DEF per gallon of diesel



Our DEF conveniently comes in the size that suits your operation, from jugs to totes and stand-alone dispenser options. We can grow with your needs.



Visit our online solutions resource to help you calculate your DEF capacity requirements at www.mansfieldoil.com/defcalculator.

Seamless supply

Air1® is the world's most popular diesel exhaust fluid with the world's most secure supply. Mansfield pairs the best product supply with complete equipment solutions for your business.

Call our local DEF team today at **800.695.6626** for an estimate on your fleet's usage requirements over the coming years.

Let us show you how Air1® DEF can take the headache out of compliance so your fleet can reap the benefits of 3-5% better fuel economy with SCR technology.



www.mansfieldoil.com
www.air1def.com



End-to-End DEF Solutions

- Our e2e life cycle program eliminates equipment upgrade headaches, reduces costs and equipment waste, and ensures productivity in the field is maximized.
- Each truck terminal will be outfitted with proper equipment and dispensing solution that is optimum for the number of SCR vehicles being serviced.
- Large locations will be moved to island dispensing as soon as possible to increase driver productivity and reduce in bay service stops.
- Fully managed program for the entire life cycle of fleet transition to SCR equipped engines and you own the equipment at end of the transition to bulk.



1025 Airport Parkway SW
Gainesville, GA 30501

800.695.6626

678.450.2000

www.mansfieldoil.com
www.air1def.com



Air1® is a registered trademark
of YARA International ASA.
Produced by YARA.



© 2010 Mansfield Oil Company. All rights reserved.

APPENDIX 3

Location Listings

**Mecklenburg County – Fuelman Acceptance Locations
(Fuel Site Listing)**

**State of North Carolina – Fuelman Acceptance Locations
(Fuel Site Listing)**

**Mecklenburg County – Fuelman Acceptance Locations
(Fuel Site Listing)**

MECKLENBURG COUNTY, NC - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Gasoline (87 Oct.) | Diesel (ULS) | Bio Diesel | E85 | CNG | Red Dye Diesel | Pay @ Pump | Phone | |
|--------|---|-------|------------|-----------------------|----------|-------------------------------|-------|--------|-----------------------|-----------------|---------------|-----|-----|-------------------|---------------|--------------|--|
| 968122 | CHARLOTTE | NC | 28262 | WILCO 0374 | Hess | 10925 UNIVERSITY BLVD | Y | | Y | Y | | | | | Y | 704-503-3904 | |
| 885643 | CHARLOTTE | NC | 28273-6926 | WOODIE EXXON EXPRESS | Exxon | 8641 SOUTH BLVD | | | Y | Y | | | | | Y | 704-552-6700 | |
| 968476 | CHARLOTTE | NC | 28205-1427 | XPRESS MART #48 | Sunoco | 840 EASTWAY DR | Y | | Y | Y | | | | | | 704-568-8826 | |
| 865337 | CHARLOTTE | NC | 28212-3814 | XPRESS MART #62 | Shell | 6300 ALBEMARLE RD | | | Y | Y | | | | | Y | 704-563-6733 | |
| 865331 | CHARLOTTE | NC | 28205-5112 | XPRESS MART #63 | Shell | 1920 CENTRAL AVE | Y | | Y | Y | | | | | Y | 704-374-0299 | |
| 973539 | CHARLOTTE | NC | 28215-3982 | XPRESSMART | Shell | 5601 N SHARON AMITY RD | Y | | Y | Y | | | | | Y | 704-563-2433 | |
| 884472 | CHARLOTTE | NC | 28208-7301 | YORKMONT BP | BP | 2904 YORKMONT RD | | Y | Y | Y | | | | | | 704-329-1417 | |
| 680455 | CORNELIUS | NC | 28031-8427 | ALLIED EXPRESS | Citgo | 20671 CATAWBA AVE | Y | | Y | | | | | | Y | 704-892-5816 | |
| 888924 | CORNELIUS | NC | 28031-4012 | KANGAROO EXPRESS 3947 | Marathon | 20008 W CATAWBA AVE | Y | | Y | Y | | | | | Y | 704-987-5019 | |
| 905386 | CORNELIUS | NC | 28031-5601 | SAM'S MART #0022 | Shell | 19128 W CATAWBA AVE | Y | | Y | Y | | | | | Y | 704-895-5250 | |
| 870208 | CORNELIUS | NC | 28031 | SAMS MART #0078 | Sunoco | 20832-A E CATAWBA AVE | | | Y | Y | | | | | | 704-987-2588 | |
| 198534 | DAVIDSON | NC | 28036-7525 | CODDLE CREEK | Marathon | 11181 MORRESVILLE HWY | | | Y | Y | | | | | Y | 704-784-3317 | |
| 888729 | HUNTERSVILLE | NC | 28078-8212 | CIRCLE K #5102 | Shell | 9101 SAM FURR RD | Y | | Y | Y | | | | | Y | 704-895-8991 | |
| 881255 | HUNTERSVILLE | NC | 28078 | FAST TRACK #129 | Shell | 502 GILEAD RD | Y | | Y | | | | | | Y | 704-875-9711 | |
| 419340 | HUNTERSVILLE | NC | 28078 | SAM'S MART | Texaco | 16814 CLADWELL C | | | Y | | | | | | Y | 704-896-7937 | |
| 916599 | HUNTERSVILLE | NC | 28078-4915 | SAMS MART #11 | Shell | 9701 SAM FURR RD | Y | | Y | Y | | | | | Y | 704-892-5779 | |
| 930550 | HUNTERSVILLE | NC | 28078-3341 | SAMS MART #18 | Shell | 12906 ROSEDALE HL AVE | Y | Y | Y | Y | | | | | Y | 704-947-3722 | |
| 928426 | HUNTERSVILLE | NC | 28078-8072 | SAMS MART #19 | Shell | 16814 CALDWELL CREEK DR | | | Y | Y | | | | | Y | 704-896-2516 | |
| 870226 | HUNTERSVILLE | NC | 28078 | SAM'S MART #216 | Exxon | 9502 MT HOLLY HUNTERSVILLE RD | Y | | Y | Y | | | | | Y | 704-790-2584 | |
| 888716 | MATTHEWS | NC | 28105-3612 | CIRCLE K #5113 | Shell | 3424 MATTHEWS-MINT HILL | Y | | Y | | | | | | Y | 704-845-2079 | |
| 905644 | MATTHEWS | NC | 28105-4965 | CIRCLE K #5359 | | 76 13024 E INDEPENDENCE BLVD | Y | | Y | Y | | | | | Y | 704-821-9404 | |
| 888918 | MATTHEWS | NC | 28105 | KANGAROO EXPRESS 3925 | Marathon | 100 E JOHN ST | Y | | Y | Y | | | | | Y | 704-847-3198 | |
| 870227 | MATTHEWS | NC | 28105 | SAM'S MART #217 | Exxon | 1700 WINDSOR SQUARE DR | Y | | Y | Y | | | | | Y | 980-245-9182 | |
| 870228 | MATTHEWS | NC | 28105 | SAM'S MART #218 | Exxon | 11203 E INDEPENDENCE BLVD | Y | | Y | Y | | | | | Y | 980-245-9185 | |
| 905377 | MATTHEWS | NC | 28105-5351 | SAM'S MART #23 | Shell | 668 W JOHN ST | Y | | Y | Y | | | | | Y | 704-845-1260 | |
| 934689 | MINT HILL | NC | 28227-5143 | CIRCLE K #8382 | Shell | 9201 LAWYERS RD | Y | | Y | | | | | | Y | 704-545-4318 | |
| 812676 | MINT HILL | NC | 28227-5146 | PIT STOP 102 | Citgo | 9100 LAWYERS RD | | | Y | Y | | | | | Y | 704-545-8589 | |
| 419339 | MINT HILL | NC | 28227 | SAM'S MART | Texaco | 4300 A WILGROVE | | | Y | | | | | | Y | 704-567-8424 | |
| 916600 | MINT HILL | NC | 28227-3477 | SAM'S MART #04 | Shell | 4300 WILGROVE MINT HILL RD | Y | | Y | | | | | | Y | 704-573-1919 | |
| 968168 | MINT HILL | NC | 28227-6925 | WILCO 0356 | Hess | 13354 ALBEMARLE RD | Y | | Y | Y | | | | | Y | 704-573-0557 | |
| 695382 | PINEVILLE | NC | 28134-6381 | BM FOODMART SHELL | Shell | 12740 LANCASTER HWY | | | Y | Y | | | | | Y | 704-341-8443 | |
| 905583 | PINEVILLE | NC | 28134 | FUEL LAND USA | BP | 10222 JOHNSTON RD | Y | | Y | Y | | | | | | 704-543-4600 | |
| 888944 | PINEVILLE | NC | 28134-8568 | KANGAROO EXPRESS 3942 | Marathon | 100 S POLK ST | Y | | Y | Y | | | | | Y | 704-889-2521 | |
| 971088 | PINEVILLE | NC | 28134-8569 | SAM'S MART #46 | Shell | 105 S POLK ST | Y | | Y | Y | | | | | Y | 704-227-0270 | |
| 199 | TOTAL LOCATIONS IN MECKLENBURG COUNTY, NC | | | | | | | 154 | 19 | 199 | 153 | 0 | 0 | 0 | 0 | 183 | |

