

Certified in Production and Inventory Management (CPIM)

by



Information Booklet for 2017

Version 2017.01 effective from 9-Mar-2017

- Increase functional knowledge of production and inventory management
- Improve efficiency of organization's supply chain
- Streamline operations through accurate forecasting
- Predict outcomes more accurately
- Maximize ROI on systems and technologies
- Increase profitability by optimizing organization's inventory investment
- Enhance credibility among peers, employers, and customers
- Accelerate career development and better employment opportunities
- Increase potential for higher salaries and job satisfaction
- Increase recognition within the industry globally

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Developing People for Businesses to Succeed

KnoWerX Education (India) Private Limited

About KnoWerX

Since 1992, the founders of KnoWerX Education (India) Private Limited (KnoWerX) www.knowerx.com have been relentlessly working with a vision to be a leader in developing people for businesses to succeed. The mission of KnoWerX is to empower and recognize individuals and organizations to be successful through life-long learning.

KnoWerX is a resource for individuals for best-practices knowledge and certification in respective areas. KnoWerX is also a resource for organizations for providing training to their employees and using consultancy services. KnoWerX is also putting its efforts in collecting, sorting, organizing and making available business process knowledge in easy to learn forms. The benefits to individuals are better ability to perform, better pay and faster growth. The benefits to organizations are better operational efficiency, more profit, higher growth and better ability to stay ahead than competition. The service providers additionally benefit by improving skills of their employees and having more satisfied customers.

More than 12,500 individuals have taken approx. 32,000 certification exams through KnoWerX in India spanning across I.T. companies, consultancy firms, manufacturing companies, distribution companies, logistics service providers, BPO service providers, business schools, and other organizations. More than 90 corporate customers have tapped the knowledge of KnoWerX constantly through various training and consultancy assignments.

About APICS

Established in 1957 as not-for-profit, APICS www.apics.org is the leading professional association for supply chain and operations management and the premier provider of research, education and certification programs that elevate end-to-end supply chain excellence, innovation and resilience. With over 45,000 members and more than 250 international partners, APICS is transforming the way people do business, drive growth and reach global customers. Individuals and companies have relied on APICS for its superior training, internationally recognized certifications, comprehensive resources, and worldwide network of accomplished industry professionals.

APICS Mission:

- APICS builds and validates knowledge in supply chain and operations management. We enable our community of members, affiliates, and customers to lead in the global marketplace.

About APICS Certification

APICS' world renowned certification programs APICS **Certified in Logistics, Transportation and Distribution (CLTD)**, APICS **Certified in Production and Inventory Management (CPIM)** and APICS **Certified Supply Chain Professional (CSCP)** provide operations management professionals with relevant, essential education that equips them for today's fast-changing market place.

The APICS CLTD program covers a comprehensive body of knowledge that sets the global standard for best practices in logistics, transportation and distribution. It consists of eight modules with one single exam that reflects critical areas in logistics, transportation and distribution for the roles and responsibilities of logistics managers. It sets the standard for logistics certification. Designees stand out from their peers, and demonstrate a commitment to advancing both their career and their company's operations. Names of eight modules are: Logistics and Supply Chain, Capacity Planning and Demand Management, Order Management, Inventory and Warehouse Management, Transportation, Global Logistics Considerations, Logistics Network Design, and, Reverse Logistics and Sustainability.

The APICS CPIM program takes an in-depth look at the production and inventory activities within the internal operations of a company. It is divided into five process-oriented topic areas to provide participants with the best possible educational assessment and knowledge base. It focuses primarily on manufacturing and provides an in-depth view of materials management, master scheduling, production planning, forecasting, and quality improvement within the confines of the operation. Obtaining an APICS certification shows a commitment to the profession that leads to a sense of accomplishment, demonstrates value to the employer, enhances earning potential, and provides a path to career advancement.

The APICS CSCP program is the only certification that encompasses the entire global supply chain. It covers a breadth of topics -- globalization, logistics, supplier and customer relationship management, IT enablement, logistics, etc. It provides a thorough understanding of supply chain so employees can identify opportunities for improvement within a company. It sets the standard for supply chain certification and is accepted by leading companies worldwide. It is divided into three modules within a single exam. By earning the APICS CSCP designation, one demonstrates significant commitment to supply chain management profession and career, distinguishes himself as an industry expert, and excels with newly acquired specialized knowledge.



“The CPIM certification combines solid, credible, Supply Chain theory with best practices designed for the future. The strong emphasis on basic SCM training helped me gain an in-depth understanding of core SCM principles. This has indeed enabled me to create innovative Supply Chain solutions to suit today's dynamic economic scenario.”

– **Abhilash Haridas, CPIM**

(Mr. Abhilash Haridas has 11+ years of experience spanning various segments of the Supply Chain. He is employed with Tata Consultancy Services Ltd. as a Supply Chain domain expert.)



“APICS has played a crucial role in increasing my knowledge and understanding of supply chain fundamentals. It not only provided me an opportunity to have professional edge at the beginning of my career but also has helped me in looking at every business problem holistically.”

– **Vinit H Pujara, CPIM**

(Mr. Vinit Pujara has done his MBA from Symbiosis Institute of International Business, Pune. Currently, he is Procurement Manager at GSSD, Godrej & Boyce Mfg. Co. Ltd., Mumbai)



“In uncertain times, optimized Supply Chain has emerged as a true strategic differentiator for most forward looking organizations worldwide. CPIM is a fantastic learning platform that is helping me seek avenues, evangelise and execute radical improvement in my organization's Supply Chain.”

– **Piyush Padliya, CPIM, CSCP**

(Mr. Piyush Padliya is a B.E. from M. S. Ramaiah Institute, Bengaluru. With more than 23 years of experience, he is Senior Manager – Operations at Secure Meters Ltd., Udaiapur.)



“CPIM gives you a professional edge as it equips you with sound fundamentals. The certification indeed has a strong credibility in the supply chain and operations community worldwide.”

— **Mohit Bhargava, CPIM**

(Mr. Mohit Bhargava has a master’s degree in business management. Currently, he is a Senior Manager – Asia Pacific Supply Planning, Johnson & Johnson Consumer, Singapore.)



“APICS CPIM certification has helped me to demonstrate my commitment towards the profession and enabled me to communicate in a business language as understood by the customer.”

— **Himanshu Sewalkar, CPIM**

(Mr. Himanshu Sewalkar is a B.E. from Visvesvaraya National Institute of Technology, Nagpur. Currently, he is a Principal Consultant – Custom Development, SAP Labs India Pvt. Ltd., Bengaluru.)



“I would say after earning CPIM certification I have really added a new dimension to my professional carrier. It has really enriched my domain knowledge in the field of supply chain and operations management. Now I feel more confident while solving real business problems.”

— **Rajdeep Mittal, CPIM**

(Mr. Rajdeep Mittal is a P.G.D.I.E. (MBA) from NITIE, Mumbai. He pursued CPIM as a student in NITIE. Currently, he is Senior Manager – SCM, Tata Cummins Ltd., Jamshedpur.)

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Certified in Production and Inventory Management

The APICS Certified in Production and Inventory Management (CPIM) program is recognized worldwide as the standard in production and inventory control. An APICS certification shows a commitment to the profession that leads to a sense of accomplishment, demonstrates value to an employer, enhances earning potential and provides a path to career advancement. The APICS CPIM program is divided into five process-oriented topics to provide participants with the best possible educational assessment and knowledge base.

More than 100,000 professionals have earned the APICS CPIM, and nearly 3,000 have advanced to the APICS Certified Fellow in Production and Inventory Management (CFPIM) designation. After earning an APICS CPIM designation, you can begin the process of earning the CFPIM designation. The distinguishing characteristic of the APICS CFPIM designation is the willingness to share acquired knowledge with others through presenting, publishing, teaching and participating in professional development activities.

You may also want to visit <http://www.apics.org/careers-education-professional-development/certification/cpim> and <http://www.knowrx.com>.

Take the APICS CPIM demo: <https://echo4.bluehornet.com/form/81400/361>

Exam Eligibility Requirements

APICS CPIM program can be pursued by anybody. There is no minimum age, qualification or work experience required. You need not be an APICS member for pursuing APICS CPIM program.

CPIM Designation

Successful candidates are granted the designation of Certified in Production and Inventory Management (CPIM). The CPIM designation may be used just as similar recognitions are employed in accounting, insurance, medicine, law, and other professions. Either the full expression or the initials may be used after the individual's name on business cards, stationery, etc.

Exam Module Requirements

The APICS CPIM program has been organized into five modules, each focusing on key areas of study that are integral to an understanding and mastery of production and inventory management principles. You must pass an exam for each of the modules to successfully complete the APICS CPIM program. Then modules are broadly divided into three categories:

- Entry module
 - Basics of Supply Chain Management
- Core competency modules
 - Master Planning of Resources
 - Detailed Scheduling and Planning
 - Execution and Control of Operations
- Capstone module
 - Strategic Management of Resources

Though exams can be taken in any sequence by you, the above sequence is recommended to be followed.

