

Minutes of Council Meeting

held on

Tuesday 22 March 2022, 5.30PM

in the Council Chamber, 83 Mandurah Terrace Mandurah

PRESENT:

MAYOR	R WILLIAMS	
COUNCILLOR	B POND	COASTAL WARD
COUNCILLOR	J GREEN	COASTAL WARD
COUNCILLOR	C DI PRINZIO	COASTAL WARD
COUNCILLOR	D PEMBER	EAST WARD
COUNCILLOR	D WILKINS	EAST WARD
COUNCILLOR	A KEARNS	EAST WARD
COUNCILLOR	C KNIGHT [Deputy Mayor]	NORTH WARD
COUNCILLOR	P JACKSON	NORTH WARD
COUNCILLOR	A ZILANI	NORTH WARD
COUNCILLOR	D SCHUMACHER	TOWN WARD
COUNCILLOR	P ROGERS	TOWN WARD
COUNCILLOR	R BURNS	TOWN WARD
MR	M NEWMAN	CHIEF EXECUTIVE OFFICER
MS	C MIHOVILOVICH	DIRECTOR BUSINESS SERVICES
MS	J THOMAS	DIRECTOR PLACE AND COMMUNITY
MR	J CAMPBELL-SLOAN	DIRECTOR STRATEGY AND ECONOMIC DEVELOPMENT
MR	M HALL	DIRECTOR BUILT AND NATURAL ENVIRONMENT
MRS	T JONES	MANAGER GOVERNANCE, PROCUREMENT AND PROPERTY
MRS	A DENBOER	MINUTE OFFICER

1. OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS

Prior to commencement of this electronic meeting, online attendance for the Elected Member and other attendee connections were tested and confirmed.

The Mayor declared the meeting open at 5.32pm.

2. ACKNOWLEDGEMENT OF COUNTRY

Mayor Williams acknowledged that the meeting was being held on the traditional land of the Bindjareb people, and paid his respect to their Elders past and present.

3. APOLOGIES

Nil.

4. DISCLAIMER

The Mayor advised that the purpose of this Council Meeting is to discuss and, where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting. Persons should be aware that the provisions of the *Local Government Act 1995* (Section 5.25(e)) and the *City of Mandurah Standing Orders 2016* (Section 13.1(1)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person.

The City of Mandurah expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

5. ANSWERS TO QUESTIONS TAKEN ON NOTICE

Nil.

6. PUBLIC QUESTION TIME

6.1 D EYRE: DISRUPTION OF MORNING TRAFFIC

Is Council aware of the delay and disruption to morning traffic caused by anti-vaccination protesters on the east-bound lanes of Mandurah Road at the Estuary Bridge, and does Council have any powers or ability to prevent this?

City of Mandurah Response

The CEO advised that MainRoads Western Australia is responsible for the management of the Estuary Bridge on Mandurah Road and any complaints should be directed to this entity. The CEO advised that a response will be provided to Ms Eyre following the meeting.

7. AMENDMENT TO STANDING ORDERS

G.1/3/22 STANDING ORDERS LOCAL LAW 2016

The Mayor advised the meeting that the *City of Mandurah Standing Orders Local Law 2016* will be modified to ensure Council Members and the public can participate in and follow the meeting as it progresses.

MOTION

Moved: Mayor R Williams

Seconded: Councillor C Knight

That Council:

1. **Suspend the operation of the following provisions of the *City of Mandurah Standing Orders Local Law 2016* for the duration of this electronic meeting to ensure Council Members and the public can follow and participate in the meeting as it progresses:**
 - 1.1. **Standing Orders 3.3 Public Question Time and 3.4 Public Statement Time pertaining to public participation in meetings continues via electronic means with public submissions received to be read aloud by the Presiding Member at the relevant agenda item if required.**
 - 1.2. **Standing Order 7.2 Members to occupy own seats whilst present in meeting room. Relevant only for Elected Members attending the Council Chambers.**
 - 1.3. **Agree under Standing Orders 8.1(1) and 12.2, that instead of requiring a show of hands, a vote will be conducted by exception with the Presiding Member calling for those Members against each motion. If no response is received the motion will be declared carried and minuted accordingly.**
 - 1.4. **Reiterate the requirement as per Standing Order 7.3 for Members to advise the Presiding Member when leaving or entering the meeting at any time.**

CARRIED: 13/0

8. PUBLIC STATEMENT TIME

Nil.

9. LEAVE OF ABSENCE REQUESTS

Nil.

10. PETITIONS

Nil.

11. PRESENTATIONS

Nil.

12. DEPUTATIONS

12.1 **MARILYN RICHARDSON: CONSIDERATION OF SPECIAL ELECTORS MEETING MOTIONS – COVID-19 VACCINATION PRO-CHOICE STATEMENTS (REPORT 1)**

The Mayor read aloud the deputation from Ms Richardson in opposition of the report recommendation.

12.2 **MARK CHAPMAN: CONSIDERATION OF SPECIAL ELECTORS MEETING MOTIONS – COVID-19 VACCINATION PRO-CHOICE STATEMENTS (REPORT 1)**

Mark Chapman, representing five electors', spoke in opposition of the report recommendation.

12.3 **MATT WIGHTMAN: CONSIDERATION OF SPECIAL ELECTORS MEETING MOTIONS – COVID-19 VACCINATION PRO-CHOICE STATEMENTS (REPORT 1)**

Matt Wightman, representing five electors', spoke in opposition of the report recommendation.

13. CONFIRMATION OF MINUTES

G.2/3/22 **CONFIRMATION OF COUNCIL MINUTES: TUESDAY 22 FEBRUARY 2022**

MOTION

Moved: Councillor B Pond
Seconded: Councillor D Schumacher

That the Minutes of Council Meeting held on Tuesday 22 February 2022 be confirmed.

CARRIED: 13/0

G.3/3/22 **CONFIRMATION OF SPECIAL ELECTORS MINUTES: TUESDAY 8 MARCH 2022**

MOTION

Moved: Councillor P Rogers
Seconded: Councillor B Pond

That the Minutes of the Special Electors Meeting held on Tuesday 8 March 2022 be confirmed.

CARRIED: 13/0

14. ANNOUNCEMENTS BY THE PRESIDING MEMBER

The Mayor presented two Local Legend awards:

14.1 March Local Legend – Natasha Upcott

14.2 February Local Legend – Natalie Adams

15. DECLARATION OF INTERESTS

Nil.

16. QUESTIONS FROM ELECTED MEMBERS

Questions of which due notice has been given

Nil.

Questions of which notice has not been given

Nil.

17. BUSINESS LEFT OVER FROM PREVIOUS MEETING

Nil.

G.4/3/22 CHANGE OF AGENDA ORDER

MOTION

Moved: Mayor R Williams

Seconded: Councillor D Schumacher

That Council consider Report 1: Consideration of Special Electors Meeting Motions – Covid-19 Vaccination Pro-Choice Statements as the next item due to the public interest.

CARRIED: 13/0

G.5/3/22 CONSIDERATION OF SPECIAL ELECTORS MEETING MOTIONS – COVID-19 VACCINATION PRO-CHOICE STATEMENTS (REPORT 1)Summary

On 14 February 2022 the City received a request from over 100 electors of the District to hold a special meeting of electors. The request was signed by 120 confirmed electors and called for a meeting to consider a "COVID-19 Vaccination Pro-Choice Statement" (Statement). The Statement is seeking Council involvement to actively advocate to the State Government to remove its Directions mandating COVID-19 vaccination that are currently applicable in a range of settings.

The Special Electors Meeting was held on 8 March 2022 at the Meadow Springs Sports Facility. As an outcome of the meeting Council was requested to consider seven separate motions relating to vaccine mandates.

The City of Mandurah is working to support its community in the delivery of core services in the midst of growing COVID-19 case numbers. It is recommended that the Council acknowledge that there are members of the community that have been negatively impacted by the State Government vaccine mandates and that the Council write to the State Government to consider the motions passed at the Special Electors Meeting.

The City of Mandurah has taken a position during the pandemic to follow the lawful Directions in all aspects. It should be noted the City has not introduced any vaccination policies in excess of State Government Directions and have worked with employees, where their position requires them to be vaccinated, to seek alternative arrangements.

The City is not privy to the range of information required to determine if vaccination mandates are a suitable means to increase vaccination coverage and are not medically qualified to form an opinion or provide advice on this matter.

Officer Recommendation

Motion 1:

That Council advise the State Government that there are members of the community that are advocating for the removal of the vaccination mandate policy, including:

No person should be:

- (a) prevented from performing work and unable to pay their mortgages or providing for their family. Neither should business be being prevented from receiving income by being required to deny service to members of the community.
- (b) Across the State people are being discriminated and segregated based on their vaccination status. This has caused significant mental health effects and even suicide attempts.
- (c) Many people are being forced to do what they do not want to do, to become vaccinated, to work and participate in the society. This is coercion. No one should be manipulated into the need to undergo a medical treatment to work or participate.
- (d) This is a deprivation of basic benefits and protections of employment through statute.
- (e) The health direction restrict access to premises, such as worksites or cafes, which is a violation of a person's right to the freedom of movement.

- (f) The consequence of this is that people are being restricted from participating in their community and meeting with friends.
- (g) The right to privacy is being invaded and required to provide evidence of person's medical details.
- (h) There should be equality before the laws, but currently the un-vaccinated are being subject to laws and penalties that others are not subject. This is clear discrimination and segregation.

Motion 2:

That Council advise the State Government that there are members of the community that are advocating for not restricting any function, property, or service of the local government based on vaccination status.

That Council acknowledges that all employment matters are the responsibility of the Chief Executive Officer, except when it relates to the employment of the Chief Executive Officer himself.

Motion 3

That Council advise the State Government that there are members of the community that are advocating:

- a) the removal of the COVID-19 mandatory vaccination policy and any associated directions made under the Public Health Act 2016 (WA); and
- b) the repeal of any mandate or written law, or, anything done under any mandate or written law that conflicts with this position statement.

Motion 4

That Council write to Western Australian Local Government Association (WALGA) and Local Government Professionals WA to advise of the motions that were supported at the Special Electors Meeting and these have been forwarded to the State Government for their consideration.

Motion 5

That the City of Mandurah advocate on behalf of local volunteers to the State Government to remove the vaccine mandate, allowing all willing community members to participate in volunteer work.

Motion 6

That Council advise the State Government that there are members of the community that are advocating for the State Government to:

- a) Carry out a survey regarding impacts of mandates on small businesses;
- b) Provide absolute clarity to businesses with regards to any liability of all mandates;
- c) Provide clear information that clarifies the mandates for all local businesses regarding overreach.

Motion 7

That Council write to the local Members of Parliament informing them that there are members of the community that are advocating for the removal of all mandates and restrictions and provide a copy of the Special Electors motions.

Council Resolution

MOTION

Moved: Mayor R Williams

Seconded: Councillor C Knight

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- b) the repeal of any mandate or written law, or, anything done under any mandate or written law that conflicts with this position statement.**

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- c) Provide clear information that clarifies the mandates for all local businesses regarding overreach.**

Motion 7

That Council write to the local Members of Parliament informing them that there are members of the community that are advocating for the removal of all mandates and restrictions and provide a copy of the Special Electors motions.

CARRIED: 10/3
FOR: Mayor R Williams, Councillors D Schumacher, J Green, D Wilkins, A Zilani, D Pember, C Knight, B Pond, P Rogers, A Kearns
AGAINST: Councillors P Jackson, C Di Prinzio, R Burns

The Mayor called for a brief adjournment at 6.44pm

The meeting recommenced 6.48pm

18. RECOMMENDATIONS OF COMMITTEES

NOTE: Council adopted en bloc (moved by Councillor D Schumacher and seconded by Councillor P Rogers), the recommendations of the Audit and Risk Committee meeting of Wednesday 9 March 2022.

G.6/3/22 OCCUPATIONAL SAFETY AND HEALTH SIX MONTHLY REVIEW YTD 2021-2022

Summary

The City has been operating under the second Three Year Strategic OSH Plan which was extended into the first six months of FY2021-2022 to align the next Three Year Strategic WHS Plan into financial years. The strategic plan was developed utilising the 2018 LGIS Worksafe Plan Audit outcomes and known legislative requirements. Updates were made to the Three Year Strategic Action Plan following the 2020 LGIS Worksafe Plan Audit.

Council is requested to note the progress being made in continuing the Three Year OSH Plan and the imperatives made to ensure our employees are engaged in safe work practices and to address the management of workplace injury. Council is also requested to note the City's current OSH performance.

Officer Recommendation

That the Audit and Risk Committee recommends that Council:

1. Notes the City's OSH performance for the YTD2021/22 financial year.
2. Notes the progress of implementation of the 3-year Strategic OSH Plan.

Committee Recommendation

That the Audit and Risk Committee recommends that Council:

1. Notes the City's OSH performance for the YTD2021/22 financial year.
2. Notes the progress of implementation of the 3-year Strategic OSH Plan.

Council Resolution

MOTION

Moved: Councillor D Schumacher
Seconded: Councillor P Rogers

That Council:

1. **Notes the City's OSH performance for the YTD2021/22 financial year.**
2. **Notes the progress of implementation of the 3-year Strategic OSH Plan.**

CARRIED: 13/0
(This item was adopted en bloc)

G.7/3/22 OFFICE OF THE AUDITOR GENERAL: CYBER SECURITY IN LOCAL GOVERNMENTSummary

The Office of the Auditor General (OAG) has conducted an audit of cyber security in a sample of 15 local governments. The City was selected as part of the sample. The audit commenced in November 2020 and the report was issued by the OAG in November 2021.

Although the report is critical of the state of cyber security in local governments in general, the management letter issued to the City contains only moderate and minor findings. It is important to note that there was a significant time delay from the time of the audit to the time the report was released, and majority of the recommendations were completed before the report was received by the City.

Council is requested to receive the report and management letter from the OAG, and note the actions taken to address the findings

Officer Recommendation

That the Audit and Risk Committee recommends that Council notes the Management Letter, the Office of the Auditor General recommendations and the City officer responses.

Committee Recommendation

That the Audit and Risk Committee recommends that Council notes the Management Letter, the Office of the Auditor General recommendations and the City officer responses.

Council Resolution**MOTION**

Moved: Councillor D Schumacher

Seconded: Councillor P Rogers

That Council notes the Management Letter, the Office of the Auditor General recommendations and the City officer responses.

CARRIED: 13/0
(This item was adopted en bloc)

G.8/3/22 COMPLIANCE AUDIT RETURN 2021Summary

The Department of Local Government, Sport and Cultural Industries (DLGSC) has circulated to all Western Australian local governments, the annual 2021 Compliance Audit Return for completion.

The return is a requirement of the Local Government Act 1995 and its Regulations and is prepared for the Minister for Local Government in an approved form. The return covers the period 1 January 2021 to 31 December 2021.

There is a statutory requirement to have the compliance audit reviewed by the Audit and Risk Committee and then adopted by Council. Once adopted, it will be certified by the Mayor and Chief Executive Officer and forwarded to the DLGSC prior to the 31 March 2022 deadline.

The compliance audit has been conducted for 2021 which resulted in the City achieving 95% (94/98) compliance.

Officer Recommendation

That the Audit and Risk Committee recommend that Council:

1. Adopts the 2021 Local Government Compliance Audit Return for the period 1 January 2021 to 31 December 2021 as per *Attachment 3.1* of the report.
2. Authorise the Mayor and the Chief Executive Officer to certify, in accordance with Regulation 15 of the *Local Government (Audit) Regulations 1996*, the completed 2021 Compliance Audit Return and submit to the Department of Local Government, Sport and Cultural Industries.

Committee Recommendation

That the Audit and Risk Committee recommend that Council:

1. Adopts the 2021 Local Government Compliance Audit Return for the period 1 January 2021 to 31 December 2021 as per Attachment 3.1 of the report.
2. Authorise the Mayor and the Chief Executive Officer to certify, in accordance with Regulation 15 of the *Local Government (Audit) Regulations 1996*, the completed 2021 Compliance Audit Return and submit to the Department of Local Government, Sport and Cultural Industries.

Council Resolution

MOTION

Moved: Councillor D Schumacher

Seconded: Councillor P Rogers

That Council:

1. **Adopts the 2021 Local Government Compliance Audit Return for the period 1 January 2021 to 31 December 2021 as per Attachment 3.1 of the report.**
2. **Authorise the Mayor and the Chief Executive Officer to certify, in accordance with Regulation 15 of the *Local Government (Audit) Regulations 1996*, the completed 2021 Compliance Audit Return and submit to the Department of Local Government, Sport and Cultural Industries.**

CARRIED: 13/0

(This item was adopted en bloc)

G.9/3/22 CONFIDENTIAL STRATEGIC RISK ASSESSMENT AND QUARTERLY UPDATESummary

In accordance with the City's Risk Management Framework RKM02 (RM Framework), the Audit and Risk Committee and CEO are required to complete an annual Strategic Risk Assessment and provide a recommendation to Council.

The Audit and Risk Committee is also requested to note the Strategic Risk Update for the October to December Quarter.

Officer Recommendation

That the Audit and Risk Committee recommend that Council approve the Annual Strategic Risk Assessment as per Confidential Attachment 2.2 and the Annual Strategic Risk Control Library as per Confidential Attachment 2.3.

Committee Recommendation

That the Audit and Risk Committee recommend that Council approve the Annual Strategic Risk Assessment as per Confidential Attachment 2.2 and the Annual Strategic Risk Control Library as per Confidential Attachment 2.3.

Council Resolution**MOTION****Moved: Councillor D Schumacher****Seconded: Councillor P Rogers**

That Council approve the Annual Strategic Risk Assessment as per Confidential Attachment 2.2 and the Annual Strategic Risk Control Library as per Confidential Attachment 2.3.

CARRIED: 13/0
(This item was adopted en bloc)

G.10/3/22 PROPOSED CHILD CARE CENTRE: LOT 124, 28 BALOO CRESCENT, FALCONSummary

Council is requested to consider a development application for a proposed Child Care Centre at Lot 124, 28 Baloo Crescent, Falcon. The subject site is currently vacant and informally used as a carpark for Falcon Primary School parents during drop off/pick up times. The proposed development is a one-storey building with a total floor area of 627m² and outdoor play areas. The proposed hours of operation are 6:30am to 6:30pm Monday to Friday, with noise management restrictions in place before 7:00am. The Child Care Centre intends to cater for a maximum of 74 children, and 15 employees. The proposed Child Care Centre is located on a site area of 1829m² and is accessible via Ferguson Street.