**State of North Carolina – Fuelman Acceptance Locations
(Fuel Site Listing)**

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|------------|----------------|-------|------------|--------------------------|-----------|---------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 881269 | WILKES | WILKESBORO | NC | 28697-9173 | FAST TRACK #142* | Citgo | 4061 W US HIGHWAY 421 | Y | Y | Y | | | | | 336-973-0174 |
| 931619 | WILKES | WILKESBORO | NC | 28697-9179 | RUN-IN # 832 | Unbranded | 4700 W US HIGHWAY 421 | Y | | Y | | | | | 336-973-5151 |
| 879326 | JACKSON | WHITTIER | NC | 28789-7699 | ELDER'S SUPERETTE | Exxon | 4732 US HIGHWAY 74 W | Y | | Y | | | | Y | 828-631-9270 |
| 687852 | GUILFORD | WHITSETT | NC | 27377-9117 | TA #002 GREENSBORO | TA | 1101 NC HWY 61 | Y | Y | Y | | | | Y | 336-449-6060 |
| 881337 | GUILFORD | WHITSETT | NC | 27377-9716 | KANGAROO EXPRESS 3787 | Exxon | 6400 BURLINGTON RD | Y | | | | | | Y | 919-895-6141 |
| 222193 | COLUMBUS | WHITEVILLE | NC | 28472-5650 | MINUTEMAN #20 | Marathon | 1105 N JK POWELL BLVD | | Y | Y | | | | Y | 910-640-3939 |
| 893127 | COLUMBUS | WHITEVILLE | NC | 28472-2130 | TIME SAVER #1 | Shell | 270 WASHINGTON ST | Y | | Y | | | | Y | 910-642-7056 |
| 887322 | COLUMBUS | WHITEVILLE | NC | 28472-3330 | KANGAROO EXPRESS #3199 | Kangaroo | 703 N MADISON ST | Y | | Y | | | | Y | 910-642-6628 |
| 925408 | COLUMBUS | WHITEVILLE | NC | 28472-3635 | SAMS PIT STOP | BP | 531 JEFFERSON ST | | | | | | | | 910-641-9117 |
| 874338 | COLUMBUS | WHITEVILLE | NC | 28472-3125 | WILCO 1874 | Hess | 207 N JK POWELL BLVD | Y | Y | Y | | | | Y | 910-642-6690 |
| 912001 | COLUMBUS | WHITEVILLE | NC | 28472-4935 | CORNER STORE | BP | 1707 S MADISON ST | Y | | Y | | | | | 910-642-0385 |
| 681629 | COLUMBUS | WHITEVILLE | NC | 28472-9175 | KANGAROO #3055 | Kangaroo | 1730 S JK POWELL BLVD | Y | | | | | | Y | 910-642-6774 |
| 874364 | COLUMBUS | WHITEVILLE | NC | 28472-4910 | WILCO 1907 | Hess | 2001 S MADISON ST | Y | | Y | | | | Y | 910-642-9928 |
| 682790 | COLUMBUS | WHITEVILLE | NC | 28472-8266 | TIME SAVER #4 | Unbranded | 5010 JAMES B WHITE HWY S | Y | | Y | | | | | 910-642-2070 |
| 887173 | NASH | WHITAKERS | NC | 27891 | NEW DIXIE #19 | BP | I-95 AT NC 33 EXIT 150 | | Y | Y | Y | Y | | | 252-437-7381 |
| 912913 | ASHE | WEST JEFFERSON | NC | 28694-8905 | WILCO 0241 | Hess | 326 E 2ND ST | Y | | Y | | | | Y | 336-246-7967 |
| 884348 | MOORE | WEST END | NC | 27376-9051 | KANGAROO EXPRESS #3841 | BP | 2120 JUNIPER LAKE RD | Y | | Y | | | | | 910-255-0600 |
| 889405 | WAKE | WENDELL | NC | 27591-7270 | WENDELL MART | Exxon | 2901 WENDELL BLVD | | | Y | | | | Y | 919-365-6686 |
| 872590 | HALIFAX | WELDON | NC | 27890 | CLOVERLEAF SHELL | Shell | 1608 JULIAN ALLSBROOK HWY | | | | | | | Y | 252-536-4008 |
| 870237 | UNION | WEDDINGTON | NC | 28173 | MARKET EXPRESS #370 | Shell | 13801 PROVIDENCE RD | | | Y | | | | Y | 704-846-2101 |
| 872786 | BUNCOMBE | WEAVERVILLE | NC | 28787-9336 | CORNERSTORE | Unbranded | 1 DULA SPRINGS RD | | Y | Y | | | | | 828-645-9680 |
| 885440 | BUNCOMBE | WEAVERVILLE | NC | 28787-8345 | ROADRUNNER SHELL #151 | Shell | 171 WEAVER BLVD | Y | | Y | | | | Y | 828-658-2639 |
| 919442 | BUNCOMBE | WEAVERVILLE | NC | 28787-8931 | MEC #117 | Shell | 112 MONTICELLO RD | Y | Y | Y | | | | Y | 828-645-5515 |
| 870156 | BUNCOMBE | WEAVERVILLE | NC | 28787-8532 | RED OAK CROSSING | Unbranded | 1318 JUPITER RD | Y | | Y | Y | | | Y | 828-658-9209 |
| 885296 | HAYWOOD | WAYNESVILLE | NC | 28786-6571 | BETHEL GROCERY | Unbranded | 5692 PIGEON RD | | | Y | Y | | | | 828-648-5797 |
| 890566 | HAYWOOD | WAYNESVILLE | NC | 28786 | PILOT TRAVEL CENTER #393 | Pilot | 3423 CRABTREE RD | Y | Y | Y | | | | Y | 828-627-8611 |
| 967614 | HAYWOOD | WAYNESVILLE | NC | 28785-7470 | SAM'S MART #45 | Shell | 3360 CRABTREE RD | Y | Y | Y | | | | Y | 828-627-9514 |
| 919911 | HAYWOOD | WAYNESVILLE | NC | 28786 | TIME OUT MARKETS #1 UNB | Unbranded | 2500 ASHEVILLE RD | | | Y | | | | | 828-456-4317 |
| 921378 | HAYWOOD | WAYNESVILLE | NC | 28786-2936 | AZTEX #209 BP | BP | 504 RUSA AVE | | | | | | | | 828-452-5592 |
| 918005 | HAYWOOD | WAYNESVILLE | NC | 28786-4356 | TIME OUT MARKET#14 | Exxon | 129 S MAIN ST | | | Y | | | | Y | 828-452-1877 |
| 870366 | HAYWOOD | WAYNESVILLE | NC | 28786-6204 | ROADRUNNER SUNOCO #184 | Sunoco | 1980 DELLWOOD RD | Y | | Y | | | | | 828-926-1995 |
| 927509 | HAYWOOD | WAYNESVILLE | NC | 28785-8881 | TIME OUT MARKETS #5* | Exxon | 5279 JONATHAN CREEK RD | Y | | Y | | | | | 828-926-1376 |
| 914471 | HAYWOOD | WAYNESVILLE | NC | 28785-9897 | AZTEX #204 BP | BP | 5171 JONATHAN CREEK RD | Y | | Y | | | | | 828-926-3762 |
| 927510 | HAYWOOD | WAYNESVILLE | NC | 28786-4919 | TIME OUT MARKETS #3 | Exxon | 1400 BALSAM RD | Y | | Y | | | | Y | 828-452-4195 |
| 176900 | HAYWOOD | WAYNESVILLE | NC | 28786 | MEC #105 | Shell | 1783 S MAIN ST | | | Y | Y | | | Y | 828-452-3539 |
| 888941 | UNION | WAXHAW | NC | 28173 | KANGAROO EXPRESS 3984 | Marathon | 601 E N MAIN ST | Y | | Y | | | | Y | 704-843-9617 |
| 874314 | BEAUFORT | WASHINGTON | NC | 27889-9077 | WILCO 1850 | Hess | 2532 W 5TH ST | Y | Y | Y | | | | Y | 252-974-2365 |
| 885115 | BEAUFORT | WASHINGTON | NC | 27889-3576 | WILCO #181 | Hess | 1308 W 15TH ST | | | Y | Y | | | Y | 252-946-9298 |
| 874275 | BEAUFORT | WASHINGTON | NC | 27889-3527 | WILCO 1807 | Hess | 600 W 15TH ST | Y | | Y | | | | Y | 252-946-0786 |
| 810411 | BEAUFORT | WASHINGTON | NC | 27889 | KANGAROO EXPRESS #3198 | Citgo | 481 5TH ST | | Y | Y | Y | | | Y | 252-946-9359 |
| 874309 | BEAUFORT | WASHINGTON | NC | 27889-3842 | WILCO 1845 | Hess | 1345 JOHN SMALL AVE | Y | | Y | | | | Y | 252-975-4607 |
| 887383 | DUPLIN | WARSAW | NC | 28398 | KANGAROO EXPRESS #3130 | Kangaroo | 2713 HWY 24 W | Y | Y | Y | | | | Y | 910-293-3931 |
| 970665 | DUPLIN | WARSAW | NC | 28398 | WILCO 0225 | Hess | 2574 W NC 24 HWY | Y | Y | Y | | | | Y | 910-293-7091 |
| 883865 | DUPLIN | WARSAW | NC | 28398-2113 | FRIENDLY MART #4 | Exxon | 107 KENANSVILLE HWY | | | | | | | Y | 910-293-3513 |
| 675541 | WARREN | WARRENTON | NC | 27589-2021 | WILCO #264 | Hess | 301 E MACON ST | | | Y | Y | | | Y | 252-257-1611 |
| 884147 | STOKES | WALNUT COVE | NC | 27052 | WILCO #135 | Hess | 5140 NC HWY 89 E | | | | Y | | | Y | 336-591-4392 |
| 886407 | DUPLIN | WALLACE | NC | 28466-1332 | KANGAROO 3197 | Kangaroo | 1330 N NORWOOD ST | Y | Y | Y | | | | Y | 910-285-2234 |
| 870113 | DUPLIN | WALLACE | NC | 28466-2323 | SCOTCHMAN #028 | Exxon | 204 N NORWOOD ST | Y | | Y | | | | Y | 910-285-3052 |
| 419777 | DUPLIN | WALLACE | NC | 28466 | WALLACE HENDERSON | Chevron | 250 HENDERSON FI | | | | | | | Y | 800-544-3835 |
| 881579 | DUPLIN | WALLACE | NC | 28466 | WILCO 0236 | Unbranded | 5706 HWY 41 | | | Y | | | | Y | 910-285-4411 |
| 863518 | FORSYTH | WALKERTOWN | NC | 27051-9770 | SHEETZ 0355 | Sheetz | 5198 REIDSVILLE RD | | | Y | | | | Y | 336-595-1126 |
| 931868 | FORSYTH | WALKERTOWN | NC | 27051-9384 | 4-BROTHERS FOOD #217 | BP | 5115 MAIN ST | Y | | Y | | | | | 336-595-9098 |
| 890033 | WAKE | WAKE FOREST | NC | 27587-9033 | ROSE MART #201 | Shell | 942 DURHAM RD | Y | | | | | | Y | 919-556-7732 |
| 887289 | WAKE | WAKE FOREST | NC | 27587-8794 | KANGAROO EXPRESS #3118 | Kangaroo | 919 DURHAM HWY | Y | | Y | | | | Y | 919-562-7823 |
| 969968 | WAKE | WAKE FOREST | NC | 27587-6613 | WILCO 0197 | Hess | 13960 CAPITAL BLVD | Y | Y | Y | | | | Y | 919-569-0075 |
| 968204 | ANSON | WADESBORO | NC | 28170-2374 | WILCO 0385 | Hess | 1006 E CASWELL ST | Y | Y | Y | | | | Y | 704-694-5967 |
| 872892 | ANSON | WADESBORO | NC | 28170 | CROSS ROAD QUALITY | Unbranded | 1200 HWY 74 W | | | Y | Y | | | | 704-694-2922 |
| 695406 | CUMBERLAND | WADE | NC | 28395 | EASTGATE TRAVEL PLAZA | Shell | 3930 GOLDSBORO RD | Y | Y | Y | | | | Y | 910-485-6233 |
| 887382 | MOORE | VASS | NC | 28394-8902 | KANGAROO EXPRESS 3056 | Kangaroo | 110 US HIGHWAY 1 N | Y | | Y | | | | Y | 910-245-1456 |
| 915261 | CRAVEN | VANCEBORO | NC | 28586 | WILCO #235 | Hess | 370 N CAROLINE HWY 43 | | | Y | Y | | | Y | 252-244-0175 |
| 954798 | CRAVEN | VANCEBORO | NC | 28586-9151 | KANGAROO #0891 | BP | 7921 MAIN ST | Y | | | | | | | 252-244-0394 |
| 893160 | LINCOLN | VALE | NC | 28168-9656 | WEST EXPRESS | Unbranded | 4472 W HIGHWAY 27 | | Y | Y | | | | Y | 704-276-9001 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|--------------|-------|------------|------------------------|-----------|--------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 891617 | BURKE | VALDESE | NC | 28690-2917 | JACK B QUICK #6 | Marathon | 641 MAIN ST E | Y | | Y | | | | | 828-879-8031 |
| 905688 | POLK | TRYON | NC | 28782 | ROYALTY FOOD STORE | Unbranded | 601 LYNN RD | Y | | Y | | | | | 828-859-9080 |
| 926881 | MONTGOMERY | TROY | NC | 27371-2507 | ECONO MART #9 UNB* | Unbranded | 841 N MAIN ST | | | Y | | | | | 910-576-9701 |
| 926781 | MONTGOMERY | TROY | NC | 27371 | QUIK CHEK #48* | Citgo | 1000 ALBERMARLE RD | Y | Y | Y | | | | | 910-576-1746 |
| 885896 | MONTGOMERY | TROY | NC | 27371 | ELDORADO OUTPOST | BP | 4021 NC 109 N | | | Y | Y | | | | 910-572-3474 |
| 969961 | IREDELL | TROUTMAN | NC | 28166-8731 | WILCO 0357 | Hess | 1006 CHARLOTTE HWY | Y | Y | Y | | | | Y | 704-528-4104 |
| 887210 | IREDELL | TROUTMAN | NC | 28166 | KANGAROO EXPRESS #0157 | Kangaroo | 250 S MAIN ST | Y | | | | | | Y | 704-528-4470 |
| 889575 | IREDELL | TROUTMAN | NC | 28166 | FAST PHILS #5 | Unbranded | 155 N MAIN ST | | | | | | | Y | 704-528-5640 |
| 682935 | RANDOLPH | TRINITY | NC | 27370-8847 | SHEETZ 0418 | Sheetz | 5905 FINCH FARM RD | Y | | Y | | | | Y | 814-931-1054 |
| 881247 | DAVIDSON | THOMASVILLE | NC | 27360-5750 | FAST TRACK #109 | Shell | 1140 RANDOLPH ST | Y | | | | | | Y | 336-476-7979 |
| 888926 | DAVIDSON | THOMASVILLE | NC | 27360-5749 | KANGAROO EXPRESS 3955 | Marathon | 1121 RANDOLPH ST | Y | | Y | | | | Y | 336-472-0064 |
| 968202 | DAVIDSON | THOMASVILLE | NC | 27360-5785 | WILCO 0292 | Hess | 1033 RANDOLPH ST | Y | | | | | | Y | 336-472-7106 |
| 676521 | DAVIDSON | THOMASVILLE | NC | 27360-2633 | KANGAROO EXPRESS #3196 | Kangaroo | 705 NATIONAL HWY | Y | | Y | | | | Y | 336-475-4836 |
| 970724 | DAVIDSON | THOMASVILLE | NC | 27360-5122 | WILCO 0291 | Hess | 407 RANDOLPH ST | | | Y | | | | Y | 336-475-2916 |
| 211719 | ALEXANDER | TAYLORSVILLE | NC | 28681 | ALL AMERICAN | Unbranded | 6901 MILLERSVILLE RD | | Y | Y | | | | Y | 828-632-0115 |
| 889905 | ALEXANDER | TAYLORSVILLE | NC | 28681 | HWY 16 SUPERETTE | Citgo | 6174 HWY 16 S | | | Y | | | | Y | 828-632-6231 |
| 929449 | ALEXANDER | TAYLORSVILLE | NC | 28681-2326 | 4-BROTHERS FOOD #308 | Exxon | 656 W MAIN AVE | | | Y | | | | Y | 828-632-8059 |
| 874345 | EDGEcombe | TARBORO | NC | 27886-2147 | WILCO 1883 | Hess | 2256 N MAIN ST | Y | | Y | | | | Y | 252-823-0553 |
| 874340 | EDGEcombe | TARBORO | NC | 27886-5005 | WILCO 1876 | Hess | 111 N MAIN ST | Y | | Y | | | | Y | 252-823-3972 |
| 938135 | EDGEcombe | TARBORO | NC | 27886 | BIG JIMS EXPRESS #6 | Exxon | 7564 NC 33 NW | | | Y | Y | | | Y | 252-823-5055 |
| 905556 | BLADEN | TAR HEEL | NC | 28392 | MINUTEMAN #18 | Marathon | 14661 HWY 87 | Y | Y | Y | | | | Y | 910-862-1593 |
| 222194 | COLUMBUS | TABOR CITY | NC | 28463-2816 | MINUTEMAN #22 | Marathon | 903 US HWY 701 BYP | | | Y | | | | Y | 910-653-4964 |
| 914971 | JACKSON | SYLVA | NC | 28779-8757 | AZTEX #216 BP | BP | 21 STEEPL RD | Y | | Y | | | | Y | 828-586-0023 |
| 918014 | JACKSON | SYLVA | NC | 28779-2709 | PJ'S MARKET-BP | BP | 237 ASHEVILLE HWY BUSINESS 19A | Y | | Y | | | | Y | 828-586-9645 |
| 870230 | JACKSON | SYLVA | NC | 28779-2811 | MEC #102 | Shell | 200 E MAIN ST | | | Y | | | | Y | 828-586-5590 |
| 883863 | ONslow | SWANSBORO | NC | 28584-8455 | WILCO #0318 | Hess | 809 W CORBETT AVE | | Y | Y | | | | Y | 910-325-0078 |
| 925660 | ONslow | SWANSBORO | NC | 28584-8453 | HANDY MART 157 | BP | 701 W CORBETT AVE | Y | | Y | | | | Y | 910-326-4196 |
| 938350 | BUNCOMBE | SWANNANOVA | NC | 28778 | STOP N GO #9 | Shell | 1404 US HWY 70 | | | Y | Y | | | Y | 828-299-4565 |
| 886614 | BRUNSWICK | SUPPLY | NC | 28462-4064 | KANGAROO #3487 | Kangaroo | 16 OCEAN HWY W | Y | Y | Y | | | | Y | 910-754-8787 |
| 686311 | BRUNSWICK | SUPPLY | NC | 28462-6448 | MINUTEMAN #31 | Marathon | 106 SOUTHPORT-SUPPLY RD | | | Y | Y | | | Y | 910-754-9499 |
| 683271 | BRUNSWICK | SUNSET BEACH | NC | 28468 | MARKET EXPRESS 345 | Shell | 1690 SEASIDE RD | | | Y | | | | Y | 910-579-4700 |
| 694666 | PITT | STOKES | NC | 27884 | COUNTRY MART #2 | Unbranded | 2630 HWY 903 N | | | Y | Y | | | Y | 252-752-7457 |
| 895159 | CUMBERLAND | STEDMAN | NC | 28391-8434 | KANGAROO EXPRESS 3997 | Marathon | 4747 MAXWELL RD | | | Y | | | | Y | 910-321-9696 |
| 893521 | IREDELL | STATESVILLE | NC | 28625 | FAST PHILS #7 | Citgo | 309 MOCKSVILLE HWY (HWY 64) | | | Y | Y | | | Y | 704-873-7986 |
| 681638 | IREDELL | STATESVILLE | NC | 28677-6250 | KANGAROO #3195 | Kangaroo | 1542 SALISBURY RD | Y | Y | Y | | | | Y | 704-873-6007 |
| 954589 | IREDELL | STATESVILLE | NC | 28625-7712 | KANGAROO EXPRESS #0158 | BP | 1803 SAFRIET LOOP | Y | | | | | | Y | 704-872-1446 |
| 889882 | IREDELL | STATESVILLE | NC | 28625-2558 | FAST PHILS #17 | Citgo | 939 TURNERSBURG HWY | | | | | | | Y | 704-876-3626 |
| 967294 | IREDELL | STATESVILLE | NC | 28625-4302 | BROAD STREET SHELL | Shell | 1502 E BROAD ST | Y | | | | | | Y | 704-883-0400 |
| 881256 | IREDELL | STATESVILLE | NC | 28625-9446 | FAST TRACK #130 | Shell | 849 TURNERSBURG HWY | Y | Y | Y | | | | Y | 704-876-6238 |
| 193126 | IREDELL | STATESVILLE | NC | 28625 | TOMLIN MILL ONE STOP | Unbranded | 1025 TOMLIN MILL RD | | | Y | Y | | | Y | 704-876-4440 |
| 970733 | IREDELL | STATESVILLE | NC | 28625-2890 | WILCO 0349 | Hess | 122 TURNERSBURG HWY | | | Y | | | | Y | 704-573-0557 |
| 888914 | IREDELL | STATESVILLE | NC | 28625-2721 | PETRO EXPRESS 3948 | Marathon | 131 TURNERSBURG HWY | Y | | Y | | | | Y | 704-838-0553 |
| 890910 | IREDELL | STATESVILLE | NC | 28625-2721 | SAM'S MART #69 | Shell | 131 TURNERSBURG HWY | Y | | | | | | Y | 704-838-0553 |
| 889451 | IREDELL | STATESVILLE | NC | 28625 | FAST PHILS #3 | Citgo | 1402 N CENTER ST | | | Y | | | | Y | 704-873-8611 |
| 891996 | IREDELL | STATESVILLE | NC | 28625-3214 | SHEETZ 0405 | Sheetz | 1244 WILKESBORO HWY | | | Y | | | | Y | 704-873-1193 |
| 954595 | IREDELL | STATESVILLE | NC | 28677-4844 | KANGAROO EXPRESS #4717 | BP | 1924 NEWTON DR | Y | | | | | | Y | 704-872-6770 |
| 889450 | IREDELL | STATESVILLE | NC | 28625-2901 | FAST PHILS #501 | Citgo | 3208 TAYLORSVILLE RD | Y | | Y | | | | Y | 704-878-2009 |
| 880162 | IREDELL | STATESVILLE | NC | 28677-2617 | EASY MART #1 | Shell | 1920 OLD MOUNTAIN RD | Y | | Y | | | | Y | 704-873-5915 |
| 680517 | IREDELL | STATESVILLE | NC | 28625-9609 | SHARON EXPRESS | Unbranded | 2174 ISLAND FORD RD | | | Y | | | | Y | 704-883-0207 |
| 910751 | GASTON | STANLEY | NC | 28164-2044 | TIMES TURN AROUND 29 | BP | 401 S HIGHWAY 27 | Y | | Y | | | | Y | 704-263-5889 |
| 973538 | MECKLENBURG | STALLINGS | NC | 28104-9727 | Y & J MART | Sunoco | 2700 OLD MONROE RD | Y | | Y | | | | Y | 704-821-9351 |
| 968851 | MECKLENBURG | STALLINGS | NC | 28104 | EXPRESS MART | Sunoco | 13025 INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-882-5692 |
| 414059 | MITCHELL | SPRUCE PINE | NC | 28777 | CASON COMPANIES | Chevron | HWY 226 SOUTH | | | | | | | Y | 000-000-0000 |
| 675942 | CUMBERLAND | SPRING LAKE | NC | 28390-1860 | KANGAROO EXPRESS #3011 | Kangaroo | 2820 LILLINGTON HWY | Y | | | | | | Y | 910-436-0514 |
| 887446 | CUMBERLAND | SPRING LAKE | NC | 28390-9588 | KANGAROO EXPRESS #3040 | Kangaroo | 2075 N BRAGG BLVD | Y | | | | | | Y | 910-497-8807 |
| 886415 | CUMBERLAND | SPRING LAKE | NC | 28390-1569 | KANGAROO EXPRESS 3141 | Kangaroo | 1886 N BRAGG BLVD | | | | | | | Y | 910-436-5623 |
| 954935 | CUMBERLAND | SPRING LAKE | NC | 28390-2646 | KANGAROO EXPRESS #0478 | BP | 1525 N BRAGG BLVD | Y | | | | | | Y | 910-497-4243 |
| 954587 | CUMBERLAND | SPRING LAKE | NC | 28390-3251 | KANGAROO EXPRESS #3006 | BP | 801 N MAIN ST | Y | | | | | | Y | 910-497-9161 |
| 887444 | CUMBERLAND | SPRING LAKE | NC | 28390-3428 | KANGAROO EXPRESS #3039 | Kangaroo | 316 NC HWY 210 N | | | | | | | Y | 910-436-3973 |
| 954603 | CUMBERLAND | SPRING LAKE | NC | 28390-3932 | KANGAROO EXPRESS #3017 | BP | 405 S BRAGG BLVD | Y | | | | | | Y | 910-436-3563 |
| 954569 | CUMBERLAND | SPRING LAKE | NC | 28390-3656 | KANGAROO EXPRESS #3029 | BP | 300 MURCHISON RD | Y | | | | | | Y | 910-436-4132 |
| 932133 | ROWAN | SPENCER | NC | 28159-2237 | KANGAROO EXPRESS #0182 | BP | 300 S SALISBURY AVE | Y | | | | | | Y | 704-637-5708 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|--------------|----------------|-------|------------|--------------------------|-----------|-----------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 910901 | ALLEGHANY | SPARTA | NC | 28675-8563 | 4-BROTHERS FOOD #500 | Unbranded | 2694 US HIGHWAY 21 S | Y | Y | Y | | | | | 336-372-5678 |
| 887218 | ALLEGHANY | SPARTA | NC | 28675 | KANGAROO EXPRESS #0242 | Kangaroo | 144 S MAIN ST | | | | | | | Y | 336-372-2476 |
| 970727 | ALLEGHANY | SPARTA | NC | 28675-8896 | WILCO 0321 | Hess | 306 N MAIN ST | | | Y | | | | Y | 828-294-3717 |
| 954689 | BRUNSWICK | SOUTHPORT | NC | 28461-3042 | KANGAROO EXPRESS #0467 | BP | 1130 N HOWE ST | Y | | | | | | | 910-457-4754 |
| 680687 | BRUNSWICK | SOUTHPORT | NC | 28461 | OLDE BRUNSWICK G STORE | Unbranded | 11450 FIFTY LAKES DR, STE E | | | Y | | | | Y | 910-845-2707 |
| 884241 | MOORE | SOUTHERN PINES | NC | 28387-7085 | KANGAROO EXPRESS #3840 | BP | 170 BEVERLY LN | | | | | | | | 910-692-1856 |
| 933780 | MOORE | SOUTHERN PINES | NC | 28387 | KANGAROO EXPRESS #3480 | Kangaroo | 1395 US HWY 1 S | Y | | Y | | | | Y | 910-246-2424 |
| 887248 | MOORE | SOUTHERN PINES | NC | 28387 | KANGAROO EXPRESS #0475 | Kangaroo | 1600 S HWY 1 15-501 | Y | | | | | | Y | 910-692-9419 |
| 870188 | GREENE | SNOW HILL | NC | 28580-7278 | WILCO 0326 | Hess | 674 HWY 258 N | Y | Y | Y | | | | Y | 252-747-7709 |
| 874335 | GREENE | SNOW HILL | NC | 28580-1619 | WILCO 1871 | Hess | 1102 KINGOLD BLVD | Y | Y | Y | | | | Y | 252-747-4157 |
| 938228 | GREENE | SNOW HILL | NC | 28580-1616 | HANDY MART 164 | Unbranded | 1031 KINGOLD BLVD | | | Y | | | | Y | 252-747-8659 |
| 874339 | ONSLOW | SNEADS FERRY | NC | 28460-9611 | WILCO 1875 | Hess | 1974 NC HIGHWAY 172 | Y | | Y | | | | Y | 910-327-2766 |
| 936180 | JOHNSTON | SMITHFIELD | NC | 27577-9638 | HANDY MART 162 | Unbranded | 3657 WILSONS MILLS RD | Y | Y | Y | | | | Y | 919-934-3366 |
| 683216 | JOHNSTON | SMITHFIELD | NC | 27577-3128 | 3 G MART | Unbranded | 320 STANCIL ST | | | Y | | | | Y | 919-934-0217 |
| 881680 | JOHNSTON | SMITHFIELD | NC | 27577-3329 | KANGAROO EXPRESS 4135 | Exxon | 836 W MARKET ST | | | Y | | | | Y | 919-989-0029 |
| 874273 | JOHNSTON | SMITHFIELD | NC | 27577-8344 | WILCO 1804 | Hess | 2103 S BRIGHTLEAF BLVD | Y | Y | Y | | | | Y | 919-934-1690 |
| 972105 | JOHNSTON | SMITHFIELD | NC | 27577-4332 | HASTY MART #42 | BP | 817 S 3RD ST | | | Y | | | | | 919-934-1487 |
| 827332 | JOHNSTON | SMITHFIELD | NC | 27577 | 7TH ST MARKETPLACE | Marathon | 703 E MARKET ST | | | Y | | Y | | Y | 919-989-0122 |
| 968200 | JOHNSTON | SMITHFIELD | NC | 27577-4227 | WILCO 0230 | Hess | 1016 N BRIGHTLEAF BLVD | Y | | Y | | | | Y | 919-938-0724 |
| 885531 | JOHNSTON | SMITHFIELD | NC | 27577-5071 | WILCO #177 | Hess | 1689 E MARKET ST | | Y | Y | | | | Y | 919-934-1058 |
| 929939 | JOHNSTON | SMITHFIELD | NC | 27577-4247 | KANGAROO EXPRESS #3119 | BP | 1137 N BRIGHTLEAF LBVD | Y | | Y | | | | | 919-934-8063 |
| 419291 | JOHNSTON | SMITHFIELD | NC | 27577 | BUNN, INC. SS LU | Texaco | 1203 N. BRIGHTLE | | | | | | | Y | 919-790-9042 |
| 676715 | JOHNSTON | SMITHFIELD | NC | 27577-7259 | KANGAROO EXPRESS #3193 | Citgo | 1331 N BRIGHTLEAF BLVD | Y | | Y | | | | Y | 919-934-6055 |
| 971647 | JOHNSTON | SMITHFIELD | NC | 27577-7770 | HASTY MART #45 | BP | 3103 US HWY 70 E | Y | Y | Y | | | | | 919-202-0033 |
| 887258 | CHATHAM | SILER CITY | NC | 27344 | KANGAROO EXPRESS #3192 | Kangaroo | 14685 US HIGHWAY 64 W | Y | Y | Y | | | | Y | 919-742-2552 |
| 887221 | CHATHAM | SILER CITY | NC | 27344-2822 | KANGAROO EXPRESS #0267 | Y | 1516 E 11TH ST | | | Y | | | | Y | 919-742-5181 |
| 884346 | CHATHAM | SILER CITY | NC | 27344-2821 | KANGAROO EXPRESS #3839 | Unbranded | 1513 E 11TH ST | Y | | | | | | | 919-663-2950 |
| 968198 | CHATHAM | SILER CITY | NC | 27344-1819 | WILCO 0317 | Hess | 320 E 11TH ST AT US64 | Y | | Y | | | | Y | 919-742-4070 |
| 954856 | CHATHAM | SILER CITY | NC | 27344-1816 | KANGAROO EXPRESS #3297 | BP | 201 E 11TH ST | Y | | | | | | | 919-663-2077 |
| 873693 | CLEVELAND | SHELBY | NC | 28152-6965 | ONE STOP FOOD #107 | Exxon | 2040 E DIXON BLVD | Y | | Y | | | | Y | 704-487-0766 |
| 822579 | CLEVELAND | SHELBY | NC | 28150 | THE FILLING STATION | Sunoco | 1698 E MARION ST | | | Y | | | | | 704-728-8288 |
| 413213 | CLEVELAND | SHELBY | NC | 28150 | GASLAND USA #07 | Texaco | 1801 E DIXON BLVD | | Y | Y | | Y | | Y | 704-484-9175 |
| 905508 | CLEVELAND | SHELBY | NC | 28152-6948 | 74 STOP AND SHOP | Unbranded | 1776 E DIXON BLVD | Y | | Y | | | | | 704-482-0558 |
| 914858 | CLEVELAND | SHELBY | NC | 28150 | CURVIEW BP | BP | 924 FALLSTON RD | | | Y | | | | | 704-482-6004 |
| 677004 | CLEVELAND | SHELBY | NC | 28150 | ONE STOP FOOD #101 | BP | 900 FALLSTON RD (WYKE RD) | | | | | | | | 704-482-3381 |
| 683355 | CLEVELAND | SHELBY | NC | 28152-6838 | FASTOP MARKET #303 | Unbranded | 1020 E DIXON BLVD | Y | | Y | | | | Y | 704-481-0003 |
| 815105 | CLEVELAND | SHELBY | NC | 28152-5851 | GASLAND USA #03 | Marathon | 919 S LAFAYETTE ST | Y | | Y | | | | Y | 704-480-9733 |
| 873692 | CLEVELAND | SHELBY | NC | 28152-8223 | ONE STOP FOOD #104 | Exxon | 2302 S POST RD | | | | | | | Y | 704-484-8531 |
| 175889 | CLEVELAND | SHELBY | NC | 28152-6551 | KANGAROO #0395 | Kangaroo | 360 W DIXON BLVD | Y | | Y | | | | Y | 704-434-6649 |
| 196175 | CLEVELAND | SHELBY | NC | 28152-6553 | SHELBY #109 | Citgo | 400 W DIXON BLVD | Y | | Y | | | | Y | 704-481-8237 |
| 687231 | CLEVELAND | SHELBY | NC | 28150-8689 | POLKVILLE COMMUNITY MART | Unbranded | 4006 POLKVILLE RD | Y | | Y | | | | Y | 704-538-5007 |
| 873694 | CLEVELAND | SHELBY | NC | 28152-1030 | ONE STOP FOOD #115 | Exxon | 3971 W DIXON BLVD | | | | | | | Y | 704-434-2101 |
| 676904 | CLEVELAND | SHELBY | NC | 28152-0696 | HUMPHRIES QUICK STOP | BP | 403 S MAIN ST | | | | | | | | 704-434-9400 |
| 413742 | CLEVELAND | SHELBY | NC | 28152 | GASLAND USA #10 | Texaco | 230 E COLLEGE AVE | | | Y | | | | Y | 704-434-6630 |
| 874359 | NASH | SHARPSBURG | NC | 27878 | WILCO 1901 | Hess | 4221 S HATHAWAY BLVD | Y | | Y | | | | Y | 252-446-1790 |
| 925950 | NASH | SHARPSBURG | NC | 27878 | KANGAROO EXPRESS #3117 | BP | 3653 US HWY 301S | | | Y | | | | | 252-446-3946 |
| 905734 | NASH | SHARPSBURG | NC | 27878 | L&L FOOD STORE #04 | Exxon | 304 MILL BRANCH RD | Y | | | | | | Y | 252-446-6919 |
| 411397 | BRUNSWICK | SHALLOTTE | NC | 28470 | GARTNER AUTOMOTI | Texaco | 120 HOLDEN BEACH | | | | | | | Y | 910-754-3705 |
| 887317 | BRUNSWICK | SHALLOTTE | NC | 28470 | KANGAROO EXPRESS #3143 | Kangaroo | 4525 MAIN ST | Y | | Y | | | | Y | 910-754-7242 |
| 874111 | BRUNSWICK | SHALLOTTE | NC | 28470-4503 | SCOTCHMAN #120 | Shell | 4901 MAIN ST | Y | | Y | | | | Y | 910-754-7399 |
| 870165 | BRUNSWICK | SHALLOTTE | NC | 28459 | SCOTCHMAN #177 | Exxon | 359 BRIDGE ST | Y | | Y | | | | Y | 910-755-5640 |
| 883869 | WAYNE | SEVEN SPRINGS | NC | 28578 | FRIENDLY MART #16 | Exxon | 4373 NC 111 S | | | Y | Y | | | Y | 252-569-0031 |
| 813025 | JOHNSTON | SELMA | NC | 27576 | STANCIL MARATHON | Marathon | 905 S POLLOCK ST | | | Y | | | | Y | 919-965-7257 |
| 968325 | RANDOLPH | SEAGROVE | NC | 27341-9041 | QUIK CHEK #15* | Citgo | 434 LITTLE RIVER RD | Y | Y | Y | | | | | 336-873-9162 |
| 887321 | HALIFAX | SCOTLAND NECK | NC | 27874-1228 | KANGAROO EXPRESS #3190 | Kangaroo | 826 MAIN ST | Y | | Y | | | | Y | 252-826-4397 |
| 421307 | TRANSYLVANIA | SAPPHERE | NC | 28774 | LBM INDUSTRIES | Chevron | HWY 64 | | | | | | | Y | 000-000-0000 |
| 954659 | LEE | SANFORD | NC | 27330-6914 | KANGAROO EXPRESS #0405 | BP | 3006 HAWKINS AVE | Y | | | | | | | 919-775-4099 |
| 881685 | LEE | SANFORD | NC | 27330-9633 | KANGAROO EXPRESS 4140 | Exxon | 2629 HAWKINS AVE | Y | | Y | | | | Y | 919-774-7209 |
| 954502 | LEE | SANFORD | NC | 27330-3657 | KANGAROO EXPRESS #0355 | BP | 429 E WEATHERSPOON ST | Y | | | | | | | 919-774-9573 |
| 886414 | LEE | SANFORD | NC | 27330 | KANGAROO EXPRESS #0218 | Citgo | 1130 N HORNER BLVD | Y | Y | Y | | | | Y | 919-775-5013 |
| 676313 | LEE | SANFORD | NC | 27330-9444 | QUICK STOP #1546 | Unbranded | 1141 N HORNER BLVD | Y | Y | Y | | | | Y | 919-774-4422 |
| 954808 | LEE | SANFORD | NC | 27330-3459 | KANGAROO EXPRESS #0438 | BP | 1007 SPRING LN | Y | | Y | | | | | 919-775-5743 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|---------------|----------------|--------------------|-----------|--------------|-------------------------------|--------------|---------------------------------|----------|----------|----------|------------|-----|-----|------------|---------------------|
| 954482 | LEE | SANFORD | NC | 27332-7713 | KANGAROO EXPRESS #219 | Kangaroo | 1413 BROADWAY RD | Y | | | | | | Y | 919-775-2141 |
| 954508 | LEE | SANFORD | NC | 27330-5310 | KANGAROO EXPRESS #0366 | BP | 812 S HORNER BLVD | Y | | | | | | | 919-774-4731 |
| 881327 | LEE | SANFORD | NC | 27330-5818 | KANGAROO EXPRESS 3777 | Exxon | 2062 S HORNER BLVD | Y | | Y | | | | Y | 919-774-7904 |
| 954490 | LEE | SANFORD | NC | 27330-4110 | KANGAROO EXPRESS #0105 | BP | 809 CARTHAGE ST | Y | | Y | | | | | 919-774-8719 |
| 968192 | LEE | SANFORD | NC | 27330-5822 | WILCO 0297 | Unbranded | 2224 S HORNER BLVD | Y | | Y | | | | Y | 919-775-2069 |
| 681240 | LEE | SANFORD | NC | 27332-8039 | KANGAROO EXPRESS #4703 | Citgo | 3106 S HORNER BLVD | Y | | Y | | | | Y | 919-774-6614 |
| 210441 | LEE | SANFORD | NC | 27332-8486 | FASTEE MART | Citgo | 3209 LEE AVE | | | Y | | | | Y | 919-775-3099 |
| 896059 | LEE | SANFORD | NC | 27332-8486 | BEST CHOICE EXPRESS | Exxon | 3210 LEE AVE | | | Y | | | | Y | 919-774-8891 |
| 887227 | LEE | SANFORD | NC | 27332-7136 | KANGAROO EXPRESS #0331 | Kangaroo | 1612 TRAMWAY RD | Y | | | | | | Y | 919-774-8619 |
| 884352 | LEE | SANFORD | NC | 27330-8972 | KANGAROO EXPRESS #3844 | BP | 2206 JEFFERSON DAVIS HWY | Y | Y | Y | | | | | 919-775-1929 |
| 881328 | LEE | SANFORD | NC | 27330-8973 | KANGAROO EXPRESS 3778 | Exxon | 2219 JEFFERSON DAVIS HWY | Y | | Y | | | | Y | 919-776-1939 |
| 954494 | LEE | SANFORD | NC | 27332-7114 | KANGAROO EXPRESS #0258 | BP | 3000 JEFFERSON DAVIS HWY | | | | | | | | 919-774-8131 |
| 192574 | LEE | SANFORD | NC | 27332 | KANGAROO EXPRESS 3868 | Marathon | 14591 NC 27 W | | | Y | | | | Y | 919-499-6476 |
| 884351 | LEE | SANFORD | NC | 27332 | KANGAROO EXPRESS #3843 | BP | 4470 HWY 87 S | Y | Y | Y | | | | Y | 919-498-3408 |
| 689517 | ROWAN | SALISBURY | NC | 28146 | RUSHCO FOOD STORE #18 | Unbranded | 1190 LONGS FERRY RD | | | Y | | | | Y | 704-633-3211 |
| 695383 | ROWAN | SALISBURY | NC | 28146-6018 | POP SHOPPE | Citgo | 1509 E INNES ST | | | Y | | | | Y | 704-636-3910 |
| 934793 | ROWAN | SALISBURY | NC | 28144-5707 | CIRCLE K #5115 | Shell | 1015 E INNES ST | | | Y | | | | Y | 704-636-8562 |
| 968190 | ROWAN | SALISBURY | NC | 28144-5112 | WILCO 0367 | Hess | 500 E INNES ST | Y | | Y | | | | Y | 704-645-0677 |
| 879820 | ROWAN | SALISBURY | NC | 28144-2510 | WEST INNES EXXON | Exxon | 1820 W INNES ST | | | | | | | Y | 704-637-6891 |
| 892337 | ROWAN | SALISBURY | NC | 28144-2509 | THE POP SHOPPE #148 | Citgo | 1831 W INNES ST | Y | | Y | | | | Y | 704-637-3839 |
| 892338 | ROWAN | SALISBURY | NC | 28147-9059 | THE POP SHOPPE #136 | Citgo | 939 JAKE ALEXANDER BLVD S | Y | | | | | | Y | 704-637-7455 |
| 870205 | ROWAN | SALISBURY | NC | 28144-6708 | XPRESSS MART #73 | Sunoco | 1600 S MAIN ST | | | Y | | | | | 704-636-0592 |
| 870200 | ROWAN | SALISBURY | NC | 28147-9058 | SAM'S MART #72 | Shell | 830 JAKE ALEXANDER BLVD S | Y | | Y | | | | Y | 704-637-0726 |
| 970734 | ROWAN | SALISBURY | NC | 28147-1201 | WILCO 0363 | Hess | 827 JAKE ALEXANDER BLVD W | | Y | Y | | | | Y | 704-633-7856 |
| 683354 | ROWAN | SALISBURY | NC | 28147-1303 | FASTOP MARKET #304 | Unbranded | 2210 S MAIN ST | Y | | Y | | | | Y | 704-637-2902 |
| 905639 | ROWAN | SALISBURY | NC | 28147-1408 | COUNTRY CUPBOARD | BP | 2010 STATESVILLE BLVD | Y | | | | | | | 704-636-0022 |
| 887471 | ROWAN | SALISBURY | NC | 28147-9166 | KANGAROO EXPRESS #3189 | Kangaroo | 2270 STATESVILLE BLVD | Y | | Y | | | | Y | 704-633-8977 |
| 870182 | ROWAN | SALISBURY | NC | 28147-7908 | WILCO #354 | Hess | 3410 S MAIN ST | Y | | Y | | | | Y | 704-630-1108 |
| 874114 | ROWAN | SALISBURY | NC | 28146-1134 | SCOTCHMAN #305 | Shell | 1105 PEELER RD | Y | Y | Y | | | | Y | 704-636-6144 |
| 969962 | ROWAN | SALISBURY | NC | 28147-8341 | WILCO 0364 | Hess | 985 PEELER RD | Y | Y | Y | | | | Y | 704-638-0855 |
| 675441 | ROWAN | SALISBURY | NC | 28147-9397 | MIKEYS #1 | Unbranded | 5810 S MAIN ST | | | Y | | | | Y | 704-857-4991 |
| 924141 | ROBESON | SAINT PAULS | NC | 28384-1465 | POCO SHOP 2 | Marathon | 940 W BROAD ST | | | Y | Y | | | Y | 910-865-2277 |
| 881329 | ROBESON | SAINT PAULS | NC | 28384-1467 | KANGAROO EXPRESS 3779 | Mobil | 921 W BROAD ST | | | Y | | | | Y | 910-865-2747 |
| 189121 | RUTHERFORD | RUTHERFORDTON | NC | 28139 | GREENHILL STORE | Marathon | 2751 US 64 / 74A | Y | | Y | | | | Y | 828-287-0571 |
| 873695 | RUTHERFORD | RUTHERFORDTON | NC | 28139-2936 | ONE STOP FOOD #118 | Exxon | 110 RAILROAD AVE | Y | | | | | | Y | 828-286-1530 |
| 676905 | RUTHERFORD | RUTHERFORDTON | NC | 28139-2827 | ONE STOP FOOD #102 | BP | 111 S WASHINGTON ST | | | | | | | | 828-287-4199 |
| 682369 | BURKE | RUTHERFORD COLLEGE | NC | 28671 | DISCOUNT FOODS | Sunoco | 611 WALCOLUM BLVD | | | | Y | | | | 828-874-3747 |
| 676704 | FORSYTH | RURAL HALL | NC | 27045-9552 | KANGAROO EXPRESS #3188 | Citgo | 1065 BETHANIA RURAL HALL RD | Y | Y | Y | | | | Y | 336-969-2029 |
| 950996 | PERSON | ROXBORO | NC | 27573-6101 | FASmart #105 | Valero | 1481 DURHAM RD | Y | | Y | | | | | 336-597-8666 |
| 419101 | PERSON | ROXBORO | NC | 27573-5301 | XPRESS LUBE OF R | Texaco | 225 N. MADISON B | | | | | | | Y | 336-503-8662 |
| 909501 | TRANSYLVANIA | ROSMAN | NC | 28772 | PATRICIA JARRETT | Unbranded | 191 MAIN ST | Y | | Y | | | | | 828-862-3344 |
| 872886 | SAMPSON | ROSEBORO | NC | 28382 | SCOTCHMAN #105 | Exxon | 201 E FAYETTVILLE ST | | | Y | | | | Y | 910-525-4617 |
| 874326 | DUPLIN | ROSE HILL | NC | 28458-0696 | WILCO 1861 | Hess | 206 N SYCAMORE | Y | | Y | | | | Y | 910-282-0074 |
| 874048 | DUPLIN | ROSE HILL | NC | 28458 | SCOTCHMAN #175 | BP | HWY 117 & CHARITY RD | Y | Y | Y | | | | | 910-282-0179 |
| 884855 | PENDER | ROCKY POINT | NC | 28457-9392 | PHOENIX TRAVEL CENTER | Unbranded | 13493 NC HWY 210 | | Y | Y | Y | | | Y | 910-602-7667 |
| 870161 | PENDER | ROCKY POINT | NC | 28457-8417 | WILCO 0396 | Hess | 8221 US HWY 117 S A | Y | Y | Y | | | | Y | 910-602-3068 |
| 905748 | EDGEcombe | ROCKY MOUNT | NC | 27801 | L&L FOOD STORE #16 | Exxon | 4100 SUNSET AVE | | | | | | | Y | 252-443-6698 |
| 954882 | NASH | ROCKY MOUNT | NC | 27804-3411 | KANGAROO EXPRESS #3096 | BP | 3601 SUNSET AVE | Y | | Y | | | | | 252-443-5341 |
| 874348 | NASH | ROCKY MOUNT | NC | 27804-3408 | WILCO 1887 | Hess | 3550 SUNSET AVE | Y | | Y | | | | Y | 252-937-2977 |
| 954886 | NASH | ROCKY MOUNT | NC | 27804-3409 | KANGAROO EXPRESS #3081 | BP | 3537 SUNSET AVE | Y | | Y | | | | | 252-443-3736 |
| 954922 | NASH | ROCKY MOUNT | NC | 27804-8249 | KANGAROO EXPRESS #3079 | BP | 5102 DORTCHES BLVD | Y | | Y | | | | | 252-443-1885 |
| 883194 | NASH | ROCKY MOUNT | NC | 27804-8365 | GRIFFIN'S #9 | Exxon | 5095 DORTCHES BLVD | Y | | Y | | | | Y | 252-443-5869 |
| 874346 | NASH | ROCKY MOUNT | NC | 27803-2201 | WILCO 1885 | Hess | 1212 BETHLEHEM RD | Y | | Y | | | | Y | 252-443-7971 |
| 905736 | NASH | ROCKY MOUNT | NC | 27804 | L&L FOOD STORE #08 | Exxon | 2558 HUNTER HILL RD | | | | | | | Y | 252-443-0868 |
| 954898 | NASH | ROCKY MOUNT | NC | 27804-4209 | KANGAROO EXPRESS #3085 | BP | 240 S WESLEYAN BLVD | | | Y | | | | | 252-443-7702 |
| 954806 | NASH | ROCKY MOUNT | NC | 27804-4319 | KANGAROO EXPRESS #3106 | BP | 1630 SUNSET AVE | Y | | | | | | | 252-442-1800 |
| 682194 | NASH | ROCKY MOUNT | NC | 27804 | CIRCLE K #1513 | Shell | 770 N WESLEYAN BLVD | | | Y | | | | Y | 252-443-1163 |
| 954885 | NASH | ROCKY MOUNT | NC | 27803-3426 | KANGAROO EXPRESS #3084 | BP | 900 RALEIGH RD | | | Y | | | | | 252-442-7493 |
| 887385 | NASH | ROCKY MOUNT | NC | 27803-2621 | KANGAROO EXPRESS #3186 | Kangaroo | 737 RALEIGH RD | Y | | Y | | | | Y | 252-442-5565 |
| 954522 | EDGEcombe | ROCKY MOUNT | NC | 27804-5335 | KANGAROO EXPRESS #3090 | BP | 425 W THOMAS ST | | | | | | | | 252-442-4998 |
| 938469 | NASH | ROCKY MOUNT | NC | 27804 | KANGAROO EXPRESS #3080 | BP | 1228 N CHURCH ST | | | Y | | | | | 252-446-8923 |
| 673822 | NASH | ROCKY MOUNT | NC | 27804 | WILCO #208 | Hess | 1461 N WESLEYAN BLVD | | Y | Y | | | | Y | 252-212-1797 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|------------|----------------|-------|------------|-------------------------|-----------|-----------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 931187 | EDGEcombe | ROCKY MOUNT | NC | 27804-6522 | GRIFFIN'S #11* | Exxon | 1551 N WESLEYAN BLVD | Y | | Y | | | | | 252-985-3173 |
| 938467 | EDGEcombe | ROCKY MOUNT | NC | 27801-6973 | KANGAROO EXPRESS #3077 | BP | 235 S FAIRVIEW RD | | | | | | | | 252-977-1304 |
| 683027 | NASH | ROCKY MOUNT | NC | 27804-2033 | US FLEET N CHURCH ST | Unbranded | 2459 N CHURCH STS | Y | Y | Y | | | | Y | 800-665-5529 |
| 874303 | EDGEcombe | ROCKY MOUNT | NC | 27801-5823 | WILCO 1838 | Hess | 1122 N RALEIGH ST | Y | | | | | | Y | 252-446-1218 |
| 954874 | NASH | ROCKY MOUNT | NC | 27804 | KANGAROO EXPRESS #3087 | BP | 1830 N WESLEYAN BLVD | Y | | Y | | | | | 252-977-0967 |
| 675459 | NASH | ROCKY MOUNT | NC | 27804-8663 | GRIFFINS FOOD STORE#10* | Unbranded | 2770 N WESLEYAN BLVD | | Y | Y | Y | | | | 252-977-2607 |
| 896069 | NASH | ROCKY MOUNT | NC | 27804 | SHEETZ 0447 | Sheetz | 3715 N WESLEYAN BLVD | Y | | Y | | | | Y | 252-212-3363 |
| 967296 | ROWAN | ROCKWELL | NC | 28138-8550 | MIKEY'S ONE STOP #5 | BP | 8770 HIGHWAY 52 | | | Y | | | | | 704-279-5866 |
| 887206 | ROWAN | ROCKWELL | NC | 28138 | KANGAROO EXPRESS #0130 | Kangaroo | 264 E MAIN ST | Y | | | | | | Y | 704-279-5675 |
| 880516 | RICHMOND | ROCKINGHAM | NC | 28379-3923 | ALCO #14 | Shell | 1408 FAYETTEVILLE RD | | | | | | | Y | 910-895-6811 |
| 676710 | RICHMOND | ROCKINGHAM | NC | 28379 | KANGAROO EXPRESS #3147 | Citgo | 980 US 1 | Y | | Y | | | | Y | 910-895-6441 |
| 870123 | RICHMOND | ROCKINGHAM | NC | 28379-3759 | ALCO #12 | Unbranded | 638 E BROAD | Y | | Y | | | | Y | 910-997-6133 |
| 905622 | RICHMOND | ROCKINGHAM | NC | 28379 | CONNERS CONVENIENCE | Shell | 701 E BROAD AVE | | Y | Y | Y | | | Y | 910-997-2439 |
| 968188 | RICHMOND | ROCKINGHAM | NC | 28379-4342 | WILCO 0386 | Hess | 1114 E BROAD ST | Y | | Y | | | | Y | 910-895-6150 |
| 870131 | RICHMOND | ROCKINGHAM | NC | 28379-8983 | QUICK CHEK #06 | Citgo | 481 US HWY 1 S | Y | Y | Y | | | | Y | 910-895-5557 |
| 874366 | MARTIN | ROBERSONVILLE | NC | 27871-8200 | WILCO 1909 | Hess | 109 W ACADEMY ST | Y | | Y | | | | Y | 252-795-4346 |
| 971313 | MARTIN | ROBERSONVILLE | NC | 27871-9556 | HANDY MART 167 | Unbranded | 707 N MAIN ST | Y | Y | Y | | | | Y | 252-795-9965 |
| 919593 | GRAHAM | ROBBINSVILLE | NC | 28771-8501 | AZTEX #203 BP | BP | 534 TALLULAH RD | Y | | | | | | | 828-479-3113 |
| 419887 | GRAHAM | ROBBINSVILLE | NC | 28771 | DAVID CODY | Texaco | 272 RODNEY ORR B | | | | | | | Y | 828-479-8651 |
| 813954 | GRAHAM | ROBBINSVILLE | NC | 28771 | ROBBINSVILLE SOLO | Shell | 374 RODNEY ORR BYPASS | | | Y | | | | Y | 828-479-4904 |
| 874342 | HALIFAX | ROANOKE RAPIDS | NC | 27870-9293 | WILCO 1878 | Hess | 2550 W 10TH ST | Y | | Y | | | | Y | 252-535-6500 |
| 870118 | HALIFAX | ROANOKE RAPIDS | NC | 27870 | VILLAGE GROCERY #1 | Shell | 1131 HWY 48 | | | Y | Y | | | Y | 252-537-0559 |
| 881151 | HALIFAX | ROANOKE RAPIDS | NC | 27870-4926 | OAKLAND MINI MART | Shell | 1800 E 10TH ST | | | Y | | | | Y | 252-537-0034 |
| 910245 | HALIFAX | ROANOKE RAPIDS | NC | 27870-5121 | NEW DIXIE #20 | BP | 1910 JULIAN R ALLSBROOK HWY | Y | Y | Y | | | | | 252-537-7614 |
| 870122 | HALIFAX | ROANOKE RAPIDS | NC | 27870-3340 | VILLAGE GROCERY #3 | Shell | 51 OLD FARM RD | | | | | | | Y | 252-537-8352 |
| 881147 | HALIFAX | ROANOKE RAPIDS | NC | 27870-1911 | VILLAGE GROCERY #6 | Shell | 15 ROANOKE AVE | | | Y | Y | | | Y | 252-537-7004 |
| 870194 | ONslow | RICHLANDS | NC | 28574-7353 | WILCO 0328 | Hess | 8801 RICHLANDS HWY | Y | | Y | | | | Y | 910-324-2575 |
| 880518 | STANLY | RICHFIELD | NC | 28137-5716 | ALCO #18 | Shell | 217 W CHURCH ST | | | | | | | Y | 704-463-7057 |
| 419102 | ROCKINGHAM | REIDSVILLE | NC | 27320-5319 | XPRESS LUBE OF R | Texaco | 1035 S. SCALES S | | | | | | | Y | 336-342-4321 |
| 894979 | RANDOLPH | RAMSEUR | NC | 27316-8649 | QUICK & EASY #12 | Citgo | 8112 US HIGHWAY 64 E | Y | | Y | | | | Y | 336-824-3832 |
| 220098 | WAKE | RALEIGH | NC | 27617-4723 | WESTGATE IMPORTS | Citgo | 6312 WESTGATE RD | | | Y | | | | Y | 919-781-7444 |
| 187909 | WAKE | RALEIGH | NC | 27617-7809 | EAGLES #4 | Unbranded | 8710 GLENWOOD AVE | Y | | Y | | | | Y | 919-781-5259 |
| 887425 | WAKE | RALEIGH | NC | 27606-4203 | KANGAROO EXPRESS #0916 | Kangaroo | 3721 TRYON RD | Y | | | | | | Y | 919-838-1456 |
| 683022 | WAKE | RALEIGH | NC | 27617 | US FLEET WESTGATE RD | Unbranded | 8711 FLEET SERVICE RD | Y | Y | Y | | | | Y | 800-665-5529 |
| 887224 | WAKE | RALEIGH | NC | 27606-2720 | CAMPUS STORE #0320 | Kangaroo | 3289 AVENT FERRY RD | Y | | | | | | Y | 919-851-4889 |
| 934790 | WAKE | RALEIGH | NC | 27606-1963 | CIRCLE K #8620 | Shell | 4100 WESTERN BLVD | Y | | | | | | Y | 919-851-1050 |
| 682190 | WAKE | RALEIGH | NC | 27612-7009 | CIRCLE K #1511 | Circle K | 4501 DELTA LAKE DR | | | Y | | | | Y | 919-510-7976 |
| 968174 | WAKE | RALEIGH | NC | 27606-1937 | WILCO 0214 | Hess | 3912 WESTERN BLVD | Y | Y | Y | | | | Y | 919-833-1021 |
| 224555 | WAKE | RALEIGH | NC | 27612 | OAKPARK MART | Shell | 6801 GLENWOOD AVE | | | Y | Y | | | Y | 919-571-9166 |
| 966458 | WAKE | RALEIGH | NC | 27607-3040 | CIRCLE K #6119 | Shell | 3600 LAKE BOONE TRL | Y | | | | | | Y | 919-571-0820 |
| 937706 | WAKE | RALEIGH | NC | 27612-7157 | GLENWOOD AVE BP | BP | 6501 GLENWOOD AVE | Y | | Y | | | | | 919-781-8185 |
| 881344 | WAKE | RALEIGH | NC | 27612-2632 | KANGAROO EXPRESS 3794 | Exxon | 4201 PLEASANT VALLEY RD | | | | | | | Y | 919-895-6181 |
| 971070 | WAKE | RALEIGH | NC | 27612-2616 | 70 WEST BP | BP | 6200 GLENWOOD AVE | Y | | Y | | | | | 919-787-3113 |
| 677932 | WAKE | RALEIGH | NC | 27613-7821 | CIRCLE K #6314 | Shell | 11700 NEW LEESVILLE BLVD | Y | | Y | | | | Y | 919-844-7605 |
| 934872 | WAKE | RALEIGH | NC | 27603-4127 | CIRCLE K #4270 | Circle K | 5009 FAYETTEVILLE RD | Y | | | | | | Y | 919-772-4007 |
| 686242 | WAKE | RALEIGH | NC | 27612-6709 | KANGAROO EXPRESS #3100 | BP | 6317 CREEDMOOR RD | Y | | Y | | | | Y | 919-870-1108 |
| 227803 | WAKE | RALEIGH | NC | 27612-6709 | KANGAROO EXPRESS #3100 | BP | 6317 CREEDMOOR RD | Y | | Y | | | | | 919-870-1108 |
| 822040 | WAKE | RALEIGH | NC | 27603 | E & L FOOD STORE | Marathon | 4803 S FAYETTEVILLE RD | | | Y | | | | Y | 919-779-4993 |
| 954894 | WAKE | RALEIGH | NC | 27603-2844 | KANGAROO EXPRESS #3303 | BP | 2506 S SAUNDERS ST | Y | | | | | | | 919-743-0128 |
| 968184 | WAKE | RALEIGH | NC | 27603-2840 | WILCO 0215 | Hess | 2604 S SAUNDERS ST | Y | | Y | | | | Y | 919-834-2013 |
| 683033 | WAKE | RALEIGH | NC | 27603 | US FLEET DURHAM DRIVE | Unbranded | 3350 DURHAM DR | Y | Y | Y | | | | Y | 800-665-5529 |
| 970717 | WAKE | RALEIGH | NC | 27603-1108 | WILCO 0211 | Hess | 850 CAPITAL BLVD | Y | | Y | | | | Y | 919-832-8478 |
| 419292 | WAKE | RALEIGH | NC | 27609 | BUNN, INC. SS LU | Texaco | 300 E. SIX FORKS | | | | | | | Y | 919-790-9042 |
| 968186 | WAKE | RALEIGH | NC | 27615-1135 | WILCO 0217 | Hess | 10920 CREEDMOOR RD | Y | Y | Y | | | | Y | 919-870-6057 |
| 675901 | WAKE | RALEIGH | NC | 27610-2541 | VALERO MART | Valero | 1830 NEWBERN AVE | | | Y | | | | Y | 919-829-9400 |
| 881676 | WAKE | RALEIGH | NC | 27610-4154 | KANGAROO EXPRESS 4131 | Exxon | 1920 ROCK QUARRY RD | | | Y | | | | Y | 919-836-8780 |
| 938418 | WAKE | RALEIGH | NC | 27609-6231 | KANGAROO EXPRESS #3098 | BP | 4302 WAKE FOREST RD | Y | | Y | | | | | 919-878-0864 |
| 896061 | WAKE | RALEIGH | NC | 27614-8598 | BAYLEAF CONVENIENCE | Exxon | 10701 SIX FORKS RD | | | Y | | | | Y | 919-847-7075 |
| 934869 | WAKE | RALEIGH | NC | 27604-1743 | CIRCLE K #8527 | Circle K | 2100 E MILLBROOK RD | Y | | | | | | Y | 919-850-9776 |
| 822580 | WAKE | RALEIGH | NC | 27604 | K-STAR MART | Citgo | 2938 CAPITAL BLVD | | | Y | | | | Y | 919-872-1122 |
| 960166 | WAKE | RALEIGH | NC | 27604-1742 | KANGAROO EXPRESS #3092 | BP | 2101 E MILLBROOK RD | Y | | Y | | | | | 919-790-0743 |
| 887269 | WAKE | RALEIGH | NC | 27604-3336 | KANGAROO EXPRESS #0935 | Kangaroo | 3128 CAPITAL BLVD | Y | Y | Y | | | | Y | 919-876-7980 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|------------------|-------|------------|--------------------------|-----------|---------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 675458 | WAKE | RALEIGH | NC | 27615-4134 | LIRA GAS STATION | Shell | 5600 ATLANTIC AVE | | | Y | | | | Y | 919-855-8272 |
| 966462 | WAKE | RALEIGH | NC | 27615-7530 | CIRCLE K #6329 | Shell | 2400 SPRING FOREST RD | Y | | Y | | | | Y | 919-875-2112 |
| 887262 | WAKE | RALEIGH | NC | 27604-3329 | KANGAROO EXPRESS #3475 | Kangaroo | 3741 CAPITAL BLVD | Y | | Y | | | | Y | 919-875-0098 |
| 888211 | WAKE | RALEIGH | NC | 27604-3836 | WILCO #202 | Hess | 1741 TRAWICK RD | | | Y | | | | Y | 919-231-2202 |
| 896075 | WAKE | RALEIGH | NC | 27604 | CAPITAL MART | Shell | 4125 CAPITAL BLVD | | Y | Y | | | | Y | 919-954-1937 |
| 934666 | WAKE | RALEIGH | NC | 27615 | KANGAROO EXPRESS #0869 | BP | 8500 LITCHFIELD DR | Y | | Y | | | | | 919-872-0614 |
| 912580 | WAKE | RALEIGH | NC | 27604-4314 | MINI CITY EXXON | Exxon | 4413 CAPITAL BLVD | Y | | | | | | Y | 919-876-0544 |
| 683023 | WAKE | RALEIGH | NC | 27610-1366 | US FLEET CORP PKWY | Unbranded | 1061 CORPORATION PKWY | Y | Y | Y | | | | Y | 800-665-5529 |
| 934870 | WAKE | RALEIGH | NC | 27610-1333 | CIRCLE K #8524 | Circle K | 3948 NEW BERN AVE | Y | | | | | | Y | 919-231-8060 |
| 954843 | WAKE | RALEIGH | NC | 27604-4398 | KANGAROO EXPRESS #3095 | BP | 4330 LOUISBURG RD | Y | | Y | | | | | 919-872-0059 |
| 934801 | WAKE | RALEIGH | NC | 27616-4335 | CIRCLE K # 8621 | Shell | 4400 LOUISBURG RD | Y | | Y | | | | Y | 919-790-9099 |
| 934832 | WAKE | RALEIGH | NC | 27610-1437 | CIRCLE K #8610 | Shell | 4713 NEW BERN AVE | Y | | | | | | Y | 919-231-6254 |
| 865419 | WAKE | RALEIGH | NC | 27610-1428 | SHEETZ 0371 | Sheetz | 5200 NEW BERN AVE | Y | | Y | | | | Y | 814-946-3611 |
| 936723 | WAKE | RALEIGH | NC | 27616-5340 | FIDDLE-STIX #129 | BP | 5016 SPRING FOREST RD 100 | Y | | | | | | | 919-875-0631 |
| 919958 | WAKE | RALEIGH | NC | 27616-3149 | EAGLE FOOD MART* | Citgo | 8411 CAPITAL BLVD | Y | | Y | | | | | 919-954-0506 |
| 864034 | WAKE | RALEIGH | NC | 27616-3110 | SHEETZ 0361 | Sheetz | 4801 THORNTON RD | Y | | Y | | | | Y | 919-862-0904 |
| 870135 | WAKE | RALEIGH | NC | 27616-6454 | WILCO #210 | Hess | 7413 LOUISBURG RD | Y | | Y | | | | Y | 919-872-4844 |
| 185518 | WAKE | RALEIGH | NC | 27601 | ASA FOOD MART #3 | Exxon | 7617 POOLE RD | | Y | Y | | | | Y | 919-261-9052 |
| 864059 | WAKE | RALEIGH | NC | 27616-9531 | WAKE CROSS ROADS EXPRESS | Unbranded | 3501 FORESTVILLE RD | Y | | Y | | | | Y | 919-266-7966 |
| 954655 | HOKE | RAEFORD | NC | 28376-6419 | KANGAROO EXPRESS #3048 | BP | 9615 FAYETTEVILLE RD | Y | | | | | | | 910-875-7848 |
| 680907 | HOKE | RAEFORD | NC | 28376-6131 | ALCO #28 | Shell | 7486 ROCKFISH RD | Y | | Y | | | | Y | 910-875-0350 |
| 213908 | HOKE | RAEFORD | NC | 28376-3239 | M P MART #3 | Citgo | 742 S MAIN ST | | | Y | Y | | | Y | 910-848-4906 |
| 884184 | HOKE | RAEFORD | NC | 28376-6061 | WILCO #232 | Hess | 422 ABERDEEN RD | | | Y | Y | | | Y | 910-875-6377 |
| 887661 | CASWELL | PROSPECT HILL | NC | 27314 | THREE POINT BRO #2 | Exxon | 15645 HWY 86 S | | | Y | Y | | | Y | 336-562-3456 |
| 970875 | JOHNSTON | PRINCETON | NC | 27569-7412 | HANDY MART 170 | Unbranded | 1050 EDWARDS RD | | | Y | Y | | | Y | 919-936-0142 |
| 874324 | WASHINGTON | PLYMOUTH | NC | 27962-8833 | WILCO 1859 | Hess | 2025 US HIGHWAY 64 W | Y | Y | Y | | | | Y | 252-793-4425 |
| 874349 | WASHINGTON | PLYMOUTH | NC | 27962-9623 | WILCO 1888 | Hess | 630 US HIGHWAY 64 E | Y | Y | Y | | | | Y | 252-793-2806 |
| 890555 | NORTHAMPTON | PLEASANT HILL | NC | 27866-9606 | PILOT TRAVEL CENTER #058 | Pilot | 2032 NC HIGHWAY 48 | Y | Y | Y | | | | Y | 252-537-4476 |
| 954920 | GUILFORD | PLEASANT GARDEN | NC | 27313 | KANGAROO EXPRESS #3191 | Kangaroo | 4401 KERNERSVILLE RD | Y | | Y | | | | Y | 336-788-7736 |
| 896065 | CHATHAM | PITTSBORO | NC | 27312 | JK MOBIL | Mobil | 133 HILLSBORO ST | | | | Y | | | Y | 919-545-0000 |
| 686243 | CHATHAM | PITTSBORO | NC | 27312-9712 | KANGAROO EXPRESS #3298 | BP | 196 SANFORD RD | Y | | Y | | | | Y | 919-542-3070 |
| 927265 | CHATHAM | PITTSBORO | NC | 27312-8821 | KANGAROO EXPRESS #0174 | BP | 620 WEST ST | Y | | | | | | | 919-542-5165 |
| 883870 | LENOIR | PINK HILL | NC | 28572 | FRIENDLY MART #19 | Exxon | 5847 HWY 11 S | | | Y | Y | | | Y | 252-568-4412 |
| 695382 | MECKLENBURG | PINEVILLE | NC | 28134-6381 | BM FOODMART SHELL | Shell | 12740 LANCASTER HWY | | | Y | | | | Y | 704-341-8443 |
| 888944 | MECKLENBURG | PINEVILLE | NC | 28134-8568 | KANGAROO EXPRESS 3942 | Marathon | 100 S POLK ST | Y | | Y | | | | Y | 704-889-2521 |
| 971088 | MECKLENBURG | PINEVILLE | NC | 28134-8569 | SAM'S MART #46 | Shell | 105 S POLK ST | Y | | Y | | | | Y | 704-227-0270 |
| 905583 | MECKLENBURG | PINEVILLE | NC | 28134 | FUEL LAND USA | BP | 10222 JOHNSTON RD | Y | | Y | Y | | | Y | 704-543-4600 |
| 881686 | MOORE | PINEHURST | NC | 28374-7639 | SHORT STOP #77 | Exxon | 200 RATTLESNAKE TRL | | | | Y | | | Y | 910-295-6574 |
| 677207 | JOHNSTON | PINE LEVEL | NC | 27568 | HANDY MART 149 | Unbranded | 1880 US 70A | Y | | Y | | | | Y | 919-965-8295 |
| 970704 | SURRY | PILOT MOUNTAIN | NC | 27041-8596 | WILCO 0138 | Hess | 818 S KEY ST | Y | | Y | | | | Y | 336-368-9843 |
| 211219 | SURRY | PILOT MOUNTAIN | NC | 27041 | NEIGHBORS #06 | Unbranded | 805 S KEY ST | Y | Y | Y | | | | Y | 336-368-4626 |
| 676713 | ROBESON | PEMBROKE | NC | 28372 | KANGAROO EXPRESS #3134 | Citgo | 501 W 3RD ST | Y | | Y | | | | Y | 910-521-8700 |
| 905621 | ROBESON | PEMBROKE | NC | 28372 | MINUTEMAN #29 | Marathon | 7547 HWY 711 | | | Y | Y | | | Y | 910-522-0061 |
| 861585 | GRANVILLE | OXFORD | NC | 27565-3525 | ROSE MART #8 | Shell | 703 LEWIS ST | | | Y | | | | Y | 919-693-2921 |
| 898839 | GRANVILLE | OXFORD | NC | 27565 | ROSE MART #16 | Shell | 903 LINDEN | | | Y | | | | Y | 919-693-2737 |
| 874316 | GRANVILLE | OXFORD | NC | 27565-3655 | WILCO 1852 | Hess | 821 LINDEN AVE | Y | | Y | | | | Y | 919-603-5900 |
| 890032 | GRANVILLE | OXFORD | NC | 27565 | ROSE MART #15 | Shell | 3901 OUTER LOOP RD | | | Y | | | | Y | 919-603-0313 |
| 896063 | GRANVILLE | OXFORD | NC | 27565 | SERVICE USA | Exxon | 4111 HWY 158 | | | | | | | Y | 919-690-0552 |
| 889013 | MCDOWELL | OLD FORT | NC | 28762-9748 | STUCKEY'S OF OLD FORT | Exxon | 121 PARKER PADGETT RD | | | Y | Y | | | Y | 828-668-7511 |
| 674937 | BRUNSWICK | OCEAN ISLE BEACH | NC | 28469 | KANGAROO EXPRESS #3999 | Exxon | 927 SEASIDE RD SW | | | Y | | | | Y | 919-579-0402 |
| 954838 | BRUNSWICK | OCEAN ISLE | NC | 28469 | KANGAROO EXPRESS #3049 | BP | 7095 OCEAN HWY N | Y | | | | | | | 910-579-8531 |
| 919362 | STANLY | OAKBORO | NC | 28129-9615 | QUIK CHEK #20* | Citgo | 713 N MAIN ST | Y | | | | | | | 704-485-8651 |
| 954719 | BRUNSWICK | OAK ISLAND | NC | 28465-8103 | KANGAROO EXPRESS #3135 | BP | 100 YAUPON DR | Y | | | | | | | 910-278-5749 |
| 885116 | MARTIN | OAK CITY | NC | 27857 | WILCO #182 | Hess | 303 NC HIGHWAY 125 | | | Y | Y | | | Y | 252-798-7931 |
| 968694 | STANLY | NORWOOD | NC | 28128-9641 | ALCO #22 BP | BP | 222 N MAIN ST | Y | | Y | | | | | 704-474-4041 |
| 881245 | WILKES | NORTH WILKESBORO | NC | 28659-4741 | FAST TRACK #106 | Shell | 1941 STATESVILLE RD | | | Y | | | | Y | 336-838-1854 |
| 970723 | WILKES | NORTH WILKESBORO | NC | 28659-3838 | WILCO 0231 | Hess | 701 2ND ST | Y | | Y | | | | Y | 336-667-7531 |
| 896001 | WILKES | NORTH WILKESBORO | NC | 28659-4135 | NW BP | BP | 817 W D ST | | | Y | | | | | 336-667-2641 |
| 884677 | WILKES | NORTH WILKESBORO | NC | 28659-4143 | TAR HEEL BULK PLANT* | Unbranded | 1225 W D ST | | | Y | Y | | | | 336-838-8332 |
| 885524 | WILKES | NORTH WILKESBORO | NC | 28659-3516 | WEST PARK CITGO | Citgo | 1400 W D ST | | | Y | | | | | 336-838-8543 |
| 881246 | WILKES | NORTH WILKESBORO | NC | 28659-3141 | FAST TRACK #107 | Shell | 300 SPARTA RD | | | | | | | Y | 336-838-7713 |
| 874360 | WARREN | NORLINA | NC | 27563-9409 | WILCO 1902 | Hess | 115 US HIGHWAY 1 S | Y | | Y | | | | Y | 252-456-2411 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|------------|----------------|-------|------------|---------------------------|-----------|------------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 898859 | WARREN | NORLINA | NC | 27563-9185 | ROSE MART #9 | Unbranded | 215 US HIGHWAY 1 S | | Y | Y | | | | Y | 252-456-4728 |
| 888078 | SAMPSON | NEWTON GROVE | NC | 28366 | CECIL'S EXXON | Exxon | 202 RALEIGH ST | | Y | Y | | | | Y | 910-594-1286 |
| 887308 | SAMPSON | NEWTON GROVE | NC | 28366 | KANGAROO EXPRESS #3003 | Kangaroo | 209 MOUNT OLIVE DR | Y | | | | | | Y | 910-594-1673 |
| 954545 | CATAWBA | NEWTON | NC | 28658-2112 | KANGAROO EXPRESS #0240 | BP | 334 E 20TH ST | Y | | | | | | | 828-464-2512 |
| 874596 | CATAWBA | NEWTON | NC | 28658-3735 | CUBBARD EXPRESS #04 | Exxon | 1969 NORTHWEST BLVD | | | Y | | | | Y | 828-466-1336 |
| 970728 | CATAWBA | NEWTON | NC | 28658-3845 | WILCO 0331 | Hess | 1305 NORTHWEST BLVD | | | Y | | | | Y | 828-465-6086 |
| 911516 | CATAWBA | NEWTON | NC | 28658-4341 | KANGAROO EXPRESS #3024 | BP | 506 SOUTHWEST BLVD | Y | | Y | | | | | 828-465-0530 |
| 881265 | CATAWBA | NEWTON | NC | 28658 | FAST TRACK #145 | Exxon | 2443 W NC HWY 10 | Y | | Y | | | | Y | 828-466-0161 |
| 954499 | CATAWBA | NEWTON | NC | 28658 | KANGAROO EXPRESS #3026 | BP | 2442 W NC HWY 10 | Y | | Y | | | | | 828-464-8953 |
| 682796 | CARTERET | NEWPORT | NC | 28570-5521 | WILCO #320 | Unbranded | 4275 HIGHWAY 24 | | Y | Y | | | | Y | 252-393-2982 |
| 874306 | CARTERET | NEWPORT | NC | 28570-3729 | WILCO 1842 | Hess | 6999 US HIGHWAY 70 E | Y | | Y | | | | Y | 252-223-2103 |
| 683374 | AVERY | NEULAND | NC | 28657 | QUIK SHOP | Citgo | 713 PINEOLA ST | Y | | Y | | | | Y | 828-733-0294 |
| 810734 | STANLY | NEW LONDON | NC | 28127-9704 | FAST STOP #2 | Citgo | 112 S MAIN ST | | | Y | | | | Y | 704-463-7592 |
| 870093 | CrAVEN | NEW BERN | NC | 28562-8881 | RIVER BEND SHELL | Shell | 4890 US HWY 17 S | | | Y | | | | Y | 252-634-2305 |
| 874313 | CrAVEN | NEW BERN | NC | 28562-9242 | WILCO 1849 | Hess | 275 WASHINGTON POST RD | Y | Y | Y | | | | Y | 252-638-5988 |
| 874311 | CrAVEN | NEW BERN | NC | 28562-2233 | WILCO 1847 | Hess | 4100 DR M L KING JR BLVD | Y | | Y | | | | Y | 252-638-4668 |
| 871367 | CrAVEN | NEW BERN | NC | 28562-2299 | NEW BERN STATION | Unbranded | 4010 DR MARTIN LUTHER KING JR BLVD | | | Y | | | | | 202-633-1414 |
| 874280 | CrAVEN | NEW BERN | NC | 28560-4110 | WILCO 1814 | Hess | 3314 NEUSE BLVD | Y | | Y | | | | Y | 252-633-3340 |
| 874317 | CrAVEN | NEW BERN | NC | 28562-5225 | WILCO 1853 | Hess | 1915 S GLENBURNIE RD | Y | | Y | | | | Y | 252-637-3305 |
| 938470 | CrAVEN | NEW BERN | NC | 28560-4305 | KANGAROO EXPRESS #0934 | BP | 1211 SIMMONS ST | Y | | Y | | | | | 252-633-5778 |
| 874286 | CrAVEN | NEW BERN | NC | 28560-6881 | WILCO 1821 | Hess | 429 E GRANTHAM RD | Y | Y | Y | | | | Y | 252-633-5537 |
| 925657 | CrAVEN | NEW BERN | NC | 28560-7057 | HANDY MART 159* | Exxon | 3990 US HIGHWAY 70 E | | | Y | | | | | 252-633-4558 |
| 414640 | MCDOWELL | NEBO | NC | 28761 | SAMIR #5 | Chevron | 3352 BURMAR RD. E | | | | | | | Y | 828-652-9235 |
| 887273 | NASH | NASHVILLE | NC | 27856-1260 | KANGAROO EXPRESS #3105 | Kangaroo | 367 W WASHINGTON ST | Y | | Y | | | | Y | 252-459-8838 |
| 905737 | NASH | NASHVILLE | NC | 27856 | L&L FOOD STORE #14 | Exxon | 479 W WASHINGTON ST | Y | Y | Y | | | | Y | 252-459-8300 |
| 879384 | DARE | NAGS HEAD | NC | 27959-9042 | DUCK THRU FOOD STORE #24 | Unbranded | 4201 S CROATAN HWY | Y | | Y | | | | Y | 252-441-7213 |
| 879350 | DARE | NAGS HEAD | NC | 27959-9164 | DUCK THRU FOOD STORE #17 | Shell | 7603 S VIRGINIA DARE TRL | Y | | Y | | | | Y | 252-449-5551 |
| 879318 | DARE | NAGS HEAD | NC | 27959-9047 | DUCK THRU FOOD STORE # 19 | Shell | 6320 S CROATAN HWY | Y | | Y | | | | Y | 252-441-6931 |
| 892978 | WILKES | N WILKESBORO | NC | 28659-3800 | WILCO #233 | Unbranded | 1602 2ND ST | | | Y | | | | Y | 336-838-1971 |
| 905731 | WILKES | N WILKESBORO | NC | 28659-3531 | 4-BROTHERS FOOD #400 | Exxon | 1611 W D ST | | | Y | | | | Y | 336-667-5586 |
| 905681 | ChEROKEE | MURPHY | NC | 28906-8164 | HOT SPOT #2008* | Unbranded | 5560 W US HWY 64 | Y | | Y | | | | | 828-837-8839 |
| 879383 | HERTFORD | MURFREESBORO | NC | 27855-1510 | DUCK THRU MINI MART # 1 | Shell | 602 W MAIN ST | | Y | Y | | | | Y | 252-398-5831 |
| 874288 | HERTFORD | MURFREESBORO | NC | 27855-1333 | WILCO 1823 | Hess | 604 E MAIN ST | Y | | Y | | | | Y | 252-398-4037 |
| 819088 | GASTON | MT HOLLY | NC | 28120-1560 | THE PANTRY #303 | Unbranded | 100 RANKIN ST | Y | | Y | | | | Y | 704-827-5236 |
| 679979 | CURRITUCK | MOYOCK | NC | 27958-8672 | DUCK THRU FOOD STORE #28 | Shell | 416 CARATOKE HWY | | | Y | | | | Y | 252-435-2629 |
| 934800 | CABARRUS | MOUNT PLEASANT | NC | 28124-7658 | CIRCLE K #8387 | Shell | 8425 HWY 49 N | Y | | | | | | Y | 704-436-2977 |
| 874298 | WAYNE | MOUNT OLIVE | NC | 28365-1110 | WILCO 1833 | Hess | 124 NC HIGHWAY 55 W | Y | Y | Y | | | | Y | 919-658-6500 |
| 883866 | WAYNE | MOUNT OLIVE | NC | 28365-1247 | FRIENDLY MART #6 | Exxon | 819 N BREAZEALE AVE | Y | Y | Y | | | | Y | 919-658-5270 |
| 883867 | WAYNE | MOUNT OLIVE | NC | 28365-2001 | FRIENDLY MART #7 | Exxon | 101 S BREAZEALE AVE | Y | | Y | | | | Y | 919-658-4473 |
| 870211 | WAYNE | MOUNT OILIVE | NC | 28365-1106 | HANDY MART 102 | Unbranded | 1092 N BREAZEALE AVE | Y | | Y | | | | Y | 919-658-5832 |
| 891356 | GASTON | MOUNT HOLLY | NC | 28120-2413 | CIRCLE A FOOD STORE | Circle K | 1301 N MAIN ST | | | Y | | | | Y | 704-820-2858 |
| 863090 | GASTON | MOUNT HOLLY | NC | 28120-1210 | WILLS #1* | Marathon | 1002 W CHARLOTTE AVE | | | Y | | | | | 704-820-9771 |
| 221923 | MONTGOMERY | MOUNT GILEAD | NC | 27306 | WILDER GROCERY | Unbranded | 310 N MAIN ST | | Y | Y | | | | Y | 910-439-6471 |
| 960582 | MONTGOMERY | MOUNT GILEAD | NC | 27306 | SWIFT ISLAND BP | BP | 4560 HWY 24/27 W | | Y | Y | | | | | 910-439-0073 |
| 905781 | SURRY | MOUNT AIRY | NC | 27030-7947 | 4-BROTHERS FOOD #102 | Exxon | 287 HOLLY SPRINGS RD | | | Y | | | | Y | 336-789-7985 |
| 916347 | SURRY | MOUNT AIRY | NC | 27030-5013 | NEIGHBORS #05 | Unbranded | 115 WISCONSIN | | Y | Y | | | | | 336-789-2729 |
| 895382 | SURRY | MOUNT AIRY | NC | 27030 | NEIGHBORS #16 | Citgo | 1490 E PINE ST | | | | | | | | 336-789-8555 |
| 916372 | SURRY | MOUNT AIRY | NC | 27030-5528 | NEIGHBORS #11 | Citgo | 1642 S MAIN ST | Y | | | | | | | 336-786-4377 |
| 873989 | SURRY | MOUNT AIRY | NC | 27030-5700 | MOUNT AIRY OIL #133 | Shell | 1316 CARTER ST | | | Y | | | | Y | 336-789-6878 |
| 896066 | SURRY | MOUNT AIRY | NC | 27030-5207 | NEIGHBORS #03 | Citgo | 2227 ROCKFORD ST | Y | | Y | | | | Y | 336-786-4484 |
| 970705 | SURRY | MOUNT AIRY | NC | 27030-5326 | WILCO 0141 | Hess | 1012 ROCKFORD ST | | | Y | | | | Y | 336-786-5868 |
| 814712 | SURRY | MOUNT AIRY | NC | 27030-3858 | SUPER C #1 | Marathon | 335 E PINE ST | | | Y | | | | Y | 336-789-7100 |
| 905387 | SURRY | MOUNT AIRY | NC | 27030-3437 | WILCO 0143 | Hess | 800 W PINE ST | | Y | Y | | | | Y | 336-786-8655 |
| 873987 | SURRY | MOUNT AIRY | NC | 27030-3330 | MOUNT AIRY OIL #131 | Shell | 1304 W PINE ST | Y | Y | Y | | | | Y | 336-786-2283 |
| 873988 | SURRY | MOUNT AIRY | NC | 27030-2227 | MOUNT AIRY OIL #132 | Shell | 1225 W LEBANON ST | Y | | | | | | Y | 336-789-4289 |
| 873990 | SURRY | MOUNT AIRY | NC | 27030 | MOUNT AIRY OIL #134 | Shell | 961 OLD HIGHWAY 601 # 1 | | | | | | | Y | 336-786-8602 |
| 892700 | WAKE | MORRISVILLE | NC | 27560-8844 | KANGAROO EXPRESS #3886 | BP | 3610 DAVIS DR | | | Y | | | | | 919-463-7654 |
| 881675 | WAKE | MORRISVILLE | NC | 27560-8711 | KANGAROO EXPRESS 4130 | Exxon | 10500 CHAPEL HILL RD | | | Y | | | | Y | 919-481-4828 |
| 956412 | WAKE | MORRISVILLE | NC | 27560-5908 | EAGLES | BP | 2003 W CARY PKWY | | | Y | | | | | 919-463-9192 |
| 891313 | WAKE | MORRISVILLE | NC | 27560 | SHEETZ 0399 | Sheetz | 1145 AVIATION PKWY | | | Y | | | | Y | 919-840-0466 |
| 938416 | WAKE | MORRISVILLE | NC | 27560-8402 | KANGAROO EXPRESS 0#850 | BP | 100 FACTORY SHOPS RD | Y | | Y | | | | | 919-467-6009 |
| 968120 | BURKE | MORGANTON | NC | 28655-4044 | WILCO 0340 | Unbranded | 2205 S STERLING ST | | | Y | | | | Y | 828-433-8556 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|-----------------|-------|------------|--------------------------|-----------|-----------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 891620 | BURKE | MORGANTON | NC | 28655 | JACK B QUICK #10 | Marathon | 900 LENOIR RD | | | Y | | | | | 828-433-0902 |
| 921600 | BURKE | MORGANTON | NC | 28655-2612 | FIVE STAR FOOD STORE #2* | Unbranded | 100 LENOIR RD | | | Y | | | | | 828-433-4430 |
| 881567 | BURKE | MORGANTON | NC | 28655-4540 | JACK B QUICK #11 | Marathon | 1270 BURKEMONT AVE | Y | | | | | | | 828-439-9055 |
| 968172 | BURKE | MORGANTON | NC | 28655-4232 | WILCO 0342 | Unbranded | 1000 W UNION ST | | | Y | | | | Y | 828-437-8936 |
| 886405 | CARTERET | MOREHEAD CITY | NC | 28557-4506 | KANGAROO EXPRESS 3473 | Unbranded | 5230 HWY 70 W | Y | Y | Y | | | | Y | 252-727-0070 |
| 870181 | CARTERET | MOREHEAD CITY | NC | 28557-4231 | WILCO #239 | Hess | 400 ARENDELL ST | | | Y | | | | Y | 252-726-3419 |
| 954583 | IREDELL | MOORESVILLE | NC | 28115-2313 | KANGAROO EXPRESS #0784 | BP | 703 N MAIN ST | Y | | | | | | | 704-663-6153 |
| 954557 | IREDELL | MOORESVILLE | NC | 28115-2328 | KANGAROO EXPRESS #3023 | BP | 598 N MAIN ST | | | | | | | | 704-663-1539 |
| 889870 | IREDELL | MOORESVILLE | NC | 28115 | FAST PHILS #503 | Citgo | 625 E PLAZA DR | | | Y | | | | Y | 704-663-7993 |
| 954599 | IREDELL | MOORESVILLE | NC | 28115-3262 | KANGAROO EXPRESS 0172 | Marathon | 354 S MAIN ST | Y | | | | | | Y | 704-663-7217 |
| 811597 | IREDELL | MOORESVILLE | NC | 28115 | D-MART #2 | Exxon | 404 S MAIN ST | | | Y | | | | Y | 704-663-2508 |
| 912988 | IREDELL | MOORESVILLE | NC | 28115-8042 | WILCO 0359 | Unbranded | 152 E PLAZA DR | | | Y | | | | Y | 704-664-2393 |
| 816559 | IREDELL | MOORESVILLE | NC | 28117 | CIRCLE K #1489 | Circle K | 255 W PLAZA DR | Y | | Y | | | | Y | 704-662-0386 |
| 678281 | IREDELL | MOORESVILLE | NC | 28117-6848 | ACCEL STORE 001 | Unbranded | 255 W PLAZA DR | | | Y | | | | Y | 704-660-9333 |
| 893522 | IREDELL | MOORESVILLE | NC | 28117-5515 | FAST PHILS #502 | Citgo | 3178 CHARLOTTE HWY | | Y | Y | | | | Y | 704-663-6863 |
| 229118 | IREDELL | MOORESVILLE | NC | 28117-6828 | HOME RUN MARKET #1 | Shell | 491 RIVER HWY | | | Y | | | | Y | 704-663-0300 |
| 926358 | IREDELL | MOORESVILLE | NC | 28117-8597 | TIMES TURN AROUND 33 | BP | 843A WILLIAMSON RD | Y | | Y | | | | | 704-799-0324 |
| 968170 | IREDELL | MOORESVILLE | NC | 28117-6829 | WILCO 0360 | Hess | 571 RIVER HWY | Y | | Y | | | | Y | 704-663-6737 |
| 861757 | IREDELL | MOORESVILLE | NC | 28117-5935 | ALL MART SHELL | Shell | 336 WILLIAMSON RD | | | Y | | | | Y | 704-799-0470 |
| 889881 | IREDELL | MOORESVILLE | NC | 28117-5937 | FAST PHILS #9 | Citgo | 1111 BRAWLEY SCHOOL RD | Y | | Y | | | | Y | 704-664-7004 |
| 870159 | UNION | MONROE | NC | 28110-9029 | FAIRVIEW EXXON | Exxon | 7502 CONCORD HWY | Y | Y | Y | | | | Y | 704-753-1925 |
| 879778 | UNION | MONROE | NC | 28110 | CATAWBA FOOD MART #2 | Shell | 2800 ROOSEVELT BLVD | Y | | Y | | | | Y | 704-289-8294 |
| 888938 | UNION | MONROE | NC | 28110-3644 | KANGAROO EXPRESS 3981 | Marathon | 1805 MORGAN MILL RD | Y | | Y | | | | Y | 704-225-8038 |
| 683262 | UNION | MONROE | NC | 28110-3435 | MARKET EXPRESS 300 | Shell | 600 W ROOSEVELT BLVD | Y | Y | Y | | | | Y | 704-282-8225 |
| 905462 | UNION | MONROE | NC | 28110-3434 | EXPRESSWAY* | Citgo | 601 W ROOSEVELT BLVD | | Y | Y | | | | | 704-289-8020 |
| 870204 | UNION | MONROE | NC | 28111 | SAM'S MART #7720 | Sunoco | 715 E FRANKLIN ST | Y | | Y | | | | | 704-226-9955 |
| 198707 | UNION | MONROE | NC | 28111 | SAM'S MART #7720 | Sunoco | 715 E FRANKLIN ST | Y | | Y | | | | | 704-226-9955 |
| 419123 | UNION | MONROE | NC | 28112-4012 | GMMJ INC. | Texaco | 401 EAST ROSEVEL | | | | | | | Y | 704-292-1322 |
| 970098 | UNION | MONROE | NC | 28110-2511 | BP #8 | BP | 1004 N CHARLOTTE AVE | | | Y | | | | | 704-226-1611 |
| 969600 | UNION | MONROE | NC | 28110-8447 | BP 15 TRUCK STOP* | BP | 4102 W HWY 74 | Y | Y | Y | | | | | 704-291-9961 |
| 886616 | UNION | MONROE | NC | 28110 | KANGAROO EXPRESS 3045 | Kangaroo | 4103 W HIGHWAY 74 | Y | | | | | | Y | 704-289-6199 |
| 888937 | UNION | MONROE | NC | 28110-7321 | KANGAROO EXPRESS 3985 | Marathon | 3006 OLD CHARLOTTE HWY | Y | | Y | | | | Y | 704-283-8884 |
| 888940 | UNION | MONROE | NC | 28112-4519 | KANGAROO EXPRESS 3983 | Marathon | 1692 W FRANKLIN ST | Y | | Y | | | | Y | 704-225-0336 |
| 969970 | UNION | MONROE | NC | 28110-8472 | WILCO 0383 | Hess | 2700 CHAMBER DR 74 | Y | Y | Y | | | | Y | 704-289-8748 |
| 888942 | UNION | MONROE | NC | 28112-6138 | KANGAROO EXPRESS 3986 | Marathon | 2226 LANCASTER HWY | Y | | Y | | | | Y | 704-238-0889 |
| 888939 | UNION | MONROE | NC | 28110-9508 | KANGAROO EXPRESS 3982 | Marathon | 3503 WEDDINGTON RD | Y | | Y | | | | Y | 704-226-1138 |
| 881681 | CHATHAM | MONCURE | NC | 27559 | KANGAROO EXPRESS 4136 | Exxon | 8036 PITTSBORO-MONCURE RD | | Y | Y | | | | Y | 919-542-2136 |
| 816756 | DAVIE | MOCKSVILLE | NC | 27028 | CIRCLE K #1494 | Circle K | 765 VALLEY RD | Y | | Y | | | | Y | 336-751-0443 |
| 678286 | DAVIE | MOCKSVILLE | NC | 27028-2939 | ACCEL STORE 006 | Unbranded | 765 VALLEY RD | | Y | Y | | | | Y | 336-751-2685 |
| 905626 | DAVIE | MOCKSVILLE | NC | 27028 | SHEETZ 0455 | Sheetz | 1449 YADKINVILLE RD | Y | | Y | | | | Y | 336-679-2212 |
| 968118 | DAVIE | MOCKSVILLE | NC | 27028-1910 | WILCO 0278 | Unbranded | 1508 YADKINVILLE RD | | | Y | | | | Y | 336-751-6144 |
| 968843 | DAVIE | MOCKSVILLE | NC | 27028-8434 | 4 BROTHERS #303 | BP | 1688 US HWY 64 W | | | Y | | | | | 336-492-5192 |
| 968168 | MECKLENBURG | Mint Hill | NC | 28227-6925 | WILCO 0356 | Hess | 13354 ALBEMARLE RD | Y | | Y | | | | Y | 704-573-0557 |
| 916600 | MECKLENBURG | Mint Hill | NC | 28227-3477 | SAM'S MART #04 | Shell | 4300 WILGROVE MINT HILL RD | Y | | | | | | Y | 704-573-1919 |
| 419339 | MECKLENBURG | MINT HILL | NC | 28227 | SAM'S MART | Texaco | 4300 A WILGROVE | | | | | | | Y | 704-567-8424 |
| 812676 | MECKLENBURG | MINT HILL | NC | 28227-5146 | PIT STOP 102 | Citgo | 9100 LAWYERS RD | | | Y | | | | Y | 704-545-8589 |
| 934689 | MECKLENBURG | MINT HILL | NC | 28227-5143 | CIRCLE K #8382 | Shell | 9201 LAWYERS RD | Y | | | | | | Y | 704-545-4318 |
| 888943 | UNION | MINERAL SPRINGS | NC | 28108 | KANGAROO EXPRESS 3980 | Marathon | 5905 WAXHAM HWY | | | Y | | | | Y | 704-843-5660 |
| 213744 | HENDERSON | MILLS RIVER | NC | 28759-9740 | TRIANGLE STOP #214 | Marathon | 4197 HAYWOOD RD | | | Y | | | | Y | 828-891-4807 |
| 870173 | POLK | MILL SPRING | NC | 28756 | MC GUINNS STORE | Exxon | 4884 HWY 9 | Y | Y | Y | | | | Y | 828-625-4755 |
| 954918 | ONFLOW | MIDWAY PARK | NC | 28544-1442 | KANGAROO EXPRESS #3126 | BP | 2865 PINEY GREEN RD | Y | | Y | | | | | 910-353-9091 |
| 870138 | CABARRUS | MIDLAND | NC | 28107 | B&D MART | Exxon | 4445 HIGHWAY 24 27 E | | | Y | Y | | | Y | 704-888-5285 |
| 968166 | CABARRUS | MIDLAND | NC | 28107 | WILCO 0355 | Hess | 4350 HWY 27 | Y | Y | Y | | | | Y | 704-888-3377 |
| 687851 | ALAMANCE | MEBANE | NC | 27302-8354 | PETRO #329 MEBANE | TA | 500 BUCKHORN RD | Y | Y | Y | | | | Y | 919-304-7476 |
| 880529 | ALAMANCE | MEBANE | NC | 27302-9680 | SHEETZ 0380 | Sheetz | 1237 MEBANE OAKS RD | Y | | Y | | | | Y | 919-304-9536 |
| 891664 | ALAMANCE | MEBANE | NC | 27302-9781 | WILCO #168 | Hess | 1105 MEBANE OAKS RD | | | Y | | | | Y | 919-304-1125 |
| 890551 | ALAMANCE | MEBANE | NC | 27302-9743 | PILOT TRAVEL CENTER #057 | Pilot | 1342 TROLLINGWOOD RD | Y | Y | Y | | | | Y | 919-563-4999 |
| 969960 | GUILFORD | MC LEANSVILLE | NC | 27301-9229 | WILCO 0308 | Hess | 907 KNOX RD | Y | Y | Y | | | | Y | 336-698-9525 |
| 936488 | GUILFORD | MC LEANSVILLE | NC | 27301-9626 | SHELL | Shell | 1766 MOUNT HOPE CHURCH RD | Y | | Y | | | | Y | 336-697-8803 |
| 954539 | ROBESON | MAXTON | NC | 28364-2571 | KANGAROO EXPRESS #3018 | BP | 504 E DR MARTIN LUTHER KING JR DR | Y | | | | | | | 910-844-3890 |
| 870219 | UNION | MATTHEWS | NC | 28104 | SAM'S MART #219 | Exxon | 15000 IDLEWILD RD | Y | | Y | | | | Y | 704-628-8007 |
| 888716 | MECKLENBURG | MATTHEWS | NC | 28105-3612 | CIRCLE K #5113 | Shell | 3424 MATTHEWS-MINT HILL | Y | | | | | | Y | 704-845-2079 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|------------|-------|------------|---------------------------|-----------|------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 905644 | MECKLENBURG | MATTHEWS | NC | 28105-4965 | CIRCLE K #5359 | 76 | 13024 E INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-821-9404 |
| 870228 | MECKLENBURG | MATTHEWS | NC | 28105 | SAM'S MART #218 | Exxon | 11203 E INDEPENDENCE BLVD | Y | | Y | | | | Y | 980-245-9185 |
| 870227 | MECKLENBURG | MATTHEWS | NC | 28105 | SAM'S MART #217 | Exxon | 1700 WINDSOR SQUARE DR | Y | | Y | | | | Y | 980-245-9182 |
| 683265 | MECKLENBURG | MATTHEWS | NC | 28104-5948 | MARKET EXPRESS 315 | Shell | 2800 OLD MONROE RD | | Y | Y | | | | Y | 704-821-3171 |
| 888918 | MECKLENBURG | MATTHEWS | NC | 28105 | KANGAROO EXPRESS 3925 | Marathon | 100 E JOHN ST | Y | | Y | | | | Y | 704-847-3198 |
| 905377 | MECKLENBURG | MATTHEWS | NC | 28105-5351 | SAM'S MART #23 | Shell | 668 W JOHN ST | Y | | Y | | | | Y | 704-845-1260 |
| 683273 | UNION | MATTHEWS | NC | 28104 | MARKET EXPRESS #355 | Shell | 5320 WEDDINGTON-MONROE | | | Y | | | | Y | 704-684-1433 |
| 968164 | UNION | MARSHVILLE | NC | 28103 | WILCO 0384 | Hess | 308 W MARSHVILLE BLVD HWY 74 | Y | Y | Y | | | | Y | 704-624-5616 |
| 913968 | MADISON | MARS HILL | NC | 28754-6004 | QUICK MART 4 | Shell | 222 CARL ELLER RD | | Y | Y | | | | Y | 828-689-9441 |
| 865125 | MCDOWELL | MARION | NC | 28752-5934 | LOVES TRAVEL STOP #308 | LOVES | 3308 NC 226 S | Y | Y | Y | | | | Y | 828-652-3422 |
| 415784 | MCDOWELL | MARION | NC | 28752 | CASON COMPANIES | Chevron | 1120 HWY 221 S | | | | | | | Y | 000-000-0000 |
| 972108 | MCDOWELL | MARION | NC | 28752-8316 | MARION TRAVEL PLAZA* | Exxon | 3365 SUGAR HILL RD | Y | Y | Y | | | | Y | 828-738-8700 |
| 965674 | PENDER | MAPLE HILL | NC | 28454 | SCOTCHMAN #001 | BP | 15515 HWY 53 E | | | Y | | | | | 910-259-3736 |
| 874315 | DARE | MANTEO | NC | 27954-0206 | WILCO 1851 | Hess | 202 US HWY 64 & 264 | Y | | Y | | | | Y | 252-475-1095 |
| 879351 | DARE | MANTEO | NC | 27954-9215 | DUCK THRU FOOD STORE #23 | Shell | 520 US HIGHWAY 64 AND 264 | Y | | Y | | | | Y | 252-473-3095 |
| 887216 | CATAWBA | MAIDEN | NC | 28650 | KANGAROO EXPRESS #0239 | Kangaroo | 1200 E MAIN ST | Y | | | | | | Y | 828-428-3211 |
| 958383 | CATAWBA | MAIDEN | NC | 28650-1420 | HANDY STOP #5 | Shell | 610 E MAIN ST | | | | | | | Y | 828-428-0104 |
| 921449 | CATAWBA | MAIDEN | NC | 28650-8705 | COUNTRY MARKET 9 | Exxon | 5724 STARTOWN RD | Y | Y | Y | Y | | | Y | 828-428-2790 |
| 905720 | ROBESON | LUMBERTON | NC | 28358 | KWIK SAVE TRUCK STOP | Unbranded | 5102 FAYETTEVILLE RD | Y | Y | Y | | | | Y | 910-738-9989 |
| 222192 | ROBESON | LUMBERTON | NC | 28358-3128 | MINUTEMAN #07 | Pure | 1750 E ELIZABETHTOWN RD | | | | | | | Y | 910-738-6658 |
| 905412 | ROBESON | LUMBERTON | NC | 28358-3128 | MINUTEMAN #07 | Pure | 1750 E ELIZABETHTOWN RD | | | | | | | | 910-738-6658 |
| 685869 | ROBESON | LUMBERTON | NC | 28358-4062 | LINDSEY-CAMPBELL OIL* | Marathon | 612 E 17TH ST | | Y | Y | | | | | 910-738-8516 |
| 874347 | ROBESON | LUMBERTON | NC | 28358-5447 | WILCO 1886 | Hess | 1703 W 5TH ST | Y | Y | Y | | | | Y | 910-738-8067 |
| 905570 | ROBESON | LUMBERTON | NC | 28358 | MINUTEMAN #25 | Marathon | 3905 MARTIN LUTHER KING DR | Y | Y | Y | | | | Y | 910-618-0828 |
| 861827 | GASTON | LOWELL | NC | 28098-1621 | LOWELL MINI MART | Exxon | 719 MCADEVILLE RD | | | Y | | | | Y | 704-718-4088 |
| 682957 | GASTON | LOWELL | NC | 28098 | QSC FOOD MART | Shell | 714 MCADEVILLE | Y | | Y | | | | Y | 704-879-4542 |
| 874283 | FRANKLIN | LOUISBURG | NC | 27549-2671 | WILCO 1817 | Hess | 112 S BICKETT BLVD | Y | | Y | | | | Y | 919-496-6794 |
| 935925 | STANLY | LOCUST | NC | 28097-9710 | QUIK CHEK #05* | Unbranded | 512 MAIN ST W | | | Y | Y | | | | 704-888-6755 |
| 419434 | STANLY | LOCUST | NC | 28097 | SASK,INC. | Texaco | 707 WEST MAIN ST | | | | | | | Y | 704-888-0283 |
| 185514 | STANLY | LOCUST | NC | 28097 | ALCO #30 | Shell | 1204 W MAIN ST | Y | Y | Y | | | | Y | 704-781-0615 |
| 880414 | DAVIDSON | LINWOOD | NC | 27299-9099 | BILL'S TRUCK STOP-TRENDAR | Unbranded | 1210 SNIDER KINES RD | Y | Y | Y | | | | Y | 336-956-4494 |
| 963552 | LINCOLN | LINCOLNTON | NC | 28092-4150 | TIMES TURN AROUND #04 | Unbranded | 2566 E MAIN ST | | | Y | | | | Y | 704-732-6001 |
| 888920 | LINCOLN | LINCOLNTON | NC | 28092-3958 | PETRO EXPRESS 3933 | Marathon | 2230 E MAIN ST | Y | | | | | | Y | 704-735-0164 |
| 890912 | LINCOLN | LINCOLNTON | NC | 28092-3958 | MEC #101 | Shell | 2230 E MAIN ST | Y | | Y | | | | Y | 704-735-0164 |
| 888927 | LINCOLN | LINCOLNTON | NC | 28092 | KANGAROO EXPRESS 3956 | Marathon | 1627 E MAIN ST | Y | | Y | | | | Y | 704-735-0223 |
| 890916 | LINCOLN | LINCOLNTON | NC | 28092 | POPS #619 | Unbranded | 1627 E MAIN ST | | | | | | | Y | 704-735-0223 |
| 411250 | LINCOLN | LINCOLNTON | NC | 28092 | NISBET OIL COMPA | Chevron | 1404 EAST MAIN S | | | | | | | Y | 000-000-0000 |
| 896002 | LINCOLN | LINCOLNTON | NC | 28092 | TIMES TURN AROUND 15 | Unbranded | 1803 N ASPEN ST | | | Y | | | | Y | 704-735-1506 |
| 905514 | LINCOLN | LINCOLNTON | NC | 28092 | TIMES TURN AROUND #42 | Unbranded | 851 S LAUREL ST | | | Y | | | | Y | 704-732-7742 |
| 896202 | LINCOLN | LINCOLNTON | NC | 28092-9113 | KINGSWAY #18 | Exxon | 1316 N ASPEN ST | | | Y | | | | Y | 704-735-4421 |
| 881682 | HARNETT | LILLINGTON | NC | 27546 | KANGAROO EXPRESS 4137 | Exxon | 9020 S MAIN ST | | | Y | | | | Y | 910-893-6340 |
| 887450 | HARNETT | LILLINGTON | NC | 27546-6820 | KANGAROO EXPRESS #3053 | Kangaroo | 41 E CORNELIUS HARNETT BLVD | Y | | Y | | | | Y | 910-893-6713 |
| 968182 | HARNETT | LILLINGTON | NC | 27546-6640 | WILCO 0296 | Hess | 1126 N MAIN ST | Y | Y | Y | | | | Y | 910-893-4434 |
| 887233 | HARNETT | LILLINGTON | NC | 27546 | KANGAROO EXPRESS #0406 | Kangaroo | 1404 S MAIN ST | Y | | | | | | Y | 910-893-8503 |
| 954754 | RANDOLPH | LIBERTY | NC | 27298-3007 | KANGAROO EXPRESS #0150 | BP | 127 E SWANNANOVA AVE | Y | | | | | | | 336-622-1900 |
| 816755 | DAVIDSON | LEXINGTON | NC | 27295 | CIRCLE K #1493 | Shell | 299 HWY 64 | Y | | Y | | | | Y | 336-243-6367 |
| 412787 | DAVIDSON | LEXINGTON | NC | 27292 | JOHN RIDDLE TEXA | Texaco | 700 RALEIGH RD. | | | | | | | Y | 336-798-2132 |
| 968162 | DAVIDSON | LEXINGTON | NC | 27292-2690 | WILCO 0294 | Hess | 537 N MAIN ST | Y | | Y | | | | Y | 336-249-8340 |
| 887470 | DAVIDSON | LEXINGTON | NC | 27295-1448 | KANGAROO EXPRESS #3183 | Kangaroo | 1401 WINSTON RD | Y | | Y | | | | Y | 336-249-9495 |
| 881266 | DAVIDSON | LEXINGTON | NC | 27292-5717 | FAST TRACK #122* | Citgo | 1709 COTTON GROVE RD | | | | | | | | 336-357-5392 |
| 681637 | DAVIDSON | LEXINGTON | NC | 27292-3937 | KANGAROO EXPRESS #3184 | Kangaroo | 905 S TALBERT BLVD | | | Y | | | | Y | 336-249-6631 |
| 872628 | DAVIDSON | LEXINGTON | NC | 27292-3156 | WILCO 1805 | Hess | 19 COTTON GROVE RD | Y | | | | | | Y | 336-249-2361 |
| 892334 | DAVIDSON | LEXINGTON | NC | 27292-3164 | THE POP SHOPPE #120 | Citgo | 1020 S MAIN ST | Y | | Y | | | | Y | 336-224-0030 |
| 678285 | DAVIDSON | LEXINGTON | NC | 27295 | ACCEL STORE 005 | Unbranded | 299 HWY 64 W | | | Y | | | | Y | 336-243-5039 |
| 881268 | FORSYTH | LEWISVILLE | NC | 27023-9634 | FAST TRACK #132* | Citgo | 5076 STYERS FERRY RD | Y | | | | | | | 336-766-1660 |
| 916373 | FORSYTH | LEWISVILLE | NC | 27023-9726 | NEIGHBORS #19 | Exxon | 480 WILLIAMS RD | Y | | Y | | | | Y | 336-945-5686 |
| 176722 | BERTIE | LEWISTON | NC | 27849-9700 | DUCK THRU FOOD STORE #26 | Shell | 208 E CHURCH ST | | | Y | Y | | | Y | 252-348-2555 |
| 921594 | CALDWELL | LENOIR | NC | 28645-4614 | HOLIDAY FOODS 3 | Unbranded | 933 WILKESBORO BLVD NE | Y | | Y | | | | | 828-754-0605 |
| 968160 | CALDWELL | LENOIR | NC | 28645-4637 | WILCO 0353 | Hess | 502 WILKESBORO BLVD SE | Y | Y | Y | | | | Y | 828-754-6851 |
| 914620 | CALDWELL | LENOIR | NC | 28645-6421 | HOLIDAY FOODS #15 | Unbranded | 1136 HICKORY BLVD SW | Y | Y | Y | | | | | 828-728-5139 |
| 683356 | CALDWELL | LENOIR | NC | 28645-4403 | FASTOP MARKET #301 | Unbranded | 215 BLOWING ROCK BLVD | Y | | Y | | | | Y | 828-754-6863 |
| 921595 | CALDWELL | LENOIR | NC | 28645-5825 | HOLIDAY FOODS #2* | Unbranded | 718 MORGANTON BLVD SW | Y | | Y | | | | | 828-754-1162 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|------------|------------------|-------|------------|--------------------------------|-----------|--------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 870256 | CATAWBA | LENOIR | NC | 28645-6309 | FAST TRACK #110* | Unbranded | 830 CONNELLY SPRINGS RD | | | | | | | | 828-754-0170 |
| 891619 | CALDWELL | LENOIR | NC | 28645-7830 | JACK B QUICK #8 | Marathon | 2036 CONNELLY SPRINGS RD | | Y | Y | | | | | 828-726-1414 |
| 910934 | CALDWELL | LENOIR | NC | 28645-7827 | HOLIDAY FOODS #9 | Unbranded | 1732 CONNELLY SPRINGS RD | | | Y | | | | | 828-728-9760 |
| 921598 | CALDWELL | LENOIR | NC | 28645-3521 | HOLIDAY SUPERETTE | Unbranded | 1742 BLOWING ROCK BLVD | Y | | Y | | | | | 828-758-5024 |
| 881257 | CALDWELL | LENOIR | NC | 28645 | FAST TRACK #136 | Shell | 2175 MORGANTON BLVD SW | Y | | | | | | Y | 828-758-8774 |
| 930199 | CALDWELL | LENOIR | NC | 28645-7913 | CHEEKS BP | BP | 2689 BLOWING ROCK BLVD | | | Y | | | | | 828-758-1173 |
| 879328 | CALDWELL | LENOIR | NC | 28645-8756 | CUBBARD EXPRESS #11 | Unbranded | 1426 BEECHER ANDERSON RD | | | Y | | | | | 828-754-9992 |
| 685373 | BRUNSWICK | LELAND | NC | 28451-7416 | THE POP SHOPPE #170 | Citgo | 322 VILLAGE RD NE | | | Y | | | | Y | 910-371-2281 |
| 892340 | BRUNSWICK | LELAND | NC | 28451-7413 | THE POP SHOPPE #172 | Citgo | 115 VILLAGE RD | Y | Y | Y | | | | Y | 910-371-1288 |
| 870184 | BRUNSWICK | LELAND | NC | 28451-8428 | SALTY DOG C STORE | Exxon | 9413B PLOOF RD SE | | | Y | | | | Y | 910-383-0691 |
| 920518 | BRUNSWICK | LELAND | NC | 28451 | SCOTCHMAN #115 | BP | 36 RIVER RD SE HWY 133 | | | Y | | | | | 910-371-6263 |
| 887424 | STOKES | LAWSONVILLE | NC | 27022 | KANGAROO EXPRESS #838 | Kangaroo | 2503 HWY 55 | Y | | | | | | Y | 919-596-7756 |
| 905439 | CLEVELAND | LAWNDALE | NC | 28090 | COMMUNITY MART #01* | Unbranded | 4904 FALLSTON RD | Y | | Y | | | | | 704-538-8994 |
| 813952 | CLEVELAND | LAWNDALE | NC | 28090 | CROSSROADS MINI-MART | Unbranded | 201 CARPENTERS GROVE CHURCH RD | | | Y | | | | | 701-538-3101 |
| 872882 | SCOTLAND | LAURINBURG | NC | 28352-3418 | WILCO 1884 | Unbranded | 1205 W CHURCH ST | Y | | Y | | | | Y | 910-675-1157 |
| 887255 | SCOTLAND | LAURINBURG | NC | 28352-4740 | KANGAROO EXPRESS #3136 | Kangaroo | 1135 S MAIN ST | Y | | | | | | Y | 910-276-2071 |
| 968158 | SCOTLAND | LAURINBURG | NC | 28352-5033 | WILCO 0387 | Unbranded | 1425 S MAIN ST | Y | | Y | | | | Y | 910-276-4642 |
| 936485 | ROWAN | LANDIS | NC | 28088 | KING'S QUICK STOP #1 | Shell | 100 W RIDER ST | | | Y | | | | Y | 704-856-0619 |
| 911348 | RUTHERFORD | LAKE LURE | NC | 28746 | LAKE VIEW GROCERY | Sunoco | 2655 MEMORIAL HWY | Y | | Y | | | | | 828-625-2784 |
| 677205 | WAYNE | LA GRANGE | NC | 28551-7602 | HANDY MART 163 | Unbranded | 6024 US HIGHWAY 70 E | | | Y | | | | Y | 252-566-9884 |
| 874331 | LENOIR | LA GRANGE | NC | 28551-1721 | WILCO 1866 | Hess | 101 W WASHINGTON ST | Y | | Y | | | | Y | 252-566-8377 |
| 892157 | WAKE | KNIGHTDALE | NC | 27545-9667 | KNIGHTDALE EXXON | Exxon | 6132 KNIGHTDALE BLVD | Y | | | | | | Y | 919-266-9939 |
| 419290 | WAKE | KNIGHTDALE | NC | 27545 | BUNN, INC. | Texaco | 7421 HWY 64 E. | | | | | | | Y | 919-790-9042 |
| 884508 | LENOIR | KINSTON | NC | 28504-9100 | GOLDEN HARVEST COMMUNITY MART* | Unbranded | 2278 FALLING CREEK RD | | | | | | | | 252-522-1062 |
| 938229 | LENOIR | KINSTON | NC | 28504-7222 | HANDY MART 165 | Unbranded | 2325 US HIGHWAY 258 N | | | Y | | | | Y | 252-522-9472 |
| 887283 | LENOIR | KINSTON | NC | 28504-7213 | KANGAROO EXPRESS #0898 | Kangaroo | 1690 US HIGHWAY 258 N | Y | | Y | | | | Y | 252-522-3636 |
| 874293 | LENOIR | KINSTON | NC | 28504-3252 | WILCO 1828 | Hess | 3800 W VERNON AVE | Y | | Y | | | | Y | 252-523-7365 |
| 887429 | LENOIR | KINSTON | NC | 28504-3329 | KANGAROO EXPRESS #3179 | Kangaroo | 2011 W VERNON AVE | Y | | Y | | | | Y | 252-527-1855 |
| 883871 | LENOIR | KINSTON | NC | 28504-4765 | FRIENDLY MART #20 | Exxon | 2059 NC HIGHWAY 11 55 | | | Y | Y | | | Y | 252-522-1174 |
| 874334 | LENOIR | KINSTON | NC | 28504-4753 | WILCO 1869 | Hess | 1660 NC HWY 11 55 | Y | Y | Y | | | | Y | 252-523-2418 |
| 874302 | LENOIR | KINSTON | NC | 28501-4522 | WILCO 1837 | Hess | 708 DR MARTIN LUTHER | Y | | Y | | | | Y | 252-527-0718 |
| 887469 | LENOIR | KINSTON | NC | 28501-1601 | KANGAROO EXPRESS #3180 | Kangaroo | 2305 N HERITAGE ST | Y | | Y | | | | Y | 252-523-0840 |
| 887441 | LENOIR | KINSTON | NC | 28501-3743 | KANGAROO EXPRESS #4716 | Kangaroo | 701 W VERNON AVE | Y | | Y | | | | Y | 252-523-1887 |
| 874276 | LENOIR | KINSTON | NC | 28504-6771 | WILCO 1809 | Hess | 1608 US HWY 258 S | Y | | Y | | | | Y | 252-522-4064 |
| 886617 | LENOIR | KINSTON | NC | 28504-6739 | KANGAROO EXPRESS 3472 | Kangaroo | 509 E NEW BERN RD | Y | Y | Y | | | | Y | 252-527-8994 |
| 954520 | LENOIR | KINSTON | NC | 28501-7410 | KANGAROO EXPRESS #3076 | BP | 700 E NEW BERN RD | Y | | Y | | | | Y | 252-523-2915 |
| 888961 | CLEVELAND | KINGS MOUNTAIN | NC | 28086-3105 | KANGAROO EXPRESS 3970 | Marathon | 225 CLEVELAND AVE | Y | | Y | | | | Y | 704-739-1602 |
| 694677 | CLEVELAND | KINGS MOUNTAIN | NC | 28086-3114 | EXPRESS MART | Shell | 600 E KING ST | | | | | | | Y | 704-739-1040 |
| 686244 | CLEVELAND | KINGS MOUNTAIN | NC | 28086-8203 | KINGS MOUNTAIN CITGO TRK PLAZA | Citgo | 400 DIXON SCHOOL RD | Y | Y | Y | | | | Y | 704-739-6415 |
| 695906 | CLEVELAND | KINGS MOUNTAIN | NC | 28086-8971 | ONE STOP FOOD #125 | BP | 2120 SHELBY RD | Y | Y | Y | | | | Y | 704-730-1663 |
| 873991 | STOKES | KING | NC | 27021-8787 | MOUNT AIRY OIL #135 | Shell | 525 MOUNTAIN VIEW RD | | | | | | | Y | 336-983-9486 |
| 881244 | STOKES | KING | NC | 27021-9018 | FAST TRACK #104 | Shell | 713 S MAIN ST | | | | | | | Y | 336-983-4696 |
| 886524 | STOKES | KING | NC | 27021 | KANGAROO EXPRESS #3178 | Kangaroo | 583 S MAIN ST | Y | | Y | | | | Y | 336-983-6981 |
| 887214 | STOKES | KING | NC | 27021-9160 | KANGAROO EXPRESS #0215 | Kangaroo | 101 E KING ST | | | | | | | Y | 336-983-8243 |
| 887475 | DARE | KILL DEVIL HILLS | NC | 27948-9183 | KANGAROO EXPRESS #3854 | Kangaroo | 100 W OCEAN BAY BLVD | Y | | Y | | | | Y | 252-441-7188 |
| 970753 | DARE | KILL DEVIL HILLS | NC | 27948-9486 | WILCO 0399 | Hess | 1822 N CROATAN HWY | | | Y | | | | Y | 252-441-1266 |
| 887474 | DARE | KILL DEVIL HILLS | NC | 27948 | KANGAROO EXPRESS #3853 | Kangaroo | 1800 N CROATAN HWY | Y | | Y | | | | Y | 252-480-2676 |
| 954744 | DARE | KILL DEVIL HILLS | NC | 27948-8619 | KANGAROO EXPRESS #0872 | BP | 1400 S CROATAN HWY | Y | | Y | | | | Y | 252-441-3881 |
| 881264 | FORSYTH | KERNERSVILLE | NC | 27284-3575 | FAST TRACK #139 | Exxon | 101 CLAYTON FOREST DR | Y | | Y | | | | Y | 336-992-9800 |
| 683026 | FORSYTH | KERNERSVILLE | NC | 27284-3547 | US FLEET INDERNEER DR | Unbranded | 765 INDENEER DR | | | Y | Y | | | Y | 800-665-5529 |
| 419586 | FORSYTH | KERNERSVILLE | NC | 27284 | HENRY MACALLEN | Texaco | 725 HIGHWAY 66 S | | | | | | | Y | 336-993-7697 |
| 954862 | FORSYTH | KERNERSVILLE | NC | 27284-3130 | KANGAROO EXPRESS 3177 | Marathon | 801 BODENHAMER ST | Y | | Y | | | | Y | 336-996-6646 |
| 419099 | FORSYTH | KERNERSVILLE | NC | 27284-2413 | EVERHART INVESTM | Chevron | 511 CINEMA DRIVE | | | | | | | Y | 000-000-0000 |
| 968156 | FORSYTH | KERNERSVILLE | NC | 27284-2643 | WILCO 0125 | Hess | 401 N MAIN ST | Y | | Y | | | | Y | 336-996-3134 |
| 892975 | FORSYTH | KERNERSVILLE | NC | 27284-3344 | WILCO #126 | Hess | 826 S MAIN ST | | | Y | | | | Y | 336-996-6313 |
| 881267 | FORSYTH | KERNERSVILLE | NC | 27284-8186 | FAST TRACK #124* | Citgo | 1005 S MAIN ST | | | Y | | | | | 336-996-5925 |
| 954681 | FORSYTH | KERNERSVILLE | NC | 27284-8957 | KANGAROO EXPRESS #0795 | BP | 2010 W MOUNTAIN ST | Y | | | | | | Y | 336-996-3451 |
| 677019 | JOHNSTON | KENLY | NC | 27542-7369 | BIG BOYS | Shell | 595 BAGLEY RD | Y | Y | Y | | | | Y | 919-284-4046 |
| 969956 | JOHNSTON | KENLY | NC | 27542 | WILCO 0218 | Hess | 100 TRUCKSTOP RD | Y | Y | Y | | | | Y | 919-284-6109 |
| 936528 | JOHNSTON | KENLY | NC | 27542 | PETRO #074 /F KENLY TRUCKSTOP | TA | 923 JOHNSTON PKWY | Y | Y | Y | | | | Y | 919-284-5121 |
| 206949 | JOHNSTON | KENLY | NC | 27542 | FLYING J #683 | FLYING J | 1800 PRINCETON-KENLY RD | Y | Y | Y | | | | Y | 919-284-4548 |
| 935454 | JOHNSTON | KENLY | NC | 27542 | KANGAROO EXPRESS #0931 | BP | 402 S CHURCH ST | Y | | Y | | | | | 919-284-3199 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|---------------|---------------|---------------------|-----------|--------------|-----------------------------|--------------|--------------------------------|----------|----------|----------|------------|-----|-----|---------------------|---------------------|
| 874291 | DUPLIN | KENANSVILLE | NC | 28349-1026 | WILCO 1826 | Hess | 204 N MAIN ST | | | Y | | | | Y | 910-296-0701 |
| 890562 | CABARRUS | KANNAPOLIS | NC | 28083-9218 | PILOT TRAVEL CENTER #056 | Pilot | 2825 LANE ST | Y | Y | Y | | | | Y | 704-938-6800 |
| 930996 | CABARRUS | KANNAPOLIS | NC | 28083-1406 | KANGAROO EXPRESS 3470 | BP | 3065 DALE EARNHARDT BLVD | Y | | Y | | | | | 704-795-7124 |
| 968154 | ROWAN | KANNAPOLIS | NC | 28083-9124 | WILCO 0366 | Hess | 2803 N CANNON BLVD | Y | | Y | | | | Y | 704-933-8003 |
| 970737 | CABARRUS | KANNAPOLIS | NC | 28083-6909 | WILCO 0365 | Hess | 2401 S CANNON BLVD | | | Y | | | | Y | 704-547-1003 |
| 938261 | ROWAN | KANNAPOLIS | NC | 28081-9359 | SAMS MART #27 | Shell | 2720 W C ST | Y | | Y | | | | Y | 704-933-3380 |
| 198533 | ROWAN | KANNAPOLIS | NC | 28081 | RON'S QUICK GROCERY | Marathon | 418 S ENOCHVILLE AVE | | | Y | Y | | | Y | 704-933-9612 |
| 682993 | CABARRUS | KANNAPOLIS | NC | 28082 | KANGAROO EXPRESS 1524 | Marathon | 546 ASHDALE COURT | | | Y | | | | Y | 704-788-6961 |
| 678293 | YADKIN | JONESVILLE | NC | 28642 | INTERSTATE EXXON | Exxon | 1812 HWY 67 | | | Y | | | | Y | 336-835-8532 |
| 892976 | YADKIN | JONESVILLE | NC | 28642-9246 | WILCO #133 | Hess | 1648 NC HWY 67 | | | Y | Y | | | Y | 336-835-3502 |
| 970702 | YADKIN | JONESVILLE | NC | 28642-2254 | WILCO 0131 | Hess | 411 N BRIDGE ST | Y | Y | Y | | | | Y | 336-835-1812 |
| 905782 | YADKIN | JONESVILLE | NC | 28642 | 4-BROTHERS FOOD #300 | BP | 1736 HWY 67 | Y | Y | Y | | | | 336-526-4444 | |
| 916351 | ASHE | JEFFERSON | NC | 28640-9301 | EAST JEFFERSON FOOD & GAS | Unbranded | 1132 US HIGHWAY 221 N | | | Y | | | | | 336-246-7971 |
| 694699 | GUILFORD | JAMESTOWN | NC | 27407 | SHEETZ 0432 | Sheetz | 1001 GARDNER HILL DR | Y | | Y | | | | Y | 336-454-3200 |
| 694941 | ONSLow | JACKSONVILLE | NC | 28540-9119 | KANGAROO EXPRESS #3120 | Citgo | 4450 GUM BRANCH RD | Y | | Y | | | | Y | 910-346-6777 |
| 870137 | ONSLow | JACKSONVILLE | NC | 28540-3057 | WILCO #312 | Hess | 3462 RICHLANDS HWY | | | Y | Y | | | Y | 910-346-1175 |
| 970745 | ONSLow | JACKSONVILLE | NC | 28546-6658 | WILCO 0389 | Hess | 6995 WESTERN BLVD | | | Y | Y | | | Y | 970-346-4729 |
| 874325 | ONSLow | JACKSONVILLE | NC | 28540-3249 | WILCO 1860 | Hess | 1495 BURGAW HWY | Y | | Y | | | | Y | 910-346-7744 |
| 925656 | ONSLow | JACKSONVILLE | NC | 28540-2978 | HANDY MART 146* | Exxon | 2945 RICHLANDS HWY | Y | | Y | | | | | 910-455-9486 |
| 934873 | ONSLow | JACKSONVILLE | NC | 28540-3378 | CIRCLE K #8221 | Shell | 1990 WILMINGTON HWY | Y | | Y | | | | Y | 910-346-3111 |
| 925661 | ONSLow | JACKSONVILLE | NC | 28546-6659 | HANDY MART 156 | BP | 3485 WESTERN BLVD | Y | | Y | | | | | 910-938-3376 |
| 954824 | ONSLow | JACKSONVILLE | NC | 28540-5609 | KANGAROO EXPRESS #0825 | BP | 2561 ONSLOW DR | Y | | | | | | | 910-346-6177 |
| 874290 | ONSLow | JACKSONVILLE | NC | 28540-5437 | WILCO 1825 | Hess | 830 NEW BRIDGE ST | Y | | Y | | | | Y | 910-347-6688 |
| 683213 | ONSLow | JACKSONVILLE | NC | 28546-6815 | HAN DEE HUGO #33 | Citgo | 467 WESTERN BLVD | Y | Y | Y | | | | Y | 910-346-1831 |
| 925941 | ONSLow | JACKSONVILLE | NC | 28546-8124 | KANGAROO EXPRESS #3125 | BP | 116 PINEY GREEN RD | Y | | Y | | | | | 910-346-6182 |
| 970744 | ONSLow | JACKSONVILLE | NC | 28546-6818 | WILCO 0388 | Hess | 454 WESTERN BLVD | | | | | | | Y | 910-350-0549 |
| 874438 | ONSLow | JACKSONVILLE | NC | 28540 | FOOD MART | Unbranded | 303 BELLFORK RD | | | Y | | | | Y | 910-455-8525 |
| 874106 | ONSLow | JACKSONVILLE | NC | 28546-5736 | SCOTCHMAN #066 | Shell | 267 WESTERN BLVD | | | | | | | Y | 910-353-8080 |
| 961011 | ONSLow | JACKSONVILLE | NC | 28546-5727 | KANGAROO EXPRESS #0930 | BP | 1731 LEJEUNE BLVD | Y | | | | | | | 910-577-5689 |
| 934874 | ONSLow | JACKSONVILLE | NC | 28546-8236 | CIRCLE K #8216 | Circle K | 199 PINE VALLEY RD | Y | | Y | | | | Y | 910-577-1611 |
| 694939 | ONSLow | JACKSONVILLE | NC | 28546-8521 | KANGAROO EXPRESS 0896 | Citgo | 1070 PINEY GREEN RD | | | Y | | | | Y | 910-346-5044 |
| 954830 | ONSLow | JACKSONVILLE | NC | 28546-4805 | KANGAROO EXPRESS #0892 | BP | 1505 PINEY GREEN RD | | | | | | | | 910-353-0698 |
| 887254 | ONSLow | JACKSONVILLE | NC | 28544-1422 | KANGAROO EXPRESS #3075 | Kangaroo | 2868 PINEY GREEN RD | Y | | | | | | Y | 910-577-0261 |
| 874046 | ONSLow | JACKSONVILLE | NC | 28540 | SCOTCHMAN #187 | BP | 3620 RICHLAND HWY | | | Y | | | | 910-455-9394 | |
| 874337 | NORTHAMPTON | JACKSON | NC | 27845-9565 | WILCO 1873 | Hess | 213 E JEFFERSON ST | Y | | Y | | | | Y | 252-534-4561 |
| 683272 | UNION | INDIAN TRAIL | NC | 28079-8675 | MARKET EXPRESS 350 | Shell | 7802 IDLEWILD RD | | | Y | Y | | | Y | 704-882-9695 |
| 870119 | UNION | INDIAN TRAIL | NC | 28079-8675 | BP #18 | BP | 7805 IDLEWILD RD | Y | Y | Y | | | | | 704-882-1359 |
| 870187 | UNION | INDIAN TRAIL | NC | 28079-7593 | PURE MART #117 | Unbranded | 305 UNIONVILLE INDIAN TRL RD W | | | Y | | | | Y | 704-893-0994 |
| 870220 | UNION | INDIAN TRAIL | NC | 28079 | SAM'S MART #220 | Exxon | 304 UNIONVILLE INDIAN TRAIL RD | Y | | Y | | | | Y | 980-245-9191 |
| 880315 | UNION | INDIAN TRAIL | NC | 28079-9611 | SAM'S MART #65 | Shell | 13800 INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-821-4388 |
| 683267 | UNION | INDIAN TRAIL | NC | 28079-5353 | MARKET EXPRESS 325 | Shell | 6732 OLD MONROE RD | | | Y | Y | | | Y | 704-238-9797 |
| 954937 | UNION | INDIAN TRAIL | NC | 28079 | KANGAROO EXPRESS #3044 | BP | 13719 HWY WEST | Y | | | | | | | 704-882-2323 |
| 683264 | UNION | INDIAN TRAIL | NC | 28079-5306 | MARKET EXPRESS 310 | Exxon | 4303 OLD MONROE RD | | | Y | | | | Y | 704-821-5470 |
| 891618 | BURKE | ICARD | NC | 28666 | JACK B QUICK #7 | Marathon | 7841 OLD NC 10 | Y | Y | Y | | | | | 828-597-9080 |
| 881255 | MECKLENBURG | HUNTERSVILLE | NC | 28078 | FAST TRACK #129 | Shell | 502 GILEAD RD | Y | | Y | | | | Y | 704-875-9711 |
| 916599 | MECKLENBURG | HUNTERSVILLE | NC | 28078-4915 | SAMS MART #11 | Shell | 9701 SAM FURR RD | Y | | Y | | | | Y | 704-892-5779 |
| 928426 | MECKLENBURG | HUNTERSVILLE | NC | 28078-8072 | SAMS MART #19 | Shell | 16814 CALDWELL CREEK DR | | | Y | | | | Y | 704-896-2516 |
| 419340 | MECKLENBURG | HUNTERSVILLE | NC | 28078 | SAM'S MART | Texaco | 16814 CLADWELL C | | | Y | | | | Y | 704-896-7937 |
| 930550 | MECKLENBURG | HUNTERSVILLE | NC | 28078-3341 | SAMS MART #18 | Shell | 12906 ROSEDALE HL AVE | Y | Y | Y | | | | Y | 704-947-3722 |
| 888729 | MECKLENBURG | HUNTERSVILLE | NC | 28078-8212 | CIRCLE K #5102 | Shell | 9101 SAM FURR RD | Y | | Y | | | | Y | 704-895-8991 |
| 870226 | MECKLENBURG | HUNTERSVILLE | NC | 28078 | SAM'S MART #216 | Exxon | 9502 MT HOLLY HUNTERSVILLE RD | Y | | Y | | | | Y | 704-790-2584 |
| 695407 | CALDWELL | HUDSON | NC | 28638-2604 | DAYS GONE BY GENERAL STORE | Unbranded | 255 CEDAR VALLEY RD | | | | | | | Y | 828-726-6660 |
| 181061 | CALDWELL | HUDSON | NC | 28638-9101 | ONE STOP FOOD #126 | Unbranded | 2765 HICKORY BLVD | | | | | | | Y | 828-728-4151 |
| 924143 | CALDWELL | HUDSON | NC | 28638-2544 | HUDSON SUPERETTE* | Marathon | 583 MAIN ST | Y | | | | | | | 828-728-9990 |
| 931595 | CALDWELL | HUDSON | NC | 28638-2133 | FOOD FARE* | Citgo | 139 MAIN ST | Y | | Y | | | | | 828-728-2710 |
| 874060 | ONSLow | HUBERT | NC | 28539 | SCOTCHMAN #139 | Exxon | HWY 24 & 172 | Y | Y | Y | | | | Y | 910-353-1652 |
| 880485 | CUMBERLAND | HOPE MILLS | NC | 28348-4221 | ALCO #32 | Shell | 6047 CAMDEN RD | Y | | Y | | | | Y | 910-223-3210 |
| 954551 | CUMBERLAND | HOPE MILLS | NC | 28348-1834 | KANGAROO EXPRESS #0481 | BP | 3458 N MAIN ST | | | | | | | | 910-425-1228 |
| 954625 | CUMBERLAND | HOPE MILLS | NC | 28348-1844 | KANGAROO EXPRESS #3005 | BP | 5617 ROCKFISH RD | Y | | | | | | | 910-424-2443 |
| 887231 | CUMBERLAND | HOPE MILLS | NC | 28348-2350 | KANGAROO EXPRESS #0376 | Kangaroo | 4000 S MAIN ST | Y | | | | | | Y | 910-425-1371 |
| 887287 | CUMBERLAND | HOPE MILLS | NC | 28348-9085 | KANGAROO EXPRESS #3046 | Kangaroo | 674 CHICKEN FOOT RD | Y | | Y | | | | Y | 910-423-4436 |
| 954581 | CUMBERLAND | HOPE MILLS | NC | 28348 | KANGAROO EXPRESS #3050 | BP | 327 CHICKEN FOOT RD | Y | | Y | | | | | 910-423-4710 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|------------|----------------|-------|------------|----------------------------|-----------|------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 680894 | WAKE | HOLLY SPRINGS | NC | 27540-7299 | EAGLES #6 | Unbranded | 7008 GB ALFORD HWY | Y | | Y | | | | Y | 919-557-8277 |
| 874108 | ONSLow | HOLLY RIDGE | NC | 28445-7617 | SCOTCHMAN #149 | Shell | 101 NC HWY 210 | Y | Y | Y | | | | Y | 910-478-0375 |
| 874341 | ONSLow | HOLLY RIDGE | NC | 28445-7830 | WILCO 1877 | Hess | 400 US HIGHWAY 17 N | | | Y | | | | Y | 910-329-1554 |
| 677591 | ORANGE | HILLSBOROUGH | NC | 27278-9051 | EAGLES #5 | Unbranded | 620 HAMPTON POINTE | | | Y | | | | | 919-732-3676 |
| 954794 | ORANGE | HILLSBOROUGH | NC | 27278-9417 | KANGAROO EXPRESS #0382 | BP | 1204 US HWY 70 E | Y | | | | | | | 919-732-5536 |
| 954746 | ORANGE | HILLSBOROUGH | NC | 27278 | KANGAROO EXPRESS #0818 | BP | 2015 NC HWY 86 N OLD | Y | | | | | | | 919-644-0451 |
| 931579 | BURKE | HILDEBRAN | NC | 28637-8326 | B & B ROYAL FOODS* | Unbranded | 721 US HWY 70 W | Y | | Y | | | | | 828-397-5186 |
| 865648 | MACON | HIGHLANDS | NC | 28741 | FARMERS MARKET 01856 | Exxon | 22 DILLIARD RD | | | Y | | | | Y | 828-526-4382 |
| 892180 | GUILFORD | HIGH POINT | NC | 27260-6260 | THE POP SHOPPE #116 | Citgo | 3512 E KIVETT DR | | | Y | | | | Y | 336-886-2009 |
| 887456 | RANDOLPH | HIGH POINT | NC | 27263-2894 | KANGAROO EXPRESS #3154 | Kangaroo | 11315 N MAIN ST | Y | | Y | | | | Y | 336-431-5115 |
| 864561 | GUILFORD | HIGH POINT | NC | 27260-7009 | ANTHONY'S OF HIGH POINT | Unbranded | 1925 BRENTWOOD ST | Y | | Y | | | | Y | 336-883-2623 |
| 954732 | GUILFORD | HIGH POINT | NC | 27263-1941 | KANGAROO EXPRESS #3176 | Kangaroo | 2608 S MAIN ST | | | Y | | | | | 336-886-4217 |
| 968152 | GUILFORD | HIGH POINT | NC | 27263-1605 | WILCO 0156 | Hess | 801 W FAIRFIELD RD | Y | Y | Y | | | | Y | 336-861-5893 |
| 963839 | GUILFORD | HIGH POINT | NC | 27263-1644 | GRAND CENTRAL EXPRESS | Unbranded | 2174 SURRETT DR | | | Y | Y | | | | 336-841-6357 |
| 682189 | GUILFORD | HIGH POINT | NC | 27265-8154 | CIRCLE K #1510 | Circle K | 4050 RIVER POINTE PL | | | | | | | Y | 336-841-4228 |
| 925940 | GUILFORD | HIGH POINT | NC | 27265-9112 | KANGAROO EXPRESS #0864 | BP | 601 GALLIMORE DAIRY RD | Y | | | | | | | 336-812-8637 |
| 683030 | GUILFORD | HIGH POINT | NC | 27260-8700 | US FLEET TRINITY AVE | Unbranded | 1210 TRINITY AVE | Y | Y | Y | | | | Y | 800-665-5529 |
| 817301 | GUILFORD | HIGH POINT | NC | 27265-3116 | KELLYS EASTCHESTER | Marathon | 1232 EASTCHESTER DR | | | Y | | | | Y | 336-884-1633 |
| 934632 | GUILFORD | HIGH POINT | NC | 27265-3113 | CIRCLE K #1676 | Circle K | 1101 EASTCHESTER DR | Y | | Y | | | | Y | 336-841-8700 |
| 881338 | GUILFORD | HIGH POINT | NC | 27262-3922 | KANGAROO EXPRESS 3788 | Exxon | 820 N MAIN ST | Y | | | | | | Y | 919-895-6142 |
| 954697 | GUILFORD | HIGH POINT | NC | 27262-7101 | KANGAROO EXPRESS #0426 | BP | 295 E PARRIS AVE | | | | | | | | 336-869-0278 |
| 938473 | GUILFORD | HIGH POINT | NC | 27260-7011 | KANGAROO EXPRESS 3175 | Marathon | 1901 WESTCHESTER DR | | | | Y | | | Y | 336-884-8516 |
| 970708 | GUILFORD | HIGH POINT | NC | 27262-7703 | WILCO 0151 | Hess | 2201 N MAIN ST | | | Y | | | | Y | 336-869-3111 |
| 676738 | GUILFORD | HIGH POINT | NC | 27265 | SHEETZ 0414 | Sheetz | 2980 NC 68 S | Y | | Y | | | | Y | 336-841-8900 |
| 814739 | GUILFORD | HIGH POINT | NC | 27265-1939 | KELLYS NORTH MAIN | Marathon | 3010 N MAIN ST | | | Y | | | | Y | 336-884-4470 |
| 970709 | GUILFORD | HIGH POINT | NC | 27265-1939 | WILCO 0154 | Hess | 3030 N MAIN ST | Y | | Y | | | | Y | 336-869-5740 |
| 685445 | ALEXANDER | HIDDENITE | NC | 28636 | CUBBARD EXPRESS #12 | Exxon | 5230 NC HWY 90 E | | Y | Y | | | | Y | 828-632-9454 |
| 874601 | CATAWBA | HICKORY | NC | 28601-3157 | CUBBARD EXPRESS #09 | Exxon | 2770 SPRINGS RD NE | | | Y | | | | Y | 828-256-6670 |
| 970730 | CATAWBA | HICKORY | NC | 28601-3068 | WILCO 0341 | Hess | 2418 SPRINGS RD NE | | | Y | | | | Y | 828-256-9795 |
| 874598 | CATAWBA | HICKORY | NC | 28601-8450 | CUBBARD EXPRESS #06 | Exxon | 7571 NC HWY 127 | | | Y | | | | Y | 828-495-2598 |
| 874599 | CATAWBA | HICKORY | NC | 28601-4264 | CUBBARD EXPRESS #07 | Exxon | 954 16TH ST NE | | | Y | | | | Y | 828-325-0644 |
| 896073 | CATAWBA | HICKORY | NC | 28601 | HONEY PICK FOODS | Unbranded | 4432 N CENTER ST | | | Y | | | | Y | 828-324-1540 |
| 970731 | CATAWBA | HICKORY | NC | 28601-8024 | WILCO 0347 | Hess | 4431 N CENTER ST | | | Y | | | | Y | 828-754-6851 |
| 888928 | CATAWBA | HICKORY | NC | 28601-1156 | KANGAROO EXPRESS 3958 | Marathon | 2853 N CENTER ST | Y | | Y | | | | Y | 828-431-7947 |
| 874597 | CATAWBA | HICKORY | NC | 28601-3846 | CUBBARD EXPRESS #05 | Exxon | 1130 2ND ST NE | | | Y | | | | Y | 828-322-1546 |
| 970732 | CATAWBA | HICKORY | NC | 28602-4927 | WILCO 0348 | Hess | 1269 US HIGHWAY 70 SW | | | Y | | | | Y | 828-261-0492 |
| 968148 | CATAWBA | HICKORY | NC | 28601-5831 | WILCO 0344 | Hess | 140 US HIGHWAY 321 NW | | | Y | Y | | | Y | 828-322-4720 |
| 873979 | CATAWBA | HICKORY | NC | 28601-5830 | CUBBARD EXPRESS #01 | Exxon | 191B US HWY 321 NW | | | Y | | | | Y | 828-322-3579 |
| 887116 | CATAWBA | HICKORY | NC | 28601-4744 | GRAB N' GO III | Unbranded | 820 US HIGHWAY 321 NW | Y | Y | Y | | | | | 828-267-5708 |
| 812180 | CATAWBA | HICKORY | NC | 28601 | TOBACCO HOUSE #2 | Unbranded | 2203 HWY 70 SW | | | Y | | Y | | Y | 828-322-7867 |
| 912984 | CATAWBA | HICKORY | NC | 28602-8289 | WILCO 0345 | Hess | 3131 S NC 127 HWY | Y | | Y | | | | Y | 828-294-3717 |
| 888925 | CATAWBA | HICKORY | NC | 28602-9470 | KANGAROO EXPRESS 3954 | Marathon | 2350 US HWY 70SE | Y | | Y | | | | Y | 828-326-9234 |
| 890915 | CATAWBA | HICKORY | NC | 28602-9470 | HICKORY POINT #29 | Unbranded | 2350 US HWY 70SE | Y | | Y | | | | Y | 828-326-9234 |
| 874600 | CATAWBA | HICKORY | NC | 28602-9310 | CUBBARD EXPRESS #08 | Exxon | 5340 S NC 127 HWY | | | Y | | | | Y | 704-462-2875 |
| 881263 | CATAWBA | HICKORY | NC | 28602 | FAST TRACK #138 | Exxon | 2455 US HIGHWAY 70 SE | | | Y | | | | Y | 828-322-7498 |
| 968150 | CATAWBA | HICKORY | NC | 28602 | WILCO 0346 | Hess | 1835 US HWY 70 SE | | | Y | | | | Y | 828-324-4222 |
| 874299 | PERQUIMANS | HERTFORD | NC | 27944-1211 | WILCO 1834 | Hess | 800 S CHURCH ST | Y | | Y | | | | Y | 252-426-1019 |
| 213743 | HENDERSON | HENDERSONVILLE | NC | 28792-9181 | TRIANGLE STOP #209 | Marathon | 2545 CHIMNEY ROCK RD | Y | | Y | | | | Y | 828-693-7517 |
| 415807 | HENDERSON | HENDERSONVILLE | NC | 28792-6524 | BULK PLANT | Chevron | 1880 SPARTANBURG | | | | | | | Y | 000-000-0000 |
| 968146 | HENDERSON | HENDERSONVILLE | NC | 28792-5764 | WILCO 0265 | Hess | 707 SPARTANBURG HWY | Y | | | | | | Y | 828-693-8020 |
| 213745 | HENDERSON | HENDERSONVILLE | NC | 28791-1408 | TRIANGLE MART #216 | Marathon | 2400 ASHEVILLE HWY | Y | | Y | | | | Y | 828-696-0818 |
| 213742 | HENDERSON | HENDERSONVILLE | NC | 28791-1914 | TRIANGLE STOP #207 | Marathon | 1902 HAYWOOD RD | Y | | Y | | | | Y | 828-693-1335 |
| 916399 | HENDERSON | HENDERSONVILLE | NC | 28791-1932 | ENERGY MART #2 | Exxon | 1972 HAYWOOD RD | | | Y | | | | Y | 828-692-3902 |
| 969153 | HENDERSON | HENDERSONVILLE | NC | 28791-8024 | MEC TRKSTP #126 | Shell | 5445 ASHEVILLE HWY | Y | Y | Y | | | | Y | 828-687-0402 |
| 890035 | VANCE | HENDERSON | NC | 27536-3483 | ROSE MART #204 | Shell | 1022 RUIN CREEK RD | | | Y | | | | Y | 252-492-6231 |
| 870141 | VANCE | HENDERSON | NC | 27537-7502 | ROSE MART #206 | Shell | 230 VANCO MILL RD | | | Y | | | | Y | 252-430-1794 |
| 890034 | VANCE | HENDERSON | NC | 27536-4015 | ROSE MART #202 | Shell | 101 N COOPER DR | | | Y | | | | Y | 252-492-7897 |
| 407491 | VANCE | HENDERSON | NC | 27536-3946 | BOWERS & BURROWS | Texaco | 518 DABNEY DRIVE | | | | | | | Y | 252-430-8054 |
| 968658 | ALAMANCE | HENDERSON | NC | 27536-4906 | PETE SMITH TIRE&QUICK LUBE | Shell | 134 RALEIGH RD | | | | | | | Y | 252-438-4041 |
| 874282 | VANCE | HENDERSON | NC | 27536-4514 | WILCO 1816 | Hess | 929 S GARNETT ST | Y | | Y | | | | Y | 252-430-6249 |
| 896191 | VANCE | HENDERSON | NC | 27536-4367 | FOGGS EXXON | Exxon | 425 N GARNETT ST | | | Y | | | | Y | 252-492-5009 |
| 898840 | VANCE | HENDERSON | NC | 27536-2537 | ROSE MART #3 | Shell | 1205 W ANDREWS AVE | | | | | | | Y | 252-431-0698 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-----------|------------|-------|------------|-------------------------------|-----------|---------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 874350 | VANCE | HENDERSON | NC | 27536-2717 | WILCO 1889 | Hess | 1640 N GARNETT ST | Y | | Y | | | | Y | 252-492-2033 |