Entry Module

Module 1: Basics of Supply Chain Management (Basics or BSCM or BSC)

Candidates preparing for the *Basics of Supply Chain Management (Basics)* exam should understand the basic concepts in managing the complete flow of materials in a supply chain from suppliers to customers. The Basics module not only introduces supply chain concepts and emphasizes basic terminology, but it also covers relationships among activities in the supply chain. Knowledge of the material in this module is assumed as a prerequisite for the other APICS CPIM modules, which cover similar topics but in much greater depth. The Basics module examines four major areas:

- Business wide concepts for satisfying customer expectations
- Determining and managing customer demand
- Managing the transformation processes used to satisfy customer demand
- Managing the supply activity supporting transformation processes

The following texts are references for the *Basics of Supply Chain Management* exam. The primary references are the source material from which the exam is constructed:

	Shop APICS Price		Non-US Edition Price (₹)@@	KnoWerX Price			
	For APICS PLUS Members (use partner referral code XEKNOW88) (US\$)++	For Non-APICS PLUS Members (US\$)++		Against 100% Advance Payment		Against Firm Purchase Order of Selected Corporates	
				APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##	APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##
Primary References:							
1. <i>APICS Dictionary</i> , 15th edition, Editors: Paul H. Pittman, PhD, CFPIM, CSCP, Jonah and J. Brian Atwater, PhD, CPIM, Jonah, APICS, 2016, 210 pages, APICS stock # 01102-V15.	US\$30	US\$60	Not Available	₹2,700	₹5,400	₹2,870	₹5,740
2. <i>Introduction to Materials Management</i> , 7 th edition, J.R. Tony Arnold, Stephen N. Chapman and Lloyd M. Clive, Prentice Hall, 2011, 525 pages, APICS stock #	US\$98	US\$122	Not Available	₹9,890	₹9,890	₹10,520	₹10,520

03813-V7.							
3. <i>Lean Production Simplified, 2nd edition</i> , Pascal Dennis, Productivity Press, 2007, 192 pages, APICS stock # 03990.	US\$31	US\$34	₹695	₹920	₹920	₹980	₹980
4. <i>United Nations Global Compact Brochure: Corporate Sustainability in the World Economy</i> , version 2014, UN Global Compact Office, 2014, 6 pages.	http://www.unglobalcompact.org/docs/news_events/8.1/GC_brochure_FINAL.pdf						
5. <i>UN Global Compact Management Model: Framework for Implementation</i> , version 2010, Deloitte Touche Tohmatsu, UN Global Compact Office, 2010, 32 pages.	http://www.unglobalcompact.org/docs/news_events/9.1_news_archives/2010_06_17/UN_Global_Compact_Management_Model.pdf						
Additional Aids:							
6. <i>APICS CPIM Exam Content Manual Version 5.0</i> , APICS, APICS 82 pages, stock # 09051-V50.	US\$25	US\$25	Not Available	₹2,300	₹2,300	₹2,450	₹2,450

++ Prices do not include approx. 25% to 100% shipping and handling charges that are charged by APICS on international shipments to India. APICS also sells materials in various bundles that are further discounted. Please visit: <http://www.apics.org/productcatalog/apicsfindproducts> for details. All prices and other information are subject to change without any notice. ## Prices change every day and are only indicative. Please check for correct price on day of buying. No shipping and handling charges within India. @@ Please check with your local bookstore.

Please refer to *APICS CPIM Exam Content Manual Version 5.0* that contains examination committee, scope of the subject matter, curriculum outline (with link to primary references and chapters therein), key terminology, bibliography (primary references), sample questions and answers to sample questions for all five modules.

Core Competency Modules

Module 2: Master Planning of Resources (MPR)

An in-depth understanding of the topics of demand management, sales and operations planning and master scheduling is required of candidates planning to take this exam. The *Master Planning of Resources* module examines both supply and demand planning for mid- to long-term independent demand. Both priority planning and capacity planning issues are addressed. Knowledge of the

material covered in the *Basics of Supply Chain Management* module is assumed as a prerequisite for this module. The *Master Planning of Resources* module examines three major areas:

- Demand management, the function of recognizing all demands for goods and services to support the marketplace
- Sales and operations planning, a process that brings together all the plans for the business (e.g., sales, marketing, product development, manufacturing, sourcing, finance)
- Master scheduling, the process of generating, reviewing, and updating the master production schedule to keep it consistent with the production plan

The following texts are references for the *Master Planning of Resources* exam. The primary references are the source material from which the exam is constructed:

	Shop APICS Price		Non-US Edition Price (₹) @@	KnoWerX Price			
	For APICS PLUS Members (use partner referral code XEKNOW88) (US\$)++	For Non-APICS PLUS Members (US\$)++		Against 100% Advance Payment		Against Firm Purchase Order of Selected Corporates	
				APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##	APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##
Primary References:							
1. <i>APICS CPIM Master Planning of Resources Reprints</i> , version 2010, APICS, 147 pages, APICS stock # 05001-2010.	US\$35	US\$35	Not Available	₹3,000	₹3,000	₹3,190	₹3,190
2. <i>APICS Dictionary</i> , 15th edition, Editors: Paul H. Pittman, PhD, CFPIM, CSCP, Jonah and J. Brian Atwater, PhD, CPIM, Jonah, APICS, 2016, 210 pages, APICS stock # 01102-V15.	US\$30	US\$60	Not Available	₹2,700	₹5,400	₹2,870	₹5,740
3. <i>Manufacturing Planning and Control Systems for Supply Chain Management</i> , APICS/CPIM edition, F. Robert Jacobs, William L. Berry, David Clay Whybark and Thomas E. Vollmann, CFPIM, McGraw-Hill, 2011, 576 pages, APICS stock #	US\$68	US\$76	Not Available	₹6,440	₹6,440	₹6,850	₹6,850

03406-V6.							
4. <i>Distribution Planning and Control</i> , 2nd edition, David f. Ross, Springer, 2004, 820 pages.	US\$260	US\$260	Not Available	₹19,330	₹19,330	₹20,560	₹20,560
Additional Aids:							
5. <i>APICS CPIM Exam Content Manual Version 5.0</i> , APICS, 82 pages, APICS stock # 09051-V50.	US\$25	US\$25	Not Available	₹2,300	₹2,300	₹2,450	₹2,450

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Please refer to *APICS CPIM Exam Content Manual Version 5.0* that contains examination committee, scope of the subject matter, curriculum outline (with link to primary references and chapters therein), key terminology, bibliography (primary references and additional references), sample questions and answers to sample questions for all five modules.

Module 3: Detailed Scheduling and Planning (DSP)

To prepare for this exam, you should carefully review the subject matter of the *Detailed Scheduling and Planning* module, including inventory management, material requirements planning, capacity requirements planning, and procurement and supplier planning. The emphasis in this module is on applied- and higher-thinking questions. Knowledge of the material covered in the *Basics of Supply Chain Management* module is assumed as a prerequisite for this module. The *Detailed Scheduling and Planning* module examines three major areas:

- Planning material requirements to support the master schedule
- Planning operations to support the priority plan
- Planning procurement and external sources of supply

The following texts are references for the *Detailed Scheduling and Planning* exam. The primary references are the source material from which the exam is constructed:

	Shop APICS Price		Non-US Edition Price (₹) @@	KnoWerX Price			
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				APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##	APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##
Primary References:							
1. <i>APICS CPIM</i>	US\$35	US\$35	Not	₹3,000	₹3,000	₹3,190	₹3,190

<i>Detailed Scheduling and Planning Reprints</i> , version 4.0, 192 pages, APICS, APICS stock # 05003-2010.			Available				
2. <i>APICS Dictionary</i> , 15th edition, Editors: Paul H. Pittman, PhD, CFPIM, CSCP, Jonah and J. Brian Atwater, PhD, CPIM, Jonah, APICS, 2016, 210 pages, APICS stock # 01102-V15.	US\$30	US\$60	Not Available	₹2,700	₹5,400	₹2,870	₹5,740
3. <i>Introduction to Materials Management</i> , 7th edition, J.R. Tony Arnold, Stephen N. Chapman and Lloyd M. Clive, Prentice Hall, 2011, 525 pages, APICS stock # 03813-V7.	US\$98	US\$122	Not Available	₹9,890	₹9,890	₹10,520	₹10,520
4. <i>The Lean Toolbox</i> , 4 th edition, John Bicheno and Matthias Holweg, PICSIE Associates, 2009, 308 pages, APICS stock # 03002.	US\$14	US\$16	Not Available	₹1,050	₹1,050	₹1,120	₹1,120
5. <i>Making Sustainability Work: Best Practices in Managing and Measuring Corporate Social, Environmental and Economic Impacts</i> , Marc J. Epstein, Berrett-Koehler, 2008, 288 pages, APICS stock # 03012.	US\$32	US\$35	Not Available	₹3,000	₹3,000	₹3,190	₹3,190
6. <i>Manufacturing Planning and Control Systems for Supply Chain Management</i> , APICS/CPIM edition, F. Robert Jacobs, William L. Berry, David Clay Whybark and Thomas E. Vollmann, CFPIM,	US\$68	US\$76	Not Available	₹6,440	₹6,440	₹6,850	₹6,850

McGraw-Hill, 2011, 576 pages, APICS stock # 03406-V6.							
7. <i>Project Management: A Systems Approach to Planning Scheduling and Controlling</i> , 11 th edition, Harold Kerzner, John Wiley & Sons, 2013, 1296 pages, APICS stock # 03013.	US\$85	US\$94	Not Available	₹7,020	₹7,020	₹7,470	₹7,470
8. <i>Designing and Managing the Supply Chain</i> , 3 rd edition, David Simchi-Levi, Philip Kaminsky and Edit Simchi-Levi, McGraw-Hill, 2008, 498 pages, APICS stock # 03819.	US\$136	US\$143	₹599	₹820	₹820	₹870	₹870
9. <i>The G4 Sustainability Reporting Guidelines</i> , version 4, Global Reporting Initiative, 2013, 94 pages.	https://www.globalreporting.org/resourcelibrary/GRIG4-Part1-Reporting-Principles-and-Standard-Disclosures.pdf						
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Module 4: Execution and Control of Operations (ECO)

The *Execution and Control of Operations* module encompasses the principles, approaches, and techniques needed to schedule, control, measure, and evaluate the effectiveness of production operations. Candidates preparing for this exam should review the broad base of production

operations including project, batch, line, continuous, and remanufacturing environments addressed in this module. Knowledge of the material covered in the *Basics of Supply Chain Management* module is assumed as a prerequisite for this module. The *Execution and Control of Operations* module examines the three phases of execution and control:

- Prioritizing and sequencing work to be performed
- Executing the plans, implementing physical controls, and reporting results of activities performed
- Evaluating performance and providing feedback

The following texts are references for the *Execution and Control of Operations* exam. The primary references are the source material from which the exam is constructed:

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				APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##	APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##
Primary References:							
1. <i>APICS CPIM Execution and Control of Operations Reprints</i> , version 2015, APICS, 131 pages, APICS stock # 05009-2015.	US\$35	US\$35	Not Available	₹3,000	₹3,000	₹3,190	₹3,190
2. <i>APICS Dictionary</i> , 15th edition, Editors: Paul H. Pittman, PhD, CFPIM, CSCP, Jonah and J. Brian Atwater, PhD, CPIM, Jonah, APICS, 2016, 210 pages, APICS stock # 01102-V15.	US\$30	US\$60	Not Available	₹2,700	₹5,400	₹2,870	₹5,740
3. <i>Introduction to Materials Management</i> , 7 th edition, J.R. Tony Arnold, Stephen N. Chapman and Lloyd M. Clive, Prentice Hall, 2011, 525 pages, APICS stock # 03813-V7.	US\$98	US\$122	Not Available	₹9,890	₹9,890	₹10,520	₹10,520
4. <i>Lean Production Simplified</i> , 2 nd edition, Pascal	US\$31	US\$34	₹695	₹920	₹920	₹980	₹980

Dennis, Productivity Press, 2007, 192 pages, APICS stock # 03990.							
5. <i>Manufacturing Planning and Control Systems for Supply Chain Management</i> , APICS/CPIM edition, F. Robert Jacobs, William L. Berry, David Clay Whybark and Thomas E. Vollmann, CFPIM, McGraw-Hill, 2011, 576 pages, APICS stock # 03406-V6.	US\$68	US\$76	Not Available	₹6,440	₹6,440	₹6,850	₹6,850
6. <i>Juran's Quality Handbook</i> , 6 th edition, Joseph M. Juran and Joseph A. DeFeo, McGraw-Hill, 2010, 1136 pages, APICS stock # 03642-V6.	US\$135	US\$153	₹2,325	₹2,330	₹2,330	₹2,480	₹2,480
Additional Aids:							
7. <i>APICS CPIM Exam Content Manual Version 5.0</i> , APICS, APICS 82 pages, stock # 09051-V50.	US\$25	US\$25	Not Available	₹2,300	₹2,300	₹2,450	₹2,450

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Capstone Module

Module 5: Strategic Management of Resources (SMR)

Candidates preparing for the *Strategic Management of Resources* exam should possess high-level knowledge of strategic planning and implementation and an understanding of how market requirements drive the resources and processes of an organization. Knowledge of the materials covered in the *Master Planning of Resources, Detailed Scheduling and Planning and Execution and*

Control of Operations modules is assumed as a prerequisite for this module. The *Strategic Management of Resources* module examines three major areas:

- Aligning the resources with the strategic plan
- Configuring and integrating the operating processes to support the strategic plan
- Implementing the change

The following texts are references for the *Strategic Management of Resources* exam. The primary references are the source material from which the exam is constructed:

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				APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##	APICS PLUS members (use partner referral code XEKNOW88) (₹)##	Non-APICS PLUS members (₹)##
Primary References:							
1. <i>APICS Dictionary</i> , 15th edition, Editors: Paul H. Pittman, PhD, CFPIM, CSCP, Jonah and J. Brian Atwater, PhD, CPIM, Jonah, APICS, 2016, 210 pages, APICS stock # 01102-V15.	US\$30	US\$60	Not Available	₹2,700	₹5,400	₹2,870	₹5,740
2. <i>Making Sustainability Work: Best Practices in Managing and Measuring Corporate Social, Environmental and Economic Impacts</i> , Marc J. Epstein, Berrett-Koehler, 2008, 288 pages, APICS stock # 03012.	US\$32	US\$35	Not Available	₹3,000	₹3,000	₹3,190	₹3,190
3. <i>Leading Change</i> , John P. Kotter, Harvard Business Review Press, 2012, 208 pages.	US\$18	US\$18	Not Available	₹1,050	₹1,050	₹1,120	₹1,120
4. <i>Accounting Handbook</i> , 5th edition, Barron's Educational Series, 2010, 1,056 pages, APICS stock #	US\$37	US\$40	Not Available	₹3,670	₹3,670	₹3,900	₹3,900

03845.							
5. <i>Operations Strategy</i> , 3rd edition, Prentice Hall, 2011, 464 pages, APICS stock # 03286-V3.	US\$124	US\$124	Not Available	₹23,560	₹23,560	₹25,060	₹25,060
6. <i>Crafting & Executing Strategy</i> , 19th edition, McGraw-Hill, 2014, 600 pages, APICS stock # 03473-V19.	US\$255	US\$268	Not Available	₹1,010	₹1,010	₹1,070	₹1,070
Additional Aids:							
7. <i>APICS CPIM Exam Content Manual Version 5.0</i> , APICS 82 pages, APICS stock # 09051-V50.	US\$25	US\$25	Not Available	₹2,300	₹2,300	₹2,450	₹2,450

++ Prices do not include approx. 25% to 100% shipping and handling charges that are charged by APICS on international shipments to India.

APICS also sells materials in various bundles that are further discounted. Please visit:

<http://www.apics.org/productcatalog/apicsfindproducts> for details.

All prices and other information are subject to change without any notice.

Prices change every day and are only indicative. Please check for correct price on day of buying. No shipping and handling charges within India.

@@ Please check with your local bookstore.

Please refer to *APICS CPIM Exam Content Manual Version 5.0* that contains examination committee, scope of the subject matter, curriculum outline (with link to primary references and chapters therein), key terminology, bibliography (primary references and additional references), sample questions and answers to sample questions for all five modules.

Time Limit

APICS CPIM candidates will be required to successfully pass each of the 5 APICS CPIM exams within a 10-year period to earn their APICS CPIM designation.

Exam Information

Test Format and Number of Questions on the Exam

All APICS CPIM exams, except Basics, consist of 75 multiple-choice questions (60 operational and 15 pre-test). The Basics exam has 105 questions (80 operational and 25 pre-test). The pre-test questions do not contribute to your total score but are necessary for research purposes. These pre-test questions are randomly distributed among the scorable items and will be used for statistical purposes only. The pre-test items are similar to the scorable items on the test, and you will not know which items will be scored and which will not. You should answer all exam questions. Please be informed that there is no penalty for choosing a wrong answer (i.e., there are no negative marks).

Length of the Exam

You will be given three hours to complete the exam.

Exam Development

Exam content is developed according to the test outline included in the *CPIM Exam Content Manual* and is industry-validated by global subject matter experts. Exam questions are monitored through a rigorous psychometric calibration and cross-referenced to industry-approved source material.

APICS CPIM Score Range

The APICS CPIM score range is from 265 to 330. A score of 300 or higher is required to pass the exam.

Fail = 265–299

Pass = 300–330

Exam Scoring

APICS uses a scale to report the scores. A scale is an arbitrarily established set of numbers used for measurement according to a rate or standard. As a score-reporting technique, a scale provides a standard range for test takers and permits direct comparisons of results from one administration of the examination to another. (An administration is the combination of the specific test and date it was taken.) Scores on different tests that use the same scale may also be compared. Such comparisons would be difficult to make using raw scores (number of correct answers), because the tests may have different numbers of questions and the number of correct answers required to pass may be different.

First, a single scale is used to provide candidates with a convenient, single referent for all the modules in the program. The minimum passing score on a CPIM examination is 300 on the scale of 265 to 330 for each test. The minimum raw score, the value associated with correct responses, required to pass the APICS “X” test is not necessarily the same as the minimum raw score required for the APICS “Y” test, because some tests are more difficult than others. However, passing on each of these two tests is reported as the same number. *It is very important to note that the content and the difficulty of each of these modules are independent of each other.* For example, while the most difficult question on the APICS “X” test may require several levels of thought and multiple calculations, the most difficult question on the APICS “Y” test may only require a simple calculation.

Second, it is important to report scores in such a way that candidates can compare their level of success from one administration of the examination to another. Candidates want to know how they performed the second time relative to the first. If they fail the first time, they want to know by how much. A reporting scale that remains constant across test forms enables candidates to make these comparisons. Remember, some administrations, due to the random nature of test question selection, are slightly more or less difficult than other administrations. The scale adjusts for the difference in difficulty to provide the same standard score for the same level of performance.

If you have any more questions, please order a document titled “Understanding a Scaled Score” from KnoWerX by e-mail to one of the e-mails nearest to your city bengaluru@knowerox.com | chennai@knowerox.com | delhi@knowerox.com | hyderabad@knowerox.com | kolkata@knowerox.com | mumbai@knowerox.com | nagpur@knowerox.com | nasik@knowerox.com | pune@knowerox.com. You may also download the document from <http://www.apics.org/scaledscore>.

Exam delivery

Exams are administered via computer-based testing (CBT) through the Pearson VUE (<http://www.pearsonvue.com>) network of test centres. Whether starting a new career, further developing their skills to improve an existing one, adding to their qualifications for a promotion, taking school entrance exams or simply for professional development, people taking tests want a reliable, convenient and hassle-free experience. Pearson VUE serves as an industry gatekeeper, ensuring that people legitimately earn the credentials they seek to achieve, and thereby guaranteeing a fair testing experience for all who come through its doors.

Exam dates

Exams are delivered throughout the year.

You can purchase and schedule an exam anytime during the whole year. It is best to purchase and schedule an exam as early as possible as seats are limited and exam slots are assigned on a first-come, first-served basis.

The **secret** to completing your certification fast and accelerating your career is to **schedule your exam first** after estimated exam preparation time and adding a contingency. Only when you schedule the exam, your **commitment to prepare for the exam starts**. Our experience shows that individual who do not schedule the exam first, keep procrastinating for years for want of time and money and miss career growth. Individuals who schedule the exam first, somehow make time and money, both, available.

Sourcing Reference Materials for Study

Please use one of the following methods. Please allow 8 working days to send you the materials:

- Make a 100% advance payment by an Electronic Fund Transfer from ICICI/HDFC bank to the respective bank account of KnoWerX. Communicate the list of materials to be sent with appropriate address and contact numbers for couriering, by e-mail to one of the e-mails nearest to your city bengaluru@knowerox.com | chennai@knowerox.com | delhi@knowerox.com | hyderabad@knowerox.com | kolkata@knowerox.com | mumbai@knowerox.com | nagpur@knowerox.com | nasik@knowerox.com | pune@knowerox.com. Please mention the payment details in your mail (transaction number in case of EFT). OR
- Make a 100% advance payment by a Mumbai or at par cheque / DD payable at Mumbai, favouring “KnoWerX Education (India) Private Limited” & courier it along with the list of materials to be sent with appropriate address and contact numbers for couriering. OR
- Deposit a cheque/DD towards a 100% advance payment favouring “KnoWerX Education (India) Private Limited”, in the bank account mentioned below & communicate the list of materials to be sent with appropriate address and contact numbers for couriering, by e-mail to one of the e-mails nearest to your city bengaluru@knowerox.com | chennai@knowerox.com | delhi@knowerox.com | hyderabad@knowerox.com | kolkata@knowerox.com | mumbai@knowerox.com | nagpur@knowerox.com | nasik@knowerox.com |

pune@knowerx.com. Please mention the payment details in your mail (cheque or DD number).