Under the Town Planning Scheme No. 3, the proposal is defined as a 'Child Care Centre' and is an 'SA' land use within the Residential zone meaning it is discretionary and must be advertised. The proposal was advertised to 12 surrounding land owners; five objections and

one submission of support were received. Key comments raised relate to: land use, location, car parking, traffic noise, additional traffic congestion, waste management, property valuation and general noise.

Based on issues / concerns raised by the City and residents, the applicant has made some revisions to the proposal. It is recommended that Council resolves to approve the proposal subject to appropriate conditions to manage potential amenity impacts.

Officer Recommendation

That the Planning and Community Consultation Committee recommend to Council:

In accordance with Clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions for Local Planning Schemes), grant development approval for a proposed Change of Use to Child Care Premises at Lot 124, No 28 Baloo Crescent, Falcon, subject to the following conditions:

1. The development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the City of Mandurah.
2. The approved Waste Management Plan (refer to *Attachment 1.3*) must be implemented, constructed and thereafter maintained to the satisfaction of the City of Mandurah, for the life of the development.
3. The conclusions and recommendations made in the Environmental Noise Assessment (as detailed in *Attachment 1.4*) by Lloyd George Acoustic, Report 21106732-01, be fully implemented to the satisfaction of the City of Mandurah.
4. The hours of operation shall be limited to 6:30am to 6:30pm Monday to Friday and shall not occur at any time on Saturdays and Sundays. The outdoor play area is not to be used before the hours of 7am, unless otherwise agreed in writing by the City of Mandurah.
5. All delivery and service vehicles must be located entirely on the site, and have their engines and refrigeration units turned off during loading and unloading of goods associated with the use of the site, and shall only access the site during the 'day period' of 7:00am to 7:00pm Monday to Saturday, and 9:00am to 7:00pm Sunday to the satisfaction of the City of Mandurah.
6. All uncovered car parking bays to be in accordance with Australian Standard AS2890.1. Any bays adjacent to kerbs or for those bays that are to be used for disabled parking, shall be in accordance with Australian Standards AS1428.1.
7. No parking except in marked bays, or display of vehicles and/or equipment is to occur within the road verge area at any time.
8. Verge parking is to be installed in accordance with the approved plan. Kerbing and drainage is to be undertaken to the satisfaction of the City of Mandurah.
9. Prior to occupancy the applicant shall pay a cost contribution to the City of Mandurah for the maintenance of the verge parking, at the sum of \$863.13 per bay (including GST).

10. Trees shall be provided between car parking spaces within the lot boundary to the specification and satisfaction of the City of Mandurah and prior to the commencement of the use.
11. All services (e.g. air conditioners, water meters, hot water storage systems etc.) shall be designed to be integrated into the building design and/or screened from surrounding properties to the satisfaction of the City of Mandurah.
12. Prior to occupancy, a sign concept plan shall be submitted to and approved to the satisfaction of the City of Mandurah, and shall indicate all the intended locations of signs to be placed within the site and on any building(s).
13. All glazed surfaces shall be clear and free of posters, decals, heavy tinting or any other visual obscuring which prevents a clear view into the building, unless otherwise agreed in writing by the City of Mandurah.
14. Security, building, signage and carpark lighting must be located, designed and installed to prevent excess light spillage from the development. Reference should be made to AS4282 Control of the obtrusive effects of outdoor lighting and other relevant lighting standards.
15. Prior to the commencement of site works, a Construction Management Plan shall be submitted to and approved by the City of Mandurah. The Plan must detail how the site will be managed during and after works are completed, in order to minimise issues associated with dust/sand, erosion, noise, vibration, traffic and general construction issues. The approved plan must thereafter be implemented to the satisfaction of the City of Mandurah.
16. Prior to the commencement of site works, a detailed landscaping plan for the subject site and road verge(s) must be submitted to, and approved to the satisfaction of the City of Mandurah, and must include the following:
 - a. The location, number and type of proposed trees and shrubs;
 - b. Any existing vegetation and/or landscaped areas to be retained;
 - c. Pedestrian, paving and lighting treatments;
 - d. An implementation schedule; and,
 - e. Maintenance/management responsibilities.

The approved landscaping plan must be fully implemented and maintained to the satisfaction of the City of Mandurah. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City of Mandurah.

17. Prior to the commencement of site works, a detailed stormwater plan must be submitted to and approved by the City of Mandurah showing all stormwater from roofed and paved areas being collected and disposed of on-site in landscaped areas in accordance with water sensitive design principles.
18. Prior to occupancy, the proposed development shall be connected to sewer to the satisfaction of the City of Mandurah.
19. Prior to occupancy, the road verge adjacent to the site shall be upgraded, including the provision of mature street trees, to the specification and satisfaction of the City of Mandurah.

20. Prior to occupancy, vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed, drained, kerbed, marked (including loading and disabled bays), and thereafter maintained to the specification and satisfaction of the City of Mandurah.
21. Prior to occupancy, a vehicle crossover is to be constructed to the specification and satisfaction of the City of Mandurah. Once constructed, the vehicle cross over shall be maintained at all times to the satisfaction of the City of Mandurah. During construction, the existing landscaping, footpaths, infrastructure and associated brick paved areas within the road reserve shall be protected and/or re-instated to the satisfaction of the City of Mandurah.

Advice Notes

1. Careful consideration be given to location of mechanical noise sources (ventilation, fans & the like), to ensure compliance with *Environmental Protection (Noise) Regulations 1997* for nearby residential noise sensitive premises. Reference is given to this in the Environmental Noise Assessment by Lloyd George Acoustic, Report 21106732-01.
2. The kitchen facility to fully comply with the requirements of the *Food Act 2008* and subsidiary legislation. Guidance on the design and construction requirements for food premises can be found in the City's Guidelines for the fit out & construction of a food premises available from <https://www.mandurah.wa.gov.au/business/permits-and-approvals/food%20business%20approvals%20and%20training>
3. The applicant must apply for registration of a food business as required by the *Food Act 2008*. The business must not trade until a Registration certificate has been issued by the City's Health Services.
4. Any installation of a grease trap within the premises shall be subject to the following conditions:
 - a. approval for the installation from the City and the Water Corporation of WA;
 - b. the trap shall be constructed of solid impervious materials sealed to prevent the escape of odours;
 - c. the door shall be fitted with a gasket to provide a seal when closed; and independent access to the trap for cleaning purposes shall be provided.

Committee Recommendation

That the Planning and Community Consultation Committee recommend to Council:

In accordance with Clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions for Local Planning Schemes), grant development approval for a proposed Change of Use to Child Care Premises at Lot 124, No 28 Baloo Crescent, Falcon, subject to the following conditions:

1. The development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the City of Mandurah.

2. The approved Waste Management Plan (refer to *Attachment 1.3*) must be implemented, constructed and thereafter maintained to the satisfaction of the City of Mandurah, for the life of the development.
3. The conclusions and recommendations made in the Environmental Noise Assessment (as detailed in *Attachment 1.4*) by Lloyd George Acoustic, Report 21106732-01, be fully implemented to the satisfaction of the City of Mandurah.
4. The hours of operation shall be limited to 6:30am to 6:30pm Monday to Friday and shall not occur at any time on Saturdays and Sundays. The outdoor play area is not to be used before the hours of 7am, unless otherwise agreed in writing by the City of Mandurah.
5. All delivery and service vehicles must be located entirely on the site, and have their engines and refrigeration units turned off during loading and unloading of goods associated with the use of the site, and shall only access the site during the 'day period' of 7:00am to 7:00pm Monday to Saturday, and 9:00am to 7:00pm Sunday to the satisfaction of the City of Mandurah.
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7. No parking except in marked bays, or display of vehicles and/or equipment is to occur within the road verge area at any time.
8. Verge parking is to be installed in accordance with the approved plan. Kerbing and drainage is to be undertaken to the satisfaction of the City of Mandurah.
9. Prior to occupancy the applicant shall pay a cost contribution to the City of Mandurah for the maintenance of the verge parking, at the sum of \$863.13 per bay (including GST).
10. Trees shall be provided between car parking spaces within the lot boundary to the specification and satisfaction of the City of Mandurah and prior to the commencement of the use.
11. All services (e.g. air conditioners, water meters, hot water storage systems etc.) shall be designed to be integrated into the building design and/or screened from surrounding properties to the satisfaction of the City of Mandurah.
12. Prior to occupancy, a sign concept plan shall be submitted to and approved to the satisfaction of the City of Mandurah, and shall indicate all the intended locations of signs to be placed within the site and on any building(s).
13. All glazed surfaces shall be clear and free of posters, decals, heavy tinting or any other visual obscuring which prevents a clear view into the building, unless otherwise agreed in writing by the City of Mandurah.
14. Security, building, signage and carpark lighting must be located, designed and installed to prevent excess light spillage from the development. Reference should be made to AS4282 Control of the obtrusive effects of outdoor lighting and other relevant lighting standards.

15. Prior to the commencement of site works, a Construction Management Plan shall be submitted to and approved by the City of Mandurah. The Plan must detail how the site will be managed during and after works are completed, in order to minimise issues associated with dust/sand, erosion, noise, vibration, traffic and general construction issues. The approved plan must thereafter be implemented to the satisfaction of the City of Mandurah.
16. Prior to the commencement of site works, a detailed landscaping plan for the subject site and road verge(s) must be submitted to, and approved to the satisfaction of the City of Mandurah, and must include the following:
 - a. The location, number and type of proposed trees and shrubs;
 - b. Any existing vegetation and/or landscaped areas to be retained;
 - c. Pedestrian, paving and lighting treatments;
 - d. An implementation schedule; and,
 - e. Maintenance/management responsibilities.

The approved landscaping plan must be fully implemented and maintained to the satisfaction of the City of Mandurah. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City of Mandurah.

17. Prior to the commencement of site works, a detailed stormwater plan must be submitted to and approved by the City of Mandurah showing all stormwater from roofed and paved areas being collected and disposed of on-site in landscaped areas in accordance with water sensitive design principles.
18. Prior to occupancy, the proposed development shall be connected to sewer to the satisfaction of the City of Mandurah.
19. Prior to occupancy, the road verge adjacent to the site shall be upgraded, including the provision of mature street trees, to the specification and satisfaction of the City of Mandurah.
20. Prior to occupancy, vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed, drained, kerbed, marked (including loading and disabled bays), and thereafter maintained to the specification and satisfaction of the City of Mandurah.
21. Prior to occupancy, a vehicle crossover is to be constructed to the specification and satisfaction of the City of Mandurah. Once constructed, the vehicle cross over shall be maintained at all times to the satisfaction of the City of Mandurah. During construction, the existing landscaping, footpaths, infrastructure and associated brick paved areas within the road reserve shall be protected and/or re-instated to the satisfaction of the City of Mandurah.

Advice Notes

1. Careful consideration be given to location of mechanical noise sources (ventilation, fans & the like), to ensure compliance with *Environmental Protection (Noise) Regulations 1997* for nearby residential noise sensitive premises. Reference is given to this in the Environmental Noise Assessment by Lloyd George Acoustic, Report 21106732-01.
2. The kitchen facility to fully comply with the requirements of the *Food Act 2008* and subsidiary legislation. Guidance on the design and construction requirements for

food premises can be found in the City's Guidelines for the fit out & construction of a food premises available from
<https://www.mandurah.wa.gov.au/business/permits-and-approvals/food%20business%20approvals%20and%20training>

3. The applicant must apply for registration of a food business as required by the *Food Act 2008*. The business must not trade until a Registration certificate has been issued by the City's Health Services.
4. Any installation of a grease trap within the premises shall be subject to the following conditions:
 - a. approval for the installation from the City and the Water Corporation of WA;
 - b. the trap shall be constructed of solid impervious materials sealed to prevent the escape of odours;
 - c. the door shall be fitted with a gasket to provide a seal when closed; and independent access to the trap for cleaning purposes shall be provided.

Council Resolution

MOTION

Moved: Councillor B Pond
Seconded: Councillor J Green

That Council:

In accordance with Clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions for Local Planning Schemes), grant development approval for a proposed Change of Use to Child Care Premises at Lot 124, No 28 Baloo Crescent, Falcon, subject to the following conditions:

1. The development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the City of Mandurah.
2. The approved Waste Management Plan (refer to *Attachment 1.3*) must be implemented, constructed and thereafter maintained to the satisfaction of the City of Mandurah, for the life of the development including the following modification; Part 4 of the WMP 'Waste Collection' shall limit waste collections to attending the site between 6pm and 7pm.
3. The conclusions and recommendations made in the Environmental Noise Assessment (as detailed in *Attachment 1.4*) by Lloyd George Acoustic, Report 21106732-01, be fully implemented to the satisfaction of the City of Mandurah.
4. The hours of operation shall be limited to 6:30am to 6:30pm Monday to Friday and shall not occur at any time on Saturdays and Sundays. The outdoor play area is not to be used before the hours of 7am, unless otherwise agreed in writing by the City of Mandurah.
5. All delivery and service vehicles must be located entirely on the site, and have their engines and refrigeration units turned off during loading and unloading of goods associated with the use of the site, and shall only access

the site during the 'day period' of 7:00am to 7:00pm Monday to Saturday, and 9:00am to 7:00pm Sunday to the satisfaction of the City of Mandurah.

6. All uncovered car parking bays to be in accordance with Australian Standard AS2890.1. Any bays adjacent to kerbs or for those bays that are to be used for disabled parking, shall be in accordance with Australian Standards AS1428.1.
7. No parking except in marked bays, or display of vehicles and/or equipment is to occur within the road verge area at any time.
8. Verge parking is to be installed in accordance with the approved plan. Kerbing and drainage is to be undertaken to the satisfaction of the City of Mandurah.
9. Prior to occupancy the applicant shall pay a cost contribution to the City of Mandurah for the maintenance of the verge parking, at the sum of \$863.13 per bay (including GST).
10. Trees shall be provided between car parking spaces within the lot boundary to the specification and satisfaction of the City of Mandurah and prior to the commencement of the use.
11. All services (e.g. air conditioners, water meters, hot water storage systems etc.) shall be designed to be integrated into the building design and/or screened from surrounding properties to the satisfaction of the City of Mandurah.
12. Prior to occupancy, a sign concept plan shall be submitted to and approved to the satisfaction of the City of Mandurah, and shall indicate all the intended locations of signs to be placed within the site and on any building(s).
13. All glazed surfaces shall be clear and free of posters, decals, heavy tinting or any other visual obscuring which prevents a clear view into the building, unless otherwise agreed in writing by the City of Mandurah.
14. Security, building, signage and carpark lighting must be located, designed and installed to prevent excess light spillage from the development. Reference should be made to AS4282 Control of the obtrusive effects of outdoor lighting and other relevant lighting standards.
15. Prior to the commencement of site works, a Construction Management Plan shall be submitted to and approved by the City of Mandurah. The Plan must detail how the site will be managed during and after works are completed, in order to minimise issues associated with dust/sand, erosion, noise, vibration, traffic and general construction issues. The approved plan must thereafter be implemented to the satisfaction of the City of Mandurah.
16. Prior to the commencement of site works, a detailed landscaping plan for the subject site and road verge(s) must be submitted to, and approved to the satisfaction of the City of Mandurah, and must include the following:
 - a. The location, number and type of proposed trees and shrubs;
 - b. Any existing vegetation and/or landscaped areas to be retained;
 - c. Pedestrian, paving and lighting treatments;
 - d. An implementation schedule; and,

e. Maintenance/management responsibilities.

The approved landscaping plan must be fully implemented and maintained to the satisfaction of the City of Mandurah. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City of Mandurah.

17. Prior to the commencement of site works, a detailed stormwater plan must be submitted to and approved by the City of Mandurah showing all stormwater from roofed and paved areas being collected and disposed of on-site in landscaped areas in accordance with water sensitive design principles.
18. Prior to occupancy, the proposed development shall be connected to sewer to the satisfaction of the City of Mandurah.
19. Prior to occupancy, the road verge adjacent to the site shall be upgraded, including the provision of mature street trees, to the specification and satisfaction of the City of Mandurah.
20. Prior to occupancy, vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed, drained, kerbed, marked (including loading and disabled bays), and thereafter maintained to the specification and satisfaction of the City of Mandurah.
21. Prior to occupancy, a vehicle crossover is to be constructed to the specification and satisfaction of the City of Mandurah. Once constructed, the vehicle cross over shall be maintained at all times to the satisfaction of the City of Mandurah. During construction, the existing landscaping, footpaths, infrastructure and associated brick paved areas within the road reserve shall be protected and/or re-instated to the satisfaction of the City of Mandurah.

Advice Notes

1. Careful consideration be given to location of mechanical noise sources (ventilation, fans & the like), to ensure compliance with *Environmental Protection (Noise) Regulations 1997* for nearby residential noise sensitive premises. Reference is given to this in the Environmental Noise Assessment by Lloyd George Acoustic, Report 21106732-01.
2. The kitchen facility to fully comply with the requirements of the *Food Act 2008* and subsidiary legislation. Guidance on the design and construction requirements for food premises can be found in the City's Guidelines for the fit out & construction of a food premises available from <https://www.mandurah.wa.gov.au/business/permits-and-approvals/food%20business%20approvals%20and%20training>
3. The applicant must apply for registration of a food business as required by the *Food Act 2008*. The business must not trade until a Registration certificate has been issued by the City's Health Services.
4. Any installation of a grease trap within the premises shall be subject to the following conditions:

- a. **approval for the installation from the City and the Water Corporation of WA;**
- b. **the trap shall be constructed of solid impervious materials sealed to prevent the escape of odours;**
- c. **the door shall be fitted with a gasket to provide a seal when closed; and independent access to the trap for cleaning purposes shall be provided.**

CARRIED: 13/0

Comment: Condition 2 was modified to establish a shorter time period for waste collection to minimise the impact to local residents.