| 905729 | VANCE | HENDERSON | NC | 27536-2766 | ROSE MART #1 | Shell | 2101 N GARNETT ST | | | Y | | | | Y | 252-438-3766 |
| 813195 | CLAY | HAYESVILLE | NC | 28904 | PARKER'S COUNTRY STORE | Unbranded | 7381 HWY 64 E | Y | Y | Y | | | | Y | 828-389-7051 |
| 914552 | CLAY | HAYESVILLE | NC | 28904-8802 | AZTEX #202 BP | BP | 37 HIGHWAY 64 E | | | Y | | | | | 828-389-6828 |
| 926927 | ALAMANCE | HAW RIVER | NC | 27258-9706 | QUICK CHEK #14* | Citgo | 2655 N CHURCH ST | | | | | | | | 336-578-8861 |
| 969954 | ALAMANCE | HAW RIVER | NC | 27258-9626 | WILCO 0165 | Hess | 1044 JIMMIE KERR RD | Y | Y | Y | | | | Y | 336-578-2610 |
| 892900 | CRAVEN | HAVELOCK | NC | 28532-9435 | WEST HAVELOCK FUEL MARKET | Shell | 521 US HIGHWAY 70 W | | | Y | | | | Y | 252-444-1505 |
| 874300 | CRAVEN | HAVELOCK | NC | 28532-2214 | WILCO 1835 | Hess | 334 E MAIN ST | Y | | Y | | | | Y | 252-447-3361 |
| 680562 | CRAVEN | HAVELOCK | NC | 28532-2339 | SUPER EXPRESSWAY | Unbranded | 807 E MAIN ST | | | Y | | | | Y | 252-571-0147 |
| 887320 | CRAVEN | HAVELOCK | NC | 28532-2405 | KANGAROO EXPRESS #3174 | Kangaroo | 1234 E MAIN ST | Y | | Y | | | | Y | 252-444-6255 |
| 889504 | CABARRUS | HARRISBURG | NC | 28075-8465 | CIRCLE K #8378 | Shell | 5054 HIGHWAY 49 S | Y | | Y | | | | Y | 704-455-2399 |
| 892749 | CURRITUCK | HARBINGER | NC | 27941-9769 | GET GO | Exxon | 8808 CARATOKE HWY | | Y | Y | | | | Y | 252-202-1028 |
| 874061 | PENDER | HAMPSTEAD | NC | 28443-2321 | SCOTCHMAN #183 | Exxon | 24 COUNTRY CLUB DR | | | | | | | Y | 910-270-0169 |
| 970749 | PENDER | HAMPSTEAD | NC | 28443-3524 | WILCO 0394 | Hess | 14477 US HWY 17 | | | Y | | | | Y | 910-270-0844 |
| 955689 | RICHMOND | HAMLET | NC | 28345-2549 | NORTHSIDE CIRCLE B | Circle K | 700 KING ST | Y | | Y | | | | | 910-205-0309 |
| 880592 | RICHMOND | HAMLET | NC | 28345-2506 | WILCO 1894 | Hess | 728 W HAMLET AVE | Y | | Y | | | | Y | 910-582-2789 |
| 920747 | RICHMOND | HAMLET | NC | 28345-2623 | K'S KORNER BP | BP | 543 W HAMLET AVE | | | Y | | | | | 910-582-4771 |
| 937197 | RICHMOND | HAMLET | NC | 28345-2844 | ALCO #13 | Shell | 115 E SPRING ST | Y | | Y | | | | Y | 910-582-6470 |
| 887229 | RICHMOND | HAMLET | NC | 28345 | KANGAROO EXPRESS #0357 | Kangaroo | 104 CHERAW RD | Y | | | | | | Y | 910-582-5037 |
| 872589 | HALIFAX | HALIFAX | NC | 27839 | TRAVEL WORLD | Shell | I-95 & NC HWY 903 | Y | Y | Y | | | | Y | 252-536-5094 |
| 872629 | PITT | GRIFTON | NC | 28530 | WILCO 1818 | Hess | 304 QUEEN ST | Y | Y | Y | | | | Y | 252-524-3150 |
| 954901 | PITT | GRIFTON | NC | 28530 | KANGAROO EXPRESS #0929 | BP | 559 QUEEN ST | | | Y | | | | | 252-524-5653 |
| 969709 | PITT | GREENVILLE | NC | 27834 | WILCO 0240 | Hess | 3000 STANTONBURG RD | | Y | Y | | | | Y | 252-695-6206 |
| 874305 | PITT | GREENVILLE | NC | 27834-0800 | WILCO 1841 | Hess | 4000 DICKINSON AVE | Y | | Y | | | | Y | 252-321-9263 |
| 874320 | PITT | GREENVILLE | NC | 27834-7027 | WILCO 1801 | Hess | 1601 GREENVILLE BLVD SW | Y | | Y | | | | Y | 252-752-7891 |
| 954892 | PITT | GREENVILLE | NC | 27834-7026 | KANGAROO EXPRESS #3099 | BP | 1531 GREENVILLE BLVD SW | Y | | Y | | | | | 252-752-6296 |
| 954535 | PITT | GREENVILLE | NC | 27835 | KANGAROO EXPRESS #0826 | BP | 4000 S MEMORIAL DR | Y | | | | | | | 252-355-0964 |
| 925654 | PITT | GREENVILLE | NC | 27834-3718 | HANDY MART 151 | Unbranded | 1000 S MEMORIAL DR | Y | | Y | | | | Y | 252-752-7355 |
| 954526 | PITT | GREENVILLE | NC | 27834-3738 | KANGAROO EXPRESS #3083 | BP | 700 S MEMORIAL DR | Y | | Y | | | | | 252-830-6825 |
| 874285 | PITT | GREENVILLE | NC | 27834-3737 | WILCO 1820 | Hess | 715 S MEMORIAL DR | Y | | Y | | | | Y | 252-758-5565 |
| 887315 | PITT | GREENVILLE | NC | 27834-5501 | KANGAROO EXPRESS #3104 | Kangaroo | 1301 W ARLINGTON BLVD | Y | | | | | | Y | 252-321-0364 |
| 874352 | PITT | GREENVILLE | NC | 27834-6225 | WILCO 1891 | Hess | 3000 S MEMORIAL DR | Y | | Y | | | | Y | 252-756-3911 |
| 874329 | PITT | GREENVILLE | NC | 27834-6824 | WILCO 1864 | Hess | 612 GREENVILLE BLVD SW | Y | | Y | | | | Y | 252-321-1552 |
| 968144 | PITT | GREENVILLE | NC | 27834-6822 | WILCO 0390 | Hess | 502 GREENVILLE BLVD SW | | | Y | | | | Y | 252-756-4696 |
| 874323 | PITT | GREENVILLE | NC | 27834-1403 | WILCO 1858 | Hess | 1110 N MEMORIAL DR | Y | Y | Y | | | | Y | 252-561-8126 |
| 954537 | PITT | GREENVILLE | NC | 27834-6444 | KANGAROO EXPRESS #3419 | BP | 2200 EVANS ST | Y | | Y | | | | | 252-756-2155 |
| 874272 | PITT | GREENVILLE | NC | 27834-4018 | WILCO 1802 | Hess | 210 W 10TH ST | Y | | Y | | | | Y | 252-752-9382 |
| 874274 | PITT | GREENVILLE | NC | 27834-1510 | WILCO 1806 | Hess | 500 N GREENE ST | Y | | Y | | | | Y | 252-752-0733 |
| 954781 | PITT | GREENVILLE | NC | 27834-1135 | KANGAROO EXPRESS #0895 | BP | 1930 N MEMORIAL DR | Y | | | | | | | 252-752-3263 |
| 870129 | PITT | GREENVILLE | NC | 27858-3313 | SHEETZ 0397 | Sheetz | 1000 CHARLES BLVD | Y | | Y | | | | Y | 252-758-2174 |
| 954814 | PITT | GREENVILLE | NC | 27858-3328 | KANGAROO EXPRESS #0799 CAMPUS | BP | 316 E 10TH ST | Y | | | | | | | 252-752-7671 |
| 887284 | PITT | GREENVILLE | NC | 27858-5929 | KANGAROO EXPRESS #0901 | Kangaroo | 2600 CHARLES BLVD | Y | | | | | | Y | 252-756-6360 |
| 879312 | PITT | GREENVILLE | NC | 27858-6738 | DUCK THRU FOOD STORE #13 | Shell | 621 GREENVILLE BLVD SE | Y | | Y | | | | Y | 252-756-1794 |
| 884751 | PITT | GREENVILLE | NC | 27858-9567 | SHEETZ #391 | Sheetz | 2100 COUNTY HOME RD | Y | Y | Y | | | | Y | 252-353-9021 |
| 887338 | PITT | GREENVILLE | NC | 27858-4106 | KANGAROO EXPRESS #0859 | Kangaroo | 1900 E FIRETOWER RD | Y | | | | | | Y | 252-353-0547 |
| 874281 | PITT | GREENVILLE | NC | 27858-8555 | WILCO 1815 | Hess | 3805 CHARLES BLVD | Y | | Y | | | | Y | 252-756-8043 |
| 879314 | PITT | GREENVILLE | NC | 27858-4118 | DUCK THRU FOOD STORE #14 | Shell | 3000 E 10TH ST | Y | | Y | | | | Y | 252-752-3395 |
| 874304 | PITT | GREENVILLE | NC | 27858-4257 | WILCO 1840 | Hess | 3201 E 10TH ST | Y | | Y | | | | Y | 252-830-1808 |
| 954878 | PITT | GREENVILLE | NC | 27858-9475 | KANGAROO EXPRESS #0900 | BP | 4300 EASTERN PINES RD | | | | | | | | 252-758-9071 |
| 677353 | PITT | GREENVILLE | NC | 27858-0802 | SHEETZ 0415 | Sheetz | 4300 E 10TH ST | | Y | Y | | | | Y | 252-758-4583 |
| 874336 | PITT | GREENVILLE | NC | 27858-8754 | WILCO 1872 | Hess | 5068 NC HIGHWAY 33 E | Y | | Y | | | | Y | 252-758-3451 |
| 673842 | PITT | GREENVILLE | NC | 27834 | WILCO #237 | Hess | 3505 US HIGHWAY 264 E | Y | Y | Y | | | | Y | 252-695-6478 |
| 874343 | PITT | GREENVILLE | NC | 27834 | WILCO 1879 | Hess | 3519 NC HIGHWAY 43 N | | | Y | | | | Y | 252-752-1862 |
| 879315 | PITT | GREENVILLE | NC | 27858 | DUCK THRU FOOD STORE #15 | Unbranded | 14TH AND CHARLES BLVD. | | | Y | | | | Y | 252-754-0950 |
| 954810 | PITT | GREENVILLE | NC | 27834 | KANGAROO EXPRESS #0827 | BP | 2195 EVANS ST | | | | | | | | 252-756-6144 |
| 894980 | GUILFORD | GREENSBORO | NC | 27405-8626 | QUICK N EASY #10 | Citgo | 4210 BURLINGTON RD | | | Y | | | | Y | 336-375-4898 |
| 675433 | GUILFORD | GREENSBORO | NC | 27405-6456 | KVIK TRIP EXPRESS | Exxon | 3602 E WENDOVER AVE STE C | | | Y | | | | Y | 336-375-8505 |
| 881332 | GUILFORD | GREENSBORO | NC | 27406-4727 | KANGAROO EXPRESS 3782 | Exxon | 3001 PLEASANT GARDEN RD | Y | Y | Y | | | | Y | 919-895-6129 |
| 961208 | GUILFORD | GREENSBORO | NC | 27405-6843 | WILCO 0302 | Hess | 2005 E WENDOVER AVE | | | Y | | | | Y | 336-272-2365 |
| 683025 | GUILFORD | GREENSBORO | NC | 27406 | US FLEET MEADOWVIEW-UNATTD | Unbranded | 210 W MEADOWVIEW RD | Y | Y | Y | | | | Y | 800-665-5529 |
| 887245 | GUILFORD | GREENSBORO | NC | 27406-4312 | KANGAROO EXPRESS #0454 | Kangaroo | 2522 RANDLEMAN RD | Y | | | | | | Y | 336-379-7309 |
| 971081 | GUILFORD | GREENSBORO | NC | 27405-6748 | SAM'S MART 789 | Shell | 1102 SUMMIT AVE | Y | | | | | | Y | 336-275-6180 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-----------|----------------|-------|------------|--------------------------|-----------|---------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 916349 | GUILFORD | GREENSBORO | NC | 27406-5029 | NEIGHBORS #10 | Citgo | 3602 REHOBETH CHURCH RD | Y | | Y | | | | | 336-299-3354 |
| 887304 | GUILFORD | GREENSBORO | NC | 27405-4041 | KANGAROO EXPRESS #0861 | Kangaroo | 3101 YANCEYVILLE ST | Y | | | | | | Y | 336-375-5800 |
| 881335 | GUILFORD | GREENSBORO | NC | 27408-8401 | KANGAROO EXPRESS 3785 | Exxon | 337 W WENDOVER AVE | Y | | | | | | Y | 336-273-7169 |
| 682191 | GUILFORD | GREENSBORO | NC | 27403-2715 | CIRCLE K #1512 | Circle K | 1550 W LEE ST | | | Y | | | | Y | 336-292-0263 |
| 824397 | GUILFORD | GREENSBORO | NC | 27407-6918 | CIRCLE K #4132 | 76 | 2810 PINECROFT RD | Y | | | | | | Y | 336-855-6417 |
| 887473 | GUILFORD | GREENSBORO | NC | 27407-7602 | KANGAROO EXPRESS #3476 | Kangaroo | 3302 S HOLDEN RD | Y | | Y | | | | Y | 336-851-9006 |
| 881679 | GUILFORD | GREENSBORO | NC | 27403-3652 | KANGAROO EXPRESS 4134 | Exxon | 3028 HIGH POINT RD | | | Y | | | | Y | 336-854-5066 |
| 887247 | GUILFORD | GREENSBORO | NC | 27455-2515 | KANGAROO EXPRESS #0462 | Kangaroo | 101 PISGAH CHURCH | Y | | | | | | Y | 336-621-5511 |
| 881336 | GUILFORD | GREENSBORO | NC | 27408-7721 | KANGAROO EXPRESS 3786* | Exxon | 621 GREEN VALLEY RD | | | | | | | Y | 919-895-6137 |
| 824398 | GUILFORD | GREENSBORO | NC | 27407-7404 | CIRCLE K #7930 | Circle K | 3700 GROOMETOWN RD | Y | | | | | | Y | 336-294-8377 |
| 968142 | GUILFORD | GREENSBORO | NC | 27408-2704 | WILCO 0309 | Hess | 2834 BATTLEGROUND AVE | Y | | Y | | | | Y | 336-288-8351 |
| 961215 | GUILFORD | GREENSBORO | NC | 27455-1606 | WILCO 0304 | Hess | 3800 LAWNDALE DR | | | Y | | | | Y | 336-282-4503 |
| 961217 | GUILFORD | GREENSBORO | NC | 27407-1521 | WILCO 0301 | Hess | 3610 W WENDOVER AVE | | | Y | | | | Y | 336-292-6643 |
| 684698 | GUILFORD | GREENSBORO | NC | 27407-2619 | THE POP SHOPPE #187 | Citgo | 1710 STANLEY RD | Y | | Y | | | | Y | 336-855-6266 |
| 863519 | GUILFORD | GREENSBORO | NC | 27407-1910 | SHEETZ 0356 | Sheetz | 4319 W WENDOVER AVE | Y | | Y | | | | Y | 336-855-8898 |
| 682192 | GUILFORD | GREENSBORO | NC | 27410-2345 | CIRCLE K #1514 | Circle K | 3701 BATTLEGROUND AVE | | | Y | | | | Y | 336-288-2541 |
| 934629 | GUILFORD | GREENSBORO | NC | 27409-2404 | CIRCLE K #4719 | Circle K | 5668 W MARKET ST | Y | | | | | | Y | 336-855-1292 |
| 970726 | GUILFORD | GREENSBORO | NC | 27410-4112 | WILCO 0311 | Hess | 5719 W FRIENDLY AVE | | | Y | | | | Y | 336-372-8787 |
| 863539 | GUILFORD | GREENSBORO | NC | 27407-2747 | SHEETZ 0366 | Sheetz | 5421 HORNADAY RD | | | Y | | | | Y | 336-852-1003 |
| 682195 | GUILFORD | GREENSBORO | NC | 27410-2726 | CIRCLE K #1515 | Shell | 1585 NEW GARDEN RD | | | Y | | | | Y | 336-852-3955 |
| 678310 | GUILFORD | GREENSBORO | NC | 27409-2136 | WILCO #310 | Unbranded | 5916 W MARKET ST | | | Y | | | | Y | 336-855-7163 |
| 886272 | GUILFORD | GREENSBORO | NC | 27409 | ONE STOP FRIENDLY MART | Exxon | 6909A DOWNWIND RD | | | Y | | | | Y | 336-668-9844 |
| 934631 | GUILFORD | GREENSBORO | NC | 27410-9371 | CIRCLE K #7955 | Circle K | 2200 FLEMING RD | Y | | Y | | | | Y | 336-668-3778 |
| 896739 | GUILFORD | GREENSBORO | NC | 27410-6232 | THE POP SHOPPE 105 | Citgo | 7340 W FRIENDLY AVE | Y | Y | Y | | | | Y | 336-856-0343 |
| 970725 | GUILFORD | GREENSBORO | NC | 27409-9727 | WILCO 0306 | Hess | 514 GALLIMORE DAIRY RD | | | Y | | | | Y | 336-292-8634 |
| 683024 | GUILFORD | GREENSBORO | NC | 27409-9304 | US FLEET CESSNA DR | Unbranded | 7301 CESSNA DR | Y | Y | Y | | | | Y | 800-665-5529 |
| 881678 | GUILFORD | GREENSBORO | NC | 27409-9400 | KANGAROO EXPRESS 4133 | Exxon | 600 S REGIONAL RD | Y | | Y | | | | Y | 336-988-1747 |
| 418839 | GUILFORD | GREENSBORO | NC | 27409 | ATLANTIC AERO | Texaco | 6415 BRYAN BLVD | | | | | | | Y | 336-668-0411 |
| 874301 | PAMLICO | GRANTSBORO | NC | 28529-9439 | WILCO 1836 | Hess | 10816 NC HIGHWAY 55 E | Y | | Y | | | | Y | 252-745-5313 |
| 816561 | ROWAN | GRANITE QUARRY | NC | 28072 | CIRCLE K #1491 | Circle K | 217 S SALISBURY RD | Y | | Y | | | | Y | 704-209-0217 |
| 678283 | ROWAN | GRANITE QUARRY | NC | 28072 | ACCEL STORE 003 | Unbranded | 217 S SALISBURY AVE | | | Y | | | | Y | 704-279-0644 |
| 892980 | CALDWELL | GRANITE FALLS | NC | 28630-8373 | WILCO #339 | Hess | 3950 HICKORY BLVD | | | Y | | | | Y | 828-313-1062 |
| 911494 | CALDWELL | GRANITE FALLS | NC | 28630-1103 | NORTH SIDE SUPERETTE | Unbranded | 124 PINEWOOD RD | Y | | Y | | | | | 828-313-1004 |
| 870120 | CURRITUCK | GRANDY | NC | 27939-9626 | DUCK THRU FOOD STORE #25 | Shell | 6754 CARATOKE HWY | Y | Y | Y | | | | Y | 252-332-2131 |
| 206948 | ALAMANCE | GRAHAM | NC | 27253 | FLYING J #682 | FLYING J | 1043 JIMMIE KERR RD | Y | Y | Y | | | | Y | 336-578-4422 |
| 881341 | ALAMANCE | GRAHAM | NC | 27253-8515 | KANGAROO EXPRESS 3791 | Exxon | 801 E HARDEN ST | Y | | Y | | | | Y | 336-222-8600 |
| 954776 | ALAMANCE | GRAHAM | NC | 27253-4105 | KANGAROO EXPRESS #0441 | BP | 1013 S MAIN ST | Y | | | | | | Y | 336-222-8029 |
| 676830 | ALAMANCE | GRAHAM | NC | 27253-3303 | KANGAROO EXPRESS #3172 | Citgo | 419 S MAIN ST | | | Y | | | | Y | 336-227-1513 |
| 886406 | WAYNE | GOLDSBORO | NC | 27530-9543 | KANGAROO EXPRESS #3474 | Kangaroo | 2035 US HIGHWAY 70 W | Y | Y | Y | | | | Y | 919-735-3838 |
| 954916 | WAYNE | GOLDSBORO | NC | 27530-8032 | KANGAROO EXPRESS #0928 | BP | 453 BUCK SWAMP RD | | | | | | | Y | 919-735-5247 |
| 870197 | WAYNE | GOLDSBORO | NC | 27530-1117 | WILCO 0334 | Hess | 1501 US HWY 70 | | | Y | | | | Y | 919-583-9135 |
| 961013 | WAYNE | GOLDSBORO | NC | 27530-1933 | KANGAROO EXPRESS #0927 | BP | 901 W GRANTHAM ST | Y | | Y | | | | | 919-734-1404 |
| 893133 | WAYNE | GOLDSBORO | NC | 27530-0914 | DOWNEAST TRAVEL CENTER | Unbranded | 2600 US HWY 117 S | Y | Y | Y | | | | | 919-581-0631 |
| 961015 | WAYNE | GOLDSBORO | NC | 27530-8013 | KANGAROO EXPRESS #0920 | BP | 2606 N WILLIAM ST | Y | | Y | | | | | 919-731-7251 |
| 968140 | WAYNE | GOLDSBORO | NC | 27530-6813 | WILCO 0397 | Hess | 1221 US HIGHWAY 117 BYP S | Y | Y | Y | | | | Y | 919-735-4638 |
| 695195 | WAYNE | GOLDSBORO | NC | 27530-8010 | HASTY MART #34 | Exxon | 2401 N WILLIAM ST | Y | Y | Y | | | | Y | 919-735-0061 |
| 410411 | WAYNE | GOLDSBORO | NC | 27530-8010 | HASTY MART #34 | Chevron | 2401 N WILLIAM S | | | | | | | Y | 000-000-0000 |
| 961019 | WAYNE | GOLDSBORO | NC | 27530-8591 | KANGAROO EXPRESS #0921 | BP | 1908 US HIGHWAY 117 S | Y | Y | Y | | | | Y | 919-735-0447 |
| 874294 | WAYNE | GOLDSBORO | NC | 27530-3710 | WILCO 1829 | Hess | 400 E ASH ST | Y | | Y | | | | Y | 919-736-0040 |
| 887440 | WAYNE | GOLDSBORO | NC | 27534-1719 | KANGAROO EXPRESS #0926 | Kangaroo | 2007 WAYNE MEMORIAL | Y | | | | | | Y | 919-731-4893 |
| 936193 | WAYNE | GOLDSBORO | NC | 27534-1721 | KANGAROO EXPRESS #0922 | BP | 2101 WAYNE MEMORIAL DR | | | Y | | | | | 919-736-2011 |
| 954852 | WAYNE | GOLDSBORO | NC | 27530-4036 | KANGAROO EXPRESS #0919 | BP | 1601 E ASH ST | | | Y | | | | | 919-734-7928 |
| 924721 | WAYNE | GOLDSBORO | NC | 27534-4268 | SPENCE MARKET | Exxon | 900 N SPENCE AVE | Y | | Y | | | | Y | 919-751-8860 |
| 961025 | WAYNE | GOLDSBORO | NC | 27534-4262 | KANGAROO EXPRESS #0924 | BP | 600 N SPENCE AVE | Y | | Y | | | | | 919-778-1956 |
| 695194 | WAYNE | GOLDSBORO | NC | 27534-3475 | HASTY MART #23 | Exxon | 501 N BERKELEY BLVD | | | Y | | | | Y | 919-751-0529 |
| 954912 | WAYNE | GOLDSBORO | NC | 27534-3308 | KANGAROO EXPRESS #0925 | BP | 1814 N BERKELEY BLVD | | | Y | | | | | 919-751-3551 |
| 874319 | WAYNE | GOLDSBORO | NC | 27534-7646 | WILCO 1855 | Hess | 420 E NEW HOPE RD | Y | | Y | | | | Y | 919-751-8088 |
| 954848 | WAYNE | GOLDSBORO | NC | 27534-7004 | KANGAROO EXPRESS #0894 | BP | 515 E NEW HOPE RD | Y | | Y | | | | | 919-751-0014 |
| 920749 | WAYNE | GOLDSBORO | NC | 27534-9230 | HASTY MART #28 | BP | 113 MILLERS CHAPEL RD | Y | | Y | | | | | 919-751-0471 |
| 677209 | WAYNE | GOLDSBORO | NC | 27534-9246 | HANDY MART 158 | Unbranded | 4340 US 70 E | Y | Y | Y | | | | Y | 919-751-3125 |
| 883868 | WAYNE | GOLDSBORO | NC | 27534 | FRIENDLY MART #10 | Exxon | 1464 HWY 111 S | | | Y | Y | | | Y | 919-751-8602 |
| 682276 | SAMPSON | GODWIN | NC | 28344 | ALTMANS GROCERY & GRILL | Unbranded | 5458 FAYETTEVILLE HWY | | | Y | | | | Y | 910-567-6795 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|---------------|-------|------------|--------------------------|-----------|------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 873992 | STOKES | GERMANTON | NC | 27019-9577 | MOUNT AIRY OIL #137 | Shell | 3528 NC 8 AND 65 HWY | | | | | | | Y | 336-591-5113 |
| 888911 | GASTON | GASTONIA | NC | 28056 | KANGAROO EXPRESS 3973 | Marathon | 3974 E FRANKLIN BLVD | Y | | Y | | | | Y | 704-824-3779 |
| 888234 | GASTON | GASTONIA | NC | 28056-8423 | WILL'S FOOD STORE | Marathon | 3732 S NEW HOPE RD | | | Y | | | | | 704-824-0410 |
| 676538 | GASTON | GASTONIA | NC | 28056-8423 | TIMES TURN AROUND #34 | Exxon | 3703 S NEW HOPE RD | | | Y | | | | Y | 704-823-3322 |
| 888915 | GASTON | GASTONIA | NC | 28054-8432 | KANGAROO EXPRESS 3966 | Marathon | 2434 S NEW HOPE RD | Y | | Y | | | | Y | 704-866-8350 |
| 967630 | GASTON | GASTONIA | NC | 28054-8432 | HANDY PANTRY #41 | Unbranded | 2434 S NEW HOPE RD | | | Y | | | | Y | 704-824-2951 |
| 888953 | GASTON | GASTONIA | NC | 28054-0627 | KANGAROO EXPRESS 3972 | Marathon | 516 COX RD | Y | | Y | | | | Y | 704-862-0563 |
| 678288 | GASTON | GASTONIA | NC | 28056-3001 | ACCEL STORE 008 | Unbranded | 2509 S NEW HOPE RD | | | Y | | | | Y | 704-867-2707 |
| 680459 | GASTON | GASTONIA | NC | 28054-1423 | KINGSWAY #6 | Unbranded | 2529 E OZARK AVE | Y | | | | | | Y | 704-867-2839 |
| 896223 | GASTON | GASTONIA | NC | 28054-3353 | FASTOP MARKET #305 | Unbranded | 860 N NEW HOPE RD | Y | | Y | | | | Y | 704-854-4904 |
| 905808 | GASTON | GASTONIA | NC | 28054-4813 | TIMES TURN AROUND 25 | BP | 825 S NEW HOPE RD | Y | | Y | | | | | 704-867-1746 |
| 892152 | GASTON | GASTONIA | NC | 28056-8840 | KINGSWAY #20 | Citgo | 2201 KENDRICK RD | | | | | | | Y | 704-864-2560 |
| 887070 | GASTON | GASTONIA | NC | 28054-3248 | ZULA EXPRESS | Shell | 1402 E OZARK AVE | | | | | | | Y | 704-777-1819 |
| 887827 | GASTON | GASTONIA | NC | 28054-7112 | FRANKLIN EXPRESS | Exxon | 736 E FRANKLIN BLVD | | | Y | | | | Y | 704-865-0896 |
| 970741 | GASTON | GASTONIA | NC | 28056-6297 | WILCO 0379 | Hess | 359 E FRANKLIN BLVD | Y | Y | Y | | | | Y | 704-823-0744 |
| 888954 | GASTON | GASTONIA | NC | 28052-1839 | KANGAROO EXPRESS #3974 | Marathon | 2106 N CHESTER ST | Y | Y | Y | | | | Y | 704-862-0557 |
| 676906 | GASTON | GASTONIA | NC | 28054-5526 | SAVE MART | Unbranded | 1201 UNION RD | | | Y | | | | | 704-869-6056 |
| 888904 | GASTON | GASTONIA | NC | 28052-1828 | KANGAROO EXPRESS 3967 | Marathon | 2001 N CHESTER ST | Y | | Y | | | | Y | 704-868-8738 |
| 905753 | GASTON | GASTONIA | NC | 28054-5415 | KINGSWAY #2 | Unbranded | 904 UNION RD | | | | | | | Y | 704-867-2824 |
| 881973 | GASTON | GASTONIA | NC | 28052 | FUEL LAND-PAY@PUMP | Exxon | 1617 N CHESTER ST | | | Y | Y | | | Y | 704-867-1358 |
| 892153 | GASTON | GASTONIA | NC | 28054-6021 | KINGSWAY #15 | Unbranded | 2701 UNION RD | | | | Y | | | Y | 704-869-6552 |
| 921085 | GASTON | GASTONIA | NC | 28056-6921 | TIMES TURN AROUND 22 | BP | 3050 UNION RD | Y | | Y | | | | | 704-864-5888 |
| 816758 | GASTON | GASTONIA | NC | 28056 | CIRCLE K #1496 | Y | 2509 S NEW JPJE RD | Y | | Y | | | | Y | 704-868-2221 |
| 910681 | GASTON | GASTONIA | NC | 28052-3761 | KINGSWAY #1* | Unbranded | 1024 W FRANKLIN BLVD | Y | | | | | | | 704-867-8826 |
| 861826 | GASTON | GASTONIA | NC | 28054-0849 | CLEMMER'S CONVENIENCE | Exxon | 109 E HUDSON BLVD | | | Y | | | | Y | 704-867-3260 |
| 861759 | GASTON | GASTONIA | NC | 28052-2028 | KINGSWAY #12* | Unbranded | 1402 GASTON AVE | | | Y | | | | | 704-867-8091 |
| 963550 | GASTON | GASTONIA | NC | 28052-6289 | YORK EXPRESS MART | Unbranded | 2305 S YORK RD | | | | Y | | | | 704-865-7745 |
| 680460 | GASTON | GASTONIA | NC | 28052-3718 | KINGSWAY #10 | Citgo | 1418 W GARRISON BLVD | | | | | | | Y | 704-867-1250 |
| 968138 | GASTON | GASTONIA | NC | 28052-6261 | WILCO 0358 | Unbranded | 2907 YORK HWY | Y | Y | Y | | | | Y | 704-867-2840 |
| 680458 | GASTON | GASTONIA | NC | 28052-1101 | KINGSWAY #4 | Unbranded | 1105 BESSEMER CITY RD | Y | | Y | | | | Y | 704-864-0198 |
| 888901 | GASTON | GASTONIA | NC | 28052 | KANGAROO EXPRESS #3934 | Marathon | 2483 W FRANKLIN BLVD | Y | | Y | | | | Y | 704-865-3521 |
| 970740 | GASTON | GASTONIA | NC | 28052-1250 | WILCO 0378 | Hess | 2500 W FRANKLIN BLVD | | | Y | Y | | | Y | 704-289-8748 |
| 967413 | GASTON | GASTONIA | NC | 28052-6785 | JACOBS FOOD MART #4 | Unbranded | 4064 YORK HWY | | | Y | Y | | | Y | 704-349-6000 |
| 889594 | GASTON | GASTONIA | NC | 28052-1199 | GRAB & GO | Citgo | 1721 BESSEMER CITY RD | Y | Y | Y | | | | Y | 704-867-3615 |
| 872591 | NORTHAMPTON | GARYSBURG | NC | 27831 | VILLAGE GROCERY #5 | Shell | 6775 NC HWY 46 | Y | | | | | | Y | 252-537-4486 |
| 970718 | WAKE | GARNER | NC | 27529-2552 | WILCO 0212 | Hess | 1470 US HIGHWAY 70 W | | | | Y | | | Y | 919-779-5952 |
| 885532 | WAKE | GARNER | NC | 27529-9499 | WILCO #178 | Hess | 4541 JONES SAUSAGE RD | | | Y | Y | | | Y | 919-779-3409 |
| 885530 | WAKE | GARNER | NC | 27529-9428 | WILCO #179 | Hess | 4020 JONES SAUSAGE RD | | | Y | Y | | | Y | 919-662-4020 |
| 678417 | WAKE | GARNER | NC | 27529 | LILES COUNTRY CUPBOARD | Shell | 1825 HWY 70 BUS | | | Y | | | | Y | 919-772-0290 |
| 887263 | WAKE | GARNER | NC | 27529-8794 | KANGAROO EXPRESS #3479 | Kangaroo | 1900 US HIGHWAY 70 E | Y | | Y | | | | Y | 919-662-0336 |
| 972104 | WAKE | GARNER | NC | 27529 | HASTY MART #44 | BP | 5477 HWY 42 W | Y | | Y | | | | | 919-779-0043 |
| 870185 | WAKE | GARNER | NC | 27529-8418 | WILCO 0324 | Hess | 5179 NC HWY 42 W | | | Y | | | | Y | 919-661-1245 |
| 969969 | WAKE | GARNER | NC | 27529 | WILCO 0213 | Hess | 5170 NC 42 NORTHWEST | Y | Y | Y | | | | Y | 919-773-2501 |
| 874327 | WAKE | FUQUAY VARINA | NC | 27526-1602 | WILCO 1862 | Hess | 100 BROAD ST | Y | | Y | | | | Y | 919-557-9480 |
| 881343 | WAKE | FUQUAY VARINA | NC | 27526-2616 | KANGAROO EXPRESS 3793 | Exxon | 1237 N MAIN ST | | | Y | | | | Y | 919-552-7406 |
| 676706 | WAKE | FUQUAY VARINA | NC | 27526-8579 | KANGAROO EXPRESS #3171 | Citgo | 1529 N MAIN ST | | | Y | | | | Y | 919-552-0557 |
| 864035 | WAKE | FUQUAY VARINA | NC | 27526-9021 | SHEETZ 0365 | Sheetz | 1655 N MAIN ST | Y | | Y | | | | Y | 919-577-2215 |
| 887384 | WAKE | FUQUAY VARINA | NC | 27526-9397 | KANGAROO EXPRESS #3146 | Kangaroo | 1720 N MAIN ST | Y | | Y | | | | Y | 919-552-8124 |
| 680889 | FRANKLIN | FRANKLINTON | NC | 27525 | KELSEY'S SUPERMARKET | Unbranded | 1672 HWY 96 | | | Y | | | | | 919-528-9090 |
| 874328 | FRANKLIN | FRANKLINTON | NC | 27525-8435 | WILCO 1863 | Hess | 3458 US 1 HWY | Y | Y | Y | | | | Y | 919-494-5570 |
| 677319 | MACON | FRANKLIN | NC | 28734-2678 | N&N EXPRESS MART | Exxon | 1256 E MAIN ST | | | Y | | | | | 828-524-8801 |
| 914137 | MACON | FRANKLIN | NC | 28734-2764 | AZTEX #201 BP | BP | 365 HIGHLANDS RD | Y | | Y | | | | | 828-369-5252 |
| 905501 | MACON | FRANKLIN | NC | 28734 | DOWDLE MOUNTAIN PIT STOP | Mobil | 376 DOWDLE MOUNTAIN RD | | | Y | | | | Y | 828-349-9411 |
| 929553 | MACON | FRANKLIN | NC | 28734-3213 | MEC #110 | Shell | 15 ALLMAN DR | | | Y | | | | Y | 828-349-3223 |
| 874365 | JOHNSTON | FOUR OAKS | NC | 27524-7995 | WILCO 1908 | Hess | 506 WELLS ST | Y | | Y | | | | Y | 919-963-2094 |
| 905569 | JOHNSTON | FOUR OAKS | NC | 27524-9249 | HOLIDAY TRAVEL MART | Exxon | 4056 US HIGHWAY 301 S | | | Y | Y | | | Y | 919-934-0107 |
| 912269 | RUTHERFORD | FOREST CITY | NC | 28043-2515 | DROP-IN #1 | Sunoco | 809 W MAIN ST | Y | | | | | | | 828-245-7689 |
| 912582 | RUTHERFORD | FOREST CITY | NC | 28043-5906 | DROP IN #4 | Unbranded | 574 US HWY 221A | | | | | | | | 828-245-3543 |
| 914429 | RUTHERFORD | FOREST CITY | NC | 28043-3102 | DROP IN #2 | Sunoco | 208 E MAIN ST | | | | | | | | 828-245-1252 |
| 914430 | RUTHERFORD | FOREST CITY | NC | 28043-4048 | DROP IN #5 | Unbranded | 536 S BROADWAY ST | | | | Y | | | | 828-245-2122 |
| 968136 | RUTHERFORD | FOREST CITY | NC | 28043-2937 | WILCO 0268 | Unbranded | 546 W MAIN ST | Y | | Y | | | | Y | 828-248-1860 |
| 909586 | RUTHERFORD | FOREST CITY | NC | 28043-8016 | CHILDERS TRUCK STOP | Unbranded | 5337 US HIGHWAY 221 S | Y | Y | Y | | | | | 828-245-3458 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|------------|--------------|-------|------------|------------------------|-----------|---------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 914431 | RUTHERFORD | FOREST CITY | NC | 28043-3583 | DROP IN #3 | Sunoco | 516 OAK ST | Y | | | | | | | 828-245-8096 |
| 189120 | RUTHERFORD | FOREST CITY | NC | 28043 | DROP IN #6 | Marathon | 201 BIG ISLAND RD | | | Y | | | | Y | 828-245-5046 |
| 207833 | HENDERSON | FLETCHER | NC | 28732 | DODGE'S STORE #8402 | Unbranded | 4175 HENDERSONVILLE RD | Y | Y | Y | | | | Y | 828-681-5154 |
| 213747 | HENDERSON | FLAT ROCK | NC | 28731-5665 | TRIANGLE STOP #215 | Marathon | 754 UPWARD RD | Y | | Y | | | | Y | 828-698-1959 |
| 814738 | CUMBERLAND | FAYETTEVILLE | NC | 28301 | BTO #5 | Marathon | 7805 RAMSEY ST (HWY 401N) | | | Y | | | | Y | 910-822-5433 |
| 887442 | CUMBERLAND | FAYETTEVILLE | NC | 28311-1003 | KANGAROO EXPRESS #3010 | Kangaroo | 1571 MCARTHUR RD | Y | | | | | | Y | 910-488-0928 |
| 675941 | CUMBERLAND | FAYETTEVILLE | NC | 28311-9419 | KANGAROO EXPRESS #3054 | Kangaroo | 6245 RAMSEY ST | Y | | | | | | Y | 910-480-0972 |
| 954567 | CUMBERLAND | FAYETTEVILLE | NC | 28311-1426 | KANGAROO EXPRESS #3041 | BP | 5762 RAMSEY ST | | | | | | | | 910-488-5161 |
| 887339 | CUMBERLAND | FAYETTEVILLE | NC | 28311-1921 | KANGAROO EXPRESS #3012 | Kangaroo | 901 MCARTHUR RD | Y | | | | | | Y | 910-488-5430 |
| 810397 | CUMBERLAND | FAYETTEVILLE | NC | 28311-6621 | KANGAROO EXPRESS #3004 | Kangaroo | 3931 ROSEHILL RD | Y | | | | | | Y | 910-488-3587 |
| 676711 | CUMBERLAND | FAYETTEVILLE | NC | 28303-2166 | KANGAROO EXPRESS #3144 | Citgo | 6489 YADKIN RD | Y | | | | | | Y | 910-868-8005 |
| 880164 | CUMBERLAND | FAYETTEVILLE | NC | 28303-2648 | KURV FOOD AND GAS | Sunoco | 6295 YADKIN RD | | Y | Y | | | | | 910-864-7766 |
| 954563 | CUMBERLAND | FAYETTEVILLE | NC | 28303-2900 | KANGAROO EXPRESS #0336 | BP | 5659 BRAGG BLVD | Y | | | | | | | 910-864-5316 |
| 686073 | CUMBERLAND | FAYETTEVILLE | NC | 28303-2910 | KANGAROO EXPRESS #3016 | Citgo | 5642 BRAGG BLVD | Y | | Y | | | | Y | 910-868-2927 |
| 970721 | CUMBERLAND | FAYETTEVILLE | NC | 28303-5618 | WILCO 0222 | Hess | 670 N REILLY RD | | | Y | | | | Y | 910-867-9142 |
| 814737 | CUMBERLAND | FAYETTEVILLE | NC | 28301-3000 | BTO #2 | Marathon | 704 COUNTRY CLUB DR | | | Y | | | | Y | 910-822-3213 |
| 954601 | CUMBERLAND | FAYETTEVILLE | NC | 28303-3834 | KANGAROO EXPRESS #3042 | BP | 1135 PAMALEE DR | Y | | | | | | | 910-630-1676 |
| 810401 | CUMBERLAND | FAYETTEVILLE | NC | 28303-4058 | KANGAROO EXPRESS #305 | Kangaroo | 1501 PAMALEE DR | Y | | | | | | | 910-488-5314 |
| 685357 | CUMBERLAND | FAYETTEVILLE | NC | 28303-4058 | KANGAROO EXPRESS #305 | Kangaroo | 1501 PAMALEE DR | Y | | | | | | Y | 910-488-5314 |
| 873797 | CUMBERLAND | FAYETTEVILLE | NC | 28303-3892 | WILCO 1803 | Hess | 1228 PAMALEE DR | Y | | Y | | | | Y | 910-488-7822 |
| 887341 | CUMBERLAND | FAYETTEVILLE | NC | 28303 | KANGAROO EXPRESS #3043 | Kangaroo | 100 N REILLY RD | Y | | | | | | Y | 910-864-3273 |
| 970722 | CUMBERLAND | FAYETTEVILLE | NC | 28303-3236 | WILCO 0223 | Hess | 5030 YADKIN RD | | | Y | | | | Y | 910-868-8321 |
| 887427 | CUMBERLAND | FAYETTEVILLE | NC | 28303-3909 | KANGAROO EXPRESS #3037 | Kangaroo | 3102 BRAGG BLVD | Y | | | | | | Y | 910-868-9893 |
| 686071 | CUMBERLAND | FAYETTEVILLE | NC | 28303-4729 | KANGAROO EXPRESS #3142 | Citgo | 3122 FORT BRAGG RD | Y | | | | | | Y | 910-484-7913 |
| 887222 | CUMBERLAND | FAYETTEVILLE | NC | 28314-5628 | KANGAROO EXPRESS #302 | Kangaroo | 736 S REILLY RD | Y | | | | | | Y | 910-864-6344 |
| 954559 | CUMBERLAND | FAYETTEVILLE | NC | 28301-4516 | KANGAROO EXPRESS #3139 | BP | 1208 BRAGG BLVD | | | | | | | | 910-485-8634 |
| 954963 | CUMBERLAND | FAYETTEVILLE | NC | 28314-5879 | KANGAROO EXPRESS #0456 | BP | 8191 CLIFFDALE RD | Y | | Y | | | | | 910-867-1465 |
| 886411 | CUMBERLAND | FAYETTEVILLE | NC | 28314-2200 | KANGAROO EXPRESS 3027 | Kangaroo | 2001 SKIBO RD | Y | | Y | | | | Y | 910-487-4212 |
| 675940 | CUMBERLAND | FAYETTEVILLE | NC | 28314-2346 | KANGAROO EXPRESS #3481 | Kangaroo | 5336 CLIFFDALE RD | Y | | Y | | | | Y | 910-487-1704 |
| 887271 | CUMBERLAND | FAYETTEVILLE | NC | 28314-0521 | KANGAROO EXPRESS #3038 | Kangaroo | 500 BUNCE RD | Y | | | | | | Y | 910-868-8541 |
| 968128 | CUMBERLAND | FAYETTEVILLE | NC | 28301-0926 | WILCO 0224 | Hess | 470 GROVE ST | Y | | Y | | | | Y | 919-483-6751 |
| 874068 | CUMBERLAND | FAYETTEVILLE | NC | 28304 | SCOTCHMAN #142 | Exxon | MORGANTON & BONANZA RD | Y | | | | | | Y | 910-868-6230 |
| 968132 | CUMBERLAND | FAYETTEVILLE | NC | 28304-3230 | WILCO 0227 | Hess | 4560 RAEFORD RD | Y | Y | Y | | | | Y | 910-423-1240 |
| 968134 | CUMBERLAND | FAYETTEVILLE | NC | 28304-3352 | WILCO 0228 | Hess | 3706 RAEFORD RD | Y | | Y | | | | Y | 910-484-3346 |
| 887310 | CUMBERLAND | FAYETTEVILLE | NC | 28304-3043 | KANGAROO EXPRESS #3034 | Kangaroo | 5201 RAEFORD RD | Y | | | | | | Y | 910-424-2066 |
| 954466 | CUMBERLAND | FAYETTEVILLE | NC | 28304-2720 | KANGAROO EXPRESS #486 | BP | 6605 RAEFORD RD | Y | | | | | | | 910-868-4041 |
| 887342 | CUMBERLAND | FAYETTEVILLE | NC | 28304-2772 | KANGAROO EXPRESS #3052 | Kangaroo | 6777 RAEFORD RD | Y | | | | | | Y | 910-868-0894 |
| 970720 | CUMBERLAND | FAYETTEVILLE | NC | 28301-5905 | WILCO 0221 | Hess | 101 S EASTERN BLVD | | | Y | | | | Y | 910-483-3006 |
| 954575 | CUMBERLAND | FAYETTEVILLE | NC | 28305-5532 | KANGAROO EXPRESS #3007 | BP | 1302 ROBESON ST | Y | | | | | | | 910-485-7666 |
| 886613 | CUMBERLAND | FAYETTEVILLE | NC | 28312-5318 | KANGAROO 3013 | Kangaroo | 144 CEDAR CREEK RD | Y | | Y | | | | Y | 910-484-7747 |
| 887288 | CUMBERLAND | FAYETTEVILLE | NC | 28304-5923 | KANGAROO EXPRESS #3047 | Kangaroo | 7910 RAEFORD RD | Y | | | | | | Y | 910-868-8090 |
| 887435 | CUMBERLAND | FAYETTEVILLE | NC | 28304-4217 | KANGAROO EXPRESS #0500 | Kangaroo | 1300 HOPE MILLS RD | Y | | | | | | Y | 910-423-1337 |
| 954617 | CUMBERLAND | FAYETTEVILLE | NC | 28304-5046 | KANGAROO EXPRESS #3002 | Kangaroo | 1764 IRELAND DR | Y | | | | | | | 910-485-7887 |
| 887270 | CUMBERLAND | FAYETTEVILLE | NC | 28306-2120 | KANGAROO EXPRESS #3033 | Kangaroo | 1902 OWEN DR | Y | | | | | | Y | 910-484-4724 |
| 887252 | CUMBERLAND | FAYETTEVILLE | NC | 28306-2185 | KANGAROO EXPRESS #3022 | Kangaroo | 2326 OWEN DR | Y | | Y | | | | Y | 910-485-1767 |
| 887468 | CUMBERLAND | FAYETTEVILLE | NC | 28306-2931 | KANGAROO EXPRESS #3170 | Kangaroo | 2410 OWEN DR | Y | | Y | | | | Y | 910-485-4687 |
| 968130 | CUMBERLAND | FAYETTEVILLE | NC | 28306-2937 | WILCO 0226 | Hess | 2802 OWEN DR | Y | Y | Y | | | | Y | 910-485-6679 |
| 954528 | CUMBERLAND | FAYETTEVILLE | NC | 28306-6811 | KANGAROO EXPRESS #3001 | BP | 2450 IRELAND DR | Y | | | | | | Y | 910-424-3193 |
| 954621 | CUMBERLAND | FAYETTEVILLE | NC | 28306-8311 | KANGAROO EXPRESS #3014 | BP | 2501 HOPE MILLS RD | Y | | | | | | | 910-425-5161 |
| 683031 | CUMBERLAND | FAYETTEVILLE | NC | 28306 | US FLEET BRIDGEWOOD | Unbranded | 2881 BRIDGEWOOD DR | Y | Y | Y | | | | Y | 800-665-5529 |
| 887426 | CUMBERLAND | FAYETTEVILLE | NC | 28306-3324 | KANGAROO EXPRESS #3036 | Kangaroo | 2990 GILLESPIE ST | Y | | | | | | Y | 910-425-4955 |
| 887340 | CUMBERLAND | FAYETTEVILLE | NC | 28312-9546 | KANGAROO EXPRESS #3035 | Kangaroo | 2110 CEDAR CREEK RD | Y | | Y | | | | Y | 910-483-5515 |
| 887309 | CUMBERLAND | FAYETTEVILLE | NC | 28306 | KANGAROO EXPRESS #3009 | Kangaroo | 6454 ROCKFISH RD | Y | | | | | | Y | 910-424-5168 |
| 954651 | CUMBERLAND | FAYETTEVILLE | NC | 28306-7215 | KANGAROO EXPRESS #0358 | BP | 6428 CAMDEN RD | | | | | | | | 910-424-2189 |
| 954975 | CUMBERLAND | FAYETTEVILLE | NC | 28306 | KANGAROO EXPRESS #3015 | BP | 3330 CAMDEN RD NATAL | | | | | | | | 910-485-5819 |
| 874321 | PITT | FARMVILLE | NC | 27828-9676 | WILCO 1856 | Hess | 103 EAST MARLBORO RD | Y | Y | Y | | | | Y | 252-753-6856 |
| 677208 | DUPLIN | FAISON | NC | 28341 | HANDY MART 103 | Unbranded | 358 CENTER ST | | Y | Y | | | | Y | 910-267-9281 |
| 913145 | BUNCOMBE | FAIRVIEW | NC | 28730 | KOUNTY LINE-REYNOLDS* | BP | 195 CHARLOTTE HWY 74A | Y | | Y | | | | | 828-298-4889 |
| 887467 | ROBESON | FAIRMONT | NC | 28340 | KANGAROO EXPRESS #3167 | Kangaroo | 310 S WALNUT ST | Y | | Y | | | | Y | 910-628-8476 |
| 419890 | HENDERSON | ETOWAH | NC | 28729 | FASTWAY FOOD STO | Texaco | 6338 BREVARD RD | | | | | | | Y | 828-891-7984 |
| 415805 | HENDERSON | ETOWAH | NC | 28729 | LARRY OWENS DBA | Chevron | HWY 64 | | | | | | | Y | 000-000-0000 |
| 874367 | HALIFAX | ENFIELD | NC | 27823-1426 | WILCO 1910 | Hess | 117 S MCDANIEL ST | Y | | Y | | | | Y | 252-445-2952 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|------------|----------------|-------|------------|--------------------------------|-----------|---------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 870195 | CARTERET | EMERALD ISLE | NC | 28594-1940 | WILCO 0329 | Hess | 9027 CREW DR | Y | | Y | | | | Y | 252-354-9770 |
| 954762 | ALAMANCE | ELON | NC | 27244-7663 | KANGAROO EXPRESS #0112 | BP | 110 W HAGGARD ST | Y | | | | | | | 336-584-2723 |
| 954669 | ALAMANCE | ELON | NC | 27244 | KANGAROO EXPRESS #0161 | BP | 1031 HWY 87 N | Y | | | | | | | 336-584-4808 |
| 905735 | WILSON | ELM CITY | NC | 27822 | L&L FOOD STORE #07 | Exxon | 5901 E HWY 97 | | | | | | | Y | 252-972-7777 |
| 916350 | WILKES | ELKIN | NC | 28621 | NEIGHBORS #18 | Unbranded | 798 HWY 268 W | Y | | | | | | | 336-835-2858 |
| 678112 | SURRY | ELKIN | NC | 28621 | FAST TRACK #144 | Shell | 519 CC CAMP RD | | Y | Y | | | | Y | 336-366-3171 |
| 892974 | SURRY | ELKIN | NC | 28621 | WILCO #122 | Hess | 519 CC CAMP RD | Y | Y | Y | | | | Y | 336-366-3566 |
| 863125 | SURRY | ELKIN | NC | 28621-2211 | NEIGHBORS #30* | Unbranded | 985 JOHNSON RIDGE RD | Y | | Y | | | | | 336-835-3260 |
| 970699 | SURRY | ELKIN | NC | 28621-2302 | WILCO 0121 | Hess | 1200 N BRIDGE ST | | | Y | | | | Y | 336-835-6950 |
| 874050 | BLADEN | ELIZABETHTOWN | NC | 28337-9005 | SCOTCHMAN #090 | Unbranded | 101 E BROAD ST | Y | | | | | | Y | 910-862-4995 |
| 887974 | BLADEN | ELIZABETHTOWN | NC | 28337-0221 | KANGAROO EXPRESS #3166 | Kangaroo | 340 S POPLAR ST | | | | Y | | | Y | 910-862-4882 |
| 963548 | BLADEN | ELIZABETHTOWN | NC | 28337-6338 | SCOTCHMAN #005 | BP | 7204 US HIGHWAY 701 N | | | Y | | | | | 910-862-8248 |
| 873961 | PASQUOTANK | ELIZABETH CITY | NC | 27909-2707 | ERPS TRUCK STOP | BP | 660 OLD US 17 | Y | Y | Y | | | | | 252-264-3155 |
| 886708 | PASQUOTANK | ELIZABETH CITY | NC | 27909 | MIKE'S COUNTRY STORE | Unbranded | 1883 US 17 S | | | Y | Y | | | Y | 252-264-2892 |
| 874332 | PASQUOTANK | ELIZABETH CITY | NC | 27909 | WILCO 1867 | Hess | 1200 US HIGHWAY 17 S | Y | | Y | | | | Y | 252-338-8535 |
| 887291 | PASQUOTANK | ELIZABETH CITY | NC | 27909-4550 | KANGAROO EXPRESS #3165 | Kangaroo | 1313 W EHRINGHAUS ST | Y | | Y | | | | Y | 252-338-1737 |
| 879294 | PASQUOTANK | ELIZABETH CITY | NC | 27909-4306 | DUCK THRU FOOD STORE #34 | Shell | 1052 US HWY 158 | | | Y | Y | | | Y | 757-569-8137 |
| 874297 | PASQUOTANK | ELIZABETH CITY | NC | 27909-3334 | WILCO 1832 | Hess | 1129 N ROAD ST | Y | | Y | | | | Y | 252-333-1606 |
| 881684 | ORANGE | EFLAND | NC | 27243-9727 | KANGAROO EXPRESS 4139 | Exxon | 225 MOUNT WILLING RD | | | Y | | | | Y | 919-732-4879 |
| 814725 | CHOWAN | EDENTON | NC | 27932-1470 | DUCK THRU FOOD STORE #11 | Unbranded | 218 VIRGINIA RD | | | Y | | | | Y | 252-482-2071 |
| 419103 | ROCKINGHAM | EDEN | NC | 27288-5324 | XPRESS LUBE OF E | Texaco | 832 S. VAN BURRE | | | | | | | Y | 336-623-3616 |
| 689567 | ROCKINGHAM | EDEN | NC | 27288-3334 | SHEETZ 0428 | Sheetz | 102 N VAN BUREN RD | Y | | Y | | | | Y | 336-627-0740 |
| 887311 | CUMBERLAND | EASTOVER | NC | 28312-7127 | KANGAROO EXPRESS #3051 | Kangaroo | 3319 MURPHY | Y | | | | | | Y | 910-483-5380 |
| 810336 | YADKIN | EAST BEND | NC | 27018 | MATA GROCERY II | Unbranded | 6725 HWY 67 | | | | Y | | | Y | 336-699-8586 |
| 861875 | YADKIN | EAST BEND | NC | 27018 | CROSSROADS GROCERY | Unbranded | 6725 HWY 67 | Y | | Y | | | | Y | 336-699-8586 |
| 892977 | YADKIN | EAST BEND | NC | 27018-8031 | WILCO #136 | Hess | 6721 NC HWY 67 | | | Y | | | | Y | 336-699-4550 |
| 961007 | DURHAM | DURHAM | NC | 27713-6457 | KANGAROO #3489 | BP | 7840 LEONARDO DR | Y | | | | | | | 919-806-8331 |
| 966469 | DURHAM | DURHAM | NC | 27713-7510 | CIRCLE K #6312 | Circle K | 109 W NC HWY 54 | Y | | Y | | | | Y | 919-484-9072 |
| 881331 | DURHAM | DURHAM | NC | 27713 | KANGAROO EXPRESS 3781 | Exxon | 106 NC 54 | Y | | Y | | | | Y | 919-544-1388 |
| 938458 | DURHAM | DURHAM | NC | 27707-5619 | KANGAROO EXPRESS #0104 | BP | 4835 HOPE VALLEY RD | Y | | Y | | | | Y | 919-493-2825 |
| 954693 | DURHAM | DURHAM | NC | 27707 | KANGAROO EXPRESS 3088 | Marathon | 4830 HOPE VALLEY RD | Y | | Y | | | | Y | 919-490-6276 |
| 676707 | DURHAM | DURHAM | NC | 27713-9714 | KANGAROO EXPRESS #3163 | Citgo | 2322 HWY 54 | | | Y | | | | Y | 919-544-1318 |
| 934797 | DURHAM | DURHAM | NC | 27713-6103 | CIRCLE K #8627 | Shell | 100 W WOODCROFT PKWY | Y | | Y | | | | Y | 919-544-7962 |
| 881330 | DURHAM | DURHAM | NC | 27713-1807 | KANGAROO EXPRESS 3780 | Exxon | 3321 APEX HWY 55 | Y | | Y | | | | Y | 919-361-8026 |
| 966471 | DURHAM | DURHAM | NC | 27713 | CIRCLE K #6330 | Shell | 3308 HWY 55 | Y | | Y | | | | Y | 919-544-0100 |
| 938459 | DURHAM | DURHAM | NC | 27713-1596 | ZIP MART 3093 | BP | 3223 NC HWY 55 | Y | | Y | | | | Y | 919-544-3464 |
| 870130 | DURHAM | DURHAM | NC | 27703-9045 | SHEETZ 0398 | Sheetz | 3021 S MIAMI BLVD | Y | | Y | | | | Y | 919-485-8000 |
| 412904 | DURHAM | DURHAM | NC | 27707 | THE PANTRY INC. | Texaco | 1925 CHAPEL HILL | | | | | | | Y | 000-000-0000 |
| 938461 | DURHAM | DURHAM | NC | 27703-9406 | KANGAROO EXPRESS #3442 | BP | 3406 E US 70 HWY | Y | | Y | | | | Y | 919-598-1971 |
| 961210 | DURHAM | DURHAM | NC | 27703-5624 | WILCO 0195 | Hess | 1400 S MIAMI BLVD | Y | Y | Y | | | | Y | 919-596-2057 |
| 886416 | DURHAM | DURHAM | NC | 27703-3315 | KANGAROO 3162 | Kangaroo | 2301 HOLLOWAY ST | Y | | Y | | | | Y | 919-596-5428 |
| 970712 | DURHAM | DURHAM | NC | 27704-5018 | WILCO 0191 | Hess | 803 E GEER ST | | | Y | | | | Y | 919-688-5708 |
| 890036 | DURHAM | DURHAM | NC | 27703-3703 | ROSE MART #205 | Shell | 5108 WAKE FOREST HWY | | | Y | | | | Y | 919-957-3268 |
| 887257 | DURHAM | DURHAM | NC | 27705-2105 | KANGAROO EXPRESS #3161 | Kangaroo | 3301 GUESS RD | Y | | Y | | | | Y | 919-479-1641 |
| 892354 | DURHAM | DURHAM | NC | 27704-4621 | TOWN & COUNTRY #4160 | Mobil | 1423 E CLUB BLVD | | | Y | | | | Y | 919-220-5577 |
| 887272 | DURHAM | DURHAM | NC | 27704 | KANGAROO EXPRESS #3091 | Kangaroo | 3075 N DUKE ST | Y | | Y | | | | Y | 919-479-1864 |
| 231163 | DURHAM | DURHAM | NC | 27704 | KANGAROO EXPRESS #3091 | Kangaroo | 3075 N DUKE ST | Y | | Y | | | | Y | 919-479-1864 |
| 887416 | DURHAM | DURHAM | NC | 27704-1410 | KANGAROO EXPRESS #3477 | Kangaroo | 4604 N ROXBORO RD | Y | | Y | | | | Y | 919-620-9880 |
| 887443 | HARNETT | DUNN | NC | 28334-4516 | KANGAROO EXPRESS #3019 | Kangaroo | 400 ERWIN RD | Y | | Y | | | | Y | 910-892-3160 |
| 968124 | HARNETT | DUNN | NC | 28334-4652 | WILCO 0362 | Hess | 1304 W CUMBERLAND ST | | | Y | Y | | | Y | 910-892-3001 |
| 968126 | HARNETT | DUNN | NC | 28334-5114 | WILCO 0361 | Hess | 810 E CUMBERLAND ST | Y | | Y | | | | Y | 910-892-1320 |
| 936393 | HARNETT | DUNN | NC | 28334-6374 | KANGAROO EXPRESS #3123 | Citgo | 873 LONG BRANCH RD | Y | Y | Y | | | | Y | 910-892-3642 |
| 905697 | HARNETT | DUNN | NC | 28334 | PILOT TRAVEL CENTER 885-DIESEL | Pilot | 873 LONGBRANCH RD | Y | Y | Y | | | | Y | 910-892-3642 |
| 674957 | HARNETT | DUNN | NC | 28334-1813 | FRIENDLY MART #21 | Exxon | 16806 SPIVEY'S CORNER HWY | | | Y | | | | Y | 910-567-4126 |
| 829796 | HARNETT | DUNN | NC | 28334 | LOVES TRAVEL CENTER #412 | LOVES | I-95 EXIT 77 | Y | Y | Y | | | | Y | 910-892-7230 |
| 870189 | WAYNE | DUDLEY | NC | 28333-5372 | WILCO 0327 | Hess | 2775 US HWY 117 S | | | Y | | | | Y | 919-736-3666 |
| 969957 | SURRY | DOBSON | NC | 27017-8708 | WILCO 0146 | Hess | 912 E ATKINS ST | Y | | Y | | | | Y | 336-374-2153 |
| 881248 | SURRY | DOBSON | NC | 27017-8708 | FAST TRACK #111 | Shell | 912 E ATKINS ST | | | | | | | Y | 336-374-2153 |
| 920536 | SURRY | DOBSON | NC | 27017 | DOBSON CITGO | Citgo | 205 N MAIN ST | | | Y | | | | | 336-386-8992 |
| 895383 | SURRY | DOBSON | NC | 27017 | NEIGHBORS #23 | Unbranded | 308 N MAIN ST | | | | | | | | 336-386-9007 |
| 954662 | SURRY | DOBSON | NC | 27017-7778 | KANGAROO EXPRESS 3368 | Marathon | 2372 ZEPHYR RD | Y | | | | | | Y | 336-366-4099 |
| 192765 | LINCOLN | DENVER | NC | 28037 | WILCO #245 | Hess | 1523 NORTH NC HWY 16 | | | Y | | | | Y | 704-483-1059 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|-------------------|-------|------------|-------------------------|-----------|-----------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 888815 | LINCOLN | DENVER | NC | 28037-9189 | KANGAROO EXPRESS 3946 | Marathon | 7405 HWY 73 | Y | | Y | | | | Y | 704-827-6647 |
| 930581 | LINCOLN | DENVER | NC | 28037 | DENVER MINI MART | BP | 3650 HIGHWAY 16 S | Y | Y | Y | | | | | 704-483-5817 |
| 225049 | LINCOLN | DENVER | NC | 28037 | DENVER MART | Unbranded | 3769 N HWY 16 | | Y | Y | | | | Y | 704-489-2803 |
| 909702 | COLUMBUS | DELCO | NC | 28436-9225 | BP TRUCK #66 | BP | 27157 ANDREW JACKSON HWY E | Y | Y | Y | | | | | 910-655-3548 |
| 198534 | CABARRUS | DAVIDSON | NC | 28036-7525 | CODDLE CREEK | Marathon | 11181 MORRESVILLE HWY | | | Y | | | | Y | 704-784-3317 |
| 967628 | GASTON | DALLAS | NC | 28034-9221 | WORLD #2 | Shell | 1008 DALLAS CHERRYVILLE HWY | Y | | Y | | | | Y | 704-922-9509 |
| 890048 | GASTON | DALLAS | NC | 28034-9770 | WIL'S FOOD STORE #3 | Unbranded | 3874 DALLAS HIGH SHOALS | | | Y | | | | | 704-922-7108 |
| 865667 | GASTON | DALLAS | NC | 28034-8717 | PIT STOP | Unbranded | 1419 DALLAS CHERRYVILLE HWY | | | Y | | | | Y | 704-922-1453 |
| 861760 | GASTON | DALLAS | NC | 28034-8763 | KINGSWAY #21* | Unbranded | 3615 DALLAS CHERRYVILLE HWY | | | Y | | | | | 704-922-7196 |
| 909512 | GRANVILLE | CREEDMOOR | NC | 27522 | CREEDMOOR FUEL SERVICE | Unbranded | 104 LAKE RD | | Y | Y | | | | | 919-528-1505 |
| 874292 | GRANVILLE | CREEDMOOR | NC | 27522-8296 | WILCO 1827 | Hess | 1545 NC HIGHWAY 56 | Y | Y | Y | | | | Y | 919-528-1380 |
| 905577 | GRANVILLE | CREEDMOOR | NC | 27522-7308 | ROSE MART #2 | Shell | 2572 W LYON STATION RD | | Y | Y | | | | Y | 919-575-6344 |
| 937704 | GASTON | GRAMERTON | NC | 28032-1146 | OMNI MART | Shell | 245 MARKET ST | | | Y | | | | Y | 704-824-3647 |
| 870208 | MECKLENBURG | CORNELIUS | NC | 28031 | SAMS MART #0078 | Sunoco | 20832-A E CATAWBA AVE | | | Y | | | | | 704-987-2588 |
| 680455 | MECKLENBURG | CORNELIUS | NC | 28031-8427 | ALLIED EXPRESS | Citgo | 20671 CATAWBA AVE | Y | | | | | | Y | 704-892-5816 |
| 888924 | MECKLENBURG | CORNELIUS | NC | 28031-4012 | KANGAROO EXPRESS 3947 | Marathon | 20008 W CATAWBA AVE | Y | | Y | | | | Y | 704-987-5019 |
| 905386 | MECKLENBURG | CORNELIUS | NC | 28031-5601 | SAM'S MART #0022 | Shell | 19128 W CATAWBA AVE | Y | | Y | | | | Y | 704-895-5250 |
| 912985 | CATAWBA | CONOVER | NC | 28613-7565 | WILCO 0351 | Hess | 1343 ROCK BARN RD NE | | Y | Y | Y | | | | 828-465-2525 |
| 954533 | CATAWBA | CONOVER | NC | 28613-9316 | KANGAROO EXPRESS #3025 | BP | 1612 CONOVER BLVD E | Y | | Y | | | | | 828-465-0180 |
| 879415 | CATAWBA | CONOVER | NC | 28613-2924 | BUTCH'S SERVICE CENTER | Unbranded | 720 CONOVER BLVD W | | | | | | | | 828-464-6926 |
| 888931 | CATAWBA | CONOVER | NC | 28613-2919 | KANGAROO EXPRESS 3963 | Marathon | 807 CONOVER BLVD WEST | Y | | | | | | Y | 828-466-1002 |
| 870192 | CATAWBA | CONOVER | NC | 28613 | HANDY STOP #7 | Shell | 1500 ROCK BARN RD | | | Y | | | | Y | 828-464-7867 |
| 954464 | CATAWBA | CONOVER | NC | 28613 | KANGAROO EXPRESS #3021 | BP | 903 HWY 16 N | | | | | | | | 828-464-4754 |
| 916398 | BURKE | CONNELLYS SPRINGS | NC | 28612-7914 | SOUTHERN STAR | Unbranded | 100 MALCOLM BLVD | Y | Y | Y | | | | | 828-874-4076 |
| 954611 | CABARRUS | CONCORD | NC | 28025-2410 | KANGAROO EXPRESS #0860 | BP | 1145 COPPERFIELD BLVD NE | Y | | | | | | | 704-795-1920 |
| 892151 | CABARRUS | CONCORD | NC | 28025-3578 | QUALITY MART #1 | Citgo | 269 BRANCHVIEW DR | | | Y | | | | Y | 704-782-1414 |
| 970739 | CABARRUS | CONCORD | NC | 28025-5885 | WILCO 0370 | Hess | 541 WARREN COLEMAN BLVD | Y | | Y | | | | Y | 704-784-8879 |
| 888930 | CABARRUS | CONCORD | NC | 28027 | KANGAROO EXPRESS 3960 | Marathon | 1529 CONCORD PKWY NO 46 | Y | | Y | | | | Y | 704-786-4700 |
| 678284 | CABARRUS | CONCORD | NC | 28027 | ACCEL STORE 004 | Unbranded | 279 WARREN C COLEMAN BLVD S | | | Y | | | | Y | 704-786-5444 |
| 888715 | CABARRUS | CONCORD | NC | 28027-6857 | CIRCLE K #8383 | Shell | 873 OLD CHARLOTTE HWY | Y | | | | | | Y | 704-782-4512 |
| 970738 | CABARRUS | CONCORD | NC | 28027-6736 | WILCO 0368 | Hess | 475 CONCORD PKWY N | Y | | Y | | | | Y | 704-784-2108 |
| 816562 | CABARRUS | CONCORD | NC | 28027 | CIRCLE K #1492 | Circle K | 270 WARREN C COLEMAN BLVD | Y | | Y | | | | Y | 704-792-1282 |
| 871368 | CABARRUS | CONCORD | NC | 28027-8486 | CATAWBA FOOD MART #6 | Shell | 4550 DAVIDSON HWY STE A | Y | | Y | | | | Y | 704-782-4611 |
| 933807 | CABARRUS | CONCORD | NC | 28027-8474 | CIRCLE K #5103 | Shell | 4930 DAVIDSON HWY | Y | | Y | | | | Y | 704-786-9810 |
| 888571 | CABARRUS | CONCORD | NC | 28027-8413 | 85 KWIK MART | Marathon | 5007 DAVIDSON HWY | Y | Y | Y | | | | Y | 704-788-7942 |
| 970509 | CABARRUS | CONCORD | NC | 28027-7585 | SAM'S MART #38 | Shell | 6886 POPLAR TENT RD | Y | | Y | | | | Y | 704-786-1570 |
| 932849 | CABARRUS | CONCORD | NC | 28027-7590 | POPLAR TENT EXXON | Exxon | 7340 POPLAR TENT RD | Y | | Y | | | | Y | 704-795-1950 |
| 678282 | CABARRUS | CONCORD | NC | 28027-7598 | ACCEL STORE 002 | Unbranded | 8100 POPLAR TENT RD | | | Y | | | | Y | 704-786-6577 |
| 816560 | CABARRUS | CONCORD | NC | 28027 | CIRCLE K #1490 | Circle K | 8100 POPLAR TENT RD | Y | | Y | | | | Y | 704-721-0318 |
| 419342 | CABARRUS | CONCORD | NC | 28025 | SAM'S MART | Texaco | 7740 A SPEEDWAY | | | | | | | Y | 704-979-3114 |
| 930549 | CABARRUS | CONCORD | NC | 28027-5410 | SAMS MART #20 | Shell | 7740 BRUTON SMITH BLVD | Y | | Y | | | | Y | 704-979-3110 |
| 888936 | CABARRUS | CONCORD | NC | 28027-5408 | KANGAROO EXPRESS 3951 | Marathon | 8501 CONCORD MILLS BLVD | Y | | Y | | | | Y | 704-979-1570 |
| 198537 | CABARRUS | CONCORD | NC | 28025 | 29 KWIK MART | Marathon | 603 HWY MART | Y | | Y | | | | Y | 704-784-1019 |
| 676442 | POLK | COLUMBUS | NC | 28722 | ROADRUNNER #158 BP | BP | 1550 HIGHWAY 108 W | Y | | Y | | | | | 828-894-5744 |
| 695231 | POLK | COLUMBUS | NC | 28722 | ROADRUNNER SHELL #157 | Shell | 393 W MILLS ST | Y | | Y | | | | Y | 828-894-8558 |
| 874363 | TYRRELL | COLUMBIA | NC | 27925-8308 | WILCO 1906 | Hess | 883 US HIGHWAY 64 E | Y | | Y | | | | Y | 252-796-4187 |
| 931939 | GUILFORD | COLFAX | NC | 27235-9754 | NEIGHBORS #09 | Citgo | 8400 NORCROSS RD | Y | Y | Y | | | | | 336-996-7482 |
| 969959 | GUILFORD | COLFAX | NC | 27235-9803 | WILCO 0295 | Hess | 3110 SANDY RIDGE RD | Y | Y | Y | | | | Y | 336-993-0267 |
| 875735 | HERTFORD | COFIELD | NC | 27922 | DUCK THRU FOOD STORE #4 | Unbranded | 504 NC 45 S | | | Y | | | | Y | 252-358-3851 |
| 884275 | HARNETT | COATS | NC | 27521-9413 | WILCO #299 | Hess | 338 N MCKINLEY ST | | Y | Y | | | | Y | 910-891-7051 |
| 938314 | HAYWOOD | CLYDE | NC | 28721-9400 | MEC #107 | Shell | 65 PARAGON PKWY | Y | Y | Y | | | | Y | 828-452-6001 |
| 930437 | SAMPSON | CLINTON | NC | 28328-2938 | HAN-DEE HUGOS 4 | BP | 301 RALEIGH RD | Y | | Y | | | | | 910-592-0332 |
| 222196 | SAMPSON | CLINTON | NC | 28328-4219 | MINUTEMAN #106 | Marathon | 1001 LISBON ST | | Y | Y | | | | Y | 910-592-3556 |
| 938414 | SAMPSON | CLINTON | NC | 28328-4795 | HAN-DEE HUGOS #10 | Exxon | 701 ROWAN RD | Y | | Y | | | | Y | 910-592-6296 |
| 683241 | SAMPSON | CLINTON | NC | 28328 | HAN DEE HUGO #36 | Unbranded | 738 NORTHWEST BLVD | | | | | | | Y | 910-299-5071 |
| 887457 | FORSYTH | CLEMMONS | NC | 27012-8709 | KANGAROO EXPRESS #3160 | Kangaroo | 2471 LEWISVILLE CLEMMONS RD | Y | | Y | | | | Y | 336-766-9063 |
| 870100 | FORSYTH | CLEMMONS | NC | 27012-2441 | WILCO 0120 | Exxon | 2420 LEWISVILLE RD | | | Y | | | | Y | 336-778-2441 |
| 881251 | FORSYTH | CLEMMONS | NC | 27012-8905 | FAST TRACK #125 | Shell | 2375 LEWISVILLE CLEMMONS RD | Y | | Y | | | | Y | 336-766-9801 |
| 816757 | FORSYTH | CLEMMONS | NC | 27012 | CIRCLE K #1495 | Shell | 1415 LEWISVILLE-CLEMMONS RD | Y | | Y | | | | Y | 336-766-9402 |
| 678287 | FORSYTH | CLEMMONS | NC | 27012-9713 | ACCEL STORE 007 | Unbranded | 1415 LEWISVILLE-CLEMMONS RD | | Y | Y | | | | Y | 336-712-3375 |
| 885533 | JOHNSTON | CLAYTON | NC | 27520 | WILCO #176 | Hess | 2808 US HWY 70 W | | Y | Y | | | | Y | 919-553-3535 |
| 872899 | JOHNSTON | CLAYTON | NC | 27520-8370 | FIDDLE STIX #114 | Exxon | 3789 NC HWY 42 W 2 | Y | Y | Y | | | | Y | 919-550-9500 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|-------------|-------|------------|------------------------|-----------|---------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 970719 | JOHNSTON | CLAYTON | NC | 27520-2266 | WILCO 0216 | Hess | 11693 US 70 HWY W | Y | Y | Y | | | | Y | 919-550-3314 |
| 938466 | JOHNSTON | CLAYTON | NC | 27520-2115 | KANGAROO EXPRESS #3128 | BP | 10081 US HWY 70 W | Y | | Y | | | | | 919-550-1610 |
| 874395 | JOHNSTON | CLAYTON | NC | 27527-5297 | WILCO 1870 | Hess | 291 NC HIGHWAY 42 E | Y | | Y | | | | Y | 919-359-2396 |
| 874361 | JOHNSTON | CLAYTON | NC | 27520-9462 | WILCO 1904 | Hess | 8060 US HIGHWAY 70 W | Y | | Y | | | | Y | 919-553-4637 |
| 893124 | BLADEN | CLARKTON | NC | 28433 | TIMES SAVER #2 | Unbranded | 10296 S WR LATHAM ST | Y | | Y | | | | Y | 910-647-2851 |
| 874118 | BLADEN | CLARKTON | NC | 28433 | SCOTCHMAN #010 | Unbranded | HWY 701 & HWY 211 | | | Y | | | | Y | 910-647-7331 |
| 676522 | CATAWBA | CLAREMONT | NC | 28610-8671 | KANGAROO EXPRESS 3020 | Kangaroo | 3262 E MAIN ST | Y | | | | | | Y | 828-459-7177 |
| 964524 | CATAWBA | CLAREMONT | NC | 28610 | CUBBARD EXPRESS #10 | Exxon | 3161 NC HWY 10 EAST | | | Y | | | | Y | 828-465-3365 |
| 881254 | CATAWBA | CLAREMONT | NC | 28610-9684 | FAST TRACK #128 | Shell | 3137 N OXFORD ST | Y | | | | | | Y | 828-459-1226 |
| 874333 | BEAUFORT | CHOCOWINITY | NC | 27817-8928 | WILCO 1868 | Hess | 2901 US HIGHWAY 17 S | Y | Y | Y | | | | Y | 252-940-7234 |
| 919339 | ROWAN | CHINA GROVE | NC | 28023-8445 | MIKEY'S ONE STOP #1 | BP | 1407 N MAIN ST | | | Y | | | | | 704-857-3402 |
| 887207 | ROWAN | CHINA GROVE | NC | 28023-2535 | KANGAROO EXPRESS #131 | Kangaroo | 513 N MAIN ST | Y | | | | | | Y | 704-857-6208 |
| 861762 | ROWAN | CHINA GROVE | NC | 28023 | MIKEY'S ONE STOP #3 | BP | 3005 HWY 152 E | | | Y | | | | | 704-857-4808 |
| 413211 | GASTON | CHERRYVILLE | NC | 28021 | GASLAND USA #01 | Texaco | 1008 E CHURCH ST | | | Y | | | | Y | 704-435-5770 |
| 884286 | GASTON | CHERRYVILLE | NC | 28021-2929 | MONEELY OIL CO | Unbranded | 608 E 1ST ST | | | Y | Y | | | Y | 704-435-2765 |
| 696170 | SWAIN | CHEROKEE | NC | 28719 | MEC #106 | Shell | 1205 SEVEN CLANS LN | | | Y | Y | | | Y | 828-497-7858 |
| 696168 | SWAIN | CHEROKEE | NC | 28719-8304 | MEC #103 | Shell | 510 PAINT TOWN RD | | | Y | Y | | | Y | 828-497-2426 |
| 680350 | CABARRUS | CHARLOTTE | NC | 28215-8922 | TIMES TURN AROUND 44 | Citgo | 9821 ROCKY RIVER RD | | | Y | Y | | | Y | 704-921-4254 |
| 968122 | MECKLENBURG | CHARLOTTE | NC | 28262 | WILCO 0374 | Hess | 10925 UNIVERSITY BLVD | Y | | Y | | | | Y | 704-503-3904 |
| 870223 | MECKLENBURG | CHARLOTTE | NC | 28262 | SAM'S MART #213 | Exxon | 1901 PAVILLION BLVD | Y | | Y | | | | Y | 704-790-2593 |
| 919341 | MECKLENBURG | CHARLOTTE | NC | 28213-3614 | SAM'S MART #14 | Shell | 9608 UNIVERSITY CITY BLVD | Y | | Y | | | | Y | 704-503-6200 |
| 912986 | MECKLENBURG | CHARLOTTE | NC | 28262-2412 | WILCO 0373 | Hess | 10207 N TRYON ST | | | Y | | | | Y | 704-547-1003 |
| 932910 | MECKLENBURG | CHARLOTTE | NC | 28213 | CIRCLE K #5112 | Circle K | 9501 UNIVERSITY BLVD | Y | | Y | | | | Y | 704-549-0847 |
| 888962 | MECKLENBURG | CHARLOTTE | NC | 28262-2431 | KANGAROO EXPRESS 3971 | Marathon | 10000 N TRYON ST | Y | | Y | | | | Y | 704-714-5064 |
| 870242 | MECKLENBURG | CHARLOTTE | NC | 28262 | SAM'S MART #212 | Exxon | 10023 N TRYON ST | Y | | Y | | | | Y | 704-790-2590 |
| 934439 | MECKLENBURG | CHARLOTTE | NC | 28227-2623 | CIRCLE K #5100 | Shell | 9221 ALBEMARLE RD | Y | | Y | | | | Y | 704-567-8927 |
| 888946 | MECKLENBURG | CHARLOTTE | NC | 28227-2618 | KANGAROO EXPRESS 3976 | Marathon | 8910 ALBEMARLE RD | Y | | Y | | | | Y | 704-831-6201 |
| 886304 | MECKLENBURG | CHARLOTTE | NC | 28262 | CIRCLE K #1935 | Shell | 1809 E ARBORS DR | Y | | Y | | | | Y | 704-971-7129 |
| 888948 | MECKLENBURG | CHARLOTTE | NC | 28213-4276 | KANGAROO EXPRESS 3978 | Marathon | 8008 HARRIS STATION BLVD | Y | | Y | | | | Y | 704-831-6209 |
| 968835 | MECKLENBURG | CHARLOTTE | NC | 28213-5127 | SAMS MART #58 | Sunoco | 8101 OLD CONCORD RD | Y | | | | | | | 704-596-5195 |
| 413889 | MECKLENBURG | CHARLOTTE | NC | 28288 | GMMJ 400 | Texaco | 1525 WT HARRIS B | | | | | | | Y | 704-506-6133 |
| 888949 | MECKLENBURG | CHARLOTTE | NC | 28262-9784 | PETRO EXPRESS 3940 | Unbranded | 10409 MALLARD CREEK RD | | | Y | | | | Y | 704-503-3226 |
| 934940 | MECKLENBURG | CHARLOTTE | NC | 28215 | CIRCLE K #8381 | Shell | 7301 PLAZA RD | Y | | Y | | | | Y | 704-568-7169 |
| 810952 | MECKLENBURG | CHARLOTTE | NC | 28215 | R&J EXPRESS MART | BP | 3712 PENCE RD | | | Y | | | | | 704-532-4136 |
| 934934 | MECKLENBURG | CHARLOTTE | NC | 28215-0906 | CIRCLE K #5117 | Shell | 7214 THE PLAZA | | | Y | | | | Y | 704-536-3733 |
| 222186 | MECKLENBURG | CHARLOTTE | NC | 28262-3411 | SONIC MART | Marathon | 8016 N TRYON ST | Y | | Y | | | | Y | 704-548-8001 |
| 888905 | MECKLENBURG | CHARLOTTE | NC | 28215-4139 | PETRO EXPRESS #3927 | Marathon | 7035 E WT HARRIS BLVD | Y | | Y | | | | Y | 704-563-5555 |
| 925157 | MECKLENBURG | CHARLOTTE | NC | 28262-6010 | SAM'S MART #15 | Shell | 9025 MALLARD CREEK RD | Y | | Y | | | | Y | 704-510-9515 |
| 676888 | MECKLENBURG | CHARLOTTE | NC | 28269-1199 | CIRCLE K #3209 | Shell | 5335 PROSPERITY CHURCH | | | Y | | | | Y | 704-947-8545 |
| 934433 | MECKLENBURG | CHARLOTTE | NC | 28227-8130 | CIRCLE K #4522 | 76 | 7225 ALBEMARLE RD | Y | | | | | | Y | 704-537-0652 |
| 810968 | MECKLENBURG | CHARLOTTE | NC | 28215 | EASY SHOP II | BP | 5724 E WT HARRIS BLVD | | | | Y | | | | 704-567-2059 |
| 965828 | MECKLENBURG | CHARLOTTE | NC | 28227-8123 | SAMS MART #28 | Shell | 7008 ALBEMARLE RD | Y | | Y | | | | Y | 704-535-0765 |
| 973539 | MECKLENBURG | CHARLOTTE | NC | 28215-3982 | XPRESSMART | Shell | 5601 N SHARON AMITY RD | Y | | Y | | | | Y | 704-563-2433 |
| 892160 | MECKLENBURG | CHARLOTTE | NC | 28212-3829 | THE POP SHOPPE #104 | Citgo | 6865 ALBEMARLE RD | Y | | Y | | | | Y | 704-531-7490 |
| 675460 | MECKLENBURG | CHARLOTTE | NC | 28215-2771 | SIMON'S MART | Shell | 6308 THE PLAZA | | | Y | | | | Y | 704-537-1411 |
| 685374 | MECKLENBURG | CHARLOTTE | NC | 28213-5519 | SAM'S MART #47 | Shell | 6500 N TRYON ST | Y | | Y | | | | Y | 704-597-5079 |
| 956418 | MECKLENBURG | CHARLOTTE | NC | 28213-7224 | SAMS MART #25 | Shell | 6201 N TRYON ST | Y | | Y | | | | Y | 704-596-5196 |
| 865337 | MECKLENBURG | CHARLOTTE | NC | 28212-3814 | XPRESS MART #62 | Shell | 6300 ALBEMARLE RD | Y | | Y | | | | Y | 704-563-6733 |
| 916602 | MECKLENBURG | CHARLOTTE | NC | 28212-3769 | SAM'S MART #06 | Shell | 6233 ALBEMARLE RD | Y | | Y | | | | Y | 704-535-9846 |
| 934678 | MECKLENBURG | CHARLOTTE | NC | 28212 | CIRCLE K #8411 | Circle K | 7935 IDLEWILD RD | Y | | | | | | Y | 704-536-7210 |
| 888960 | MECKLENBURG | CHARLOTTE | NC | 28269 | KANGAROO EXPRESS 3938 | Marathon | 6229 W SUGARCREEK RD | Y | | Y | | | | Y | 704-599-2357 |
| 905408 | MECKLENBURG | CHARLOTTE | NC | 28212 | SAMS MART #44 | Shell | 12518 E INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-845-5149 |
| 870235 | MECKLENBURG | CHARLOTTE | NC | 28205 | SAM'S MART #215 | Exxon | 5124 CENTRAL AVE | Y | | Y | | | | Y | 704-790-5559 |
| 905703 | MECKLENBURG | CHARLOTTE | NC | 28213 | FUELMART #2 | Citgo | 5035 N TRYON ST | | | Y | Y | | | Y | 704-598-5979 |
| 934434 | MECKLENBURG | CHARLOTTE | NC | 28205-5805 | CIRCLE K # 8409 | Circle K | 4801 CENTRAL AVE | Y | | | | | | Y | 704-563-2718 |
| 888908 | MECKLENBURG | CHARLOTTE | NC | 28213-7034 | PETRO EXPRESS #3930 | Marathon | 4900 N TRYON ST | Y | | Y | | | | Y | 704-494-4110 |
| 888732 | MECKLENBURG | CHARLOTTE | NC | 28262-4940 | CIRCLE K # 5107 | Shell | 1300 W SUGAR CREEK RD | Y | | Y | | | | Y | 704-597-8295 |
| 916601 | MECKLENBURG | CHARLOTTE | NC | 28213-5420 | SAM'S MART #09 | Shell | 1120 W SUGAR CREEK RD | Y | | Y | | | | Y | 704-597-8235 |
| 888917 | MECKLENBURG | CHARLOTTE | NC | 28227-9423 | KANGAROO EXPRESS 3922 | Marathon | 7208 E INDEPENDENCE BLVD | Y | | | | | | Y | 704-535-3799 |
| 968476 | MECKLENBURG | CHARLOTTE | NC | 28205-1427 | XPRESS MART #48 | Sunoco | 840 EASTWAY DR | Y | | Y | | | | | 704-568-8826 |
| 934541 | MECKLENBURG | CHARLOTTE | NC | 28212 | CIRCLE K #4644 | Circle K | 6420 IDLEWILD RD | Y | | | | | | Y | 704-535-4525 |
| 893093 | MECKLENBURG | CHARLOTTE | NC | 28205 | MIGHTY MIDGET MART | Shell | 4936B ALBEMARLE RD | | | Y | | | | Y | 704-537-8267 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|-----------|-------|------------|---------------------------|-----------|------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 965830 | MECKLENBURG | CHARLOTTE | NC | 28212-0513 | SAMS MART #32 | Shell | 5721 E INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-563-2412 |
| 972279 | MECKLENBURG | CHARLOTTE | NC | 28212-0509 | SAMS MART #76 | Shell | 5601 E INDEPENDENCE BLVD | | Y | Y | | | | Y | 704-563-9029 |
| 675785 | MECKLENBURG | CHARLOTTE | NC | 28269-1850 | FAIRWAY EXXON | Unbranded | 8400 OLD STATESVILLE RD | Y | | Y | | | | | 704-921-1295 |
| 918498 | MECKLENBURG | CHARLOTTE | NC | 28269-1849 | FUEL LAND #1 | BP | 8325 OLD STATESVILLE RD | Y | | Y | | | | | 704-598-0352 |
| 934675 | MECKLENBURG | CHARLOTTE | NC | 28212-5523 | CIRCLE K #5105 | Shell | 4921 E INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-568-4782 |
| 888913 | MECKLENBURG | CHARLOTTE | NC | 28212-5302 | KANGAROO EXPRESS 3921 | Marathon | 4600 E INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-536-2227 |
| 888726 | MECKLENBURG | CHARLOTTE | NC | 28270-1449 | CIRCLE K #4838 | Shell | 9726 MONROE RD | Y | | Y | | | | Y | 704-847-8477 |
| 888945 | MECKLENBURG | CHARLOTTE | NC | 28269-4821 | KANGAROO EXPRESS 3945 | Marathon | 4718 N GRAHAM ST | Y | Y | Y | | | | Y | 704-599-7062 |
| 419160 | MECKLENBURG | CHARLOTTE | NC | 28270-1437 | CAROLINA OIL & L | Texaco | 9110 MONROE ROAD | | | | | | | Y | 704-846-3994 |
| 967389 | MECKLENBURG | CHARLOTTE | NC | 28205-5606 | SAM'S MART #43 | Shell | 3800 CENTRAL AVE | Y | | Y | | | | Y | 704-537-7000 |
| 938517 | MECKLENBURG | CHARLOTTE | NC | 28205-1236 | SAMS MART #26 | Shell | 3400 THE PLZ | Y | | Y | | | | Y | 704-333-4622 |
| 916597 | MECKLENBURG | CHARLOTTE | NC | 28269 | SAM'S MART #12 | Shell | 10700 REAMES RD | Y | | Y | | | | Y | 704-596-6117 |
| 870241 | MECKLENBURG | CHARLOTTE | NC | 28206 | SAM'S MART #211 | Exxon | 4300 N GRAHAM ST | Y | | Y | | | | Y | 704-790-2588 |
| 870152 | MECKLENBURG | CHARLOTTE | NC | 28205 | SAM'S MART #52 | Sunoco | 5343 MONROE RD | | | Y | | | | | 704-536-9469 |
| 967015 | MECKLENBURG | CHARLOTTE | NC | 28206-1211 | STOP & GO | Citgo | 4000 N GRAHAM ST | | | Y | | | | | 704-509-2328 |
| 965667 | MECKLENBURG | CHARLOTTE | NC | 28269-1571 | TIMES TURN AROUND 43 | BP | 7008 W WT HARRIS BLVD | Y | | Y | | | | | 704-921-1555 |
| 956019 | MECKLENBURG | CHARLOTTE | NC | 28205-5412 | SAMS MART #29 | Shell | 3024 CENTRAL AVE | Y | | Y | | | | Y | 704-535-7508 |
| 198544 | MECKLENBURG | CHARLOTTE | NC | 28205-7016 | INDEPENDENCE EXXON | Exxon | 3200 E INDEPENDENCE BLVD | Y | | Y | | | | Y | 704-335-1575 |
| 967381 | MECKLENBURG | CHARLOTTE | NC | 28269-1782 | SAM'S MART #39 | Shell | 6401 OLD STATESVILLE RD | Y | Y | Y | | | | Y | 704-597-9667 |
| 411047 | MECKLENBURG | CHARLOTTE | NC | 28205 | TEXACO FOOD MART | Texaco | 2605 CENTRAL AVE | | | | | | | Y | 704-375-0151 |
| 971423 | MECKLENBURG | CHARLOTTE | NC | 28206-2757 | SAM'S MART #37 | Shell | 2700 N TRYON ST | Y | | Y | | | | Y | 704-376-1923 |
| 891025 | MECKLENBURG | CHARLOTTE | NC | 28205-3035 | DEN'S MART | Citgo | 2235 THE PLAZA | Y | | | | | | Y | 704-334-4002 |
| 818220 | MECKLENBURG | CHARLOTTE | NC | 28205 | SA FOOD MART | Citgo | 1126 MORNINGSIDE DR | | | | | | | Y | 704-910-1175 |
| 934441 | MECKLENBURG | CHARLOTTE | NC | 28269-2749 | CIRCLE K #1678 | Circle K | 5018 SUNSET RD | Y | | Y | | | | Y | 704-597-9680 |
| 865331 | MECKLENBURG | CHARLOTTE | NC | 28205-5112 | XPRESS MART #63 | Shell | 1920 CENTRAL AVE | Y | | Y | | | | Y | 704-374-0299 |
| 890911 | MECKLENBURG | CHARLOTTE | NC | 28269-4251 | SAM'S MART #71 | Shell | 4601 STATESVILLE AVE | Y | | Y | | | | Y | 704-597-5393 |
| 870234 | MECKLENBURG | CHARLOTTE | NC | 28205 | SAM'S MART #214 | Exxon | 3301 MONROE RD | Y | | Y | | | | Y | 704-790-5549 |
| 888958 | MECKLENBURG | CHARLOTTE | NC | 28206-3531 | PETRO EXPRESS 3936 | Marathon | 2701 N GRAHAM ST | Y | | Y | | | | Y | 704-375-3292 |
| 956017 | MECKLENBURG | CHARLOTTE | NC | 28269-4244 | SAMS MART #36 | Shell | 4200 STATESVILLE RD | Y | | Y | | | | Y | 704-509-0735 |
| 675795 | MECKLENBURG | CHARLOTTE | NC | 28269-4242 | ADAM'S MART CITGO | Citgo | 4116 STATESVILLE RD | | | Y | | | | Y | 704-599-1991 |
| 929665 | MECKLENBURG | CHARLOTTE | NC | 28216-2362 | CHARLOTTE TRAVEL PLAZA | Shell | 4601 SUNSET RD | Y | Y | Y | | | | | 704-597-7980 |
| 934432 | MECKLENBURG | CHARLOTTE | NC | 28216-2356 | CIRCLE K # 5118 | Circle K | 4530 SUNSET RD | Y | | Y | | | | Y | 704-398-2669 |
| 890559 | MECKLENBURG | CHARLOTTE | NC | 28206-1014 | PILOT TRAVEL CENTER #275 | Pilot | 3807 STATESVILLE AVE | Y | Y | Y | | | | Y | 704-358-1006 |
| 888906 | MECKLENBURG | CHARLOTTE | NC | 28211-2916 | KANGAROO EXPRESS 3923 | Marathon | 4500 RANDOLPH RD | Y | | Y | | | | Y | 704-365-2723 |
| 934694 | MECKLENBURG | CHARLOTTE | NC | 28211-2326 | CIRCLE K #5109 | Shell | 4474 RANDOLPH RD | Y | | Y | | | | Y | 704-442-1090 |
| 675965 | MECKLENBURG | CHARLOTTE | NC | 28206-3014 | CENTPEDE FOOD MART | Citgo | 1725 STATESVILLE AVE | | | | | | | Y | 704-372-5004 |
| 930373 | MECKLENBURG | CHARLOTTE | NC | 28212 | QUICK N E-Z #13 | Marathon | 1323 LASALLE ST | Y | | Y | | | | Y | 704-394-5200 |
| 928427 | MECKLENBURG | CHARLOTTE | NC | 28216-4737 | SAMS MART #003 | Shell | 1312 LASALLE ST | | | | | | | Y | 704-391-1666 |
| 870250 | MECKLENBURG | CHARLOTTE | NC | 28226 | SAM'S MART #210 | Exxon | 5701 OLD PROVIDENCE RD | Y | | Y | | | | Y | 704-790-5552 |
| 925200 | MECKLENBURG | CHARLOTTE | NC | 28211-4409 | EXXON EXPRESS | Exxon | 4235 PROVIDENCE RD | Y | | Y | | | | Y | 704-364-8659 |
| 934690 | MECKLENBURG | CHARLOTTE | NC | 28211-4410 | CIRCLE K #4942 | Circle K | 4234 PROVIDENCE RD | Y | | | | | | Y | 704-366-4776 |
| 928424 | MECKLENBURG | CHARLOTTE | NC | 28216-4320 | SAMS MART #07 | Shell | 2630 BEATTIES FORD RD | Y | | Y | | | | Y | 704-399-4642 |
| 874204 | MECKLENBURG | CHARLOTTE | NC | 28216 | SAM'S MART #75 | Shell | 2519 BEATTIES FORD RD | Y | | Y | | | | Y | 704-123-4567 |
| 883667 | MECKLENBURG | CHARLOTTE | NC | 28207-1601 | SAM'S MART #60 | Shell | 527 PROVIDENCE RD | Y | Y | Y | | | | Y | 704-375-2775 |
| 888779 | MECKLENBURG | CHARLOTTE | NC | 28202-1441 | CIRCLE K #1884 | Shell | 701 N GRAHAM ST | Y | | | | | | Y | 704-333-6104 |
| 888959 | MECKLENBURG | CHARLOTTE | NC | 28216-4313 | PETRO EXPRESS 3937 | Marathon | 2301 BEATTIES FORD RD | Y | | | | | | Y | 704-392-3459 |
| 888933 | MECKLENBURG | CHARLOTTE | NC | 28204-3347 | KANGAROO EXPRESS 3964 | Marathon | 935 CHARLOTTETOWN AVE | Y | | Y | | | | Y | 704-295-0194 |
| 888912 | MECKLENBURG | CHARLOTTE | NC | 28277-2746 | PETRO EXPRESS 3950 | Marathon | 15620 JOHN DELANEY BLVD | Y | | Y | | | | Y | 704-542-2963 |
| 674831 | MECKLENBURG | CHARLOTTE | NC | 28215 | BITSY BOUNTY #3 | BP | 6307-A PLAZA RD | | | Y | | | | | 704-536-9232 |
| 888718 | MECKLENBURG | CHARLOTTE | NC | 28210 | CIRCLE K #5119 | Shell | 9100 OLD MOROE RD | Y | | Y | | | | Y | 704-845-5180 |
| 419338 | MECKLENBURG | CHARLOTTE | NC | 28212 | SAM'S MART | Texaco | 9608 A. UNIVERSI | | | | | | | Y | 704-503-6004 |
| 678312 | MECKLENBURG | CHARLOTTE | NC | 28284 | WILCO #127 | Unbranded | 1485 HWY 66 | | | Y | | | | Y | 336-922-0413 |
| 929945 | MECKLENBURG | CHARLOTTE | NC | 28269 | QUICK FUEL 2602 CHARLOTTE | Unbranded | 4061 N INTERSTATE SERVICE RD | Y | Y | Y | | | | Y | 800-522-6287 |
| 888728 | MECKLENBURG | CHARLOTTE | NC | 28226-9301 | CIRCLE K #5101 | Shell | 3201 PINEVILLE MATTHEWS RD | Y | | Y | | | | Y | 704-541-8077 |
| 683269 | MECKLENBURG | CHARLOTTE | NC | 28277-0233 | MARKET EXPRESS 335 | Shell | 10636 PROVIDENCE RD | | Y | | | | | Y | 704-846-3597 |
| 932909 | MECKLENBURG | CHARLOTTE | NC | 28203-5777 | CIRCLE K 8403 | Circle K | 1246 EAST BLVD | Y | | Y | | | | Y | 704-335-0040 |
| 870210 | MECKLENBURG | CHARLOTTE | NC | 28277 | SAM'S MART #202 | Exxon | 10806 PROVIDENCE RD | Y | | Y | | | | Y | 980-245-9188 |
| 888922 | MECKLENBURG | CHARLOTTE | NC | 28277-2692 | KANGAROO EXPRESS 3944 | Marathon | 11640 PROVIDENCE RD | Y | | Y | | | | Y | 704-708-5662 |
| 968486 | MECKLENBURG | CHARLOTTE | NC | 28216-3906 | SAM'S MART #772 | Sunoco | 3814 BROOKSHIRE BLVD | Y | | Y | | | | Y | 704-399-7928 |
| 967383 | MECKLENBURG | CHARLOTTE | NC | 28216-3359 | SAM'S MART #40 | Shell | 4808 BROOKSHIRE BLVD | Y | Y | Y | | | | Y | 704-394-2501 |
| 888725 | MECKLENBURG | CHARLOTTE | NC | 28209-1735 | CIRCLE K #4747 | Shell | 2926 SELWYN AVE | Y | | | | | | Y | 704-375-7511 |
| 934673 | MECKLENBURG | CHARLOTTE | NC | 28211-3524 | CIRCLE K #5108 | Circle K | 4636 SHARON RD | Y | | Y | | | | Y | 704-366-7555 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|-----------|-------|------------|--------------------------------|-----------|----------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 928425 | MECKLENBURG | CHARLOTTE | NC | 28211-3523 | SAMS MART #08 | Shell | 4627 SHARON RD | Y | | Y | | | | Y | 704-364-3710 |
| 890909 | MECKLENBURG | CHARLOTTE | NC | 28210-3238 | EXPRESS MART | Shell | 6500 FAIRVIEW RD | Y | | | | | | Y | 404-362-1955 |
| 888910 | MECKLENBURG | CHARLOTTE | NC | 28210-3238 | KANGAROO EXPRESS 3924 | Marathon | 6500 FAIRVIEW RD | Y | | Y | | | | Y | 404-362-1955 |
| 968833 | MECKLENBURG | CHARLOTTE | NC | 28216-3377 | SAMS MART #55 | Shell | 5455 BROOKSHIRE BLVD | Y | Y | Y | | | | Y | 704-399-5200 |
| 419050 | MECKLENBURG | CHARLOTTE | NC | 28209-3727 | CAROLINA AUTO MA | Texaco | 1821 MONTFORD DR | | | | | | | Y | 704-523-7404 |
| 686245 | MECKLENBURG | CHARLOTTE | NC | 28208-4040 | CAMCO #3 | Citgo | 2201 FREEDOM DR | | | | | | | Y | 704-394-0716 |
| 888957 | MECKLENBURG | CHARLOTTE | NC | 28217 | PETRO EXPRESS #3935 | Marathon | 2200 S TYRON ST | Y | | Y | | | | Y | 704-332-4421 |
| 938264 | MECKLENBURG | CHARLOTTE | NC | 28209-1107 | SAMS MART #31 | Shell | 2601 SOUTH BLVD | Y | | Y | | | | Y | 704-523-8304 |
| 181885 | MECKLENBURG | CHARLOTTE | NC | 28209-2271 | KANGAROO EXPRESS #3926 | Marathon | 4336 PARK RD | Y | | Y | | | | Y | 704-523-0051 |
| 892159 | MECKLENBURG | CHARLOTTE | NC | 28209-2233 | THE POP SHOPPE #128 | Citgo | 4343 PARK RD | Y | | | | | | Y | 704-523-0280 |
| 870229 | MECKLENBURG | CHARLOTTE | NC | 28209 | SAM'S MART #209 | Exxon | 4401 PARK RD | Y | | Y | | | | Y | 704-790-5556 |
| 925156 | MECKLENBURG | CHARLOTTE | NC | 28208-2304 | SAM'S MART #16 | Shell | 4200 GLENWOOD DR | Y | | Y | | | | Y | 704-394-1266 |
| 695072 | MECKLENBURG | CHARLOTTE | NC | 28208-3854 | D-MART #1 | Shell | 2736 FREEDOM DR | | | Y | | | | Y | 704-392-5010 |
| 934358 | MECKLENBURG | CHARLOTTE | NC | 28208-3855 | CIRCLE K #5111 | Shell | 2833 FREEDOM DR | Y | | Y | | | | Y | 704-394-2837 |
| 889570 | MECKLENBURG | CHARLOTTE | NC | 28209-1806 | SWAMI MART | Citgo | 3040 SOUTH BLVD | | | Y | | | | Y | 704-527-5653 |
| 929699 | MECKLENBURG | CHARLOTTE | NC | 28208-3702 | ASHLEY ROAD BP | BP | 1400 ASHLEY RD | Y | | Y | | | | Y | 704-392-0797 |
| 813606 | MECKLENBURG | CHARLOTTE | NC | 28208-5626 | QUIK SHOPPE #15 | Shell | 3000 WILKINSON BLVD | | | Y | | | | Y | 704-399-4646 |
| 934621 | MECKLENBURG | CHARLOTTE | NC | 28209 | CIRCLE K #4743 | Circle K | 4001 SOUTH BLVD | Y | | | | | | Y | 704-527-5944 |
| 965832 | MECKLENBURG | CHARLOTTE | NC | 28209-4930 | JM'S MART* | Shell | 629 E WOODLAWN RD | Y | | Y | | | | Y | 617-710-8185 |
| 888955 | MECKLENBURG | CHARLOTTE | NC | 28217-1311 | PETRO EXPRESS 3929 | Marathon | 605 CLANTON RD | Y | Y | Y | | | | Y | 704-523-1171 |
| 929349 | MECKLENBURG | CHARLOTTE | NC | 28277 | SAM'S MART #201 | Exxon | 5200 PIPER STATION DR | Y | | Y | | | | Y | 704-790-5536 |
| 938263 | MECKLENBURG | CHARLOTTE | NC | 28217-1315 | SAMS MART #30 | Shell | 835 CLANTON RD | Y | | Y | | | | Y | 704-523-8102 |
| 865339 | MECKLENBURG | CHARLOTTE | NC | 28208-5634 | GA MART | Shell | 3424 WILKINSON BLVD | | | Y | | | | Y | 704-399-3820 |
| 892339 | MECKLENBURG | CHARLOTTE | NC | 28217-1847 | THE POP SHOPPE #132 | Citgo | 4640 OLD PINEVILLE RD | Y | | | | | | Y | 704-522-0374 |
| 968983 | MECKLENBURG | CHARLOTTE | NC | 28217-2712 | SAM'S MART #49 | Shell | 5235 SOUTH BLVD | Y | | Y | | | | Y | 704-519-0724 |
| 888935 | MECKLENBURG | CHARLOTTE | NC | 28277 | KANGAROO EXPRESS 3979 | Marathon | 9620 REA RD | Y | | Y | | | | Y | 704-831-6970 |
| 888956 | MECKLENBURG | CHARLOTTE | NC | 28208-5517 | PETRO EXPRESS 3931 | Marathon | 3800 WILKINSON BLVD | Y | | | | | | Y | 704-395-8819 |
| 916603 | MECKLENBURG | CHARLOTTE | NC | 28217-2109 | SAMS MART #10 | Shell | 101 W WOODLAWN RD | Y | | Y | | | | Y | 704-523-3183 |
| 892336 | MECKLENBURG | CHARLOTTE | NC | 28217-4439 | FUEL MART | Citgo | 6100 SOUTH BLVD | Y | | | | | | Y | 704-556-0822 |
| 920748 | MECKLENBURG | CHARLOTTE | NC | 28208 | MULBERRY EXXON | Exxon | 3215 S I-85 SERVICE RD | Y | | Y | | | | Y | 704-393-0034 |
| 888916 | MECKLENBURG | CHARLOTTE | NC | 28217-2405 | KANGAROO EXPRESS 3965 | Marathon | 4923 S TRYON ST | Y | | Y | | | | Y | 704-295-0223 |
| 870213 | MECKLENBURG | CHARLOTTE | NC | 28226 | SAM'S MART #203 | Exxon | 7511 PINEVILLE-MATTHEWS RD | Y | | Y | | | | Y | 704-790-2553 |
| 230838 | MECKLENBURG | CHARLOTTE | NC | 28208-6706 | QUICK-N-EZE MART | Citgo | 2650 WEST BLVD | | | | | | | Y | 704-391-2973 |
| 181883 | MECKLENBURG | CHARLOTTE | NC | 28217-3561 | KANGAROO EXPRESS 3928 | Marathon | 421 TYVOLA RD | Y | | Y | | | | Y | 704-525-8024 |
| 870202 | MECKLENBURG | CHARLOTTE | NC | 28208 | SAM'S MART #077 | Shell | 3305 SCOTT FUTRELL DR | Y | | Y | | | | Y | 980-219-7401 |
| 968846 | MECKLENBURG | CHARLOTTE | NC | 28214-9396 | SAM'S MART #56 | Shell | 2932 MOUNT HOLLY HUNTERSVILLE RD | Y | | | | | | Y | 704-392-4936 |
| 934679 | MECKLENBURG | CHARLOTTE | NC | 28214 | CIRCLE K #8357 | Circle K | 507 LITTLE ROCK RD | Y | | | | | | Y | 704-399-7818 |
| 938518 | MECKLENBURG | CHARLOTTE | NC | 28273-5943 | SAMS MART #24 | Shell | 7833 SOUTH BLVD | Y | | Y | | | | Y | 704-554-8025 |
| 934681 | MECKLENBURG | CHARLOTTE | NC | 28273-5945 | CIRCLE K#8404 | Circle K | 7905 SOUTH BLVD | Y | | | | | | Y | 704-553-2837 |
| 968829 | MECKLENBURG | CHARLOTTE | NC | 28208-5427 | SAMS MART #053 | Shell | 5115 OLD DOWD RD | Y | | Y | | | | Y | 704-395-2919 |
| 968831 | MECKLENBURG | CHARLOTTE | NC | 28214-2751 | SAMS MART 54 | Shell | 2415 LITTLE ROCK RD | Y | | | | | | Y | 704-392-9030 |
| 905807 | MECKLENBURG | CHARLOTTE | NC | 28214-2722 | TIMES TURN AROUND 31 | Exxon | 2600 LITTLE ROCK RD | Y | | Y | | | | Y | 704-392-1430 |
| 885643 | MECKLENBURG | CHARLOTTE | NC | 28273-6926 | WOODIE EXXON EXPRESS | Exxon | 8641 SOUTH BLVD | | | Y | | | | Y | 704-552-6700 |
| 934693 | MECKLENBURG | CHARLOTTE | NC | 28210-5600 | CIRCLE K#5104 | Shell | 1308 SHARON RD W | Y | | | | | | Y | 704-556-9345 |
| 934438 | MECKLENBURG | CHARLOTTE | NC | 28217-8002 | CIRCLE K #8408 | Shell | 100 RED ROOF DR | Y | | | | | | Y | 704-525-9342 |
| 965834 | MECKLENBURG | CHARLOTTE | NC | 28217-5129 | SAMS MART #35 | Shell | 8925 NATIONS FORD RD | Y | | | | | | Y | 704-521-8006 |
| 967387 | MECKLENBURG | CHARLOTTE | NC | 28214-3022 | SAM'S MART #42 | Shell | 2825 LITTLE ROCK RD | Y | Y | Y | | | | Y | 704-398-9401 |
| 421606 | MECKLENBURG | CHARLOTTE | NC | 28208 | SIGNATURE FLIGHT SUPPORT - CLT | Chevron | 5400 AIRPORT DR | | | | | | | Y | 704-359-8415 |
| 870214 | MECKLENBURG | CHARLOTTE | NC | 28226 | SAM'S MART #204 | Exxon | 8924 PINEVILLE-MATTHEWS RD | Y | | Y | | | | Y | 704-790-2550 |
| 934938 | MECKLENBURG | CHARLOTTE | NC | 28226 | CIRCLE K #5114 | Shell | 8929 PINEVILLE MATTHEWS RD | | | Y | | | | Y | 704-542-3841 |
| 888909 | MECKLENBURG | CHARLOTTE | NC | 28273-6914 | KANGAROO EXPRESS #3939 | Citgo | 9716 SOUTH BLVD | Y | | Y | | | | Y | 704-553-8547 |
| 884472 | MECKLENBURG | CHARLOTTE | NC | 28208-7301 | YORKMONT BP | BP | 2904 YORKMONT RD | | | Y | Y | | | Y | 704-329-1417 |
| 967385 | MECKLENBURG | CHARLOTTE | NC | 28208-7360 | SAM'S MART #41 | Shell | 2901 YORKMONT RD | Y | | Y | | | | Y | 704-357-0701 |
| 887436 | MECKLENBURG | CHARLOTTE | NC | 28210 | KANGAROO EXPRESS #828 | Kangaroo | 18329 PARK RD | Y | | | | | | Y | 704-543-0887 |
| 675751 | MECKLENBURG | CHARLOTTE | NC | 28217-3301 | ARROWOOD SHELL | Shell | 7741 S TRYON ST | | | Y | Y | | | Y | 704-523-9268 |
| 870217 | MECKLENBURG | CHARLOTTE | NC | 28273 | SAM'S MART #207 | Exxon | 8010 S TRYON ST | Y | | Y | | | | Y | 704-790-5540 |
| 864799 | MECKLENBURG | CHARLOTTE | NC | 28214-9087 | HANDY DANDY #1 | Shell | 2624 SAM WILSON RD | Y | | Y | | | | Y | 704-399-1581 |
| 929944 | MECKLENBURG | CHARLOTTE | NC | 28273-6217 | QUICK FUEL 2601 CHARLOTTE | Unbranded | 10801 TEXLAND BLVD | Y | Y | Y | | | | Y | 800-522-6287 |
| 888921 | MECKLENBURG | CHARLOTTE | NC | 28273 | PETRO EXPRESS 3941 | Marathon | 8505 S TYRON ST | Y | | Y | | | | Y | 704-587-0155 |
| 873944 | MECKLENBURG | CHARLOTTE | NC | 28273-6304 | SAM'S MART #13 | Shell | 735 WESTINGHOUSE BLVD | Y | | Y | | | | Y | 704-227-0275 |
| 419343 | MECKLENBURG | CHARLOTTE | NC | 28273 | SAM'S MART | Texaco | 735 A WESTINGHOU | | | | | | | Y | 704-227-0281 |
| 870218 | MECKLENBURG | CHARLOTTE | NC | 28217 | SAM'S MART #208 | Exxon | 8315 STEELE CRK RD | Y | | Y | | | | Y | 704-790-5546 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|-------------|----------------|-------|------------|---------------------------|-----------|---------------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 888947 | MECKLENBURG | CHARLOTTE | NC | 28273 | KANGAROO EXPRESS 3975 | Marathon | 9424 S TYRON ST | Y | Y | Y | | | | Y | 704-588-4047 |
| 880515 | MECKLENBURG | CHARLOTTE | NC | 28273-6735 | GAS N GO | Shell | 13209 CAROWINDS BLVD | Y | | Y | | | | Y | 704-504-0775 |
| 870216 | MECKLENBURG | CHARLOTTE | NC | 28273 | SAM'S MART #206 | Exxon | 12710 S TRYON ST | Y | | Y | | | | Y | 704-790-5543 |
| 676705 | ORANGE | CHAPEL HILL | NC | 27517-6012 | KANGAROO EXPRESS #0294 | Kangaroo | 11399 US HWY 15-501 | Y | | | | | | Y | 919-942-1037 |
| 954653 | ORANGE | CHAPEL HILL | NC | 27517-8610 | KANGAROO EXPRESS #3101 | BP | 2229 RALEIGH RD | Y | | | | | | | 919-493-5088 |
| 938465 | ORANGE | CHAPEL HILL | NC | 27514-7001 | KANGAROO EXPRESS #3102 | BP | 201 S ESTES DR | Y | | | | | | | 919-968-1423 |
| 887314 | ORANGE | CHAPEL HILL | NC | 27514-2887 | KANGAROO EXPRESS #3089 | Kangaroo | 1501 E FRANKLIN ST | Y | | Y | | | | Y | 919-968-4065 |
| 887319 | ORANGE | CHAPEL HILL | NC | 27514-2887 | KANGAROO EXPRESS #3159 | Kangaroo | 1509 E FRANKLIN ST | Y | | Y | | | | Y | 919-929-3627 |
| 970714 | ORANGE | CHAPEL HILL | NC | 27514-6604 | WILCO 0201 | Hess | 1213 MARTIN LUTHER KING JR BLVD | | | Y | | | | Y | 919-929-7855 |
| 889268 | ORANGE | CHAPEL HILL | NC | 27517 | EAGLES #2 | Unbranded | 11620 US HWY 1550 | | Y | Y | | | | | 919-969-6688 |
| 810398 | COLUMBUS | CHADBOURN | NC | 28431-1722 | EXPRESS STOP #3132 | Unbranded | 424 N BROWN ST | Y | | | | | | Y | 910-654-5368 |
| 887285 | NEW HANOVER | CASTLE HAYNE | NC | 28429 | KANGAROO EXPRESS #915 | Kangaroo | 5717 CASTLE HAYNE RD | Y | | | | | | Y | 910-675-2358 |
| 954826 | NEW HANOVER | CASTLE HAYNE | NC | 28429-5113 | KANGAROO EXPRESS #0484 | BP | 5800 CASTLE HAYNE RD | Y | | | | | | | 910-675-2441 |
| 915653 | JACKSON | CASHIERS | NC | 28717-6004 | CASHIERS EXXON | Exxon | 41 HIGHWAY 107 S | | | Y | | | | Y | 828-743-5041 |
| 896067 | WAKE | CARY | NC | 27519-8463 | BUNKEY'S CARWASH | Shell | 1921 HIGH HOUSE RD | | | | | | | Y | 919-481-1311 |
| 983598 | WAKE | CARY | NC | 27513-4235 | HIGH HOUSE FOOD MART | Shell | 832 OLD APEX RD | | | Y | Y | | | | 919-481-1140 |
| 677192 | WAKE | CARY | NC | 27518-8137 | KANGAROO EXPRESS #1516 | Exxon | 3505 KILDAIRE FARM RD | | | Y | | | | Y | 800-476-7574 |
| 966465 | WAKE | CARY | NC | 27511-3444 | CIRCLE K #6139 | Circle K | 110 WALNUT ST | Y | | | | | | Y | 919-380-8150 |
| 966467 | WAKE | CARY | NC | 27513-3906 | CIRCLE K #6264 | Shell | 1001 N HARRISON AVE | Y | | Y | | | | Y | 919-467-5336 |
| 887323 | WAKE | CARY | NC | 27513-3905 | KANGAROO EXPRESS #3488 | Kangaroo | 1032 N HARRISON AVE | Y | | Y | | | | Y | 919-468-9848 |
| 874047 | WAKE | CARY | NC | 27511-3461 | SCOTCHMAN #173 | BP | 421 E CHATHAM ST | | | Y | Y | | | | 919-460-7671 |
| 686239 | WAKE | CARY | NC | 27518-7086 | KANGAROO EXPRESS #0914 | BP | 1001 SE CARY PKWY | Y | | | | | | Y | 919-851-6683 |
| 227800 | WAKE | CARY | NC | 27518-7086 | REUSE | BP | 1001 SE CARY PKWY | Y | | | | | | Y | 123-123-1231 |
| 954774 | WAKE | CARY | NC | 27513-2408 | KANGAROO EXPRESS #0816 | BP | 1807 N HARRISON AVE | Y | | | | | | | 919-677-1808 |
| 686241 | WAKE | CARY | NC | 27518-9311 | KANGAROO EXPRESS #0823 | BP | 5801 TRYON RD | Y | | | | | | Y | 919-859-5800 |
| 874145 | MOORE | CARTHAGE | NC | 28327-9785 | WILCO 1903 | Hess | 3778 US HIGHWAY 15 501 | Y | | Y | | | | Y | 910-947-3824 |
| 865328 | MOORE | CARTHAGE | NC | 28327-9310 | ALCO #24 | Shell | 950A MONROE ST | Y | | Y | | | | Y | 910-947-9916 |
| 887290 | MOORE | CARTHAGE | NC | 28327 | KANGAROO EXPRESS #3158 | Kangaroo | 401 MONROE ST | Y | | Y | | | | Y | 910-947-3885 |
| 884242 | MOORE | CARTHAGE | NC | 28327-9508 | KANGAROO EXPRESS #3842 | BP | 7249 US HWY 15 501 | | | | | | | | 910-215-0759 |
| 954790 | ORANGE | CARRBORO | NC | 27510-2138 | KANGAROO EXPRESS #0386 | BP | 500 JONES FERRY RD | Y | | | | | | | 919-942-3450 |
| 887286 | ORANGE | CARRBORO | NC | 27510-1559 | KANGAROO EXPRESS #941 | Kangaroo | 102B NC 54 | Y | Y | Y | | | | Y | 919-933-0482 |
| 870180 | NEW HANOVER | CAROLINA BEACH | NC | 28428-4829 | SCOTCHMAN #022 | Exxon | 900 N LAKE PARK BLVD | Y | | Y | | | | Y | 910-458-9518 |
| 874055 | NEW HANOVER | CAROLINA BEACH | NC | 28428-5331 | SCOTCHMAN #119 | Unbranded | 808 S LAKE PARK BLVD | | | | | | | Y | 910-458-6325 |
| 886609 | ONslow | CAPE CARTERET | NC | 28584-9203 | KANGAROO 3157 | Kangaroo | 302 W B MCLEAN DR | Y | Y | Y | | | | Y | 252-393-7951 |
| 696169 | HAYWOOD | CANTON | NC | 28716-3033 | MEC #113 | Shell | 702 CHAMPION DR | Y | Y | Y | | | | Y | 828-648-0886 |
| 938345 | HAYWOOD | CANTON | NC | 28716-3027 | MEC #111 | Shell | 701 CHAMPION DR | Y | | Y | | | | Y | 828-648-9582 |
| 885781 | HAYWOOD | CANTON | NC | 28716-4210 | SINGLE STOP II | Exxon | 84 NEW CLYDE HWY | | | Y | Y | | | Y | 828-648-7611 |
| 675357 | HAYWOOD | CANTON | NC | 28716-8577 | SINGLE STOP 5 | Unbranded | 6783 CRUSO RD | Y | | Y | | | | Y | 828-235-8008 |
| 919364 | MONTGOMERY | CANDOR | NC | 27229-9111 | QUIK CHEK #19* | Citgo | 515 E MAIN ST | | | Y | Y | | | | 910-974-3451 |
| 969955 | MONTGOMERY | CANDOR | NC | 27229 | WILCO 0205 | Hess | 801 N CAROLINA HWY 211 E | Y | Y | Y | | | | Y | 601-974-4919 |
| 683363 | BUNCOMBE | CANDLER | NC | 28715-9638 | FASTOP MARKET #302 | Unbranded | 627 SMOKY PAKR HWY | | | | Y | | | Y | 828-667-3605 |
| 675361 | BUNCOMBE | CANDLER | NC | 28715-9341 | MEC #127 | Unbranded | 1501 SMOKY PARK HWY | | | | Y | | | Y | 828-665-1845 |
| 927511 | BUNCOMBE | CANDLER | NC | 28715-9304 | TIME OUT MARKETS #15 | Exxon | 2515 SMOKEY PARK HWY | Y | | Y | | | | Y | 828-667-8006 |
| 450365 | BUNCOMBE | CANDLER | NC | 28715-8802 | TA #221 CANDLER | TA | 153 WIGGINS RD | Y | Y | Y | | | | Y | 828-665-1156 |
| 884850 | HARNETT | CAMERON | NC | 28326 | GO COUNTRY MART & GRILL | Unbranded | 277 HWY 24 | | | Y | Y | | | | 919-498-0608 |
| 685974 | HARNETT | CAMERON | NC | 28326 | GRANTERS COUNTRY STORE | Unbranded | 21165 HWY 24 | | | | Y | | | Y | 919-498-0441 |
| 895160 | HARNETT | CAMERON | NC | 28326 | KANGAROO EXPRESS #3998 | Exxon | 2531 HWY 87 S | | | Y | | | | Y | 918-499-1923 |
| 814724 | CAMDEN | CAMDEN | NC | 27921-7571 | DUCK THRU FOOD STORES #16 | Unbranded | 103 US HWY 158 E | Y | Y | Y | | | | Y | 252-335-9155 |
| 888434 | BRUNSWICK | CALABASH | NC | 28467 | MINUTE MAN XPRESS | Unbranded | 10167 BEACH DR | | | | | | | | 910-579-2900 |
| 814762 | DARE | BUXTON | NC | 27920 | DILLON'S CORNER | Citgo | 46792 HWY 12 | | | Y | | | | Y | 252-995-5083 |
| 919443 | YANCEY | BURNSVILLE | NC | 28714-3407 | MEC #122 | Shell | 633 E BYPASS | | | Y | | | | Y | 828-682-6666 |
| 419100 | ALAMANCE | BURLINGTON | NC | 27215-7169 | XPRESS LUBE OF B | Texaco | 2510 MAPLE AVE. | | | | | | | Y | 336-222-9111 |
| 970710 | ALAMANCE | BURLINGTON | NC | 27215-6839 | WILCO 0171 | Hess | 1407 MAPLE AVE | | | Y | | | | Y | 336-229-6877 |
| 970711 | ALAMANCE | BURLINGTON | NC | 27217-5969 | WILCO 0175 | Hess | 653 E WEBB AVE | | | Y | | | | Y | 336-228-6020 |
| 898800 | ALAMANCE | BURLINGTON | NC | 27215-5457 | EZ-STOP | Unbranded | 2753 ALAMANCE RD | | | | Y | | | Y | 336-226-4108 |
| 682060 | ALAMANCE | BURLINGTON | NC | 27215-6256 | SHEETZ 0417 | Sheetz | 2628 ALAMANCE RD | Y | Y | Y | | | | Y | 336-227-3730 |
| 881342 | ALAMANCE | BURLINGTON | NC | 27215-5426 | KANGAROO EXPRESS 3792 | Exxon | 2602 S MEBANE ST | Y | | | | | | Y | 919-895-6171 |
| 887437 | ALAMANCE | BURLINGTON | NC | 27215-8862 | KANGAROO EXPRESS #851 | Kangaroo | 1110 HUFFMAN MILL RD | Y | | | | | | Y | 336-584-7999 |
| 912753 | PENDER | BURGAU | NC | 28425-4557 | CAMPBELL OIL & GAS BULK* | Unbranded | 1979 NC HIGHWAY 53 W | | | Y | Y | | | | 910-259-2568 |
| 874051 | PENDER | BURGAU | NC | 28425-3809 | SCOTCHMAN #176 | Unbranded | 701 NC HWY 53 E | Y | | Y | | | | Y | 910-259-0911 |
| 937176 | PENDER | BURGAU | NC | 28425-5574 | SCOTCHMAN #014 | BP | 400 W WILMINGTON ST | Y | | | | | | | 910-259-9832 |
| 874362 | FRANKLIN | BUNN | NC | 27508-7275 | WILCO 1905 | Hess | 425 MAIN ST | Y | Y | Y | | | | Y | 919-496-4691 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|--------------|-----------------|-------|------------|--------------------------------|-----------|-------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 885519 | SWAIN | BRYSON CITY | NC | 28713 | WIGGINS GARAGE & OIL | Unbranded | 315 MAIN ST | | | Y | | | | | 828-488-3282 |
| 914470 | SWAIN | BRYSON CITY | NC | 28713 | AZTEX #210 BP | BP | 110 HIGHWAY 19 S | Y | Y | Y | | | | | 828-488-6455 |
| 683276 | SWAIN | BRYSON CITY | NC | 28713 | MEC #104 | Shell | 18 VETERANS BLVD | | | Y | | | | Y | 828-488-3993 |
| 683254 | COLUMBUS | BRUNSWICK | NC | 28424 | TIME SAVER #6 | Unbranded | 1454 VINSON BLVD | | | | | | | Y | 910-642-0449 |
| 887208 | LEE | BROADWAY | NC | 27505 | KANGAROO EXPRESS #144 | Kangaroo | 200 N MAIN ST | Y | | | | | | Y | 919-258-9331 |
| 954804 | LEE | BROADWAY | NC | 27505 | KANGAROO EXPRESS #3300 | BP | 12457 HWY 421 S | Y | Y | Y | | | | | 919-258-5923 |
| 874310 | CRAVEN | BRIDGETON | NC | 28519-0099 | WILCO 1846 | Hess | 525 D ST | Y | Y | Y | | | | Y | 252-634-9133 |
| 213746 | TRANSYLVANIA | BREVARD | NC | 28712-3051 | TRIANGLE STOP #217 | Marathon | 1210 ASHEVILLE HWY | Y | | Y | | | | Y | 828-883-3033 |
| 905738 | TRANSYLVANIA | BREVARD | NC | 28712-4118 | ENERGY MART #4* | Unbranded | 310 ROSMAN HWY | | | Y | | | | | 828-883-8795 |
| 926613 | YADKIN | BOONVILLE | NC | 27011-8771 | NEIGHBORS #17 | Citgo | 413 E MAIN ST | Y | | | | | | | 336-367-4142 |
| 677826 | YADKIN | BOONVILLE | NC | 27011-8764 | PEBBLES PLACE | BP | 120 E MAIN ST | | | Y | | | | | 336-367-3252 |
| 881340 | WATAUGA | BOONE | NC | 28607-6984 | KANGAROO EXPRESS 3790 | Exxon | 2200 US HWY 421 S | | | | | | | Y | 828-265-3012 |
| 912911 | WATAUGA | BOONE | NC | 28607-4341 | WILCO 0283 | Hess | 159 OLD E KING ST | | | | | | | Y | 828-262-5819 |
| 968114 | WATAUGA | BOONE | NC | 28607 | WILCO 0284 | Hess | 2556 BLOWING ROCK RD | Y | Y | Y | | | | Y | 828-262-1135 |
| 954565 | WATAUGA | BOONE | NC | 28607-4994 | KANGAROO EXPRESS #0140 | BP | 1218 STATE FARM RD | Y | | | | | | | 828-264-0053 |
| 810409 | WATAUGA | BOONE | NC | 28607-6150 | KANGAROO EXPRESS #0410 | Citgo | 1996 BLOWING ROCK RD | Y | | | | | | Y | 828-262-0855 |
| 968116 | WATAUGA | BOONE | NC | 28607 | WILCO 0285 | Hess | 1500 E KING ST | Y | | Y | | | | Y | 828-264-2285 |
| 874057 | WATAUGA | BOONE | NC | 28607-6138 | SCOTCHMAN #092 | Unbranded | 1321 BLOWING ROCK RD | | | Y | | | | Y | 828-262-1825 |
| 954571 | WATAUGA | BOONE | NC | 28607-4836 | KANGAROO EXPRESS #0141 | BP | 771 BLOWING ROCK RD | Y | | | | | | | 828-262-3312 |
| 954649 | WATAUGA | BOONE | NC | 28607-3473 | KANGAROO EXPRESS #0164 | BP | 1220 W KING ST | Y | | | | | | | 828-262-1702 |
| 912910 | WATAUGA | BOONE | NC | 28607-9498 | WILCO 0281 | Hess | 2702 HIGHWAY 105 | | | Y | | | | Y | 828-264-1454 |
| 968630 | COLUMBUS | BOLTON | NC | 28423-9768 | SAM'S PIT STOP 60 | BP | 1128 GREENSWAMP RD S | | Y | Y | | | | | 910-655-8674 |
| 887209 | CLEVELAND | BOILING SPRINGS | NC | 28017 | KANGAROO EXPRESS #146 | Kangaroo | 123 N MAIN ST | Y | | | | | | Y | 704-434-5247 |
| 892979 | WATAUGA | BLOWING ROCK | NC | 28605-8249 | WILCO #280 | Hess | 7206 VALLEY RD | | Y | Y | | | | Y | 828-295-7534 |
| 872885 | WATAUGA | BLOWING ROCK | NC | 28605-9259 | SCOTCHMAN #103 | Mobil | 7815 VALLEY BLVD | Y | | Y | | | | Y | 828-295-9676 |
| 681626 | BLADEN | BLADENBORO | NC | 28320-9710 | KANGAROO #3156 | Kangaroo | HWY 211 | Y | | Y | | | | Y | 910-863-4471 |
| 885441 | BUNCOMBE | BLACK MOUNTAIN | NC | 28711-3427 | ROADRUNNER SHELL #135 | Shell | 202 NC HIGHWAY 9 | Y | | | | | | Y | 828-669-5086 |
| 925939 | BUNCOMBE | BLACK MOUNTAIN | NC | 28711-3828 | ENERGY MART #11 | BP | 501 NC HIGHWAY 9 | Y | | Y | | | | | 828-669-8686 |
| 905611 | MONTGOMERY | BISCOE | NC | 27209 | E-ZEE GAS #7 | Unbranded | 306 N MAIN ST | | | Y | Y | | | Y | 910-428-2799 |
| 874308 | DUPLIN | BEULAVILLE | NC | 28518 | WILCO 1844 | Hess | 114 JACKSON STORE RD | Y | | Y | | | | Y | 910-298-8310 |
| 179788 | DUPLIN | BEULAVILLE | NC | 28518-8701 | SPEEDY MART | Unbranded | 105 E MAIN ST | Y | Y | Y | | | | Y | 910-298-4065 |
| 176905 | PITT | BETHEL | NC | 27812 | COUNTRY MART #1 | Unbranded | 4787 NC 11 N | Y | Y | Y | | | | Y | 252-758-4202 |
| 928422 | GASTON | BESSEMER CITY | NC | 28016 | DANS QUIK PIK | Unbranded | 615 GASTON HWY | | | Y | | | | | 704-629-4771 |
| 910679 | GASTON | BESSEMER CITY | NC | 28016-2373 | KINGSWAY #5* | Unbranded | 142 W VIRGINIA AVE | | | | | | | | 704-629-3461 |
| 810413 | GASTON | BESSEMER CITY | NC | 28016 | R & H SUPERETTE INC | BP | 201 SOUTH 14TH ST | | | Y | | | | | 704-629-4896 |
| 870154 | JOHNSTON | BENSON | NC | 27504-7703 | SCOTCHMAN #154 | Mobil | 12320 NC HIGHWAY 210 | Y | | Y | | | | Y | 919-209-0282 |
| 814733 | JOHNSTON | BENSON | NC | 27504 | FARMERS COUNTRY STORE | Unbranded | 7065 HWY 50 N | | | Y | | | | Y | 919-894-1919 |
| 884557 | JOHNSTON | BENSON | NC | 27504-1328 | T-MART EXPRESS #19* | Unbranded | 100 S WALL ST | | | | | | | | 919-894-1915 |
| 680563 | JOHNSTON | BENSON | NC | 27504-1824 | CARLIE C'S EXPRESS #870 | Unbranded | 604 S WALL ST | | | Y | | Y | | Y | 919-207-0744 |
| 884554 | JOHNSTON | BENSON | NC | 27504-1557 | T-MART #8 | Unbranded | 600 E MAIN ST | Y | | | | | | Y | 919-894-1333 |
| 884852 | JOHNSTON | BENSON | NC | 27504 | MULE CITY AUTO AND CONVENIENCE | Unbranded | 607 EAST MAIN ST | | | Y | | | | | 919-207-2144 |
| 216997 | GASTON | BELMONT | NC | 28012-2716 | TIMES TURN AROUND 30 | Citgo | 200 BEATY DR | Y | | Y | | | | Y | 704-827-9733 |
| 933975 | GASTON | BELMONT | NC | 28012 | TIMES TURN AROUND 39 | Exxon | 6751 WILKERSON BLVD | Y | | Y | | | | Y | 704-825-4852 |
| 888952 | GASTON | BELMONT | NC | 28012-2873 | KANGAROO EXPRESS 3957 | Marathon | 6441 W WILKINSON BLVD | Y | | Y | | | | Y | 704-825-8452 |
| 967626 | GASTON | BELMONT | NC | 28012-4027 | HANDY PANTRY 164 | Shell | 505 S CENTRAL AVE | | | | | | | Y | 704-825-9576 |
| 934688 | GASTON | BELMONT | NC | 28012 | CIRCLE K #8379 | Circle K | 101 MT.HOLLY RD | Y | | | | | | Y | 704-827-9646 |
| 886799 | BEAUFORT | BELHAVEN | NC | 27810 | WILCO #187 | Hess | 835 W MAIN ST | Y | | Y | | | | Y | 252-943-2483 |
| 874330 | BEAUFORT | BELHAVEN | NC | 27810-1297 | WILCO 1865 | Hess | 550 US HIGHWAY 264 BYP | Y | | Y | | | | Y | 252-944-0300 |
| 954792 | CARTERET | BEAUFORT | NC | 28516-1518 | KANGAROO EXPRESS #0906 | BP | 1501 LIVE OAK ST | | | | | | | | 252-728-5885 |
| 874307 | CARTERET | BEAUFORT | NC | 28516-7905 | WILCO 1843 | Hess | 1800 LIVE OAK ST | Y | | Y | | | | Y | 252-728-2513 |
| 411525 | EDGECOMBE | BATTLEBORO | NC | 27809 | GOLD ROCK TEXACO | Texaco | 7730 NC 48 | | | Y | Y | | | Y | 252-977-6883 |
| 954868 | NASH | BATTLEBORO | NC | 27809-9552 | KANGAROO EXPRESS #3078 | BP | 7545 NC HIGHWAY 48 | Y | | | | | | | 252-442-7787 |
| 676569 | AVERY | BANNER ELK | NC | 28604-8656 | WILCO #288 | Hess | 10656 NC HWY 105 S | | Y | Y | | | | Y | 828-963-7750 |
| 874113 | AVERY | BANNER ELK | NC | 28604-7466 | SCOTCHMAN #100 | Shell | 4530 TYNE CASTLE HWY | Y | | Y | | | | Y | 828-898-9808 |
| 954579 | AVERY | BANNER ELK | NC | 28604-9719 | KANGAROO EXPRESS #0250 | BP | 379 SHAWNEEHAW AVE | Y | | | | | | | 828-898-5318 |
| 682370 | STANLY | BADIN | NC | 28009 | EXPRESS MART II | Citgo | 182 NC 740 HWY | Y | | Y | | | | Y | 704-422-3599 |
| 874284 | PITT | AYDEN | NC | 28513-7253 | WILCO 1819 | Hess | 138 3RD ST | Y | | Y | | | | Y | 252-746-2878 |
| 870199 | PITT | AYDEN | NC | 28513-7253 | WILCO 0335 | Hess | 170 3RD ST | | | Y | | | | Y | 252-746-8100 |
| 896068 | CARTERET | ATLANTIC BEACH | NC | 28512-5242 | ISLAND COVE | Shell | 2500 W FORT MACON RD | | | Y | | | | Y | 252-808-2223 |
| 874059 | CARTERET | ATLANTIC BEACH | NC | 28512-7359 | SCOTCHMAN #057 | Exxon | 303 ATLANTIC BEACH CSWY | | | | | | | Y | 252-726-0345 |
| 954787 | CARTERET | ATLANTIC BEACH | NC | 28512-5423 | KANGAROO EXPRESS #0918 | BP | 605 E FORT MACON RD | | | Y | | | | | 252-726-8974 |
| 674471 | BUNCOMBE | ASHEVILLE | NC | 28805-2803 | ROADRUNNER BP #152 | BP | 1411 TUNNELL RD | Y | | Y | | | | | 828-299-0047 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone |
|--------|----------|-----------|-------|------------|--------------------------|-----------|-------------------------|-------|--------|--------|------------|-----|-----|------------|--------------|
| 888076 | BUNCOMBE | ASHEVILLE | NC | 28805-2445 | MEC#114 | Shell | 605 SWANNANOVA RIVER RD | | | Y | Y | | | Y | 828-299-4880 |
| 695905 | BUNCOMBE | ASHEVILLE | NC | 28803-2033 | SUNNY'S PACKAGE | Unbranded | 2601 SWEETEN CREEK RD | | | Y | Y | | | Y | 828-274-4383 |
| 695271 | BUNCOMBE | ASHEVILLE | NC | 28803-2114 | MARKET CENTER #3 (II) | Unbranded | 3094 SWEETEN CREEK RD | | | | Y | | | Y | 828-274-3718 |
| 695273 | BUNCOMBE | ASHEVILLE | NC | 28803-3119 | MARKET CENTER #4 | Unbranded | 1578 HENDERSONVILLE RD | | | Y | Y | | | Y | 828-277-0861 |
| 968112 | BUNCOMBE | ASHEVILLE | NC | 28803-2849 | WILCO 0261 | Hess | 648 HENDERSONVILLE RD | Y | | Y | Y | | | Y | 828-274-5099 |
| 929554 | BUNCOMBE | ASHEVILLE | NC | 28803-2745 | STOP N GO #1 | Shell | 206 HENDERSONVILLE RD | | | Y | Y | | | Y | 828-274-7722 |
| 677031 | BUNCOMBE | ASHEVILLE | NC | 28801-2323 | ROADRUNNER SHELL #160 | Shell | 40 MERRIMON AVE | | | Y | Y | | | Y | 828-254-2373 |
| 817104 | BUNCOMBE | ASHEVILLE | NC | 28804 | GRACE FUEL-DIESEL ONLY | Unbranded | 110 N WOODFIN AVE | | | | | | | | 828-252-8401 |
| 968110 | BUNCOMBE | ASHEVILLE | NC | 28806-1139 | WILCO 0260 | Hess | 158 SMOKEY PARK HWY | Y | | Y | Y | | | Y | 828-670-7188 |
| 885442 | BUNCOMBE | ASHEVILLE | NC | 28806-1161 | ROADRUNNER BP #150 | BP | 295 SMOKEY PARK HWY | | | Y | Y | | | | 828-665-8177 |
| 929555 | BUNCOMBE | ASHEVILLE | NC | 28806-1026 | MEC #118 | Shell | 301 SMOKEY PARK HWY | Y | Y | Y | Y | | | Y | 828-667-0625 |
| 885439 | BUNCOMBE | ASHEVILLE | NC | 28806-8506 | ROADRUNNER BP #148 | BP | 491 SARDIS RD | Y | Y | Y | Y | | | | 828-665-1003 |
| 905714 | RANDOLPH | ASHEBORO | NC | 27203 | SHEETZ 0454 | Sheetz | 1065 E DIXIE DR | Y | | Y | Y | | | Y | 336-328-0213 |
| 893461 | RANDOLPH | ASHEBORO | NC | 27203-3004 | ECONO MART #14 | Citgo | 2410 N FAYETTEVILLE ST | Y | | Y | Y | | | Y | 336-672-7395 |
| 968106 | RANDOLPH | ASHEBORO | NC | 27203-4732 | WILCO 0315 | Hess | 534 N FAYETTEVILLE ST | Y | | Y | Y | | | Y | 336-625-6269 |
| 968108 | RANDOLPH | ASHEBORO | NC | 27205-6735 | WILCO 0316 | Hess | 509 W DIXIE DR | Y | Y | Y | Y | | | Y | 336-626-5891 |
| 870179 | RANDOLPH | ASHEBORO | NC | 27205-7364 | BRILES OIL & GAS-UNATTD | Unbranded | 514 MCDOWELL RD | Y | | Y | Y | | | Y | 336-625-4616 |
| 892381 | RANDOLPH | ASHEBORO | NC | 27204 | ECONO MART #2 | Citgo | 1140 HWY 64 W | Y | Y | Y | Y | | | Y | 336-629-4677 |
| 419106 | RANDOLPH | ASHEBORO | NC | 27203 | ASHEBORO XPRESS | Texaco | 1001 N. FAYETTEV | | | | | | | Y | 336-626-5823 |
| 695272 | BUNCOMBE | ARDEN | NC | 28704-3137 | MARKET CENTER EXPRESS #5 | Unbranded | 3715 SWEETEN CREEK RD | | | | | | | Y | 828-654-0321 |
| 938313 | BUNCOMBE | ARDEN | NC | 28704 | MEC #116 | Shell | 2251 HENDERSONVILLE RD | Y | | Y | Y | | | Y | 828-687-7904 |
| 870375 | BUNCOMBE | ARDEN | NC | 28704 | FASTOP #306 | Unbranded | 314 AIRPORT RD | | | | Y | | | Y | 828-684-1600 |
| 912188 | BUNCOMBE | ARDEN | NC | 28704-8403 | MEC #115 | Shell | 441 AIRPORT RD | | Y | Y | Y | Y | | Y | 828-687-1481 |
| 938346 | BUNCOMBE | ARDEN | NC | 28704-8403 | MEC #112 | Shell | 443 AIRPORT RD | | | | Y | Y | | Y | 828-654-9033 |
| 966473 | RANDOLPH | ARCHDALE | NC | 27263-2905 | CIRCLE K #6315 | Shell | 10115 N MAIN ST | Y | Y | Y | Y | | | Y | 336-434-2412 |
| 881683 | WAKE | APEX | NC | 27523-8065 | KANGAROO EXPRESS 4138 | Mobil | 10525 US HIGHWAY 64 W | Y | | Y | Y | | | Y | 919-363-4280 |
| 896062 | WAKE | APEX | NC | 27523-5546 | CRAIG'S GENERAL STORE | Exxon | 5710 NC HWY 751 | | | Y | Y | | | Y | 919-387-0588 |
| 881345 | WAKE | APEX | NC | 27523-9300 | KANGAROO EXPRESS 3795 | Exxon | 1410 W WILLIAMS ST | | | | | | | Y | 919-363-4582 |
| 905713 | WAKE | APEX | NC | 27502-5104 | A & K FOOD MART #2 | Shell | 601 W WILLIAMS ST | | | | | | | Y | 919-303-5101 |
| 881677 | WAKE | APEX | NC | 27502-2147 | KANGAROO EXPRESS 3797 | Exxon | 302 E WILLIAMS ST | | | Y | Y | | | Y | 919-387-3947 |
| 686240 | WAKE | APEX | NC | 27502-2154 | KANGAROO EXPRESS #0457 | BP | 705 E WILLIAMS ST | Y | | | | | | Y | 919-362-1164 |
| 227801 | WAKE | APEX | NC | 27502-2154 | REUSE | BP | 705 E WILLIAMS ST | Y | | | | | | Y | 123-123-1231 |
| 954766 | WAKE | APEX | NC | 27523-1564 | KANGAROO EXPRESS #0846 | BP | 1800 LAURA DUNCAN RD | Y | | | | | | | 919-387-7894 |
| 965826 | WAKE | APEX | NC | 27502-2188 | A & K FOOD MART #1 | Shell | 1307 E WILLIAMS ST | | Y | Y | Y | | | Y | 919-362-1655 |
| 886098 | WAKE | APEX | NC | 27539-8799 | KANGAROO EXPRESS #3302 | Citgo | 1414 E WILLIAMS ST | Y | | | | | | Y | 919-362-5131 |
| 886413 | WAKE | APEX | NC | 27539-8134 | KANGAROO EXPRESS 3633 | Kangaroo | 2105 TEN TEN RD | Y | Y | Y | Y | | | Y | 919-387-3800 |
| 891796 | WAKE | APEX | NC | 27539-9178 | KANGAROO EXPRESS #3635 | Kangaroo | 4402 TEN TEN RD | Y | | | | | | Y | 919-363-7650 |
| 886610 | HARNETT | ANGIER | NC | 27501 | KANGAROO EXPRESS 3121 | Kangaroo | 770 N RALEIGH ST | Y | | Y | Y | | | Y | 919-639-2327 |
| 874296 | HARNETT | ANGIER | NC | 27501-1256 | WILCO 1831 | Hess | 101 S RALEIGH ST | Y | Y | Y | Y | | | Y | 919-639-3380 |
| 813955 | CHEROKEE | ANDREWS | NC | 28901 | ANDREWS SHELL | Shell | 2760 STEWART RD | | | Y | Y | | | Y | 828-321-0651 |
| 914551 | CHEROKEE | ANDREWS | NC | 28901 | AZTEX #207 BP | BP | 93 MAIN ST | | | Y | Y | | | | 828-321-6055 |
| 418941 | CHEROKEE | ANDREWS | NC | 28901-9102 | ON EAGLES WINGS | Chevron | 5840 AIRPORT ROA | | | | | | | Y | 000-000-0000 |
| 419177 | STANLY | ALBEMARLE | NC | 28001 | EAST ALBEMARLE X | Texaco | 192 BARNARD ROAD | | | | | | | Y | 704-982-9712 |
| 956176 | STANLY | ALBEMARLE | NC | 28001-5333 | ALCO #20 | Shell | 1973 E MAIN ST | Y | | Y | Y | | | Y | 704-983-3342 |
| 968104 | STANLY | ALBEMARLE | NC | 28001-8507 | WILCO 0381 | Hess | 2325 US HIGHWAY 52 N | Y | | Y | Y | | | Y | 704-982-2144 |
| 970742 | STANLY | ALBEMARLE | NC | 28001 | WILCO 0380 | Hess | 1702 N FIRST ST | | | Y | Y | | | Y | 704-694-5967 |
| 682380 | STANLY | ALBEMARLE | NC | 28001 | ALBERMARLE EXPRESS MART | Citgo | 801 US 52 HWY N | | | | | | | Y | 704-982-8803 |
| 683523 | STANLY | ALBEMARLE | NC | 28001-5650 | FRIENDLY MART | Citgo | 199 NC 24 27 BYP W | Y | | Y | Y | | | Y | 704-982-7612 |
| 970743 | STANLY | ALBEMARLE | NC | 28001 | WILCO 0382 | Hess | 641 HWY 24 | | | | Y | | | Y | 910-276-4642 |
| 937196 | STANLY | ALBEMARLE | NC | 28001 | ALCO #19 | Shell | 1607 W 24/27 BYPASS | | | | Y | | | Y | 704-983-8751 |
| 696394 | STANLY | ALBEMARLE | NC | 28001-7322 | FAST STOP #1 | Citgo | 28488 NC 73 HWY | Y | | | | | | Y | 704-983-2309 |
| 886800 | HERTFORD | AHOSKIE | NC | 27910-3918 | WILCO #188 | Hess | 1000 MEMORIAL DR E | Y | | Y | Y | | | Y | 252-332-4212 |
| 935710 | HERTFORD | AHOSKIE | NC | 27910 | DUCK THRU FOOD STORE #3 | Shell | 401 HWY 561 W | | | Y | Y | | | Y | 252-332-2221 |
| 879300 | HERTFORD | AHOSKIE | NC | 27910-3924 | DUCK THRU FOOD STORE #8 | Shell | 1300 MEMORIAL DR E | Y | Y | Y | Y | | | Y | 252-332-2832 |
| 879307 | HERTFORD | AHOSKIE | NC | 27910-3421 | DUCK THRU FOOD STORE #10 | Shell | 405 MAIN ST E | Y | | | | | | Y | 252-332-2039 |
| 874287 | HERTFORD | AHOSKIE | NC | 27910 | WILCO 1822 | Hess | 520 MAIN ST W | | | Y | Y | | | Y | 252-332-7552 |
| 676568 | DAVIE | ADVANCE | NC | 27006-6908 | WILCO #276 | Hess | 5427 US 158 | | | Y | Y | | | Y | 336-940-3171 |
| 931867 | DAVIE | ADVANCE | NC | 27006-7945 | 4-BROTHERS FOOD #310 | BP | 111 NC HIGHWAY 801 N | Y | | | | | | | 336-940-2363 |
| 968100 | MOORE | ABERDEEN | NC | 28315-2210 | WILCO 0229 | Hess | 1206 N SANDHILLS BLVD | | | Y | Y | | | Y | 910-944-7992 |
| 879998 | MOORE | ABERDEEN | NC | 28315 | WILCO 1892 | Hess | 1760 US HWY 5 | | | Y | Y | | | Y | 910-295-4934 |
| 885592 | MOORE | ABERDEEN | NC | 28315-4722 | ALCO #27 | Unbranded | 10870 NC HWY 211 | | | | Y | | | Y | 910-944-0745 |
| 954967 | MOORE | ABERDEEN | NC | 28315-4968 | KANGAROO EXPRESS #3301 | BP | 11495 US HIGHWAY 15 501 | Y | Y | Y | Y | | | | 910-944-2802 |