Bank Account Details:

- ICICI Rupee Account for making payment in Indian Rupees:
Bank name : ICICI Bank Limited
Branch : Mumbai – Kandivali East – Thakur Complex
Branch code : 1074
MICR Code : 400229056
IFSC : ICIC0001074
Account number : 107405000014
Account name : KnoWerX Education India Private Ltd
Account type : Current
- HDFC Rupee Account for making payment in Indian Rupees:
Bank name : HDFC Bank Limited
Branch : Mumbai – Kandivali East – Thakur Complex
Branch code : 0182
MICR Code : 400240035
IFSC : HDFC0000182
Account number : 01822320000422
Account name : KnoWerX Education India Private Ltd
Account type : Current
- HDFC Dollar Account for making payment in US Dollars:
Intermediately Bank: *JP Morgan Chase Bank, New York, USA*
SWIFT Code: *CHASUS33*
FEDWIRE ABA No: *021000021*; CHIPS ABA No: *0002*; CHIPS UID No: *354459*
Favouring Beneficiary Bank: *HDFC Bank Ltd., India*; SWIFT Code: *HDFCINBB*
HDFC Bank's Account No. with JP Morgan: *001-1-406717*
Beneficiary Name: *KnoWerX Education India Private Ltd*
Beneficiary Account Number: *50200001866969*
Branch Code: *0667*
- HDFC Euro Account for making payment in Euros:
Intermediately Bank: *JP Morgan Chase Bank, Frankfurt, Germany*
SWIFT Code: *CHASDEFX*
IBAN No: *DE26501108006231602308*
Favouring Beneficiary Bank: *HDFC Bank Ltd., India*; SWIFT Code: *HDFCINBB*
HDFC Bank's Account No. with JP Morgan: *623-16-02308*
Beneficiary Name: *KnoWerX Education India Private Ltd*
Beneficiary Account Number: *50200002554201*

Exam Preparation Methods

Whether you are beginning your career in operations or supply chain management or you are an experienced professional in the field, the APICS CPIM program is designed to meet the needs of

working adult learners. Flexible educational options make it easier to pursue your certification while working full time, so you can immediately benefit from the knowledge gained through the program. Personalize your APICS CPIM curriculum. Match these methods to your individual learning style, time constraints, budget constraints, limitations in travelling, etc. For a detailed discussion on this subject, please request a document titled “*How to Prepare for an Exam*” from KnoWerX. You may also request for a copy of module-specific “*Study Plan*” and the document titled “*Test-Taking Tips and Strategies*” from KnoWerX.

It is strongly suggested that you first review the *APICS CPIM Exam Content Manual Version 5.0* (ECM) carefully ensuring a full grasp of all outline sections and vocabulary (as defined by the APICS Dictionary). The main resources (most recommended and almost mandatory) are “Primary References”. The primary references are supported by “Additional Aids” (Exam Content Manual and Participant Workbooks). The *APICS CPIM Exam Content Manual Version 5.0* (ECM) could also serve as supplemental study materials for your preparation. It is also recommended that you take sample tests to assess your level of preparation.

- **Self-Study**

This study method gives you the freedom to access the courses whenever you need from wherever you are and the flexibility to study anytime and anywhere. The flexibility enables you to learn in your own personal style and at your own pace. The main resources needed to do a self-study are “Primary References” supported by “Additional Aids” (Exam Content Manual and Participant Workbooks). “Additional Aids” are optional to study. There are other supplemental self-study resources also that you may consider using:

- **MGI Home Study Course:** These home-study correspondence courses provide you with a solid, professional level understanding of the manufacturing field. The courses are designed to help you develop your knowledge and skills in the essential areas of materials management and integrated resource management. Each APICS home-study course requires approximately 25 to 30 hours to complete. Skill development exercises can be mailed or faxed for detailed review and comment by an assigned instructor or they can be done online. Available as a series (US\$1,416 for APICS PLUS members or US\$1,770 for non-APICS PLUS members) and for individual modules (US\$315 for APICS PLUS members or US\$395 for non-APICS PLUS members for each module) through Shop APICS (<http://www.apics.org/productcatalog/apicsfindproducts>). The corresponding prices including shipping and handling from KnoWerX for the series are ₹1,08,150 for APICS PLUS members, ₹1,35,190 for non-APICS PLUS members, ₹1,15,050 for corporate APICS PLUS members and ₹1,43,820 for corporate non-APICS PLUS member customers. The individual module prices including shipping and handling from KnoWerX are ₹29,980 for APICS PLUS members, ₹37,590 for non-APICS PLUS members, ₹31,890 for corporate APICS PLUS members and ₹39,990 for corporate non-APICS PLUS member customers.
- **CPIM Exam Simulator:** The exam simulator is designed to prepare and familiarize candidates with the web-based exams for each of the five CPIM modules. With over 300 practice questions per module, the questions are aligned with the current CPIM Exam Content Manual. The CPIM Exam Simulator offers one-year access to several practice options. (1) Self-paced practice exam: Answer questions at your own pace, flag questions for review, and refer to references and rationales. (2) Timed exam: Test your knowledge and improve on your timing. (3) Final exam simulator: Similar to the final CPIM exam, the simulator is three hours long and upon completion, you

will be graded with a “Pass” or “Fail.” In addition, the tool provides: (a) Flag for review – A list of references and rationales (b) Calculator – For completing questions with calculations (c) Exam history – Links to saved and completed exams. The APICS PLUS member pricing is \$47 per individual module or \$200 for five-module bundle. The APICS non-APICS PLUS member pricing is \$67 per individual module or \$300 for five-module bundle. To purchase these exam(s) you must login to <http://www.apics.org> and purchase directly from *Shop APICS* by paying with an international credit card. For more information, visit <http://www.apics.org/careers-education-professional-development/certification/cpim-exam-simulator>

- **Datachem Study Aids:** APICS offers an electronic study aid that has helped thousands of professionals achieve certification. Designed by Datachem Software, Inc., these products can help you prepare for certification exams with practice questions and answers and technical explanations of production and inventory management topics. Available as a series (US\$425 for APICS PLUS members or US\$500 for non-APICS PLUS members) and for individual modules (US\$117 for APICS PLUS members or US\$129 for non-APICS PLUS members for each module) through Shop APICS (<http://www.apics.org/productcatalog/apicsfindproducts>). The corresponding prices including shipping and handling from KnoWerX for the series are ₹37,690 for APICS PLUS members, ₹44,340 for non-APICS PLUS members, ₹40,100 for corporate APICS PLUS members and ₹47,170 for corporate non-APICS PLUS member customers. The individual module prices including shipping and handling from KnoWerX are ₹13,760 for APICS PLUS members, ₹15,170 for non-APICS PLUS members, ₹14,640 for corporate APICS PLUS members and ₹16,140 for corporate non-APICS PLUS member customers.
- **APICS CPIM Self-Study Kits:** The APICS CPIM Self-Study Kits are designed for candidates who are unable to attend an instructor-led class, but need quality material to help them study for an APICS CPIM exam at their own pace. Each kit includes CPIM Exam Content Manual (ECM) which is included in the CPIM Self-Study Guide. This resource provides you with the APICS Body of Knowledge covered in the exam. CPIM Self-Study Guide draws on more than 30 years of practical experience in materials management. The authors guide candidates through each module with easy-to-understand information that builds on the body of knowledge. CPIM Exam Simulator - an online tool that is designed to help candidates prepare and familiarize themselves with the computer-based exams. This tool has over 300 practice questions per module, with a self-paced, timed and final exam simulator to help candidates get one step closer to testing with confidence. These kits must be ordered from APICS directly. The individual module prices for print version are US\$140 for APICS PLUS members and US\$210 for non-APICS PLUS members. Shipping and handling cost will be extra. The individual module prices for eDownload version are US\$120 for APICS PLUS members and US\$190 for non-APICS PLUS members. There is no shipping and handling cost for eDownload version.

The number of hours of study required to prepare for an exam depends on many factors, including but not limited to, one’s background (education and/or work experience in similar field), learning ability, stress, study environment, etc. It can vary significantly from one person to another person. Studying and preparing for exams in a group may also help. It is our assumption that on an average, each average candidate needs approx. 40 to 80 hours of study to prepare for each exam. For a detailed discussion on this subject, please request a document titled “*How to Prepare for an Exam*” from KnoWerX.

- **Discussion Forums**

The “APICS CERTIFICATION INTEREST COMMUNITY” community in Supply Chain Channel benefits all those who have attained or who are seeking their APICS credentials. This community offers a forum for discussion about the APICS body of knowledge as it relates to APICS credentials. To become a member of this community, sign up at <http://www.apics.org/NewUser> and then join the “APICS CERTIFICATION INTEREST COMMUNITY” community after logging in to <http://www.supplychainchannel.org>.

There is another discussion forum in India on the Facebook under a group named “KnoWerX Community” (URL: <http://www.facebook.com/#!/groups/132516843456669/>).

- **Review Courses**

APICS has also designed “Review Courses” that can be taught either in a style of class-room training, or a public workshop, or in an online model using asynchronous / synchronous e-learning methodology. The *APICS CPIM Exam Content Manual Version 5.0* (ECM) and each exam’s primary and secondary references are used to create the “Review Courses”. However, a “Review Course” is meant for certification review, it is not designed to teach you everything you need to know to pass the exam. You must take a review course only after completing self-study to review the subject matter.