19. REPORTS

G.11/3/22 MADORA BAY FORESHORE AND MCLENNAN PARK CONSULTATION (REPORT 2)

Summary

The Madora Bay Community Association has approached the City seeking a Memorandum of Understanding which would provide \$10,000 in funding from the City to appoint a local consultant to undertake community consultation regarding potential infrastructure and landscaping upgrades to the Madora Bay foreshore and McLennan Park.

City officers have considered the proposal and based on the potential benefits, in this case, recommend that Council endorse the Chief Executive Officer entering into a Memorandum of Understanding subject to the following conditions:

1. A Steering Group including a representative of the City is formed to engage the consultant and oversee the delivery of the services provided under the Memorandum of Understanding;
2. That City officers approve the scope of works; and
3. That the Memorandum of Understanding contains agreed performance targets which would provide for key milestones to be met before any payments are approved.

Officer Recommendation

That Council endorse the Chief Executive Officer entering into a Memorandum of Understanding with Madora Bay Community Association to provide \$10,000 in funding, from the City, to appoint a local consultant to undertake community consultation regarding potential infrastructure and landscaping upgrades to the Madora Bay foreshore and McLennan Park, subject to the following conditions:

1. A Steering Group including a representative of the City is formed to engage the consultant and oversee the delivery of the services provided under the Memorandum of Understanding;
2. That City officers approve the scope of works for the consultant brief; and

3. That the Memorandum of Understanding contains agreed performance targets which would provide for key milestones to be met before any payments are approved.

Council Resolution

MOTION

Moved: Councillor C Knight

Seconded: Councillor P Rogers

That Council endorse the Chief Executive Officer entering into a Memorandum of Understanding with Madora Bay Community Association to provide \$10,000 in funding, from the City, to appoint a local consultant to undertake community consultation regarding potential infrastructure and landscaping upgrades to the Madora Bay foreshore and McLennan Park, subject to the following conditions:

1. **A Steering Group including a representative of the City is formed to engage the consultant and oversee the delivery of the services provided under the Memorandum of Understanding;**
2. **That City officers approve the scope of works for the consultant brief; and**
3. **That the Memorandum of Understanding contains agreed performance targets which would provide for key milestones to be met before any payments are approved.**

CARRIED: 13/0

G.12/3/22 FINANCIAL REPORT JANUARY 2022 (REPORT 3)

Summary

The Financial Report for January 2022 together with associated commentaries, notes on investments, balance sheet information and the schedule of accounts are presented for Elected Members' consideration.

Officer Recommendation

That Council:

- 1 Receives the Financial Report for January 2022 as detailed in Attachment 3.1 of the report.
- 2 Receives the Schedule of Accounts for the following amounts as detailed in Attachment 3.2 of the report:

Total Municipal Fund	\$ 6,908,743.90
Total Trust Fund	\$ 0.00
	\$ 6,908,743.90
- 3 Approve the completion date of the Western Foreshore Upgrade and Play Space Project Chief Executive Officer Key Performance Indicator to July 2022.

Council Resolution**MOTION**

Moved: Councillor P Rogers
Seconded: Councillor D Schumacher

That Council:

- 1 **Receives the Financial Report for January 2022 as detailed in Attachment 3.1 of the report.**
- 2 **Receives the Schedule of Accounts for the following amounts as detailed in Attachment 3.2 of the report:**

Total Municipal Fund	\$ 6,908,743.90
Total Trust Fund	\$ 0.00
	\$ 6,908,743.90
- 3 **Approve the completion date of the Western Foreshore Upgrade and Play Space Project Chief Executive Officer Key Performance Indicator to July 2022.**

CARRIED: 13/0

G.13/3/22 FINANCIAL REPORT FEBRUARY 2022 (REPORT 4)

The Financial Report for February 2022 together with associated commentaries, notes on investments, balance sheet information and the schedule of accounts are presented for Elected Members' consideration.

Officer Recommendation**That Council:**

- 1 **Receives the Financial Report for February 2022 as detailed in Attachment 4.1 of the report.**
- 2 **Receives the Schedule of Accounts for the following amounts as detailed in Attachment 4.2 of the report:**

Total Municipal Fund	\$ 6,302,460.14
Total Trust Fund	\$ 0.00
	\$ 6,302,460.14

Council Resolution**MOTION**

Moved: Councillor P Rogers
Seconded: Councillor D Schumacher

That Council:

- 1 **Receives the Financial Report for February 2022 as detailed in Attachment 4.1 of the report.**

2 Receives the Schedule of Accounts for the following amounts as detailed in Attachment 4.2 of the report:

Total Municipal Fund	\$ 6,302,460.14
Total Trust Fund	\$ 0.00
	<u>\$ 6,302,460.14</u>

CARRIED: 13/0

G.14/3/22 BUDGET REVIEW 2022 (REPORT 5)

Summary

In accordance with the *Local Government (Financial Management) Regulations 1996*, local governments must carry out a review of its annual budget for that financial year. An annual budget review is an opportunity to evaluate the first six months of the financial year and make any changes to the annual budget that are required.

The City of Mandurah 2021/22 Annual Budget (Budget) estimated that at 30 June 2022 it was expecting a closing deficit of \$571,372. Council has resolved budget variations through the Monthly Financial Statements resolutions relating to projects that were not completed last financial year, however City officers were aware that these projects would be able to be funded through the 30 June 2021 closing surplus.

Before the budget review, the expected closing 30 June 2022 deficit was \$3,574,137. There were funds from the closing surplus at 30 June 2021 that were unallocated of \$964,086. \$7,021 was allocated during budget review, with the remaining \$957,065 proposed to be transferred to the Asset Management Reserve to fund capital projects identified in future years through the Long Term Financial Plan. After carrying out the annual budget review, it is estimated that there will be a closing surplus at 30 June 2022 of \$0.

The annual budget review has resulted in a decrease in operating revenues across all categories. The reduction in fees and charges are mainly due to the pool closure at the Mandurah Aquatic and Recreation Centre, reduction in operating grants is as a result of the cancellation of the Crab Fest event and a reduction in interest revenue is a result of the low interest rates being offered to the City. The reduction in revenue has been covered by the decrease in operating expenditure, there has been savings in business unit operating expenditure due to the rescoping of 2021/22's festivals and events as well as a reduction in costs for erosion control and lease expenses.

Officer Recommendation

That Council:

1. Adopts the 2021/22 Budget review as outlined in Attachments 5.1* and 5.2* of the report.
2. Approve the following budget variations for 2021/22 annual budget that were not identified as part of the Annual Budget Review 2021/22:
 - 2.1 Unbudgeted capital expenditure of \$15,000* for Visitors Centre Transit Station.
 - To be funded from SL Street Lighting New Program to the sum of \$15,000*.

- 2.2 Unbudgeted capital expenditure of \$9,072* for Dawesville Sump - Chainmesh Fencing.
 - To be funded from Cityworks Maintenance – Drainage Maintenance to the sum of \$9,072*.
- 2.3 Decrease in operating expenditure of \$150,000* for Trolls Art Project.
 - To be transferred into Asset Management Reserve \$150,000*.

Council Resolution

MOTION

Moved: Councillor J Green

Seconded: Mayor R Williams

That Council:

1. **Adopts the 2021/22 Budget review as outlined in Attachments 5.1* and 5.2* of the report.**
2. **Approve the following budget variations for 2021/22 annual budget that were not identified as part of the Annual Budget Review 2021/22:**
 - 2.1 **Unbudgeted capital expenditure of \$15,000* for Visitors Centre Transit Station.**
 - **To be funded from SL Street Lighting New Program to the sum of \$15,000*.**
 - 2.2 **Unbudgeted capital expenditure of \$9,072* for Dawesville Sump - Chainmesh Fencing.**
 - **To be funded from Cityworks Maintenance – Drainage Maintenance to the sum of \$9,072*.**
 - 2.3 **Decrease in operating expenditure of \$150,000* for Trolls Art Project.**
 - **To be transferred into Asset Management Reserve \$150,000*.**

CARRIED WITH ABSOLUTE MAJORITY: 13/0

G.15/3/22 SALE OF PROPERTY – ASSESSMENT NUMBER 527349, 15 ESTUARY PLACE, WANNANUP (REPORT 6)

Summary

It is proposed that Council approve to take possession of assessment number 527349, 15 Estuary Place, Wannanup, and sell the vacant parcel of land due to non-payment of rates and services since 2013 in accordance with section 6.64(1)(b) of the *Local Government Act 1995*.

Note: this process has been agreed to by the NSW Guardian and Trustee.

Officer Recommendation

That Council:

1. Approves taking possession of Assessment Number 527349, Lot 837, 15 Estuary Place, Wannanup, and selling the land, which has rates and service charges in arrears for three or more years, in accordance with section 6.64(1)(b) of the *Local Government Act 1995*; and

2. Authorises the Chief Executive Officer to act on its behalf in all matters relating to taking possession and selling of the land.

Council Resolution

MOTION

Moved: Councillor C Knight

Seconded: Councillor B Pond

That Council:

1. Approves taking possession of Assessment Number 527349, Lot 837, 15 Estuary Place, Wannanup, and selling the land, which has rates and service charges in arrears for three or more years, in accordance with section 6.64(1)(b) of the *Local Government Act 1995*; and
2. Authorises the Chief Executive Officer to act on its behalf in all matters relating to taking possession and selling of the land.

CARRIED: 13/0

20. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil.

21. NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

Nil.

22. LATE AND URGENT BUSINESS ITEMS

Nil.

23. CONFIDENTIAL ITEMS

G.16/3/22 CLOSE DOORS

MOTION

Moved: Councillor C Knight

Seconded: Councillor J Green

That the meeting proceeds with closed doors at 7.15pm in accordance with Section 5.23(2)(d) of the *Local Government Act 1995*, to allow for the confidential discussion of an item.

CARRIED: 13/0

Members of the media, employees and persons in the gallery left the meeting at this point. The Minute Officer and Manager Governance Procurement and Property remained with the Chief Executive Officer.

THE MEETING PROCEEDED WITH CLOSED DOORS AT 7.15PM

G.17/3/22 CONFIDENTIAL ITEM: LEGAL MATTER

Confidential discussion ensued regarding this issue.

G. 18/3/22 SUSPEND STANDING ORDERS

Moved: Mayor R Williams
Second: Councillor P Jackson

Councillors moved to suspend standing orders to allow for additional discussion of the item.

CARRIED: 13/0

G. 19/3/22 RESUME STANDING ORDERS

Moved: Mayor R Williams
Second: Councillor D Schumacher

CARRIED: 13/0

Officer Recommendation

That Council endorse option A.

Council Motion

Moved: Mayor R Williams
Seconded: Councillor D Schumacher

Council endorse amended Option A.

CARRIED: 11/2

FOR: Mayor R Williams, Councillors D Schumacher, J Green, D Wilkins, D Pember, C Knight, P Jackson, A Kearns, P Rogers, B Pond, C Di Prinzio,

AGAINST: Councillors R Burns, A Zilani

Comment: Amendments were proposed by Mayor Williams to reflect the debate of the Council.

G.20/3/22 OPEN DOORS

MOTION

Moved: Councillor C Knight

Seconded: Councillor D Schumacher

That the meeting proceeds with open doors.

CARRIED: 13/0

THE MEETING PROCEEDED WITH OPEN DOORS AT 8.03PM

G.21/03/22 ENDORSE RESOLUTIONS

MOTION

Moved: Councillor C Knight

Seconded: Councillor D Schumacher

That Council endorses the resolutions taken with closed doors.

CARRIED: 13/0

24. CLOSE OF MEETING

There being no further business, the Mayor declared the meeting closed at 8.04pm.

CONFIRMED (MAYOR)

**Attachments to Council Minutes:
22 March 2022 Council Agenda**



NOTICE OF MEETING

ORDINARY COUNCIL

Members of Council are advised that a meeting will be held in the Council Chambers 83 Mandurah Terrace, Mandurah on:

Tuesday 22 March 2022 at 5.30pm

MARK R NEWMAN
Chief Executive Officer
15 March 2022

AGENDA

1. OPENING OF MEETING AND ANNOUNCEMENT OF VISITORS

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES

4. IMPORTANT NOTE

Members of the public are advised that any decisions made at the meeting tonight, can be revoked, pursuant to the *Local Government Act 1995*. Therefore, members of the public should not rely on any decisions until formal notification in writing by Council has been received.

5. ANSWERS TO QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME

Public Question time provides an opportunity for members of the public to ask a question of Council. For more information regarding Public Question Time please visit the City's website mandurah.wa.gov.au or telephone 9550 3787.

7. AMENDMENT TO STANDING ORDERS

Modification to *Standing Orders Local Law 2016* - electronic attendance at meeting.

8. PUBLIC STATEMENT TIME

Any person or group wishing to make a Public Statement to Council regarding a matter concerning local government must complete an application form. For more information regarding Public Statement Time please visit the City's website mandurah.wa.gov.au or telephone 9550 3787.

9. LEAVE OF ABSENCE REQUESTS

10. PETITIONS

11. PRESENTATIONS**12. DEPUTATIONS**

Any person or group wishing to make a Deputation to Council regarding a matter listed on this agenda for consideration must complete an application form. For more information regarding making a deputation please visit the City's website mandurah.wa.gov.au or telephone 9550 3787.

13. CONFIRMATION OF MINUTES

13.1 Ordinary Council Meeting: 22 February 2022

13.2 Special Electors Meeting: 8 March 2022

Minutes available on the City's website via mandurah.wa.gov.au/council/council-meetings/agendas-and-minutes

14. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**15. DECLARATIONS OF FINANCIAL, PROXIMITY AND IMPARTIALITY INTERESTS****16. QUESTIONS FROM ELECTED MEMBERS (WITHOUT DISCUSSION)**

16.1 Questions of which due notice has been given

16.2 Questions of which notice has not been given

17. BUSINESS LEFT OVER FROM PREVIOUS MEETING**18. RECOMMENDATIONS OF COMMITTEES**

18.1 Adoption of Recommendations of the Audit and Risk Committee Meeting: 9 March 2022

<i>Minute</i>	<i>Item</i>	<i>Page No</i>	<i>Interests Declared / Additional Information</i>
AR.3/3/22	Occupational Safety and Health Six Monthly Review YTD 2021-2022	4-15	
AR.4/3/22	OAG: Cyber Security in Local Government	16-18	
AR.5/3/22	Compliance Audit Return	19-35	
AR.8/3/22	Confidential: Risk Assessment and Update	Confidential Page 10-39	

18.2 Adoption of Recommendations of the Planning and Community Consultation Committee Meeting: 14 March 2022

<i>Minute</i>	<i>Item</i>	<i>Page No</i>	<i>Interests Declared / Additional Information</i>
PCC.3/3/22	Proposed Child Care Centre: Lot 124 (No. 28) Baloo Crescent, Falcon	36-146	

19. REPORTS

<i>No.</i>	<i>Item</i>	<i>Page No</i>	<i>Note</i>
1	Special Electors Meeting	147-153	
2	Madora Bay Foreshore and McLennan Park Consultation	154-157	
3	Finance Report January 2022	158-187	Absolute Majority Required
4	Finance Report February 2022	188-217	Absolute Majority Required
5	Budget Review	218-243	Absolute Majority Required
6	Sale of Property	244-246	

20. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

21. NOTICE OF MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING

22. LATE AND URGENT BUSINESS ITEMS

23. CONFIDENTIAL ITEMS

23.1 Legal Matter

24. CLOSE OF MEETING

1	SUBJECT:	Occupational Safety and Health (OSH) 6 Monthly Review YTD 2021- 2022
	DIRECTOR:	Strategy and Economic Development
	MEETING:	Audit and Risk Committee
	MEETING DATE:	9 March 2022

Summary

The City has been operating under the second 3-year Strategic OSH Plan which was extended into the first 6 months of FY2021-2022 to align the next 3-year Strategic WHS Plan into financial years. The strategic plan was developed utilising the 2018 LGIS Worksafe Plan Audit outcomes and known legislative requirements. Updates were made to the 3-year Strategic Action Plan following the 2020 LGIS Worksafe Plan Audit.

Council is requested to note the progress being made in continuing the 3-year OSH Plan and the imperatives made to ensure our employees are engaged in safe work practices and to address the management of workplace injury. Council is also requested to note the City's current OSH performance.

Disclosure of Interest

N/A

Previous Relevant Documentation

- G.13/9/21 13 September 2021 Council noted the City's OSH performance for the 2020/21 financial year and the progress of implementation of the 3-Year Strategic OSH Plan.
- G.7/3/21 23 March 2021 Council noted the City's OSH performance for the financial YTD 2020/21 & progress of implementation of the 3-year Strategic OSH Plan.
- G.8/9/20 8 September 2020 Council noted progress of 3-year Strategic OSH Plan and current OSH performance for 2020/21 financial year.
- G.8/3/20 24 March 2020 Council noted progress of implementation of 3-year Strategic OSH Plan and current OSH performance for YTD 2019/20 financial year.
- G.8/3/20 24 March 2020 Council noted the progress of the implementation of the 3-year Strategic OSH Plan and the City's current OSH performance for the YTD 2019/20 financial year.
- G.9/09/19 24 September 2019 Council noted the continuation of the 3-year Strategic OSH Plan 2019-2022 and the City's OSH performance for the 2018/19 financial year
- G.11/3/19 26 March 2019 Council endorsed the 3-year Strategic OSH Plan 2019-2022 and noted the OSH Key Performance Indicators
- G.30/3/16 22 March 2016 Council endorsed the City's 3-year OSH Plan

Background

Implementation of the 3-year OSH Strategic Plan began in 2016. Since then, a range of actions have been planned and implemented to improve the City's OSH performance. The City is currently operating under the 2019-2021 OSH Strategic Plan.

Comment

The overview of the City's Occupational Safety and Health performance for YTD 2021/22 is shown in Attachment 1.1.

Highlights of the first 6 months include:

- In July 2021, the MARC team participated in the PERfoRm (Participative Ergonomics for Manual tasks) program which was developed by WHS Queensland and the University of Queensland. The program is based on a participative ergonomics approach and employs a simplified manual task risk management program. The program has had considerable engagement from the Coordinator (Adrian Timms) and the site employees. As a direct outcome of the program there has been a number of changes to work process and/or equipment that will help reduce strain/sprain injuries.
- 4 OSH procedures have been reviewed/developed and relevant changes have been made to work practices within the City.
- Finalisation of the WHS transition plan which identifies the existing procedure changes that are required, communication and training needs.