STATE OF NORTH CAROLINA - FUELMAN ACCEPTANCE LOCATIONS (FUEL SITE LISTING)

In City Order

| Site # | County | City | State | Zip | Store Name | Brand | Address | 24 Hr | 18 Whl | Diesel | Bio Diesel | E85 | CNG | Pay @ Pump | Phone | |
|--------|-------------------------------|------|-------|-----|------------|-------|---------|-------|--------|--------|------------|-----|-----|------------|-------|--|
| 1,612 | TOTAL SITES IN NORTH CAROLINA | | | | | | | | 1,001 | 334 | 1,232 | 6 | 7 | 0 | 1,271 | |

APPENDIX 4

Macro Companies Emergency Fuel Management Division Overview of Available Services (Brochure Describing the Company and Services)



Emergency[®]

FUEL MANAGEMENT
A Macro Company



*Fast, reliable solutions from
America's leading provider of
emergency fueling services.*



Oklahoma ice storm

Bobtails being staged for shipment to Haitian earthquake

Fast, reliable emergency fuel solutions

Whenever and wherever disaster strikes, there is an immediate need for fuel to aid in recovery – and that’s why Emergency Fuel Management is always prepared to help. Over the years we have provided emergency fuel, fuel dispensing equipment, logistics and management services to federal, state and local government agencies

as well as utility companies, businesses and contractors who need to mobilize quickly following disasters. From Hurricane Katrina to the Haiti earthquake to major ice storms in the Midwestern U.S. – we have a proven track record for fast response, reliability and unsurpassed expertise in emergency fuel management services.



Military trucks receiving fuel during relief efforts in Haiti

Experience you can turn to in any disaster. Headquartered in Broussard, Louisiana, Emergency Fuel Management is a division of Macro Oil Company – an industry leader in fuel services since 1929. We have the capabilities and resources to respond to man-made or natural disasters anywhere in the United States as well as abroad, and can support both short-term and long-term relief efforts. The range of disasters we respond to include earthquakes, floods, hurricanes, tornados, ice storms, wildfires, oil spills and power outages. In addition, our location near the gulf coast has given us many years of experience in both pre-storm preparation and post-storm relief when it comes to hurricanes.



Bobtail in action



These utility trucks were fueled by Macro after hurricane hit gulf coast region

The power of mobile fueling stations

Among the most vital equipment we offer are the Mobile Fueling Station and the Mini-Mobile Fueling Station. These complete, portable fueling solutions consist of a self-contained, generator-powered system that combines high volume dispensing capabilities with

maximum portability. In addition, the tanks on these units are dual walled and are placed in a spill containment berm for increased safety. Other safety features include lights for night fueling, a grounding cable for vehicle re-fueling, spill response kits and safety cones.

Mini-Mobile Fueling Station

- Total fuel storage capacity – 1,550 gallons
- Multiple high volume fueling points with hoses on reels
- Fueling points have meter registers
- Self-contained power source
- Corner jacks for stability
- Fire extinguisher
- Optional wireless tank level monitoring with internet access



Mini-Mobile Fueling Station

Mobile Fueling Station

- Total fuel storage capacity – up to 12,000 gallons
- Six high volume fueling points with hoses on reels
- Fueling points have meter registers
- 20KW diesel generator
- Air compressor
- No special transportation permits required



Crystal Beach, TX hurricane relief staging area



Mobile Fueling Station



Transport truck with 8,500 gallons of fuel

Extensive resources. Comprehensive solutions. Guaranteed performance.



As a division of Macro, we own and operate the industry's largest dedicated fleet of fuel transportation and dispensing equipment. Since we are not brokers, we have instant access to these resources – which means we can respond more quickly and efficiently to any disaster. Our experience and comprehensive approach to emergency fuel management is unsurpassed in the industry, and we are also committed to the highest standards of safety

and adherence to environmental regulations. We provide service 24/7 and 365 days a year, with capabilities including delivery of transport loads of fuel (gasoline, diesel, Jet A or Avgas), mobile vehicle fueling, temporary fuel depots, fuel logistics services and more. All of our trucks are manned by experienced personnel and equipped with GPS tracking and navigation – and we provide various refinery pick-up points for fuel throughout the U.S. In addition, we offer detailed recording and reporting of critical data including date, quantity, fuel type, vehicle description, and equipment number for all fuel received and dispensed. Post event reporting is available in a spreadsheet format.

Some of our portable fuel storage tanks



Mini-mobile fueling stations ready for deployment



Part of our extensive truck fleet



Bobtail fueling military vehicle after recent disaster

The latest in fuel delivery equipment and the service to back it up

From versatile bobtail trucks for mobile vehicle refueling to portable bulk fuel storage tanks and much more – we have

all the fuel delivery systems and equipment that are vital to any recovery effort. Our full line of equipment includes:

- Transport Trucks
- Bobtail Delivery Trucks
- Mobile Fueling Station
- Mini-Mobile Fueling Station
- Fuel Trailers
- Portable Fuel Storage Tanks (500 to 20,000 gallon)
- Vacuum Trucks
- Fuel Dispensing Equipment

Services include: Vehicle refueling, generator refueling, nighttime refueling at staging area, fuel transportation, temporary fuel depot, evacuation support refueling and detailed record keeping of fuel dispensed.



Mobile fueling trailer with multiple fuel types



Eight fueling points help get emergency vehicles moving quickly



Bulk fuel-loading rack at Macro

More Macro companies at your service during an emergency

Your disaster relief efforts may also benefit from two additional Macro Oil Company divisions – **Macro Transportation** and **Macro Environmental Services**.



Drop deck trailer hauling generators to critical needs location

Macro Transportation offers one of the largest fleets of transportation trucks in the industry. We provide a wide range of units including flat bed trailers, drop deck trailers, flat bed extendable trailers, heavy haul trucks, dry vans and winch trucks.

Environmental Specialties offers vacuum trucks for the transportation of materials between locations. Our vacuum and pumping services include professional collection, transportation and disposal of non-hazardous waste, sludge and salt water.

Vacuum truck with 70 bbl capacity



For larger capacity, we also have a fleet of 130 bbl vacuum trucks available

For more information about any of our services, call us at **1-800-737-3835** or visit **www.MacroOil.com**.



APPENDIX 5

**City of Charlotte & Mecklenburg County
ITB # 269-2011-011**

**ITB for Fuel Supply Products, Fuel Cards, and
Related Services**

**Copy of ITB Document and All Addendum
(For Reference)**



Procurement Services Division

| | |
|--------------------|---|
| Addendum #2 | Fuel Supplies, Fleet Cards, and Related Services ITB #269-2011-011 |
|--------------------|---|

To: All Prospective Service Providers

Date: June 6, 2011

Subject: Addendum #1-Fuel Supplies, Fleet Cards, and Related Services, ITB #269-2011-011

Please note the specification changes/modifications below for the above referenced ITB.