Try a FREE DEMO. Visit
<https://www.apics.org/credentials-education/credentials/cpim/demo>

- **KnoWerX CPIM Review Courses:** Take advantage of 5-day review classes in your organisation and learn valuable techniques to become a leader in your field. Experienced instructors lead you through interactive discussions, case studies, and strategic problem-solving exercises to help you prepare for your next certification exam. Please note that these courses are not sufficient by themselves to pass the exams. These courses must be taken only after completing self-study to review the subject matter. Please call Ms. Shashi Tulsyan on (022)425 66 403 or drop an e-mail at tcd@knowerx.com to get a quotation for conducting these 5-day courses in your organization.
- **KnoWerX Public Workshops:** Accelerated CPIM review workshops are offered to the public. During this three-day class, an instructor leads you through interactive discussions about the material to help you prepare for the APICS CPIM exam. The workshops are conducted for a minimum batch size of 10 participants. The fee per participant is ₹60,000 (40% discount for individuals) + 15% service tax + cost of Participant Workbook. Please note that these workshops are not sufficient by themselves to pass the exams. These workshops must be taken only after completing self-study to review the subject matter. Please call Ms. Shashi Tulsyan on (022)425 66 403 or drop an e-mail at tcd@knowerx.com to know the schedule and availability of these workshops in your city. Click here to pay the fee: <http://www.knowerx.com/product/basics-of-supply-chain-management-bscm-training/>
- **Online Instructor-Led CPIM Review Courses:** Prepare for exams from the convenience of your home in an instructor-led online format. If a demanding schedule makes moving forward with your APICS CPIM a challenge, online instructor-led APICS CPIM review courses may be the perfect solution. For further details, visit:

- Fox Valley Technical College on <http://www.fvtc.edu/training-services/business-industry-services/apics-supply-chain/apics-cpim-online-classes>. The course fee for each of the 5 classes is US\$550.00 for APICS PLUS Members (use partner referral code [XEKNOW88](#)) or US\$595.00 for Non-APICS PLUS Members. In addition, please budget the cost of procuring a participant guide for each module.
- **Participant Workbooks:** Participant Workbooks are not for self-study but must be facilitated by an instructor in a classroom review course. However, many individuals find it a quick review tool of the subject matter. In addition to your printed APICS CPIM participant guide that includes Exam Content Manual for that module, APICS has developed APICS CPIM Study Tools—an online learning environment to help you master the core concepts in this APICS CPIM module. This online tool contains presentation slides and assessments to complement your APICS CPIM learning experience. KnoWerX reprints and distributes APICS CPIM Participant Workbooks in India. The individual module prices including shipping and handling from KnoWerX are ₹9,400 for APICS PLUS members, ₹14,710 for non-APICS PLUS members, ₹10,000 for corporate APICS PLUS members and ₹15,560 for corporate non-APICS PLUS member customers.
- **Online Self-Study CPIM Review Courses:** APICS CPIM online courses provide you with a convenient way of reviewing for the CPIM exams. This online format gives you the freedom to access the courses whenever you need, from wherever you are, and offers the flexibility to study at your own pace. Each module contains Self-Assessment courses, to help you determine your level of understanding and provides you with the areas you need to further review; and Body of Knowledge courses to provide you with in-depth coverage of the concepts in each domain. In addition, you will also receive the APICS CPIM Exam Content Manual (ECM) e-Download and CPIM Exam Simulator - an online tool that is designed to help candidates prepare and familiarize themselves with the computer-based exams. The cost of each course is US\$500.00 for APICS PLUS Members or US\$625.00 for Non-APICS PLUS Members. Find more details on <http://www.apics.org/careers-education-professional-development/certification/cpim/online-courses>.

As we send all materials by courier, while specifying your mailing address, please be sure that someone is always there in the daytime to receive courier documents at that address, and hand-over to you the same day. Please avoid giving the address of a large organisation, as our experience shows that courier documents may get lost, or reach late, or handled carelessly. If a document returns back for whatever reason, we will resend it only after recovering the actual shipping and handling charges + ₹200 for resending it to you.

If you stay outside India and want us to courier to an address outside India, the courier charges will be charged extra. We prefer that you give us an address in India for couriering.

Exam Fees and Exam Centres

On <http://www.apics.org>, you may be encouraged to purchase the ATT on the APICS website online. Please **DO NOT BUY ATT on APICS website**, else you may miss the 5% discount on exam fee offered by KnoWerX and you may end up paying approx. **₹2.50 more on the exchange rate** as charged by all credit cards. Once you pay on APICS website, no refund or any kind of support is possible from KnoWerX.

Exam Fees

The fee calculation is based on the APICS CPIM CBT exam fee rack rates for countries outside North America that is given below:

Name of the Exam	Against 100% Advance Payment to KnoWerX Only (US\$)		
	APICS Student Member	APICS PLUS Member (use partner referral code XEKNOW88)	Non-APICS PLUS Member
Basics of Supply Chain Management	US\$ 285.00	US\$ 308.75	US\$ 389.50
Master Planning of Resources	US\$ 285.00	US\$ 308.75	US\$ 389.50
Detailed Scheduling and Planning	US\$ 285.00	US\$ 308.75	US\$ 389.50
Execution and Control of Operations	US\$ 285.00	US\$ 308.75	US\$ 389.50
Strategic Management of Resources	US\$ 285.00	US\$ 308.75	US\$ 389.50

To calculate fee to be remitted to KnoWerX:

1. For example, for Basics of Supply Chain Management exam to be taken by a Non-APICS PLUS member, the amount will be US\$ 389.50.
2. Go to <http://www.rbi.org.in>. Check the exchange rate for the day KnoWerX will receive the remittance in their bank account. Usually this rate is updated after 1:30 pm from Monday to Friday on working days. Add ₹1.50 to this exchange rate (mark-up and Government service tax charged by bank to us. **You may be charged a mark-up of ₹2.50 to ₹3.00 plus Government service tax on credit cards**). For example, on 26-Oct-2016 the exchange rate was 66.7621. So, the fee in Rupees from previous step will be ₹26,588.09.
3. Round-off the fee to nearest ₹10. Therefore, the final fee from the previous step will be ₹26,590. This is the amount to be remitted to KnoWerX and must be received by KnoWerX on the same day.

Please request an MS-Excel sheet from KnoWerX that has all the calculations built-in. This Excel sheet is updated and available after 1:30 p.m. on RBI (Reserve Bank of India) working days.

All APICS PLUS members (use partner referral code **XEKNOW88**) enjoy a discounted fee under the column 'APICS PLUS member'. Others pay 'Non-APICS PLUS member' fee. You must be an APICS PLUS member on the date of receipt of fees by KnoWerX in their bank account. Students get free membership. Others can pay US\$ 160 (including service tax, when paid to KnoWerX) to KnoWerX to become an APICS PLUS member. **Pay APICS PLUS membership fee to KnoWerX here: <http://www.knowerx.com/product/apics-plus-membership/>**

Exam fees are non-transferable and non-refundable.

If an excess fee is received by KnoWerX, please note that due to cost of administrative overheads, the excess fees paid will be refunded only if the excess amount is above ₹200.

Volume Rebate

5% volume rebate is offered if 10 or more exam fees are received in a single remittance to KnoWerX.

Referral Incentive

If an old KnoWerX individual customer (hereinafter called the Advocate) refers a new KnoWerX individual customer (hereinafter called the Referred Individual) and the Referred Individual pays the CPIM exam fee in full, the Referred Individual will get an additional discount of 1% on the amount discounted prior to applying this discount and the Advocate will get a Flipkart gift card of ₹200. This offer can't be clubbed with any other offer. Additional terms and conditions also apply.

Test Centres and Seat Availability

There are approx. 237 Pearson VUE test centres in approx. 73 cities in India (You may also use exam credit purchased from KnoWerX in any other country outside North America). This list is dynamic. To see the current list go to <https://www1.pearsonvue.com/testtaker/registration/SelectTestCenterProximity/APICS/96093>.

Purchasing Exam Credit and Scheduling an Exam

Step 1: Selecting Personal Identifications and Obtaining an APICS ID

You will have to carry two identifications at Pearson VUE test centre. The primary identification must have your recent photograph and signature. The acceptable identifications are:

- A valid passport
- A valid driving license
- A valid PAN card
- Any other valid identification issued by Government with recent photograph and signature

Secondary identification must have your signature. The acceptable identifications are:

- A valid credit card
- A valid debit card
- A valid APICS membership card
- Another identification from the list of primary identifications

Before you purchase an exam credit, select what you will carry as primary identification and what you will carry as secondary identification. Make sure your first name and last name match on both identifications.

Please note that *first name* is the name that appears first and *last name* is the name appears last. *First name* need not be your given name and *last name* need not be your family name. For example, if you want your name to appear as 'Sharma Nistush Kumar', your *first name* is 'Sharma' and your last name is 'Kumar', though 'Sharma' is your family name, 'Nistush' is your given name and 'Kumar' is your middle name.

Also, before you purchase an exam credit, you must also have an APICS ID and your first name and last name in APICS database must exactly match both the identifications selected above. To check APICS ID, first name and last name in APICS database, do the following:

- If you have an APICS ID, know your username, your password, and are able to login on <http://www.apics.org>:
 - Login on <http://www.apics.org>,

- Click on My APICS,
 - Check your first name, last name and APICS ID. Your first name and last name must match primary and secondary identifications.
- If you have an APICS ID and know your username but forgot your password to login on <http://www.apics.org>:
 - Go to <http://www.apics.org>,
 - Click on LOGIN,
 - Click on FORGOT USER NAME/PASSWORD? and follow the instructions,
 - Check Inbox of your email account (if you do not remember which email id was used to register with APICS, check Inbox of all your email accounts),
 - After you retrieve your username and password, login on <http://www.apics.org>,
 - Click on My APICS,
 - Check your first name, last name and APICS ID. Your first name and last name must match primary and secondary identifications.
- If you have an APICS ID and know your registered email id but forgot your username and your password to login on <http://www.apics.org>:
 - Go to <http://www.apics.org>,
 - Click on LOGIN,
 - Click on FORGOT USER NAME/PASSWORD? and follow the instructions,
 - Check Inbox of your registered email account,
 - After you retrieve your username and password, login on <http://www.apics.org>,
 - Click on My APICS,
 - Check your first name, last name and APICS ID. Your first name and last name must match primary and secondary identifications.
- If you have and know your APICS ID but forgot your username, your password and your registered email id, or if you never logged on to <http://www.apics.org>:
 - Go to <http://www.apics.org>,
 - Click on LOGIN,
 - Click on FORGOT USER NAME/PASSWORD?, enter your APICS ID in your username and follow the instructions,
 - Check Inbox of your email account (if you do not remember which email id was used to register with APICS, check Inbox of all your email accounts),
 - After you retrieve your username and password, login on <http://www.apics.org>,
 - Click on My APICS,
 - Check your first name, last name and APICS ID. Your first name and last name must match primary and secondary identifications.
- If you have an APICS ID and are unable to retrieve your username and password using all of the above methods:
 - Send an email to service@apics.org giving your full name, APICS ID (if you know) and date of birth. Request them to send your username and password.
 - Once you receive your username and password from APICS, login on <http://www.apics.org>,
 - Click on My APICS,
 - Check your first name, last name and APICS ID. Your first name and last name must match primary and secondary identifications.