Attachment 1.1 details the City's OSH performance in more detail, however the highlights include:

- All of the City's lost time injuries are the result of musculoskeletal injuries with the majority being caused by a slip/fall from the same height. The medical treated injuries are open wounds/lacerations and musculoskeletal injuries and the first aid injuries are mainly animal/insect bites. Musculoskeletal injuries across all 3 injury classifications are trending to similar numbers as FY2020-2021. The majority of injuries are being reported by our outdoor workers. The Safe Spine/Safe Mind program is due to recommence their program in March 2022.
- The number of workers' compensation claims submitted to date are tracking towards similar numbers of claims as FY2020-2021. Even though the claim numbers are similar the severity of the injuries claimed in FY2021-2022 have reduced.
- Near miss incident reports have increased with almost 50% relating to incidents involving difficult/aggressive members of the public. The City has conducted several assessments of these types of incidents and are currently reviewing appropriate controls.

At the September 2021 Audit and Risk Committee meeting the following questions were raised regarding the LGIS audit/assessment process.

Q1. Could you please ask LGIS to outline the scope for the next LGIS full audit (that is provided as part of our insurance premium) in 22/23 financial year?

Answer - LGIS have advised the City's next scheme funded assessment would be in 2023, and can be assessed against the LGIS Worksafe tool. The 3 steps assessment is available to all scheme members every 3 years as a complimentary benefit.

At this point the City would not qualify for the Worksafe Plan Certificate of Achievement due to the inability to meet the reduction or low rate of lost time injuries and diseases over the last three financial years.

Q2. Explain why LGIS use their own audit assessment tool instead of ensuring the local government meets certain requirements that would result in obtaining a Work Safe Plan Certificate of Achievement?

Answer - LGIS have advised they use the same assessment criteria as the Worksafe Plan (which is permissible) however the LGIS scoring methodology is different to align to LGIS's 3-tiered assessment program. Further, Worksafe Plan Certificates of Achievement assessments also consider injury rates over the previous years which LGIS do not include as LGIS are of the view this can penalise regional Shires.

Q3. How much financial investment would be required in addition to what is already provided to achieve a score of 90% and what would be delivered?

Answer – Audit/assessment scores are a snap shot in time and depending on what the auditor sees and who they talk to this score can change quite considerably from year to year. The 2021 LGIS WorkSafe assessment was completed using LGIS's old scoring methodology. This methodology was requested by the City to allow analysis of the previous 2 LGIS audits/assessments. If the new scoring methodology was used in the 2021 audit/assessment the City would have achieved a score of 93%. To be on track to achieve a score 90% or over in the 2023 audit/assessment the City would need to maintain or improve the existing systems.

The 2021 audit report scored Management Commitment (91%), Planning (81%) and Consultation and Reporting (93%), so in relation to these areas updating the KPIs, some small changes to the City's procedures and continuing embedding our Contract/Contractor Management processes will see an increase in the Planning element score.

The areas where the City has scored lower in both the 2020 and 2021 audits/assessments are Hazard Management and Training/Supervision. These 2 elements are centred around ensuring the procedures and processes that have been identified as part of the Management Commitment, Consultation/Reporting and Planning elements have been successfully implemented and embedded throughout the whole business.

To increase the scores within the Hazard Management and Training/Supervision elements and also assist the City to reduce workers' compensation claims and significant injuries the majority of attention over the next 3 years will be on –

- Improving internal and external communication.
- Improving the OSH engagement with the workforce
- Developing and providing effective planned training
- Improving on Onecouncil OSH reporting and functionality
- Developing our leaders
- Conducting quality inhouse inspections which aligns with OSH procedures
- Providing our workforce with tools to improve/maintain good mental health

To continue to improve the OSH safety systems the investment in developing our leaders must be maintained and additional resources within the OSH Team could be considered to assist with embedding our existing OSH system. The additional resource would cost approximately \$90000 and assist with the delivery of the next stage of further embedding the safety management system.

Statutory Environment

Nil

Policy Implications

Nil

Economic Implications

Each year the City pays an insurance premium to Local Government Insurance Services, out of which claims are paid. When the claim is accepted an amount is also allocated for the expected value of the claim.

While the financial position can be fluid as claims are settled or return to work outcomes change, 2021/22, it is expected to be under the City's deposit claim threshold. COVID19 infections caused by exposures within the workplace may affect the City's claim costs.

Risk Analysis

N/A

Strategic Implications

The following strategies from the *City of Mandurah Strategic Community Plan 2020 – 2040* are relevant to this report:

Health:

- Provide quality health and wellbeing programmes and services that target whole of life health from infants to seniors.
- Promote the importance of a healthy, active lifestyle and the role the natural environment plays in preventative health, within our community.

Organisational Excellence:

- Build and retain a skilled, agile, motivated and healthy workforce.
- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk and financial management.
- Ensure that our actions maintain a sustainable balance between economic growth, the environment and social values.

Conclusion

The City has progressively been implementing the actions of the 3-Year OSH Plan and Council is requested to note the progress of the implementation of the plan and also note the OSH performance for the YTD 2021/22 year.

NOTE:

- Refer **Attachment 1.1 City of Mandurah OSH Performance Overview for YTD 2021 – 2022**

Officer Recommendation

That the Audit and Risk Committee recommends that Council:

1. Notes the City's OSH performance for the YTD2021/22 financial year.
2. Notes the progress of implementation of the 3-year Strategic OSH Plan.

Committee Recommendation

That the Audit and Risk Committee recommends that Council:

1. **Notes the City's OSH performance for the YTD2021/22 financial year.**

2. Notes the progress of implementation of the 3-year Strategic OSH Plan.

ATTACHMENT 1.1

A summary of the City's OSH performance for YTD FY2021-2022 is -

LTI's (Lost Time Injuries) are on track to be lower than 2020-2021	Figure 1
Strains/sprains still remain the City's highest nature of injury	Figure 2
A decrease in overall injury reports	Figure 3
Reporting of first aid injuries have decreased by 33%	Figure 3
Reported medical treated injuries have slightly increased from the same time last year.	Figure 3
14 workers' compensation claims were submitted for the first 6 months. FY2021-2022 is tracking to have similar claim numbers or slightly lower than 2020-2021.	Figure 5

INCIDENT DATA –

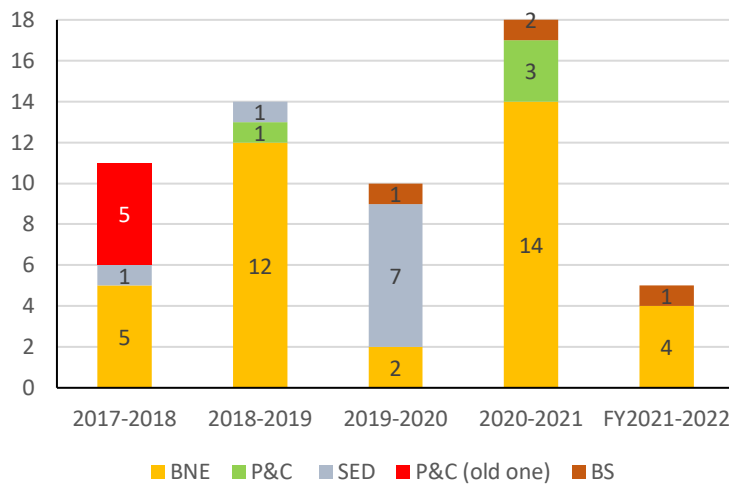


Figure 1: City of Mandurah LTI record per Directorate – 2017 to YTD2021-2022

For the first 6 months of the financial year we have reported 5 LTIs, which equates to a LTIFR (Lost Time Injury Frequency Rate) of 9.7.

LTIFR is the number of LTI's x 1,000,000 divided by total person hours worked. The equation allows the City to compare with smaller councils. This statistic does not indicate how serious the LTI was/is, so should not be used in isolation when benchmarking.

All LTIs were strain/sprain injuries and the majority of the injuries were a result of slip/strip/fall on the same level.

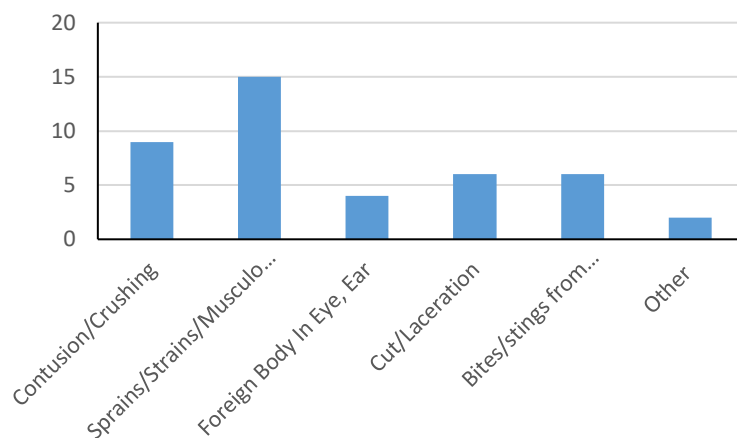
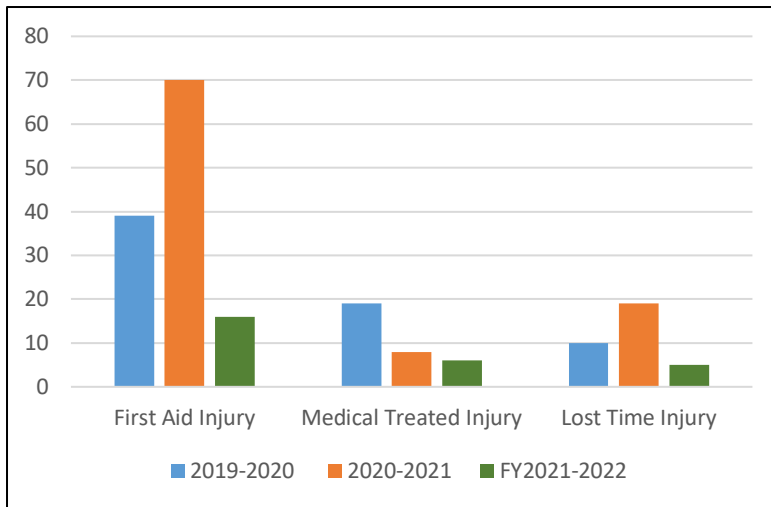


Figure 2: City of Mandurah Treated Nature of Injury or Disease YTD2021-2022

- 43 injuries were reported.
- 16 of the injuries did not require treatment.
- 26 of the injuries were reported by outdoor workers. 6 were insect/animal bites.



The first 6 months of the year the following injury classifications were reported –

- 5 LTIs
- 6 MTIs
- 16 FAIs

24 first aid injures, 5 medical treatment injuries and 11 LTIs were reported in the same 6 months last year.

Figure 3: City of Mandurah treated injuries classification comparison

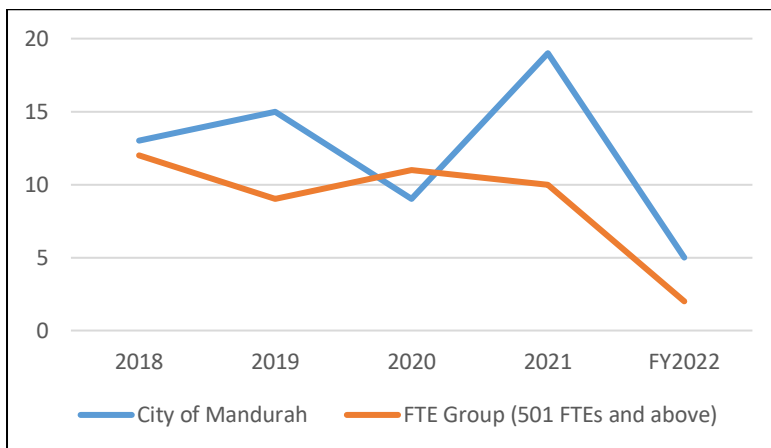
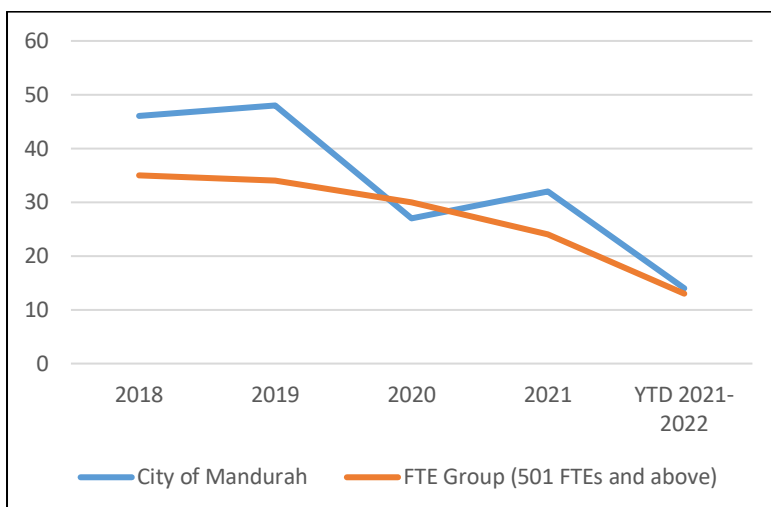


Figure 4: City of Mandurah LTI number benchmark against 501 FTE and above councils 2018 to YTD2021-2022



14 workers' compensation claims have been submitted.

- 5 claims are still open and relevant injury management is being applied.
- 2 claims have been pended and are waiting on further medical information.
- 7 claims have been finalised.
- The average age of a person claiming workers' compensation is 42.
- 57% of the claims are from males.
- The majority of claims (11) were submitted by staff at the Operations Centres, with (9) being musculoskeletal injuries.

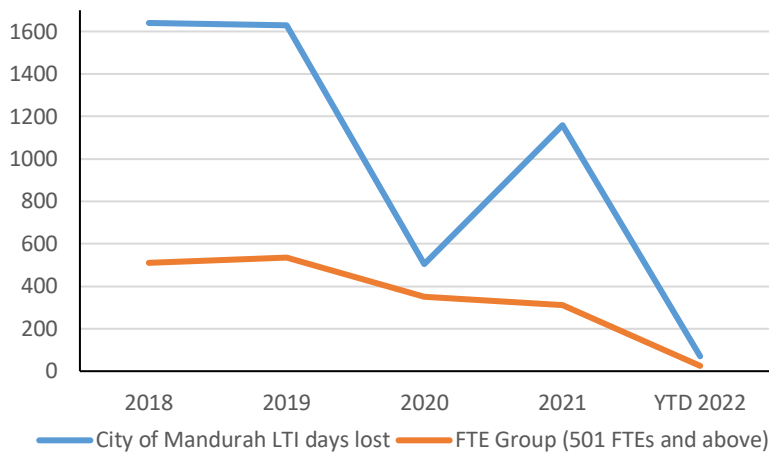
Figure 5: City of Mandurah number of claims against 501 FTE and above councils – 2018 to YTD2021-2022

WORKERS' COMPENSATION -



The majority of claims are the result of a strain/sprain injury (8) in the location of back (3), knee (1), hip (1), arm (1) and leg (2).

Figure 6: City of Mandurah summary of workers' compensation claim injury body locations YTD 2021-2022



- Mandurah has recorded 70 days lost due to a workplace injury.
- FTE group has reported 25.
- Days lost in relation to claims will increase due to 2 active claims.

Figure 7: City of Mandurah number of LTI days lost in comparison with 501 FTE and above councils – 2018 to YTD 2021-2022

LEAD INDICATORS –

OSH Audits/Inspections	OSH Training Activity	Health and Wellbeing Activities	Drug & Alcohol testing
<ul style="list-style-type: none"> Ongoing Activity Observations are being conducted on employee and contractor work activities by line managers and the OSH Team. Scheduled OSH Workplace inspections are being carried out as per schedule. COVID19 checks are included. 	<ul style="list-style-type: none"> Respiratory Protection Safety Use of Ladders OSH Roles and Responsibilities Handling Sharps 3-day City of Mandurah Leadership Training includes a component of OSH. OSH Incident Investigation Ongoing Safe Spine training (Ops) Short Term Stops Fitness for Work Silica Awareness OSH Contractor Management Manual Handling At the Coalface PERFORM at the MARC 	<ul style="list-style-type: none"> 175 Annual skin checks conducted Ergonomic assessment conducted for work from home arrangements as well as working in the office. Promoted – <ul style="list-style-type: none"> RUOK Day Breast Cancer Awareness Sun Safety Holiday Health 	<ul style="list-style-type: none"> 220 drug and alcohol tests have been completed. The majority of locations have been tested. 6 tests were causal testing. Causal testing is carried out when a CoM vehicle contacts equipment/plant.