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) | |
|------------------|--|-----------|------------------|---------------------------|---|
| 1 | 10 | 2.1 | Schedule | Modification: | |
| | | | | DATE | EVENT |
| | | | | MAY 6, 2011 | <i>Issuance of ITB.</i> The City and County issue this ITB. |
| | | | | MAY 12, 2011 | <i>Request for Bid Acknowledgement.</i> Service Providers who intend to submit a Bid shall submit the ITB Acknowledgement Form on this date to the fax number listed in Section 2.2. |
| | | | | MAY 12, 2011 | <i>Submission of Written Questions Prior to Pre-Bid Conference.</i> Service Providers are permitted to submit written questions, but only for purposes of clarifying this ITB. All submissions must be faxed or preferably e-mailed to Amelia Beonde at the address and number listed in Section 2.3. Questions are due by 12:00 p.m. on MAY 12, 2011, YEAR. |
| | | | | MAY 16, 2011 | <i>Non-Mandatory Pre-Bid Conference. 1:00 P.M.</i> |
| | | | | JUNE 10, 2011 | <i>Bid Submission.</i> Bids are due by 2:00 p.m. on JUNE 10, 2011, at the <i>Procurement Services Division, CMGC 9th Floor.</i> All Bids will be time-stamped upon receipt and held in a secure place until this date. <i>A sealed Bid opening will be held in CMGC room 901 at 2:00pm. Bids submitted after 2:00pm will not be accepted.</i> |
| | | | | JUNE 10 – JULY 24, 2011 | <i>Evaluation.</i> |
| | | | | JULY 25, 2011 | <i>Contract Award by Council.</i> |
| NOVEMBER 1, 2011 | <i>Fuel Supply Products, Fuel Cards, and Related Services.</i> Service Provider begins providing all Fuel Supply Products, Fuel Cards, and Related Services. | | | | |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|---|--|
| 2 | 36 | 4.22.1 | Audits | <p>Modification: This hereby modifies Section 4.22.1, Audits, to replace it with the following language: 4.22.1. Audits. The Service Provider shall conduct a full audit of all existing Onsite Fueling Locations with Consignment Fueling Requirements for the City and County prior to beginning services for the purpose of confirming the information provided in Appendix A, City / County Onsite Fueling Locations and determining any necessary equipment repairs, replacements, or additions required to begin services. A final audit report shall be provided to the City and County, detailing the following:</p> <ul style="list-style-type: none"> ▪ Onsite Fueling Location ▪ Equipment ▪ Age of Equipment ▪ Condition of Equipment ▪ Equipment needing to be Replaced/upgraded (also indicate recommended replacement model/make/price, etc.) ▪ Additional required equipment <p>Recommendations to replace, upgrade, or purchase new equipment shall only be made when existing equipment impedes the Service Provider's ability to install and/or run Card Readers at the Onsite Fueling Location. These recommendations shall include a quote for the recommended replacement or new equipment, which the City and County shall, at their own discretion choose to purchase and install or not. The City and County shall work with the Service Provider to have equipment in working order at each Onsite Fueling Location.</p> <p>Service Providers shall provide detailed pricing on a per Site basis for such Audits in Section 5, Form 4, Pricing Sheet.</p> |
| 3 | | Various | Revised Forms, Exhibits, and Appendices | <p>Modification: This modifies the following items in full to be replaced with the revised items in such attachments to this 2nd Addendum:</p> <p>Attachment 1 – Section 5, Form 4 – Pricing Sheet Attachment 2 – Requirements Matrix Attachment 3 – Optional Goods & Services Response Attachment 4 - City/County Onsite Fueling Locations List</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|---|--|
| 4 | 21-22 | 4.5.1 | Additional Retail Fueling Location Requirements | <p>Service Provider Question: Pursuant to paragraph 3.1.3.5, please remove the third bullet point from 4.5.1 entirely. If this service is desired as part of the City's request for an Emergency Fuel Plan under 3.1.3.5 then move the requirement to that paragraph or section of the bid, but do not include it under 4.5.1. This bullet point is an Emergency Fuel Plan request and not a typical service available at Retail Fueling Locations and is an excessively difficult requirement to be under 4.5.1.</p> <p>Additionally, convenience stores constructed in the Charlotte area typically do not have wiring in place to make them "generator ready". This can be an expensive re-wiring of the electrical panel at a convenience store to make the property "generator ready". Please add a pricing section into the bid forms (section 5) for Proposers to list any one time charges that would apply to make upgrades to retail locations for getting the desired number of stations "generator ready". Bidders should be able to pass this required expenditure or cost of upgrading stations for generator ready back to the City.</p> <p>Answer: The third bullet point is removed from Section 4.5.1 and included on the revised Exhibit C – Optional Goods & Services Response, as provided in Attachment 3 to this 2nd Addendum.</p> <p>Please note that the City and/or County shall NOT be liable for any additional expenses incurred to provide this service. If the Service Provider is able to provide this at no additional cost to the City and/or County, they should indicate this in Exhibit C, Optional Goods & Services Response.</p> |
| 5 | 32 | 4.19.1 | Security Requirements, Retail Fueling Locations | <p>Service Provider Question: In regards to this requirement, we request the City remove or significantly re-word the statement "The Service Provider's Retail Fueling Locations shall have security measures in place". The City needs to acknowledge and understand that the Fleet Credit Card Service Provider does not own the card accepting retail gasoline stations nor does it have ANY control over their retail operations or security practices, including video or digital camera's installed at the pumps, etc. It is an excessive, burdensome and impossible requirement for the Service Provider to be required for stations honoring their fleet credit card to have security measures in place when we don't own or control the properties. Please remove this requirement or greatly re-word it to acknowledge this is a desire of the City that stations have in place security measures not a requirement of the service provider.</p> <p>Modification: This removes Section 4.19.1 in its entirety. Service Providers should identify Security Measures in place at Retail Fueling Locations within their response to 3.1.4. M.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|---------------------------------|--|
| 6 | 33-34 | 4.21.4 | Service Provider Delivery Staff | <p>Modification:</p> <p>This Section hereby modifies Section 4.21.4 to replace it with the following information.</p> <p>4.21.4 Security Access to On-site Fueling Service Provider shall adhere to the following security measures at all receiving facilities:</p> <ul style="list-style-type: none"> ▪ Service Provider Employees shall have on them at all times during the Course of providing Services to the City and County, Photo Identification, which shall be presented to City and/or County Personnel upon request; ▪ Service Provider employees must sign in at each facility upon entering the facility; ▪ Service Provider employees must wear a company ID badge or other form of Service Provider identification; ▪ Delivery employees shall be escorted to the delivery point by a City or County representative; and ▪ For select locations, the delivery employees shall be issued a radio and must maintain constant communication contact with the City or County representative |
| 7 | 34 | 4.22 | Equipment | <p>Service Provider Question:</p> <p>The fuel pumps are the City's property as are the meters and pulsars from which the card reader is tracking fuel dispensed. The City should be responsible for any costs incurred by the Service Provider calibrating the City's equipment. Please amend the Bid to allow Service Provider to pass through equipment maintenance expenses to the City including meter and pulsar calibrations perform to City owned dispensing equipment.</p> <p>Answer:</p> <p>The City and County shall calibrate equipment as needed. The Service Provider shall not be responsible for calibration of City and/or County owned equipment during the Term of the Agreement.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|--------------------------|---------------------------|---|
| 8 | 55 | 4.22.2 | Required Equipment | <p>Service Provider Question: The fifth paragraph reads: The Service Provider must allow the City's truck wash system vendor to format their card reader system so that the City's truck wash card reader is able to read and record the equipment number from the Service Provider's fuel card. Please provide more information about the type of carwash activation system that is being utilized (manufacturer, etc). Does the activation system have the necessary firmware to dial an authorizer and receive authorization to turn on the carwash? Has the equipment manufacturer ever been able to get their carwash activation system to work with any fleet card or credit card network? Is their carwash activation system certified on any credit card processing network?</p> <p>Answer: The truck wash system card reader reads the characters off the mag stripe on the Service Provider's Fleet Card to convert into the system to report truck wash transactions by Vehicle Number.</p> <p>Modification: The first bullet point in 4.22.2 is modified to read as follows:</p> <ul style="list-style-type: none"> One (1) Card Reader per pump or Fuel Island to allow monitoring of all Fuel Transactions at City/County Sites and provide appropriate reporting data into the Fleet Card Management System. Please indicate in Section 5, Form 4 – Pricing Sheet, the additional cost per Card Reader to add a receipt printer. Additionally, please detail the annual cost for support and maintenance of Receipt Printers. The City and County shall, at their discretion, determine which Onsite Fueling Locations with Card Readers will also require receipt printers. The Cost of providing and maintaining each receipt printer shall be directly passed along to that Onsite Fueling Location only, rather than spread across all Onsite Fueling Locations. |
| 9 | 47-78 | Section 5, Form Six | Required Forms – Form Six | <p>Service Provider Question: Are we supposed to type into this form? Since the space on the form is very limited, can we attach documents as needed to provide appropriate or comprehensive responses?</p> <p>Answer: Bidders may either type directly into the form, which can be expanded as needed, or include additional pages with the appropriate information.</p> |
| 10 | 77 | Exhibit A, Section 32.12 | Sample Contract | <p>Service Provider Question: Please clarify how this paragraph might apply to a public company whose ownership changes regularly as the stock trades or it completes initial public offerings or secondary public offerings.</p> <p>Answer: This would be dependent on the % of the Company that changed control through Stock Trades, or through Public Offerings. Service Providers should include specific objections to this language in their Exceptions to the ITB section of their Bid for Consideration by the City and County.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|--------------------------|---------------------|---|
| 11 | 78 | Exhibit A, Section 32.19 | Sample Contract | <p>Service Provider Question: The City must be responsible for paying any non-exempt Federal or State motor fuel excise taxes, petroleum inspection/environmental fees or outside the State of North Carolina any sales taxes on motor fuel that are non-exempt.</p> <p>With regards to sales taxes on allowed non-fuel items or maintenance services purchased with a fleet credit card, if the City desires sales taxes be excluded from the billing then the City must require the retail station attendant to process the transaction without sales tax. Only the retail merchant as sales tax remitter to the State of North Carolina Department of Revenue has ability to claim the City's transaction as an exempt sale. Fleet Card providers who merely process and bill these transactions to the City or County are not sales tax remitters, the retail merchants accepting the card are the remitter so they must treat the transaction as an exempt sale at the time of sale.</p> <p>Answer: The City and County are not tax exempt and we do not require taxes be removed at the time of purchase or in billing for non-fuel items and maintenance services.</p> |
| 12 | 79-91 | Exhibit B | Requirements Matrix | <p>Service Provider Question: Are we supposed to type responses right into this Exhibit/Table? The Exhibit B Requirements Matrix does not provide sufficient space to respond and explain how we meet the requirement if necessary. What is your suggested way of handling responses that need more space for writing or providing explanations?</p> <p>Answer: Bidders may either type directly into the form, which can be expanded as needed, or include additional pages with the appropriate information.</p> |

In order to constitute a complete proposal response you must acknowledge receipt of this addendum with the Addenda Receipt Confirmation Form in Section 5 of the above referenced ITB. You must also include a copy of the Addenda Receipt Confirmation Form with your proposal response.

Any Service Provider not acknowledging receipt of an issued addendum may not be considered.

In the event additional changes or clarifications to this ITB are warranted, all Service Providers are responsible for monitoring www.ips.state.nc.us for additional addenda.

We appreciate your interest in doing business with the City of Charlotte and Mecklenburg County and look forward to receiving a Proposal from your company.

Sincerely,

Amelia Beonde
Procurement Officer

CC: Debra Beaven
Buddy Caldwell
Jim Cathey
Les Epperson
Karla Garris
John Little
Rodney Harris
Tracey Keyes
Karen King
Vic Reece
Rick Smith
Chris Trull
ITB file

Attachment 1

**REQUIRED FORM 4 - PRICING SHEET
ITB # 269-2011-011
Fuel Supply Products, Fuel Cards, and Related Services**

The undersigned proposes to furnish the following items in strict conformance to the bid specifications and bid invitation issued by the City of Charlotte and Mecklenburg County and/or Mecklenburg County for this bid. Any exceptions are clearly marked in the attached copy of bid specifications. *Optional Fuel Types as detailed in Exhibit B (pricing response required only if Service Provider agrees to meet/provide).

BIDS ARE DUE NO LATER THAN 2:00 P.M., MAY 25, 2011

| Consignment Fuel | | | |
|--|----------------------------|--|----------------------------|
| Fuel Type | Required / Optional | Margin (Rack Plus Margin Model where appropriate) | Product Measurement |
| Gasoline Grades | | | |
| Regular Unleaded | <i>Required</i> | Rack + | Gallon |
| Mid-Grade Unleaded | <i>Required</i> | Rack + | Gallon |
| Premium Unleaded | <i>Required</i> | Rack + | Gallon |
| Ethanol Blended (E10) | <i>Required</i> | Rack + | Gallon |
| Ethanol Blended (E85) | <i>Required</i> | Rack + | Gallon |
| Diesel Fuel Grades | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | Rack + | Gallon |
| B-20 Blended Diesel | <i>Required</i> | Rack + | Gallon |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | Rack + | Gallon |
| Auxiliary Fuels | | | |
| Propane | <i>Optional</i> | Retail - | Pounds |

| Retail Fuel | | | |
|--|----------------------------|--|----------------------------|
| Fuel Type | Required / Optional | Margin (Rack Plus Margin Model where appropriate) | Product Measurement |
| Gasoline Grades | | | |
| Regular Unleaded | <i>Required</i> | Rack + | Gallon |
| Mid-Grade Unleaded | <i>Required</i> | Rack + | Gallon |
| Premium Unleaded | <i>Required</i> | Rack + | Gallon |
| Ethanol Blended (E10) | <i>Required</i> | Rack + | Gallon |
| Ethanol Blended (E85) | <i>Required</i> | Rack + | Gallon |
| Diesel Fuel Grades | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | Rack + | Gallon |
| B-20 Blended Diesel | <i>Optional</i> | Rack + | Gallon |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | Rack + | Gallon |
| Auxiliary Fuels | | | |
| Kerosene | <i>Optional</i> | Retail - | Gallon |
| Propane | <i>Optional</i> | Retail - | Pounds |
| Compressed Natural Gas ("CNG") | <i>Optional</i> | Retail - | GGE |
| Motor Oils - Gasoline Engines | | | |
| Full Synthetic 0W-20 (ILSAC: GF-4, API: SM) | <i>Required</i> | Retail - | Quart |
| Synthetic Blend 5W-30 (ILSAC: GF-4, API: SM, SL) | <i>Required</i> | Retail - | Quart |
| Synthetic Blend 5W-20 (ILSAC: GF-4 API: SM) | <i>Required</i> | Retail - | Quart |
| Motor Oil - Diesel Engines | | | |
| Synthetic Blend 15W40 (API: CJ-4, CI-4 PLUS, CI-4, CH-4, SM) | <i>Required</i> | Retail - | Quart |
| Full Synthetic 15W50 (CI-4 Plus/SL rating) | <i>Required</i> | Retail - | Quart |

| Non - Consignment Fuel | | | | | |
|--|---------------------|---|---|---------------------|------------------------------------|
| Fuel Type | Required / Optional | Truck Size ≤ 2500 Gal. | Truck Size ≥ 2500 Gal | Product Measurement | Volume Discount (where applicable) |
| | | Margin (Rack Plus Margin Model where appropriate) | Margin (Rack Plus Margin Model where appropriate) | | |
| Gasoline Grades | | | | | |
| Regular Unleaded | <i>Required</i> | Rack + | Rack + | Gallon | |
| Mid-Grade Unleaded | <i>Optional</i> | Rack + | Rack + | Gallon | |
| Premium Unleaded | <i>Optional</i> | Rack + | Rack + | Gallon | |
| Ethanol Blended (E10) | <i>Required</i> | Rack + | Rack + | Gallon | |
| Ethanol Blended (E85) | <i>Optional</i> | Rack + | Rack + | Gallon | |
| Diesel Fuel Grades | | | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | Rack + | Rack + | Gallon | |
| B-20 Blended Diesel | <i>Required</i> | Rack + | Rack + | Gallon | |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | Rack + | Rack + | Gallon | |
| Auxiliary Fuels | | | | | |
| Propane | <i>Optional</i> | Retail - | Retail - | Pounds | |

| Onsite Fueling Location Audits | Cost Per Pump | Additional Information |
|---|---------------|------------------------|
| Full Audit of each Onsite Fueling Location with Consignment Fueling Requirements for the City and County prior to Contract Execution per Section 4.22.1 | \$ | |

| CCPA Admin Fee | Service Provider to select one rebate method below: | |
|---|---|-------------------|
| | % of total Sales Volume | Per Gallon Rebate |
| The Service Provider is responsible for paying to CCPA an administrative fee for all Participating Public Agency sales volumes within 30 days of the end of each calendar quarter set out in the Agreement. | % | \$ |

| Additional Equipment: | Cost Per Each | Additional Information |
|--|---------------|------------------------|
| Receipt Printers (At Card Reader Locations) | \$ | |
| Annual Support & Maintenance of Receipt Printers | \$ | |

Total Bid Price must include all equipment, labor, delivery, installation, consultation, vendor profit and all other costs associated with this project. No additional cost will be allowed.

The City and County reserve the right to award multiple Contracts for the Products and Services required by this ITB if the City deems multiple Contracts to be in the City's best interest.

The undersigned hereby certifies the Bidder has read the terms of this bid document, including the sample contract (Exhibit A) and is authorized to bind the firm to the information herein set forth.

Date: _____

Legal Name of Firm

BY: _____

Name and Title of Person Signing (please print)

Attachment 2

EXHIBIT B – REQUIREMENTS MATRIX

| RFP 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet <i>(Explain how you meet if necessary)</i> | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet <i>(Explain the alternative, and how this would meet the City & County Requirement)</i> |
|--|--|---|---|--|
| Section # | Detail | | | |
| Service Provider shall have available the following types of Fuel for Consignment Purchases: | | | | |
| 4.2.2: Gasoline Grades | Regular Unleaded Gasoline (87-88 Octane) | | | |
| | E-10 Blend Ethanol Enhanced Unleaded Gasoline | | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | | | |
| | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | | | |
| | Diesel Exhaust Fluid | | | |
| <i>Service Providers shall provide a detailed listing of all Retail Fueling Locations in Mecklenburg County and the surrounding area where Service Provider's Fleet Card is accepted, to include the following information at a minimum for evaluation purposes: Location Name, Location Address (provide map of sites if possible), Location Hours of Operation, Fuel Types available by location</i> | | | | |
| Service Provider shall have available the following types of Fuel for Retail Purchases at ALL locations: | | | | |
| 4.2.2: Gasoline Grades | Regular Unleaded Gasoline (87-88 Octane) | | | |
| | Unleaded Mid Grad Gasoline (89-90 Octane) OR | | | |
| | E-10 Blend Ethanol Enhanced Unleaded Gasoline | | | |
| | Premium Unleaded Gasoline (91-93 Octane) | | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | | | |
| | Diesel Exhaust Fluid | | | |
| 4.2.2: Motor Oils - Gasoline Engines | Full Synthetic 0W-20 (ILSAC: GF-4, API: SM) | | | |
| | Synthetic Blend 5W-30 (ILSAC: GF-4, API: SM, SL) | | | |
| | Synthetic Blend 5W-20 (ILSAC: GF-4 API: SM) | | | |
| 4.2.2: Motor Oils - Diesel Engines | Synthetic Blend 15W40 (API: CJ-4,CI-4 PLUS,CI-4,CH-4,SM) | | | |
| | Full Synthetic 15W50 (CI-4 Plus/SL rating) | | | |
| Service Provider shall have available the following types of Fuel for Retail Purchases at SOME locations: | | | | |
| 4.2.2: Gasoline Grades | E-85 Blend Ethanol Enhanced Unleaded Gasoline | | | |

| | | | | |
|--|---|--|--|--|
| 4.2.2: Diesel Fuel Grades | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | | | |
| Service Provider shall have available the following types of Fuel for Non-Consignment Purchase: | | | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | | | |
| | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | | | |
| Current and Future Tax Credits | | | | |
| 4.3 | Service Provider shall pass any Fuel Credits on to the City and County automatically on monthly billing with a summary of savings from tax credits | | | |
| Fuel Contamination | | | | |
| 4.4.1 | <i>Service Provider agrees to be liable for the following:</i> | | | |
| | Cost to remove contaminated fuel from City and/or County owned vehicles and/or equipment | | | |
| | Cost to clean City and/or County owned tanks into which contaminated fuel was pumped. | | | |
| | Cost to repair damages to City and/or County owned vehicles and equipment caused by contaminated fuel. | | | |
| Additional Retail Fueling Location Requirements | | | | |
| 4.5.1 | 24/7 Availability of Fuel at Retail Fueling locations within Mecklenburg County, North Carolina, and US | | | |
| | <i>Service Provider shall have the ability to restrict purchases of the following items to Fleet Card users:</i> | | | |
| | Brake Fluid | | | |
| | Concessions | | | |
| | Other items as restricted by the City and/or County | | | |
| | Service Provider shall have the ability to allow purchases of other automotive goods or services at retail price, provide purchase does not exceed \$15. | | | |
| Purchases at Service Provider's Retail Fueling Locations shall be restricted to self-service only. | | | | |
| Additional Consignment Fuel Requirements | | | | |
| 4.7.1 | Service Provider shall deliver Consignment Fuel to City and/or County Onsite Fueling Location within six (6) hours of receipt of order, 24/7 including orders made on weekends, nights, and holidays | | | |
| | For large volume orders, Service Provider shall deliver a minimum of 2000 gallons of Consignment Fuel to City and/or County Onsite Fueling Location every six (6) hours until order is fulfilled. | | | |
| | Orders placed for City or County identified Critical Locations shall be filled within two (2) hours of receipt of order, or supplied in 2000 gallon increments every two (2) hours until order is fulfilled | | | |

| Fleet Credit Cards | | | | |
|------------------------------|---|--|--|--|
| 4.10 | Service Provider shall have the ability to issue Fleet Cards to City (≥6500) and County (≥1100) 1-2 Weeks Prior to Contract Effective Date | | | |
| 4.10.1 | New and Replacement Fleet Cards shall be provided during the term of the Contract at no additional cost to the City or County. | | | |
| | Service Provider shall have the ability to replace expiring cards sixty (60) days prior to expiration. | | | |
| | Service Provider shall issue new or replacement cards within 2 business days (at no additional charge) | | | |
| | The Service Provider and authorized City or County users shall have the ability to immediately place a hold or block on Fleet Cards or user PIN #s to restrict future purchases 24/7. | | | |
| | Service Provider shall terminate Fleet Cards within 24 hours of notification by City or County | | | |
| | Fleet Cards shall identify the Authorized Fuel types available for purchase on the card. | | | |
| 4.10.2 | <i>Service Provider's shall have the ability to set and enforce the following restrictions on Fleet Cards and User pin#:</i> | | | |
| | Maximum Gallons (per card, per fuel type per purchase and per day) | | | |
| | Fuel Type (limit to 1, 2, or more by type of Fuel) | | | |
| | Minimum time between Fueling | | | |
| | Ability to record current odometer (mileage) or hour meter readings at the time of transaction (via punch in by user) and compare to previous odometer or hour meter read to reject transactions if difference is outside of allowable range. | | | |
| | Ability to override rejections for incorrect mileage/hour entry after three (3) attempts by user and report override activity on a weekly basis. | | | |
| Fleet Card Management System | | | | |
| 4.11 | Service Provider's Fleet Card Management System shall be web-based and shall allow authorized City and County users to log in to a secured site using secure usernames and passwords. | | | |
| | Service Provider's Fleet Card Management System shall be accessible 24/7 with access to real time transaction information. | | | |
| | <i>The Fleet Card Management System shall have the ability to allow authorized users to restrict permissions and edit restrictions at the following levels at a minimum:</i> | | | |
| | Per vehicle card / per user pin# | | | |
| | Per division / group | | | |
| | Per KBU/Department | | | |
| City / County | | | | |

| | | | | |
|--------|--|--|--|--|
| | All users | | | |
| | <i>The Fleet Card Management System shall have the ability to set read, report, and edit permissions at the following levels:</i> | | | |
| | Per user | | | |
| | Per cost center / org number | | | |
| | Per Division / Group | | | |
| | Per KBU / Department | | | |
| | City / County | | | |
| | All users | | | |
| | The Fleet Card Management System shall allow for a roll up of information from a reporting standpoint from the User PIN# level up through Citywide and Countywide or a Citywide/Countywide combined. | | | |
| 4.11.1 | Fleet Card Management System Shall be a one (1) card Fleet Card access system. | | | |
| | The Fleet Card Management System shall utilize a four (4) digit unique card number with the ability to identify four (4) to seventeen (17) digit City or County equipment numbers | | | |
| | The Fleet Card Management System shall require a user pin of not more than five (5) digits to identify the user (and authorized cost center(s) / org number(s)) prior to purchase of fuel | | | |
| | The Fleet Card Management System shall have the ability to associate each pin # to one or more City cost center or County org numbers. | | | |
| 4.11.2 | The Fleet Card Management System shall have the ability to move a vehicle or employee pin # from one cost center/org number to another | | | |
| | The Fleet Card Management System shall be accessible via the internet. | | | |
| 4.11.3 | <i>The Fleet Card Management System shall have the ability to report on the following details, at a minimum:</i> | | | |
| | Date & Time of transaction | | | |
| | Identification of transaction location | | | |
| | Identification of vehicle/equipment fueled (Card ID) | | | |
| | Vehicle cost center | | | |
| | Pin # that created purchase | | | |
| | Odometer Reading Or Hour Meter Reading | | | |
| | Type, grade and price per gallon of fuel at time of purchase (both price at pump and actual price paid by City/County after discounts and taxes are removed) | | | |
| | Total volume (Quantity) and dollar amount of fuel purchased, | | | |
| | Item purchased (other than fuel-only authorized items), quantity purchased, and unit price of item | | | |

| | | | | |
|------------------------------------|---|--|--|--|
| | Miles traveled since last fueling and vehicle miles per gallon | | | |
| | Average Mileage OR Average hour | | | |
| | Cost per mile OR Cost per hour | | | |
| City Reporting Requirements | | | | |
| 4.11.4 | <i>The Service Provider shall provide on a weekly basis a report detailing the following information at a minimum:</i> | | | |
| | Fuel Product | | | |
| | Total usage per Fuel Product in gallons (pounds or GGE where applicable) | | | |
| | Actual Cost of Fuel Product at time of purchase | | | |
| | Cumulative chart of each Cost Center / Org Number usage year to date | | | |
| | The Service Provider shall provide on a quarterly basis (within 15 days after the end of the quarter) a report detailing average cost per month, average rack price for the period, and final City / County Costs for the quarterly period. | | | |
| | All reports shall be accessible electronically via the Fleet Card Management System, and shall represent live data. | | | |
| | The Fleet Card Management System shall have the ability to print reports, save reports in a searchable format (i.e. Adobe pdf), and to export reports to Microsoft Excel. | | | |
| 4.11.5 | At a minimum, the Fleet Card Management System must be able to support retention and reporting of historical data for at least the last 24 months | | | |
| | The Fleet Card Management System shall have the ability to maintain and report on historical data for the entire time that the System is in place, irrelevant of the minimum requirement of twenty-four (24) months of historical data. | | | |
| | <i>The Service Provider shall provide EMD with the following, either via automatic email, or via authorized access within the Fleet Card Management System:</i> | | | |
| | Daily electronic transaction file for each Equipment Company of fuel transactions from the previous day | | | |
| 4.11.6 | Weekly recap files from each KBU/Department containing all transactions for the previous week | | | |
| | Weekly error files for error reporting to managers and tracking repeat errors and issues | | | |
| 4.11.6 | <i>The Fleet Card Management System shall be capable of providing immediate notifications, via email, to designated City and County users of the following exceptions, at a minimum:</i> | | | |
| | Attempt to purchase restricted items (unauthorized fuel types, brake fluid, concessions, or other unauthorized non-fuel items, etc) | | | |
| | Attempt to purchase/purchase of fuel exceeding authorized volume, and/or exceeding number of times allowed for refueling during the day | | | |

| | | | | |
|--|--|--|--|--|
| | Average Mileage below or above acceptable level (as defined by City/County) | | | |
| | Incorrect Odometer / Hour Meter entry (outside of acceptable range for error as defined by City/County) | | | |
| | Purchases at locations other than those authorized by the Service Provider | | | |
| Accounting and Collection of Data | | | | |
| 4.12.2 | The Service Provider shall work with the City and County to interface to future City / County systems as needed, and shall create a fuel information interface with two (2) way live streaming capabilities. | | | |
| | The Service Provider shall format their export to the City and County per the format provided in Appendix B | | | |
| 4.12.3 | Service Provider's Fleet Card Management System shall provide daily reports of all previous day's fuel transaction information for City and County, and weekly recap files with all transactions that week, broken down by City Defined Equipment Company | | | |
| 4.12.4 | The Service Provider shall title accounts for easy access of transaction data, based on City and County defined parameters. The Fleet Card Management System shall allow for multiple accounts within each major cost center. | | | |
| 4.12.5 | The Service Provider shall provide 30 days notice of any intended computer or software changes intended with the potential to delay or disrupt the daily transfer of fuel transaction information. | | | |
| | The Service Provider shall be liable for any extra costs incurred by the City and/or County because the transfer of fuel information is disrupted by any information technology issues caused wholly or in part by the Service Provider. | | | |
| | At a minimum, the City and County must either have access to the current daily fuel transactions or be provided (in the case of a system outage or planned downtime only), an electronic file of fuel transactions on a daily basis, 365 days/year. | | | |
| City Invoicing and Billing | | | | |
| 4.13.1 | The Service Provider shall bill each individual City Agency on separate billing statements. | | | |
| 4.13.2 | The Service Provider shall invoice the City no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. Does not apply to non-consignment fuel purchased and delivered to City and/or County Onsite Locations.) | | | |

| | | | | |
|--|---|--|--|--|
| | A summary invoice shall be sent electronically in an ASCII or EXCEL format to the City Accounts Payable Section of the Finance Department, summarized by City Agency and/or department. | | | |
| | <i>The invoice must include:</i> | | | |
| | total gallons purchased in North Carolina | | | |
| | total extended cost for these purchases | | | |
| | total North Carolina Fuel tax included in this cost | | | |
| | all non-fuel purchases with sales tax listed separately if applicable | | | |
| | Purchases made outside the state of North Carolina must be reported separately. | | | |
| | Total purchases should be extended to a Total balance due by City Agency and/or department and Total due from the City for that billing cycle. | | | |
| 4.13.3 | Invoice pricing shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the City is exempt from payment of federal tax. | | | |
| 4.13.7 | The Service Provider shall be willing to work with the City to make any necessary changes within the Fleet Card Management System to adjust for possible changes to the City's Chart of Accounts and/or invoicing and reporting requirements. | | | |
| County Invoicing and Billing | | | | |
| 4.14.1 | The Service Provider shall bill each individual County Organization on separate billing statements. | | | |
| 4.14.2 | The Service Provider shall invoice the County no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. | | | |
| | A summary invoice shall be sent electronically in an EXCEL format to the County Accounts Payable Section of the Finance Department, summarized by County Agency and/or department. | | | |
| | <i>The invoice must include:</i> | | | |
| | total gallons purchased in North Carolina | | | |
| | total extended cost for these purchases | | | |
| | total North Carolina Fuel tax included in this cost | | | |
| | all non-fuel purchases with sales tax listed separately if applicable | | | |
| Purchases made outside the state of North Carolina must be reported separately | | | | |
| Total purchases should be extended to a Total balance due by County Agency and/or department and Total due from the County for that billing cycle. | | | | |

| | | | | |
|--|---|--|--|--|
| 4.14.3 | Invoice pricing shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the County is exempt from payment of federal tax. | | | |
| 4.14.7 | The Service Provider shall be willing to work with the County to make any necessary changes within the Fleet Card Management System to adjust for possible changes to invoicing and reporting requirements. | | | |
| General Reporting Requirements | | | | |
| 4.15.1 | The Service Provider will prepare and submit weekly written reports to the City and County Project Managers during implementation | | | |
| 4.15.2 | The Service Provider shall furnish quarterly usage reports showing a summary of the ordering and/or history of each City department for the previous quarter to the Procurement Services Division for Environmental Reporting purposes. | | | |
| Training Plan | | | | |
| 4.16 | <i>The Service Provider shall prepare and follow a training plan to address the following types of users at a minimum:</i> | | | |
| | Fleet Card Liaisons & KBU/Department Business Managers Fleet Card Users Onsite Fueling Location Users Reporting Services Users | | | |
| | The Service Provider shall conduct training onsite at City and/or County facilities | | | |
| Instruction and Training | | | | |
| 4.17 | The Service Provider shall provide initial training and at periodic intervals in the future as the City deems appropriate. | | | |
| | The Service Provider shall schedule and provide onsite training to each City and County KBU, Division, Agency and/or department utilizing the Services at least one (1) month prior to the beginning of services. | | | |
| | The Service Provider shall provide a training course outline to the City and County for each user group prior to training, detailing the items to be covered in each course. | | | |
| | <i>The Service Provide shall also provide all users with the following:</i> | | | |
| | A "How to" or "Best Practices" guide for general users to answer questions about the program | | | |
| | A "How To" guides for reporting users, Fleet Liaisons, and Business Managers to address reporting and editing. | | | |
| Retail Fueling Locations and Contacts | | | | |

| | | | | |
|--|--|--|--|--|
| 4.18.1 | The Service Provider shall provide maps or site directories acceptable to the City with directions to the sites where the above described Fuel Products and other automotive goods and Services may be obtained. | | | |
| | The Service Provider shall provide the City and County with an electronic copy of the maps or site directories in a format acceptable to the City, or shall have them available via the web, without the need for users to login to view this information. | | | |
| | Updates of the maps or site directories are to be furnished to the City Agencies at least quarterly. | | | |
| 4.18.2 | The Service Provider shall provide signage at all Retail Fueling Locations providing Fuel Products and other automotive goods and/or Services, which indicates availability for City and County vehicles. | | | |
| | Retail Fueling Location signage shall be uniform in size, color, shape, and content, and shall be visible from the street. | | | |
| 4.18.3 | The Service Provider shall designate individual point of contacts for the Agreement, who shall, at a minimum, be available in person or by phone during normal business hours. | | | |
| | The Service Provider shall also designate a minimum of one (1) individual in the local area that must be available 24/7 to address issues and concerns related to the Services. | | | |
| Onsite Fueling Location Information | | | | |
| 4.20.1 and Exhibit A | The Service Provider shall deliver fuel to each of the Onsite Fueling Locations listed in Exhibit A to the ITB | | | |
| 4.20.3 | <i>Tanks with existing Card-Readers. The Service Provider will work through the City and County with Mansfield Oil to address any remaining fuel in City or County owned tanks with readers, to include the following:</i> | | | |
| | Current readings of on-site tanks | | | |
| | Scheduling of refills | | | |
| | Transfer of ownership of Fuel with Mansfield Oil as of the Contract Effective date. | | | |
| | <i>Tanks without Card-Readers. For tanks without readers, pre-existing fuel is already owned by the City or County.</i> | | | |
| | The Service Provider shall address initial readings of tanks and credits in the Fleet Card Management System for the existing Fuel. | | | |
| Onsite Fueling Instructions | | | | |
| 4.21 | Service Provider employees shall adhere to City and County policies regarding tobacco use, weapons, safety, environmental, and ISO 14001 requirements while providing services to the City and/or County. | | | |
| 4.21.1 | Shipments shall be made within six (6) hours of order placement during the delivery times indicated in exhibit A. | | | |

| | | | | |
|---|---|--|--|--|
| 4.21.2 | Fuel deliveries to Onsite Fueling Locations shall be made with fuel trucks meeting the size restrictions detailed in Exhibit A. | | | |
| | Service Provider shall use the fill port or system designated by the City or County representative. | | | |
| | Service Provider shall use a specific on-site truck route as designated by the City or County representative. | | | |
| | Service Provider must have the ability to deliver fuel in all weather conditions. | | | |
| | If requested by the City for specific locations, the Service Provider shall not conduct filling operations during adverse weather conditions. | | | |
| | The Service Provider shall follow standard operating procedures and good safety practices in accordance with the regulations defined by the Department of Transportation to confirm proper connection and disconnection of tank trucks from fuel transfer lines during fuel deliveries. | | | |
| 4.21.3 | <i>The Service Provider's Delivery staff shall adhere to the following during all deliveries:</i> | | | |
| | Sign in at a City or County Designated area immediately upon entering the facility/site. | | | |
| | Use designated routes to fuel tank(s), as defined by the City/County | | | |
| | Be escorted to the delivery point by City/County staff, which shall be present during all connections and disconnections. | | | |
| | Use the fill port system designated by the City/County in order to transfer the fuel. | | | |
| | Remain with the Service Provider vehicle at all times, and continually monitor the fuel transfer process. | | | |
| | Use physical barriers such as wheel chocks to reduce the potential for unintentional disconnections. | | | |
| | Drain the loading/unloading lines to the storage tank and close the drain valves before disconnecting loading/unloading lines. | | | |
| | Place a drain pan or other appropriate containment device under all connections. | | | |
| Inspect the Service Provider vehicle before departure to confirm all loading/unloading lines have been disconnected, all drain and vent valves are closed, and confirm that there are no leaks. | | | | |
| 4.21.4 | <i>Service Provider shall adhere to the following security measures at all receiving facilities:</i> | | | |

| | | | | |
|--------|---|--|--|--|
| | Service Provider shall provide City and County with Photos and names of any Service Provider Employees who shall be making deliveries of Consigned Fuel to City and/or County facilities upon Contract Execution and for new employees during the term of the Contract, prior to servicing any City/County facility. | | | |
| | The City/County shall be notified before the truck leaves the terminal, and the name of the driver will be provided for matching purposes upon arrival at the City/County facility | | | |
| | All trucks shall be sealed with security tags and the numbers provided to the City/County via email or fax after the loading has been completed and the truck is ready to depart the terminal | | | |
| | Service Provider manifests will contain all of the same information along with the serial numbers and tanker numbers | | | |
| | Service Provider drivers will have a certificate of analysis for all fuel upon arrival at the City/County receiving facility | | | |
| | Service Provider employees must sign in at each facility upon entering the facility | | | |
| | Service Provider employees shall wear a Service Provider ID badge | | | |
| | Delivery employees shall be escorted to the delivery point by a City or County representative | | | |
| | For select locations, the delivery employees shall be issued a radio and must maintain constant communication contact with the City or County representative. | | | |
| 4.21.5 | <i>The Service Provider should have measures in place to meet the requirements of City and County Spill Prevention, Control, and Countermeasure (SPCC) Plans in accordance with the SPCC Regulation (40 CFR 112), and the City and County's Stormwater Pollution Prevention Plan in accordance with the Federal Water Pollution Control Act's National Pollutant Discharge Elimination System (NPDES) program. The Service Provider must:</i> | | | |
| | Be HAZMAT trained | | | |
| | Have the ability to provide documentation of completion of HAZMAT training for Service Provider fuel delivery staff | | | |
| | Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County | | | |
| | Immediately report fuel spills to the on-site City representative and to appropriate external agencies in a timely fashion | | | |

| | | | | |
|------------------|---|--|--|--|
| | The Service Provider shall maintain all equipment necessary on their delivery vehicles for the clean-up of incidental spills, drips or leaks at all times. Suggested equipment includes: absorbent material, industrial wipers, and clean-up containers | | | |
| | In the event of a spill resulting from the Service Provider's actions, the Service Provider's employee shall perform initial spill response to prevent potential injury to City or County employees, damage to City or County Equipment, materials, or land, and to prevent chemicals from reaching storm drains. | | | |
| | The Service Provider shall be liable for reimbursing the City or County for any fines levied against the City or County for spills resulting from the Service Provider's actions and shall pay for any costs incurred for clean-up and emergency response. | | | |
| | The Service Provider must have a spill prevention program available and follow the Service Provider's procedures in case of a spill. A copy shall be provided to the City and County for review upon Contract Award. | | | |
| Equipment | | | | |
| 4.22 | The Service Provider shall provide, install, maintain, repair, and replace as needed one (1) Card Reader per tank / Fuel Island. | | | |
| | The Service Provider shall calibrate all pumps prior to the beginning of service, and at least once annually during the term of the Contract. | | | |
| 4.22.1 | The Service provider shall conduct a full audit of all existing Onsite Fueling Locations, at no additional cost the City and County. | | | |
| | <i>A final audit report shall be provided to the City and County, detailing the following:</i> | | | |
| | Onsite Fueling Location | | | |
| | Equipment | | | |
| | Age of Equipment | | | |
| | Condition of Equipment | | | |
| | Equipment needing to be Replaced/upgraded (also indicate recommended replacement model/make/price, etc.) | | | |
| | Additional required equipment | | | |
| | Recommendations to replace, upgrade, or purchase new equipment shall only be made when existing equipment that may impedes the Service Provider's ability to install and/or run Card Readers at the Onsite Fueling Location | | | |
| | These recommendations shall include a quote for the recommended replacement or new equipment | | | |
| 4.22.2 | <i>The Service Provider shall, at a minimum, provide the following equipment for each City and County Onsite Fueling Location, along with any associated devices, readers, etc.:</i> | | | |

| | | | |
|---|--|--|--|
| One (1) Card Reader per pump or Fuel Island to allow monitoring of all Fuel Transactions at City/County Sites and provide appropriate reporting data into the Fleet Card Management System. | | | |
| Installation, ongoing support and maintenance, and replacement/repair of faulty/outdated/out of order card readers shall be provided by the Service Provider at no cost to the City or County. | | | |
| Service Provider shall respond to notifications by the City or County of issues with Onsite Card Readers or other Service Provider owned equipment within two (2) hours of notification. | | | |
| The Service Provider must allow the City's truck wash system vendor to format their card reader system so that the City's truck wash card reader is able to read and record the equipment number from the Service Provider's fuel card. | | | |
| Additionally, the Service Provider must utilize the proper size fuel hose(s) and nozzle(s) to fill City and County owned tanks through the appropriate ports. | | | |

Attachment 3

EXHIBIT C – OPTIONAL GOODS & SERVICES RESPONSE

Service Providers able to provide the following goods and services are asked to respond within this Exhibit. Where applicable, pricing information should be entered into the Pricing Form provided in Section Five, Form Four. If you are not able to provide the following, please indicate accordingly.

The following information will not be taken into consideration when making an award recommendation for these Services, but rather may or may not be included in the final executed Agreement with the Award Service Provider following Council and/or Commission approval at the City and/or County's sole discretion.

1. Service Provider shall have available the following types of Fuel for Consignment Purchases:

Propane

___ Yes, this is available for Consignment purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Consignment purchase

Provide additional explanation if necessary: _____

2. Service Provider shall have available the following types of Fuel for Retail Purchase at SOME locations: (Detail name and location of each Retail Fuel Location with availability for retail purchase with your fleet card)

B-20 Biodiesel Blended Fuel

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Propane

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Kerosene

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Compressed Natural Gas

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Provide additional explanation if necessary: _____

3. Service Provider shall meet the following service requirements for Fleet Credit Cards:

a. Fleet Cards shall be issued with a Protective Sleeve (Section 4.8.1)

Yes, we agree to provide Protective Sleeves for all Fleet Credit Cards.

No, we do not agree to provide Protective Sleeves for all Fleet Credit Cards.

Provide additional explanation if necessary: _____

b. Service Provider shall issue spare Fleet Cards at initial issue or at time of request during the term of the Contract to be activated by City or County Authorized users as needed. (Section 4.8.1)

Yes, we agree to provide spare Fleet Cards.

No, we do not agree to provide Spare Fleet Cards.

Provide additional explanation if necessary: _____

Please detail any additional cost associated with Spare Fleet Cards: _____

4. Service Provider shall meet the following service requirements for Additional Retail Fueling Location Requirements:

The Service Provider shall work closely with City and County personnel to develop a minimum of four (4) additional strategic partner locations that are generator ready with auxiliary power and card reading capabilities in the event of any disaster and allow Service Provider to position their personnel onsite to manually capture transactions in the event electronic capture is not available. These Services, if provided, shall be at no additional cost to the City and/or County.

Yes, we agree to provide a minimum of four (4) strategic partner locations per above.

No, we do not agree to provide strategic partner locations.

Provide additional explanation if necessary: _____

Attachment 4

APPENDIX A – CITY / COUNTY ONSITE FUELING LOCATIONS

CITY ONSITE FUELING LOCATIONS

AST - Above Ground Storage Tank

UST – Underground Storage Tank

| Site Name | # of tanks | Tank Capacity (list each tank individually) | Fuel Type (by Tank) | Dispenser(s) (per tank) | Tank Utilization (Vehicle & Equipment Fueling OR Bulk Fuel - Generators or combination fueling) | Equipment (Detail all Card Readers, Veeder Root, other equipment related to dispensing) | Delivery Truck Size Restriction (define length restrictions) | Does this require 24 hour Fuel availability? (indicate by tanks for tanks without card-readers (future state)) | Delivery Hours (By Site) (e.g. M-F 8:00am - 3:00pm) | Additional Info |
|---|------------|--|------------------------|----------------------------|--|--|---|---|---|---|
| <i>Aviation</i> <i>5501 Josh Birmingham Parkway Charlotte, NC 28208</i> | 1 | 6000 | Unleaded Gasoline AST | 2 | Vehicle & Equipment Fueling Only | veeder root w/key pad noting vehicle #, milage, user ID, # of gallons dispensed | Full Length Tractor Trailor (Approx 80ft) | yes | 5:00 am - 6:00 pm | |
| | 1 | 6000 | Diesel AST | 2 | Combination Fueling including Generator (no card reader required) | veeder root w/key pad noting vehicle #, milage, user ID, # of gallons dispensed | Other | yes | 11:30 pm - 2:00 am (preferred delivery time) | straight truck 2,000 gallon max. |
| | 1 | 6000 | Diesel AST | 2 | Combination Fueling including Generator (no card reader required) | veeder root w/key pad noting vehicle #, milage, user ID, # of gallons dispensed | Other | yes | 11:30 pm - 2:00 am (preferred delivery time) | straight truck 2,000 gallon max. |
| | 1 | 1000 | Diesel AST | 1 | Combination Fueling including Generator (no card reader required) | veeder root w/key pad noting vehicle #, milage, user ID, # of gallons dispensed | Other | yes | 11:30 pm - 2:00 am (preferred delivery time) | straight truck 2,000 gallon max. |
| <i>Catawba River Pump Station</i> <i>12548 Pump Station Rd Charlotte, NC 28216</i> | 1 | 20000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | May be able to use 80 ft truck - Audit should confirm |
| | 1 | 5000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | May be able to use 80 ft truck - Audit should confirm |
| | 1 | 2500 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | May be able to use 80 ft truck - Audit should confirm |
| <i>Charlotte Mecklenburg Utility Department - Field Operations Division - Zone 4</i> | 1 | 2000 | Gasoline UST | 2 | Vehicle & Equipment Fueling Only | Fuelman | Full Length Tractor Trailor (Approx 80ft) | NO | M-F 8:00AM - 3:00PM | Will Schedule Delivery |

| | | | | | | | | | | |
|---|---|-------|-----------------|--------------------------|--|---|---|-----|---------------------|--|
| <i>4100 West Tyvola Road Charlotte, NC 28208</i> | 1 | 10000 | Diesel UST | 2 | Vehicle & Equipment Fueling Only | Fuelman | Full Length Tractor Trailor (Approx 80ft) | NO | M-F 8:00AM - 3:00PM | Will Schedule Delivery |
| Franklin WTP | 1 | 10000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 10000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 3000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 3000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 3000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 3000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 3000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 3000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 5000 | ULS Diesel Dyed | 1 dispenser for tractors | Vehicle & Equipment Fueling Only | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 5000 | ULS Diesel Dyed | 0 | Vehicle & Equipment Fueling Only | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| <i>5200 Brookshire Blvd Charlotte, NC 28216</i> | 1 | 30000 | Gasoline | 2 | Vehicle & Equipment Fueling Only | Inhouse card reader /Veeder root system | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| Hoskins Booster Station <i>5200 Brookshire Blvd Charlotte, NC 28216</i> | 1 | 3000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Reader | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | Hoskins Booster station is on Auten road. Service provider must check in at Brookshire and get someone to let in gate. |
| Idlewild Booster Station <i>6100 Idlewild Rd Charlotte, NC 28212</i> | 1 | 2000 | ULS Diesel Dyed | 0 | Generator Only (no card reader required) | No Card Reader | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| Irwin Creek Wastewater Treatment Plant | 1 | 1000 | Gasoline | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Full Length Tractor Trailor (Approx 80ft) | Yes | 7:00 am - 2:00 pm | |

| | | | | | | | | | | |
|--|---|--------|-------------------|---------|--|---|---|---------------|-------------------|---|
| | 1 | 5000 | Off -Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 1300 | Off -Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 800 | Off -Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 500 | On-Road Diesel | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Full Length Tractor Trailer (Approx 80ft) | Yes | 7:00 am - 2:00 pm | |
| Landscape Management Division | 1 | 6000 | Gasoline | With T2 | Vehicle & Equipment Fueling Only | No card reader. Currently on Gasboy system. | Full Length Tractor Trailer (Approx 80ft) | 7:00AM-3:00PM | 7:00AM-3:00PM | |
| 701 Tuckaseegee Road Charlotte, NC 28208 | 1 | 6000 | Diesel | With T1 | Vehicle & Equipment Fueling Only | | Full Length Tractor Trailer (Approx 80ft) | 7:00AM-3:00PM | 7:00AM-3:00PM | |
| Lee S. Dukes Water Treatment Plant | | | | | | | | | | |
| 7980 Babe Stillwell Rd Huntersville, NC 28078 | 1 | 10000 | ULS Diesel Dyed | | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | May be able to use 80 ft truck - Audit should confirm |
| Mallard Creek Wastewater Treatment Plant | 1 | 1500 | Unleaded Gasoline | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 2500 | On-Road Diesel | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 10000 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Other | Yes | 7:00 am - 2:00 pm | |
| 12400 Highway 29 Charlotte, NC 28262 | 1 | 5000 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | yes | 7:00 am - 2:00 pm | |
| McAlpine Creek Wastewater Treatment Plant | 1 | 3000 | On-Road Diesel | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | Yes | 8:00 am - 1:00 pm | |
| | 1 | 10,000 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 8:00 am - 1:00 pm | |
| | 1 | 10,000 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Other | Yes | 8:00 am - 1:00 pm | |
| 12701 Lancaster Highway Pineville, NC 28134 | 1 | 10,000 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 8:00 am - 1:00 pm | |

| | | | | | | | | | | |
|--|---|--------|-------------------|---|---|--|---|-----|-------------------|--|
| | 1 | 10,000 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 8:00 am - 1:00 pm | |
| | 1 | 625 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 8:00 am - 1:00 pm | |
| | 1 | 850 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 8:00 am - 1:00 pm | |
| | 1 | 300 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 8:00 am - 1:00 pm | |
| McDowell Creek Wastewater Treatment Plant | 1 | 1000 | Unleaded Gasoline | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 600 | On-Road Diesel | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 10000 | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| 4901 Neck Road Huntersville, NC 28078 | 1 | 4000 | Off-Road Diesel | 0 | Combination Fueling including Generator (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| Plaza Road Booster Station 12548 Pump Station Rd Charlotte, NC 28216 | 1 | 2000 | ULS Diesel Dyed | | Generator Only (no card reader required) | No Card Readers | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| Sardis Road Booster Station 9650 Sardis Rd Matthews, NC 28105 | 1 | 2500 | ULS Diesel Dyed | | Generator Only (no card reader required) | No Card Reader | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| Sharon Booster Station 5315 Sharon Rd Charlotte, NC 28210 | 1 | 2500 | ULS Diesel Dyed | | Generator Only (no card reader required) | No Card Reader | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| Street Maintenance 4600 Sweden Road Charlotte, NC 28273 | 1 | 10000 | Diesel | 4 | Vehicle & Equipment Fueling Only | 1 FuelMan Card Reader with Veeder Root (Service Provider will replace) | Full Length Tractor Trailor (Approx 80ft) | No | 7:30am - 3:00pm | All Departments use these Pumps and will be used in Emergency Situations |

| | | | | | | | | | | |
|---|---|------------------|-------------------|---|--|---|---|-----|-------------------|---|
| Street Maintenance Division 6001 General Commerce Drive Charlotte, NC 28213-6391 | 1 | 10000 | Gasoline UST | 2 | Vehicle & Equipment Fueling Only | 2 FuelMan Card Reader W/Veeder Root(Service Provider will replace) | Full Length Tractor Trailor (Approx 80ft) | No | | CMUD will use these in Emergency Situations |
| | 1 | 20000 | Diesel UST | 2 | Vehicle & Equipment Fueling Only | 2 FuelMan Card Reader W/Veeder Root (Service Provider will replace) | Full Length Tractor Trailor (Approx 80ft) | No | 7:30am - 3:00pm | CMUD will use these in Emergency Situations |
| Sugar Creek Wastewater Treatment Plant 5301 Closeburn Road Charlotte, NC 28210 | 1 | 1000 | Unleaded Gasoline | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 1 | 600 | On-Road Diesel | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | 2 | 20000 (combined) | Off-Road Diesel | 0 | Generator Only (no card reader required) | N/A | Bob-Tail (Approx. 40ft) | Yes | 7:00 am - 2:00 pm | |
| | | | | | | | | | | |
| Vest WTP 820 Beatties Ford Rd. Charlotte, NC 28216 | 1 | 2000 | ULS Diesel Dyed | | Generator Only (no card reader required) | No Card Reader | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| | 1 | 2000 | ULS Diesel Dyed | | Generator Only (no card reader required) | No Card Reader | Bob-Tail (Approx. 40ft) | YES | M-F 8a-2p | |
| CMPD Noth Lakes 18441 nance Rd. Charlotte, NC 28031 | 1 | 2200 | Gasoline | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | yes | M-F 9am to 5pm | |
| CMPD South Lakes 15222 York Rd. Charlotte, NC | 1 | 2200 | Gasoline | 1 | Vehicle & Equipment Fueling Only | No Card Reader | Bob-Tail (Approx. 40ft) | yes | M-F 9am to 5pm | |

COUNTY ONSITE FUELING LOCATIONS
AST - Above Ground Storage Tank UST – Underground Storage Tank

| Site Name | # of tanks | Tank Capacity (list each tank individually) | Fuel Type (by Tank) | Dispenser(s) (per tank) | Tank Utilization (Vehicle & Equipment Fueling OR Bulk Fuel - Generators or combination fueling) | Equipment (Detail all Card Readers, Veeder Root, other equipment related to dispensing) | Delivery Truck Size Restriction (define length restrictions) | Does this require 24 hour Fuel availability? (indicate by tanks for tanks without card-readers (future state)) | Delivery Hours (By Site) (e.g. M-F 8:00am - 3:00pm) | Additional Info |
|---|------------|--|------------------------|----------------------------|---|--|---|---|---|-----------------|
| 12th Street | 1 | 10000 | Unleaded Gasoline UST | 6 | Vehicle & Equipment Fueling Only | FuelMan Card Reader | Full Length Tractor Trailer (Approx 80ft) | Yes | M-F 8:00am - 4:00pm | |
| | 1 | 10000 | Unleaded Gasoline UST | | Vehicle & Equipment Fueling Only | | | | | |
| | 1 | 10000 | Unleaded Gasoline UST | | Vehicle & Equipment Fueling Only | | | | | |
| 900 W. 12th Street Charlotte, NC 28206 | 1 | 10000 | Diesel UST | 2 | | | | Yes | | |
| Billingsley 301 Billingsley Rd Charlotte, NC 28211 | 1 | 10000 | Unleaded Gasoline UST | 1 | | FuelMan Card Reader | | Yes | | |
| | 1 | 10000 | Diesel UST | 1 | | | | Yes | | |

CITY AND COUNTY FACILITIES GENERATORS LOCATIONS

| City of Charlotte Bulk Fueling Locations | | No Card Readers | |
|--|-------------------------|-----------------|-----------|
| Location | Address | Fuel Type | Tank Size |
| Police Department | 601 E. Trade Street | Diesel | 6000 |
| CATS Bus Maintenance & Operations Facility | 3145 South Tryon Street | Diesel | 3000 |
| Discovery Place | 301 N. Tryon Street | Diesel | 1000 |

| Mecklenburg County Bulk Fueling Locations | No Card Readers | | |
|---|------------------------------|-------------|-----------|
| Location | Address | Fuel Type | Tank Size |
| Courthouse (2) | 832 E. 4th St. Charlotte, NC | Diesel | 2700 |
| Historic Courthouse | 700 E. Trade St. Charlotte | Diesel | 100 |
| Medical Examiner's Office | 3404 Reno Ave. Charlotte | Diesel | 898 |
| Hal Marshall Annex | 618 N. College St. | Diesel | 500 |
| Sam Billings Center | 429 Billingsley Rd | Diesel | 700 |
| Wallace Kuralt Center | 301 Billingsley Rd | Diesel | 785 |
| Tom Ray Center | 3430 Wheatley Ave | Diesel | 560 |
| 700 E. 4th St/CCOB | 700 E. 4th St. | Diesel | 150 |
| 700 Fire Pump | 700 E. 4th St. | Diesel | 100 |
| Civil Courts | 800 E. 4th St. | Diesel | 80 |
| WTVI | 3342 Commonwealth Ave | Diesel | 369 |
| 4th St Deck | 901 E. 4th St. | Diesel | 550 |
| Valarie Woodard Center | 3205 Freedom Dr. | Diesel | 1700 |
| Valarie Woodard Center | 3205 Freedom Dr. | Diesel | 200 |
| Imaginon | 300 E. 7th St. | Diesel | 150 |
| Main Library | 310 North Tryon St. | Diesel | 700 |
| Carlton Watkins Center | 3500 Ellington St. | Natural Gas | NA |
| Fleet | 900 W. 12th St. | Natural Gas | NA |
| Food Bank | 500-B Spratt St. | Natural Gas | NA |
| P&R Administrative Office Building | 5841 Brookshire Blvd | Natural Gas | NA |
| MCAC | 800 MLK Blvd. | Natural Gas | NA |

| City of Charlotte Bulk Fueling Locations - Airport | No Card Readers | | | |
|---|---------------------------|-----------|---------------------|-------------------|
| Location | Address | Fuel Type | Tank Size | avg. annual usage |
| Airport | 5601 Wilkinson Blvd. | Gasoline | 6000 | |
| Airport | 5601 Wilkinson Blvd. | Diesel | 6000 | |
| Airport | 5601 Wilkinson Blvd. | Diesel | 6000 | |
| Airport | 5501 Josh Birmingham Pkwy | Diesel | 1000 | |
| EG-1 Main Terminal= Basement Chiller Plant Room# M0115 | 5501 Josh Birmingham Pkwy | Diesel | 1000 | 261 |
| EG-2 A-concourse= Between A4/A6 jetways Room# A1341 | 5501 Josh Birmingham Pkwy | Diesel | 500 | 90 |
| EG-3 B-concourse= At B7 jetway Room# B1307 | 5501 Josh Birmingham Pkwy | Diesel | 500 | 110 |
| EG-4 C-concourse= Under C18 jetway Room# C1467 | 5501 Josh Birmingham Pkwy | Diesel | 500 | 90 |
| EG-5 D-connector(East Chiller Plant)= D-connector After Drive-thru | 5501 Josh Birmingham Pkwy | Diesel | *100 | 73.7 |
| EG-6 Hourly Parking Deck= Level 1 East deck On East Side | 5501 Josh Birmingham Pkwy | Diesel | 275 | 100 |
| EG-7 Midfield Vault Generator #7= Midfield Vault Beside Muffin Monster | 5501 Josh Birmingham Pkwy | Diesel | *2000 | 1008 |
| EG-8 Misfield Vault Generator #8= Midfield Vault Beside Muffin Monster | 5501 Josh Birmingham Pkwy | Diesel | | |
| EG-14 D-concourse= Between D4/D6 jetways | 5501 Josh Birmingham Pkwy | Diesel | 600 | 113 |
| EG-15 E-concourse= Beside E11 jetway | 5501 Josh Birmingham Pkwy | Diesel | *250 | 123 |
| EG-17 East Vault= Morris Field Dr. | 5501 Josh Birmingham Pkwy | Diesel | 2000 | 542 |
| EG-18 Daily Parking Deck= Between East and West Decks | 5501 Josh Birmingham Pkwy | Diesel | 600 | 140 |
| EG-19 Maintenance Complex(Bi-lo)= Charlotte Center @ 5601 Wilkinson Blvd. | 5601 Wilkinson Blvd. | Diesel | 600 | 67 |
| EG-20 FIS Facility= D-connector Before Drive-thru | 5501 Josh Birmingham Pkwy | Diesel | 600 | 84 |
| EG-22 Group Hangar A(Coca Cola)= First Flight Dr. | 5501 Josh Birmingham Pkwy | Diesel | 1500 | 529 |
| EG-23 West Vault= Beside New Firehouse West Blvd. | 5501 Josh Birmingham Pkwy | Diesel | 6000 | 670.5 |
| EG-26 Valet Parking Deck= Beside deck Level 1 @ 5601 Wilkinson Blvd | 5601 Wilkinson Blvd. | Diesel | 662 | 165.5 |
| | | | * size is estimated | 4166.7 |

| CMUD - LIFT STATIONS | | | | | | | | | | |
|---|------------|--|------------------------|----------------------------|--|--|---|---|---|-----------------|
| Site Name | # of tanks | Tank Capacity (list each tank individually) | Fuel Type (by Tank) | Dispenser(s) (per tank) | Tank Utilization (Vehicle & Equipment Fueling OR Bulk Fuel - Generators or combination fueling) | Equipment (Detail all Card Readers, Veeder Root, other equipment related to dispensing) | Delivery Truck Size Restriction (define length restrictions) | Does this require 24 hour Fuel availability? (indicate by tanks for tanks without card-readers (future state)) | Delivery Hours (By Site) (e.g. M-F 8:00am - 3:00pm) | Additional Info |
| BACK CREEK - 12016 UNIVERSITY CITY BLVD 28213 | 1 | 825 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| BACK CREEK - 12016 UNIVERSITY CITY BLVD 28213 | 1 | 3000 | OFF ROAD DIESEL | ELECTRIC PUMP | BULK FUEL | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| BEAVERDAM - 9025 WINDYGAP RD 28278 | 1 | 660 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| BETHEL CHURCH - 20936 LAGOONA DR 28031 | 1 | 240 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| BETHEL CHURCH - 20936 LAGOONA DR 28031 | 1 | 250 | OFF ROAD DIESEL | ELECTRIC PUMP | BULK FUEL | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| BLUE STONE HARBOR - 19630 TRINTELLA LN 28031 | 1 | 300 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| BUCKLEIGH - 2641 BUCKLEIGH DR 28215 | 1 | 175 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CALDWELL COMMONS - 5232 HAWKINS MEADOW CT 28213 | 1 | 165 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CARDINAL WOODS - 12222 PINEGATE CT 28134 | 1 | 100 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CHAPEL POINT - 20015 CHAPEL POINT LN 28031 | 1 | 135 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CHRISTENBURY - 3728 MILLSTREAM RIDGE DR 28269 | 1 | 135 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CLARK'S CREEK - 13301 RAMAH CHURCH RD 28078 | 1 | 315 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CLEAR CREEK - 9325 BARTLETT RD 28227 | 1 | 400 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CLEMS BRANCH - 26251 CAMDEN WOODS RD 29707 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CORNELIUS 77 - 20109 HOLIDAY LN 28031 | 1 | 75 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| CREEKSHIRE - 14733 GLENDUFF PL 28278 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |

| | | | | | | | | | | |
|--|---|------|-----------------|------|-----------|------|-------------|-----|---------------------|--|
| CROWN HARBOR - 21539 CROWN LAKE DR 28031 | 1 | 135 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| DAVIDSON COLLEGE - 230 N THOMPSON ST 28036 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| DAVIDSON POINT - 117 POPPY FIELD WY 28115 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| EAGLE LAKE - 4750 EAGLE LAKE NORTH DR - 28217 | 1 | 200 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| EAST SHORES - 17712 SPRINGWIND DR 28031 | 1 | 300 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| EASTFIELD - 12424 EASTFIELD RD 28269 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| EMERALD POINT - 7439 ROCK ISLAND RD 28278 | 1 | 78 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| EVANTON - 9229 SEAMILL RD 28278 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| GLENGATE - 11506 EGRETS POINT DR 28278 | 1 | 400 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| GRIFFITH ST - 465 GRIFFITH ST 28036 | 1 | 550 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| HAMILTON GREEN - 16037 FALLING MEADOWS LN 28273 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| HARBOR LIGHTS - 16924 FLYING JIB RD 28031 | 1 | 300 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| HEATHERS - 13502 O'TOOLE RD 28105 | 1 | 135 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| HWY 27 - 11840 MT HOLLY HUNTERSVILLE RD 28214 | 1 | 430 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| JETTON COVE - 20333 QUEENSDALE DR 28031 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| JETTON ROAD - 18025 JETTON RD 28031 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| KINGSTREE - 9340 ROBINSON CHURCH RD 28215 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| LAKEVIEW - 420 MALLARD DR 28134 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| LATTA SPRINGS - 6204 LATTA SPRINGS CIR 28078 | 1 | 150 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| LONG CREEK - 800 HAWFIELD RD 28214 | 1 | 6000 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| MATTHEWS COMMONS - 2301 TORY OAK PL 28105 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |

| | | | | | | | | | | |
|---|---|------|-----------------|------|-----------|------|-------------|-----|---------------------|--|
| McCONNELL - 545 ASHBY DR 28036 | 1 | 175 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| McCULLOUGH - 12601 ROCKHILL PINEVILLE RD 28134 | 1 | 240 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| McGUIRE - 6003 STEPHENS RD 28078 | 1 | 700 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| MEADOW CREEK - 12928 MEADOW CREEK LN 28134 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| MOUNTAIN ISLE - 2135 MT ISLE HARBOR DR 28214 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| NEAL BRANCH - 11495 SHOPTON RD W 28278 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| NORTH EAST DAVIDSON - 147 HARBOUR PLACE DR 28036 | 1 | 375 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| OVERLOOK #1 - 11707 OVERLOOK MOUNTAIN DR 28216 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| OVERLOOK #2 - 12405 OVERLOOK MOUNTAIN DR 28216 | 1 | 200 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| OXFORDSHIRE - 5514 CROWN HILL RD 28227 | 1 | 200 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| PALISADES #1 - 14063 SHANGHAI LINKS PL 28278 | 1 | 400 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| PALISADES #2 - 17600 DUE WEST DR 28278 | 1 | 250 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| PASOFINO - 2606 HAMPTON GLEN CT 28105 | 1 | 200 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| PAW CREEK - 8924 OLD DOWD RD 28214 | 1 | 2000 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| PERFORMANCE ROAD - 3701 PERFORMANCE RD 28214 | 1 | 250 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| PLAYER'S RIDGE - 18648 JOHN CONNER RD 28031 | 1 | 300 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| QUAY ROAD - 8735 CAROLINA LILY LN 28262 | 1 | 300 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| REVERDY GLEN - 837 ARBORFIELD DR 28105 | 1 | 145 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| SIX MILE CREEK - 17700 MARVIN RD 28277 | 1 | 4000 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| SOUTH EAST DAVIDSON - 725 PENINSULA DR 28036 | 1 | 250 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| STABLEFORD - 19201 STABLEFORD LN 28036 | 1 | 500 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |

| | | | | | | | | | | |
|---|---|------|-----------------|------|-----------|------|-------------|-----|---------------------|--|
| STALLINGS ROAD - 4426 STALLINGS RD 28104 | 1 | 240 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| STEELE CREEK - 14921 CHOATE CIR 28273 | 1 | 3000 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| STERLING POINT - 7118 WINDALIERE DR 28031 | 1 | 65 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| STOWE CREEK - 5505 STOWE DERBY DR 28278 | 1 | 725 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| STUDMAN - 15212 GRAND PALISADES PKWY 28278 | 1 | 735 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| TORRENCE CHAPEL - 22928 TORRENCE CHAPEL RD 28031 | 1 | 300 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| TRILLIUM FIELDS - 3906 RIBBONWALK TR 28269 | 1 | 175 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| UNIT #1 - 12016 UNIVERSITY CITY BLVD 28213 | 1 | 150 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| UNIT #2 - 9025 WINDYGAP RD 28278 | 1 | 150 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| UNIT #3 - 12701 LANCASTER HWY 28134 | 1 | 100 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| UNIT #4 - 12701 LANCASTER HWY 28134 | 1 | 100 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| UNIT #5 - 147 HARBOUR PLACE DR 28036 | 1 | 100 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| UNIT #7 - 800 HAWFIELD RD 28214 | 1 | 100 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| VICTORIA BAY - 18925 VICTORIA BAY DR 28031 | 1 | 300 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| VINEYARDS #1 - 9069 RIVERWALK WY 28214 | 1 | 150 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| WASHAM STREET - 20314 WASHAM ST 28031 | 1 | 175 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| WATERFORD - 21242 BLAKELY SHORES DR 28031 | 1 | 120 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| WESTHALL - 12532 SAM NEELY RD 28278 | 1 | 100 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| WHITE FORREST - 7625 HAMMOND RD 28215 | 1 | 80 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |
| ZONE 4 - 4100 W TYVOLA RD 28208 | 1 | 150 | OFF ROAD DIESEL | NONE | GENERATOR | NONE | 28'L X 10'W | YES | M-F 7:00AM - 5:30PM | |



Procurement Services Division

| | |
|--------------------|---|
| Addendum #1 | Fuel Supplies, Fleet Cards, and Related Services ITB #269-2011-011 |
|--------------------|---|

To: All Prospective Service Providers

Date: May 20, 2011

Subject: Addendum #1-Fuel Supplies, Fleet Cards, and Related Services, ITB #269-2011-011

Please note the specification changes/modifications below for the above referenced ITB.

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) | | | | | | | | | | | | | | | | | | |
|-------------------------|--|-----------|----------------------|---|------|-------|-------------|---|--------------|--|--------------|--|--------------|--|---------------|---|-------------------------|--------------------|---------------|-----------------------------------|------------------|--|
| 1 | 9 | 2.1 | Schedule and Process | <p>Modification: The City and County are modifying the schedule for this solicitation as follows. Any and all references to these dates shall be hereby modified:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">DATE</th> <th style="width: 75%;">EVENT</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">MAY 6, 2011</td> <td><i>Issuance of ITB.</i> The City and County issue this ITB.</td> </tr> <tr> <td style="text-align: center;">MAY 12, 2011</td> <td><i>Request for Bid Acknowledgement.</i> Service Providers who intend to submit a Bid shall submit the ITB Acknowledgement Form on this date to the fax number listed in Section 2.2.</td> </tr> <tr> <td style="text-align: center;">MAY 12, 2011</td> <td><i>Submission of Written Questions Prior to Pre-Bid Conference.</i> Service Providers are permitted to submit written questions, but only for purposes of clarifying this ITB. All submissions must be faxed or preferably e-mailed to Amelia Beonde at the address and number listed in Section 2.3. Questions are due by 12:00 p.m. on MAY 12, 2011, YEAR.</td> </tr> <tr> <td style="text-align: center;">MAY 16, 2011</td> <td><i>Non-Mandatory Pre-Bid Conference.</i> 1:00 P.M.</td> </tr> <tr> <td style="text-align: center;">JUNE 10, 2011</td> <td><i>Bid Submission.</i> Bids are due by 2:00 p.m. on JUNE 25, 2011, at the <i>Procurement Services Division, CMGC 9th Floor.</i> All Bids will be time-stamped upon receipt and held in a secure place until this date.</td> </tr> <tr> <td style="text-align: center;">JUNE 10 – JULY 24, 2011</td> <td><i>Evaluation.</i></td> </tr> <tr> <td style="text-align: center;">JULY 25, 2011</td> <td><i>Contract Award by Council.</i></td> </tr> <tr> <td style="text-align: center;">NOVEMBER 1, 2011</td> <td><i>Fuel Supply Products, Fuel Cards, and Related Services.</i> Service Provider begins providing all Fuel Supply Products, Fuel Cards, and Related Services.</td> </tr> </tbody> </table> | DATE | EVENT | MAY 6, 2011 | <i>Issuance of ITB.</i> The City and County issue this ITB. | MAY 12, 2011 | <i>Request for Bid Acknowledgement.</i> Service Providers who intend to submit a Bid shall submit the ITB Acknowledgement Form on this date to the fax number listed in Section 2.2. | MAY 12, 2011 | <i>Submission of Written Questions Prior to Pre-Bid Conference.</i> Service Providers are permitted to submit written questions, but only for purposes of clarifying this ITB. All submissions must be faxed or preferably e-mailed to Amelia Beonde at the address and number listed in Section 2.3. Questions are due by 12:00 p.m. on MAY 12, 2011, YEAR. | MAY 16, 2011 | <i>Non-Mandatory Pre-Bid Conference.</i> 1:00 P.M. | JUNE 10, 2011 | <i>Bid Submission.</i> Bids are due by 2:00 p.m. on JUNE 25, 2011, at the <i>Procurement Services Division, CMGC 9th Floor.</i> All Bids will be time-stamped upon receipt and held in a secure place until this date. | JUNE 10 – JULY 24, 2011 | <i>Evaluation.</i> | JULY 25, 2011 | <i>Contract Award by Council.</i> | NOVEMBER 1, 2011 | <i>Fuel Supply Products, Fuel Cards, and Related Services.</i> Service Provider begins providing all Fuel Supply Products, Fuel Cards, and Related Services. |
| DATE | EVENT | | | | | | | | | | | | | | | | | | | | | |
| MAY 6, 2011 | <i>Issuance of ITB.</i> The City and County issue this ITB. | | | | | | | | | | | | | | | | | | | | | |
| MAY 12, 2011 | <i>Request for Bid Acknowledgement.</i> Service Providers who intend to submit a Bid shall submit the ITB Acknowledgement Form on this date to the fax number listed in Section 2.2. | | | | | | | | | | | | | | | | | | | | | |
| MAY 12, 2011 | <i>Submission of Written Questions Prior to Pre-Bid Conference.</i> Service Providers are permitted to submit written questions, but only for purposes of clarifying this ITB. All submissions must be faxed or preferably e-mailed to Amelia Beonde at the address and number listed in Section 2.3. Questions are due by 12:00 p.m. on MAY 12, 2011, YEAR. | | | | | | | | | | | | | | | | | | | | | |
| MAY 16, 2011 | <i>Non-Mandatory Pre-Bid Conference.</i> 1:00 P.M. | | | | | | | | | | | | | | | | | | | | | |
| JUNE 10, 2011 | <i>Bid Submission.</i> Bids are due by 2:00 p.m. on JUNE 25, 2011, at the <i>Procurement Services Division, CMGC 9th Floor.</i> All Bids will be time-stamped upon receipt and held in a secure place until this date. | | | | | | | | | | | | | | | | | | | | | |
| JUNE 10 – JULY 24, 2011 | <i>Evaluation.</i> | | | | | | | | | | | | | | | | | | | | | |
| JULY 25, 2011 | <i>Contract Award by Council.</i> | | | | | | | | | | | | | | | | | | | | | |
| NOVEMBER 1, 2011 | <i>Fuel Supply Products, Fuel Cards, and Related Services.</i> Service Provider begins providing all Fuel Supply Products, Fuel Cards, and Related Services. | | | | | | | | | | | | | | | | | | | | | |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|-----------|--------------------------|---|--|
| 2 | | | General Information | <p>Modification: The City and County are working on modifications to the following information, to be released in a 2nd Addendum to the ITB:</p> <ul style="list-style-type: none"> • Section 4.22.1 – Audits • Section 5, Form 4 – Pricing Sheet • Exhibit B – Requirements Matrix • Exhibit C – Optional Goods & Services Response. • Appendix A – City/County Onsite Fueling Locations |
| 3 | | | Various Sections – Reference Corrections | <p>Modification: The following Section References are hereby modified as follows:</p> <ul style="list-style-type: none"> • Section 1.3.1. refers to Section 7. Modified to refer to Exhibit A. • Section 1.3.7 refers to Form 6. Modified to refer to Form 7. • Section 1.11 refers to Form 3. Modified to refer to Form 4. • Section 3.1.3 refers to Section 3. Modified to refer to Section 4. • Section 4.9.1 refers to Section 3.1.5 L. Modified to refer to Section 3.1.4. L. • Section 4.19.1 refers to Section 4.1.4. M. Modified to refer to Section 3.1.4 M • Section 4.20 refers to Exhibit A. Modified to refer to Appendix A. • Section 4.21.2 refers to Exhibit A. Modified to refer to Appendix A. • Section 4.22 refers to Section 3.18. Modified to refer to Appendix A. • Section 5, Form 6. Any reference to “Files Management / Document Imaging System and Scanning Services” is modified to read “Fuel Supplies, Fleet Cards, and Related Services”. |
| 4 | 9 & 43-45 | 1.11 & Section 5, Form 4 | Charlotte Cooperative Purchasing Alliance Section 5, Form Four | <p>Service Provider Question: Will the CCPA Admin Fee be payable on the City and County’s gallons purchased under the contract or is it only payable on “Other Public Entities” that piggyback onto the contract through the CCPA?</p> <p>Lastly, we request that the CCPA Admin Fee be based on a per gallon rate not a % of Sales Dollars. Since the bid is based on per gallon markups over OPIS rack costs, likewise the CCPA Admin Fee MUST be the same format.</p> <p>If the City does not change the Admin Fee to allow a per gallon rate, we hereby object to this provision of the Bid.</p> <p>Answer:</p> <ul style="list-style-type: none"> - CCPA Administrative Fees are based solely on volumes for Participating Public Entities and DO NOT include City and County Volumes. - We will accept Administrative Fees based on a per gallon rate. The modified Form 4 Pricing Sheet will be included in Addendum 2 to the ITB. |
| 5 | 6 | 1.3.7 | M/W/SBE Program | <p>Service Provider Question: Card Accepting Retail Merchants (retail stations) which accept a fleet credit card are not subcontractors of the Service Provider. Therefore the City’s fuel purchases that occur at retail locations owned by an M/W/SBE should not be considered part of the aspirational goals nor should Bidders include anticipated City purchase volumes at retail stations owned by M/W/SBE owners in their M/W/SBE Utilization Commitment on Form 7.</p> <p>Please issue a statement of clarification on this point.</p> <p>Answer: Individual retail merchant stations will not be considered subcontractors for the purpose of this solicitation.</p> |
| 6 | 11 | 2.5 | Submission of Bids | <p>Service Provider Question: Please allow Proposers to use standard 3 ring binders. If not allowed, please define exactly the types of binders or binding processes allowed.</p> <p>Secondly, can we Bind the Original as well? Organizing such a large response with 3 Ring Binder and Tab Dividers is preferred.</p> <p>Answer: This is a suggestion only in an effort to reduce waste during the solicitation process. The City and County do not have “preferred” binders, but rather ask that</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|------------|-----------|--------------------------|---|
| | | | | Service Providers make all reasonable efforts to reduce unnecessary bindings, paper, etc. in their Bid Submission Packages. |
| 7 | 13 & 13-17 | 3 & 3.1 | Bid Format & Bid Content | <p>Service Provider Question: The Bid Format items list (a. through l.) does not include where we should place certain required Bid Content items including 3.1.2 (Executive Summary) or 3.1.4 (Required Narrative Response). Please revise the bid format list to include placement of these items.</p> <p>Answer: These would all be inclusive in item b. Proposed Solution</p> |
| 8 | 14 | 3.1.3.5 | Emergency Fuel Plan | <p>Service Provider Question: Would it be possible to have multiple 2200 gallon tanks at these sites versus 10,000 gallon tanks?</p> <p>Answer: The City and County are requiring an aggregate 10,000 gallon capacity. The Service Provider may choose to utilize one or multiple tanks in order to meet the capacity requirement.</p> |
| 9 | 14 | 3.1.3.5 | Emergency Fuel Plan | <p>Service Provider Question: During declared emergencies or fuel shortage events such as those caused by major hurricane event in the Gulf South impacting refinery production or pipeline operations supplying North Carolina racks; if Contractor must bring fuel from rack locations well outside the Charlotte Area (i.e. racks from the Coast, Northeast or Midwest U.S.), please add a provision in the ITB allowing contractor to pass through extra freight rates for bringing this fuel from outside the State or extreme distances that might be required in these emergency situations. Contractor should not be required to absorb this added cost. Contractor can provide proof of the freight rates from its carrier and only the added difference in the freight rate versus normal freight costs would be able to be charged. We recommend that the added freight be handled as a one-time charge for each load delivered (billed to the applicable City or County agency owning the fuel site).</p> <p>Likewise, we request that under this uncommon emergency/shortage event, Contractor be allowed to pass through any added rack cost or we should be allowed to base the City's pricing on the applicable Rack Average price for the OPIS Rack City where the emergency fuel is brought from. Example – if fuel must be brought from Baltimore - allow Contractor to either bill a one-time price differential charge or use that applicable Rack Average price for Baltimore for the applicable sites until the delivery is replenished with local Charlotte Rack supplied fuel.</p> <p>Answer: An emergency fueling plan would be separate from the Scope of Services for this ITB. The City is asking for information about each Service Provider's ability to respond to emergency fueling plan requirements. The City may choose to solicit separately for these services. Please include information about pricing and additional costs associated with these services in your response to this section only. This should not affect the pricing submitted in Form 4.</p> |
| 10 | 18 | 4.2.2. | Fuel Products & Services | <p>Service Provider Question: to clarify – the pricing structure is based on a weekly pricing as oppose to a daily – close of business Thursday week prior. Just want to make sure we understand and would an optional pricing structure ex. daily be negotiable?</p> <p>Answer: Pricing shall be based on the OPIS Weekly pricing on Thursday. All pricing submitted must correspond with this structure.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|-----------------------------------|---|
| 11 | 19-20 | 4.2.2 E | E-10 Blend Ethanol | <p>Service Provider Question: Please remove this paragraph E in its entirety. Predominantly, refiners posting gasoline rack prices to OPIS have moved to posting BOTH unleaded gasoline prices with 10% Ethanol and Conventional 7.8 or 9.0 RVP prices without ethanol.</p> <p>Since OPIS Rack price reports have separate sections dedicated to each of these gasoline types there is no need to have a virtual rack calculation for E10. The Bid does need to allow for Virtual Rack calculation for E85 but not E10.</p> <p>Answer: Section E remains in the ITB, as the current OPIS lists both fuel types.</p> |
| 12 | 20 | 4.2.2. F | B-20 Biodiesel Blended Fuel | <p>Service Provider Question: Please note that B20 doesn't have an associated Volumetric Ethanol Tax Credit like gasoline. Manufacturers of B20 can receive a Blender's Tax Credit for the biodiesel portion of the blend if they use B100; however the bid already specifies Bidders use the B99 price for calculating the virtual rack price. The B99 price is known as the "After Blender's Tax Credit" price so the City would receive the Blender's Tax Credit by specifying use of the B99 rack price. We suggest that you simply remove any reference to the Volumetric Ethanol Tax Credit from the B20 specification and perhaps you would specify that the "After Blenders Tax Credit" B99 price shall be used for the biodiesel portion of the price calculation for the Virtual Rack Cost".</p> <p>Answer: Please refer to Section 4.3 regarding pass-through. Any applicable credits must be passed through for any Fuels during the term of the Agreement. No changes to the Section have been made via this addendum.</p> |
| 13 | 21 | 4.3 | Current and Future Tax Credits | <p>Service Provider Question: We request that the requirement to include a summary of savings from tax credits in each monthly billing be removed. This is an excessive and burdensome requirement to provide this information.</p> <p>Answer: The City and County are keeping this requirement as stated in the ITB.</p> |
| 14 | 22 | 4.5 | Retail Fueling Location Purchases | <p>Service Provider Question: In the first bullet point under 4.5, please remove reference to fuel type "E", which is E10 Blend Ethanol Enhanced Unleaded. We have earlier suggested that you remove fuel type E from the Bid altogether. Generally, most stations are now selling gasoline blended with 10% ethanol and only at stations that decide to sell both fuel with and without ethanol would you ever need to have a separate product code to differentiate between regular unleaded and E10. Note that some retail locations choose to not sell gasoline blended with ethanol so you cannot mandate that "All Retail Fueling Locations" have this fuel type available. Fleet Card proposers cannot mandate to card accepting merchants which type of fuel products they choose to put in their tanks and make available for re-sell.</p> <p>In the first bullet point under 4.5, please remove reference to fuel type "G", which is Ultra Low Sulfur Diesel. Some retail locations do not sell Diesel Fuel at all so you cannot mandate that "All Stations" have this fuel. Fleet Card providers cannot mandate to card accepting merchants which type of fuel products they choose to make available for re-sell. Some retail stations simply don't have a diesel tank and pump.</p> <p>Product types E and G should be added to the second bullet point referring to fuels that "some Retail Fueling Locations offer".</p> <p>Modification: This modifies Section 4.5 to add the following language. "The City and County recognize that every Retail Fueling Location within the Mecklenburg County and surrounding area may not have each Fuel type identified. The City and County shall utilize the Retail Fueling Location listing to</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|---|---|
| | | | | evaluation the availability of these Fuel Types across the area, and may consider the number of locations as a means of evaluating a Service Provider's ability to fully meet this requirement." |
| 15 | 22-23 | 4.5.1 | Additional Retail Fueling Location Requirements | <p>Service Provider Question: Pursuant to paragraph 3.1.3.5, please remove the third bullet point from 4.5.1 entirely. If this service is desired as part of the City's request for an Emergency Fuel Plan under 3.1.3.5 then move the requirement to that paragraph or section of the bid, but do not include it under 4.5.1. This bullet point is an Emergency Fuel Plan request and not a typical service available at Retail Fueling Locations and is an excessively difficult requirement to be under 4.5.1.</p> <p>Additionally, convenience stores constructed in the Charlotte area typically do not have wiring in place to make them "generator ready". This can be an expensive re-wiring of the electrical panel at a convenience store to make the property "generator ready". Please add a pricing section into the bid forms (section 5) for Proposers to list any one time charges that would apply to make upgrades to retail locations for getting the desired number of stations "generator ready". Bidders should be able to pass this required expenditure or cost of upgrading stations for generator ready back to the City.</p> <p>Answer: Modification: The third bullet point is removed from Section 4.5.1 and will be included on the revised Exhibit C – Optional Goods & Services Response, to be included in Addendum 2.</p> |
| 16 | 23 | 4.7.1 | Delivery | <p>Modification: Section 4.7.1 is modified to read as follows:</p> <p>Service Provider must deliver fuel to City and/or County locations within twenty-four (24) hours of receipt of order from City and/or County Representative. This requirement is 24/7, and includes orders made on weekends, nights, and holidays.</p> <p>For large volume orders, Service Provider shall supply a minimum of 2000 gallons every twenty-four (24) hours until order is fulfilled.</p> <p>Fuel orders for emergency generators or any orders to City or County identified Critical Locations must be filled within two (2) hours, or supplied in 2000 gallon increments every two (2) hours until the order has been fulfilled.</p> <p>Critical Locations are indicated in the Onsite Fueling Location list provided as Appendix to this ITB.</p> <p>The Service Provider shall be responsible for placing all fuel purchased on a consignment basis in specified tanks at each Onsite Fueling Location per instructions provided by the City or County at the time the order is placed.</p> <p>Alternatively, Service Providers shall monitor fuel tank levels, and shall refill as needed when the tank level dips below capacity, as determined by and between the Service Provider and the City and/or County. The City and County may still request as-needed deliveries with the response times detailed above, but it is the Service Provider's responsibility to monitor tanks to schedule deliveries appropriately for tanks with Card Readers & monitors in place. This does not apply to Bulk Fuel deliveries.</p> |
| 17 | 24 | 4.8 | Onsite Generator Fuel | <p>Service Provider Question: What is the fuel delivery frequency of these generators? Is it daily, weekly, or monthly? Usually, the customer will call the supplier for a delivery. What will be the process for these units?</p> <p>Answer: Neither the City nor County have a set schedule for orders at Onsite Bulk Fuel / Generator locations. Orders are placed on an as-needed basic and the KBU or Department will notify the Service Provider when an order is needed.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|---------|-----------|---|---|
| 18 | 24 & 24 | 4.8 & 4.9 | Onsite Generator Fuel & Onsite Generator Fuel Purchases | <p>Service Provider Question: Onsite Generator Fuel must be able to be billed as it is delivered as a bulk fuel transaction and not on consignment. The second paragraph under 4.8 says: "Provider shall invoice the City and or County upon delivery for the full amount of the delivered Fuel", however 4.9 titled Onsite Generator Fuel Purchases, first sentence says: "The Service Provider shall ensure the following Products shall be available for consignment purchase...." So 4.9 contradicts 4.8. Please correct this contradiction.</p> <p>Furthermore, as mentioned in earlier for bulk fuel deliveries, Fleet Card Proposers should be allowed to "No Bid" onsite generator fuel (without being negatively evaluated). This type of supply or service is outside the ordinary service requirement for a fleet credit card service provider. Additionally, for sake of pricing, note that onsite generator fuel deliveries are generally very small deliveries that must be handled by a small bobtail delivery truck. The pricing and handling of this type of refueling is very, very different than a fleet card (vehicle) refueling transaction at a retail gasoline station or even at an onsite vehicle refueling site (consigned) where the tanks are large, volumes are larger and freight is lower. The freight and delivery costs for small bobtail deliveries is quite different and generally way more expensive. Pricing of these smaller mobile refueling or bobtail deliveries MUST be separated on Section 5 Form 4 and all bulk or generator delivery pricing should really be segmented with pricing levels for different delivery size ranges.</p> <p>Answer: Please note the modification to Section 4.9 below. Additionally, Addendum 2 will include a revised Form 4 – Pricing Sheet.</p> <p>Service Providers must bid on all requirements of the ITB, to include Bulk Fueling Services.</p> <p>Modification: Section 4.9 is replaced with the following language:</p> <p>4.9. Bulk Fueling Location Fuel Purchases. The Service Provider shall ensure the following Products shall be available for Bulk purchase by the City and County, as per the requirements detailed in Section 4.2.2:</p> <ul style="list-style-type: none"> ▪ Fuels G and H |
| 19 | 25 | 4.10.2.4 | Card Restrictions | <p>Service Provider Question: Please remove the requirement for Bad Odometer denial.</p> <p>Answer: The City and County are not modifying this Section 4.10.2.4.</p> |
| 20 | 25 | 4.10.2.5 | Card Restrictions | <p>Service Provider Question: Please remove this requirement for the system to be able to provide permissions for Site Access.</p> <p>Answer: This requirement refers to Authorized Users granting permissions to purchase at various levels; it does not refer to limiting ability to purchase from specific Retail Fueling Locations.</p> |
| 21 | 28 | 4.11.5 | EMD Reporting Requirements | <p>Service Provider Question: Please confirm should words "Equipment Company" actually say "KBU/Department"? What is meant by term "Equipment Companies" in this paragraph?</p> <p>Answer: No. Equipment Companies are defined by the City's EMD and listed in Section 4.11.5 and 4.12.3. These are for reference only, and may change, or be added to at any time during the Term of the Agreement.</p> <p>Company 001 is City. 002 is County. New customers will be assigned a company</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|---|--|
| | | | | number as they are contracted. The Service Provider will assign their own internal account numbers that will link to our Equipment Company number. Equipment Company 001 has one master account set up for CMPD and a master account set up for the total fleet. Equipment Company 002 has one account for the master account set up. |
| 22 | 28 | 4.12.2 | City and County Interfaces | <p>Service Provider Question: Can you elaborate on what is meant by “two (2)-way live streaming capabilities”?</p> <p>Answer: Fuel purchase information would pass from this system to the new ERP System through an upload.</p> |
| 23 | 29 | 4.13.4 | City Invoicing and Billing | <p>Service Provider Question: What are the City terms of a prompt payment discount for this bid?</p> <p>Answer: The City and County do not specify a required Prompt Payment model. Service Providers who offer terms for prompt payment should include the information in their Bid.</p> |
| 24 | 32 | 4.18.2 | Signage | <p>Service Provider Question: The City should understand that the Fleet Card Service Provider does not own the retail gasoline stations that accept the fleet card as a form of payment. The owners of the stations and the gasoline brands that they market (i.e. Shell, BP, and Exxon) control whether they will allow a sign to be installed on their property and where the sign may be placed. The Fleet Card Service Provider cannot control this but we can offer signs to card accepting merchants.</p> <p>Answer: Signage must be visible from the roadway to advise drivers that the location accepts the fuel card that they are required to use to fuel their vehicles. Visual signage is required. Electronic mapping via internet connection is not an alternative to signage.</p> |
| 25 | 33 | 4.19.1 | Security Requirements, Retail Fueling Locations | <p>Modifications: Section 4.19.1 is modifies as follows:</p> <p>4.9.1. Retail Fueling Locations. The City and County prefer that the Service Provider’s Retail Fueling Locations have security measures in place both during hours of operation, and after-hours. Please refer to Section 4.1.4. M, to provide the required narrative response, including a description of security measures in place at your Retail Fueling Locations.</p> <p>The City and County do not specify specific measures, rather state that security measures should be in place. Please provide information about Retail Fueling Locations in your bid to be included in evaluation of the bids.</p> |
| 26 | 33 | 4.21 | On-Site Fueling Instructions | <p>Service Provider Question: Will wet hosing be a part of this bid?</p> <p>Will the fuel company receive a detailed fleet list by location/department? This will aid in developing a precise wet hosing strategy for the City.</p> <p>Answer: Wet Hosing is not included in the Scope of Services for this ITB.</p> <p>A detailed Fleet list by department will be provided to the Service Provider following Contract Award.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|--|--|
| 27 | 33 | 4.21 | On-Site Fueling Instructions | <p>Service Provider Question: In delivering the product to various locations, will the City require to see maintenance files on the supplier's fleet list?</p> <p>Answer: The City and County do not require the Service Provider's maintenance files. The Service Provider must maintain any regulated standards and inspections to facilitate these services (DOT, etc.)</p> |
| 28 | 33 | 4.21 | On-Site Fueling Instructions | <p>Service Provider Question: Will the City require electronic fuel delivery receipts?</p> <p>Answer: The City and County both require electronic fuel delivery receipts.</p> |
| 29 | 33-34 | 4.21.1 | On-Site Fueling Instructions - Shipping Instructions | <p>Modification: Section 4.21.1 is modified as follows:</p> <p>4.21.1. Shipping Instructions. Shipments must be made within twenty-four (24) hours of order placement. No partial orders will be accepted unless requested by the City or County location. Designated delivery hours are indicated in the Onsite Fueling Location list provided as Appendix.</p> <p>City and County locations will accept shipments on weekends and holidays, unless otherwise excluded by the City to the Service Provider. The City and County shall request fueling times that are compliant with actual times that facilities are open for service.</p> |
| 30 | 34 | 4.21.2 a) | Fuel Deliveries | <p>Modification: Section 4.21.2 a) is modified as follows:</p> <p>a) Except where noted otherwise in Appendix A, deliveries of Fuel to City and County locations must be provided in trucks with a maximum capacity of 2500-2700 gallons.</p> <p>Service Provider Question: Can you explain why such a small truck has to be used for deliveries to all the other locations that have YES under Truck Size Restrictions? Some of the tanks are quite large to be limited to such a small delivery truck.</p> <p>Answer: Some City or County locations have truck size restrictions based on turning radius limitations. The Service Provider should audit this during the Audit requested in Section 4.22.1 to confirm limitations.</p> |
| 31 | 34-35 | 4.21.4 | Spill Prevention and Response | <p>Service Provider Question: The third bullet point in 4.21.5 states:</p> <ul style="list-style-type: none"> • Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County. <p>Please clarify what equipment the Service Provider would be required to have?</p> <p>Answer: Service Provider must clean up all spills with any equipment necessary, based on the type and volume of the spill. The City and County do not have specific equipment specification related to this requirement. Cleanups must be based on Federal EPA requirements.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|-----------|---|--|
| 32 | 36 | 4.22 | Equipment | <p>Service Provider Question: The fuel pumps are the City's property as are the meters and pulsars from which the card reader is tracking fuel dispensed. The City should be responsible for any costs incurred by the Service Provider calibrating the City's equipment. Please amend the Bid to allow Service Provider to pass through equipment maintenance expenses to the City including meter and pulsar calibrations perform to City owned dispensing equipment.</p> <p>Answer: The City and County shall calibrate equipment as needed. The Service Provider shall not be responsible for calibration or other repair or maintenance of City and/or County owned equipment during the Term of the Agreement.</p> |
| 33 | 36 | 4.22.1 | Audits | <p>Service Provider Question: Will the new supplier have the ability to view the existing card readers at the various sites?</p> <p>Answer: Yes. During the Audit process detailed in Section 4.22.1, the awarded Service Provider will survey all Onsite Fueling Locations, to include all existing equipment.</p> <p>As noted in item 2 above, Addendum 2 to the ITB will include a complete revision of Section 4.22.1.</p> |
| 34 | 37 | 4.24 | CCPA Administrative Fees | <p>Service Provider Question: In the past, what were the amounts of CCPA Administrative fees for 2010 and 2009?</p> <p>Answer: The CCPA was founded in 2011, so previous Administrative Fee information does not exist for these services. For additional information on the CPPA, please visit our website at http://charlottealliance.org/</p> |
| 35 | 37 | 4.25 | Fuel Products and Services Usage Information | <p>Service Provider Question: When it states "transactions processed through fuel card readers", does it include the fuel purchases at retail locations?</p> <p>Answer: The volumes detailed in this section are inclusive of Retail and Consignment Fuel Volumes.</p> |
| 36 | 36 | 4.25 | Fuel Products and Services Usage Information | <p>Service Provider Question: Would the City be able to provide the gallons dispensed by Site, from tanks/pumps at sites without card readers that is being used by motor vehicles or off-road equipment (not fuel for wastewater treatment plant lift stations or water pumping systems)?</p> <p>Answer: The City and County do not currently have this information, as it is not all being tracked currently.</p> |
| 37 | 39 | 4.29 | Background Checks (City Contract Requirement) | <p>Service Provider Question: We request the City remove the requirements for background checks from this Bid.</p> <p>Answer: Background checks are required for all City Contracts. Any exceptions to this Section should be included in your Bid package.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|--------------------------|--|---|
| 38 | 43-45 | Section 5, Form 4 | Pricing Sheet | <p>Service Provider Question: The Pricing Form 4 does not include a place to indicate the amount per gallon of the VEETC. Please amend Section 5 Form 4 to allow Bidders to quote this rate</p> <p>Answer: VEETC should be calculated within the billing as it may vary during the Term of the Agreement, and by Fuel Type and /or location. The Service Provider shall include the VEETC as a credit on the City and/or County billing statements whenever and wherever applicable. If the VEETC would not pass through based on either Fuel Type or Fuel Sourcing, the billing statement would not reflect a credit for those transactions.</p> <p>Service Providers are not required to provide VEETC information within their Pricing Form.</p> |
| 39 | 47 | Section 5, Form 6 | Service Provider's Background Response | <p>Service Provider Question: Are we supposed to type into this form? Since the space on the form is very limited, can we attach documents as needed to provide appropriate or comprehensive responses?</p> <p>Answer: Bidders may either type directly into the form, which can be expanded as needed, or include additional pages with the appropriate information.</p> |
| 40 | 73 | Exhibit A, 28 | Insurance | <p>Service Provider Question: Can we submit our insurance information for the bid? Would the subcontracting company need to have the same insurance requirements?</p> <p>Answer: You may submit current insurance certificates within your Bid, however, they are not required, and the awarded Service Provider will be asked to resubmit current Certificates of Insurance with their signed Agreements prior to Contract Execution.</p> <p>Per Section 28.2.5 of Exhibit A, the Subcontractor must meet all insurance requirements detailed in Section 28. .</p> |
| 41 | 78 | Exhibit A, Section 32.19 | Taxes | <p>Service Provider Question: The City must be responsible for paying any non-exempt Federal or State motor fuel excise taxes, petroleum inspection/environmental fees or outside the State of North Carolina any sales taxes on motor fuel that are non-exempt.</p> <p>With regards to sales taxes on allowed non-fuel items or maintenance services purchased with a fleet credit card, if the City desires sales taxes be excluded from the billing then the City must require the retail station attendant to process the transaction without sales tax. Only the retail merchant as sales tax remitter to the State of North Carolina Department of Revenue has ability to claim the City's transaction as an exempt sale. Fleet Card providers who merely process and bill these transactions to the City or County are not sales tax remitters, the retail merchants accepting the card are the remitter so they must treat the transaction as an exempt sale at the time of sale.</p> <p>Answer: The City and County are not tax exempt and we do not require taxes be removed at the time of purchase or in billing for non-fuel items and maintenance services.</p> |
| 42 | 79-91 | Exhibit B | Requirements Matrix | <p>Service Provider Question: Are we supposed to type responses right into this Exhibit/Table? The Exhibit B Requirements Matrix does not provide sufficient space to respond and explain how we meet the requirement if necessary. What is your suggested way of handling responses that need more space for writing or providing explanations?</p> <p>Answer: Bidders may either type directly into the form, which can be expanded as needed, or include additional pages with the appropriate information.</p> |