- If you have but do not remember your APICS ID or if you do not know if you have an APICS ID or if you might have visited APICS website before or if you might have written an email to APICS before or if you might have communicated with APICS directly or indirectly before, there are chances that you may have your profile in APICS database. In this, do the following:
 - Send an email to service@apics.org giving your full name, date of birth, your company name, your address and all of your email ids that you have. Request them to send your username and password.
 - Once you receive your username and password from APICS, login on <http://www.apics.org>,
 - Click on My APICS,
 - Check your first name, last name and APICS ID. Your first name and last name must match primary and secondary identifications.
- If you do not have an APICS ID and if you never went on the APICS website and if you never wrote an email to APICS and if you never communicated with APICS directly or indirectly:
 - You need not take any action. KnowWerX will generate an APICS ID for you from the documentations that you will email to KnowWerX.

Special Test Accommodations

If special test arrangements are needed, you should follow the instructions posted in the “Special Accommodation” section of <http://home.pearsonvue.com/test-taker/Testing-accommodations.aspx> before purchasing the exam credit. These arrangements, if approved, will be provided at no additional cost. You will be contacted by APICS or KnowWerX to purchase the exam credit and to complete the Authorization to Test process.

Step 2: Become an APICS PLUS Member (Optional)

All APICS PLUS members (use partner referral code [XEKNOW88](#)) enjoy a discounted fee under the column ‘APICS PLUS member’. Others pay ‘Non-APICS PLUS member’ fee. You must be an APICS PLUS member on the date of receipt of fees by KnowWerX in their bank account. Students get free membership. Others can pay US\$ 160 (including service tax, when paid to KnowWerX) to KnowWerX to become an APICS PLUS member. **Pay APICS PLUS membership fee to KnowWerX here:** <http://www.knowerx.com/product/apics-plus-membership/>

Step 3: Purchasing an Exam Credit

An exam credit is used in order to request an Authorization to Test (ATT) from APICS, and is valid for six months from the date of issuance. The exam credits are non-transferable and non-refundable. No extension of the validity is possible under any circumstances. If exam credit expires without being used to request an ATT, you will forfeit the exam fee.

Please follow the steps below to purchase an exam credit:

- If you plan to make payment through NEFT (National Electronic Fund Transfer), at least one day before you want to make the payment, add KnowWerX as the beneficiary in your online bank account to be able to do fund transfer through NEFT.
- On the day you would like to make payment through NEFT, after RBI has published the day’s exchange rate (around 1:30 p.m.), request KnowWerX to email you MS-Excel APICS Fees Calculation sheet and MS-Excel APICS CBT Purchase Form.

- Make the NEFT in to KnoWerX bank account as per MS-Excel APICS Fees Calculation sheet and note down the reference number. You may also pay through credit card using the links given below.
- Fill in the MS-Excel APICS CBT Purchase Form and send it as an email to one of the e-mails nearest to your city *bengaluru@knowerox.com* | *chennai@knowerox.com* | *delhi@knowerox.com* | *hyderabad@knowerox.com* | *kolkata@knowerox.com* | *mumbai@knowerox.com* | *nagpur@knowerox.com* | *nasik@knowerox.com* | *pune@knowerox.com*.
- Once we receive the payment, your APICS ID will be credited with the purchased exam credit within one working day under normal circumstances. You will receive a confirmation email from KnoWerX.

Bank Account Details:

- ICICI Rupee Account for making payment in Indian Rupees:
 Bank name : ICICI Bank Limited
 Branch : Mumbai – Kandivali East – Thakur Complex
 Branch code : 1074
 MICR Code : 400229056
 IFSC : ICIC0001074
 Account number : 107405000014
 Account name : KnoWerX Education India Private Ltd
 Account type : Current
- HDFC Rupee Account for making payment in Indian Rupees:
 Bank name : HDFC Bank Limited
 Branch : Mumbai – Kandivali East – Thakur Complex
 Branch code : 0182
 MICR Code : 400240035
 IFSC : HDFC0000182
 Account number : 01822320000422
 Account name : KnoWerX Education India Private Ltd
 Account type : Current
- HDFC Dollar Account for making payment in US Dollars:
 Intermediately Bank: *JP Morgan Chase Bank, New York, USA*
 SWIFT Code: *CHASUS33*
 FEDWIRE ABA No: *021000021*; CHIPS ABA No: *0002*; CHIPS UID No: *354459*
 Favouring Beneficiary Bank: *HDFC Bank Ltd., India*; SWIFT Code: *HDFCINBB*
 HDFC Bank's Account No. with JP Morgan: *001-1-406717*
 Beneficiary Name: *KnoWerX Education India Private Ltd*
 Beneficiary Account Number: *50200001866969*
 Branch Code: *0667*
- HDFC Euro Account for making payment in Euros:
 Intermediately Bank: *JP Morgan Chase Bank, Frankfurt, Germany*
 SWIFT Code: *CHASDEFX*
 IBAN No: *DE26501108006231602308*

Favouring Beneficiary Bank: *HDFC Bank Ltd., India*; SWIFT Code: *HDFCINBB*
HDFC Bank's Account No. with JP Morgan: *623-16-02308*
Beneficiary Name: *KnowWerX Education India Private Ltd*
Beneficiary Account Number: *50200002554201*

- Paying using a credit card:
 - APICS CPIM Exam (APICS Student members) -
<http://www.knowerx.com/product/certified-in-production-inventory-management-student-member/>
 - APICS CPIM Exam (APICS PLUS members) -
<http://www.knowerx.com/product/certified-in-production-inventory-management-cpim-exam-fees/>
 - APICS CPIM Exam (Non-APICS PLUS members) -
<http://www.knowerx.com/product/certified-production-inventory-management-non-member/>

Rescheduling an Exam

If you need to reschedule your exam appointment within your chosen window, you can make modifications directly in your My APICS account by accessing the online Authorization to Test Request Form. Once logged in, you will have the option to reschedule your current ATT. You must pay a US\$45 rescheduling fee. Reschedule requests received less than 24 hours before the scheduled exam appointment will not be accepted, and if you do not test, you will forfeit the exam fees.

If you need to reschedule your exam appointment to a different window, you should follow the cancellation policy below.

Cancelling an Exam

If you no longer can test within your originally selected window, you must cancel the exam directly in your My APICS account by accessing the online Authorization to Test Request Form. Once logged in, you will have the option to cancel your current ATT. You must pay the US\$45 cancellation fee. You will receive a confirmation email from Pearson VUE.

Once the cancellation has been processed, you should allow one business day for the cancellation information to be updated in the APICS system, then access the ATT form at www.apics.org/att and select the View/Update an existing Authorization to Test option to choose a new exam window. If you choose a new window that starts within six months of the original date the ATT was issued, no additional fees will be assessed. If you select a new window that starts after 6 months from the original ATT issue date, you must pay a new exam fee. No refunds or transfers will be issued.

Name changes

If a name change is required after the ATT is received, you must contact APICS at exams@apics.org at least two business days prior to your scheduled exam. You must submit a copy of the primary identification you are planning to use to support this change.

On the Day of the Exam

APICS Code of Ethics

Before taking an exam, you must agree to:

- Maintain exemplary standards of professional conduct;
- Not misrepresent your qualifications, experience, or education to APICS or others you serve in a professional capacity;
- Respect and not violate the United States Copyright of all APICS materials, including but not limited to courseware, magazine articles and other APICS publications, APICS conference presentations, and CPIM and CSCP examination resources. In this same spirit, you must not violate the copyright of other organizations and individuals in your professional capacity;
- Not engage in or sanction any exploitation of one's membership, company, or profession;
- Encourage and cooperate in the interchange of knowledge and techniques for the mutual benefit of the profession;
- In your professional capacity, respect the fundamental rights and dignity of all individuals. You must demonstrate sensitivity to cultural, individual, and role differences, including those due to age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language, and socio-economic status;
- In your professional capacity, not engage in behaviour that is harassing or demeaning to others based on factors including, but not limited to, age, gender, race, ethnicity, national origin, religion, sexual orientation, disability, language, or socio-economic status;
- Adhere to this Code of Conduct and its application to your professional work. Lack of awareness or misunderstanding of an ethical standard is not itself a defence to a charge of unethical conduct;
- Contact the Ethics Committee when uncertain whether a particular situation or course of action violates the Code of Conduct; and
- Not to become the subject of public disrepute, contempt, or scandal that affects your image or goodwill.

Failure to abide by the APICS Code of Ethics policy may result in sanctions up to and including decertification.

Reporting to the Test Centre

You must check in at the test centre no later than 30 minutes before your scheduled appointment but not more than 2 hours before your scheduled appointment. If you arrive past this time, you may be refused admission to the test centre and may lose your exam appointment. Furthermore, you may be considered a no-show and may forfeit the full exam fee.

It takes about 3 - 5 minutes per candidate to complete the sign-in process. If you are the 10th person to arrive, it will take about 30 minutes to start signing you in. If there are questions about your identifications, your registration, any of the pre-test qualifications, or if you are late, you will be asked to wait until other candidates are signed in. So, it is best to arrive at least 30 minutes before your scheduled appointment.

What to Bring

You must bring a valid primary identification that includes a recent photograph and signature:

- A valid passport

- A valid driving license
- A valid PAN card
- Any other valid identification issued by Government with recent photograph and signature

You also must bring a valid secondary identification that includes your signature:

- A valid credit card
- A valid debit card
- A valid APICS membership card
- Another identification from the list of primary identifications

The test centre staff verifies only the first and last name on the identifications provided to ensure they match the first and last name on the exam registration. No temporarily issued identification is accepted. If you do not bring these items on exam day or your name on the registration does not match your IDs, you will be denied admission to the examination. You will be considered a no-show and will forfeit the full exam fee. If you do not have a primary identification that meets the above requirements due to local standards, you should contact exams@apics.org for assistance.