TRENDS –

Measure	2019-2020	2020-2021	YTD2021-2022
Vehicle and property damage reports	35	55	47
Near Misses (includes incidents involving difficult/aggressive members of the public)	75	91(30)	105 (46)
Injuries reported (includes injuries that didn't require treatment)	76	144 (28)	43 (16)
LTIs	10	19	5
Number of workers' compensation claims submitted	27	30	14
Total days lost from injury	414	721	70
Workplace hazards reported	Data not recorded	From 30/9/20 295	966
Random Drug and alcohol testing conducted	420	406	220

2019 – 2021 3 YEAR STRATEGIC PLAN UPDATE –

Priority	Objective	Expected Outcomes	Due (does not represent financial year)	Status	Comment
Enhance OSH leadership and safety culture through advancing active participation	The City will improve on the existing positive safety culture and leaders are demonstrating expected OSH behaviours	Relevant training has been provided to employees and accurate up-to-date training records are maintained.	Q4 2021	Commenced	One Council will be used to store training records and provide the ability for staff to book themselves into relevant courses. The 2022 OSH Training Schedule has been developed and communicated.
		Completion of an across the organisation OSH Risk Register which identifies hazards and necessary controls associated with all work activities.	Q4 2021	Ongoing	Departments to finalise OSH Risk Registers.
		Volunteers, visitors, suppliers, contractors and customers relevant OSH risks are considered within the City's OSH planning.	Q4 2021	Ongoing	The Volunteer Management Policy has been completed. A separate Visitor Procedure is in draft and is expected to be finalised by March and sent to Central OSH Committee in April for approval.
Actively manage OSH risks and outcomes	Risk reduction strategies are in place that result in the identification; control and elimination or reduction of risks to as low a reasonably practicable	Review completed of the Occupational Health and Safety Procedural Manual resulting in compliance with relevant legislative requirements; the amendment of relevant documents; implementation of necessary communications; and the provision of related training. Improved access by the workforce to all relevant OSH documentation.	Q4 2021	Ongoing	The procedure schedule has been reviewed and due dates for development/ review have been amended as the OSH team have been focussing on conducting activity observations on high risk work activities. 31 procedures have been reviewed or developed during the 3-year period. 8 procedures are in review/development stage. New OSH regulations which are expected to be finalised in March 2022 will require all procedures to be reviewed.
		An effective system is implemented across the City to identify hazards, assess and control risks associated with any work activities.	Q3 2021	Ongoing	The Hazard and Risk Management Procedure has been updated with the OneCouncil hazard reporting process but will delay completing the procedure until OSH regulations are finalised. Draft procedure has been developed. OneCouncil has provided employees with access to track hazard reports through to the

Priority	Objective	Expected Outcomes	Due (does not represent financial year)	Status	Comment
					works completion. OSH Risk Registers to be finalised by departments.
		Increased hazard reporting and response.	Q3 2021	Closed	Reporting of hazards have increased but further work is required to ensure employees are logging correct data into OneCouncil.
		Safe work procedures are available for all work activities which include operational and OSH requirements.	Q3 2021	Ongoing	Areas with completed risk registers will be updating/developing JIGs/SWPs. This action will be moved into the FY2022-2025 OSH 3 Year Strategic Action Plan.
		Development and promotion of an annual Health and Wellbeing event calendar.	Q1 2019 Q1 2020 Q1 2021	Completed Completed Ongoing	H&W committee has been created. The committee will assist with the development with the 2022 H&W calendar which will be due to commence in April 2022.
		H&W events are promoted and participation is reviewed.	Q3 2019 Q3 2020 Q3 2021	Completed Completed Completed	Events are promoted within the monthly OSH committees and monthly Team Brief communications
Promote health and wellbeing	Employee lifestyle choices and general health has improved as a result of participation in the City's health and wellbeing program.	Reduction in sick leave.	Q4 2021	Commenced	2019-2020 unplanned leave equated to 5%. Previous years data is not available for trend analysis.
		Staff retention is at or better than industry benchmarks.	Q4 2021	Not commenced	Waiting on WALGA survey results which is due in February 2022. The survey results will enable the City to compare ourselves against other local governments.
		Contractors are inducted and audits/inspections are carried out on a scheduled basis.	Q3 2019	Completed	OSH Contractor inductions are being completed by contractors online. Contractor Activity Observations have commenced.
		An Audit/Inspection procedure is developed.	Q4 2021	Completed	The procedure was approved in October 2021 Central OSH Committee meeting.

Priority	Objective	Expected Outcomes	Due (does not represent financial year)	Status	Comment
Measure, evaluate and review OSH systems	OSH performance and outcomes are closely monitored; measured; and reviewed to ensure continuous improvement of OSH systems.	Develop and implement a process for the review of the effectiveness of hazard identification, risk assessment and risk control process.	Q2 2020	Ongoing	Safety Observations are completed to assess the effectiveness of controls.
		Reduced workers' compensation costs and claims.	Q1 2020	Completed	The FY2021-2022 trend show the City is tracking to have similar or slighter smaller claim numbers for the whole financial year. The number of claims over the last 3 years have slightly fluctuated up and down but are still lower than the claims numbers going back to 2014-2015. FY2021-2022 is tracking to have a reduction in workers' compensation spend.
		Reduced LTIs and significant injuries.	Q1 2020	Completed	FY2021-2022 is trending to have lower LTIs than the previous year. Medical treated incidents are showing a slight increase from FY2020-2021.
		Reduced manual handling incidents.	Q1 2020	Ongoing	Strain/sprain/musculoskeletal injuries remain the City's highest injury type throughout the 3-year reporting period. YTD2021-2022 (15) is trending to be similar to FY2020-2021 (27).
		Process for identifying incident trends and patterns is developed	Q4 2020	Ongoing	Benchmarking has commenced with other local governments of similar size. Process for trend analysis will be included in updated in the Hazard and Risk Management Procedure. Currently incidents trends are identified every 3 months, 6 months and yearly.

2	SUBJECT: DIRECTOR: MEETING: MEETING DATE:	Office of the Auditor General: Cyber Security in Local Government Business Services Audit and Risk Committee 9 March 2022
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Summary

The Office of the Auditor General (OAG) has conducted an audit of cyber security in a sample of 15 local governments¹. The City was selected as part of the sample. The audit commenced in November 2020 and the report was issued by the OAG in November 2021.

Although the report is critical of the state of cyber security in local governments in general, the management letter issued to the City contains only moderate and minor findings. It is important to note that there was a significant time delay from the time of the audit to the time the report was released, and majority of the recommendations were completed before the report was received by the City.

Council is requested to receive the report and management letter from the OAG, and note the actions taken to address the findings.

Previous Relevant Documentation

Nil.

Background

The OAG commenced an audit to examine the state of cyber security in local government in November 2020. The City was part of a sample of 15 entities selected. Although it is known that the sample contains a mix of large and smaller local governments from both the Metropolitan Area and Regional Western Australia, the details of the participants are confidential and are not released by the OAG.

Little is known about the activities undertaken during the audit. It is known that the City detected a brute force attack on its network in December 2020, and a phishing attack was also conducted. The OAG also reviewed a range of the City's documentation such as the security plan, operational risk register and presentations on cyber security provided to staff.

The Management Letter issued to the City in October 2021 contained three minor and four moderate findings. A copy of the Management Letter is appended at *Confidential Attachment 2.1*.

The formal OAG report was issued in November 2021. The report makes seven recommendations. A copy of the report can be found on the OAG website and an electronic link has been included in the footnote on this page.

Comment

As the report's recommendations are very generic it is hard to disagree with their sentiment although there are many practical issues involved in their implementation. The City's comments on the recommendations are shown at *Confidential Attachment 2.2*.

The way in which the report is structured makes it difficult to interpret. Although, as has been said, local governments are not identified, each illustrative table has been further randomised. Each table has a unique number allocation and there is no consistency between tables. It is not possible to assess how individual local governments have performed. The OAG has also declined to provide information to those

¹ https://audit.wa.gov.au/wp-content/uploads/2021/11/Report-9_Cyber-Security-in-Local-Government.pdf

local governments which were audited to understand how they can identify themselves in the report. Further comment on this issue is provided in *Confidential Attachment 2.2*.

The Management Letter, which addresses the specific City-related issues identified by the OAG, indicates that the City is making reasonable progress in improving its security profile. During the course of the audit, which had an extraordinary duration, the City was working through its internal auditing findings which included cyber security exercises such as penetration testing. As a result of this most of the findings which the OAG identified during their audit had been resolved by the time the management letter was issued. It is noted that the report's recommendations cover a far wider area than the findings in the Management Letter. It is evident that the OAG will, in future, push for local governments to achieve the same level of cyber security maturity as State Government agencies are expected to achieved.

Consultation

N/A

Statutory Environment

Local Government Act 1995 Part 7 Division 3C Performance Audit

The OAG may conduct performance audits on local governments.

Policy Implications

Nil.

Financial Implications

Full compliance with the OAG recommendations will require significant investment and will take several years to achieve. An assessment of requirements is currently being undertaken to help inform the Long Term Financial Plan.

Risk Analysis

The threat of a cyber attack is one of the City's biggest risks. The inability to maintain systems which are as robust as possible presents risks both in terms of impairment of operating capability and, to a lesser extent, data loss. This has the capacity not only to damage the City's reputation but also affect stakeholders such as suppliers and the community.

Mitigation of risks in this area presents challenges in two areas; the resources required to attempt to lower the risks profile as much as possible and the recognition that cyber attackers are highly skilled, well-resourced and relentless. The City will, within the resources available, do everything it can to provide the best possible defences but, as evidenced by far better-resourced organisations, the successful prevention of all incidents cannot be guaranteed.

Strategic Implications

The following strategy from the City of Mandurah Strategic Community Plan 2020 – 2040 is relevant to this report:

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk and financial management.

Conclusion

The OAG's findings for the City outlined in the Management Letter had largely been addressed by the time the Management Letter and subsequent report were published. Despite this, the report, although difficult to follow in its presentation, provides a useful pointer to the direction of future audits.

NOTE:

- Refer ***Confidential Attachment 2.1*** ***Management Letter to the City – Office of the Auditor General***
Confidential Attachment 2.2 ***Office of the Auditor General report recommendations – City comments***

Officer Recommendation

That the Audit and Risk Committee recommends that Council notes the Management Letter, the Office of the Auditor General recommendations and the City officer responses.

Committee Recommendation

That the Audit and Risk Committee recommends that Council notes the Management Letter, the Office of the Auditor General recommendations and the City officer responses.

3	SUBJECT:	Compliance Audit Return 2021
	DIRECTOR:	Business Services
	MEETING:	Audit and Risk Committee
	MEETING DATE:	9 March 2022

Summary

The Department of Local Government, Sport and Cultural Industries (DLGSC) has circulated to all Western Australian local governments, the annual 2021 Compliance Audit Return for completion.

The return is a requirement of the *Local Government Act 1995* and its Regulations and is prepared for the Minister for Local Government in an approved form. The return covers the period 1 January 2021 to 31 December 2021.

There is a statutory requirement to have the compliance audit reviewed by the Audit and Risk Committee and then adopted by Council. Once adopted, it will be certified by the Mayor and Chief Executive Officer and forwarded to the DLGSC prior to the 31 March 2022 deadline.

The compliance audit has been conducted (refer *Attachment 3.1*) for 2021 which resulted in the City achieving 95% (94/98) compliance.

Disclosure of Interest

N/A

Previous Relevant Documentation

- G.6/3/21 23 March 2021 Compliance Audit Return 2020
- G.7/3/20 24 March 2020 Compliance Audit Return 2019
- G.10/3/19 26 March 2019 Compliance Audit Return 2018

Background

Regulation 14 of the *Local Government (Audit) Regulations 1996* requires a local government to carry out a compliance audit for the period 1 January to 31 December in each year. The compliance audit forms part of the DLGSC's monitoring program which includes all statutory requirements as outlined in the audit regulations.

It is also a method of bringing to Council's attention cases of non-compliance, or where full compliance has not been achieved. It is noted that Council is required to endorse any remedial action taken or proposed to be taken in regard to instances of non-compliance. In some instances, non-compliance can result in further inquiries by the DLGSC.

Comment

When preparing the return, responses are validated through a series of newly developed testing mechanisms to assure that responses are correct and sufficient for third party review.

The 2021 Compliance Audit Return comprises of the following components:

1. Commercial Enterprises by Local Governments
2. Delegation of Power/Duty
3. Disclosure of Interest
4. Disposal of Property

5. Elections
6. Finance
7. Integrated Planning and Reporting
8. Local Government Employees
9. Official Conduct
10. Optional Questions
11. Tenders for Providing Goods and Services.

Relevant managers were required to complete responses to the questions before being forwarded to Governance Services for review and input via the Smart Hub on the DLGSC website.

Areas where full compliance was not achieved for 2021 are:

Category	Question	Comment	Action and Follow Up
Finance	Q6. Within 14 days after the local government gave a report to the Minister under s.7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	<p>The Auditor's Report was adopted by Council on 21 December 2021 and was forwarded to the Minister on the following day. The Act requires the Auditors Reports to be published on the City's website within 14 days following submission to the Minister.</p> <p>The Auditors Report was published on the City's website on 18 January 2022.</p> <p>The Office being closed over the Christmas break and public holidays delayed the publication of the report on the City's website.</p>	Financial Team have developed procedures to ensure compliance requirements will be met in future years.
Optional Questions	Q5. Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3) and (4)	<p>Following recent amendments to legislation a copy of the City's Budget must remain on the City's website for 5 years.</p> <p>When the City's Budget for 2021/22 was published, the 2020/21 Budget was removed.</p> <p>This matter has since been rectified and the 2020/21 Budget is available on the City's website.</p>	<p>Following amendments to the Act in 2020 a schedule of statutory documents which must be published on the City's website was developed to assist City Officers in undertaking communication activities.</p> <p>It is recommended that further controls within the communication team be developed to ensure that the schedule is embedded into their processes.</p>

Tendering	<p>Question 7. Tendering. Did the information recorded in the local government's tender register comply with the requirements of the <i>Local Government (Functions and General) Regulations 1996</i> reg. 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?</p>	<p>Tender 17-2021 was accepted by Council in December 2021.</p> <p>At the time the audit was conducted reg 17(2)(f) (name of the successful business) and reg 17(3) (the consideration of the value of the tender) was not on the Tender Register.</p> <p>All other entries in the register were compliant.</p>	<p>Procurement Team have now reviewed their processes to ensure that the tenders awarded prior to the 31 December are updated on the register prior to the Christmas closure period.</p>
Tendering	<p>Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less</p>	<p>Through the City's Internal Audit Function some instances of non-compliance with the Council Procurement Policy (under \$50,000) were identified.</p> <p>A mandatory City-wide training program on procurement under \$50,000 has been implemented.</p>	<p>The City will continue to monitor procurement practises to improve compliance with the Policy.</p>

The 2021 Compliance Audit Return has now been completed and is required to be considered by the Audit and Risk Committee and adopted by Council before being finalised and submitted to the DLGSC by 31 March 2022.

Consultation

Department of Local Government Sport and Cultural Industries.

Statutory Environment

Regulations 14 and 15 of the *Local Government (Audit) Regulations 1996*

Local Government Act 1995

Policy Implications

Reference to relevant policies has been made where appropriate.

Financial Implications

N/A

Risk Analysis

The risk associated with Council failing to adopt the 2021 Return would result in non-compliance with the legislative requirements of the *Local Government (Audit) Regulations 1996*.

Strategic Implications

The following strategy from the City of Mandurah Strategic Community Plan 2020 – 2040 is relevant to this report:

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk and financial management.

Conclusion

The City's 2021 Compliance Audit Return is now to be reviewed by the Audit and Risk Committee and presented to Council for adoption.

NOTE:

- Refer ***Attachment 3.1 2021 Compliance Audit Return***

Officer Recommendation

That the Audit and Risk Committee recommend that Council:

1. Adopts the 2021 Local Government Compliance Audit Return for the period 1 January 2021 to 31 December 2021 as per *Attachment 3.1* of the report.
2. Authorise the Mayor and the Chief Executive Officer to certify, in accordance with Regulation 15 of the *Local Government (Audit) Regulations 1996*, the completed 2021 Compliance Audit Return and submit to the Department of Local Government, Sport and Cultural Industries.

Committee Recommendation

That the Audit and Risk Committee recommend that Council:

1. **Adopts the 2021 Local Government Compliance Audit Return for the period 1 January 2021 to 31 December 2021 as per *Attachment 3.1* of the report.**
2. **Authorise the Mayor and the Chief Executive Officer to certify, in accordance with Regulation 15 of the *Local Government (Audit) Regulations 1996*, the completed 2021 Compliance Audit Return and submit to the Department of Local Government, Sport and Cultural Industries.**



Department of
**Local Government, Sport
and Cultural Industries**

Mandurah - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021?	N/A		Casey Mihovilovich
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2021?	N/A		Casey Mihovilovich
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021?	N/A		Casey Mihovilovich
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021?	N/A		Casey Mihovilovich
5	s3.59(5)	During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Casey Mihovilovich



Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A		Casey Mihovilovich
2	s5.16	Were all delegations to committees in writing?	N/A		Casey Mihovilovich
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A		Casey Mihovilovich
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Casey Mihovilovich
5	s5.18	Has council reviewed delegations to its committees in the 2020/2021 financial year?	N/A		Casey Mihovilovich
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Casey Mihovilovich
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Casey Mihovilovich
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Casey Mihovilovich
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Casey Mihovilovich
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes		Casey Mihovilovich
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Casey Mihovilovich
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	Yes	Council meeting 25 May 2021. Minute G.6/5/21 Memo signed by the CEO 26/5/21	Casey Mihovilovich
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes	To the best of officer knowledge	Casey Mihovilovich

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Casey Mihovilovich



No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	N/A		Casey Mihovilovich
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Casey Mihovilovich
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	N/A		Casey Mihovilovich
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	Yes		Casey Mihovilovich
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Casey Mihovilovich
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Casey Mihovilovich
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Casey Mihovilovich
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Casey Mihovilovich
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Casey Mihovilovich
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Casey Mihovilovich
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Casey Mihovilovich
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes		Casey Mihovilovich



No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Casey Mihovilovich
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?* *Question not applicable after 2 Feb 2021	Yes		Casey Mihovilovich
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?*	Yes		Casey Mihovilovich
		*Question not applicable after 2 Feb 2021			
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		Casey Mihovilovich
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A		Casey Mihovilovich
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		Casey Mihovilovich
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?*	Yes		Casey Mihovilovich
		*Question not applicable after 2 Feb 2021			
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?*	Yes		Casey Mihovilovich
		*Question not applicable after 2 Feb 2021			



No	Reference	Question	Response	Comments	Respondent
22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	Yes	Council meeting 23 February 2021, minute No. G.11/2/21	Casey Mihovilovich
23	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	N/A		Casey Mihovilovich
24	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes		Casey Mihovilovich
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	Yes		Casey Mihovilovich

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Casey Mihovilovich
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Casey Mihovilovich



Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	Yes		Casey Mihovilovich
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	Yes		Casey Mihovilovich
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes		Casey Mihovilovich



Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes	Council meeting 26 October 2021. Minute No G.5/10/21	Casey Mihovilovich
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Casey Mihovilovich
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	Yes	Special Council meeting 21 December 2021. Minute No SP.10/12/21	Casey Mihovilovich
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	Yes	Special Council meeting 21 December 2021. Minute No SP.10/12/12	Casey Mihovilovich
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	Yes		Casey Mihovilovich
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	No	Auditor's Report: - adopted by Council: 21.12.21 - forwarded to Minister: 22.12.21 - published on City's website: 10.1.22 Office closure over Christmas break and public holidays delayed publication of the Auditors Report by 5 days. Improved controls have been implemented.	Casey Mihovilovich
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	Yes		Casey Mihovilovich



Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	N/A		Casey Mihovilovich
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Adopted: Council meeting 22 June 2021. Minute No G.18/6/21	Casey Mihovilovich
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		Casey Mihovilovich

Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Casey Mihovilovich
2	s5.36(4) & s5.37 (3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	Yes		Casey Mihovilovich
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A		Casey Mihovilovich
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A		Casey Mihovilovich
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	Yes	Special Council Meeting 7 December 2021. Minute No SP.7/12/21	Casey Mihovilovich
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A		Casey Mihovilovich



Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	N/A		Casey Mihovilovich
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121 (2)?	Yes		Casey Mihovilovich
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes		Casey Mihovilovich

Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report.	Yes	Audit & Risk Committee Meeting 8/3/21. Minute No AR.2/3/21 Council Meeting 23/03/21. Minute No G.5/3/21	Casey Mihovilovich
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	Yes	Audit & Risk Committee 19/5/20, minute No AR.9/5/20 Council Meeting 26/5/20, minute No G.13/5/20	Casey Mihovilovich
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	Yes		Casey Mihovilovich
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events ?	Yes		Casey Mihovilovich



No	Reference	Question	Response	Comments	Respondent
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	No	<p>The current 2021-22 Budget is published however the Local Government (Administration) Regulations 1996 r.29D requires the annual budget to be kept on the City's website for not less than 5 years after it was first published.</p> <p>The City's Budget was 2021-22 was published in replacement of, rather than in addition to, the 2020-21 Budget in error.</p> <p>This matter has since been rectified and improved controls are in development.</p>	Casey Mihovilovich
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	N/A		Casey Mihovilovich
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021?	Yes		Casey Mihovilovich
8	s6.4(3)	By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?	Yes		Casey Mihovilovich
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes		Casey Mihovilovich

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	No	<p>Through the City's Internal Audit Function some instances of non-compliance with the Council Procurement Policy (under \$50,000) were identified.</p> <p>A mandatory City-wide training program on procurement under \$50,000 has been implemented. The City will continue to monitor procurement practices to improve compliance with the Policy.</p>	Casey Mihovilovich



No	Reference	Question	Response	Comments	Respondent
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes	To the best of officer knowledge	Casey Mihovilovich
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Casey Mihovilovich
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	To the best of officer knowledge	Casey Mihovilovich
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Casey Mihovilovich
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Casey Mihovilovich
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	No	Tender 17-2021 was accepted by Council in December 2021. At the time the audit was conducted, r17(2)(f) and r17(3) were not complete in the register. The remainder of the requirements were met. Noting that every other entry in the register was compliant. The register is now updated.	Casey Mihovilovich
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Yes		Casey Mihovilovich
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Casey Mihovilovich
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Casey Mihovilovich
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A		Casey Mihovilovich



No	Reference	Question	Response	Comments	Respondent
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A		Casey Mihovilovich
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23 (1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A		Casey Mihovilovich
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A		Casey Mihovilovich
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A		Casey Mihovilovich
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A		Casey Mihovilovich
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A		Casey Mihovilovich
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A		Casey Mihovilovich
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A		Casey Mihovilovich
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A		Casey Mihovilovich
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A		Casey Mihovilovich
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	N/A		Casey Mihovilovich



Department of
**Local Government, Sport
and Cultural Industries**

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Mandurah

Signed CEO, Mandurah

1	SUBJECT: DIRECTOR: MEETING: MEETING DATE:	Proposed Child Care Centre: Lot 124, 28 Baloo Crescent, Falcon Business Services Planning and Community Consultation Committee 14 March 2022
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Summary

Council is requested to consider a development application for a proposed Child Care Centre at Lot 124, 28 Baloo Crescent, Falcon. The subject site is currently vacant and informally used as a carpark for Falcon Primary School parents during drop off/pick up times. The proposed development is a one-storey building with a total floor area of 627m² and outdoor play areas. The proposed hours of operation are 6:30am to 6:30pm Monday to Friday, with noise management restrictions in place before 7:00am. The Child Care Centre intends to cater for a maximum of 74 children, and 15 employees. The proposed Child Care Centre is located on a site area of 1829m² and is accessible via Ferguson Street.

Under the Town Planning Scheme No. 3, the proposal is defined as a 'Child Care Centre' and is an 'SA' land use within the Residential zone meaning it is discretionary and must be advertised. The proposal was advertised to 12 surrounding land owners; five objections and one submission of support were received. Key comments raised relate to: land use, location, car parking, traffic noise, additional traffic congestion, waste management, property valuation and general noise.

Based on issues / concerns raised by the City and residents, the applicant has made some revisions to the proposal. It is recommended that Council resolves to approve the proposal subject to appropriate conditions to manage potential amenity impacts.

Disclosure of Interest

Nil

Location



Property Details

Applicant:	Alessandro Stagno, Apex Planning
Owner:	Gray & Gorman Developments Pty Ltd
Scheme No 3 Zoning:	Residential
Peel Region Scheme Zoning:	Urban
Lot Size:	1829m ²
Topography:	3.5m slope from east to west corner
Land Use:	Child Care Centre

Background

The subject property is currently vacant, no previous planning or building approvals have been issued on the site. It is noted that the vacant land is informally used as a carpark for Falcon Primary School (located opposite the site). Rangers are frequently monitoring parking issues from the School relating to verge parking and on street parking. Parking management in the area is challenging at school drop off and pick up times.

Comment

Proposed Development

The applicant seeks to develop a Child Care Centre consisting of:

- Seventeen car bays (with an additional five angled bays within the verge as a condition of approval)
- Four activity rooms
- Office
- Staff room
- Kitchen
- Toilets
- Outdoor play area

The applicant intends opening hours Monday to Friday 6:30am – 6:30pm. Proposed site and floor plans are provided in *Attachment 1.1*.

Land Use and Planning Framework

In relation to land use, a 'Child Care Premises' is an 'SA' use (permissible subject to advertising) within the Residential zone. Local Planning Policy 3 – Non-Residential Uses in Residential Zone (LPP3) outlines the requirements of a 'Child Care Premises' within the Residential Zone and states the importance of minimising "the impacts of non-residential land uses on the amenity of surrounding landowners".

LPP3 outlines the assessment criteria that should be considered for a Child Care Centre which includes:

Criteria	Officer Comment
Located to provide maximum benefit to the community they serve	Subject site is located adjacent to Falcon Primary School and approximately 1.5km from Falcon Activity Centre
Compatible with surrounding uses	As per above comment
Serviced by public transport	Bus stop is located approximately 72m from subject site
Are of a sufficient size to accommodate the development without unreasonably affecting the amenity of the area	Subject site is compliant with LPP3 lot size requirement of 1000m ²

It is considered that the proposed location satisfies the above criteria however there are some important issues that must be effectively managed.

A number of the submissions have raised concerns regarding the proposal being inappropriate within this residential area. The Schedule of Submissions is provided in *Attachment 1.2*. The zoning of the area as 'Residential' allows for a number of non-residential uses to be permissible subject to advertising and assessment against LPP3.

Access, Traffic Generation and Car Parking

Access is proposed from Ferguson Street allowing vehicles to enter and exit the site in a forward movement. The access is considered to be in the best location to accommodate sight lines and traffic flow, being positioned away from the nearby roundabout and sloping topography.

A Traffic Impact Statement (TIS) was submitted as a supporting report with the application (provided in *Attachment 1.5*). City of Mandurah Traffic Engineer Officers have reviewed and accepted the TIS. The traffic generated by this development is anticipated as up to 59 vehicle trips in the morning (AM) peak and 52 vehicle trips in the afternoon (PM) peak. It should be noted that Drop-offs commence from opening until around 10am, with the peak usually between 8am - 9am. Pick-ups commence from 3pm until closing. There is a peak during school pickups – at 3:30pm and then again for the 'after work' period – around 5pm.

Baloo Crescent currently operates at 940 vehicles per day with well-defined AM and PM peaks coinciding with the school drop off at Falcon Primary School. During both the AM and PM peaks, volumes are between 165-170 vehicles per hour which is greater than 17% of total daily volume. Traffic generated by the childcare centre will not be an issue regarding overall traffic volumes on Baloo Crescent, but will likely add to some of the congestion which currently occurs around Falcon Primary School. This is less likely to be a significant issue in the PM but may add additional cars to the AM drop of period.

It should be noted that the PM school pickups are generally more congested due to the need for parents to attend at the same time. AM drop offs are less intensive with parents having an increased window than at the end of the school day.

Engineering Services are proposing to undertake road works around the intersection of Baloo Crescent and Yeedong Road to address some issues that are present at this location during the peak hours, however these works were progressing despite this development application.

LPP3 requires car parking to be provided at a ratio of 4.5 parking bays per 100m², thus requiring 28 bays to be provided (in accordance with Local Planning Scheme 12). The proposed site layout indicates the provision of 17 bays which varies the requirement in LPP3.

The superseded *Local Planning Policy 13 – Child Care Premises* required 1 bay per 5 children, the applicant applied this previous requirement and provided 15 bays. As carparking was raised as a concern throughout the assessment, an additional 2 bays were provided on site and an additional 5 angled bays have been added within the verge along Ferguson Street (Condition of Approval). This provides 22 bays being provided in total. Bike racks for cyclists (staff/visitors) have also been provided.

The additional verge parking will assist in increased formalised parking for the school which is a potentially positive outcome for the area.

The site is also accessible via public transport. It should be noted that the timing of the use of parking will be for relatively short periods spread as children are dropped off and picked up over an extended period rather than all at the same time. Through the consultation process and with officer site visitation it is apparent the traffic generated by the adjacent school results in informal parking beyond the existing street bays marked for the school.

A number of these vehicles informally park/use the subject site during the peak school collection period. The development of anything on the subject property, be it a residential dwelling or a child care facility, would result in a 'loss' of this area for parents to park informally, however it is noted that the child care does provide 22 car bays as part of the application (verge bays as a condition of approval).

In taking the LPP3 (and TPS3) provisions into consideration, the proposed child care facility does not achieve the minimum requirement of car bays, however it is also relevant that the adjacent marked street parking will be largely available outside of the peak periods in the morning and afternoon. It is considered there would be certain reciprocity with parents dropping students to the school and potentially also dropping children to the child care facility.

Noise

The applicant originally placed the building in the centre of the subject site with outdoor play areas located in the north and south corners. As adjoining neighbours in the northern corner raised concerns relating to noise, the applicant amended plans to relocate the building closer to the northern corner, removing the outdoor play area, meaning all outdoor play is located in the east and south corners, closest to the Ferguson Street, Baloo Crescent roundabout. Separate outdoor and indoor play areas are provided for the children of varying ages. The proposed outdoor play closest to landowners on the east boundary is adjoining the baby rooms, which is expected to be the quietest, intending for minimal noise implications.

An Acoustic Report was submitted as a supporting report with the application. The City of Mandurah Environmental Health Officers have reviewed and accepted the Acoustic Report findings and recommendations. The recommendations provided in the report outline how noise impacts can be reduced. If approved, a condition requiring implementation of the acoustic report recommendations will be applied

During the consultation period, concern was expressed regarding noise, given the proximity of neighbouring residents. Whilst this concern is acknowledged, the size of the site and the daytime nature of the proposed activities are such that City officers are satisfied that the proposal meets the *Environmental Protection (Noise) Regulations 1997*.

Waste Management

A Waste Management Plan (WMP) was requested as part of the assessment, due to neighbours raising concerns regarding odour and waste. The City Waste Management officers consider the WMP acceptable. The bin store area is fitted with a tap for washing bins and the store area, smooth impervious floor sloped to a drain connected to the sewer system, doors to the Bin Storage Area are self-closing and vermin proof. These measures address concerns raised by surrounding land owners. Collection of waste is from Ferguson Street with trucks able to effectively service the site.

Advertising Signage

Any signage proposed is assessed against Local Planning Policy 2 – Signage.

Plans and elevations for signage are not provided in the proposal, therefore the signage is not included in this recommendation. Recommendation includes a condition requiring a development application for signage be applied for separately.

MEAG Comment

This item does not have any impact on the natural environment and therefore has not been referred to Mandurah Environmental Advisory Group for comment.

Consultation

The proposal was advertised to 12 surrounding properties for a period of 24 days between 23 November 2021 and 17 December 2021. Six submissions were received and have been recorded together with comments in *Attachment 1.2*.

The main concerns raised are in relation to the zoning of the property, noise, traffic generation, car parking and a general loss of amenity which have generally been reported on in the body of the report. The applicant submitted amended plans to try address concerns raised through advertising and it is clear that the residents maintain their objections.

Statutory Environment

- Town Planning Scheme No. 3
- Local Planning Scheme 12 (awaiting gazettal)

Policy Implications

- Local Planning Policy 3 – Non-Residential Uses in Residential Zone
- Local Planning Policy 2 – Signage

Financial Implications

The cost of the creation of the five verge parking bays will be met by the applicant. It is expected that the applicant will pay a contribution to the City to maintain these car parking bays within the road reserve that the City has management over.

Risk Analysis

Should the applicant feel aggrieved by the determination, then an appeal may be lodged with the State Administrative Tribunal.

Strategic Implications

The following strategies from the City of Mandurah Strategic Community Plan 2020 – 2040 are relevant to this report:

Economic:

- Facilitate and advocate for sustainable local job creation and industry diversification.
- Advocate for and facilitate opportunities for improved pathways to education and learning outcomes in Mandurah.

Social:

- Facilitate safe neighbourhoods and lifestyles by influencing the built form through urban design.

Organisational Excellence:

- Listen to and engage with our community in the decision-making process.

Conclusion

The subject application proposes the development of a Child Care Centre at Lot 124, No. 28 Baloo Crescent, Falcon.

Officers consider that the proposed location is suitable to the catchment it is proposing to serve, is serviced by public transport, can adequately accommodate the development including car parking, outdoor play areas and landscaping. It is noted that the area has a high intensity of traffic at school pick up and drop off periods. It is considered that morning peak period will create additional traffic however this impact is considered reasonable. In the afternoon additional verge bays will mitigate the loss of informal parking provided by the current vacant land.

Whilst the concerns of residents are acknowledged, the proposal is considered unlikely to have a significant adverse impact on the amenity of the neighbouring properties to warrant refusal of the proposal. Conditions applied to the development are considered to adequately control development outcomes.

It is recommended that Council approve the proposal subject to conditions.

NOTE:

- Refer **Attachment 1.1 Proposed Site Plan & Floor Plans**
Attachment 1.2 Schedule of Submissions
Attachment 1.3 Waste Management Plan
Attachment 1.4 Acoustic Report
Attachment 1.5 Traffic Impact Report

Officer Recommendation

That the Planning and Community Consultation Committee recommend to Council:

In accordance with Clause 68(2) of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (Deemed Provisions for Local Planning Schemes), grant development approval for a proposed Change of Use to Child Care Premises at Lot 124, No 28 Baloo Crescent, Falcon, subject to the following conditions:

1. The development shall be carried out and fully implemented in accordance with the details indicated on the stamped approved plan(s) unless otherwise required or agreed in writing by the City of Mandurah.
2. The approved Waste Management Plan (refer to *Attachment 1.3*) must be implemented, constructed and thereafter maintained to the satisfaction of the City of Mandurah, for the life of the development.
3. The conclusions and recommendations made in the Environmental Noise Assessment (as detailed in *Attachment 1.4*) by Lloyd George Acoustic, Report 21106732-01, be fully implemented to the satisfaction of the City of Mandurah.
4. The hours of operation shall be limited to 6:30am to 6:30pm Monday to Friday and shall not occur at any time on Saturdays and Sundays. The outdoor play area is not to be used before the hours of 7am, unless otherwise agreed in writing by the City of Mandurah.
5. All delivery and service vehicles must be located entirely on the site, and have their engines and refrigeration units turned off during loading and unloading of goods associated with the use of the site, and shall only access the site during the 'day period' of 7:00am to 7:00pm Monday to Saturday, and 9:00am to 7:00pm Sunday to the satisfaction of the City of Mandurah.

6. All uncovered car parking bays to be in accordance with Australian Standard AS2890.1. Any bays adjacent to kerbs or for those bays that are to be used for disabled parking, shall be in accordance with Australian Standards AS1428.1.
7. No parking except in marked bays, or display of vehicles and/or equipment is to occur within the road verge area at any time.
8. Verge parking is to be installed in accordance with the approved plan. Kerbing and drainage is to be undertaken to the satisfaction of the City of Mandurah.
9. Prior to occupancy the applicant shall pay a cost contribution to the City of Mandurah for the maintenance of the verge parking, at the sum of \$863.13 per bay (including GST).
10. Trees shall be provided between car parking spaces within the lot boundary to the specification and satisfaction of the City of Mandurah and prior to the commencement of the use.
11. All services (e.g. air conditioners, water meters, hot water storage systems etc.) shall be designed to be integrated into the building design and/or screened from surrounding properties to the satisfaction of the City of Mandurah.
12. Prior to occupancy, a sign concept plan shall be submitted to and approved to the satisfaction of the City of Mandurah, and shall indicate all the intended locations of signs to be placed within the site and on any building(s).
13. All glazed surfaces shall be clear and free of posters, decals, heavy tinting or any other visual obscuring which prevents a clear view into the building, unless otherwise agreed in writing by the City of Mandurah.
14. Security, building, signage and carpark lighting must be located, designed and installed to prevent excess light spillage from the development. Reference should be made to AS4282 Control of the obtrusive effects of outdoor lighting and other relevant lighting standards.
15. Prior to the commencement of site works, a Construction Management Plan shall be submitted to and approved by the City of Mandurah. The Plan must detail how the site will be managed during and after works are completed, in order to minimise issues associated with dust/sand, erosion, noise, vibration, traffic and general construction issues. The approved plan must thereafter be implemented to the satisfaction of the City of Mandurah.
16. Prior to the commencement of site works, a detailed landscaping plan for the subject site and road verge(s) must be submitted to, and approved to the satisfaction of the City of Mandurah, and must include the following:
 - a. The location, number and type of proposed trees and shrubs;
 - b. Any existing vegetation and/or landscaped areas to be retained;
 - c. Pedestrian, paving and lighting treatments;
 - d. An implementation schedule; and,
 - e. Maintenance/management responsibilities.