| Item # | Page # | Section # | Specification(s) | Change(s) Modification(s) |
|--------|--------|------------|--------------------------------------|--|
| 43 | 93-97 | Appendix A | City/County Onsite Fueling Locations | <p>Service Provider Question: We notice that most of the Onsite Fueling Locations and tanks on the list in Appendix A do not appear to be tanks for supply of fuel to motor vehicles, and the tanks do not have card readers for issuing or tracking of fuel dispensed from the tanks through normal motor vehicle fueling pumps (for fueling vehicles). Any Onsite Fueling Locations and tanks that are not configured for motor vehicle refueling of City and/or County vehicles should be removed from Appendix A altogether. Consignment Fuel cannot be provided for bulk tanks supplying City/County water pumping stations or bulk tanks supplying wastewater (sewage) pumping stations or for bulk tanks supplying generators.</p> <p>If the City desires to include fuel supply to bulk tanks supplying fuel to water pump stations, sewage pump/lift stations or for generators, then that bulk fuel supply should be totally separated from normal motor vehicle refueling at City and/or County owned motor vehicle refueling stations. Bulk Fuel supply should be invoiced as deliveries occur, not invoiced on consignment because there is no way for the Contractor to monitor how much fuel has been pumped or removed from the tanks supplying the non-motor vehicle locations. Furthermore, Fleet Card proposers should be allowed to "No Bid" on bulk fuel deliveries to tanks for non-motor vehicle uses or sites that do not have card readers for tracking fuel dispensed to motor vehicles or City/County equipment.</p> <p>Answer: Please note that Service Providers must bid on all requirements of the ITB, to include Bulk Fueling Services.</p> <p>Modification: The following definition is added to Section 1.1:</p> <p><i>Bulk Fueling Location:</i> Refers to any City or County Location where Bulk Fuel is stored in a tank or tanks without a card reader. Bulk Fueling locations may include Generators, tanks that service a combination of generators and direct dispensing to Vehicles and/or Equipment, or any other location specified by the City and/or County as a Bulk Fueling location.</p> |

In order to constitute a complete proposal response you must acknowledge receipt of this addendum with the Addenda Receipt Confirmation Form in Section 5 of the above referenced ITB. You must also include a copy of the Addenda Receipt Confirmation Form with your proposal response.

Any Service Provider not acknowledging receipt of an issued addendum may not be considered.

In the event additional changes or clarifications to this ITB are warranted, all Service Providers are responsible for monitoring www.ips.state.nc.us for additional addenda.

We appreciate your interest in doing business with the City of Charlotte and Mecklenburg County and look forward to receiving a Proposal from your company.

Sincerely,

Amelia Beonde
Procurement Officer

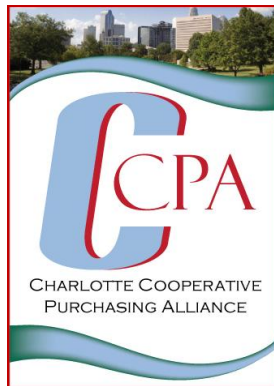
CC: Debra Beaven
Les Epperson
Rodney Harris
Vic Reece
ITB file

Buddy Caldwell
Karla Garris
Tracey Keyes
Rick Smith

Jim Cathey
John Little
Karen King
Chris Trull

INVITATION TO BID
FUEL SUPPLY PRODUCTS, FUEL CARDS,
AND RELATED SERVICES

ITB # 269-2011-011



CITY OF CHARLOTTE & MECKLENBURG
COUNTY
NORTH CAROLINA

MAY 6, 2011

INVITATION TO BID
ITB # 269-2011-011
Fuel Supply Products, Fuel Cards, and Related Services

MAY 6, 2011

Dear Service Provider:

The City of Charlotte and Mecklenburg County, located in the State of North Carolina, is now accepting Bids for Fuel Supply Products, Fuel Cards, and Related Services. The requirements for submitting a Bid are stated in the attached Invitation To Bid (the "ITB"). Please review them carefully.

A **Non-Mandatory** Pre-Bid Conference for the purpose of reviewing the ITB and answering questions regarding the Services will be held on **MAY 16, 2011 at 1:00 p.m.**, at the Charlotte-Mecklenburg Government Center (CMGC), 600 East Fourth Street, Charlotte, North Carolina 28202, 9th Floor Large Conference Room 986. Please bring a copy of the ITB with you at that time. We require each Bidder to acknowledge receipt of all addenda using the space provided on the enclosed Bid Response Form. **Please note that we will not consider any bid that fails to acknowledge receipt of each issued addendum.**

An electronic copy of the ITB in Microsoft Word format may be obtained by contacting Amelia Beonde at abeonde@charlottenc.gov.

All Bids are due to the Business Support Services, Procurement Services Division, 9th Floor, CMGC 600 East Fourth Street, Charlotte, North Carolina 28202, no later than **MAY 25, 2011 AT 2:00 p.m.**

One (1) electronic copy of the Bid on a CD-ROM or Flash Drive in a searchable format such as MS Word or Adobe Acrobat and one (1) unbound original Bid signed in ink by a company official authorized to make a legal and binding offer, plus twelve (12) copies of your Bid must be submitted in a sealed box or opaque envelope plainly marked with the Bid number and service description as follows:

Invitation To Bid
Attention: Amelia Beonde
Name of Service Provider Submitting Bid
Fuel Supply Products, Fuel Cards, and Related Services
ITB # 269-2011-011

Sincerely,

Kay Elmore
Procurement Services Division Manager

| | | |
|-----|---------------|----------------|
| cc: | Debra Beaven | Buddy Caldwell |
| | Jim Cathey | Les Epperson |
| | Karla Garris | John Little |
| | Rodney Harris | Tracey Keyes |
| | Karen King | Vic Reece |
| | Rick Smith | Chris Trull |
| | ITB file | |

Checklist for submitting a Bid:

Step 1-Read the document fully.

Step 2-If you plan on submitting a Bid then fax Form 1 in Section 5 to the number listed on the sheet.

Steps 3-If you have any questions send them before the deadline listed in Section 2.3.

If you plan on submitting a Bid you must follow this checklist, and must include everything detailed below.

Bid Copies

- 1-Copy on CD
- 1- Copy "marked Original" (*does not need to be bound*)
- 12-Copies "marked Copies" (*MUST be bound*)

Bid Format-If submitting a Bid you should be set-up just like this for all required copies.

- Cover Letter per **Section 3.1.1**
- Section 5-Form 2**
- Section 5-Form 3**
- Section 5-Form 4**
- Section 5-Form 5**
- Section 5-Form 6**
- Exhibit B - Requirements Matrix**
- Exhibit C – Optional Goods and Services Response**
- Exceptions to any part of the ITB (If you take any exceptions to anything in this document list it in a category in your Bid called "Exceptions" and offer an alternative solution).

If you have chosen to participate in the Small Business Opportunity Program Detailed in Section 6, also include the following forms in your Bid submission.

- Section 6-SBO Form 3**

This is all you have to include when you submit your Bid.

If awarded a contract you will have to submit the following when you sign a contract:

- Insurance certificate per requirements in **Exhibit A, number 28.**
- Business licenses per requirements in **Exhibit A, Section 23.**

It is the Service Provider's responsibility to check www.ips.state.nc.us for any addendums or changes to this Project. Search for bid # 269-2011-011 to find if any documents or changes have been posted.

TABLE OF CONTENTS

| | | |
|-----------|--|------------|
| 1. | INSTRUCTIONS TO BIDDERS..... | 1 |
| 1.1. | Definitions..... | 1 |
| 1.2. | City and County’s Rights and Options:..... | 3 |
| 1.3. | Bid Conditions. | 4 |
| 1.4. | How to Submit an Objection Relating to This Invitation To Bid:..... | 7 |
| 1.5. | Invitation to Bid Not an Offer:..... | 7 |
| 1.6. | No Collusion or Conflict of Interest:..... | 7 |
| 1.7. | Anti-lobbying Provision:..... | 7 |
| 1.8. | Statutory Requirements:..... | 7 |
| 1.9. | Award Criteria:..... | 7 |
| 1.10. | Contract Award by Charlotte City Council/Mecklenburg County Board of Commissioners: .. | 8 |
| 1.11. | Charlotte Cooperative Purchasing Alliance:..... | 8 |
| 2. | PROCUREMENT PROCESS..... | 9 |
| 2.1. | Schedule and Process. | 9 |
| 2.2. | Intent to Bid. | 9 |
| 2.3. | Interpretations and Addenda. | 9 |
| 2.4. | Pre-Bid Conference..... | 10 |
| 2.5. | Submission of Bids. | 10 |
| 2.6. | Correction of Errors..... | 11 |
| 2.7. | Contract Award by Council/Board..... | 11 |
| 3. | BID FORMAT..... | 12 |
| 3.1. | Bid Content. | 12 |
| 4. | SCOPE OF SERVICES AND SPECIFICATIONS..... | 17 |
| | REQUIRED FORM 1 - REQUEST FOR BID ACKNOWLEDGEMENT..... | 39 |
| | REQUIRED FORM 2 - BID SUBMISSION FORM..... | 40 |
| | REQUIRED FORM 3 - ADDENDA RECEIPT CONFIRMATION..... | 41 |
| | REQUIRED FORM 4 - PRICING SHEET..... | 42 |
| | REQUIRED FORM 5 - REFERENCES..... | 45 |
| | REQUIRED FORM 6 – SERVICE PROVIDERS BACKGROUND RESPONSE..... | 47 |
| | REQUIRED FORM 7 – M/W/SBE COMPLIANCE..... | 49 |
| 6. | SMALL BUSINESS OPPORTUNITY PROGRAM REQUIREMENTS..... | 51 |
| | SBO FORM 3 – SUBCONTRACTOR UTILIZATION..... | 55 |
| | SBO FORM 4 – LETTER OF INTENT..... | 57 |
| | SBO FORM 7 – FINAL PAYMENT AFFIDAVIT..... | 58 |
| | EXHIBIT A – SAMPLE CITY/COUNTY CONTRACT..... | 59 |
| | EXHIBIT B – REQUIREMENTS MATRIX..... | 79 |
| | EXHIBIT C – OPTIONAL GOODS AND SERVICES RESPONSE..... | 92 |
| | APPENDIX A – CITY / COUNTY ONSITE FUELING LOCATIONS..... | 94 |
| | APPENDIX B – CITY FUEL TRANSACTION LAYOUT..... | 94 |
| | APPENDIX C – SBE SOURCE LISTING..... | 100 |

INSTRUCTIONS TO BIDDERS

Each reference to this Invitation to Bid (also referred to as "ITB") includes all components listed above. Please review each of them carefully. Bidders will be held accountable for having full knowledge of the contents of this ITB and for performing any due diligence that may be necessary to submit a binding Bid.

1.1. Definitions.

| | |
|---|---|
| <i>Acceptance:</i> | Refers to receipt and approval by the City and/or County of a Deliverable or Service in accordance with the acceptance process and criteria set forth in the Contract. |
| <i>Addenda:</i> | Refers to any and all modifications or additions to this Invitation to Bid that are issued in writing by the City's Procurement Services Division. |
| <i>Affiliates:</i> | Refers to all departments or units of the City and County and to all other governmental units, towns, boards, committees or municipalities for which the City and/or County processes data or performs services that involve the Deliverables or Services. |
| <i>Bid:</i> | A bid submitted in response to this ITB. A Bid shall be made on the Bid Response Forms included in Section 5 of this ITB. |
| <i>Bidder:</i> | A person or entity that submits a Bid in response to this ITB. (Can be used interchangeably with Service Provider). |
| <i>Contract/Agreement:</i> | Refers to the written agreement(s) executed by the City and/or County and Service Provider for all or part of the Goods and Services covered by this ITB. |
| <i>City:</i> | Refers to the City of Charlotte, North Carolina. |
| <i>City Project Manager:</i> | Refers to a specified City employee representing the best interests of the City for this Project. |
| <i>Company:</i> | Refers to a Service Provider that has been selected by the City to provide the Services required by this ITB. |
| <i>Company Project Manager:</i> | Refers to a specified Company employee representing the best interests of the Company for this Project. |
| <i>Consigned Fuel / Consignment Fuel:</i> | Refers to any Fuel provided by the Service Provider, pumped into City or County owned tanks at Onsite Fueling Locations, and available for purchase by City and County Fleet Card users. The Service Provider retains ownership of this Fuel until such time that the City or County purchases it through the use of a Fleet Card and Card Reader System associated with the Fuel tank. |
| <i>County:</i> | Refers to Mecklenburg County, North Carolina. |
| <i>County Project Manager:</i> | Refers to a specified County employee representing the best interests of the County for this Project. |
| <i>Deliverables:</i> | Refers to all tasks, reports, information, designs, plans and other items, which the Company is required to complete and deliver to the City and/or County in connection with the Contract. |
| <i>Documentation:</i> | Refers to all written, electronic, or recorded works, that describe the use, functions, features, or purpose of the Deliverables or Services or any component thereof, and which are published or provided to the City |

Section 1 Instructions To Bidders

and/or County by the Company or its subcontractors, including without limitation all end user manuals, training manuals, guides, program listings, data models, flow charts, logic diagrams, and other materials related to or for use with the Deliverables or Services.

Environmentally Preferable

Products: Refers to products that have a lesser or reduced effect on human health and the environment when compared with competing products that serve the same purpose. This comparison may consider raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, or disposal of the product.

EMD: Refers to the City of Charlotte's Equipment Management Division.

Equipment Company: Refers to a specific group of City and/or County Vehicles and equipment as defined by the City's Equipment Management Division, in order to differentiate between City/County/other contracted fleets or towns. Equipment Companies are subject to change at the City's discretion. A list of current Equipment Companies is provided in Section 4.

Evaluation Committee: Refers to a committee, as appointed by the City and County, responsible for determining the most responsive, responsible Bidder for the Services described in this ITB.

Fleet Card / Fuel Credit Card:

Refers to the Credit card issues to City and/or County employees for Fuel Purchases under the Scope of Services detailed in this ITB.

Fleet Card Management System:

Refers to the Service Provider's system, as requested in this ITB.

Gallon: Refers to a liquid measure of product equating to 128 fluid ounces.

GGE: Refers to the Gasoline Gallon Equivalent, as used in this ITB relative to Compressed Natural Gas (CNG). A GGE is the amount of alternative fuel it takes to equal the energy content of one liquid gallon of gasoline.

Onsite Fueling Location: Refers to any City or County Location where Consigned Fuel is stored.

OPIS: Refers to the Oil Price Information Service

Pound(s)/PPG: Refers to pounds per gallon, as used in this ITB relative to Propane. The PPG is the actual weight of the product per gallon.

Post-Consumer Recycled Material:

Refers to material and by-products which have served their intended end-use by a consumer and have been recovered or diverted from solid waste. It does not include those materials and by-products generated from, and commonly reused within, an original manufacturing process.

Project: Refers to the procurement process to choose a Service Provider to perform Fuel Supply Products, Fuel Cards, and Related Services for the City and County.

Project Plan: Refers to the detailed plan for implementation of the Services as described in Section 3, in the form accepted in writing by the City and County in accordance with the terms of this ITB and resultant Contract.

Rack: Refers to Charlotte Area Rack Price, based on fuel type, as provided by OPIS at the City and County Specified scheduled intervals, per Section 4.

Section 1 Instructions To Bidders

| | |
|---|--|
| <i>Recyclability:</i> | Refers to products or materials that can be collected, separated or otherwise recovered from the solid waste stream for reuse, or used in the manufacture or assembly of another package or product, through an established recycling program. For products that are made of both recyclable and non-recyclable components, the recyclable claim should be adequately qualified to avoid consumer deception about which portions or components are recyclable. |
| <i>Recycled Material:</i> | Refers to material and by-products which have been recovered or diverted from solid waste for the purpose of recycling. It does not include those materials and by-products generated from, and commonly reused within, an original manufacturing process. |
| <i>Retail Fueling Location:</i> | Refers to a Retail Fueling Location associated with the Service Provider that sells Fuel and Fuel Supplies to the public and/or Service Provider's clients. |
| <i>Services:</i> | Refers to the Fuel Supply Products, Fuel Cards, and Related Services as requested in this ITB. |
| <i>Service Provider:</i> | Refers to a company that has interest in providing the Services required by this ITB. (Can be used interchangeably with Bidder). |
| <i>Specifications and Requirements:</i> | Refers to all definitions, descriptions, requirements, criteria, warranties and performance standards relating to the Deliverables and Services which are set forth or referenced in: (i) this ITB; (ii) the Documentation; and (iii) any functional and/or technical specifications which are published or provided by the Company or its licensors or suppliers from time to time with respect to all or any part of the Deliverables or Services. |
| <i>Work Product:</i> | Refers to the Deliverables and all other programs, algorithms, reports, information, designs, plans and other items developed by the Service Provider in connection with this ITB, and all partial, intermediate or preliminary versions of any of the foregoing. |

1.2. **City and County's Rights and Options:**

The City and County reserve the following rights, which may be exercised at the sole discretion of the City of Charlotte and/or Mecklenburg County:

- 1.2.1. to supplement, amend, substitute or otherwise modify this ITB at any time;
- 1.2.2. to cancel this ITB with or without the substitution of another ITB;
- 1.2.3. to take any action affecting this ITB, this ITB process, or the Products or Services subject to this ITB that would be in the best interests of the City and/or County;
- 1.2.4. to issue additional requests for information;
- 1.2.5. to require one or more Bidders to supplement, clarify or provide additional information in order for the City and County to evaluate the Bids submitted;
- 1.2.6. to conduct investigations with respect to the qualifications and experience of each Bidder;
- 1.2.7. to change the Bid opening date or any other dates relevant to this ITB;
- 1.2.8. to waive any defect or irregularity in any Bid received;
- 1.2.9. to reject any or all Bids;

Section 1 Instructions To Bidders

- 1.2.10. to share the Bids with City and County employees other than the Evaluation Committee or City and County advisory committees as deemed necessary;
 - 1.2.11. to award all, none, or any part of the items that is in the best interest of the City and/or County, with one or more of the Bidders responding, which may be done with or without re-solicitation; and
 - 1.2.12. to enter into any Agreement deemed by the City and/or County to be in the best interest of the City and/or County, with one or more of the Bidders responding.
- 1.3. **Bid Conditions.**
The following terms are applicable to this ITB and to the Service Provider's Bid.
- 1.3.1. **Contract Documents.**
Each Bid constitutes an offer by the Service Provider to become legally bound to a Contract with the City and/or County under the terms and Conditions provided in **Section 7**. Upon Contract award by City Council and/or County Board of Commissioners, the City and/or County will send the successful Bidder the Contract, which shall consist of the Agreement provided in **Exhibit A** of this ITB, together with all attachments referenced therein.
 - 1.3.2. **Requirement for Representation as to Accuracy and Completeness of Bid.**
Each Service Provider shall make the following representations and warranty in its Bid Cover Letter, the falsity of which might result in rejection of its Bid: **"The information contained in this Bid or any part thereof, including its Exhibits, Schedules, and other documents and instruments delivered or to be delivered to the City and County, is true, accurate, and complete. This Bid includes all information necessary to ensure that the statements therein do not in whole or in part mislead the City and County as to any material facts."**
 - 1.3.3. **Trade Secrets/Confidentiality:**
Upon receipt at the Procurement Services Division, your Bid is considered a public record except for material which qualifies as "trade secret" information under N.C. Gen. Stat. 66-152 et. seq. After the Bid opening your Bid will be provided to City and County staff and others who participate in the evaluation process, and to members of the general public who submit public records requests. To properly designate material as trade secret under these circumstances, each Bidder must take the following precautions: (a) any trade secrets submitted by a Bidder must be submitted in a separate, sealed envelope marked "Trade Secret - Confidential and Proprietary Information - Do Not Disclose Except for the Purpose of Evaluating this Bid," and (b) the same trade secret/confidentiality designation must be stamped on each page of the trade secret materials contained in the envelope.

Do not attempt to designate your entire Bid as a trade secret, and do not attempt to designate pricing information as a trade secret. Doing so may result in your Bid being disqualified.

In submitting a Bid, each Bidder agrees that the City and County may reveal any trade secret materials contained in such response to all City and County staff and City and County officials involved in the selection process, and to any outside consultant or other third parties who assist the City and County in the selection process. Furthermore, each Bidder agrees to indemnify and hold harmless the City and County and each of their officers, employees, and agents from all costs, damages, and expenses incurred in connection with refusing to disclose any material, which the Bidder has designated as a trade secret.
 - 1.3.4. **Prohibited Discrimination.**
The City and County are committed to promoting equal opportunities for all and to eliminating prohibited discrimination in all forms. For purposes of this section, Prohibited Discrimination means discrimination in the solicitation, selection, and/or treatment of any subcontractor, vendor, supplier or commercial customer on the basis of race, ethnicity, gender, age, religion, national origin, disability or other unlawful form of discrimination. Without limiting the foregoing,

Section 1 Instructions To Bidders

Prohibited Discrimination also includes retaliating against any person, business or other entity for reporting any incident of Prohibited Discrimination. It is understood and agreed that not only is Prohibited Discrimination improper for legal and moral reasons, Prohibited Discrimination is also an anti-competitive practice that tends to increase the cost of goods and services to the City and County and others. As a condition of entering into any Contract, the Service Provider shall represent, warrant and agree that it does not and will not engage in or condone Prohibited Discrimination. Without limiting any rights the City and County may have at law or under any other provision of any Contract, it is understood and agreed that a violation of this provision constitutes grounds for the City and/or County to terminate any such Contract.

1.3.5. Bid Binding for 180 Days.

Each Bid shall contain a statement to the effect that the Bid is a firm offer for one-hundred-eighty (180) calendar day period from the date of the opening. This statement must be signed by an individual authorized to bind the Service Provider and include their name, title, address, and telephone number. All prices quoted shall be firm and fixed for the full Contract period. The City and County shall have the option to accept subject to exception by Contract.

1.3.6. SBO Program:

It is the policy of the City of Charlotte in accordance with SB 1336 as approved by the NC General Assembly on September 3, 2002, that Small Business Enterprises shall have the maximum opportunity to compete for and participate in the performance of contracts issued on behalf of the City of Charlotte. The City further requires that its contractors agree to take all the necessary and responsible steps to ensure that Small Business Enterprises have the maximum opportunity to participate as subcontractors for contractors issued by City of Charlotte, Economic Development Division. Bidders that anticipate subcontracting part of the Products or Services requested by this ITB must notify the City's Procurement Services Division in writing prior to the pre-bid conference of the type of work that the Bidder expects to subcontract.

1.3.7. M/W/SBE Program:

The County's Minority/Women/and Small Business Enterprise Program (M/W/SBE) supports opportunities for Minority and Women Owned and Small Businesses to compete for and participate in the performance of contracts issued on behalf of Mecklenburg County. The County sets aspirational goals for all projects and asks that all responding Service Providers take all reasonable efforts to utilize M/W/SBE companies in their proposed solution where possible. For the purposes of this ITB, the County has set separate Utilization goals for both the services aspect and commodities aspect. Please refer to Section 5, Form 6 for the required M/W/SBE Compliance Form to include in your bid response.

1.3.8. Subcontracting:

The Service Provider given contract award shall be the prime Service Provider and shall be solely responsible for contractual performance. In the event of a subcontracting relationship, the Service Provider shall remain the prime Service Provider and will assume all responsibility for the performance of the Services that are supplied by all subcontractors. The City and County retain the right to approve all subcontractors.

1.3.9. Equal Opportunity:

The City and County have an equal opportunity purchasing policy. The City and County seek to ensure that all segments of the business community have access to supplying the products and services needed by City and/or County programs. The City and County provide equal opportunity for all businesses and does not discriminate against any Bidders regardless of race, color, religion, age, sex, and national origin or disability.

Section 1 Instructions To Bidders

1.3.10. Use of City and/or County's Name:

No advertising, sales promotion or other materials of the Service Provider or its agents or representatives may identify or reference the City and/or County in any manner absent the prior written consent of the City and/or County.

1.3.11. No Bribery:

In submitting a response to this ITB, each Service Provider certifies that neither it, any of its affiliates or subcontractors, nor any employees of any of the foregoing has bribed, or attempted to bribe, an officer or employee of the City or County in connection with the Contract.

1.3.12. Exceptions:

Each Bid submitted in response to this Invitation to Bid constitutes a binding offer to comply with all terms, conditions, special conditions, specifications, and requirements stated in this Invitation to Bid (including but not limited to the Agreement), except to the extent that a Bidder takes exception to such provisions in the manner required by this Section. To take exception to a provision of this Invitation to Bid, the Bidder must clearly identify in writing in their Bid each of the following: (a) the number and title of each section of this ITB that the Bidder takes exception to; (b) the specific sentence within such section that the Bidder takes exception to; and (c) any alternate provision or language proposed by the Bidder. Bidders are reminded that a material variance from the terms of this Invitation to Bid may result in the Bid being rejected by the City and/or County.

1.3.13. Clarification of Ambiguities:

Any Service Provider believing that there is any ambiguity, inconsistency or error in this ITB shall promptly notify the City and County in writing of such apparent discrepancy. Failure to notify will constitute a waiver of claim for ambiguity, inconsistency or error.

1.3.14. Service Provider's Obligation to Fully Inform Themselves:

Service Providers or their authorized representatives are expected to fully inform themselves as to all conditions, requirements and specifications of this ITB before submitting Bids. Failure to do so will be at the Service Provider's own risk.

1.3.15. Environmental Preferable Purchasing.

A.City:

The City promotes the practice of Environmentally Preferable Purchasing (EPP) in acquiring products or services. Applicable EPP attributes that may be taken into consideration as environmental criterion include the following:

Renewable resources

Energy and water efficiency

Service Providers able to supply products or services containing any of the applicable environmentally preferable attributes that meet performance requirements are encouraged to offer them in the Bid. Service Providers must provide certification of environmental standards and other environmental claims, such as recycled content and emissions data or a formal statement signed by a senior company official.

B.County:

Service Providers shall comply with applicable sections of the Environmentally Preferable Purchasing Guide for products and services provided to Mecklenburg County <http://charmec.org/mecklenburg/county/LUESA/environment/Documents/EPPG2010.pdf> Service Providers must provide certification of environmental standards and other environmental claims, such as recycled content and emissions data or a formal statement signed by a senior company official, when requested.

During the term of the Agreement, should the Service Provider no longer be able to provide a product that meets this Environmentally Preferred Purchasing Guide, it shall notify the

Section 1 Instructions To Bidders

County and provide written justification for why compliance is not practical. Prior written consent from the County shall be required before substituting any alternative product in addition to other standard contract amendment procedures.

1.3.16. Environmental Reporting Requirements:

The Service Provider shall furnish quarterly usage reports showing a summary of the ordering and/or history of each City and County department for the previous quarter to the Procurement Services Division. The report must show at minimum, description and total quantity of each item ordered during the period, reporting period, City agency/County Department, and total dollars per agency. The City and County reserve the right to request additional information, if required, when reviewing contract activity.

1.3.17. Disclaimer:

Each Service Provider must perform its own evaluation and due diligence verification of all information and data provided by the City and County. The City and County make no representations or warranties regarding any information or data provided by the City and/or County.

1.4. How to Submit an Objection Relating to This Invitation To Bid:

- A. Bidders should either present their objection at the time of the pre-bid conference (either verbally or in writing), or submit a written objection prior to the scheduled pre-bid conference.
- B. Except for objections raised at the pre-bid conference, all objections must be in writing directed to the Procurement Services contact designated in Section 1.9 above.
- C. Failure to object in the manner specified above shall constitute a waiver of any objections the Bidder may have to the terms of this Invitation to Bid, or anything that occurred in the bid process through the end of the pre-bid conference.

1.5. Invitation to Bid Not an Offer:

This Invitation to Bid does not constitute an offer by the City or County. No recommendations or conclusions from this Invitation to Bid process shall constitute a right (property or otherwise) under the Constitution of the United States or under the Constitution, case law, or statutory law of North Carolina.

1.6. No Collusion or Conflict of Interest:

By responding to this ITB, the Bidder shall be deemed to have represented and warranted that the Bid is not made in connection with any competing Bidder submitting a separate response to this ITB, and is in all respects fair and without collusion or fraud.

1.7. Anti-lobbying Provision:

Maintaining the integrity of its Invitation to Bid process is of paramount importance for the City and County. To this end, we ask each Bidder's cooperation in voluntarily refraining from contacting any members of the Charlotte City Council or Mecklenburg County Board of Commissioners until the award of this contract is presented to them for approval.

1.8. Statutory Requirements:

Any Bid submitted in response to this ITB shall be deemed to include full conformance with all statutory requirements of North Carolina and all statutory requirements of the Federal Government, to the extent applicable. It is up to each Bidder to conduct its own due diligence as to what statutory requirements may apply.

1.9. Award Criteria:

The City and County reserve the right to award a Contract to the lowest responsive responsible bidder taking into consideration vendor qualifications and experience, responsiveness to the requirements, quality, delivery, workmanship, services, facility requirements, inventory control and reporting. The City and County reserve the right to reject any bid on the basis of function, compatibility with user requirements of utility, or cost.

1.10. Contract Award by Charlotte City Council/Mecklenburg County Board of Commissioners:

The Agreement(s) to be awarded under this ITB must be approved by the Charlotte City Council and/or Mecklenburg County Board of Commissioners. If such approval is granted, the Procurement Services Division will provide the Agreement to the Bidder for the Bidder to sign and return. In the event City Council and/or Mecklenburg County Board of Commissioners approval is not received within one hundred eighty (180) calendar days after opening of the Bids, the Bidder may request that it be released from the Bid.

1.11. Charlotte Cooperative Purchasing Alliance:

Pursuant to N.C. G.S. 160A-461 and 143-129(e)(3), the City of Charlotte Procurement Services Division has established the Charlotte Cooperative Purchasing Alliance (CCPA).

The purpose of the CCPA is to allow other public agencies regionally and nationwide to use contracts competitively solicited and awarded by the City of Charlotte (herein "Lead Public Agency"). Combining the volumes of government agencies achieves cost effective pricing and reduces the administrative and overhead costs of suppliers and public agencies alike. By providing a comprehensive and competitively solicited Contract through a single bid process, county, Lead Public Agency, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), state, other government agency or nonprofit organization can utilize the subsequent contract(s) without the need for further solicitation. Service Providers should consider the potential volumes when responding to this ITB.

Except as specifically set forth in the Bidder's Bid, the terms and conditions of the Contract entered into with the successful Bidder may be extended to other public entities (herein "Participating Public Agencies") that are or at any time in the future become members of the Charlotte Cooperative Purchasing Alliance ("CCPA"). Except as prohibited in the Bid, and subject to the City and the successful Bidder entering into an administrative agreement that includes a fee payable to the City, members of CCPA will have the right to enter into contracts with the successful Bidder at the same prices, discounts and other terms as are in the Bidder's Contract with the City.

If a member of CCPA decides to take advantage of this option, the Bidder(s) must enter into a separate contract with that public entity, and must deal directly with that public entity concerning the placement of orders, issuance of purchase orders, contractual disputes, invoicing and payment. The City of Charlotte acts only as the entity conducting the initial procurement.

The Bidder may notify other public entities of the availability of the Contract(s) for use under the CCPA.

Other public entities desiring to procure Products and Services under the terms set forth in the City's Contract will need to make their own legal determinations as to whether the use of this Contract is consistent with their laws, regulations, and other policies.

Each member of CCPA has the option of executing a separate contract with the successful Bidder(s). Public entities may add terms and conditions to their proposed contract(s) with the successful Bidder to the extent allowed or required by statute, ordinances, regulations or policy. If such proposed additional terms are not acceptable to the successful Bidder, the Bidder may refuse to enter into a contract with such public entity.

The City of Charlotte and Mecklenburg County shall not be held liable for any costs or damages incurred by any other public entity or the successful Bidder as a result of any contract or other arrangement entered into between that public entity and the successful Bidder.

Service Providers must detail their proposed rebate terms and/or percentage in the Pricing Form provided in Section 5, Form 3.

2. PROCUREMENT PROCESS.

This Section 2 contains information about the procurement process for this Project.

2.1. Schedule and Process.

The following chart shows the schedule of events to prepare the Service Provider's Bid. The key events and deadlines for this process are as follows, some of which are set forth in more detail in the Sections that follow:

| DATE | EVENT |
|------------------------------|--|
| MAY 6, 2011 | <i>Issuance of ITB.</i> The City and County issue this ITB. |
| MAY 12, 2011 | <i>Request for Bid Acknowledgement.</i> Service Providers who intend to submit a Bid shall submit the ITB Acknowledgement Form on this date to the fax number listed in Section 2.2. |
| MAY 12, 2011 | <i>Submission of Written Questions Prior to Pre-Bid Conference.</i> Service Providers are permitted to submit written questions, but only for purposes of clarifying this ITB. All submissions must be faxed or preferably e-mailed to Amelia Beonde at the address and number listed in Section 2.3. Questions are due by 12:00 p.m. on MAY 12, 2011, YEAR. |
| MAY 16, 2011 | <i>Non-Mandatory Pre-Bid Conference.</i> 1:00 P.M. |
| MAY 25, 2011 | <i>Bid Submission.</i> Bids are due by 2:00 p.m. on MAY 25, 2011, at the Procurement Services Division, CMGC 9 th Floor. All Bids will be time-stamped upon receipt and held in a secure place until this date. |
| MAY 25, 2011 – JUNE, 2011 | <i>Evaluation.</i> |
| JUNE 27, 2011 | <i>Contract Award by Council.</i> |
| AUGUST 1, 2011 | <i>Fuel Supply Products, Fuel Cards, and Related Services.</i> Service Provider begins providing all Fuel Supply Products, Fuel Cards, and Related Services. |

2.2. Intent to Bid.

Please acknowledge receipt of this ITB via facsimile by MAY 12, 2011 using the Request for Bid Acknowledgement Form located in Section 5, Form One. Complete the form in its entirety advising the City and County of your firm's intention to submit or not submit a Bid. Fax the completed and signed form to 704-632-8268, Attention: Amelia Beonde.

2.3. Interpretations and Addenda.

No interpretation or clarification of the meaning of any part of this ITB will be made orally to any Service Provider with the exception of questions answered at the Pre-Bid Conference. Otherwise, Service Providers must request such interpretations or clarifications in writing from the City and County. Address requests for information or clarification of this ITB to Amelia Beonde at the e-mail address listed below. When submitting questions, please reference the ITB page and topic number. In order for questions to be addressed at the Pre-Bid Conference, they must be submitted by 12:00 p.m. on May 12, 2011.

When responding to Service Provider questions or issuing addenda to the ITB, the City and County will post the answer or information to the Internet at www.ips.state.nc.us, solicitation# 269-2011-011.

Amelia Beonde
City of Charlotte
Procurement Services Division
600 East 4th Street, CMGC 9th Floor
Charlotte, NC 28202
ITB # 269-2011-011
Fax: 704-632-8268
E-mail: abeonde@charlottenc.gov

The City and County reserve the right to disqualify any Service Provider who contacts a City or County official, employee, or agent concerning this ITB other than in accordance with this Section. Nothing in this Section shall prohibit the City and County from conducting discussions with Service Providers after the Bid due date.

2.4. Pre-Bid Conference.

A Non-Mandatory Pre-Bid Conference will be conducted on MAY 16, 2011 11:00 p.m. The meeting will be held at the Charlotte-Mecklenburg Government Center, 9th Floor Large Conference Room 986.

While attendance at the Pre-Bid Conference is not mandatory, all interested Service Providers are encouraged to attend. If special accommodations are required for attendance, please notify Amelia Beonde in advance of the conference date and time identifying the special accommodations required.

2.5. Submission of Bids.

One electronic copy on a CD in a searchable format such as MS Word or Adobe Acrobat and one unbound original Bid signed in ink by a company official authorized to make a legal and binding offer, plus twelve (12) copies shall be submitted to the address listed in Section 2.3 above by MAY 25, 2011 on or before but no later than 2:00 p.m. The "original" Bid and each of the twelve (12) copies shall be complete and unabridged, and shall not refer to any other copy of the signed/sealed original for any references, clarifications, or additional information.

Bids are to be compatible with the County's in-house office paper program and waste reduction goals and policies. Therefore, it is desired that all responses meet the following requirements:

- All Bids shall be 8 1/2" x 11" format with all standard text no smaller than eleven (11) points;
- All copies must be printed double-sided;
- All Bids and copies are printed on recycled paper (at least 10% post-consumer recovered material and at least 30% total recovered material), and indicate this information accordingly on the response;
- Unless absolutely necessary, all Bids and copies should minimize or eliminate use of non-recyclable or non re-usable materials such as three ring binders, plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Glued materials, paper clips, and staples are acceptable; and
- Materials must be submitted in a format that allows for easy removal and recycling.

When received, all Bids and supporting materials, as well as correspondence relating to this ITB, shall become the property of the City and County. Bids sent by fax or email will not be accepted.

Due to increased security concerns at the Charlotte-Mecklenburg Government Center (CMGC), your sealed boxed including any portions marked as Confidential/Trade Secret, may be searched and thoroughly inspected prior to admittance. Please allow time for this search to take place and to re-seal the box if delivering your Bid in person to the CMGC.

Do not arrive at the Procurement Services Division on the Bid due date for the purposes of reviewing your competitor's Bids. The Bids will not be read aloud or made available to inspect or copy until any trade secret issues have been resolved.

2.6. Correction of Errors.

The person signing the Bid must initial erasures or other corrections in the Bid. The Service Provider further agrees that in the event of any obvious errors, the City and County reserve the right to waive such errors in its sole discretion. The City, however, has no obligation under any circumstances to waive such errors.

2.7. Contract Award by Council/Board.

As soon as practical after opening the Bids, the name of the apparent successful Service Provider will be submitted to the Charlotte City Council ("Council") and/or Mecklenburg County Board of Commissioners ("Board") for final approval of award. If approved by the Council and/or Board as applicable, the Procurement Services Division will provide Contract documents to the Service Provider. In the event the Council/Board approval is not received within one hundred eighty (180) calendar days after opening of the Bids, the Service Provider may request that it be released from the Bid.

3. **Bid Format.**

The City and County desire all Bids to be identical in format in order to facilitate comparison. While the City and County's format may represent departure from the Service Provider's preference, the City and County requires strict adherence to the format. The Bid will be in the format described below:

- a. Cover letter;
- b. Proposed Solution as requested in Section 3;
- c. The "Bid Submission Form" set forth in Section 5, Form Two;
- d. The "Addenda Receipt Confirmation" set forth in Section 5, Form Three;
- e. The "Pricing Worksheet" set forth in Section 5, Form Four;
- f. The "Bid Certification" set forth in Section 5 Form Five;;
- g. The "Service Provider's Background Response" set forth in Section 5, Form Six;
- h. The "M/W/SBE Compliance Form" set forth in Section 5, Form Seven;
- i. The "Requirements Matrix" set forth in Exhibit B;
- j. The "Service Provider's Optional Response" set forth in Exhibit C:

IF APPLICABLE:

- k. The "SBO Form 3 –Subcontractor Utilization" set forth in Section 6; and
- l. Exceptions to the Remainder of the ITB.

Bids are to be compatible with the County's in-house office paper program and waste reduction goals and policies. Therefore, it is desired that all responses meet the following requirements:

- All Bids shall be 8 1/2" x 11" format with all standard text no smaller than eleven (11) points;
- All copies must be printed double-sided;
- All Bids and copies are printed on recycled paper (at least 10% post-consumer recovered material and at least 30% total recovered material), and indicate this information accordingly on the response;
- Unless absolutely necessary, all Bids and copies should minimize or eliminate use of non-recyclable or non re-usable materials such as three ring binders, plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Glued materials, paper clips, and staples are acceptable; and
- Materials must be submitted in a format that allows for easy removal and recycling.

Bids must also include a CD including the entire Bid in a searchable format such as MS Word or Adobe Acrobat.

Service Providers are required to organize the information requested in this ITB in accordance with the format outlined. Failure of the Service Provider to organize the information required by this ITB as outlined may result in the City and County, at their sole discretion, deeming the Bid non-responsive to the requirements of this ITB. The Service Provider, however, may reduce the repetition of identical information within several sections of the Bid by making the appropriate cross-references to other sections of the Bid. Appendices for certain technical or financial information may be used to facilitate Bid preparation.

3.1. **Bid Content.**

3.1.1. Cover Letter.

The Bid must include a letter of transmittal attesting to its accuracy, signed by an individual authorized to execute binding legal documents on behalf of the Service Provider as outlined in Section 1.3.2. The cover letter shall provide the name, address, telephone and facsimile numbers of the Service Provider along with the name, title, address, telephone and facsimile numbers of the executive that has the authority to contract with the City and County. The cover letter shall present the Service Provider's understanding of the Project, a summary of the approach to be undertaken to perform the Services, as well as a summary of the costs to provide the Services.

3.1.2. Executive Summary.

The Service Provider shall submit an executive summary, which outlines its Bid, including the proposed general management philosophy. The executive summary shall, at a minimum, include an identification of the proposed project team, responsibilities of the project team, and a summary of the proposed Services. This section should highlight aspects of this Bid, which make it superior or unique in addressing the needs of the City and County.

3.1.3. Proposed Solution.

Given the purpose of this project and the City and County's goals as stated in this ITB, provide a creative solution to meet such goals. For each component of the Project described in Section 3, state whether your Proposed Solution complies and provide a description of how the Proposed Solution complies as well as any additional information requested.

Also, please address the following as completely as possible. If you wish to add supplemental information, it shall be labeled "Supplemental Information."

3.1.3.1. Process.

What steps will your organization take to ensure that the transition of Services runs smoothly?

3.1.3.2. Project Plan.

Prepare and submit a Project Plan (preferably in MS Project format) to describe, to the best of your ability, all times, tasks and resources associated with the performance of Services. The Project Plan is subject to the terms set forth in Exhibit A of this ITB.

At a minimum, please identify the minimum required transition time to install card reading equipment at all City / County Onsite Fueling Locations, train City and County Users, and distribute new Fleet Cards to all City and County Users as needed prior to the start of services.

3.1.3.3. Client Relationship Management.

Describe the communications scheme that your organization will use to keep the City and County informed about the progress of the Project.

3.1.3.4. Risk Management.

Describe the risks associated with this Contract. What contingencies have been built in to mitigate those risks?

3.1.3.5. Emergency Fuel Plan.

The City and County at their discretion may re-solicit for an Emergency Fuel Service Provider separately from this ITB. We are interested in determining what Emergency Fueling Services can be provided by Service Providers, and may include some, all, or none of this Scope in the final Contract dependent upon responses received to this section.

In the event of a citywide emergency such as a widespread power outage, natural disaster or severe weather situation, the Service Provider shall work with the City and County to fully develop a contingency plan to provide emergency fuel services for the City and County fleets. The contingency plan shall make multiple fueling sites available throughout the City and County, complete with portable and stationary sites with adequate pumps, products and portable power. Additionally, the Service Provider shall guarantee continuous supply of Consignment Fuel to designated City and

County locations. The Contingency Retail Fueling Locations shall be capable of operating 24 hours per day until the Citywide/Countywide emergency situation is over. An outline for the emergency plan shall accompany this Bid. See Section 5.6.

At a minimum, the plan should provide for the following:

- Backup Generators for onsite pumps
- Priority Access
- Daily updates to the City and County providing a listing of all Retail Fueling Locations with fuel available, by type, in the event of a fuel shortage.
- Guarantee of a minimum of four (4) fueling locations within Mecklenburg County during any natural disaster. These locations should be generator ready, and have a fuel tank capacity of a minimum of 10,000 gallons of gasoline and diesel at each location. Each fuel tank must be filled after notification by the City's Equipment Management Division within forty-eight (48) hours following the notification. The Service Provider must staff the locations to manually capture transactions in the event electronic capture is not available.

3.1.3.6. Pricing.

The City and County are requesting firm fixed rates for five (5) years plus pricing for contract extensions. Pricing MUST include all aspects of the Project. Please refer to Section 5, Form 4 for a pricing worksheet to assist you.

3.1.4. Required Narrative Response.

Please provide responses to the following questions regarding your proposed services.

A. Please detail your proposed Fleet Card Managed Services Reporting Program, to include the following information:

- Reporting Services Platform (Web-based, Service Provider Hosted Fleet Card Management System, City/County Hosted system) - Provide Technical Specifications & Requirements.
- Reporting Capabilities - Provide listing of reporting capabilities including standard reports, custom reporting capabilities, ad-hoc reporting & queries of information from the per purchase/per card or pin level up through Citywide or Countywide (based on authorized user level permissions)
- How current is the information provided in your reporting portal? Does the Fleet Card Management System show live or delayed date? Are there any restrictions to the amount of historical data that can be kept in the Fleet Card Management System?
- Instant reporting for notifications of exceptions (restricted fuel purchases, above/below standard or expected mileage, incorrect mileage entry, attempt to purchase above max gallons, etc.)
- Interfaces: SQL database, FASTER, future ERP system. Does your system have the capability to interface with current and future interfaces?

**Please include sample reports in your response to this Section 3.1.5. A.

B. How would your Fleet Card Management Program allow for an instance where a user is restricted to one type of fuel, and that fuel is out at the Retail Fueling Location?

- How does your Fleet Card Management System manage exceptions like this?

- How does your Fleet Card Management System notify the City/County that an exception has occurred? (Please provide details on the format of this notification, and time frame for notifications? Can an exception report be available in the Fleet Card Management System as a live file?)
- C. Provide a list of all associated Retail Fueling Locations in Mecklenburg County and the overall % or # of Retail Fueling Locations in the County. Additionally, provide information on Retail Fueling locations within North Carolina and Nationally.
 - Does your Fleet Card Management System allow for transactions outside of the County at Fueling locations that are not associated with your program? If so, how does the Fleet Card Management System report on these transactions? Would they show up in an exception report?
- D. Provide information about signage at Retail Fueling locations. Signage must be highly visible and in standardized locations whenever possible. Please provide photos of Retail Fueling location signage as examples.
- E. Please provide information on how your Fleet Card Management System records and reports on Retail Fueling location purchases at locations without a pay-at-the-pump option (or in the instance that the pay at the pump option is out-of order). What guidelines and steps are in place to verify and ensure that users are charged properly?
- F. Retail Fueling Location Training Program – Please provide information on any training programs used at your Retail Fueling locations. How do you ensure consistency and understanding of the program and specific customer needs (City and County users) at Retail Fueling locations?
- G. Fleet Card Management System Training Program – Please provide information on your training program for Fleet Card Management System Users.
 - Would your training program for Fleet Card users include Documents and/or video training sessions that the City and County could have on their intranet sites to allow users to access any time?
 - Can the Fleet Card Management System provide users access in the system to customized training videos or content relative to system use in managing users and user permissions, reviewing data, and reporting? If so, please detail these options and provide examples or screenshots or documents that you use for training in the system.
- H. The City and County prefer to purchase Compressed Natural Gas (CNG) utilizing Fleet cards at Retail Fueling Locations within Mecklenburg County. Please provide information about your ability to provide CNG at Retail Fueling Locations, including the number and locations of Retail Fueling Locations with CNG available for purchase and fast-fill pumping capabilities. What are your future plans for providing CNG at Retail Fueling Locations?
- I. Outside of the Fuel Types listed in Section 4.2.2 – do you offer any additional types of Fuel for Consignment or Retail Fueling Location Purchases? If so, please detail the types, applications, and rates (Rack Plus Pricing or appropriate) of those Fuels.
- J. Do you have access to the FEMA Pipeline in case of shortages or emergency situations? If so, please explain how you would support and fulfill fueling needs for the City and County during those times.
- K. Please provide a list of equipment for Onsite Fueling Locations along with respective pricing, and available maintenance and support services. The City and County will utilize this information to aid in internal reviews of City/County owned equipment to determine equipment eligible for replacement. The City and County may, at their discretion, decide to purchase equipment for Onsite Fueling Locations.

- L. Please provide information on any available discounts for volume purchases of fuel. In the event that the City and/or County required a large volume of Fuel, what volumes would constitute a discount to the standard price for fuel?
- M. Please provide information about the security measures in place at Retail Fueling Locations. Do your Retail Fueling Locations have cameras at the pumps and in store? Are there specific security measures in place after-hours?
- N. Properly entered mileage at Retail Fueling Location pumps is a major concern for the City and County. Please discuss how your Fleet Card Program limits errors in mileage entries at the pump by Fleet Card users.

3.1.5. Required Forms.

To be deemed responsive to this ITB, Service Providers must complete in detail, all Bid Forms listed in this Section 3, items numbered c through j.

3.1.6. Exceptions to the ITB.

Exceptions must be submitted in accordance with Section 1.3.12 of this ITB. If exceptions are not identified in your Bid they may not be considered during Contract negotiation and could result in Bid being rejected from further consideration. If legal council needs to review the Sample City and County Contract prior to signature, reviews must be completed before your Bid is submitted.

4. **SCOPE OF SERVICES AND SPECIFICATIONS.**

4.1. **General Scope.**

This ITB covers the annual requirements for the City of Charlotte and Mecklenburg County Carolina for Fuel Supply Products, Fuel Cards, and Related Services. The purpose is to establish a requirements contract with rack plus pricing on applicable Fuels for which the Lead Public Agency's Key Business Units (KBUs) may obtain or order as needed.

While the Lead Public Agency is flexible with respect to certain elements of its proposed relationship with the Service Provider, the Lead Public Agency does have certain preferences for that relationship and has developed the proposed model included in this ITB for that relationship.

Any contract(s) resulting from this ITB shall be available to any Participating Public Agency through the Charlotte Cooperative Purchasing Alliance (CCPA) per Section 2 of this ITB. Each Participating Public Agency enters into an Agreement that allows the Agency to purchase Fuel and Services from the Service Provider in accordance with each Participating Public Agency's purchasing policies and procedures.

The Service Provider must communicate directly with any Participating Public Agency concerning the placement of orders, issuance of the purchase order, contractual disputes, invoicing, and payment, credit applications, or lease documents. The City of Charlotte shall not be held liable for any costs, damages, expenses, fees, liabilities, etc. incurred by any other Participating Public Agency.

4.2. **Fuel Products and Services.**

4.2.1. The City and county shall enter into an Agreement to purchase unleaded gasoline, diesel fuel, motor oil and automotive products from the Service Provider. These Fuel Products shall meet the specifications described herein. The Products may be purchased from the Service Provider at various Retail Fueling Locations as specified by the Service Provider.

4.2.2. The City & County shall purchase the following:

Gasoline Grades

A. Regular Unleaded Gasoline (87-88 Octane) – shall be priced based on the Oil Price Information Service (OPIS) Gross Average Rack Price as published in the OPIS Newsletter for the close of business on Thursday of each week (hereafter “OPIS Newsletter Prices”) for the Charlotte, North Carolina Rack location. For stations selling regular unleaded gasoline containing ethanol the OPIS Conventional Ethanol 10% Gross Price shall apply. For stations selling gasoline NOT containing ethanol the OPIS Conventional Clear Gross Price shall apply. During summer “low RVP” season, vendor may use the applicable rack price for Low (7.8 RVP). The OPIS Newsletter Prices shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. For purchases of regular unleaded outside Mecklenburg County, Vendor may invoice the applicable OPIS Average rack price as defined above using the OPIS Rack City prices for the Rack City where the station receives its fuel deliveries. In addition to the OPIS Newsletter Prices vendor shall be reimbursed its quoted bid markup plus any applicable non-exempt taxes and the price shall be reduced for any Volumetric Ethanol Tax Credit (“VEET”) rate per gallon which Vendor agrees to provide as quoted on the ITB Pricing Schedule provided in Section 5, Form 4.

B. Unleaded Mid Grade Gasoline (89-90 Octane) – shall be priced based on the Oil Price Information Service (OPIS) Gross Average Rack Price as published in the OPIS Newsletter for the close of business on Thursday of each week (hereafter “OPIS Newsletter Prices”) for the Charlotte, North Carolina Rack location. For stations selling mid-grade unleaded gasoline containing ethanol the OPIS Conventional Ethanol 10%

Section 4

Scope of Services and Specifications

Gross Price shall apply. For stations selling gasoline NOT containing ethanol the OPIS Conventional Clear Gross Price shall apply. During summer "low RVP" season, vendor may use the applicable rack price for Low (7.8 RVP). The OPIS Newsletter Prices shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. For purchases of mid-grade unleaded outside Mecklenburg County, Vendor may invoice the applicable OPIS Average rack price as defined above using the OPIS Rack City prices for the Rack City where the station receives its fuel deliveries. In addition to the OPIS Newsletter Prices vendor shall be reimbursed its quoted bid markup plus any applicable non-exempt taxes and the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Vendor agrees to provide as quoted on the ITB Pricing Schedule provided in Section 5, Form 4.

- C. Premium Unleaded Gasoline (91-93 Octane)** -- shall be priced based on the Oil Price Information Service (OPIS) Gross Average Rack Price as published in the OPIS Newsletter for the close of business on Thursday of each week (hereafter "OPIS Newsletter Prices") for the Charlotte, North Carolina Rack location. For stations selling premium unleaded gasoline containing ethanol the OPIS Conventional Ethanol 10% Gross Price shall apply. For stations selling gasoline NOT containing ethanol the OPIS Conventional Clear Gross Price shall apply. During summer "low RVP" season, vendor may use the applicable rack price for Low (7.8 RVP). The OPIS Newsletter Prices shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. For purchases of premium unleaded outside Mecklenburg County, Vendor may invoice the applicable OPIS Average rack price as defined above using the OPIS Rack City prices for the Rack City where the station receives its fuel deliveries. In addition to the OPIS Newsletter Prices vendor shall be reimbursed its quoted bid markup plus any applicable non-exempt taxes and the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Vendor agrees to provide as quoted on the ITB Pricing Schedule provided in Section 5, Form 4.
- D. E-85 Blend Ethanol Enhanced Unleaded Gasoline** -- shall be priced based on the Oil Price Information Service (OPIS) Gross Average Rack Price for E-85 as published in the OPIS Newsletter for the close of business on Thursday of each week (hereafter "OPIS Newsletter Prices") for the Charlotte, North Carolina Rack location. If there is no OPIS Posted price for E-85, vendor will calculate a "virtual rack price" each week for E-85 based on the sum of the following: a) the applicable OPIS Rack Price for 100% Ethanol at the Charlotte terminal (multiplied times the appropriate blend percentage); and b) the Rack Average Price for unleaded gasoline at the Charlotte terminal (multiplied times the appropriate blend percentage). The OPIS Newsletter Prices shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. For purchases of E-85 outside Mecklenburg County, Vendor may invoice the applicable OPIS Average rack price as defined above using the OPIS Rack City prices for the Rack City where the station receives its fuel deliveries. In addition to the OPIS Newsletter Prices Service Provider shall be paid its quoted bid markup plus any applicable non-exempt taxes and the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Vendor agrees to provide as quoted on the ITB Pricing Schedule provided in Section 5, Form 4.
- E. E-10 Blend Ethanol Enhanced Unleaded Gasoline**-- shall be priced based on the Oil Price Information Service (OPIS) Gross Average Rack Price for E-10 as published in the OPIS Newsletter for the close of business on Thursday of each week (hereafter "OPIS Newsletter Prices") for the Charlotte, North Carolina Rack location. If there is no OPIS Posted price for E-10, vendor will calculate a "virtual rack price" each week for E-10 based on the sum of the following: a) the applicable OPIS Rack Price for 100% Ethanol at the Charlotte terminal (multiplied times the appropriate blend percentage); and b) the Rack Average Price for unleaded gasoline at the Charlotte terminal (multiplied times the

Section 4

Scope of Services and Specifications

appropriate blend percentage). The OPIS Newsletter Prices shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. For purchases of E-10 outside Mecklenburg County, Vendor may invoice the applicable OPIS Average rack price as defined above using the OPIS Rack City prices for the Rack City where the station receives its fuel deliveries. In addition to the OPIS Newsletter Prices vendor shall be reimbursed its quoted bid markup plus any applicable non-exempt taxes and the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Vendor agrees to provide as quoted on the ITB Pricing Schedule provided in Section 5, Form 4.

Diesel Fuel Grades

- F. B-20 Biodiesel Blended Fuel (80% Ultra Low Sulfur Diesel Fuel, 20% pure soybean oil product)** - shall be priced based on a calculated “virtual rack price” each week for B-20 based on the sum of the following: a) the applicable OPIS Rack Price for Biodiesel (B99) at the Charlotte terminal (multiplied times the appropriate blend percentage i.e. 20%); and b) the Rack Average Price for Ultra Low Sulfur Diesel at the Charlotte terminal (multiplied times the appropriate blend percentage i.e. 80%). The virtual rack price calculated as defined above shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. In addition to the Prices defined above vendor shall be reimbursed its quoted bid markup plus any applicable non-exempt taxes and the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Vendor agrees to provide as quoted on the ITB Pricing Form.
- G. (Ultra Low Sulfur) Diesel Fuel (“ULSD”)** -- shall be priced based on the Oil Price Information Service (OPIS) No. 2 Distillate Gross Prices for Ultra Low Sulfur (ULS) as published in the OPIS Newsletter for the close of business on Thursday of each week (hereafter “OPIS Newsletter Prices”) for the Charlotte, North Carolina Rack location. The OPIS Newsletter Prices shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. For purchases of diesel fuel outside Mecklenburg County, Vendor may invoice the applicable OPIS Average rack price as defined above using the OPIS Rack City prices for the Rack City where the station receives its fuel deliveries. In addition to the OPIS Newsletter Prices vendor shall be reimbursed its quoted bid markup plus any applicable non-exempt taxes. Diesel Fuel may also be referred to as Fuel Oil “Fuel Oil” within this ITB for Onsite Locations requiring fuel for onsite generators.
- H. Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel (“Red Dye Distillate/RDD”).** – as available, shall be priced based on the Oil Price Information Service (OPIS). No. 2 Distillate Gross Prices for Ultra Low Sulfur (ULS) as published in the OPIS Newsletter for the close of business on Thursday of each week (hereafter “OPIS Newsletter Prices”) for the Charlotte, North Carolina Rack location. The OPIS Newsletter Prices shall be used for invoicing transactions from the preceding Monday at 12:01 am EST through the following Sunday at 12:00 pm EST. For purchases of diesel fuel outside Mecklenburg County, Vendor may invoice the applicable OPIS Average rack price as defined above using the OPIS Rack City prices for the Rack City where the station receives its fuel deliveries. In addition to the OPIS Newsletter Prices vendor shall be reimbursed its quoted bid markup plus any applicable non-exempt taxes.
- I. Diesel Exhaust Fluid** - required in all 2010 and newer model diesel engine vehicles. The pricing for this product is not clear at this time and is NOT included in OPIS pricing but needs to be available for purchase at Retail Fueling locations utilizing Fleet Credit Cards.

Motor Oils

J. For Gasoline Engines

- Full Synthetic 0W-20 (ILSAC: GF-4, API: SM)
- Synthetic Blend 5W-30 (ILSAC: GF-4, API: SM, SL)
- Synthetic Blend 5W-20 (ILSAC: GF-4 API: SM)

K. For Diesel Engines

- Synthetic Blend 15W40 (API: CJ-4, CI-4 PLUS, CI-4, CH-4, SM)
- Full Synthetic 15W50 (CI-4 Plus/SL rating)

Auxiliary Fuels

L. Kerosene – the City uses Kerosene in a limited number of small equipment items. Service Providers shall detail how Kerosene can be supplied to the City and how pricing for Kerosene shall be handled.

M. Propane - the City uses Propane in a limited number of locations. Service Providers shall detail how Propane can be supplied to the City and how pricing for Propane shall be handled. If necessary, Propane can be sold to the City or County directly rather than as a Consigned Fuel.

N. Compressed Natural Gas (“CNG”) - The pricing for this product should be in gasoline gallon equivalents (GGE) and is NOT included in OPIS pricing but needs to be available for purchase at fueling locations and billed to vehicles operated by the city & county. All Retail Fueling Locations providing CNG must utilize fast-fill dispensing systems.

4.2.3. The Service Provider shall be responsible for providing all of the above referenced Products to all City and County vehicles desiring to purchase said Products at the prices specified in the Contract.

4.2.4. The Service Provider shall purchase and maintain one (1) OPIS subscription each for the City and County for the entire term of the Agreement.

4.3. Current and Future Tax Credits.

The Federal Government instituted the “Farm Bill” that allows for a tax credit for gasoline mixed with ethanol also known as a Volumetric Ethanol Excise Tax Credit (“VEETC”) or “Blender’s Tax Credit”. This tax credit for blending ethanol with gasoline is provided to the actual blender of the fuel only. If a refiner is blending gasoline with ethanol and offers the finished product for sale at its terminal, the only party eligible to take the credit is the refiner, who has in fact blended the product. The refiner may reduce their sale price to reflect the tax credit as a rebate. This reduced price may then be passed along from distributor to retailer, and ultimately to the consumer.

Where applicable by Fuel Type, Service Provider shall pass any Fuel Credits on to the City and County automatically on monthly billing. The monthly billing should include a summary of savings from tax credits.

Specifically, the price shall be reduced for any Volumetric Ethanol Tax Credit rate per gallon which Service Provider agrees to provide as quoted on the ITB Pricing Form.

If the Service Provider has the ability to take advantage of this tax credit, or has other means of providing a reduced price other than the tax credit, and can pass down a reduction in price to the City and County. Service Provider must note if the rebate, if quoting a rebate price, is a rebate based on the Blender’s Tax Credit or a rebate other than from the Blender’s Tax Credit. The rebate must be identifiable on all invoices sent to the City and County for payment. The Blender’s Federal Tax Credit deductions passed down to the Service Provider that are referenced in your Bid are percentages of

Section 4

Scope of Services and Specifications

blends to gasoline with ethanol of 85% and 10%.

As of January 1, 2009, the current deduction price of the Blender's Tax Credit for the 10% blend is \$0.045. During the term of the contract, only federally approved changes to the rebate for gasoline/ethanol blends, reflected by support documentation from the Federal Government, will be approved and may be passed on to the City and County.

Copies of the support documentation of changes in the rebate shall be sent directly to the parties identified in Exhibit A, Section 21, Notices, as well as to all requesting City and County departments. Supporting documentation must reference the Contract #.

4.4. **Fuel Contamination.**

Fuel provided to the City and/or County either via Service Provider's Retail Fueling Locations, or deliver as consignment must be free of any organic growth or water. Underground tanks for the City and County have Veeder-Root tank monitoring systems in place.

4.4.1. Damages.

The Service Provider shall be liable for the following damages, to be reimbursed to the City and/or County at the actual expense of the associate damage to vehicles and/or equipment, or paid for in full by the Service Provider.

- Cost to remove contaminated fuel from City and/or County owned vehicles and/or equipment
- Cost to clean City and/or County owned tanks into which contaminated fuel was pumped.
- Cost to repair damages to City and/or County owned vehicles and equipment caused by contaminated fuel.

4.5. **Retail Fueling Location Purchases.**

The Service Provider shall ensure the following Products shall be available for retail purchase by the City and County, as per the requirements detailed in Section 4.2.2:

The City and County require all Retail Fueling Locations offer:

- **Fuels A, B, C, E, G, I, J, and K**
 - I – Diesel Exhaust Fluid is required only at locations selling Diesel Fuel.
 - J & K – Motor Oils are required only at locations selling Gasoline or Diesel Fuel.

The City and County require that some Retail Fueling Locations offer:

- **Fuels D, F, H, L, M, N**

4.5.1. Additional Retail Fueling Location Requirements.

Service Provider's Retail Fueling Locations must maintain the following levels of service:

- Multiple major brand gas and diesel fuel dispensing locations throughout Mecklenburg County, state of North Carolina, and continental United States accessible 24 hours a day, 7 days a week with maps and directories for cardholders showing available fuel locations,
- Fleet Card Management System support office with personnel available 24 hours a day, 7 days a week with a toll free number or local number to respond to City and County needs,
- The Service Provider shall work closely with City and County personnel to develop a minimum of four (4) additional strategic partner locations that are generator ready with auxiliary power and card reading capabilities in the event of any disaster and allow

Section 4

Scope of Services and Specifications

Service Provider to position their personnel onsite to manually capture transactions in the event electronic capture is not available.

- Retail Fueling Locations shall not sell the following items to City and County users via their Fleet Cards:
 - Brake fluid
 - Concessions
 - Other items as restricted by the City and/or County during the term of the Contract
- Other automotive goods and or Services such as engine coolant, transmission fluid, or washer solvent shall be provided to the City and County at their retail price not to exceed fifteen dollars (\$15). These goods and/or services must be installed or performed on the vehicle at the time of purchase. Brake fluid is not to be sold or offered for purchase.
- All fuel purchases shall be self-service only.

4.6. **Consignment Fuel Purchases.**

The Service Provider shall ensure the following Products shall be available for consignment purchase by the City and County, as per the requirements detailed in Section 4.2.2:

- **Fuels A, E, G, H, I**

4.7. **Additional Consignment Fuel Requirements.**

4.7.1. Delivery.

Service Provider must deliver fuel to City and/or County locations within six (6) hours of receipt of order from City and/or County Representative. This requirement is 24/7, and includes orders made on weekends, nights, and holidays.

For large volume orders, Service Provider shall supply a minimum of 2000 gallons every six (6) hours until order is fulfilled.

Fuel orders for emergency generators or any orders to City or County identified Critical Locations must be filled within two (2) hours, or supplied in 2000 gallon increments every two (2) hours until the order has been fulfilled.

Critical Locations are indicated in the Onsite Fueling Location list provided as Exhibit A to this ITB.

The Service Provider shall be responsible for placing all fuel purchased on a consignment basis in specified tanks at each Onsite Fueling Location per instructions provided by the City or County at the time the order is placed.

4.7.2. Payment.

The City and County will reimburse the Service Provider for the fuel at designated City and County Onsite Fueling Locations as fuel is issued to City or County vehicles after an invoice is submitted to the City or County. Fuel purchases for the City and County shall not be commingled, and must be invoiced separately. This invoice must be reconcilable with the electronic transmission of data at the time the fuel products are purchased/dispensed.

The Service Provider shall be responsible for installing electronic devices to record transactions and other necessary data at these locations, per equipment identified in Appendix A.

4.8. **Onsite Generator Fuel.**

The City and County have various locations with onsite Generators requiring Fuel. During the term of the Agreement, these locations may request the Service Provider to deliver a set quantity of Fuel to their location to refill the generator tank(s).

Section 4

Scope of Services and Specifications

Service Providers shall deliver fuel within the response times indicated in Section 4.7.1 for Consignment Fuel purchases.

Service Provider shall invoice the City and/or County upon delivery for the full amount of the delivered Fuel.

For additional information regarding delivery of Fuel to City and/or County locations, refer to Section 4.21.

An initial list of locations requiring Onsite Generator Fuel has been provided in Appendix A to this ITB. Additional locations may be required during the term of the Agreement, and shall be provided to the Service Provider at the time of request.