An online computer calculator is available during each computer-based exam, but bringing a simple nonprogrammable calculator into the exam room is also permitted.

English-native language translation books are the only written materials you may bring into the exam room. These books should contain only the literal translation of English words, and should not include a description of the meaning of the word. The test centre manager will inspect these books before you are admitted to the testing room.

What Not to Bring

- APICS Dictionary in any language
- Pens, pencils, notes, books or papers of any kind. Supplies needed for taking the exam will be provided by the test centre.
- Protractors, compasses, rulers, stencils, digital assistants or other aids
- Electronic devices of any kind, including mobile phones, pagers and electronic dictionaries
- Food, drinks or tobacco
- Visitors

Emergencies

Please contact Pearson VUE directly if you miss a scheduled appointment due to an emergency. Only the following documented excuses are acceptable reasons for missing your scheduled exam:

- A serious illness (either yourself or an immediate family member)
- A death in the immediate family (spouse, children, siblings, parents or grandparents only)
- A disabling traffic accident

If you miss an exam for any of these reasons, contact Pearson VUE within 10 business days after the exam date at 0008004401837 Monday to Friday - 9.00 AM to 6.00 PM IST. You must request to have an incident report opened to document the emergency situation. The call centre representative will provide an incident number as well as a fax number to send in the required documentation. You must submit written documentation in order to have your request reviewed. Examples of acceptable documentation include:

- Complete admission and discharge documentation from a large and recognised hospital including internal case papers, medical records, diagnosis, treatment, hospital bills, medical bills, pathology testing reports, receipts of all payments made, a certificate from attending doctor with his/her title, address, telephone number, and registration giving the reason for your absence and completion of treatment, certificate of absence from work/study from company/organization/institute/college/school on official letterhead signed by HR head/Director
- In case of domiciliary treatment, a certificate from attending doctor with his/her title, address, telephone number, and registration giving the reason why an admission in a hospital was not deemed necessary, dates of your first and follow-up visits to your treating doctor, medical records kept by the doctor, receipts of payments made to doctor, prescriptions, details of medicines given by doctor, bills of medicines purchased, reports of pathology testing reports, written reason from doctor if pathology tests not done, receipts of payments made to pathology lab, medical certificate from treating doctor giving the reason for your absence and completion of treatment, certificate of absence from work/study from company/organization/institute/college/school on official letterhead signed by HR head/Director
- A simple certificate from a physician with prescription and medical bills will not be acceptable. Diseases like cough, cold, mild fever, stomach upset, etc. will not be acceptable as excuses for absence. Please note that the request will be denied if solid and fool-proof evidence is not produced to KnoweX. The decision of KnoweX will be final.
- The appropriate death certificate, certificate of absence from work/study from company/organization/institute/college/school on official letterhead signed by HR head/Director
- An FIR of an accident lodged with local police, certificate of absence from work/study from company/organization/institute/college/school on official letterhead signed by HR head/Director

If your emergency request is approved, you will receive a new ATT. No refunds of the exam fees will be issued.

Test Security

Testing is monitored through the use of one or more of the following: a viewing window, a video monitor or a sound-monitoring device in the room. Testing sessions may be photographed or videotaped to ensure the integrity of the APICS certification process.

Breaks

No breaks are scheduled during the exam. If you must leave the room during the exam, you must notify the test centre manager. Timing will not stop during a break.

Misconduct

The test centre manager is authorized to dismiss you from a test session for the following reasons:

- Creating a disturbance
- Giving or receiving help
- Using notes, books, wristwatch calculators, digital assistants, electronic dictionaries or other aids

- Using electronic devices, including mobile phones
- Attempting to remove scratch paper from the testing room
- Attempting to tamper with the computer
- Attempting to remove test questions (in any format) from the testing room
- Failing to follow the test centre manager's directions
- Sharing exam content

In addition, because the entire question data bank, the exam form and all exam materials are copyrighted and are the legal property of APICS, legal action will be taken against anyone who violates the copyright laws by distributing examination content or materials through any form of reproduction. Oral, written or electronic communication during the exam is strictly prohibited and punishable by law.

If you engage in any of these forms of misconduct, at a minimum your exam will not be scored, your fees will not be refunded and you will be prevented from retaking the exam for six months. Furthermore, acts of misconduct will be brought to the attention of the APICS Certification Committee and the APICS Ethics Committee, which may result in

- Cancellation of your prior or current exam scores
- Revocation of your certification
- Discontinuation of your membership.

No-show Policy

No-show candidates forfeit the exam fees. You are considered a no-show on the day of your scheduled exam if you

- Fail to reschedule or cancel your exam appointment within the appropriate time frame
- Choose not to keep your exam appointment
- Do not have an acceptable reason for your absence
- Arrive late for your exam
- Do not bring two forms of acceptable identification to the exam.
- Have a name on your identifications that does not match the name you registered with and/or the name APICS has on file, and you are not allowed in the testing room

Score Report

At the end of the exam, you will receive a printed score report that includes your name, exam title, score, and pass or fail information. You will also be able to print your score report directly from your *My APICS* account, immediately after completing the exam. To access the score report, log in to your APICS account on <http://www.apics.org>, select *MY APICS* → *APICS Certification Resources* → *My APICS Certifications* → *Exam Authorizations and Credits*, and click "View/Reschedule" next to the exam. Once on the Pearson VUE page, click "Home" and then "View Score Reports."

Test Centre Closures

If the test centre closes, Pearson VUE will contact you to reschedule the exam at no additional charge. You can also contact Pearson VUE directly to inquire about test centre closures.

After Exam Day

APICS CPIM Certificates

If you earn the Basics of Supply Chain Management (BSCM) certificate by obtaining a passing score on the exam (300 or higher), or if you have passed all five CPIM exams by obtaining a passing score on the exam (300 or higher) and have earned a CPIM designation, you are eligible to obtain a certificate. Notification will be sent via email to you upon completion of the exam with detailed instructions on how to obtain. You can choose from two delivery options.

- An electronic certificate can be downloaded and printed locally by accessing your My APICS account, at no charge.
- A printed certificate can be requested via a link located on My APICS Certification page. The first requested certificate is complimentary (shipping fees may apply) depending on your selection. If a duplicate certificate is ordered, a charge of US\$50 will be assessed.

If you request a name change or if you change your address after the first printed certificate has been issued, you must order a duplicate certificate and pay the applicable fees before a new printed certificate will be issued.

Retaking the Exams

If you fail an APICS CPIM exam, you must wait for 14 days before retaking the same exam. There are no exceptions to this policy.

Your Feedback

Shortly after the exam date, you will be sent a survey to obtain feedback on your overall testing experience. This survey can also be accessed at any time through a link on the “My APICS Certifications” page.

Credential Verification

This online service located on the Credential Verification page will provide the public, prospective employers and other stakeholders with a way to verify an individual’s certification status. You may also view and print your own credential verification by accessing your My APICS account. APICS credential verification is designed to:

- Elevate the credibility of APICS certification in the marketplace
- Comply with industry best practice standards for publicizing certification credentials.
- Protect the value of the credential for all our designees.

Appeals Policy

Candidates who would like to dispute an APICS Certification action, decision, or determination may contact APICS at certification@apics.org for additional information.

APICS Privacy Policy

In applying for APICS Certification Programs, you consent to APICS disclosure of Certification Information to third parties. Moreover, in applying for APICS Certification Programs you

acknowledge and waive any and all rights to opt out of our collection and distribution of your Certification information, and you further agree that APICS has no liability for providing this information. To view the detailed APICS Privacy policy, please click on <http://www.apics.org/careers-education-professional-development/privacy-policy>.

Post Certification

Formal Recognition Letter to Your Employer

If your employer requires a recognition letter, complete the certification recognition letter template, which can be found in your APICS account.

APICS CFPIM Qualifications

The distinguishing characteristic of a Certified Fellow in Production and Inventory Management (CFPIM) is the willingness to share acquired knowledge with others through presenting, teaching, publishing, and participating in APICS educational activities. This knowledge sharing must be performed above and beyond your normal job duties.

To obtain the CFPIM distinction, an application form must be completed and submitted to APICS Corporate Office. Points are awarded based on the following criteria: APICS CPIM exams, presentations, published works, classroom teaching, volunteering, and practitioner activities.

To receive a CFPIM application and detailed instructions, or if you have any questions, please contact KnoWerX by e-mail to one of the e-mails nearest to your city bengaluru@knowerox.com | chennai@knowerox.com | delhi@knowerox.com | hyderabad@knowerox.com | kolkata@knowerox.com | mumbai@knowerox.com | nagpur@knowerox.com | nasik@knowerox.com | pune@knowerox.com.

Certification Maintenance

Candidates must pass all five APICS CPIM exams within 10 years to earn the APICS CPIM designation. Candidates are required to maintain the CPIM / CFPIM designation every five years. More information about maintenance may be found at apics.org/maintenance.

Questions regarding the Certification Maintenance program should be e-mailed to one of the e-mails nearest to your city bengaluru@knowerox.com | chennai@knowerox.com | delhi@knowerox.com | hyderabad@knowerox.com | kolkata@knowerox.com | mumbai@knowerox.com | nagpur@knowerox.com | nasik@knowerox.com | pune@knowerox.com.

Track Progress Toward the APICS CPIM Designation

You can track your progress toward earning the APICS CPIM designation, share your certified status once the designation is earned and monitor your maintenance deadline by accessing My APICS Certifications at apics.org/MyAPICS.

Note: You must log in to apics.org to access My APICS Certifications.

Frequently Asked Questions

Q: Why should I do APICS certification?