The approved landscaping plan must be fully implemented and maintained to the satisfaction of the City of Mandurah. Any species which fail to establish within the first two planting seasons following implementation must be replaced in consultation with and to the satisfaction of the City of Mandurah.

17. Prior to the commencement of site works, a detailed stormwater plan must be submitted to and approved by the City of Mandurah showing all stormwater from roofed and paved areas being

collected and disposed of on-site in landscaped areas in accordance with water sensitive design principles.

18. Prior to occupancy, the proposed development shall be connected to sewer to the satisfaction of the City of Mandurah.
19. Prior to occupancy, the road verge adjacent to the site shall be upgraded, including the provision of mature street trees, to the specification and satisfaction of the City of Mandurah.
20. Prior to occupancy, vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed, drained, kerbed, marked (including loading and disabled bays), and thereafter maintained to the specification and satisfaction of the City of Mandurah.
21. Prior to occupancy, a vehicle crossover is to be constructed to the specification and satisfaction of the City of Mandurah. Once constructed, the vehicle cross over shall be maintained at all times to the satisfaction of the City of Mandurah. During construction, the existing landscaping, footpaths, infrastructure and associated brick paved areas within the road reserve shall be protected and/or re-instated to the satisfaction of the City of Mandurah.

Advice Notes

1. Careful consideration be given to location of mechanical noise sources (ventilation, fans & the like), to ensure compliance with *Environmental Protection (Noise) Regulations 1997* for nearby residential noise sensitive premises. Reference is given to this in the Environmental Noise Assessment by Lloyd George Acoustic, Report 21106732-01.
2. The kitchen facility to fully comply with the requirements of the *Food Act 2008* and subsidiary legislation. Guidance on the design and construction requirements for food premises can be found in the City's Guidelines for the fit out & construction of a food premises available from <https://www.mandurah.wa.gov.au/business/permits-and-approvals/food%20business%20approvals%20and%20training>
3. The applicant must apply for registration of a food business as required by the *Food Act 2008*. The business must not trade until a Registration certificate has been issued by the City's Health Services.
4. Any installation of a grease trap within the premises shall be subject to the following conditions:
 - a. approval for the installation from the City and the Water Corporation of WA;
 - b. the trap shall be constructed of solid impervious materials sealed to prevent the escape of odours;
 - c. the door shall be fitted with a gasket to provide a seal when closed; and independent access to the trap for cleaning purposes shall be provided.

Committee Recommendation

That the Planning and Community Consultation Committee recommend to Council:

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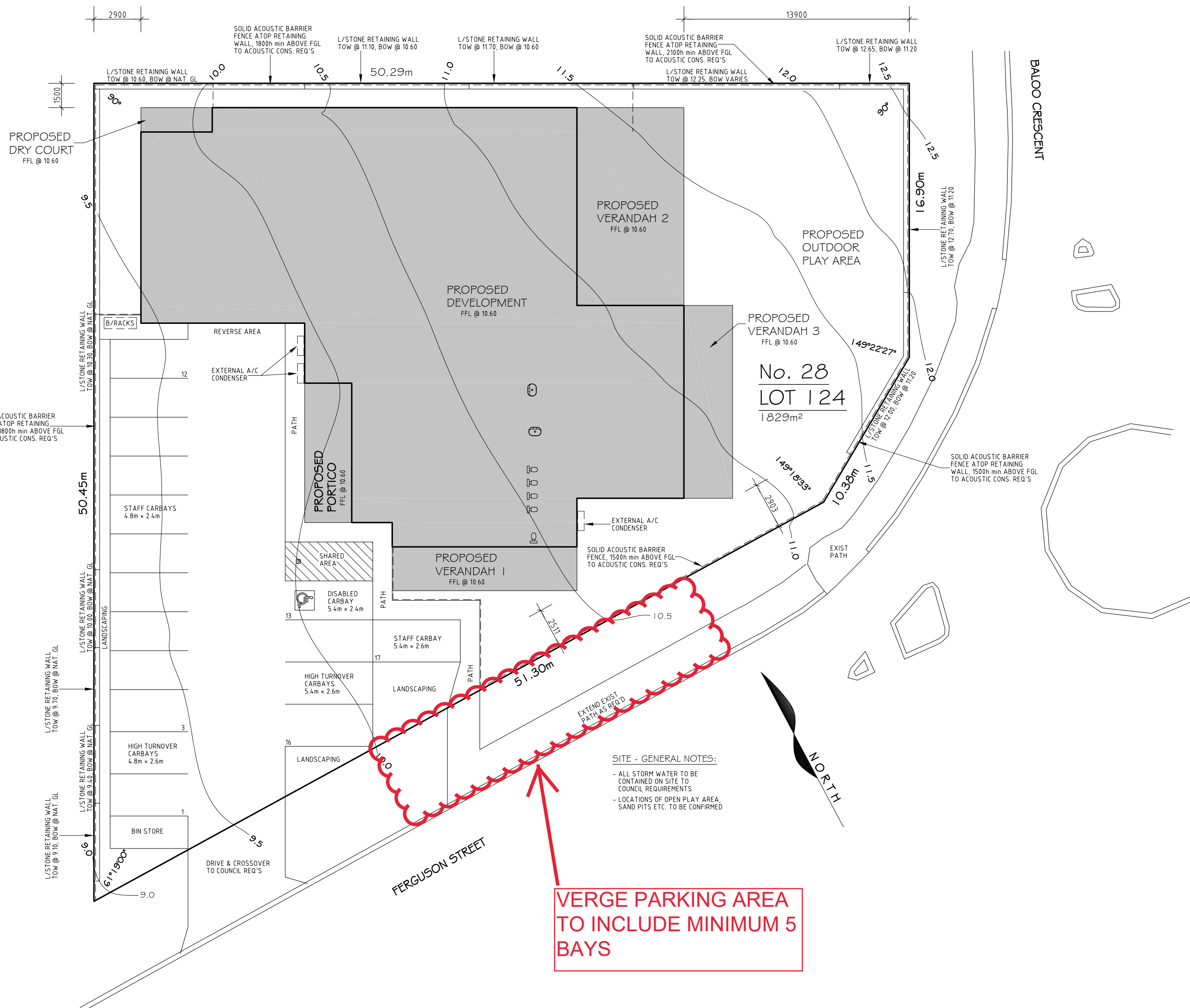
PLANNING SUBMISSION

PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON

- DWG 00: INDEX SHEET
- DWG 01: SITE PLAN
- DWG 02: FLOOR PLAN
- DWG 03: ELEVATIONS
- DWG 04: FENCE ELEVATIONS

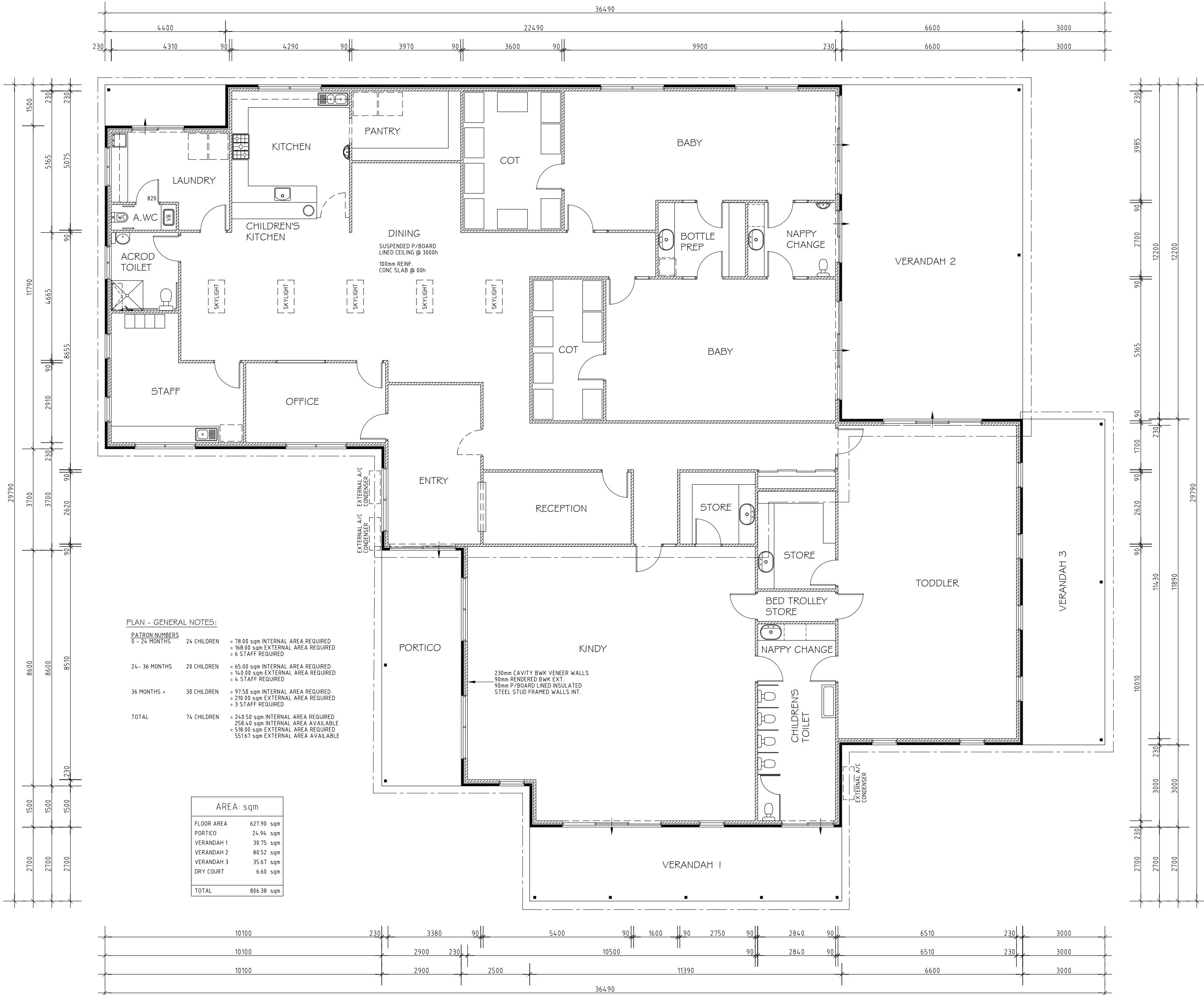
REV No	DATE	DRAWN	PAGE No's	CHANGES / REVISIONS
REV A	28/10/21	jdr	ALL	MINOR REVISIONS THROUGHOUT TO CLIENTS REQUIREMENTS
REV B	05/11/21	jdr	ALL	ADDED FENCE ELEVATIONS TO CLIENTS REQUIREMENTS
REV C	31/01/22	jdr	ALL	RE-DESIGNED TO CLIENTS REQUIREMENTS
REV D	01/02/22	jdr	ALL	ADDED TANDEM BAY TO CLIENTS REQUIREMENTS

 <p>NORTH COAST DESIGN</p> <p>Council Meeting 22 March 2022</p>	<p>NORTH COAST DESIGN</p> <p>ph: 08 9535 2055 admin@ncdesign.com.au www.ncdesign.com.au</p> <p>PO Box 1354 Mandurah, WA 6210</p> <p><small>Copyright of North Coast Design Pty Ltd 2022</small></p>	<p>BUILDER :</p>	<p>DATE: 19/10/21</p> <p>SCALE: NOT TO SCALE</p> <p>DRAWN: jdr</p> <p>NOTES: -ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS -DO NOT SCALE DRAWINGS -CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE SUBMISSION OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE.</p>	<p>REVISION: D</p>	<p>DRAWING No: 0:4</p>	<p>JOB: PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON</p> <p>SHEET: INDEX SHEET 47</p>
	<p>Planning and Community Consultation Committee Meeting Report</p> <p>14 March 2022</p>					



SITE PLAN
SCALE 1:200

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PLAN - GENERAL NOTES:

PATRON NUMBERS	CHILDREN	INTERNAL AREA REQUIRED	EXTERNAL AREA REQUIRED	STAFF REQUIRED
0 - 24 MONTHS	24 CHILDREN	= 78.00 sqm	= 168.00 sqm	= 6 STAFF
24 - 36 MONTHS	20 CHILDREN	= 65.00 sqm	= 140.00 sqm	= 4 STAFF
36 MONTHS +	30 CHILDREN	= 97.50 sqm	= 210.00 sqm	= 3 STAFF
TOTAL	74 CHILDREN	= 240.50 sqm	= 518.00 sqm	= 13 STAFF

258.40 sqm INTERNAL AREA AVAILABLE
551.67 sqm EXTERNAL AREA AVAILABLE

AREA	sqm
FLOOR AREA	627.90
PORTICO	24.94
VERANDAH 1	30.75
VERANDAH 2	80.52
VERANDAH 3	35.67
DRY COURT	6.60
TOTAL	806.38

FLOOR PLAN
SCALE 1:100

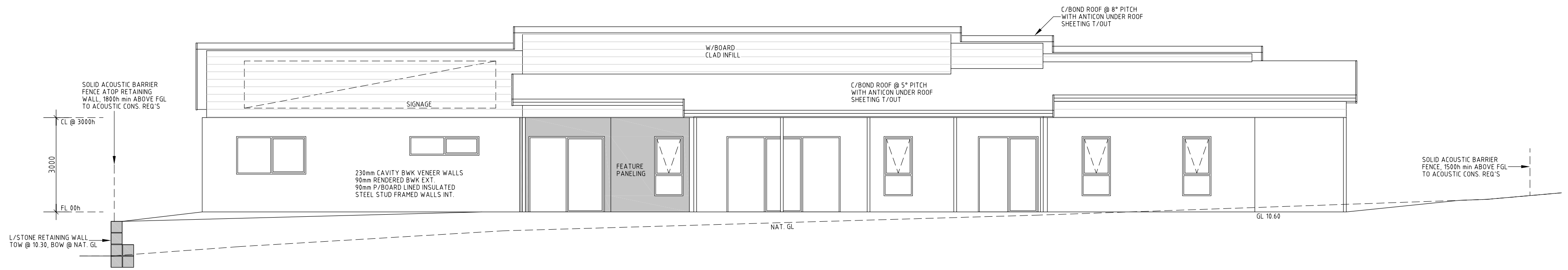


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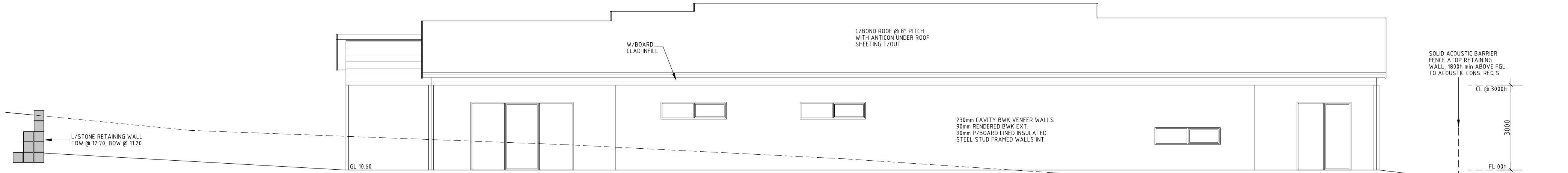
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DRAWN: jdr

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DRAWING No: **2:4**
NOTES:
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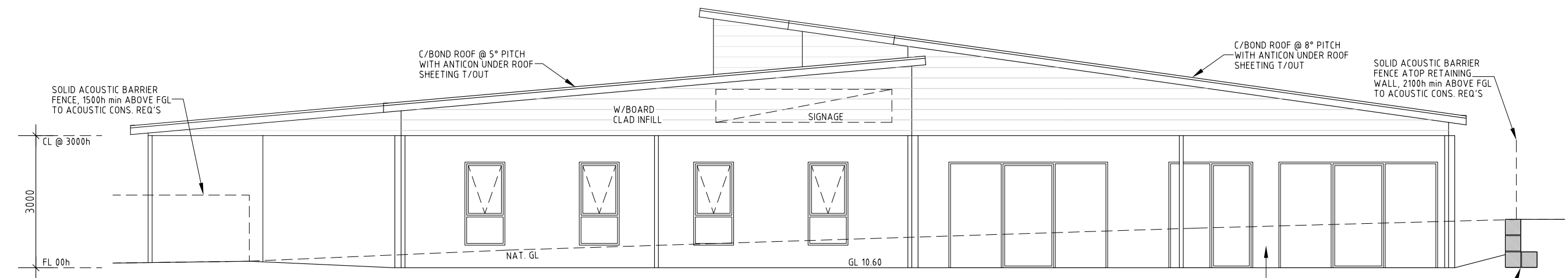
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SHEET: FLOOR PLAN **49**



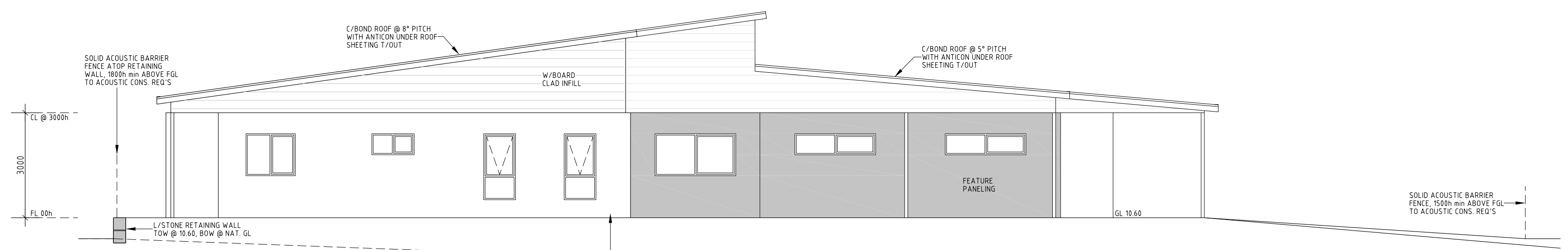
FRONT ELEVATION
SCALE 1:100



REAR ELEVATION
SCALE 1:100



R / HAND ELEVATION
SCALE 1:100



L / HAND ELEVATION
SCALE 1:100

ELEVATIONS - COLOUR PALETTE

- RENDER	DULUX 'MONK'
- FEATURE PANELING	JAMES HARDIE 'EASYPAP' DULUX 'RUSSET TAN'
- W/BOARD CLAD	JAMES HARDIE 'LINEA' DULUX 'ASHVILLE'
- ROOF SHEETS	CUSTOM ORB 'MONUMENT'