4.9. **Onsite Generator Fuel Purchases.**

The Service Provider shall ensure the following Products shall be available for consignment purchase by the City and County, as per the requirements detailed in Section 4.2.2:

- **Fuels G and H**

4.9.1. Volume Discounts.

The Service Provider should define any available volume discounts for purchases of larger tankers of Fuel, if available for purchase of fuel on a non-consignment basis. Please refer to Section 3.1.5. L to provide additional information regarding your ability to provide volume discounts for fuel purchases.

4.10. **Fleet Credit Cards.**

The Service Provider shall issue the City and County fleet credit cards (Fleet Cards) able to purchase fuel Products and Services at Service Provider's Retail Fueling Locations and through Card Readers provided at each City and County Onsite Fueling Location. Approximately, 6500 City vehicles and 1,100 County vehicles from various City and County Agencies will require fleet credit cards for purchasing Fuel Products and Related Supplies.

The Service Provider shall have a local representative to handle issues related to the Fleet Card Program, manage training services, and distribution of new and/or replacement cards to City and/or County users.

4.10.1. Card Issuance.

4.10.1.1. The Service Provider shall supply original fleet credit cards for City and County vehicles, and shall provide replacement cards at no additional cost to the City and County for the term of the Contract.

4.10.1.2. The Service Provider shall coordinate scheduling of card issuance with each the City KBU and County Department. The Service Provider must provide a one card system for the City and County.

4.10.1.3. The Service Provider shall limit authorized purchases to City and/or County authorized Fuels, Fuel Supplies, and related products only.

4.10.1.4. Replacement of expiring cards a minimum of sixty (60) days prior to expiration.

4.10.1.5. Service Provider shall stagger Fleet Card expiration dates to keep large volumes of cards from expiring on the same date.

4.10.1.6. New and replacement cards (for lost, stolen, etc.) must be issued within two (2) business days, at no additional charge to the City and/or County.

4.10.1.7. The Service Provider and authorized City / County users shall have the ability to lock future purchases on a card or PIN immediately upon notification by the City

Section 4

Scope of Services and Specifications

or County. The City and County accept no liability for subsequent purchases made with locked out card or PIN,

- 4.10.1.8. The Service Provider shall terminate fleet credit cards issued under this Agreement within twenty-four (24) hours of notification by the City or County.
 - 4.10.1.9. The fleet credit card issued must be uniform in appearance for the entire City and County. Size of imprinted characters on the card must be acceptable to the City and County.
 - 4.10.1.10. All fleet credit cards shall have either magnetic striping, RFID tags, or other electronic means of identification and shall define the fuel products valid for that card.
 - 4.10.1.11. Include Protective Sleeve included with all cards (hard plastic case to protect card, with option for ring, rubber attachment, etc.).
 - 4.10.1.12. Upon request by City and County, the Service Provider shall provide spare cards at initial issue or at time of request during the term of the Contract that may be activated by the City or County from the Fleet Card Management System. Spare cards shall be activated by authorized City or County users in the Fleet Card Management System.
- 4.10.2. Card Restrictions.
The following restrictions shall be placed on City and County Fleet Cards. Any restrictions MUST be enforced for all purchases made using the Fleet cards, including retail purchases at the pump and in store, as well as purchases of Consigned Fuel at City and County Onsite Fueling Locations.
- 4.10.2.1. The City and County shall be able to set a tank gallon maximum on each individual vehicle card and/or employee pin.
 - 4.10.2.2. The maximum fuel that can be obtained at each fueling and the maximum fuel that a vehicle can receive each day is to be encoded on the vehicle card, and will lock out the vehicle from receiving additional fuel if either of those parameters are exceeded.
 - 4.10.2.3. There shall be a type of fuel or fuels designated for each individual vehicle card so that each vehicle can be restricted to using only one type of fuel, two types of fuel, three types of fuel or all fuels, etc. The option to purchase multiple fuel types must be included in this program, and final decisions regarding limitations on a per-card basis shall be at the discretion of the City and County.
 - 4.10.2.4. Each fuel card transaction shall read the previous odometer reading as recorded by that vehicle and reject the transaction if the odometer reading is outside of a user defined minimum or maximum miles driven range since the last fueling. The transaction shall be allowed after three attempts as an override feature. The Fleet Card Management System shall send an error report to each City and County cost center on a weekly schedule.
 - 4.10.2.5. The Fleet Card Management System shall allow KBUs/Departments with Onsite Fueling Locations to provide permissions to users at the user level, division level, KBU/Department level, or Citywide/Countywide level to purchase from their tanks on a per tank/fuel type basis. Users may have allowances at none, one, or more onsite locations to purchase Consigned Fuel on their fleet card.

4.11. Fleet Card Management System.

The Service Provider shall supply City and County authorized users with access to its Fleet Card Management System to manage, monitor, and report on fueling transactions and activities.

The Fleet Card Management System must be web-based and allow City and County users to log in to a secured site using secure usernames and passwords.

The Fleet Card Management System shall provide 24/7 access to real time dispensing information for authorized City and County users.

The Fleet Card Management System shall allow the City and County to set up various levels of access within the Fleet Card Management System, and to define authorized permissions for each level to edit and/or read information in the Fleet Card Management System. Each KBU/Department should have ability to allow or restrict edit and read permissions per user, and for the KBU/Division/Department as a whole.

The Fleet Card Management System must allow for roll up of information from a reporting standpoint from the Vehicle/User Pin# level all the way up to Citywide & Countywide combined.

4.11.1. Security and Controls.

The Service Provider's Fleet Card Management System shall include the following minimum control and security features:

- One (1) card fuel access system with approximately a four (4) digit unique card number with the ability to identify four (4) to seventeen (17) digit City or County equipment numbers;
- Fleet Card Management System must require an employee PIN not more than five (5) digits, identifying the driver before fuel is dispensed;
- Each Fleet Vehicle Card number must be tied to a specific City Cost Center or County Org Number;
- User PINs may be authorized to purchase for multiple specific City Cost Centers or County Org Numbers based on their permissions within the Fleet Card Management System;
- Enable only authorized City or County employees to access software in order to add, delete or edit card and/or PIN information; and
- Should have the ability to prohibit purchase of non-fuel items.

4.11.2. Modifications to Card/User Permissions.

4.11.2.1. There shall be easy access to moving a vehicle or an employee pin# (identifying #) from one cost center or account to another cost center or account without having to issue a new fuel card.

4.11.2.2. The Fleet Card Management System shall be accessible via the internet. The ability to add, edit, lock and unlock vehicle, employee information as well as query and report on all aspects of vehicle, employee, fuel usage or other pertinent data is required.

4.11.3. General Reporting.

The Service Provider shall submit a subsidiary report agreeing with the summary report and categorized by cost center number to the respective City or County Agency and/or department. The report shall present similar information as described above for each purchase. The purchase shall be grouped according to vehicle number, product, and date of purchase. (Please note that some equipment uses an hour use meter rather than an odometer (mileage). The Fleet Card Management System must be able to differentiate between the two and to report similar information for each.)

Section 4

Scope of Services and Specifications

Per transaction, the Fleet Card Management System must report at a minimum, the following detail:

- Date & Time of transaction;
- Identification of transaction location;
- Identification of vehicle/equipment fueled;
- Vehicle cost center;
- Pin #/Card #/User ID that created purchase;
- Odometer Reading Or Hour Meter Reading;
- Type, grade and price per gallon of fuel at time of purchase (both price at pump and actual price paid by City/County after discounts and taxes are removed);
- Total volume (Quantity) and dollar amount of fuel purchased;
- Item purchased (other than fuel- only authorized items), quantity purchased, and unit price of item;
- Miles traveled since last fueling and vehicle miles per gallon;
- Average Mileage OR Average hour; and
- Cost per mile OR Cost per hour.

The electronic transaction file must match the hardcopy invoice provided to the City/County.

4.11.4. City Reporting Requirements.

The Service Provider shall provide a weekly report on the usage of each fuel product, separated by Cost Center for each City KBU and/or Division, and by Organization Number for each County Department that details the following base information at a minimum:

- Fuel Product;
- Total Usage per Fuel product (in gallons (pounds or GGE where applicable));
- Actual Cost at time of purchase; and
- Cumulative chart of each Cost Center / Org Number usage year to date.

A quarterly report shall be provided to the City and County from the Service Provider showing average cost per gallon per month, average rack price for the period, and final city costs for the quarterly period. The report shall be made available to the City within fifteen (15) calendar days after the end of each quarter.

All reports shall be accessible electronically via the Fleet Card Management System and should represent live data. The Fleet Card Management System must have the ability to print reports, save reports in a searchable format (i.e. Adobe pdf), and to export reports to Microsoft Excel. At a minimum, the Fleet Card Management System must be able to support retention and reporting of historical data for at least the last twenty-four months. The City and County prefer the Fleet Card Management System to maintain and report on historical data for the entire time that the Fleet Card Management System is in place, irrelevant of the minimum requirement of twenty-four (24) months of historical data.

4.11.5. EMD Reporting Requirements.

The Service Provider shall provide EMD with the following, either via automatic email, or via authorized access within the Fleet Card Management System:

Section 4

Scope of Services and Specifications

- Daily electronic transaction file for each Equipment Company of fuel transactions from the previous day in the format as shown in Appendix B;
- Weekly recap files from each KBU/Department containing all transactions for the previous week; Files for each equipment company account, ex; city/police/county
- Weekly error files for error reporting to managers and tracking repeat errors and issues in a City defined format.

4.11.6. Exceptions.

The Fleet Card Management System shall be capable of providing immediate notifications, via email, to designated City and County users of the following exceptions, at a minimum:

- Attempt to purchase restricted items (unauthorized fuel types, brake fluid, concessions, or other unauthorized non-fuel items, etc);
- Attempt to purchase/purchase of fuel exceeding authorized volume, and/or exceeding number of times allowed for refueling during the day;
- Average Mileage below or above acceptable level (as defined by City/County);
- Incorrect Odometer / Hour Meter entry (outside of acceptable range for error as defined by City/County); and
- Purchases at locations other than those authorized by the Service Provider.

4.12. Accounting and Collection of Data.

4.12.1. The Service Provider shall provide the necessary data collection and accounting needed to maintain the City and County current records and accounting system. Fleet credit cards, card readers, software, and other equipment required providing an entirely electronic flow of data between the Service Provider and the City and County shall be the responsibility of the Service Provider. The Service Provider assumes all responsibility for meeting the requirements of the City and County accounting and computer system in order to assure the proper collection and timely transfer of data.

4.12.2. City and County Interfaces.

The Service Provider must be willing to work with the City and County to interface to future City / County systems as needed. The City anticipates the need to interface with a new Enterprise Resource Planning system (ERP) during the term of the Contract. The ERP system has not yet been purchased. The City would provide additional details to the Service Provider once a decision has been made regarding the ERP system. The Service Provider would need to collaborate with the City and the City's ERP software provider to create a fuel information interface with two (2)-way live streaming capabilities.

In order to interface with the City's FASTER (FMIS) Fleet Management Information System, the Service Provider shall format their export to the City and County in the format detailed in Appendix B. (And any and all future FMIS formats)

4.12.3. Accounting Reports

The Service Provider's Fleet Card Management System must provide daily reports of the previous day's fuel transaction information for all equipment and weekly recap files with all fuel transactions for that week. This report must also provide data broken down by specific City defined Equipment Companies, including:

- CMPD
- Total City Fleet
- Total County Fleet

Equipment Companies are subject to change at EMD's discretion and may be added,

Section 4

Scope of Services and Specifications

removed, or modified during the term of the Contract.

Both files must be in plain American Standard Code Information Interchange (ASCII) format. The daily and weekly transaction files must additionally be emailed to Designated EMD Staff. All reports must file the file layout provided in Appendix B.

4.12.4. The Service Provider shall have an easy method to title accounts for easy access of transaction data, based on City and County defined parameters. Each account shall have clear titles and consistent labeling. The Fleet Card Management System shall allow for multiple accounts within each major cost center.

4.12.5. The Service Provider shall give the City and County 30 days notice of any computer or software changes intended by the Service Provider that have any potential to delay or disrupt of the daily transfer of fuel transaction information. The Service Provider shall be liable for any extra costs incurred by the City and/or County because the transfer of fuel information is disrupted by any information technology issues caused wholly or in part by the Service Provider.

At a minimum, the City and County must either have access to the current daily fuel transactions or be provided (in the case of a system outage or planned downtime only), an electronic file of fuel transactions on a daily basis, 365 days/year. Any delay in providing these files shall be considered a breach of the Contract.

4.13. **City Invoicing and Billing.**

4.13.1. The Service Provider shall be responsible for billing each individual City Agency on separate billing statements. It will be the responsibility of each individual City Agency to provide the Service Provider a listing of any additional accounting information and associated specifications that may be required to meet the needs of said Agency's accounting system.

4.13.2. The Service Provider shall invoice the City no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. A summary invoice shall be sent electronically in an ASCII or EXCEL format to the Accounts Payable Section of the Finance Department. The summary invoice shall summarize by City Agency and/or department. Each City Agency and/or department will be designated by a four-digit fund number and a five-digit center number. The invoice must include total gallons purchased in North Carolina, total extended cost for these purchases, total North Carolina Fuel tax included in this cost, and a separate column for all non-fuel purchases with sales tax listed separately if applicable. If purchases are made outside the state of North Carolina, they must be reported separately. Total purchases should then be extended to a total balance due by City Agency and/or department and total due from the City for that billing cycle.

4.13.3. The invoice price shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the City is exempt from payment of federal tax.

4.13.4. The Service Provider shall submit to the City terms of a prompt payment discount.

4.13.5. The payment of the invoices by the City shall not prejudice the City's right to object to or question any invoice or matter in relation thereto. Such payment by the City shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the amounts invoiced therein.

4.13.6. The Service Provider's invoice shall be subject to reductions for amounts included in any invoice or payment theretofore made which are determined by the City on the basis of audits conducted in accordance with the terms of this contract, not to constitute proper remuneration for compensable services.

Section 4

Scope of Services and Specifications

- 4.13.7. Information in this Section 4.13 is subject to change during the term of the Contract, at the discretion of the City. The City anticipates possible changes to the City's Chart of Accounts with an upcoming Enterprise Resource Planning system (ERP) implementation. The Service Provider shall be willing to work with the City to make any necessary changes within the Fleet Card Management System to adjust for possible changes to the City's Chart of Accounts and/or invoicing and reporting requirements.
- 4.14. County Invoicing and Billing.**
- 4.14.1. The Service Provider shall be responsible for billing the County organization on separate billing statements. It will be the responsibility of the County Agency to provide the Service Provider a listing of any additional accounting information and associated specifications that may be required to meet the needs of said Agency's accounting system.
- 4.14.2. The Service Provider shall invoice the County no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. A summary invoice shall be sent electronically in EXCEL format to the Accounts Payable Section of the Finance Department. The summary invoice shall summarize by County Agency and/or department. Each County Agency and/or department will be designated by a three-digit department code and a four-digit unit number. The invoice must include total gallons purchased in North Carolina, total extended cost for these purchases, total North Carolina Fuel tax included in this cost, and a separate column for all non-fuel purchases with sales tax listed separately if applicable. If purchases are made outside the state of North Carolina, they must be reported separately. Total purchases should then be extended to a total balance due by County Agency and/or department and total due from the County for that billing cycle.
- 4.14.3. The invoice price shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the County is exempt from payment of federal tax.
- 4.14.4. The Service Provider shall submit to the County terms of a prompt payment discount.
- 4.14.5. The payment of the invoices by the County shall not prejudice the County's right to object to or question any invoice or matter in relation thereto. Such payment by the County shall neither be construed as acceptance of any part of the work or service provided nor as an approval of any of the amounts invoiced therein.
- 4.14.6. The Service Provider's invoice shall be subject to reductions for amounts included in any invoice or payment theretofore made which are determined by the County on the basis of audits conducted in accordance with the terms of this contract, not to constitute proper remuneration for compensable services.
- 4.14.7. Information in this Section 3.11 is subject to change during the term of the Contract, at the discretion of the County. The Service Provider shall be willing to work with the County to make any necessary changes within the Fleet Card Management System to adjust for possible changes to invoicing and reporting requirements.
- 4.15. General Reporting Requirements.**
- 4.15.1. Progress Reports.
Throughout the development and implementation period, the Service Provider will be required to prepare and submit weekly written reports to the City and County Project Managers. The weekly reports shall: Update the Project Plan indicating progress for each task; Identify and report the status of all tasks that have fallen behind schedule and the reason and cure period; Identify and summarize all risks and problems identified by the Service Provider which may affect the Project; For each risk and problem, identify the action and person(s) responsible for mitigating the risk and resolving the problem; For each risk and problem identified, state the impact on the Project Plan; and Identify all changes in the Project Plan that affect personnel, equipment, facilities and resources of the City and/or

Section 4

Scope of Services and Specifications

County which will be required for the Service Provider to perform the Services two (2) weeks in advance of the need.

4.15.2. Environmental Reporting Requirements for the City.

The Service Provider shall furnish quarterly usage reports showing a summary of the ordering and/or history of each City department for the previous quarter to the Procurement Services Division. The report must show at minimum, description and total quantity of each item ordered during the period, reporting period, City agency, and total dollars per agency. The City reserves the right to request additional information, if required, when reviewing contract activity.

4.16. **Training Plan.**

The City and County view training as a critical element of the Project. Explain the training curriculum available to support the Service Provider's Proposed Solution.

The Service Provider shall submit a preliminary Training Plan that shall outline the content, sequence and duration of each segment of each training session necessary to thoroughly and comprehensively train City and County personnel to fully utilize the Deliverables (the "Training Plan"). The City and County shall, at their discretion, determine the final number of users requiring each type of training. The Training Plan must, at a minimum, address training for the following types of users:

- Fleet Card Liaisons & KBU/Department Business Managers
- Fleet Card Users
- Onsite Fueling Location Users
- Reporting Services Users (Viewers and Administrators as necessary depending on Service Provider's Proposed Reporting Solution and our requirements)
 - a) The Training Plan will outline all subjects necessary to train City and County staff to fully understand and utilize the Deliverables, and to train the designated City and County "trainers" to effectively train other City and County personnel to fully understand and utilize the Deliverables and Services in between scheduled Service Provider-Facilitated Training Sessions.
 - b) The Training Plan shall require the Service Provider to provide the operator training and comprehensive "train the trainer" training for any City and County designated personnel; the Service Provider will schedule the training classes and modules according to their appropriate phase of the Project.
 - c) The Training Plan must take into account classroom resources and personnel scheduling. Onsite locations for training shall be provided by the City and County. The Service Provider shall work with the City Project Manager and/or County Project Manager to schedule training sessions during implementation, and during the term of the Contract.
 - d) The Training Plan must include written description of the types of the precise training classes that will be conducted, the number of persons that can be trained in each session, and the total number of hours required for each person to be trained.
 - e) All training will be conducted onsite in City and/or County facilities.
 - f) The cost of all training referenced in this Section must be included in the Bid Pricing.

4.17. **Instruction and Training.**

The Service Provider shall instruct City and County users of the Service in its proper use initially and at periodic intervals in the future as the City deems appropriate. This pertains to both new users in the City or County, and to any upgraded/changes to the Fleet Card Management System and/or services as they happen.

Section 4

Scope of Services and Specifications

At least one (1) month prior to the beginning of services (Contract effective date), the successful Service Provider will be required to schedule and provide onsite training to each City and County KBU, Division, Agency and/or department utilizing the Services. The training shall include, but not be limited to the following actions, based on the specific user audience:

- a) Website / System navigation
- b) Applying for and terminating Fleet Credit/Fuel Cards;
- c) Adding, changing and deleting employee PIN numbers;
- d) Report analysis;
- e) Problem resolution; and
- f) Onsite Fueling Location card usage procedures.

The Service Provider will be required to provide a training course outline to the City and County for each user group prior to training, detailing the items to be covered in each course.

The Service Provider shall also provide all users with the following:

- A "How to" or "Best Practices" guide for general users to answer questions about the program, or
- A "How To" guides for reporting users, Fleet Liaisons, and Business Managers to address reporting and editing.

The training schedule shall be determined by and between the Service Provider and the City and County, and shall be released (2 weeks prior to training) to all City and County users to allow them to properly plan to attend their KBU / Department training session, or to plan to join another KBU / Department's session as a makeup.

4.18. Retail Fueling Locations and Contacts.

4.18.1. Maps and Site Directions.

The Service Provider shall provide maps or site directories acceptable to the City with directions to the sites where the above described Fuel Products and other automotive goods and Services may be obtained. The Service Provider shall provide the City and County with an electronic copy of the maps or site directories in a format acceptable to the City, or shall have them available via the web, without the need for users to login to view this information. The City will need the maps or site directories by the contract execution date. Updates of the maps or site directories are to be furnished to the City Agencies at least quarterly.

4.18.2. Signage.

The Service Provider shall provide signage at all Retail Fueling Locations providing Fuel Products and other automotive goods and/or Services, which indicates availability for City and County vehicles. These signs shall be uniform in size, color, shape, and content, and shall meet the approval of the City; provided, however, Service Provider shall be exempted from this requirement where ordinances, permitting, regulations or business practices of a retailer prohibit the display of such signage. Whenever possible, signage should be visible from the street to aid City and County drivers in easily recognizing Retail Fueling Locations that accept the Service Provider's fleet cards from the road.

4.18.3. Points of Contact.

The Service Provider shall designate an individual that will manage this Contract and will be the focal point for all questions and resolution of problems. The individual designated to manage the Contract must be available in person or by phone during normal business hours. The City shall be notified immediately if the name and contact information for the emergency responder changes.

The Service Provider shall also designate a minimum of one (1) individual in the local area that must be available 24/7 to address issues and concerns related to the Services, including contact leading up to, during, and following any weather events and/or natural disasters. The full name, email and telephone number contact information for that individual shall be provided to the City and County prior to the Contract effective date, and any

changes to this individual or their contact information must be provided immediately to the City and County.

4.19. Security Requirements.

The Service Provider must define and demonstrate security procedures that are in place. The City and County require that security measures be taken – both physical security and network security, in that the City and County's information and other documents are made available only to the Service Provider and parties that the City and/or County approve. Describe your security procedures to include physical plant, electronic data, hard copy information, and employee security. Explain your point of accountability for all components of the security process. Describe the results of any third party security audits in the last five (5) years.

4.19.1. Retail Fueling Locations.

The Service Provider's Retail Fueling Locations shall have security measures in place both during hours of operation, and after-hours. Please refer to Section 4.1.4. M, to provide the required narrative response, including a description of security measures in place at your Retail Fueling Locations.

4.20. Onsite Fueling Location Information.

The information provided in Exhibit A details the location and capacity of the City and County Onsite Fueling Locations and related dispensers for on-site fueling operations.

4.20.1. Pre-Existing Fuel.

The City and County may have pre-existing fuel reserves in their onsite fuel tanks. The Service Provider shall work with the City to address proper recording of pre-existing fuel and proper payment for fuel. Fuel is owned in one of the two following ways:

A. Tanks with existing Card-Readers.

Mansfield Oil currently owns the fuel existing in City and County on-site tanks. The Service Provider will need to work through the City and County with Mansfield Oil to address any remaining fuel in City or County owned tanks with readers, to include the following:

- Current readings of on-site tanks;
- Scheduling of refills; and
- Transfer of ownership of Fuel with Mansfield Oil as of the Contract Effective date.

B. Tanks without Card-Readers.

For tanks without readers, pre-existing fuel is already owned by the City or County. The Service Provider will need to address initial readings of tanks and credits in the Fleet Card Management System for the existing Fuel so that the KBU/Department does not pay for fuel that was already purchased as it is pumped out of the tanks.

4.21. On-Site Fueling Instructions.

Service Provider employees must adhere to location policies while on site which include, but are not limited to tobacco free restrictions, no weapons of any kind (concealed or otherwise), safety, environmental, and ISO 14001 requirements.

4.21.1. Shipping Instructions.

Shipments must be made within six (6) hours of order placement. No partial orders will be accepted unless requested by the City or County location. Designated delivery hours are indicated in the Onsite Fueling Location list provided as Exhibit A.

City and County locations will accept shipments on weekends and holidays, unless otherwise excluded by the City to the Service Provider. The City and County shall request fueling times that are compliant with actual times that facilities are open for service.

Section 4

Scope of Services and Specifications

4.21.2. Fuel Deliveries.

- a) Deliveries of Fuel to City and County locations must be provided in trucks with a maximum capacity of 2500-2700 gallons.

City and County locations able to accommodate trucks with capacities greater than 2500-2700 gallons are indicated on the Onsite Fueling Location list provided as Exhibit A. The City and County may, at their discretion, detail additional locations that can accommodate larger trucks during the Term of the Contract.

- b) Service Provider shall use the fill port or system designated by the City or County representative.
- c) Service Provider shall use a specific on-site truck route as designated by the City or County representative.
- d) Service Provider must have the ability to deliver fuel in all weather conditions.
- e) If requested by the City or County for specific locations, the Service Provider shall not conduct filling operations during adverse weather conditions.
- f) The Service Provider shall follow standard operating procedures and good safety practices in accordance with the regulations defined by the Department of Transportation to confirm proper connection and disconnection of tank trucks from fuel transfer lines during fuel deliveries.

4.21.3. Service Provider Delivery Staff

The Service Provider's Delivery staff shall adhere to the following during all deliveries:

- Sign in at a City or County Designated area immediately upon entering the facility/site.
- Use designated routes to fuel tank(s), as defined by the City/County.
- Be escorted to the delivery point by City/County staff, which shall be present during all connections and disconnections.
- Use the fill port system designated by the City/County in order to transfer the fuel.
- Remain with the Service Provider vehicle at all times, and continually monitor the fuel transfer process.
- Use physical barriers such as wheel chocks to reduce the potential for unintentional disconnections.
- Drain the loading/unloading lines to the storage tank and close the drain valves before disconnecting loading/unloading lines.
- Place a drain pan or other appropriate containment device under all connections.
- Inspect the Service Provider vehicle before departure to confirm all loading/unloading lines have been disconnected, all drain and vent valves are closed, and confirm that there are no leaks.

4.21.4. Security Access to On-site Fueling

Service Provider shall adhere to the following security measures at all receiving facilities:

- Service Provider shall provide City and County with Photos and names of any Service Provider Employees who shall be making deliveries of Consigned Fuel to City and/or County facilities upon Contract Execution and for new employees during the term of the Contract, prior to servicing any City/County facility.;
- The City/County shall be notified before the truck leaves the terminal, and the name of the driver will be provided for matching purposes upon arrival at the City/County facility;

Section 4

Scope of Services and Specifications

- All trucks shall be sealed with security tags and the numbers provided to the City/County via email or fax after the loading has been completed and the truck is ready to depart the terminal;
- Service Provider manifests will contain all of the same information along with the serial numbers and tanker numbers;
- Service Provider drivers will have a certificate of analysis for all fuel upon arrival at the City/County receiving facility;
- Service Provider employees must sign in at each facility upon entering the facility;
- Service Provider employees must wear a company ID badge;
- Delivery employees shall be escorted to the delivery point by a City or County representative; and
- For select locations, the delivery employees shall be issued a radio and must maintain constant communication contact with the City or County representative.

4.21.5. Spill Prevention and Response.

The Service Provider should have measures in place to meet the requirements of City and County Spill Prevention, Control, and Countermeasure (SPCC) Plans in accordance with the SPCC Regulation (40 CFR 112), and the City and County's Stormwater Pollution Prevention Plan in accordance with the Federal Water Pollution Control Act's National Pollutant Discharge Elimination System (NPDES) program. The Service Provider must:

- Be HAZMAT trained.
- Have the ability to provide documentation of completion of HAZMAT training for Service Provider fuel delivery staff.
- Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County.
- Immediately report fuel spills to the on-site City representative and to appropriate external agencies in a timely fashion.

The Service Provider shall maintain all equipment necessary on their delivery vehicles for the clean-up of incidental spills, drips or leaks at all times. Suggested equipment includes: absorbent material, industrial wipers, and clean-up containers.

In the event of a spill resulting from the Service Provider's actions, the Service Provider's employee shall perform initial spill response to prevent potential injury to City or County employees, damage to City or County Equipment, materials, or land, and to prevent chemicals from reaching storm drains. The Service Provider shall be liable for reimbursing the City or County for any fines levied against the City or County for spills resulting from the Service Provider's actions and shall pay for any costs incurred for clean-up and emergency response.

The Service Provider must have a spill prevention program available and follow the Service Provider's procedures in case of a spill. The Service Provider awarded the contract must provide a copy of their spill prevention program to the City and County for review.

4.22. **Equipment.**

The City currently has the following equipment at Onsite Fueling Locations, as detailed in section 3.18. The Service Provider will be required to provide, install, maintain, repair, and replace as needed one (1) Card Reader per tank / Fuel Island. The Service Provider shall calibrate all pumps prior to the beginning of service, and at least once annually during the term of the Contract.

Section 4

Scope of Services and Specifications

4.22.1. Audits.

The Service provider shall conduct a full audit of all existing Onsite Fueling Locations, at no additional cost the City and County. A final audit report shall be provided to the City and County, detailing the following:

- Onsite Fueling Location
- Equipment
- Age of Equipment
- Condition of Equipment
- Equipment needing to be Replaced/upgraded (also indicate recommended replacement model/make/price, etc.)
- Additional required equipment

Recommendations to replace, upgrade, or purchase new equipment shall only be made when existing equipment that may impede the Service Provider's ability to install and/or run Card Readers at the Onsite Fueling Location. These recommendations shall include a quote for the recommended replacement or new equipment, which the City and County shall, at their own discretion choose to purchase and install or not. The City and County shall work with the Service Provider to have equipment in working order at each Onsite Fueling Location.

4.22.2. Required Equipment.

The Service Provider shall, at a minimum, provide the following equipment for each City and County Onsite Fueling Location, along with any associated devices, readers, etc.:

- One (1) Card Reader per pump or Fuel Island to allow monitoring of all Fuel Transactions at City/County Sites and provide appropriate reporting data into the Fleet Card Management System. Each Card Reader must have the ability to issue receipts to users at the time of transaction.
- Installation, ongoing support and maintenance, and replacement/repair of faulty/outdated/out of order card readers and other Service Provider owned and installed equipment shall be provided by the Service Provider at no cost to the City or County.
- Service Provider shall respond to notifications by the City or County of issues with Onsite Card Readers or inoperable Card Readers within two (2) hours of notification.

The Service Provider must allow the City's truck wash system vendor to format their card reader system so that the City's truck wash card reader is able to read and record the equipment number from the Service Provider's fuel card.

Additionally, the Service Provider must utilize the proper size fuel hose(s) and nozzle(s) to fill City and County owned tanks through the appropriate ports. The Service Provider shall be liable to pay for any damage to tanks owned by the City or County through the use of incorrect equipment by the Service Provider at the actual cost of such damage.

4.23. Pricing.

The City and County expect to establish a long-term relationship with their Fuel Supply Products, Fuel Cards, and Related Services Service Provider in order to permit costs and fees to be distributed properly over a sufficient time period. For purposes of this ITB and the Service Provider's Bid, assume an initial term of five (5) years, with the City and/or County having an option to renew for two (2) additional consecutive two (2) year terms thereafter.

Regardless of exceptions taken, Service Providers shall provide pricing based on the requirements and terms set forth in this ITB. A pricing worksheet is provided in Section 5, Form 4 to assist you.

Section 4

Scope of Services and Specifications

Pricing shall be a combination of OPIS average "Rack price" as set forth in Sections 4.2 and 4.3 of this Scope of Services plus margin per gallon.

4.23.1. **Authorized Vehicles.**

It will be the responsibility of each City and County Agency to furnish the Service Provider a listing of vehicles that will be authorized to obtain Fuel Products and Services under the terms of this Agreement.

4.24. **CCPA Administrative Fees.**

The Service Provider is responsible for paying to CCPA an administrative fee for all Participating Public Agency sales volumes within 30 days of the end of each calendar quarter set out in the Agreement.

4.25. **Fuel Products and Services Usage Information.**

The information provided below is representative of the 2010 fiscal year Fuel Products and Services Program. These figures are provided only as information and are NOT guarantees of future usage and/or future purchases.

| City and County - Gallons of Fuel Used (July 1, 2009 through June 30, 2010) | |
|--|--|
| Gasoline** | **County - 609,729 **City General Fleet – 2,263,930 Airport – 120,000 |
| Diesel** | **County – 73,862 **City General Fleet – 1,974,269 Airport – 330,000 |
| CNG | 25,000 GGE |
| Diesel (City on site) *For On-Site tanks without Card Readers | *283,500 |
| Gasoline (City on site) | *74,812 |
| Number of Transactions | **299,215 |
| Number of Billing Centers | 325 |
| Number of Employees | City – 5,600 County – 2,000 |
| Number of fueled Vehicles | City – 6,500 County – 1,110 |

*For On-Site tanks without Card Readers

**Transactions processed through fuel card readers.

4.26. **Customer Service.**

The City and County are very focused on Customer Service with a philosophy to provide all customers with quality services in a manner that is courteous, responsive, accessible, and seamless. The Services will be delivered with patience, understanding, good will, and without regard to our own convenience. The selected Service Provider will be expected to use these guidelines in developing the Proposed Solution:

- Accessible, courteous, responsive and seamless customer service is of highest priority for the City and County.
- Accessible service means that citizens have easy access to the organization.
- Seamless customer service means that a customer gets good service no matter who is responsible.

Section 4

Scope of Services and Specifications

- Responsible customer service means that our employees know what they are doing: that information they give is accurate; that they have a good understanding of how to get problems and decisions made; that they are trained and evaluated for the jobs they are doing.
- Customer Service goals must be measurable and regularly evaluated.
- Continuous improvements in customer service must be made in order to make City and County services accessible, responsive and as seamless as possible.

4.27. **City and County Contract Requirements.**

The City and/or County will enter into a Contract or Contracts written by the City and/or County with the successful Service Provider that contains the terms and conditions set forth in Exhibit A. Each Service Provider must state specifically in its Bid any exceptions to the terms and conditions included in Exhibit A, and any proposed additional terms or conditions deemed important by the Service Provider. The City and County will take any such exceptions and proposed additions into account during the evaluation process. Any terms and conditions that the Service Provider does not specifically object to will be incorporated into the resultant Contract. Notwithstanding the foregoing, the City and County reserve the right to change the proposed contractual terms and conditions prior to or during contract negotiations if it is in the City and/or County's best interest to do so.

The terms and conditions set forth in Exhibit A are not all inclusive. The City and County will propose additional terms and conditions based on the responses to this ITB and the City and County's analysis of the successful Service Provider's Bid.

4.28. **Environmental Purchasing Requirements.**

4.28.1. Ecosystem Impacts.

Please state any adverse impacts your product or service may have on the ecosystem; for example, endangered species, wetlands loss, fragile ecosystems, and erosion.

4.28.2. Energy Consumption.

Please include the total amount of energy consumed for product or service manufacture, use and disposal. Different sources of energy are associated with different environmental impacts.

4.28.3. Energy Efficiency.

Products must meet or exceed the Department of Energy (DOE)/Federal Energy Management Program's product energy efficiency recommendations which identify the top twenty five percent (25%) of energy efficiency for all similar products, or that meet the energy efficiency criteria of the Environmental Protection Agency (EPA)/DOE Energy Star program.

4.28.4. Pollution Prevention.

Please state your company's policy on "source reduction." The Pollution Prevention Act defines source reduction to mean any practice that: (1) Reduces the amount of any hazardous substance, pollutant or contaminant entering any waste stream or otherwise released into the environment (including fugitive emissions) prior to recycling, treatment or disposal, and (2) Reduces the hazards to public health and the environment associated with the release of such substances, pollutants or contaminants. The term includes: equipment or technology modifications, process or procedure modifications, reformulation or redesign of products, substitution of raw materials, and improvements in housekeeping, maintenance, training or inventory control.

4.29. **Background Checks (City Contract Requirement).**

Prior to starting work under the Contract, the Service Provider is required to conduct a background check on each Service Provider employee assigned to work under the Contract, and shall require its subcontractors (if any) to perform a background check on each of their employees assigned to work under the Contract (collectively, the "Background Checks"). Each Background Check must include:

Section 4

Scope of Services and Specifications

(a) the person's criminal conviction record from the states and counties where the person lives or has lived in the past seven years; and (b) a reference check.

After starting work under the Contract, the Service Provider shall be required to, on an annual basis, perform a Background Check for each Service Provider employee assigned to work under the Contract during that year, and shall require its subcontractors (if any) to do the same for each of their employees. If the Service Provider undertakes a new project under the Contract, then prior to commencing performance of the project the Service Provider shall perform a Background Check for each Service Provider employee assigned to work on the project, and shall require its subcontractors (if any) to do the same for each of their employees.

If a person's duties under the Contract fall within the categories described below, the Background Checks that the Service Provider will be required to perform (and to have its subcontractors perform) shall also include the following additional investigation:

- If the job duties require driving: A motor vehicle records check.
- If the job duties include responsibility for initiating or affecting financial transactions: A credit history check.
- If job duties include entering a private household or interaction with children: A sexual offender registry check.

The Service Provider must follow all State and Federal laws when conducting Background Checks, including but not limited to the Fair Credit Reporting Act requirements, and shall require its subcontractors to do the same.

The Service Provider shall notify the City of any information discovered in the Background Checks that may be of potential concern for any reason.

The City may conduct its own background checks on principals of the Service Provider as the City deems appropriate. By operation of the public records law, background checks conducted by the City are subject to public review upon request.

4.30. **Vendor Registration.**

The City and County are pleased at your interest in doing business with the City of Charlotte and Mecklenburg County and appreciate the opportunity to provide you with information regarding their procurement protocols. The City and County's vendor management philosophy supports a fair, open, and inclusive process that offers the same access and information to all Service Providers.

To assist you in familiarizing yourself with procurement at the City, please follow the link below to the "How to Business with the City of Charlotte" booklet:

<http://www.charmeck.org/city/charlotte/nbs/ed/SBO/Documents/HTDBbooklet.pdf>

Once you have had an opportunity to review the information above, you will need to register as a vendor with the City of Charlotte-Mecklenburg County. Your registration provides the City and County with baseline information for your company including location, contact and demographic information, as well as your areas of expertise with specific commodity and/or service descriptions. You will also have the opportunity to complete any applicable certifications if your company desires to establish itself as a Small Business Enterprise (SBE) or a Minority and Woman-Owned or Small Business Enterprise (MWSBE). The link below will provide you with the opportunity to complete your registration on-line with the City and County.

<https://cityvendors.charmeck.org>

REQUIRED FORM 1 - REQUEST FOR BID ACKNOWLEDGEMENT

The Service Provider hereby certifies receipt of the Invitation to Bid for the City of Charlotte and Mecklenburg County, North Carolina ITB #269-2011-011, Fuel Supply Products, Fuel Cards, and Related Services. This form should be completed upon receipt of the City and County's ITB and faxed in time for the City and County to receive it by or before MAY 12, 2011. Please fax the completed Request for Bid Acknowledgement Form to the attention of:

Amelia Beonde
Procurement Services Division
Fax: 704-632-8268

Date: _____

Authorized Signature: _____

Title: _____

Company Name: _____

Contact Name: _____

Contact E-mail address: _____

Please check the appropriate space below and provide the requested information:

We plan to attend the Pre-Bid Conference and plan on submitting a Bid

Indicate number of attendees: _____

We do not plan to attend the Pre-Bid Conference but plan on submitting a Bid

Reason: _____

We do not plan to attend the Pre-Bid Conference and do not plan on submitting a Bid

Reason: _____

REQUIRED FORM 2 - BID SUBMISSION FORM
ITB # 269-2011-011
Fuel Supply Products, Fuel Cards, and Related Services

This Bid is submitted by:

Service Provider Name: _____

Representative (*printed*): _____

Representative (*signed*): _____

Address: _____

City/State/Zip: _____

Telephone: _____

(Area Code) Telephone Number

Facsimile: _____

(Area Code) Fax Number

E-Mail Address: _____

It is understood by the Vendor that the City/County reserves the right to reject any and all Bids, to make awards on all items or on any items according to the best interest of the City/County, to waive formalities, technicalities, to recover and re-bid this ITB. Bids are valid for one hundred eighty (180) calendar days from Bid Opening.

Service Provider Name _____
Date

Authorized Signature _____
Please type or print name

REQUIRED FORM 3 - ADDENDA RECEIPT CONFIRMATION

ITB # 269-2011-011

Fuel Supply Products, Fuel Cards, and Related Services

Please acknowledge receipt of all addenda by including this form with your Bid.

All addenda will be posted to www.ips.state.nc.us.

ADDENDUM #:

**DATE ADDENDUM
DOWNLOADED FROM NC IPS:**

I certify that this Bid complies with the General and Specific Specifications and conditions issued by the City and County except as clearly marked in the attached copy.

(Please Print Name)

Date

Authorized Signature

Title

Service Provider Name

REQUIRED FORM 4 - PRICING SHEET
ITB # 269-2011-011
Fuel Supply Products, Fuel Cards, and Related Services

The undersigned proposes to furnish the following items in strict conformance to the bid specifications and bid invitation issued by the City of Charlotte and Mecklenburg County and/or Mecklenburg County for this bid. Any exceptions are clearly marked in the attached copy of bid specifications. *Optional Fuel Types as detailed in Exhibit B (pricing response required only if Service Provider agrees to meet/provide.

BIDS ARE DUE NO LATER THAN 2:00 P.M., MAY 25, 2011

| Fuel Supplies, Fleet Cards, and Related Services | | | |
|---|----------------------------|--|-------------------------|
| ITB 269-2011-011 | | | |
| Service Provider Proposed Pricing | | | |
| Consignment Fuel | | | |
| Fuel Type | Required / Optional | Margin (Rack Plus Margin Model) | Price Equivalent |
| Gasoline Grades | | | |
| Regular Unleaded | <i>Required</i> | | |
| Ethanol Blended (E10) | <i>Required</i> | | |
| Diesel Fuel Grades | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | | |
| Diesel Exhaust Fluid | <i>Required</i> | | |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | | |
| Auxiliary Fuels | | | |
| Propane | <i>Optional</i> | | |

Section 5
Required Forms – Form Four

| Retail Fuel | | | |
|---|----------------------------|--|-------------------------|
| Fuel Type | Required / Optional | Margin (Rack Plus Margin Model) | Price Equivalent |
| Gasoline Grades | | | |
| Regular Unleaded | <i>Required</i> | | |
| Mid-Grade Unleaded | <i>Required</i> | | |
| Premium Unleaded | <i>Required</i> | | |
| Ethanol Blended (E10) | <i>Required</i> | | |
| Ethanol Blended (E85) | <i>Required</i> | | |
| Diesel Fuel Grades | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | | |
| B-20 Blended Diesel | <i>Optional</i> | | |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | | |
| Diesel Exhaust Fluid (<i>Not currently on OPIS – please indicate your identified pricing model</i>) | <i>Required</i> | | |
| Auxiliary Fuels | | | |
| Kerosene | <i>Optional</i> | | |
| Propane | <i>Optional</i> | | |
| Compressed Natural Gas (“CNG”) | <i>Optional</i> | | |
| Motor Oils - Gasoline Engines | | | |
| Full Synthetic 0W-20 (ILSAC: GF-4, API: SM) | <i>Required</i> | | |
| Synthetic Blend 5W-30 (ILSAC: GF-4, API: SM, SL) | <i>Required</i> | | |
| Synthetic Blend 5W-20 (ILSAC: GF-4 API: SM) | <i>Required</i> | | |
| Motor Oil - Diesel Engines | | | |
| Synthetic Blend 15W40 (API: CJ-4, CI-4 PLUS, CI-4, CH-4, SM) | <i>Required</i> | | |
| Full Synthetic 15W50 (CI-4 Plus/SL rating) | <i>Required</i> | | |

Section 5
Required Forms – Form Four

| Non - Consignment Fuel | | | | |
|--|---------------------|---------------------------------|------------------|------------------------------------|
| Fuel Type | Required / Optional | Margin (Rack Plus Margin Model) | Price Equivalent | Volume Discount (where applicable) |
| Gasoline Grades | | | | |
| Regular Unleaded | <i>Required</i> | | | |
| Mid-Grade Unleaded | <i>Optional</i> | | | |
| Premium Unleaded | <i>Optional</i> | | | |
| Ethanol Blended (E10) | <i>Required</i> | | | |
| Ethanol Blended (E85) | <i>Optional</i> | | | |
| Diesel Fuel Grades | | | | |
| Ultra Low Sulfur Diesel | <i>Required</i> | | | |
| B-20 Blended Diesel | <i>Optional</i> | | | |
| Red Dye Distillate Ultra Low Sulfur Diesel | <i>Required</i> | | | |
| Auxiliary Fuels | | | | |
| Propane | <i>Optional</i> | | | |

| CCPA Admin Fee | % of total Sales Volume |
|---|-------------------------|
| The Service Provider is responsible for paying to CCPA an administrative fee for all Participating Public Agency sales volumes within 30 days of the end of each calendar quarter set out in the Agreement. | % |

Total Bid Price must include all equipment, labor, delivery, installation, consultation, vendor profit and all other costs associated with this project. No additional cost will be allowed.

The City and County reserve the right to award multiple Contracts for the Products and Services required by this ITB if the City deems multiple Contracts to be in the City's best interest.

The undersigned hereby certifies the Bidder has read the terms of this bid document, including the sample contract (Exhibit A) and is authorized to bind the firm to the information herein set forth.

Date: _____

_____ Legal Name of Firm

BY: _____

_____ Name and Title of Person Signing (please print)

REQUIRED FORM 5 - REFERENCES

The City and County are requesting Service Providers to submit **at least three (3) references** that are comparable in size and services to the City and County, and for which the Software Provider provided similar products and/or services that most closely reflect the requirements detailed in the scope of this ITB within the past five (5) years. Please use the following format to submit each reference.

REFERENCE 1:

Name of Client: _____ Phone: _____

Address: _____

Primary Contact: _____ Title: _____

Phone: _____ E-mail address: _____

Service Dates: _____

Summary & Scope of Project: _____

REFERENCE 2:

Name of Client: _____ Phone: _____

Address: _____

Primary Contact: _____ Title: _____

Phone: _____ E-mail address: _____

Service Dates: _____

Summary & Scope of Project: _____

REFERENCE 3:

Name of Client: _____ Phone: _____

Address: _____

Primary Contact: _____ Title: _____

Phone: _____ E-mail address: _____

Service Dates: _____

Summary & Scope of Project: _____

REQUIRED FORM 6 – SERVICE PROVIDERS BACKGROUND RESPONSE

| Service Provider Background | |
|---|----------|
| Question | Response |
| Service Provider Identification | |
| Service Provider Name | |
| Service Provider Location (corporate headquarters) | |
| Service Provider Experience | |
| Years of Experience: | |
| <i># of years in business:</i> | |
| <i># of years providing Fuel Supplies, Fuel Cards, and Related Services:</i> | |
| Customer Base: | |
| <i>Identify by name some of the clients similar to City (e.g., similar in size, complexity, location, type of organization)</i> | |
| Market Focus: | |
| <i>Identify industries and public sector market segments served</i> | |
| Terminated Projects: | |
| <i>List any terminated projects. Please disclose the jurisdiction and explain the reason for the termination.</i> | |
| Litigation: | |
| <i>List any litigation that you have been involved with during the past two (2) years on similar implementations.</i> | |
| Organization Size | |
| # of Employees: | |
| <i>If Service Provider is a subsidiary, identify # of employees in proposing company/division.</i> | |
| Corporate Notes | |
| Ownership: | |
| <i>Privately held? Publicly traded? Parent Company?</i> | |
| Certified Partnerships: | |

Section 5
Required Forms – Form Six

| | |
|--|--|
| <i>Identify any certifications held by your firm if you are implementing or reselling another firm's products. Include how long the partnership or certification has been effect.</i> | |
| Additional Narrative Response | |
| Background and Experience: | |
| <i>Describe your total organization, including any parent companies, subsidiaries, affiliates and other related entities.</i> | |
| <i>Describe the ownership structure of your organization, including any significant or controlling equity holders.</i> | |
| <i>Provide a management organization chart of your overall organization, showing director and officer positions and names and the reporting structure.</i> | |
| <i>Provide detailed information for the Files Management / Document Imaging System and Scanning Services segments of your organization, showing the reporting structures within these segments and among these segments and the overall organization.</i> | |
| <i>Describe any organizational changes such as divestitures, acquisitions, or spin-offs involving your Files Management / Document Imaging System or Scanning Services business segments that have occurred in the latest two (2) years or are anticipated in the future. Include all appropriate organizational charts.</i> | |
| <i>Detail how long the company has been providing Files Management / Document Imaging and Scanning Solutions to local governments and include information regarding experience with similar projects as described in Section 3.</i> | |
| Personnel Management: | |
| <i>Describe the key individuals, along with their qualifications, professional certifications and experience that would comprise your organization's team for providing Services to the County.</i> | |
| <i>Explain how your organization ensures that personnel performing technical support services are qualified and proficient.</i> | |
| <i>Describe your organization's approach, policies, and experience with respect to deployment of your personnel.</i> | |
| <i>If your organization has been the subject of a dispute or strike by organized labor within the last five (5) years, please describe the circumstances and the resolution of the dispute.</i> | |

Section 5
Required Forms – Form Seven

| Name of Company | BBE NBE ABE HBE WBE SBE | Description of Work | Dollar Value |
|-----------------|--|---------------------|--------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

A list of County certified M/W/SBE bidders available to offer quotes and prices as subcontractors is available on the Internet at <http://smallbiz.charmeck.org>. If you need additional firms, which offer other services, or if you have any questions concerning the M/W/SBE provision, contact the M/W/SBE office at 704-336-6186.

The County reserves the right to request verification of these payments.

The County's Minority, Women, & Small Business Enterprise Program (revised June 15, 2005) is hereby incorporated into these Specifications by reference.

The undersigned hereby certifies that the bidder has read the terms of this compliance and is authorized to bind the firm to the information herein set forth.

Date: _____

Name of Company

Name, Title and Signature

Proposed Product or Service

Total Dollar Amount Bid

6. SMALL BUSINESS OPPORTUNITY PROGRAM REQUIREMENTS

The City of Charlotte's Small Business Opportunity Program (SBO Program) is incorporated into and made a part of this ITB and any resulting Contract. Copies of the SBO Program may be obtained on-line at <http://smallbiz.charmeck.org> or from the SBO Office, 600 E. Trade Street, Suite 300, Charlotte, North Carolina 28202-2850, Phone 704-336-2473. Capitalized terms used in this Section are defined in the SBO Program.

The SBO Program (Part C: Section 2.2) states that each Service Provider must negotiate in good faith with each Small Business Enterprise (SBE) that responds to the Service Provider's notice of subcontract opportunities and each SBE that contacts the Service Provider on its own accord (as defined more specifically in Section 4.4). Additionally, the City may negotiate a Committed SBE Goal with the successful Service Provider after the Bid opening.

Failure to comply with the SBO Program during the procurement process constitutes grounds for rejection of a Service Provider's Bid. Failure to comply after contract award may result in assessment of damages or termination of Contract.

6.1. SBE UTILIZATION COMMITMENTS FOR THIS PROJECT

Service Providers **must** submit proposed SBE utilization on **FORM 3** listing subcontractors and suppliers that will be providing goods or services. **FORM 3** must be submitted with the Service Provider's Bid.

Service Providers will only receive credit toward SBE Commitments for those SBE's that are:

- a) Certified SBEs as of the Bid Due Date and that meet the requirements pursuant to Part C Section 3.2 of the SBO Program.
- b) Listed on **Form 3** (the Subcontract/Supplier Utilization Commitment Form defined in Section 3.6) and submitted with the Bid; and
- c) Documented by **Form 4** (the Letter of Intent form as defined in Section 3.7 of the SBO Program), that is submitted to the City within **3 Business Days** after the City requests it (or within such longer or shorter timeframe as may be requested by the City in writing).

The City will request the Letters of Intent as outlined above during the evaluation phase of the procurement process and only from those Service Provider's that are shortlisted for contract award. The Service Provider must submit a separate Form 4 for each SBE identified on Form 3.

6.2. MANDATORY SUBCONTRACTING REQUIREMENTS

Per Part B Section 2.5 of the SBO Program, City Council has the authority to establish mandatory, subcontracting requirements for certain contracts. The box checked below indicates whether such requirements have been established for this Contract:

- City Council has established a mandatory subcontracting requirement of _____ percent (_____%) for this Contract.
- City Council has not established a mandatory subcontracting requirement for this Contract.

6.3. SBO PROGRAM PROVISIONS APPLICABLE AFTER CONTRACT AWARD

- 6.3.1. If you are awarded a Contract with the City, note in particular the following Sections of the SBO Program that relate to post award requirements and activity:
 - a. Compliance with committed SBE utilization level throughout the Contract per Part D Section 2 of the SBO Program.
 - b. Terminating or Replacing an SBE on a contract per Part D Section 5 of the SBO Program.
 - c. New Subcontractor Opportunities/Additions to Scope, Contract Amendments per Part D Section 6 of the SBO Program.

- d. Payments to SBEs per Part D Section 7 of the SBO Program.
- e. Utilization Reports and Documentation of Payments per Part D Section 8 of the SBO Program.

6.4. SBO CONTRACT PROVISIONS

The following provisions are incorporated into any contract(s) that may result from this ITB:

6.4.1. **SBO Program.** The City has adopted a SBO Program, which is posted on the City's website and available in hard copy form upon request to the City. The parties agree that:

- (i) The terms of the City's Small Business Program, as revised from time to time, together with all rules and guidelines established under such program (collectively, the "SBO Program") is incorporated into this Contract by reference; and
- (ii) A violation of the SBO Program shall constitute a material breach of such Contract, and shall entitle the City to exercise any of the remedies set forth in Part D of the SBO Program, including but not limited to liquidated damages; and
- (iii) Without limiting any of the other remedies the City has under the SBO Program, the City shall be entitled to withhold periodic payments and final payment due to the Company under this Contract until the City has received in a form satisfactory to the City all claim releases and other documentation required by the City's SBO Program, and in the event payments are withheld under this provision, the Service Provider waives any right to interest that might otherwise be warranted on such withheld amount under G.S. 143-134.1; and
- (iv) The remedies set forth in Part D Section 13 of the SBO Program shall be deemed cumulative and not exclusive and may be exercised successively or concurrently, in addition to any other available remedy; and
- (v) The City will incur costs if the Service Provider violates the SBO Program, and such costs are difficult to ascertain due to their indefiniteness and uncertainty. Accordingly, the Service Provider agrees to pay the City liquidated damages at the rates set forth in Part D of the SBO Program.
- (vi) The Service Provider agrees to participate in any dispute resolution process specified by the City from time to time for the resolution of disputes arising from the SBO Program.
- (vii) Nothing in this Section shall be construed to relieve a Service Provider from any obligation it may have under N.C. Gen. Stat. 143-134.1 regarding the payment of subcontractors.

6.4.2. **Remedies for Violation of SBO Program.**

A violation of the SBO Program by a Service Provider shall constitute a material breach of the Contract, and shall entitle the City or private owner to:

- (i) Exercise all rights and remedies that it may have at law or at equity for violation of the SBO Program;
- (ii) Terminate the Contract for default;
- (iii) Suspend the Contract for default;
- (iv) Withhold all payments due to the Service Provider under the Contract until such violation has been fully cured or the City and the Service Provider have reached a mutually agreeable resolution;
- (v) Assess liquidated damages as provided in the following Part D Section 13.2; and/or
- (vi) Offset any liquidated damages and/or any amounts necessary to cure any violation of the SBO Program from any retainage being held by the City on the Contract, or from any other amounts due to the Service Provider under the Contract.

Section 6

City Small Business Opportunity Program

The remedies set forth herein shall be deemed cumulative and not exclusive, and may be exercised successively or concurrently, in addition to any other available remedy.

- 6.4.3. **Liquidated Damages.** The City and the Service Provider acknowledge and agree that the City will incur costs if the Service Provider violates the SBO Program in one or more of the ways set forth below. The parties further acknowledge and agree that the City will incur damages as a result of such failure, but that the costs the City might reasonably be anticipated to accrue as a result of such failures are difficult to ascertain due to their indefiniteness and uncertainty. Accordingly, the Service Provider agrees to pay the City liquidated damages at the rates set forth below for each specified violation of the SBO Program. The Service Provider further agrees that for each specified violation the agreed upon liquidated damages are reasonably proximate to the loss the City will incur as a result of such violation:
- (i) **Failure to meet the SBE Goal.** If the City determines upon completion or termination of a Contract that the Service Provider did not meet the Committed SBE Goal and that such failure is not otherwise excused under Part D Section 2, the City may assess the lesser of : (a) \$30,000 or (b) the dollar difference between the Committed SBE Goal and the Service Provider's actual SBE utilization;
 - (ii) **Using SBE as a Conduit.** If the Service Provider lists an SBE to receive credit toward a Committed SBE Goal with knowledge that the SBE will be acting as a Conduit or will not be performing a Commercially Useful Function reasonably commensurate with the payment amount for which the Service Provider will be seeking credit, the City may assess the lesser of: (a) \$20,000 or (b) the dollar amount the Service Provider indicated that it would pay such SBE in the SBEs contract (or if no contract has been signed, the SBE's Letter of Intent);
 - (iii) **Wrongful Termination or Replacement of SBE Services.** If the Service Provider terminates or replaces an SBE in violation of the SBO Program, the City may assess the lesser of: (a) \$20,000 or (b) the dollar amount of the work remaining to be performed by the terminated SBE at the time it was terminated (or if the SBE was not terminated because it was never retained, then, the dollar amount that the Service Provider indicated it would pay the SBE in the SBE's letter of intent) or ;
 - (iv) **Failure to Comply with SBO Program Upon Termination or Withdrawal by SBE.** If the Service Provider fails to comply with Part D Section 5 of the SBO Program upon the termination or withdrawal of an SBE the City may assess the lesser of: (a) \$20,000 or (b) the dollar amount of the work remaining to be performed by the SBE that withdrew or was terminated at the time of the termination or withdrawal;
 - (v) **Failure to Comply with SBO Program to Add New Subcontractors.** If the Service Provider fails to comply with Part D of the SBO Program in adding new subcontractors to the Contract, or in the event of a Contract amendment or increase in the scope of work on the Contract, the City may assess the lesser of: (a) \$20,000; or (b) the dollar amount of the new or additional Services;
 - (vi) **False Statements and Misrepresentations.** If the Service Provider makes a false statement or material misrepresentation regarding any matter relevant to the SBO Program (including but not limited to information provided regarding payments made to SBEs), the City may assess the lesser of: (a) \$25,000; or (b) the dollar difference between what the Service Provider represented and the actual dollar amounts paid to the SBEs as verified by the City;
 - (vii) **Failure to Respond to Request for Information.** If the Service Provider fails to provide any report, documentation, affidavit, certification or written submission required under the SBO Program within the time period set forth therein, the City may assess \$25 per day for each day that such report, documentation or written submission is overdue.

SBO FORMS

| | Submission Requirements | Form No. |
|--|--|--|
| <p>Subcontractor / Supplier Utilization Commitment. Identifies all subcontractors, suppliers, manufacturers, brokers and/or members of a joint venture to be utilized on the contract and dollar amounts committed to SBEs. Bidders must include all subcontractors known at the time the Bid is submitted.</p> | DUE AT BID OPENING | SBOP FORM 3 |
| <p>Letter of Intent. Bidders must submit a separate Letter of Intent executed by each SBE listed on Form 3 that the Bidder will use on the Contract.</p> | The City will request this form from finalists for contract award. Must submit within three (3) Business Days after requested by the City. | SBOP FORM 4 OR ALTERNATIVE AS PERMITTED BY THE CITY |
| <p>Payment Affidavit. Service Provider shall provide with each pay request to the City a payment affidavit showing payments made to all subcontractors, suppliers, manufacturers, brokers, and / or members of a joint venture in connection with the contract.</p> | Due with each pay request, after commencement of project. | SBOP FORM 7 OR ALTERNATIVE PROOF AS PERMITTED BY THE CITY |

6.5. The City has identified the following activities as potential Small Business Enterprise (SBE) subcontracting opportunities for this Project. This is a potential listing and is not all inclusive. The Service Provider may identify additional opportunities.

| NIGP Code | Description |
|---------------------|--|
| 96286, 96126 | Distribution / Freight Transportation |
| | |
| | |
| | |

[An SBE Source Listing of certified SBE vendors is included as Appendix C to the ITB]

Section 6
City Small Business Opportunity Program

SBO FORM 3 – SUBCONTRACTOR UTILIZATION

You must submit **Form 3** with your Bid.

**Bidder/Service
Provider:** _____

Project Name: Fuel Supply Products, Fuel Cards, and Related Services

**Project
Number:** 269-2011-011

Below is a list of **all SBEs** that you intend to use on this Contract:

| Contact Name SBE Firm | Description of Work/List Of Materials | NIGP Code (By City) | Projected Dollar Amount of Subcontract/Supplies |
|-----------------------|---------------------------------------|------------------------|--|
| | | | |
| | | | |
| | | | |

Below is a list of **all other subcontractors and suppliers** (not SBEs) that will be providing services or supplies on this Contract in excess of \$5,000.00

| Contact Name and Firm | Description of Work/List Of Materials | NIGP Code (By City) | |
|-----------------------|---------------------------------------|------------------------|--|
| | | | |
| | | | |
| | | | |
| | | | |

Total Subcontract/Supplier Utilization _____

Total SBE Utilization _____

Total Project/Bid Amount _____

Percent SBE Utilization _____

All Subcontractors and Suppliers must be registered with the City of Charlotte. Each subcontractor or supplier (non-SBE and SBE subcontractors) that you use on this contract must be registered in the City's vendor registration database. You will need to provide the vendor registration number for each subcontractor and supplier used on this contract as a condition for receiving final payment on this Contract.

What happens if you add subcontractors or suppliers after submitting this form? Nothing in this certification shall be deemed to preclude you from entering into subcontracting arrangements after submission of this form. However, you must comply with the following:

- Except in the case of an emergency or where the work to be performed is very minor in amount all subcontractors that will work on this contract must be approved in advance by the City;
- You must maintain the level of SBE participation proposed on this form throughout the duration of the Contract, except as specifically allowed in Section 10 of the SBO Program;
- If the scope of work on the Contract increases you must comply with Section 10.3 of the SBO Program;
- If you need to add or replace an SBE, or if you elect to subcontract any portion of work not identified on this form as being subcontracted, then you must comply with Section 11 of the SBO Program
- You must maintain and if requested, provide to the City documentation sufficient to establish that all qualified businesses were afforded equal opportunity to participate in your subcontracting opportunities, regardless of race, ethnicity, gender, age, religion, national origin or disability.

Certification of SBE Utilization. The undersigned Company certifies that (a) each SBE listed on the preceding chart submitted a bid for the amount indicated; and (b) if awarded the Contract, the Company will enter into a formal agreement with each SBE identified on the preceding chart, and that such agreements will be for work and products indicated on the chart and in the approximate dollar amount projected on the chart. The undersigned Company further acknowledges that it must submit a Letter of Intent (**Form 4** or an equivalent containing the same information) for each SBE identified on the preceding chart. Letters of Intent must be signed by the SBE and the Company, and are due 3 business days after the City requests them.

SBO PROGRAM COMPLIANCE. The undersigned Company certifies and agrees that (a) it has complied with all provisions of the SBO Program and (b) failure to properly document such compliance in the manner and within the time periods established by the SBO Program shall constitute a forfeiture of the Company's bid bond, and shall entitle the City to recover under the bid bond and, (c) in the absence of a bid bond, such failure shall entitle the City to recover damages for breach of contract.

This _____ day of _____ In The Year of _____

Company: _____

Signature of Authorized Official

Title

Printed Name

SBO FORM 4 – LETTER OF INTENT

A Letter of Intent is required for each SBE listed on the Subcontractor Utilization Form, Bid Form and must be signed by both the Bidder/Service Provider and SBE firm.

Bid Number: 269-2011-011
Bid Name: Fuel Supply Products, Fuel Cards, and Related Services

A. To be completed by the Bidder/Service Provider

Name of Service Provider: _____
Address: _____

Contact Person: _____
Telephone: _____ Fax: _____
E-mail: _____

B. To be completed by SBE at any tier

Name of SBE: _____
Address: _____

Contact Person: _____
Telephone: _____ Fax: _____
E-mail: _____

C. Identify the scope of work to be performed or item(s) to be supplied by the SBE.

D. Cost of work to be performed by SBE: _____

E. Cost of work to be performed by SBE as a percentage of total amount of City contract: _____

Bidder/Service Provider certifies that it intends to utilize the SBE listed above, and that the description, cost and percentage of work to be performed by the SBE as described above is accurate. The SBE Firm certifies that it has agreed to provide such work/supplies for the amount stated above.

Bidder/Service Provider: _____ Date: _____
Signature and Title

SBE Firm: _____ Date: _____
Signature and Title

Section 6
City Small Business Opportunity Program

SBO FORM 7 – FINAL PAYMENT AFFIDAVIT



Final Payment Affidavit and Subcontractor / Supplier Utilization
To be submitted with request for final payment from the City of Charlotte

SBOP FORM 7

PAYMENT PERIOD: From _____ To _____
Project Name: _____ **Contract Number:** _____

Complete the chart below for each subcontractor and supplier¹ used on the Project/Contract.

| Company Name) | Description of Work Performed | NIGP Code <small>(By City)</small> | City VMS Number ² | Total Payment |
|---------------|-------------------------------|---------------------------------------|---------------------------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

¹ The term "supplier" as used on this form only includes those suppliers that provided goods, materials or equipment in excess of \$500.

² All subcontractors and suppliers providing goods and services under City contracts must be registered with the City of Charlotte. Companies doing business with the City must provide a vendor registration number (VMS Number) for each subcontractor and supplier utilized in order for the city to process payment requests.

The undersigned Company certifies the preceding chart is a true and accurate statement of all payments that have been or will be made to subcontractors and suppliers on this Project/Contract. If no subcontractors or suppliers are listed on the preceding chart, the Company certifies that no subcontractors or suppliers were used in performing the Project/Contract. Failure to provide accurate and truthful information is a violation of the Small Business Opportunity Program and is subject to the sanctions prescribed therein.

This _____ day of _____, 2003

Name of Company

By: _____

Print name and title of signatory

EXHIBIT A – SAMPLE CITY/COUNTY CONTRACT

As used in this Section of the ITB, the term “Contract” shall refer to the agreement entered into between the City and/or County and the successful Service Provider, and the term “Company” shall refer to the successful Service Provider.

RECITALS

WHEREAS, the City and County issued An Invitation to Bid (ITB # 269-2011-011) for Fuel Supply Products, Fuel Cards, and Related Services dated MAY 6, 2011. This Invitation To Bid, together with all attachments and addenda, is referred to herein as the “ITB”; and

WHEREAS, the City and/or County desires that the Company provide certain Fuel Supply Products, Fuel Cards, and Related Services, and the Company desires to provide such Services; and

WHEREAS, the City and County and the Company have negotiated and agreed regarding the above-referenced services and desire to reduce the terms and conditions of their agreement to this written form.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in further consideration of the covenants and representations contained herein, the parties agree as follows:

CONTRACT

1. EXHIBITS.

The Exhibits below are hereby incorporated into and made a part of this Contract. In interpreting this Contract and resolving any ambiguities, the main body of this Contract will take precedence over the Exhibits, and any inconsistency between the Exhibits will be resolved in the order in which the Exhibits appear below. Each reference to COMPANY NAME in the Exhibits and Appendices shall be deemed to mean the Company.

- 1.1. EXHIBIT A: SCOPE OF SERVICES
- 1.2. EXHIBIT B: PRICING SCHEDULE

2. DEFINITIONS.

This section shall include, but not be limited to, all terms defined in Section 1 of the ITB.

3. DESCRIPTION OF SERVICES.

- 3.1. The Company shall be responsible for providing the Services described in Exhibit A attached to this Contract and incorporated herein by reference (the “Services”). Without limiting the foregoing, the Company will perform the Services and meet the requirements as set forth in Exhibit A. However, the Company shall not be responsible for tasks specifically assigned to the City and/or County in this Contract or in Exhibit A.
- 3.2. The Company shall perform the Services on site at the City and/or County’s facility in Charlotte, North Carolina, except as mutually agreed upon in writing in specific instances by the City and/or County.

4. COMPENSATION.

4.1. TOTAL FEES AND CHARGES.

The City and County agree to pay the Company utilizing the rate structures defined in Exhibit B. The City and County agree to pay the Company for the Goods and Services at the rate structures set forth in Exhibit B, which shall remain firm for the duration of the Contract. No modifications to the rates structures defined in Exhibit B shall be allowed except those agreed to and defined by a written instrument duly executed by both parties.

4.2. NO EXPENSES CHARGEABLE.

The Company shall not be entitled to charge the City and/or County for any travel, mileage, meals, materials or other costs or expenses associated with this Contract.

4.3. EMPLOYMENT TAXES AND EMPLOYEE BENEFITS.

The Company represents and warrants that the Consultants provided by the Company to perform the Services are actual employees of the Company, and that the Company shall be responsible for providing all salary and other applicable benefits to each Consultant. The Company further represents, warrants and covenants that it will pay all withholding tax, social security, Medicare, unemployment tax, worker's compensation and other payments and deductions which are required by law for each Consultant. The Company agrees that the Consultants are not employees of the City and/or County.

4.4. INVOICES.

4.4.1. Each invoice sent by the Company shall detail all Services performed and delivered which are necessary to entitle the Company to the requested payment under the terms of this Contract.

4.4.2. CITY INVOICING:

The Company shall email summary invoices to lhlewis@charlottenc.gov and shall cc rdaddis@charlottenc.gov.

Invoices must be addressed to:

City of Charlotte AP
Attn: DEPARTMENT/CONTACT NAME
P. O. Box 37979
Charlotte, NC 28237-7979

Accounts Payable (or AP) must be in the first line. On the Attn: line, you must indicate the department or area, along with the appropriate contact name.

Invoices that are addressed directly to City departments and not to Accounts Payable may not be handled as quickly as invoices that are addressed correctly.

Detailed invoices should be sent directly to City departments for their records. The City and County shall supply the Service Provider with names and email addresses for users within each KBU or Department who should receive invoices. The City and County shall provide updates to this information to the Service Provider as it occurs during the term of the Contract.

4.4.3. COUNTY INVOICING:

The Company shall mail all invoices to:

Mecklenburg County Finance Department
Attn: Accounts Payable
PO BOX 34486
Charlotte, NC 28234

Email version: amy.hollingsworth@mecklenburgcountync.gov

4.5. DUE DATE OF INVOICES.

Payment of invoices shall be due within thirty- (30) days after receipt of an accurate, undisputed properly submitted invoice by the City and/or County.

4.6. PRE-CONTRACT COSTS.

The City and County shall not be charged for any Services or other work performed by the Company prior to the Effective Date of this Contract.

4.7. AUDIT.

During the term of this Contract and for a period of one (1) year after termination of this Contract, the City and County shall have the right to audit, either themselves or through an independent auditor, all books and records and facilities of the Company necessary to

evaluate Company's compliance with the terms and conditions of this Contract or the City and/or County's payment obligations. The City and County shall pay their own expenses, relating to such audits, but shall not have to pay any expenses or additional costs of the Company. However, if non-compliance is found that would have cost the City and/or County in excess of \$10,000 but for the audit, then the Company shall be required to reimburse the City and/or County for the cost of the audit.

5. RECORDS.

The Company shall be responsible for keeping a record that accurately states the number of hours worked by the Consultant(s). The City and County shall have the right to audit the Company's invoices, expense reports and other documents relating to the Services performed under the Contract, and shall not be required to pay for Services which did not occur, or which occurred in breach of the Contract. The Company shall make such documents available for inspection and copying by the City and County in Charlotte, North Carolina between the hours of 9:00 a.m. to 5:00 p.m. Monday through Friday, whenever requested by the City and/or County.

6. TIME IS OF THE ESSENCE.

Time is of the essence in having the Company perform all Services and deliver all Deliverables within the time frames provided by this Contract and Exhibit A, including all completion dates, response times and resolution times (the "Completion Dates"). Except as specifically stated in this Contract, there shall be no extensions of the Completion Dates. All references to days in this Contract (including the Exhibits) shall refer to calendar days rather than business days, unless this Contract provides otherwise for a specific situation.

7. NON-APPROPRIATION OF FUNDS.

If the Charlotte City Council or Mecklenburg County Board of County Commissioners does not appropriate the funding needed by the City to make payments under this Contract for any given fiscal year, the City will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. In such event, the City will promptly notify the Company of the non-appropriation and this Contract will be terminated at the end of the fiscal year for which the funds were appropriated. No act or omission by the City, which is attributable to non-appropriation of funds shall constitute a breach of or default under this Contract.

8. COMPANY PROJECT MANAGER.

The duties of the Company Project Manager include, but are not limited to:

- 8.1 Coordination of Project schedules and the Company's resource assignment based upon the City's requirements and schedule constraints;
- 8.2 Management of the overall Project by monitoring and reporting on the status of the Project and actual versus projected progress, and by consulting with the City's Project Manager when deviations occur and by documenting all such deviations in accordance with agreed upon change control procedures;
- 8.3 Provision of consultation and advice to the City on matters related to Project implementation strategies, key decisions and approaches, and Project operational concerns/issues and acting as a conduit to the Company's specialist resources that may be needed to supplement the Company's normal implementation staff;
- 8.4 Acting as the Company's point of contact for all aspects of contract administration, including invoicing for Services, and status reporting;
- 8.5 Facilitation of review meetings and conferences between the City and the Company's executives when scheduled or requested by the City;
- 8.6 Communication among and between the City and the Company's staff;
- 8.7 Promptly responding to the City's Project Manager when consulted in writing or by E-mail with respect to Project deviations and necessary documentation;

- 8.8 Identifying and providing the City with timely written notice of all issues that may threaten the Company's Services in the manner contemplated by the Contract (with "timely" meaning immediately after the Company becomes aware of them);
- 8.9 Ensuring that adequate quality assurance procedures are in place through the Project; and
- 8.10 Meeting with other Service Providers working on City projects that relate to this effort as necessary to resolve problems and coordinate the Services.

9. CITY PROJECT MANAGER.

The duties of the City Project Manager are to (1) ensure that the Company delivers all requirements and specifications in the Contract; (2) coordinate the City's resource assignment as required to fulfill the City's obligations pursuant to the Contract; (3) promptly respond to the Company's Project Manager when consulted in writing or by E-mail with respect to project issues; and (4) act as the City's point of contact for all aspects of the Project including contract administration and coordination of communication with the City's staff. The City shall be allowed to change staffing for the City Project Manager position on one (1) business day's notice to the Company.

10. PROGRESS REPORTS.

During implementation, the Company shall prepare and submit to the City weekly (or at such other times as may be agreed in Exhibit A) written progress reports, which accomplish each of the following:

- 10.1. Update the project schedule set forth in Exhibit A, indicating progress for each task and Deliverable.
- 10.2. Identify all information, personnel, equipment, facilities and resources of the City that will be required for the Company to perform the Services for the subsequent month.
- 10.3. Identify and report the status of all tasks and Deliverables that have fallen behind schedule.
- 10.4. Identify and summarize all risks and problems identified by the Company, which may affect the performance of the Services.
- 10.5. For each risk and problem, identify the action and person(s) responsible for mitigating the risk and resolving the problem.
- 10.6. For each risk and problem identified, state the impact on the project schedule.

11. DUTY OF COMPANY TO IDENTIFY AND REQUEST INFORMATION, PERSONNEL AND FACILITIES.

The Company shall identify and request in writing from the City in a timely manner: (i) all information reasonably required by the Company to perform each task comprising the Services, (ii) the City's personnel whose presence or assistance reasonably may be required by the Company to perform each task comprising the Services, and (iii) any other equipment, facility or resource reasonably required by the Company to perform the Services. Notwithstanding the foregoing, the Company shall not be entitled to request that the City provide information, personnel or facilities other than those which Exhibit A specifically requires the City to provide, unless the City can do so at no significant cost. The Company shall not be relieved of any failure to perform under this Contract by virtue of the City's failure to provide any information, personnel, equipment, facilities or resources: (i) that the Company failed to identify and request in writing from the City pursuant to this Section; or (ii) which the City is not required to provide pursuant to this Contract. In the event the City fails to provide any information, personnel, facility or resource that it is required to provide under this Section, the Company shall notify the City in writing immediately in accordance with the notice provision of this Contract. Failure to do so shall constitute a waiver by Company of any claim or defense it may otherwise have based on the City's failure to provide such information, personnel, facility or resource.

12. COMPANY PERSONNEL REMOVAL, REPLACEMENT, PROMOTION, ETC.

- 12.1. The City will have the right to require the removal and replacement of any personnel of the Company or the Company's subcontractors who are assigned to provide Services to the City based on experience, qualifications, performance, conduct, compatibility, and violation of City

policy or any other reasonable grounds. The addition or promotion of any personnel to key positions within the Project must be approved by the City in writing. The Company will replace any personnel that leave the Project, including but not limited to Key Personnel, with persons having at least equivalent qualifications who are approved by the City in writing.

12.2. Unless approved by the City in writing, the Company's personnel set forth in Exhibit A (the "Key Personnel") shall stay on the Project until termination without any material reduction of such Key Personnel's duties, time on the Project or level of involvement. In the event of a breach or potential breach of the foregoing sentence, the Company will use its best efforts to maintain such Key Personnel on the Project (if necessary, in a subcontracting role).

12.3. As used in this Contract, the "personnel" includes all staff provided by the Company or its subcontractors, including but not limited to Key Personnel.

13. BACKGROUND CHECKS (CITY CONTRACT REQUIREMENT).

Prior to starting work under this Contract, the Company is required to conduct a background check on each Company employee assigned to work under the Contract, and shall require its subcontractors (if any) to perform a background check on each of their employees assigned to work under the Contract (collectively, the "Background Checks"). Each Background Check must include: (a) the person's criminal conviction record from the states and counties where the person lives or has lived in the past seven years; and (b) a reference check.

After starting work under this Contract, the Company is required to, on an annual basis, perform a Background Check for each Company employee assigned to work under the Contract during that year, and shall require its subcontractors (if any) to do the same for each of their employees. If the Company undertakes a new project under the Contract, then prior to commencing performance of the project the Company shall perform a Background Check for each Company employee assigned to work on the project, and shall require its subcontractors (if any) to do the same for each of their employees.

If a person's duties under the Contract fall within the categories described below, the Background Checks that the Company will be required to perform (and to have its subcontractors perform) shall also include the following additional investigation:

- If the job duties require driving: A motor vehicle records check.
- If the job duties include responsibility for initiating or affecting financial transactions: A credit history check.
- If job duties include entering a private household or interaction with children: A sexual offender registry check.

The Company must follow all State and Federal laws when conducting Background Checks, including but not limited to the Fair Credit Reporting Act requirements, and shall require its subcontractors to do the same.

The Company shall notify the City of any information discovered in the Background Checks that may be of potential concern for any reason.

The City may conduct its own background checks on principals of the Company as the City deems appropriate. By operation of the public records law, background checks conducted by the City are subject to public review upon request.

14. NON-EXCLUSIVITY.

The Company acknowledges that it is one of several providers of Services to the City and County and the City and County do not represent that they are obligated to contract with the Company for any particular project.

15. EACH PARTY TO BEAR ITS OWN NEGOTIATION COSTS.

Each party shall bear its own cost of negotiating this Contract and developing the exhibits. The City and/or County shall not be charged for any Services or other work performed by the Company prior to

the Effective Date.

16. REPRESENTATIONS AND WARRANTIES OF COMPANY.

17.1 GENERAL WARRANTIES.

- 17.1.1 The Services shall satisfy all requirements set forth in the Contract, including but not limited to the attached Exhibits;
- 17.1.2 The Services provided by the Company under the Contract will not infringe or misappropriate any patent, copyright, trademark, or trade secret rights of any third party;
- 17.1.3 The Company has taken and will continue to take precautions sufficient to ensure that it will not be prevented from performing all or part of its obligations under the Contract by virtue of interruptions in the computer systems used by the Company;
- 17.1.4 All Services performed by the Company and/or its subcontractors pursuant to this Contract shall meet the highest industry standards and shall be performed in a professional and workmanlike manner by staff with the necessary skills, experience and knowledge;
- 17.1.5 Neither the Services, nor any Deliverables provided by the Company under this Contract will infringe or misappropriate any patent, copyright, trademark or trade secret rights of any third party;
- 17.1.6 The Company and each Consultant provided by the Company to the City shall have the qualifications, skills and experience necessary to perform the Services described or referenced in Exhibit A;
- 17.1.7 All information provided by the Company about each Consultant is accurate; and
- 17.1.8 Each Consultant is an employee of the Company, and the Company shall make all payments and withholdings required for by law for the Company for such Consultant.

17.2 ADDITIONAL WARRANTIES.

The Company further represents and warrants that:

- 17.2.1 It is a legal entity and if incorporated, duly incorporated, validly existing and in good standing under the laws of the state of its incorporation or licensing and is qualified to do business in North Carolina;
- 17.2.2 It has all the requisite corporate power and authority to execute, deliver and perform its obligations under this Contract;
- 17.2.3 The execution, delivery, and performance of this Contract have been duly authorized by the Company;
- 17.2.4 No approval, authorization or consent of any governmental or regulatory authority is required to be obtained or made by it in order for it to enter into and perform its obligations under this Contract;
- 17.2.5 In connection with its obligations under this Contract, it shall comply with all applicable federal, state and local laws and regulations and shall obtain all applicable permits and licenses; and
- 17.2.6 The performance of this Contract by the Company and each Consultant provided by the Company will not violate any contracts or agreements with third parties or any third party rights (including but not limited to non-compete agreements, non-disclosure agreements, patents, trademarks or intellectual property rights).