A: Individuals go through APICS certification programs for one or more of the reasons listed below:

- Distinguish yourself as a supply chain expert
- Attain knowledge to effectively manage global supply chain activities
- Master concepts that create consistency and foster collaboration through best practices, common terminology, and corporate-wide communication
- Predict outcomes more accurately
- Maximize ROI on systems and technologies
- Increase professional value and efficiency of the workplace environment
- Enhance credibility among peers, employers, and customers
- Accelerate career development and better employment opportunities
- Increase potential for higher salaries and job satisfaction
- Increase functional knowledge of production and inventory management
- Improve efficiency of organization's supply chain
- Streamline operations through accurate forecasting
- Increase profitability by optimizing organization's inventory investment
- Increase recognition within the industry globally

Also see this video: https://www.youtube.com/watch?x-yt-ts=1422579428&v=ns-r7WRF-aQ&x-yt-cl=85114404&feature=player_embedded

Q: What are the benefits to organizations from APICS certification programs?

A: Some of the benefits to organizations from APICS certification programs are listed below:

- Create a common understanding, vocabulary, processes, and frameworks within their entity to address their supply chain challenges and opportunities
- The proven knowledge and organizational skills to strategically streamline operations
- The tools to effectively manage global supply chain activities where suppliers, plants, distributors and customers are located around the world.
- The ability to interact with existing resources and your ERP system to increase the efficiency of the workplace environment
- Boost productivity, collaboration, and innovation
- The skills to create consistency and foster collaboration through best practices, common terminology, and corporate-wide communication.

Q: What is the recognition of APICS certification in India?

A: You can gauge the recognition by looking at the list of companies / institutes in which individuals are/were working/studying who are doing/have done APICS certification. Since this is a big list of more than 1,500 organizations, please send a request to KnowWerX for a document titled "List of Organisations - APICS Certification" by sending an e-mail to one of the e-mails nearest to your city bengaluru@knowwerx.com | chennai@knowwerx.com | delhi@knowwerx.com | hyderabad@knowwerx.com | kolkata@knowwerx.com | mumbai@knowwerx.com | nagpur@knowwerx.com | nasik@knowwerx.com | pune@knowwerx.com.

Q: Will I get a job, an increment or a promotion after completing APICS certification?

A: APICS certifications help you increase your knowledge, like any other qualification, in management stream. So, it should lead to a new job, an increment or a promotion but this cannot be said with certainty as these sway heavily in both positive and negative directions

with changes in demand and supply equation of skilled man-power in the job market. However, salary surveys done by APICS in the US in the past show that APICS certified professionals earn more salary on an average than non-certified professionals, proving higher preference for APICS certified professionals. Therefore, it can be said that on an average, APICS certified professionals are preferred over non-certified professionals in the relevant fields. This should in turn lead to better opportunities for you, compared to others, in the job market, increments and promotions, in the relevant fields.

Q: In which countries APICS exams can be taken?

A: APICS exams can be taken in more than 50 countries in the world. Many countries administer the exams in many cities within a country, e.g., India. For more details, please visit: <http://www.apics.org/community/partners/finder>.

Q: For which class of industry the APICS knowledge is most useful?

A: The APICS knowledge is useful to many classes of industries, including but not limited to:

- Mining and Quarrying
- Construction
- Manufacturing
- Wholesale Trade
- Retail Trade
- Transportation
- Warehousing
- Express Delivery Services
- Information (Media)
- Real Estate and Rental and Leasing
- Computer Systems Design and Related Services
- Management Consulting Services
- Business Schools
- Computer and Management Training
- Education
- Health Care
- Accommodation and Food Services
- Other Services, including Civic Organizations

Q: Which program is suitable for me – CPIM, CSCP, CLTD or SCOR-P?

A: Please visit <http://www.apics.org/education-selector>.

Q: Which program must be completed first – CPIM, CSCP, CLTD or SCOR-P?

A: All are independent programs. You can complete them in any order. You may also decide to pursue any one, two or three of the four programs.

Q: For which level of management the APICS CPIM knowledge is most useful?

A: The APICS knowledge is useful at all levels of management starting from junior managers to presidents. This knowledge helps to manage the operations in most optimum way.

Q: Is APICS CPIM education is appropriate for me?

A: APICS CPIM education is appropriate for individuals working in:

- Production and inventory management
- Operations
- Supply chain management
- Procurement

- Materials management
- Purchasing
- Finance and cost accounting
- Manufacturing information systems

Q: In which companies/institutes the individuals are/were working/studying who are doing/have done APICS certification?

A: Since this is a big list of more than 1,500 organizations, please send a request to KnowWerX for a document titled “List of Organisations - APICS Certification” by sending an e-mail to one of the e-mails nearest to your city *bengaluru@knowwerx.com* | *chennai@knowwerx.com* | *delhi@knowwerx.com* | *hyderabad@knowwerx.com* | *kolkata@knowwerx.com* | *mumbai@knowwerx.com* | *nagpur@knowwerx.com* | *nasik@knowwerx.com* | *pune@knowwerx.com*.

Q: How APICS exams are different from university exams?

A: APICS exams are not textbook based, rather these are body of knowledge (BOK) based. This means that the questions will not be restricted to a book or a set of books. That is why APICS does not have "textbooks" but have "primary references". Also note that APICS exams test your skills at the “application” (higher) level of Bloom’s Taxonomy rather than at the “knowledge” or “comprehension” (lower) level that may be sufficient to pass a university exam.

Q: Is there any penalty for choosing wrong answers? Is there negative marking?

A: No, there is no penalty for choosing a wrong answer (i.e., there are no negative marks). You should answer all exam questions. Leave no question unanswered — even if you don’t have time to read it!

Q: Do I have to be an APICS member for taking APICS certification exams?

A: No, you need not be an APICS member.

Q: Do APICS members get a discount on the exam registration fees?

A: Yes, APICS PLUS members (use partner referral code **XEKNOW88**) get discount on exam registration fees in India (but neither other types of membership nor non-membership). Please note that after you fill the APICS PLUS membership application (**use partner referral code XEKNOW88**) and pay the APICS PLUS membership fees. APICS may take up to one week to start your membership benefits. Please do not forget to mention the partner referral code as **XEKNOW88** on the membership application form. For your information, APICS PLUS Membership dues are US\$160 per year (including service tax, when paid to KnowWerX), and for APICS Student Membership there are no dues (it is free). For more information, please contact KnowWerX directly. **Pay APICS PLUS membership fee to KnowWerX here: <http://www.knowwerx.com/product/apics-plus-membership/>**

Q: Why exam fee goes on increasing every year?

A: The biggest reason is Dollar to Rupee exchange rate (see table below). Sometimes, after every few many years, fees are also revised upwards due to inflation in USA as well as in India. The service tax rate increase in India has also contributed from 0% to 5% to 10.3 % to 12.36% to 14% to 14.5% to 15% currently.

Year	USD/INR		
	Average	Minimum	Maximum
1992	28.140249	25.353869	29.250000

1993	31.276027	28.990403	33.500000
1994	31.393780	30.987760	31.750000
1995	32.420611	31.177690	35.650000
1996	35.511958	34.100000	38.050000
1997	36.378048	35.673223	40.000000
1998	41.352721	38.410000	43.600000
1999	43.130703	42.430000	43.931918
2000	45.024184	43.550000	47.359364
2001	47.293403	46.052615	50.511689
2002	48.557116	47.638716	49.777183
2003	46.629871	44.296673	49.849669
2004	45.267851	43.349518	46.527550
2005	44.051625	43.270060	46.313432
2006	45.270618	44.015996	46.914424
2007	41.209298	39.080598	44.557384
2008	43.485193	39.100817	50.153778
2009	48.356773	46.041549	52.260006
2010	45.722747	44.021585	47.650221
2011	46.677065	44.074717	53.935196
2012	53.434264	48.804711	57.152085
2013	58.638576	53.135111	68.978048
2014	61.022620	58.459980	63.988035
2015	64.178069	61.384221	67.145042
2016	67.197565	66.105009	68.875034

Source: <http://fxtop.com/en/historical-exchange-rates.php>

Q: What if my name has changed since registration?

A: Please write to exams@apics.org.

Q: How can I provide feedback on the exam content?

A: If you would like to provide feedback on exam questions, write to certification@apics.org, or
APICS CPIM Exam
8430 West Bryn Mawr Avenue, Suite 1000
Chicago, IL 60631-3439 USA

Q: What should I do if I have a test centre complaint?

A: If you have a complaint about your test centre or the test centre management, promptly call Pearson VUE on 0008004401837 Monday to Friday - 9.00 AM to 6.00 PM IST.

Whom Should You Contact?

Contact KnoWerX if you

- Need information about the APICS CPIM program
- Want to purchase an exam credit
- Have a question about a payment method
- Have problems completing the Authorization to Test Request Form
- Have a question about preparation for exam
- Want to purchase study materials
- Want to register in an instructor-led course
- Any other help not mentioned here

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Mumbai – 400 101

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<i>delhi@knowerox.com</i>	(022)425 66 463	<i>hyderabad@knowerox.com</i>	(022)425 66 465
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<i>nagpur@knowerox.com</i>	(022)425 66 467	<i>nasik@knowerox.com</i>	(022)425 66 468
<i>pune@knowerox.com</i>	(022)425 66 469	<i>tcd@knowerox.com</i>	(022)425 66 435

Contact APICS Customer Service at service@apics.org if you

- Need help with your APICS ID, username or password
- Need help for downloading your APICS electronic certificate

Contact APICS at exams@apics.org if you

- Need help with any unresolved testing problems
- Did not receive ATT confirmatory email
- Need to make a name change after the ATT was issued
- Need to change any other information after ATT was issued
- Have any questions regarding primary or secondary identifications

Contact APICS at certification@apics.org if you

- Have any query/feedback on eligibility
- Have any query/feedback on exam content
- Want to challenge your exam result
- Want to rescore your exam
- Have questions regarding the APICS Certification Maintenance program

Contact Pearson VUE on 0008004401837 Monday to Friday - 9.00 AM to 6.00 PM IST, if you

- Need help scheduling your exam (and are unable to access your My APICS account)
- Did not receive or have a question about or correction to your confirmation notice
- Wonder if your exam has been cancelled because of bad weather
- Need assistance with unresolved scheduling problems
- Need special accommodations for an exam
- Want to reschedule or cancel your exam test date (and are unable to access your My APICS account)
- Need help with non-receipt of score report
- Missed your scheduled exam for emergency reasons
- Have a complaint about a test centre or a testing experience



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