17. OTHER OBLIGATIONS OF THE COMPANY.

17.1. WORK ON CITY'S PREMISES.

The Company and all Consultants will, whenever on the City's premises, obey all instructions and City policies, which are provided to them with respect to performing Services on the City's premises.

17.2. RESPECTFUL AND COURTEOUS BEHAVIOR.

The Company shall assure that its employees interact with City employees and with the public in a courteous, helpful and impartial manner. All employees of the Company in both field and office shall refrain from belligerent behavior and/or profanity. Correction of any such behavior and language shall be the responsibility of the Company.

17.3. REPAIR OR REPLACEMENT OF DAMAGE EQUIPMENT OR FACILITIES. In the event that the Company causes damage to the City's equipment or facilities, the Company shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to the Company's action.

17.4. REGENERATION OF LOST OR DAMAGED DATA.

With respect to any data which the Company or any Consultants have negligently lost or negligently damaged, the Company shall, at its own expense, promptly replace or regenerate such data from the City's machine-readable supporting material, or obtain, at the Company's own expense, a new machine-readable copy of lost or damaged data from the City's data sources.

18. REMEDIES.

18.1. RIGHT TO COVER.

If the Company fails to meet any completion date or resolution time set forth in this Contract (including the Exhibits) or the Project Plan, the City may take any of the following actions with or without terminating this Contract, and in addition to and without limiting any other remedies it may have:

- a. Employ such means as it may deem advisable and appropriate to perform itself or obtain the Services from a third party until the matter is resolved and the Company is again able to resume performance under this Contract; and
- b. Deduct any and all expenses incurred by the City in obtaining or performing the Services from any money then due or to become due the Company and, should the City's cost of obtaining or performing the services exceed the amount due the Company, collect the amount due either from the Company.

18.2. RIGHT TO WITHHOLD PAYMENT.

If the Company breaches any provision of this Contract, the City shall have a right to withhold all payments due to the Company until such breach has been fully cured.

18.3. SPECIFIC PERFORMANCE AND INJUNCTIVE RELIEF.

The Company agrees that monetary damages are not an adequate remedy for the Company's failure to provide the Services or Deliverables as required by this Contract, nor could monetary damages be the equivalent of the performance of such obligation. Accordingly, the Company hereby consents to an order granting specific performance of such obligations of the Company in a court of competent jurisdiction within the State of North Carolina. The Company further consents to the City obtaining injunctive relief (including a temporary restraining order) to assure performance in the event the Company breaches the Contract.

18.4. SETOFF.

Each party shall be entitled to setoff and deduct from any amounts owed to the other party pursuant to this Contract all damages and expenses incurred as a result of the other party's breach of this Contract.

18.5. OTHER REMEDIES.

Upon breach of this Contract, each party may seek all legal and equitable remedies to which it is entitled. The remedies set forth herein shall be deemed cumulative and not exclusive and may be exercised successively or concurrently, in addition to any other available remedy.

19. TERM AND TERMINATION OF CONTRACT.

19.1. TERM.

This Contract shall commence on the Effective Date and shall continue in effect for five (5) years with the City having the unilateral right to renew for two (2) consecutive two (2) year terms thereafter.

19.2. TERMINATION BY THE CITY.

The City may terminate the Contract at any time without cause by giving thirty (30) days prior written notice to the Company. As soon as practicable after receipt of a written notice of termination without cause, Company shall submit a statement to the City showing in detail the Services performed under this Contract through the date of termination. The forgoing payment obligation is contingent upon: (i) the Company having fully complied with Section 19.8; and (ii) the Company having provided the City with written documentation reasonably adequate to verify the number of hours of Services rendered by each Consultant through the termination date and the percentage of completion of each task.

19.3. TERMINATION FOR DEFAULT BY EITHER PARTY.

By giving written notice to the other party, either party may terminate the Contract upon the occurrence of one or more of the following events:

- a. The other party violates or fails to perform any covenant, provision, obligation, term or condition contained in the Contract, provided that, unless otherwise stated in the Contract, such failure or violation shall not be cause for termination if both of the following conditions are satisfied: (i) such default is reasonably susceptible to cure; and (ii) the other party cures such default within thirty (30) days of receipt of written notice of default from the non-defaulting party; or
- b. The other party attempts to assign, terminate or cancel the Contract contrary to the terms hereof; or
- c. The other party ceases to do business as a going concern, makes an assignment for the benefit of creditors, admits in writing its inability to pay debts as they become due, files a petition in bankruptcy or has an involuntary bankruptcy petition filed against it (except in connection with a reorganization under which the business of such party is continued and performance of all its obligations under the Contract shall continue), or if a receiver, trustee or liquidator is appointed for it or any substantial part of other party's assets or properties.

Any notice of default shall identify this Section of the Contract and shall state the party's intent to terminate the Contract if the default is not cured within the specified period.

Notwithstanding anything contained herein to the contrary, upon termination of this Contract by the Company for default, the Company shall continue to perform the Services required by this Contract for the lesser of: (i) six (6) months after the date the City receives the Company's written termination notice; or (ii) the date on which the City completes its transition to a new Service Provider.

19.4. ADDITIONAL GROUNDS FOR DEFAULT TERMINATION BY THE CITY.

By giving written notice to the Company, the City may also terminate the Contract upon the occurrence of one or more of the following events (which shall each constitute grounds for termination without a cure period and without the occurrence of any of the other events of default previously listed):

- a. Failure of the Company to complete a particular task by the completion date set forth in this Contract;
 - b. The Company makes or allows to be made any material written misrepresentation or provides any materially misleading written information in connection with this Contract, or any covenant, agreement, obligation, term or condition contained in this Contract; or
 - c. The Company takes or fails to take any action which constitutes grounds for immediate termination under the terms of the Contract, including but not limited to failure to obtain or maintain the insurance policies and endorsements as required by the Contract, or failure to provide the proof of insurance as required by the Contract.
- 19.5. NO SUSPENSION.
In the event that the City disputes in good faith an allegation of default by the Company, notwithstanding anything to the contrary in the Contract, the Company agrees that it will not terminate the Contract or suspend or limit the Services or any warranties or repossess, disable or render unusable any software supplied by the Company, unless (i) the parties agree in writing, or (ii) an order of a court of competent jurisdiction determines otherwise.
- 19.6. CANCELLATION OF ORDERS AND SUBCONTRACTS.
In the event this Contract is terminated by the City for any reason prior to the end of the term, the Company shall upon termination immediately discontinue all service in connection with this Contract and promptly cancel all existing orders and subcontracts, which are chargeable to this Contract. As soon as practicable after receipt of notice of termination, the Company shall submit a statement to the City showing in detail the Services performed under this Contract to the date of termination.
- 19.7. AUTHORITY TO TERMINATE.
- 19.7.1. City Authority.
The following persons are authorized to terminate this Contract on behalf of the City/County: (a) the City Manager, any Assistant City Manager or any designee of the City Manager; (b) the Key Business Executive of the City Key Business Unit responsible for administering this Contract.
 - 19.7.2. County Authority.
The following persons are authorized to terminate this Contract on behalf of the City/County: the County Manager, or any designee of the City/County Manager.

The following persons are authorized to terminate this Contract on behalf of the County: (a) the County Manager, or any designee of the County Manager.
- 19.8. OBLIGATIONS UPON EXPIRATION OR TERMINATION.
Upon expiration or termination of this Contract, the Company shall promptly return to the City and/or County (i) all computer programs, files, documentation, media, related material and any other material and equipment that is owned by the City and/or County; (ii) all Deliverables that have been completed or that are in process as of the date of termination; and (iii) a written statement describing in detail all work performed with respect to Deliverables which are in process as of the date of termination. The expiration or termination of this Contract shall not relieve either party of its obligations regarding "Confidential Information", as defined in this Contract.
- 19.9. NO EFFECT ON TAXES, FEES, CHARGES OR REPORTS.
Any termination of this Contract shall not relieve the Company of the obligation to pay any fees, taxes or other charges then due to the City and/or County, nor relieve the Company of the obligation to file any daily, monthly, quarterly or annual reports covering the period to termination nor relieve the Company from any claim for damages previously accrued or then accruing against the Company.

19.10. OTHER REMEDIES.

The remedies set forth in this Section and **Section 19** shall be deemed cumulative and not exclusive, and may be exercised successively or concurrently, in addition to any other remedies available under this Contract or at law or in equity.

20. TRANSITION SERVICES UPON TERMINATION.

Upon termination or expiration of this Contract, the Company shall cooperate with the City and County to assist with the orderly transfer of the Services provided by the Company to the City and County. Prior to termination or expiration of this Contract, the City and/or County may require the Company to perform and, if so required, the Company shall perform certain transition services, necessary to shift the Services of the Company to another provider or to the City and/or County themselves as described below (the "Transition Services"). Transition Services may include but shall not be limited to the following:

- Working with the City and County to jointly develop a mutually agreed upon Transition Services Plan to facilitate the termination of the Services;
- Notifying all affected service providers and subcontractors of the Company;
- Performing the Transition Service Plan activities;
- Answering questions regarding the Services on an as-needed basis; and
- Providing such other reasonable services needed to effectuate an orderly transition to a new service provider.

21. CHANGES.

In the event changes to the Services (collectively "Change"), become necessary or desirable to the parties, the parties shall follow the procedures set forth in this Section. A Change shall be effective only when documented by a written, dated agreement executed by both parties which expressly references and is attached to this Contract (a "Change Statement"). The Change Statement shall set forth in detail: (i) the Change requested, including all modifications of the duties of the parties; (ii) the reason for the proposed Change; and (iii) a detailed analysis of the impact of the Change on the results of the Services and time for completion of the Services, including the impact on all Milestones and delivery dates and any associated price.

In the event either party desires a Change, the Project Manager for such party shall submit to the other party's Project Manager a proposed Change Statement. If the receiving party does not accept the Change Statement in writing within ten (10) days, the receiving party shall be deemed to have rejected the Change Statement. If the parties cannot reach agreement on a proposed Change, the Company shall nevertheless continue to render performance under this Contract in accordance with its (unchanged) terms and conditions.

Changes that involve or increase in the amounts payable by the City and/or County may require execution by the City and/or County Manager or designees depending on the amount. Some increases may also require approval by Charlotte City Council and/or County Board of Commissioners.

22. CITY OWNERSHIP OF WORK PRODUCT.

22.1. The parties agree that the City and County shall have exclusive ownership of all reports, documents, designs, ideas, materials, reports, concepts, plans, creative works, and other Work Product developed for or provided to the City and County in connection with this Contract, and all patent rights, copyrights, trade secret rights and other intellectual property rights relating thereto (collectively "the Intellectual Property"). The Company hereby assigns and transfers all rights in the Intellectual Property to the City and County. The Company further agrees to execute and deliver such assignments and other documents as the City and/or County may later require to perfect, maintain and enforce the City and County's rights as sole owner of the Intellectual Property, including all rights under patent and copyright law. The Company hereby appoints the City and County as attorney in fact to execute all such assignments and instruments and agree that its appointment of the City and County as an attorney in fact is coupled with an interest and is irrevocable.

- 22.2. The City and County grant the Company a royalty-free, non-exclusive license to use and copy the Intellectual Property to the extent necessary to perform this Contract. The Company shall not be entitled to use the Intellectual Property for other purposes without the City and County's prior written consent, and shall treat the Intellectual Property as "Confidential Information" under the Confidentiality Contract.
- 22.3. The Company will treat as Confidential Information under the Confidentiality and Non-Disclosure Contract all data in connection with the Contract. City and/or County data processed by the Company shall remain the exclusive property of the City and/or County. The Company will not reproduce, copy, duplicate, disclose, or in any way treat the data supplied by the City and/or County in any manner except that contemplated by the Contract.

23. LICENSING.

The Company shall provide copies of all valid licenses and certificates required for performance of the Services. The copies shall be delivered to the City and County no later than ten (10) days after the Company receives the notice of award from the City and County. Current copies of licenses and certificates shall be provided to the City and County within twenty-four (24) hours of demand at any time during the contract term. Licenses and certificates required for this contract include, by way of illustration and not limitation, the following: 1) a business license valid in North Carolina; 2) any additional licenses pertaining to or that may be required to be held by field professionals participating in the contract work.

Failure to obtain a valid Charlotte Business License within thirty (30) days of receiving contract award notification will result in garnishment by the Tax Office from any payments made to the Company.

24. RELATIONSHIP OF THE PARTIES.

The relationship of the parties established by this Contract is solely that of independent contractors, and nothing contained in this Contract shall be construed to (i) give any party the power to direct or control the day-to-day administrative activities of the other; or (ii) constitute such parties as partners, joint venturers, co-owners or otherwise as participants in a joint or common undertaking; or (iii) make either party an agent of the other, or any Consultant an agent or employee of the County, for any purpose whatsoever. Neither party nor its agents or employees is the representative of the other for any purpose, and neither has power or authority to act as agent or employee to represent, to act for, bind, or otherwise create or assume any obligation on behalf of the other.

25. INDEMNIFICATION.

To the fullest extent permitted by law, the Company shall indemnify, defend and hold harmless each of the "Indemnitees" (as defined below) from and against any and all "Charges" (as defined below) paid or incurred any of them as a result of any claims, demands, lawsuits, actions, or proceedings: (i) alleging violation, misappropriation or infringement of any copyright, trademark, patent, trade secret or other proprietary rights with respect to the Services or any products or deliverables provided to the City and County pursuant to this Contract ("Infringement Claims"); (ii) seeking payment for labor or materials purchased or supplied by the Company or its subcontractors in connection with this Contract; or (iii) arising from the Company's failure to perform its obligations under this Contract, or from any act of negligence or willful misconduct by the Company or any of its agents, employees or subcontractors relating to this Contract, including but not limited to any liability caused by an accident or other occurrence resulting in bodily injury, death, sickness or disease to any person(s) or damage or destruction to any property, real or personal, tangible or intangible; or (iv) arising from any claim that the Company or an employee or subcontractor of the Company is an employee of the City and/or County, including but not limited to claims relating to worker's compensation, failure to withhold taxes and the like. For purposes of this Section: (a) the term "Indemnitees" means the City and each of the City's officers, officials, employees, agents and independent contractors (excluding the Company) and/or the County and each of the County's officers, officials, employees, agents, and independent contractors; and (b) the term "Charges" means any and all losses, damages, costs, expenses (including reasonable attorneys' fees), obligations, duties, fines, penalties, royalties, interest charges and other liabilities (including settlement amounts).

If an Infringement Claim occurs, the Company shall either: (i) procure for the City and/or County the right to continue using the affected product or service; or (ii) repair or replace the infringing product or service so that it becomes non-infringing, provided that the performance of the overall product(s) and service(s) provided to the City and/or County shall not be adversely affected by such replacement or modification. If the Company is unable to comply with the preceding sentence within thirty days after the City and/or County is directed to cease use of a product or service, the Company shall promptly refund to the City and/or County all amounts paid under this Contract.

This **Section 26** shall remain in force despite termination of this Contract (whether by expiration of the term or otherwise).

26. SUBCONTRACTING.

Should the Company choose to subcontract, the Company shall be the prime Service Provider and shall remain fully responsible for performance of all obligations, which it is required to perform under the Contract. Any subcontract entered into by Company shall name the City and County as a third party beneficiary.

27. CONFIDENTIAL INFORMATION.

27.1. CONFIDENTIAL INFORMATION.

Confidential Information includes any information, not generally known in the relevant trade or industry, obtained from the City and County or their vendors or licensors or which falls within any of the following general categories:

- 27.1.1. *Trade secrets.* For purposes of this Contract, trade secrets consist of *information* of the City and County or any of their suppliers, contractors or licensors: (a) that derives value from being secret; and (b) that the owner has taken reasonable steps to keep confidential. Examples of trade secrets include information relating to proprietary software, new technology, new products or services, flow charts or diagrams that show how things work, manuals that tell how things work and business processes and procedures.
- 27.1.2. *Information of the City and County or their suppliers, contractors or licensors marked "Confidential" or "Proprietary."*
- 27.1.3. *Information relating to criminal investigations conducted by the City and/or County, and records of criminal intelligence information compiled by the City and/or County.*
- 27.1.4. *Information contained in the City and/or County's personnel files, as defined by N.C. Gen. Stat. 153A-98.* This consists of all information gathered and/or maintained by the City and/or County about employees, except for that information which is a matter of public record under North Carolina law.
- 27.1.5. *Citizen or employee social security numbers collected by the City and/or County.*
- 27.1.6. *Computer security information of the City and/or County,* including all security features of electronic data processing, or information technology systems, telecommunications networks and electronic security systems. This encompasses but is not limited to passwords and security standards, procedures, processes, configurations, software and codes.
- 27.1.7. *Local tax records of the City and County that contain information about a taxpayer's income or receipts.*
- 27.1.8. *Any attorney / City / County privileged information disclosed by either party.*
- 27.1.9. *Any data collected from a person applying for financial or other types of assistance, including but not limited to their income, bank accounts, savings accounts, etc.*
- 27.1.10. *The name or address of individual homeowners who, based on their income, have received a rehabilitation grant to repair their home.*

- 27.1.11. *Building plans of City and/or County-owned buildings or structures, as well as any detailed security plans.*
- 27.1.12. *Billing information of customers compiled and maintained in connection with the City and/or County providing utility services.*
- 27.1.13. *Other information that is exempt from disclosure under the North Carolina public records laws.*

Categories 27.1.3 through 27.1.13 above constitute "Highly Restricted Information," as well as Confidential Information. The Company acknowledges that certain Highly Restricted Information is subject to legal restrictions beyond those imposed by this Contract, and agrees that: (a) all provisions in this Contract applicable to Confidential Information shall apply to Highly Restricted Information; and (b) the Company will also comply with any more restrictive instructions or written policies that may be provided by the City and/or County from time to time to protect the confidentiality of Highly Restricted Information.

The parties acknowledge that in addition to information disclosed or revealed after the date of this Contract, the Confidential Information shall include information disclosed or revealed within one year prior to the date of this Contract.

27.2. RESTRICTIONS.

The Company shall keep the Confidential Information in the strictest confidence, in the manner set forth below:

- 27.2.1. It shall not copy, modify, enhance, compile or assemble (or reverse compile or disassemble), or reverse engineer Confidential Information.
- 27.2.2. It shall not, directly or indirectly, disclose, divulge, reveal, report or transfer Confidential Information of the other to any third party or to any individual employed by the Company, other than an employee, agent, subcontractor or vendor of the City and/or County or Company who: (i) has a need to know such Confidential Information, and (ii) has executed a confidentiality agreement incorporating substantially the form of this Section of the Contract and containing all protections set forth herein.
- 27.2.3. It shall not use any Confidential Information of the City and/or County for its own benefit or for the benefit of a third party, except to the extent such use is authorized by this Contract or other written agreements between the parties hereto, or is for the purpose for which such Confidential Information is being disclosed.
- 27.2.4. It shall not remove any proprietary legends or notices, including copyright notices, appearing on or in the Confidential Information of the other.
- 27.2.5. The Company shall use its best efforts to enforce the proprietary rights of the City and County, and the City or County's vendors, licensors and suppliers (including but not limited to seeking injunctive relief where reasonably necessary) against any person who has possession of or discloses Confidential Information in a manner not permitted by this Contract.
- 27.2.6. In the event that any demand is made in litigation, arbitration or any other proceeding for disclosure of Confidential Information, the Company shall assert this Contract as a ground for refusing the demand and, if necessary, shall seek a protective order or other appropriate relief to prevent or restrict and protect any disclosure of Confidential Information.
- 27.2.7. All materials which constitute, reveal or derive from Confidential Information shall be kept confidential to the extent disclosure of such materials would reveal Confidential Information, and unless otherwise agreed, all such materials shall be returned to the City and/or County or destroyed upon satisfaction of the purpose of the disclosure of such information.

- 27.3. EXCEPTIONS. The parties agree that the Company shall have no obligation with respect to any Confidential Information which the Company can establish:
- 27.3.1. Was already known to the Company prior to being disclosed by the disclosing party;
 - 27.3.2. Was or becomes publicly known through no wrongful act of the Company;
 - 27.3.3. Was rightfully obtained by the Company from a third party without similar restriction and without breach hereof;
 - 27.3.4. Was used or disclosed by the Company with the prior written authorization of the City and/or County;
 - 27.3.5. Was disclosed pursuant to the requirement or request of a governmental agency, which disclosure cannot be made in confidence, provided that, in such instance, the Company shall first give to the City and County notice of such requirement or request;
 - 27.3.6. Was disclosed pursuant to the order of a court of competent jurisdiction or a lawfully issued subpoena, provided that the Company shall take use its best efforts to obtain an agreement or protective order providing that, to the greatest possible extent possible, this Contract will be applicable to all disclosures under the court order or subpoena.

- 27.4. UNINTENTIONAL DISCLOSURE.
Notwithstanding anything contained herein in to the contrary, in the event that the Company is unintentionally exposed to any Confidential Information of the City and/or County, the Company agrees that it shall not, directly or indirectly, disclose, divulge, reveal, report or transfer such Confidential Information to any person or entity or use such Confidential Information for any purpose whatsoever.

- 27.5. REMEDIES.
The Company acknowledges that the unauthorized disclosure of the Confidential Information of the City and/or County will diminish the value of the proprietary interests therein. Accordingly, it is agreed that if the Company breaches its obligations hereunder, the City and/or County shall be entitled to equitable relief to protect its interests, including but not limited to injunctive relief, as well as monetary damages.

28. INSURANCE.

- 28.1. TYPES OF INSURANCE.
Company shall obtain and maintain during the life of this Contract, with an insurance Company rated not less than "A" by A.M. Best, authorized to do business in the State of North Carolina, acceptable to the Charlotte-Mecklenburg, Risk Management Division the following insurance:

- 28.1.1. Automobile Liability - Bodily injury and property damage liability covering all owned, non-owned and hired automobiles for limits of not less than \$5,000,000 bodily injury each person, each accident and \$5,000,000 property damage, or \$5,000,000 combined single limit - bodily injury and property damage. The automobile liability coverage shall be broadened to include pollution coverage on covered autos, and a copy of endorsement CA 99 48 shall be provided to the City.

Service Provider must also supply the City with evidence of motor carrier endorsement MCS-90 as required by the Federal Motor Carrier Safety Administration's Motor Carrier Act.

- 28.1.2. Pollution Legal Liability- Insurance of not less than \$5,000,000 per occurrence/aggregate, including bodily injury, property damage and clean up costs. Coverage will be written on a claims-made basis.

- 28.1.3. Commercial General Liability - Bodily injury and property damage liability as shall protect the Company and any subcontractor performing Services under this Contract, from claims of bodily injury or property damage which arise from performance of this

Contract, whether such operations are performed by the Company, any subcontractor, or anyone directly or indirectly employed by either. The amounts of such insurance shall not be less than \$5,000,000 bodily injury each occurrence/aggregate and \$5,000,000 property damage each occurrence/aggregate, or \$5,000,000 bodily injury and property damage combined single limits each occurrence/aggregate. This insurance shall include coverage for products, operations, personal injury liability and contractual liability, assumed under the indemnity provision of this Contract.

- 28.1.4. Workers' Compensation and Employers Liability - meeting the statutory requirements of the State of North Carolina, \$500,000 per accident limit, \$500,000 disease per policy limit, \$500,000 disease each employee limit.

The Company shall not commence any Services in connection with this Contract until it has obtained all of the foregoing types of insurance and such insurance has been approved by the City and County. The Company shall not allow any subcontractor to commence Services on its subcontract until all similar insurance required of the subcontractor has been obtained and approved.

28.2. **OTHER INSURANCE REQUIREMENTS.**

- 28.2.1. The City and County shall be exempt from, and in no way liable for any sums of money, which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Company and/or subcontractor providing such insurance.

- 28.2.2. The City of Charlotte and Mecklenburg County shall be named as an additional insured for operations or services rendered under the automobile and general liability coverage. Additionally, the additional insured language must reference Contract # (Actual Contract #). The Company's insurance shall be primary of any self-funding and/or insurance otherwise carried by the City and/or County for all loss or damages arising from the Company's operations under this agreement.

- 28.2.3. Certificates of such insurance will be furnished to the City and County and shall contain the provision that the City and County be given thirty (30) days' written notice of any intent to amend coverage reductions or material changes or terminate by either the insured or the insuring Company.

- 28.2.4. Should any or all of the required insurance coverage be self-funded/self-insured, a copy of the Certificate of Self-Insurance or other documentation from the North Carolina Department of Insurance shall be furnished to the City and County.

- 28.2.5. If any part of the Services under this Contract is sublet, the subcontractor shall be required to meet all insurance requirements as listed above. However, this will in no way relieve the Company from meeting all insurance requirements or otherwise being responsible for the subcontractor.

29. COMMERCIAL NON-DISCRIMINATION.

- 29.1. Commercial Non-Discrimination for City Contract.

The City has adopted a Commercial Non-Discrimination Ordinance that is set forth in Section 2, Article V of the Charlotte City Code, and is available for review on the City's website (the "Non-Discrimination Policy"). As a condition of entering into this Contract the Company agrees to comply with the Non-Discrimination Policy, and consents to be bound by the award of any arbitration conducted thereunder. As part of such compliance, the Company shall not discriminate on the basis of race, gender, religion, national origin, sexual orientation, ethnicity, age, disability, or political affiliation in the solicitation, selection, hiring, or treatment of subcontractors, vendors, suppliers, or commercial customers in connection with a City contract or contract solicitation process, nor shall the Company retaliate against any person or entity for reporting instances of such discrimination. The Company shall provide equal opportunity for subcontractors, vendors and suppliers to

participate in all of its subcontracting and supply opportunities on City contracts, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that has occurred or is occurring in the marketplace.

As a condition of entering into this Contract, the Company agrees to: (a) promptly provide to the City all information and documentation that may be requested by the City from time to time regarding the solicitation, selection, treatment and payment of subcontractors in connection with this Contract; and (b) if requested, provide to the City within sixty days after the request a truthful and complete list of the names of all subcontractors, vendors, and suppliers that Company has used on City contracts in the past five years, including the total dollar amount paid by Company on each subcontract or supply contract. The Company further agrees to fully cooperate in any investigation conducted by the City pursuant to the City's Non-Discrimination Policy, to provide any documents relevant to such investigation that are requested by the City, and to be bound by the award of any arbitration conducted under such Policy.

The Company agrees to provide to the City from time to time on the City's request, payment affidavits detailing the amounts paid by Company to subcontractors and suppliers in connection with this Contract within a certain period of time. Such affidavits shall be in the format specified by the City from time to time.

The Company understands and agrees that violation of this Commercial Non-Discrimination provision shall be considered a material breach of this Contract and may result in contract termination, disqualification of the Company from participating in City contracts and other sanctions.

29.2. Commercial Non-Discrimination for County Contract.

The Company agrees that it has adopted and will maintain and enforce a policy of nondiscrimination on the basis of race, color, religion, sex, age, national origin, or disability. The Company agrees that it will inform the County of any allegations that Company or subcontractor employees working onsite at the County have engaged in harassment, discrimination or other illegal employment practices.

30. DRUG-FREE WORKPLACE.

The Company shall provide a drug-free workplace during the performance of this Contract. This obligation is met by:

- 30.1. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the Company's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- 30.2. Establishing a drug-free awareness program to inform employees about (i) the dangers of drug abuse in the workplace, (ii) the Company's policy of maintaining a drug-free workplace, (iii) any available drug counseling, rehabilitation, and employee assistance programs, and (iv) the penalties that may be imposed upon employees for drug abuse violations;
- 30.3. Notifying each employee that as a condition of employment, the employee will (i) abide by the terms of the prohibition outlined in (a) above, and (ii) notify the Company of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction;
- 30.4. Notifying the City and County within ten days after receiving from an employee a notice of a criminal drug statute conviction or after otherwise receiving actual notice of such conviction;
- 30.5. Imposing a sanction on, or requiring the satisfactory participation in a drug counseling, rehabilitation or abuse program by, an employee convicted of drug crime;
- 30.6. Making a good faith effort to continue to maintain a drug-free workplace for employees; and
- 30.7. Requiring any party to which it subcontracts any portion of the Services under the Contract to

comply with the provisions of 30.1 through 30.6.

Failure to comply with the above drug-free workplace requirements during the performance of the Contract shall be grounds for suspension, termination or debarment.

31. NOTICES AND PRINCIPAL CONTACTS.

Any notice, consent or other communication required or contemplated by this Contract shall be in writing, and shall be delivered in person, by U.S. mail, by overnight courier, by electronic mail or by telefax to the intended recipient at the address set forth below:

For the Company:

PHONE: _____
FAX: _____
E-MAIL: _____

With Copy to (Company):

PHONE: _____
EMAIL: _____

For the City:

Kay Elmore
City of Charlotte/Mecklenburg County
Procurement Services Division
600 East Fourth Street, CMGC 9th Floor
Charlotte, NC 28202-2850

PHONE: 704-336-2524
FAX: 704-336-2258
kelmore@ci.charlotte.nc.us

With Copy To (City):

Cindy White
City of Charlotte
City Attorney's Office
600 East Fourth Street
CMGC 15th Floor
Charlotte, NC 28202

PHONE: (704)336-3012
cwhite@ci.charlotte.nc.us

With Copy To (County:

Tyrone Wade
Mecklenburg County
County Attorney's Office
600 East Fourth Street
CMGC 11th Floor
Charlotte, NC 28202

PHONE: (704)336-4135
TyroneC.Wade@mecklenburgcountync.gov

Notice shall be effective upon the date of receipt by the intended recipient; provided that any notice, which is sent by telefax or electronic mail, shall also be simultaneously sent by mail deposited with the U.S. Postal Service or by overnight courier. Each party may change its address for notification purposes by giving the other party written notice of the new address and the date upon which it shall become effective.

32. MISCELLANEOUS.

32.1. ENTIRE AGREEMENT.

This Contract is the entire agreement between the parties with respect to its subject matter, and there are no other representations, understandings, or agreements between the parties with respect to such subject matter. This Contract supersedes all prior agreements, negotiations, representations and Bids, written or oral.

32.2. AMENDMENT.

No amendment or change to this Contract shall be valid unless in writing and signed by both parties to this Contract.

32.3. GOVERNING LAW AND JURISDICTION.

The parties acknowledge that this Contract is made and entered into in Charlotte, North

Carolina, and will be performed in Charlotte, North Carolina. The parties further acknowledge and agree that North Carolina law shall govern all the rights, obligations, duties and liabilities of the parties under this Contract, and that North Carolina law shall govern interpretation and enforcement of this Contract and any other matters relating to this Contract (all without regard to North Carolina conflicts of law principles). The parties further agree that any and all legal actions or proceedings relating to this Contract shall be brought in a state or federal court sitting in Mecklenburg County, North Carolina. By the execution of this Contract, the parties submit to the jurisdiction of said courts and hereby irrevocably waive any and all objections, which they may have with respect to in any court sitting in Mecklenburg County, North Carolina.

32.4. **BINDING NATURE AND ASSIGNMENT.**

This Contract shall bind the parties and their successors and permitted assigns. Neither party may assign any of the rights and obligations thereunder without the prior written consent of the other. Any assignment attempted without the written consent of the other party shall be void.

32.5. **CITY/COUNTY NOT LIABLE FOR DELAYS.**

It is agreed that the City and/or County shall not be liable to the Company, its agents or representatives or any subcontractor for or on account of any stoppages or delay in the performance of any obligations of the City and/or County or any other party hereunder caused by injunction or other legal or equitable proceedings or on account of any other delay for any cause beyond the City and/or County's reasonable control. The City and/or County shall not be liable under any circumstances for lost profits or any other consequential, special or indirect damages.

32.6. **FORCE MAJEURE.**

32.6.1. The Company shall be not liable for any failure or delay in the performance of its obligations pursuant to this Contract (and such failure or delay shall not be deemed a default of this Contract or grounds for termination hereunder if all of the following conditions are satisfied: (i) if such failure or delay: (a) could not have been prevented by reasonable precaution, and (b) cannot reasonably be circumvented by the non-performing party through the use of alternate sources, work-around plans, or other means; and (ii) if and to the extent such failure or delay is caused, directly or indirectly, by fire, flood, earthquake, hurricane, elements of nature or acts of God, acts of war, terrorism, riots, civil disorders, rebellions or revolutions, or court order.

32.6.2. Upon the occurrence of an event which satisfies all of the conditions set forth above (a "Force Majeure Event") the Company shall be excused from any further performance of those of its obligations pursuant to this Contract affected by the Force Majeure Event for as long as (a) such Force Majeure Event continues and (b) the Company continues to use commercially reasonable efforts to recommence performance whenever and to whatever extent possible without delay.

32.6.3. Upon the occurrence of a Force Majeure Event, the Company shall immediately notify the City and County by telephone (to be confirmed by written notice within two (2) days of the inception of the failure or delay) of the occurrence of a Force Majeure Event and shall describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event prevents the Company from performing its obligations for more than five (5) days, the City and/or County may terminate this Contract.

32.6.4. Strikes, slow-downs, walkouts, lockouts, and individual disputes are not excused under this provision.

32.7. **SEVERABILITY.**

The invalidity of one or more of the phrases, sentences, clauses or sections contained in this Contract shall not affect the validity of the remaining portion of the Contract so long as the material purposes of the Contract can be determined and effectuated. If any provision of this Contract is held to be unenforceable, then both parties shall be relieved of all obligations

arising under such provision, but only to the extent that such provision is unenforceable, and this Contract shall be deemed amended by modifying such provision to the extent necessary to make it enforceable while preserving its intent.

32.8. NO PUBLICITY.

No advertising, sales promotion or other materials of the Company or its agents or representations may identify or reference this Contract or the City and/or County in any manner absent the written consent of the City and/or County.

32.9. APPROVALS.

All approvals or consents required under this Contract must be in writing.

32.10. WAIVER.

No delay or omission by either party to exercise any right or power it has under this Contract shall impair or be construed as a waiver of such right or power. A waiver by either party of any covenant or breach of this Contract shall not be constitute or operate as a waiver of any succeeding breach of that covenant or of any other covenant. No waiver of any provision of this Contract shall be effective unless in writing and signed by the party waiving the rights.

32.11. SURVIVAL OF PROVISIONS.

The following sections of this Contract shall survive the termination hereof:

| | |
|-------------|---|
| Section 4.3 | “Employment Taxes and Employee Benefits” |
| Section 16 | “Representations and Warranties of Company” |
| Section 19 | “Term and Termination of Contract” |
| Section 22 | “City and County Ownership of Work Product” |
| Section 25 | “Indemnification” |
| Section 27 | “Confidential Information” |
| Section 28 | “Insurance” |
| Section 31 | “Notices and Principal Contacts” |
| Section 32 | “Miscellaneous” |

32.12. CHANGE IN CONTROL.

In the event of a change in “Control” of the Company (as defined below), the City and/or County shall have the option of terminating this Contract by written notice to the Company. The Company shall notify the City and County within ten (10) days of the occurrence of a change in control. As used in this Contract, the term “Control” shall mean the possession, direct or indirect, of either (i) the ownership of or ability to direct the voting of, as the case may be fifty-one percent (51%) or more of the equity interests, value or voting power in the Company or (ii) the power to direct or cause the direction of the management and policies of the Company whether through the ownership of voting securities, by contract or otherwise.

32.13. DRAFTERS PROTECTION.

Each of the Parties has agreed to the use of the particular language of the provisions of this Contract and any questions of doubtful interpretation shall not be resolved by any rule or interpretation against the drafters, but rather in accordance with the fair meaning thereof, having due regard to the benefits and rights intended to be conferred upon the Parties hereto and the limitations and restrictions upon such rights and benefits intended to be provided.

32.14. FAMILIARITY AND COMPLIANCE WITH LAWS AND ORDINANCES.

The Company agrees to make itself aware of and comply with all local, state and federal ordinances, statutes, laws, rules and regulations applicable to the Services. The Company further agrees that it will at all times during the term of this Contract be in compliance with all applicable federal, state and/or local laws regarding employment practices. Such laws will include, but shall not be limited to workers' compensation, the Fair Labor Standards Act (FLSA), the Americans with Disabilities Act (ADA), the Family and Medical Leave Act (FMLA) and all OSHA regulations applicable to the Services.

- 32.15. CONFLICT OF INTEREST.
The Company covenants that its officers, employees and shareholders have no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of Services required to be performed under the Contract.
- 32.16. NO BRIBERY.
The Company certifies that neither it, any of its affiliates or subcontractors, nor any employees of any of the forgoing has bribed or attempted to bribe an officer or employee of the City and/or County in connection with the Contract.
- 32.17. HARASSMENT.
The Company agrees to make itself aware of and comply with the City and County's Harassment Policies. The City and County will not tolerate or condone acts of harassment based upon race, sex, sexual orientation, religion, national origin, color, age, or disability. Violators of this policy will be subject to termination.
- 32.18. TRAVEL UPGRADES.
The City and County have no obligation to reimburse the Company for any travel or other expenses incurred in connection with this Contract.
- 32.19. TAXES.
The Company shall pay all applicable federal, state and local taxes, which may be chargeable against the performance of the Services.

EXHIBIT B – REQUIREMENTS MATRIX

| ITB 269-2011-011 Requirements Matrix | | Service Provider Meets / Will Meet | Service Provider Does not meet (X) | Service Provider proposes alternative solution to meet |
|--|--|--|------------------------------------|---|
| Section # | Detail | <i>(Explain how you meet if necessary)</i> | | <i>(Explain the alternative, and how this would meet the City & County Requirement)</i> |
| Service Provider shall have available the following types of Fuel for Consignment Purchases: | | | | |
| 4.2.2: Gasoline Grades | Regular Unleaded Gasoline (87-88 Octane) | | | |
| | E-10 Blend Ethanol Enhanced Unleaded Gasoline | | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | | | |
| | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | | | |
| | Diesel Exhaust Fluid | | | |
| Service Provider shall have available the following types of Fuel for Retail Purchases at ALL locations: | | | | |
| 4.2.2: Gasoline Grades | Regular Unleaded Gasoline (87-88 Octane) | | | |
| | Unleaded Mid Grad Gasoline (89-90 Octane) OR | | | |
| | E-10 Blend Ethanol Enhanced Unleaded Gasoline | | | |
| | Premium Unleaded Gasoline (91-93 Octane) | | | |
| 4.2.2: Diesel Fuel Grades | Ultra Low Sulfur Diesel Fuel | | | |
| | Diesel Exhaust Fluid | | | |
| 4.2.2: Motor Oils - Gasoline Engines | Full Synthetic 0W-20 (ILSAC: GF-4, API: SM) | | | |
| | Synthetic Blend 5W-30 (ILSAC: GF-4, API: SM, SL) | | | |
| | Synthetic Blend 5W-20 (ILSAC: GF-4 API: SM) | | | |
| 4.2.2: Motor Oils - Diesel Engines | Synthetic Blend 15W40 (API: CJ-4, CI-4 PLUS, CI-4, CH-4, SM) | | | |
| | Full Synthetic 15W50 (CI-4 Plus/SL rating) | | | |
| Service Provider shall have available the following types of Fuel for Retail Purchases at SOME locations: <i>(Detail # of locations available for each Fuel type for retail purchase with your fleet card - provide a list of locations where each fuel type is available in a separate attachment)</i> | | | | |
| 4.2.2: Gasoline Grades | E-85 Blend Ethanol Enhanced Unleaded Gasoline | | | |
| 4.2.2: Diesel Fuel Grades | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | | | |
| Service Provider shall have available the following types of Fuel for Non-Consignment Purchase: | | | | |
| 4.2.2: Diesel Fuel | Ultra Low Sulfur Diesel Fuel | | | |

| | | | | |
|--|---|--|--|--|
| Grades | Gross Ultra Low Sulfur Red Dye Distillate Diesel Fuel | | | |
| Current and Future Tax Credits | | | | |
| 4.3 | Service Provider shall pass any Fuel Credits on to the City and County automatically on monthly billing with a summary of savings from tax credits | | | |
| Fuel Contamination | | | | |
| 4.4.1 | <i>Service Provider agrees to be liable for the following:</i> | | | |
| | Cost to remove contaminated fuel from City and/or County owned vehicles and/or equipment | | | |
| | Cost to clean City and/or County owned tanks into which contaminated fuel was pumped. | | | |
| | Cost to repair damages to City and/or County owned vehicles and equipment caused by contaminated fuel. | | | |
| Additional Retail Fueling Location Requirements | | | | |
| 4.5.1 | 24/7 Availability of Fuel at Retail Fueling locations within Mecklenburg County, North Carolina, and US | | | |
| | <i>Service Provider shall have the ability to restrict purchases of the following items to Fleet Card users:</i> | | | |
| | Brake Fluid | | | |
| | Concessions | | | |
| | Other items as restricted by the City and/or County | | | |
| | Service Provider shall have the ability to allow purchases of other automotive goods or services at retail price, provide purchase does not exceed \$15. | | | |
| Purchases at Service Provider's Retail Fueling Locations shall be restricted to self-service only. | | | | |
| Additional Consignment Fuel Requirements | | | | |
| 4.7.1 | Service Provider shall deliver Consignment Fuel to City and/or County Onsite Fueling Location within six (6) hours of receipt of order, 24/7 including orders made on weekends, nights, and holidays | | | |
| | For large volume orders, Service Provider shall deliver a minimum of 2000 gallons of Consignment Fuel to City and/or County Onsite Fueling Location every six (6) hours until order is fulfilled. | | | |
| | Orders placed for City or County identified Critical Locations shall be filled within two (2) hours of receipt of order, or supplied in 2000 gallon increments every two (2) hours until order is fulfilled | | | |
| Fleet Credit Cards | | | | |

| | | | | |
|-------------------------------------|---|--|--|--|
| 4.10 | Service Provider shall have the ability to issue Fleet Cards to City (≥6500) and County (≥1100) 1-2 Weeks Prior to Contract Effective Date | | | |
| 4.10.1 | New and Replacement Fleet Cards shall be provided during the term of the Contract at no additional cost to the City or County. | | | |
| | Service Provider shall have the ability to replace expiring cards sixty (60) days prior to expiration. | | | |
| | Service Provider shall issue new or replacement cards within 2 business days (at no additional charge) | | | |
| | The Service Provider and authorized City or County users shall have the ability to immediately place a hold or block on Fleet Cards or user PIN #s to restrict future purchases 24/7. | | | |
| | Service Provider shall terminate Fleet Cards within 24 hours of notification by City or County | | | |
| | Fleet Cards shall identify the Authorized Fuel types available for purchase on the card. | | | |
| 4.10.2 | <i>Service Provider's shall have the ability to set and enforce the following restrictions on Fleet Cards and User pin#:</i> | | | |
| | Maximum Gallons (per card, per fuel type per purchase and per day) | | | |
| | Fuel Type (limit to 1, 2, or more by type of Fuel) | | | |
| | Minimum time between Fueling | | | |
| | Ability to record current odometer (mileage) or hour meter readings at the time of transaction (via punch in by user) and compare to previous odometer or hour meter read to reject transactions if difference is outside of allowable range. | | | |
| | Ability to override rejections for incorrect mileage/hour entry after three (3) attempts by user and report override activity on a weekly basis. | | | |
| Fleet Card Management System | | | | |
| 4.11 | Service Provider's Fleet Card Management System shall be web-based and shall allow authorized City and County users to log in to a secured site using secure usernames and passwords. | | | |
| | Service Provider's Fleet Card Management System shall be accessible 24/7 with access to real time transaction information. | | | |
| | <i>The Fleet Card Management System shall have the ability to allow authorized users to restrict permissions and edit restrictions at the following levels at a minimum:</i> | | | |
| | Per vehicle card / per user pin# | | | |
| | Per division / group | | | |
| | Per KBU/Department | | | |
| City / County | | | | |

Exhibit B
Requirements Matrix

| | | | | |
|--------|--|--|--|--|
| | All users | | | |
| | <i>The Fleet Card Management System shall have the ability to set read, report, and edit permissions at the following levels:</i> | | | |
| | Per user | | | |
| | Per cost center / org number | | | |
| | Per Division / Group | | | |
| | Per KBU / Department | | | |
| | City / County | | | |
| | All users | | | |
| | The Fleet Card Management System shall allow for a roll up of information from a reporting standpoint from the User PIN# level up through Citywide and Countywide or a Citywide/Countywide combined. | | | |
| 4.11.1 | Fleet Card Management System Shall be a one (1) card Fleet Card access system. | | | |
| | The Fleet Card Management System shall utilize a four (4) digit unique card number with the ability to identify four (4) to seventeen (17) digit City or County equipment numbers | | | |
| | The Fleet Card Management System shall require a user pin of not more than five (5) digits to identify the user (and authorized cost center(s) / org number(s)) prior to purchase of fuel | | | |
| | The Fleet Card Management System shall have the ability to associate each pin # to one or more City cost centers or County org numbers. | | | |
| 4.11.2 | The Fleet Card Management System shall have the ability to move a vehicle or employee pin # from one cost center/org number to another | | | |
| | The Fleet Card Management System shall be accessible via the internet. | | | |
| 4.11.3 | <i>The Fleet Card Management System shall have the ability to report on the following details, at a minimum:</i> | | | |
| | Date & Time of transaction | | | |
| | Identification of transaction location | | | |
| | Identification of vehicle/equipment fueled (Card ID) | | | |
| | Vehicle cost center | | | |
| | Pin # that created purchase | | | |
| | Odometer Reading Or Hour Meter Reading | | | |

| | | | | |
|---|---|---|--|--|
| | Type, grade and price per gallon of fuel at time of purchase (both price at pump and actual price paid by City/County after discounts and taxes are removed) | | | |
| | Total volume (Quantity) and dollar amount of fuel purchased, | | | |
| | Item purchased (other than fuel-only authorized items), quantity purchased, and unit price of item | | | |
| | Miles traveled since last fueling and vehicle miles per gallon | | | |
| | Average Mileage OR Average hour | | | |
| | Cost per mile OR Cost per hour | | | |
| City Reporting Requirements | | | | |
| 4.11.4 | <i>The Service Provider shall provide on a weekly basis a report detailing the following information at a minimum:</i> | | | |
| | Fuel Product Total usage per Fuel Product in gallons (pounds or GGE where applicable) Actual Cost of Fuel Product at time of purchase Cumulative chart of each Cost Center / Org Number usage year to date | | | |
| | The Service Provider shall provide on a quarterly basis (within 15 days after the end of the quarter) a report detailing average cost per month, average rack price for the period, and final City / County Costs for the quarterly period. | | | |
| | All reports shall be accessible electronically via the Fleet Card Management System, and shall represent live data. | | | |
| | The Fleet Card Management System shall have the ability to print reports, save reports in a searchable format (i.e. Adobe pdf), and to export reports to Microsoft Excel. | | | |
| | At a minimum, the Fleet Card Management System must be able to support retention and reporting of historical data for at least the last 24 months | | | |
| | The Fleet Card Management System shall have the ability to maintain and report on historical data for the entire time that the System is in place, irrelevant of the minimum requirement of twenty-four (24) months of historical data. | | | |
| | 4.11.5 | <i>The Service Provider shall provide EMD with the following, either via automatic email, or via authorized access within the Fleet Card Management System:</i> | | |
| Daily electronic transaction file for each Equipment Company of fuel transactions from the previous day | | | | |
| Weekly recap files from each KBU/Department containing all transactions for the previous week | | | | |
| Weekly error files for error reporting to managers and tracking repeat errors and issues | | | | |

Exhibit B
Requirements Matrix

| | | | | |
|--|---|--|--|--|
| 4.11.6 | <i>The Fleet Card Management System shall be capable of providing immediate notifications, via email, to designated City and County users of the following exceptions, at a minimum:</i> | | | |
| | Attempt to purchase restricted items (unauthorized fuel types, brake fluid, concessions, or other unauthorized non-fuel items, etc) | | | |
| | Attempt to purchase/purchase of fuel exceeding authorized volume, and/or exceeding number of times allowed for refueling during the day | | | |
| | Average Mileage below or above acceptable level (as defined by City/County) | | | |
| | Incorrect Odometer / Hour Meter entry (outside of acceptable range for error as defined by City/County) | | | |
| | Purchases at locations other than those authorized by the Service Provider | | | |
| Accounting and Collection of Data | | | | |
| 4.12.2 | The Service Provider shall work with the City and County to interface to future City / County systems as needed, and shall create a fuel information interface with two (2) way live streaming capabilities. | | | |
| | The Service Provider shall format their export to the City and County per the format provided in Appendix B | | | |
| 4.12.3 | Service Provider's Fleet Card Management System shall provide daily reports of all previous day's fuel transaction information for City and County, and weekly recap files with all transactions that week, broken down by City Defined Equipment Company | | | |
| 4.12.4 | The Service Provider shall title accounts for easy access of transaction data, based on City and County defined parameters. The Fleet Card Management System shall allow for multiple accounts within each major cost center. | | | |
| 4.12.5 | The Service Provider shall provide 30 days notice of any intended computer or software changes intended with the potential to delay or disrupt the daily transfer of fuel transaction information. | | | |
| | The Service Provider shall be liable for any extra costs incurred by the City and/or County because the transfer of fuel information is disrupted by any information technology issues caused wholly or in part by the Service Provider. | | | |
| | At a minimum, the City and County must either have access to the current daily fuel transactions or be provided (in the case of a system outage or planned downtime only), an electronic file of fuel transactions on a daily basis, 365 days/year. | | | |
| City Invoicing and Billing | | | | |
| 4.13.1 | The Service Provider shall bill each individual City Agency on separate billing statements. | | | |

| | | | | |
|-------------------------------------|--|--|--|--|
| 4.13.2 | The Service Provider shall invoice the City no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. Does not apply to non-consignment fuel purchased and delivered to City and/or County Onsite Locations.) | | | |
| | A summary invoice shall be sent electronically in an ASCII or EXCEL format to the City Accounts Payable Section of the Finance Department, summarized by City Agency and/or department. | | | |
| | <i>The invoice must include:</i> | | | |
| | total gallons purchased in North Carolina | | | |
| | total extended cost for these purchases | | | |
| | total North Carolina Fuel tax included in this cost | | | |
| | all non-fuel purchases with sales tax listed separately if applicable | | | |
| | Purchases made outside the state of North Carolina must be reported separately. | | | |
| | Total purchases should be extended to a Total balance due by City Agency and/or department and Total due from the City for that billing cycle. | | | |
| 4.13.3 | Invoice pricing shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the City is exempt from payment of federal tax. | | | |
| 4.13.7 | The Service Provider shall be willing to work with the City to make any necessary changes within the Fleet Card Management System to adjust for possible changes to the City's Chart of Accounts and/or invoicing and reporting requirements. | | | |
| County Invoicing and Billing | | | | |
| 4.14.1 | The Service Provider shall bill each individual County Organization on separate billing statements. | | | |
| 4.14.2 | The Service Provider shall invoice the County no more than twice per month along with all of the necessary supporting documentation, and prior to any payment. | | | |
| | A summary invoice shall be sent electronically in an EXCEL format to the County Accounts Payable Section of the Finance Department, summarized by County Agency and/or department. | | | |
| | <i>The invoice must include:</i> | | | |
| | total gallons purchased in North Carolina | | | |
| | total extended cost for these purchases | | | |
| | total North Carolina Fuel tax included in this cost | | | |
| | all non-fuel purchases with sales tax listed separately if applicable | | | |

Exhibit B
Requirements Matrix

| | | | | |
|---------------------------------------|---|--|--|--|
| | Purchases made outside the state of North Carolina must be reported separately | | | |
| | Total purchases should be extended to a Total balance due by County Agency and/or department and Total due from the County for that billing cycle. | | | |
| 4.14.3 | Invoice pricing shall be free of applicable state and federal taxes. The Service Provider shall administer the federal tax program so that the County is exempt from payment of federal tax. | | | |
| 4.14.7 | The Service Provider shall be willing to work with the County to make any necessary changes within the Fleet Card Management System to adjust for possible changes to invoicing and reporting requirements. | | | |
| General Reporting Requirements | | | | |
| 4.15.1 | The Service Provider will prepare and submit weekly written reports to the City and County Project Managers during implementation | | | |
| 4.15.2 | The Service Provider shall furnish quarterly usage reports showing a summary of the ordering and/or history of each City department for the previous quarter to the Procurement Services Division for Environmental Reporting purposes. | | | |
| Training Plan | | | | |
| 4.16 | <i>The Service Provider shall prepare and follow a training plan to address the following types of users at a minimum:</i> | | | |
| | Fleet Card Liaisons & KBU/Department Business Managers Fleet Card Users Onsite Fueling Location Users Reporting Services Users | | | |
| | The Service Provider shall conduct training onsite at City and/or County facilities | | | |
| Instruction and Training | | | | |
| 4.17 | The Service Provider shall provide initial training and at periodic intervals in the future as the City deems appropriate. | | | |
| | The Service Provider shall schedule and provide onsite training to each City and County KBU, Division, Agency and/or department utilizing the Services at least one (1) month prior to the beginning of services. | | | |
| | The Service Provider shall provide a training course outline to the City and County for each user group prior to training, detailing the items to be covered in each course. | | | |
| | <i>The Service Provide shall also provide all users with the following:</i> | | | |
| | A "How to" or "Best Practices" guide for general users to answer questions about the program | | | |

| | | | | |
|--|--|--|--|--|
| | A "How To" guides for reporting users, Fleet Liaisons, and Business Managers to address reporting and editing. | | | |
| Retail Fueling Locations and Contacts | | | | |
| 4.18.1 | The Service Provider shall provide maps or site directories acceptable to the City with directions to the sites where the above described Fuel Products and other automotive goods and Services may be obtained. | | | |
| | The Service Provider shall provide the City and County with an electronic copy of the maps or site directories in a format acceptable to the City, or shall have them available via the web, without the need for users to login to view this information. | | | |
| | Updates of the maps or site directories are to be furnished to the City Agencies at least quarterly. | | | |
| 4.18.2 | The Service Provider shall provide signage at all Retail Fueling Locations providing Fuel Products and other automotive goods and/or Services, which indicates availability for City and County vehicles. | | | |
| | Retail Fueling Location signage shall be uniform in size, color, shape, and content, and shall be visible from the street. | | | |
| 4.18.3 | The Service Provider shall designate individual point of contacts for the Agreement, who shall, at a minimum, be available in person or by phone during normal business hours. | | | |
| | The Service Provider shall also designate a minimum of one (1) individual in the local area that must be available 24/7 to address issues and concerns related to the Services. | | | |
| Security Requirements | | | | |
| 4.19.1 | The Service Provider's Retail Fueling Locations shall have security measures in place both during hours of operation, and after-hours. | | | |
| Onsite Fueling Location Information | | | | |
| 4.20.1 and Exhibit A | The Service Provider shall deliver fuel to each of the Onsite Fueling Locations listed in Exhibit A to the ITB | | | |
| 4.20.3 | <i>Tanks with existing Card-Reader - The Service Provider will work through the City and County with Mansfield Oil to address any remaining fuel in City or County owned tanks with readers, to include the following:</i> | | | |
| | Current readings of on-site tanks | | | |
| | Scheduling of refills | | | |
| | Transfer of ownership of Fuel with Mansfield Oil as of the Contract Effective date. | | | |
| | <i>Tanks without Card-Readers - For tanks without readers, pre-existing fuel is already owned by the City or County.</i> | | | |
| | The Service Provider shall address initial readings of tanks and credits in the Fleet Card Management System for the existing Fuel. | | | |
| Onsite Fueling Instructions | | | | |
| 4.21 | Service Provider employees shall adhere to City and County policies regarding tobacco use, weapons, safety, environmental, and ISO 14001 requirements while providing services to the City and/or County. | | | |

Exhibit B
Requirements Matrix

| | | | | |
|---|---|--|--|--|
| 4.21.1 | Shipments shall be made within six (6) hours of order placement during the delivery times indicated in exhibit A. | | | |
| 4.21.2 | Fuel deliveries to Onsite Fueling Locations shall be made with fuel trucks meeting the size restrictions detailed in Exhibit A. | | | |
| | Service Provider shall use the fill port or system designated by the City or County representative. | | | |
| | Service Provider shall use a specific on-site truck route as designated by the City or County representative. | | | |
| | Service Provider must have the ability to deliver fuel in all weather conditions. | | | |
| | If requested by the City for specific locations, the Service Provider shall not conduct filling operations during adverse weather conditions. | | | |
| | The Service Provider shall follow standard operating procedures and good safety practices in accordance with the regulations defined by the Department of Transportation to confirm proper connection and disconnection of tank trucks from fuel transfer lines during fuel deliveries. | | | |
| 4.21.3 | <i>The Service Provider's Delivery staff shall adhere to the following during all deliveries:</i> | | | |
| | Sign in at a City or County Designated area immediately upon entering the facility/site. | | | |
| | Use designated routes to fuel tank(s), as defined by the City/County | | | |
| | Be escorted to the delivery point by City/County staff, which shall be present during all connections and disconnections. | | | |
| | Use the fill port system designated by the City/County in order to transfer the fuel. | | | |
| | Remain with the Service Provider vehicle at all times, and continually monitor the fuel transfer process. | | | |
| | Use physical barriers such as wheel chocks to reduce the potential for unintentional disconnections. | | | |
| | Drain the loading/unloading lines to the storage tank and close the drain valves before disconnecting loading/unloading lines. | | | |
| | Place a drain pan or other appropriate containment device under all connections. | | | |
| Inspect the Service Provider vehicle before departure to confirm all loading/unloading lines have been disconnected, all drain and vent valves are closed, and confirm that there are no leaks. | | | | |
| 4.21.4 | <i>Service Provider shall adhere to the following security measures at all receiving facilities:</i> | | | |

Exhibit B
Requirements Matrix

| | | | | |
|--------|---|--|--|--|
| | Service Provider shall provide City and County with Photos and names of any Service Provider Employees who shall be making deliveries of Consigned Fuel to City and/or County facilities upon Contract Execution and for new employees during the term of the Contract, prior to servicing any City/County facility. | | | |
| | The City/County shall be notified before the truck leaves the terminal, and the name of the driver will be provided for matching purposes upon arrival at the City/County facility | | | |
| | All trucks shall be sealed with security tags and the numbers provided to the City/County via email or fax after the loading has been completed and the truck is ready to depart the terminal | | | |
| | Service Provider manifests will contain all of the same information along with the serial numbers and tanker numbers | | | |
| | Service Provider drivers will have a certificate of analysis for all fuel upon arrival at the City/County receiving facility | | | |
| | Service Provider employees must sign in at each facility upon entering the facility | | | |
| | Service Provider employees shall wear a Service Provider ID badge | | | |
| | Delivery employees shall be escorted to the delivery point by a City or County representative | | | |
| | For select locations, the delivery employees shall be issued a radio and must maintain constant communication contact with the City or County representative. | | | |
| 4.21.5 | <i>The Service Provider should have measures in place to meet the requirements of City and County Spill Prevention, Control, and Countermeasure (SPCC) Plans in accordance with the SPCC Regulation (40 CFR 112), and the City and County's Stormwater Pollution Prevention Plan in accordance with the Federal Water Pollution Control Act's National Pollutant Discharge Elimination System (NPDES) program. The Service Provider must:</i> | | | |
| | Be HAZMAT trained | | | |
| | Have the ability to provide documentation of completion of HAZMAT training for Service Provider fuel delivery staff | | | |
| | Have the appropriate training, policies and procedures, and equipment to be able to immediately clean up any fuel spills that occur during service to the City and/or County | | | |
| | Immediately report fuel spills to the on-site City representative and to appropriate external agencies in a timely fashion | | | |
| | The Service Provider shall maintain all equipment necessary on their delivery vehicles for the clean-up of incidental spills, drips or leaks at all times. Suggested equipment includes: absorbent material, industrial wipers, and clean-up containers. | | | |

Exhibit B
Requirements Matrix

| | | | | |
|--|--|--|--|--|
| | In the event of a spill resulting from the Service Provider's actions, the Service Provider's employee shall perform initial spill response to prevent potential injury to City or County employees, damage to City or County Equipment, materials, or land, and to prevent chemicals from reaching storm drains. | | | |
| | The Service Provider shall be liable for reimbursing the City or County for any fines levied against the City or County for spills resulting from the Service Provider's actions and shall pay for any costs incurred for clean-up and emergency response. | | | |
| | The Service Provider must have a spill prevention program available and follow the Service Provider's procedures in case of a spill. A copy shall be provided to the City and County for review upon Contract Award. | | | |
| Equipment | | | | |
| 4.22 | The Service Provider shall provide, install, maintain, repair, and replace as needed one (1) Card Reader with receipt printing capabilities per tank / Fuel Island. | | | |
| | The Service Provider shall calibrate all pumps prior to the beginning of service, and at least once annually during the term of the Contract. | | | |
| 4.22.1 | The Service provider shall conduct a full audit of all existing Onsite Fueling Locations, at no additional cost the City and County. | | | |
| | <i>A final audit report shall be provided to the City and County, detailing the following:</i> | | | |
| | Onsite Fueling Location | | | |
| | Equipment | | | |
| | Age of Equipment | | | |
| | Condition of Equipment | | | |
| | Equipment needing to be Replaced/upgraded (also indicate recommended replacement model/make/price, etc.) | | | |
| | Additional required equipment | | | |
| | Recommendations to replace, upgrade, or purchase new equipment shall only be made when existing equipment that may impedes the Service Provider's ability to install and/or run Card Readers at the Onsite Fueling Location | | | |
| These recommendations shall include a quote for the recommended replacement or new equipment | | | | |
| 4.22.2 | <i>The Service Provider shall, at a minimum, provide the following equipment for each City and County Onsite Fueling Location, along with any associated devices, readers, etc.:</i> | | | |
| | One (1) Card Reader with receipt printing capabilities per pump or Fuel Island to allow monitoring of all Fuel Transactions at City/County Sites and provide appropriate reporting data into the Fleet Card Management System. Each Card Reader must have the ability to issue receipts to users at the time of transaction. | | | |

Exhibit B
Requirements Matrix

| | | | | |
|--|---|--|--|--|
| | Installation, ongoing support and maintenance, and replacement/repair of faulty/outdated/out of order card readers shall be provided by the Service Provider at no cost to the City or County. | | | |
| | Service Provider shall respond to notifications by the City or County of issues with Onsite Card Readers or other Service Provider owned equipment within two (2) hours of notification. | | | |
| | The Service Provider must allow the City's truck wash system vendor to format their card reader system so that the City's truck wash card reader is able to read and record the equipment number from the Service Provider's fuel card. | | | |
| | Additionally, the Service Provider must utilize the proper size fuel hose(s) and nozzle(s) to fill City and County owned tanks through the appropriate ports. | | | |

EXHIBIT C – OPTIONAL GOODS AND SERVICES RESPONSE

Service Providers able to provide the following goods and services are asked to respond within this Exhibit. Where applicable, pricing information should be entered into the Pricing Form provided in Section Five, Form Four. If you are not able to provide the following, please indicate accordingly.

The following information will not be taken into consideration when making an award recommendation for these Services, but rather may or may not be included in the final executed Agreement with the Award Service Provider following Council and/or Commission approval at the City and/or County's sole discretion.

1. Service Provider shall have available the following types of Fuel for Consignment Purchases:

Propane

___ Yes, this is available for Consignment purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Consignment purchase

Provide additional explanation if necessary: _____

2. Service Provider shall have available the following types of Fuel for Retail Purchase at SOME locations: *(Detail name and location of each Retail Fuel Location with availability for retail purchase with your fleet card)*

B-20 Biodiesel Blended Fuel

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Propane

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Kerosene

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Compressed Natural Gas

___ Yes, this is available for Retail purchase (Must indicate Pricing on Form 5)

___ No, we do not have this Fuel available for Retail purchase

Provide additional explanation if necessary: _____

3. Service Provider shall meet the following service requirements for Fleet Credit Cards:

a. Fleet Cards shall be issued with a Protective Sleeve (Section 4.8.1)

Yes, we agree to provide Protective Sleeves for all Fleet Credit Cards.

No, we do not agree to provide Protective Sleeves for all Fleet Credit Cards.

Provide additional explanation if necessary: _____

b. Service Provider shall issue spare Fleet Cards at initial issue or at time of request during the term of the Contract to be activated by City or County Authorized users as needed. (Section 4.8.1)

Yes, we agree to provide spare Fleet Cards.

No, we do not agree to provide Spare Fleet Cards.

Provide additional explanation if necessary: _____

Please detail any additional cost associated with Spare Fleet Cards: _____

Appendix A – City / County Onsite Fueling Locations

APPENDIX A – CITY / COUNTY ONSITE FUELING LOCATIONS

CITY ONSITE FUELING LOCATIONS

AST - Above Ground Storage Tank

UST – Underground Storage Tank

| Site Name | # of tanks | Gallon Capacity | Fuel Type | Dispensers | City Owned / Maintained Equipment | Service Provider Owned / Maintained Equipment | Truck Size Restriction | Critical Location | Additional Info |
|--|------------|-----------------|--------------------------|------------|-----------------------------------|---|------------------------|-------------------|--|
| Aviation 5501 Josh Birmingham Parkway Charlotte, NC 28208 | 1 | 6000 | Unleaded Gasoline AST | 2 | | | ? | ? | |
| | 2 | 6000 | Diesel AST | 1 | | | ? | ? | |
| Catawba River Pump Station 12548 Pump Station Rd Charlotte, NC 28216 | 1 | 20000 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| | 1 | 5000 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| | 1 | 2500 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| Charlotte Mecklenburg Utility Department - Field Operations Division - Zone 4 4100 West Tyvola Road Charlotte, NC 28208 | 1 | 2000 | Gasoline UST | 2 | No Card Reader | | Yes | Yes | Water Treatment, Wastewater Treatment, and Sewer Lift Stations use Off Road Diesel – In the event of a power outage, the Service Provider is required to provide alternate means to pump Fuel from tankers to tank(s) without a City-Provided power supply |
| | 1 | 10000 | Diesel UST | 0 | No Card Reader | | Yes | Yes | |
| Franklin WTP 5200 Brookshire Blvd Charlotte, NC 28216 | 2 | 10000 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| | 5 | 3000 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| | 5 | 5000 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| | 1 | 30000 | Gasoline | 2 | No Card Readers | | Yes | Yes | |

Appendix A – City / County Onsite Fueling Locations

| | | | | | | | | | |
|--|---|----------------------|-----------------------|---------|---|--|-----|-----|--|
| Hoskins Booster Station 5200 Brookshire Blvd Charlotte, NC 28216 | 1 | 3000 | Red Dye Distillate | | No Card Reader | | Yes | Yes | Hoskins Booster station is on Auten road. Service provider must check in at Brookshire and get someone to let in gate. |
| Idlewild Booster Station 6100 Idlewild Rd Charlotte, NC 28212 | 1 | 2000 | Red Dye Distillate | | No Card Reader | | Yes | Yes | |
| Irwin Creek Wastewater Treatment Plant 4000 Westmont Drive Charlotte, NC 28217 | 1 | 1000 | Gasoline | 1 | No Card Reader | | Yes | Yes | |
| | 4 | 17,100 (combined) | Off-road Diesel | 1 | No Card Reader | | Yes | Yes | |
| Landscape Management Division 701 Tuckaseegee Road Charlotte, NC 28208 | 1 | 6000 | Gasoline | With T2 | No card reader. Currently on Gasboy system. | | No | Yes | |
| | 1 | 6000 | Diesel | With T1 | | | No | Yes | |
| Lee S. Dukes Water Treatment Plant 7980 Babe Stillwell Rd Huntersville, NC 28078 | 1 | 10000 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| Mallard Creek Wastewater Treatment Plant 12400 Highway 29 Charlotte, NC 28262 | 1 | 1500 | Unleaded Gasoline | 1 | No Card Reader | | Yes | | |
| | 1 | 2500 | Diesel | 1 | No Card Reader | | Yes | Yes | |
| | 3 | 15000 (combined) | Off-road Diesel | 0 | No Card Reader | | Yes | Yes | |
| McAlpine Creek Wastewater Treatment Plant 12701 Lancaster Highway Pineville, NC 28134 | 1 | 2500 | Unleaded Gasoline | 1 | No Card Reader | | Yes | | |
| | 1 | 3000 | Diesel | 1 | No Card Reader | | Yes | Yes | |
| | 7 | 41,775 (combined) | Off-road Diesel | 1 | No Card Reader | | Yes | Yes | |
| McDowell Creek Wastewater Treatment Plant | 1 | 1000 | Unleaded Gasoline | 1 | No Card Reader | | Yes | | |

Appendix A – City / County Onsite Fueling Locations

| | | | | | | | | | |
|---|---|------------------|--------------------|---|-----------------|---|-----|-----|--|
| | 1 | 600 | Diesel | 1 | No Card Reader | | Yes | Yes | |
| 4901 Neck Road Huntersville, NC 28078 | 2 | 14000 (combined) | Off-road Diesel | 1 | No Card Reader | | Yes | Yes | |
| Plaza Road Booster Station 12548 Pump Station Rd Charlotte, NC 28216 | 1 | 2000 | Red Dye Distillate | | No Card Readers | | Yes | Yes | |
| Sardis Road Booster Station 9650 Sardis Rd Matthews, NC 28105 | 1 | 2500 | Red Dye Distillate | | No Card Reader | | Yes | Yes | |
| Sharon Booster Station 5315 Sharon Rd Charlotte, NC 28210 | 1 | 2500 | Red Dye Distillate | | No Card Reader | | Yes | Yes | |
| Street Maintenance 4600 Sweden Road Charlotte, NC 28273 | 1 | 10000 | Diesel | 4 | | FuelMan Card Reader (Service Provider will replace) | No | Yes | |
| Street Maintenance Division 5730 General Commerce Drive Charlotte, NC 28213-6391 | 1 | 10000 | Gasoline UST | 2 | | FuelMan Card Reader (Service Provider will replace) | No | Yes | |
| | 1 | 20000 | Diesel UST | 2 | | FuelMan Card Reader (Service Provider will replace) | No | Yes | |
| Sugar Creek Wastewater Treatment Plant 5301 Closeburn Road Charlotte, NC 28210 | 1 | 1000 | Unleaded Gasoline | 1 | No Card Reader | | Yes | | |
| | 1 | 600 | Diesel | 1 | No Card Reader | | Yes | | |
| | 2 | 20000 (combined) | Off-road Diesel | 1 | No Card Reader | | Yes | Yes | |
| Traffic Operations Division 3701 Craig Avenue Charlotte, NC 28211 | 1 | 500 | Propane | | No Card Reader | | | | |
| Vest WTP 820 Beatties Ford Rd. Charlotte, NC 28216 | 2 | 2000 | Red Dye Distillate | | No Card Reader | | Yes | Yes | |

Appendix A – City / County Onsite Fueling Locations

COUNTY ONSITE FUELING LOCATIONS

AST - Above Ground Storage Tank UST – Underground Storage Tank

| Site Name | # of tanks | Gallon Capacity | Fuel Type | Dispensers | City Owned / Maintained Equipment | Service Provider Owned / Maintained Equipment | Truck Size Restriction | Critical Location | Additional Info |
|--|------------|-----------------|-----------------------|------------|-----------------------------------|---|------------------------|-------------------|-----------------|
| 12th Street 900 W. 12th Street Charlotte, NC 28206 | 3 | 10000 | Unleaded Gasoline UST | 6 | | FuelMan Card Reader | No | Yes | |
| | 1 | 10000 | Diesel UST | 2 | | | No | Yes | |
| Billingsley 301 Billingsley Rd Charlotte, NC 28211 | 1 | 10000 | Unleaded Gasoline UST | 1 | | FuelMan Card Reader | No | Yes | |
| | 1 | 10000 | Diesel UST | 1 | | | No | Yes | |

Appendix A – City / County Onsite Fueling Locations

CITY AND COUNTY FACILITIES GENERATORS LOCATIONS

| City of Charlotte Facilities Generators | | No Card Readers | |
|--|-------------------------|-----------------|-----------|
| Location | Address | Fuel Type | Tank Size |
| Police Department | 601 E. Trade Street | Fuel Oil | 6000 |
| CATS Bus Maintenance & Operations Facility | 3145 South Tryon Street | Diesel | 3000 |
| Discovery Place | 301 N. Tryon Street | Fuel Oil | 1000 |

| Mecklenburg County Facilities Generators | | No Card Readers | |
|--|------------------------------|-----------------|-----------|
| Location | Address | Fuel Type | Tank Size |
| Courthouse (2) | 832 E. 4th St. Charlotte, NC | Diesel | 2700 |
| Historic Courthouse | 700 E. Trade St. Charlotte | Diesel | 100 |
| Medical Examiner's Office | 3404 Reno Ave. Charlotte | Diesel | 898 |
| Hal Marshall Annex | 618 N. College St. | Diesel | 500 |
| Sam Billings Center | 429 Billingsley Rd | Diesel | 700 |
| Wallace Kuralt Center | 301 Billingsley Rd | Diesel | 785 |
| Tom Ray Center | 3430 Wheatley Ave | Diesel | 560 |
| 700 E. 4th St/CCOB | 700 E. 4th St. | Diesel | 150 |
| 700 Fire Pump | 700 E. 4th St. | Diesel | 100 |
| Civil Courts | 800 E. 4th St. | Diesel | 80 |
| WTVI | 3342 Commonwealth Ave | Diesel | 369 |
| 4th St Deck | 901 E. 4th St. | Diesel | 550 |
| Valarie Woodard Center | 3205 Freedom Dr. | Diesel | 1700 |
| Valarie Woodard Center | 3205 Freedom Dr. | Diesel | 200 |
| Imaginon | 300 E. 7th St. | Diesel | 150 |
| Main Library | 310 North Tryon St. | Diesel | 700 |
| Carlton Watkins Center | 3500 Ellington St. | Natural Gas | NA |
| Fleet | 900 W. 12th St. | Natural Gas | NA |
| Food Bank | 500-B Spratt St. | Natural Gas | NA |
| P&R Administrative Office Building | 5841 Brookshire Blvd | Natural Gas | NA |
| MCAC | 800 MLK Blvd. | Natural Gas | NA |

Appendix B – City Fuel Transaction Layout

APPENDIX B - CITY FUEL TRANSACTION LAYOUT

The City requires the following Fuel Transaction Layout.

FUEL TRANSACTION LAYOUT

FILE TYPE: SEQUENTIAL, ASCII

RECORD LENGTH: 140 CHAR.

| FROM – TO | FIELD NAME | FIELD DESCRIPTION | FIELD FORMAT | BYTES.DEC |
|-----------|------------|--|--------------|-----------|
| 1 – 5 | CARD# | VEHICLE CARD NUMBER | NUMERIC | 5 |
| 6 – 11 | DATE | DATE OF TRANS MMDDYY | NUMERIC | 6 |
| 12 – 15 | TIME | TIME OF TRANSACTION HHMM | NUMERIC | 4 |
| 16 – 25 | LOCDSC | LOCATION DESCRIPTION | ALPHANUM | 10 |
| 26 – 35 | DRIVER | DRIVER'S NAME | ALPHANUM | 10 |
| 36 – 40 | EMPCD# | EMPLOYEE PIN NUMBER | NUMERIC | 5 |
| 41 – 46 | ODOM | ODOMETER READING | NUMERIC | 6 |
| 47 – 50 | MILES | MILES DRIVEN | NUMERIC | 4 |
| 51 – 51 | FTYPE | FUEL TYPE (1-8) | NUMERIC | 1 |
| 52 – 54 | FDESC | FUEL DESCRIPTION | ALPHANUM | 3 |
| 55 – 59 | GALS | GALS PUMPED XXXX.X | NUMERIC | 5.1 |
| 60 – 66 | EXTAMT | EXT. AMT XXXXX.XX | NUMERIC | 7.2 |
| 67 – 70 | MPG | MILE PER GAL XXX.X | NUMERIC | 4.1 |
| 71 – 75 | CSTMIL | COST PER MILE XX.XXX (anything above 0.000) | NUMERIC | 5.3 |
| 76 – 90 | VEHDSC | VEHICLE DESCRIPTION | ALPHANUM | 15 |
| 91 – 100 | VEH# | CUSTOMER VEHICLE# | ALPHANUM | 10 |
| 101 – 105 | VDEP# | (CITY) VEHICLE DEPARTMENT# (COUNTY) DEPARTMENT CODE) | NUMERIC | 5 |
| 106 – 110 | VSDEP | (CITY) VEHICLE SUB-DEPT# (COUNTY) VEHICLE DEPARTMENT UNIT NUMBER | NUMERIC | 5 |
| 111 – 116 | TAX\$ | TAX AMT. XXXX.XX | NUMERIC | 6.2 |
| 117 – 126 | EMP# | CUSTOMER EMP# | ALPHANUM | 10 |
| 127 – 133 | ----- | NOT USED | ALPHANUM | 7 |
| 134 – 140 | CUST# | CUSTOMER NUMBER | NUMERIC | 7 |

Appendix C – SBE Source Listing

APPENDIX C – SBE SOURCE LISTING

| VENDOR NAME | VMS # | CERTIFICATION STATUS DATES | Primary Commodity Code | PRIMARY CONTACT PERSON | PHYSICAL ADDRESS | MAILING ADDRESS | EMAIL ADDRESS | PHONE | FAX | WEBSITE |
|-------------|-------|----------------------------|------------------------|------------------------|------------------|-----------------|---------------|-------|-----|---------|
|-------------|-------|----------------------------|------------------------|------------------------|------------------|-----------------|---------------|-------|-----|---------|

| |
|---|
| 96286 - Transportation of Goods and Other Freight Services |
|---|

| | | | | | | | | | | |
|-----------------------------------|-------|--------------------------------|--|---------------------|---|---|--|----------------|----------------|--|
| AOL Freight Solutions | 20729 | SBE---04/21/2009 to 04/21/2012 | 96286 - Transportation of Goods and Other Freight Services | Arthur Cottingham | 1836 Center Park DR, Charlotte, NC 28217 | , P.O. Box 79009, Charlotte, NC 28217-9009 | arthur@aolfs.org | (704) 329-7395 | (704) 329-1775 | |
| DLG Moving & Labor Services, Inc. | 9140 | SBE---10/23/2009 to 10/23/2012 | 96256 - Moving Services | Gregory B. Carson | 515 Whatlock DR, Charlotte, NC 28214 | 515 Whatlock DR, Charlotte, NC 28214 | carsondlg@aol.com | (704) 408-8354 | | |
| Easy Movers, Inc. | 8876 | SBE---03/04/2011 to 03/17/2014 | 96256 - Moving Services | Donovan Reid | 11021 Downs RD, Suite C, Pineville, NC 28134 | 11021 Downs RD, Suite C, Pineville, NC 28134 | info@easymovers.com | (704) 588-6868 | (704) 588-7676 | www.easymovers.com |
| Express Logistics Services, Inc. | 15648 | SBE---02/16/2010 to 02/16/2013 | 96239 - Hauling Services | Kojo Sapon | 9635 Southern Pine BV, Charlotte, NC 28273 | , P.O. Box 19761, Charlotte, NC 28219 | kojo119@yahoo.com | (704) 241-6336 | (803) 396-3896 | |
| Hazel Holmes Trucking Inc. | 8404 | SBE---12/11/2009 to 12/11/2012 | 96239 - Hauling Services | Hazel L. Holmes | 6116 Rozzelles Ferry RD, Charlotte, NC 28266 | , P.O. Box 667565, Charlotte, NC 28266 | hazelholmestruking@yahoo.com | (704) 391-0054 | (704) 393-2723 | |
| International Freight Solutions | 19281 | SBE---06/23/2008 to 06/23/2011 | 95847 - Freight Management Services | Gary Smith | 6012 Linda Vista LN, Charlotte, NC 28216 | 6012 Linda Vista LN, Charlotte, NC 28216 | gsmith@intlfreightsolutions.com | (704) 819-6212 | (704) 719-4108 | www.intlfreightsolutions.com |
| Judah First Publications, Inc. | 19870 | SBE---10/15/2008 to 10/15/2011 | 96286 - Transportation of Goods and Other Freight Services | Darren Carroll | 1232 Gretna Green DR, Charlotte, NC 28217 | 1232 Gretna Green DR, Charlotte, NC 28217 | cardiacar2@bellsouth.net | (704) 622-1047 | (704) 586-1553 | |
| Logical Logistics Solutions Inc. | 8336 | SBE---02/08/2010 to 02/08/2013 | 96286 - Transportation of Goods and Other Freight Services | Noel Sanchez | 7508 E Independence BV, Suite 112, Charlotte, NC 28227-9409 | 7508 E Independence BV, Suite 112, Charlotte, NC 28227-9409 | nsanchez@llsolutions.com | (704) 566-4770 | (704) 566-4771 | www.llsolutions.com |
| MTS Trucking Inc. | 21281 | SBE---09/18/2009 to 09/18/2012 | 96239 - Hauling Services | Montague T. Sanders | | | mtstrucking@bellsouth.net | (704) 361-1735 | (704) 469-3942 | |
| Parker's Crane Service, Inc. | 23157 | SBE---10/13/2010 to 10/13/2013 | 97535 - Equipment With Operator, Rental or Lease | Teresa C. Parker | 3940 Penninger RD, Concord, NC 28025 | , P.O. Box 1392, Concord, ND 28062 | parkerscrane@aol.com | (704) 788-2614 | (704) 793-1008 | |