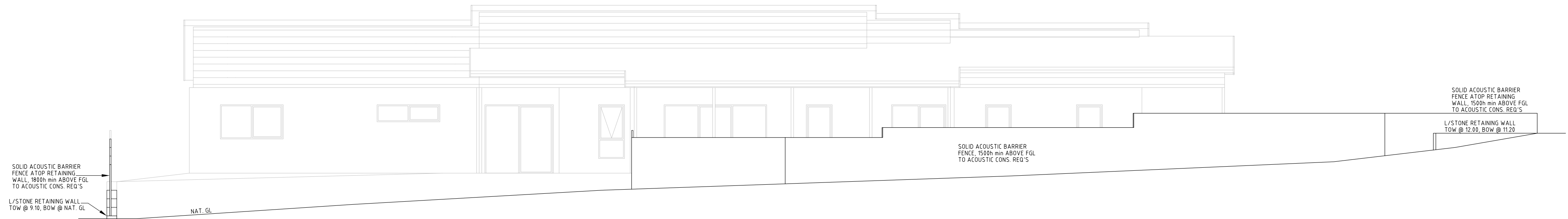


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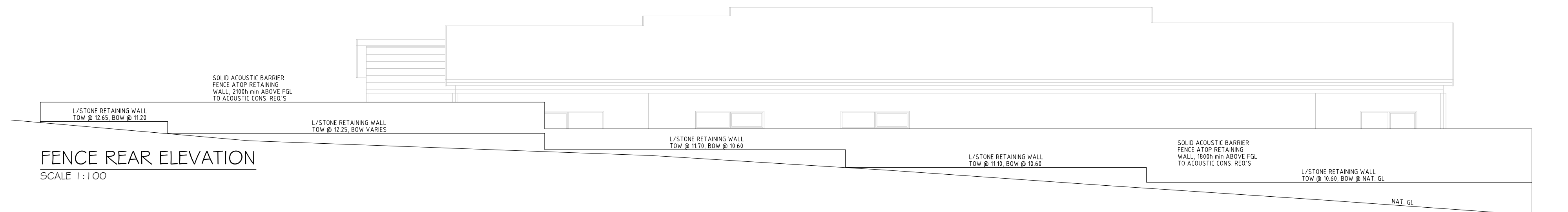
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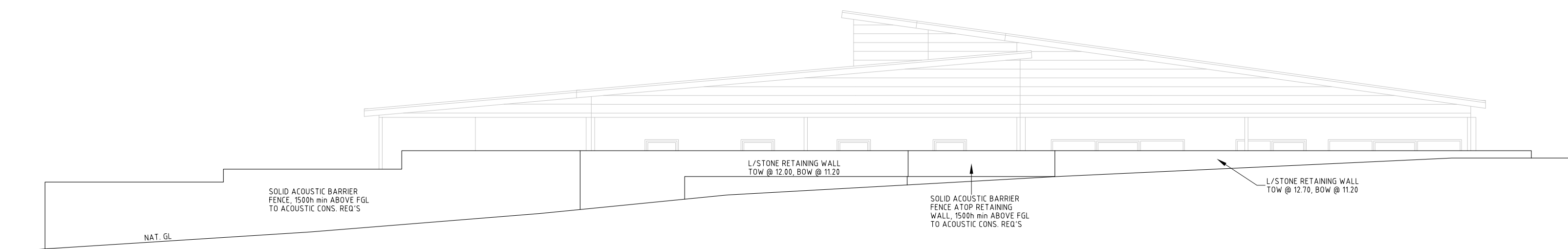
JOB: PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON
SHEET: ELEVATIONS 50



FENCE FRONT ELEVATION
SCALE 1:100



FENCE REAR ELEVATION
SCALE 1:100



FENCE R / HAND ELEVATION
SCALE 1:100



FENCE L / HAND ELEVATION
SCALE 1:100



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JOB: PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON
SHEET: FENCE ELEVATIONS 51

Verge Parking Indicative Plan:



Proposed Child Care Centre No. 28 Baloo Crescent Falcon

Submissions Table

Owner / Address	Submission (Summarised comments)	Comment
1. J & L Ballantyne 24 Baloo Crescent, Falcon (neighbouring property to the north/east of the subject site)	Support the application: a. Think a day care centre at 28 Baloo crescent Falcon is a great idea	a. Noted.
2. N & D Wood 27 Ivanhoe Crescent, Falcon (neighbour property to the north of the subject site)	Oppose this application on the following grounds: a. Existing parking issue with Falcon Primary School. Parents parking on front lawns and driveways. Not enough proposed car bays. More traffic noise, fumes and safety concerns for children b. Waste Management. Increase in flies, odours, noise from trucks emptying large bins. Possibly more rodents as neighbours have chicken pens. c. Noise. More noise closer to our property from children being dropped off and picked up. Currently have a good buffer at the moment for the 8-hour day 5-day week. d. Property value. Believe the proposal will decrease our property value. e. Location. This area is meant to be residential only.	a. Whilst concern is acknowledged, there are 17 car bays, 5 verge bays proposed, bike racks, and public transport nearby. Carpark and Traffic Impact Statement is considered acceptable. b. A Waste Management Plan is supplied and acceptable. Bin storage is located at the front of the property, near one adjoining neighbour with self-closing doors, tap and drain for hosing down of bins. c. Retaining wall and 18m high fence will minimise noise travelling from carpark. An Acoustic Report has been assessed and is considered acceptable. d. Noted, however property value is not a material planning consideration e. Council has discretion to consider a number of non-residential uses in a residential zone in accordance with the provisions of the Scheme and Policy.
3. J & J Lynn 29 Ivanhoe Crescent, Falcon (adjoining property to the west of subject site)	Oppose this application on the following grounds: a. Traffic and noise associated with Falcon Primary School already an issue. The proposal will add to this. Increase traffic and congested parking. b. Noise will be increased and occur during school holidays, which is our only quiet time for the area. Adds stress to residing residence. c. References clause 3.2.1(a) from Local Planning Policy 3 – Non-Residential Uses in Residential Zone (LPP3) should be fronted onto a major road. Property located on corner block next to school, will add congestion.	a. See response 2a b. The acoustic report models the potential noise impacts and provides recommendations to control/minimise the noise impact. c. Clause 3.2.1(a) from LPP3 suggests the site fronts a major road, district integrator road or neighbourhood connector road. This is not a requirement and City of Mandurah Traffic Engineers have deemed the

	d. Concerned for property value decrease.	accessing road is able to manage the additional traffic generation. d. Noted, however property value is not a material planning consideration.
4. E Besson, 26 Baloo Crescent, Falcon (adjoining neighbour to the north, east of subject site)	Oppose this application on the following grounds: a. Don't believe a childcare centre is accepted in our neighbourhood. Live here for the tranquillity of the area/walking distance to beach. b. Current traffic issue with Falcon Primary School, chaos during peak hours, cars no place to park, park in front of properties access c. Increase of 100 vehicles movement per day morning and night for 50 children in a child care centre. If full capacity at 74 children, it will see an increase of 150 vehicles a day on top of what is happening at the school, it is going to be a huge problem. The shire should come and start to do their own investigation. d. The day time noise will be a major concern for us. Leaving next door to a child care centre, where children are always yelling and playing loudly or crying. It will certainly not be pleasant for all the neighbours surrounded by this child care centre. e. decrease in value of nearby properties will be affected f. don't believe is the right area to be building a child care centre. There is already an existing one on Yeedong Road and I believe the shire should be looking further towards Dawesville area where there is plenty of land	a. see response 2e b. see response 2a c. City of Mandurah Traffic Engineers have deemed the accessing road is able to manage the additional traffic generation. Rangers are managing the parking situation from the Primary School. Engineering Services plan to undertake road works around the intersection of Baloo Crescent and Yeedong Road to address some issues that are present at this location during the peak hours. d. The acoustic report models the potential noise impacts and provides recommendations to control/minimise the noise impact. The Building is positioned to have minimal noise activity rooms near adjoining residents (baby room). e. Noted, however property value is not a material planning consideration. f. Council has discretion to consider a number of non-residential uses in a residential zone. This is not a City led proposal, the subject property is privately owned and the land owner has applied for a proposed Child Care Centre on the property.
5. G Hopkinson, 30 Ivanhoe Crescent, Falcon (property to the east of the subject site)	Oppose this application on the following grounds: a. it is a dangerous place when congested. Crossing the road with double parked cars and all verge/footpath space used as parking is a concern. b. Concerns for safety of children with traffic movements, congestion and generation. c. Ferguson St is residential and wonder if a commercial enterprise is fitting for an unmarked back street.	a. Concern is acknowledged. Extending pedestrian path is proposed within verge making pedestrian crossing safer between the Child Care Centre and school. b. As above. Traffic movements and generation has been assessed and is deemed acceptable. c. See response 2e

<p>6. A Ginbey 31 Ivanhoe Crescent, Falcon</p> <p>(Adjoining neighbour to the West of the subject property)</p>	<p>Oppose this application on the following grounds:</p> <ul style="list-style-type: none"> a. Location: A commercial child care centre in lieu of a residential development will not maintain the local character of the residential area and will adversely affect the amenity of our residential property and the surrounding residential properties. b. Ferguson Street not designed for high traffic volumes. Peak times around 8am and 3pm weekdays, the traffic loads are already extremely high from the school, childcare centre will increase traffic loads c. School parking, parking on the street, illegal verge parking occurring due to the school, childcare will make this worse. d. Clause 3.2.1(a) of LPP3 requires Child Care Centres to front onto Major Roads, District Integrator Roads or Neighbourhood Connector Roads. Neither Baloo Crescent nor Ferguson Street are identified on Figure 1 of LPP3 as roads suitable for a Child Care Centre to front onto. e. Clause 3.2.1(c) requires Child Care Centres to be in areas where adjoining uses are compatible with a child care premises (includes considering all permissible uses under the zoning of adjoining properties). We believe a commercial child care centre is not compatible in an established residential area. It seems to us to be a very large child care centre accommodating a lot of children and staff on a relatively small lot compared to other similar sized child care centres within the City f. Kindergarten use in the Scheme is not permitted in residential zone. Kindergarten requires 2000m² and front setback of 9m. this proposal is only 1,829m² and 1.5-3m setbacks g. Carparking: 17 bays does not comply with LPP3. 11 bays for staff, not enough for parents dropping off children, adding to the already existing parking issue h. Noise: noise of car doors as early as 6:30am. Noise generation from play areas, waste collection, aircon/mechanical plant 	<ul style="list-style-type: none"> a. LPP3 provides a framework permitting non-residential uses in a residential zone while maintaining amenity through various requirements and assessment, including supporting reports; acoustic report, traffic impact statement, waste management plan etc. b. City of Mandurah Traffic Engineer Officers have considered the traffic generation within existing road networks to be acceptable within capacity. c. Existing parking issues are noted. d. The clause does not state this as a requirement, the clause identifies fronting onto a major road, district integrator roads or neighbourhood connection road as an acceptable location. Whilst preferred it is not mandatory. e. Council has discretion to consider a number of non-residential uses in a residential zone. The Scheme requires 1000m² minimum lot area for a Child Care Centre, the subject site is considerably larger than the minimum being over 1800m². f. Proposal is for a Child Care Centre, not a kindergarten. Setbacks are consistent with the Residential Design Codes. Proposed setbacks are intended to reduce noise impacts. Increased setbacks would allow for outdoor play closer to adjoining residents. g. Noted. applicant has agreed to provide 5 verge bays as condition of approval to increase bays. Staff are not expected to change over during peak drop off/pick up times. h. 2 staff will be opening the Child Care Centre, meaning car noise at 6:30am will be minimal. Acoustic report is considered acceptable.
---	--	---

	<ul style="list-style-type: none"> i. Waste management: childcare produces more waste than a residential development. Bin storage near our property; associated smells decline our amenity. Concerned that in summer the waste odour will be worse j. Property value decreasing k. Retaining wall; don't object the retaining wall; request the applicant/landowner covers the full cost for fencing on top of retaining wall. Request fence constructed of brick or similar to reduce noise l. Building a childcare centre in an established residential area does not give owners of the existing residential properties a choice other than to sell their property if they don't like the impacts of the childcare centre 	<ul style="list-style-type: none"> i. Waste management plan is considered acceptable. The bin store area has all measures to reduce impact: floor sloped to drain, taps for washing bins and bin storage, doors are self-closing and vermin proof, bins will be covered. j. Noted, however property value is not a material planning consideration. k. Noted. Comments regarding fence have been provided to the applicant and is subject to the dividing fences act. l. Noted. LPP3 allows new non-residential uses within existing residential areas. Council has discretion to consider a number of non-residential uses in a residential zone.
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Waste Management Plan

28 Baloo Crescent, Falcon

Prepared for Skybeat Enterprises Pty Ltd

9 February 2022

Project Number: TW22010

DOCUMENT CONTROL					
Version	Description	Date	Author	Reviewer	Approver
1.0	First Approved Release	9/02/2022	DP	SK	DP
Approval for Release					
Name	Position	File Reference			
Dilan Patel	Project Manager – Waste Management Consultant	TW22010-01_Waste Management Plan_1.0			
Signature					
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Executive Summary

Skybeat Enterprises Pty Ltd is seeking development approval for the proposed Childcare Facility located at 28 Baloo Crescent, Falcon (the Proposal).

To satisfy the conditions of the development application the City of Mandurah (the City) requires the submission of a Waste Management Plan (WMP) that will identify how waste is to be stored and collected from the Proposal. Talis Consultants has been engaged to prepare this WMP to satisfy the City's requirements.

A summary of the bin size, numbers, collection frequency and collection method is provided in the below table.

Proposed Waste Collection Summary

Waste Type	Generation (L/week)	Bin Size (L)	Number of Bins	Collection Frequency	Collection
Bin Storage Area					
Refuse	2,198	660	Two	Two times each week	Private Contractor
Recycling	2,198	660	One	Four times each week	Private Contractor

A private contractor will service the Proposal onsite, directly from the Bin Storage Area. The private contractor's waste collection vehicle will enter and exit the Proposal in forward gear via Ferguson Street.

A building manager/caretaker will oversee the relevant aspects of waste management at the Proposal.

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Figure 1: Locality Plan

1 Introduction

Skybeat Enterprises Pty Ltd is seeking development approval for the proposed Childcare Facility located at 28 Baloo Crescent, Falcon (the Proposal).

To satisfy the conditions of the development application the City of Mandurah (the City) requires the submission of a Waste Management Plan (WMP) that will identify how waste is to be stored and collected from the Proposal. Talis Consultants has been engaged to prepare this WMP to satisfy the City's requirements.

The Proposal is bordered by residential developments to the north and west, Baloo Crescent to the east and Ferguson Street to the south, as shown in Figure 1.

1.1 Objectives and Scope

The objective of this WMP is to outline the equipment and procedures that will be adopted to manage waste (refuse and recyclables) at the Proposal. Specifically, the WMP demonstrates that the Proposal is designed to:

- Adequately cater for the anticipated volume of waste to be generated;
- Provide adequately sized Bin Storage Area, including appropriate bins; and
- Allow for efficient collection of bins by appropriate waste collection vehicles.

To achieve the objective, the scope of the WMP comprises:

- Section 2: Waste Generation;
- Section 3: Waste Storage;
- Section 4: Waste Collection;
- Section 5: Waste Management; and
- Section 6: Conclusion.

2 Waste Generation

The following section shows the waste generation rates used and the estimated waste volumes to be generated at the Proposal.

2.1 Proposed Tenancies

The anticipated volume of refuse and recyclables is based on the internal floor area (m²) of the Childcare Facility – 628m².

2.2 Waste Generation Rates

In order to achieve an accurate projection of waste volumes for the Proposal, consideration was given to the City of Melbourne's *Guidelines for Preparing a Waste Management Plan* (2017) as they contain a dedicated waste generation rate for Childcare Facility.

Table 2-1 shows the waste generation rates which have been applied to the Proposal.

Table 2-1: Waste Generation Rates

Tenancy Use Type	Guidelines	Refuse Generation Rate	Recycling Generation Rate
Childcare Facility	Melbourne	350L/100m ² /week	350L/100m ² /week

2.3 Waste Generation Volumes

Waste generation is estimated by volume in litres (L) as this is generally the influencing factor when considering bin size, numbers and storage space required.

Waste generation volumes in litres per week (L/week) adopted for this waste assessment are shown in Table 2-2. It is estimated that the Childcare Facility will generate 2,198L of refuse and 2,198L of recyclables each week.

Table 2-2: Estimated Waste Generation

Childcare Facility	Area (m ²)	Waste Generation Rate (L/100m ² /week)	Waste Generation (L/week)
Refuse	628	350	2,198
Recyclables	628	350	2,198

3 Waste Storage

Waste materials generated within the Proposal will be collected in the bins located in the Bin Storage Area, as shown in Diagram 1, and discussed in the following sub-sections.

3.1 Bin Sizes

Table 3-1 gives the typical dimensions of standard bins sizes that may be utilised at the Proposal. It should be noted that these bin dimensions are approximate and can vary slightly between suppliers.

Table 3-1: Typical Bin Dimensions

Dimensions	Bin Sizes		
	240L	660L	1,100L
Depth (mm)	730	780	1,070
Width (mm)	585	1,260	1,240
Height (mm)	1,060	1,200	1,300
Area (mm ²)	427	983	1,327

Reference: SULO Bin Specification Data Sheets

3.2 Bin Storage Area Size

To ensure sufficient area is available for storage of the bins, the amount of bins required for the Bin Storage Area was modelled utilising the estimated waste generation in Table 2-2, bin sizes in Table 3-1 and based on collection of refuse twice each week and recyclables four times each week.

Based on the results shown in Table 3-2 the Bin Storage Area has been sized to accommodate:

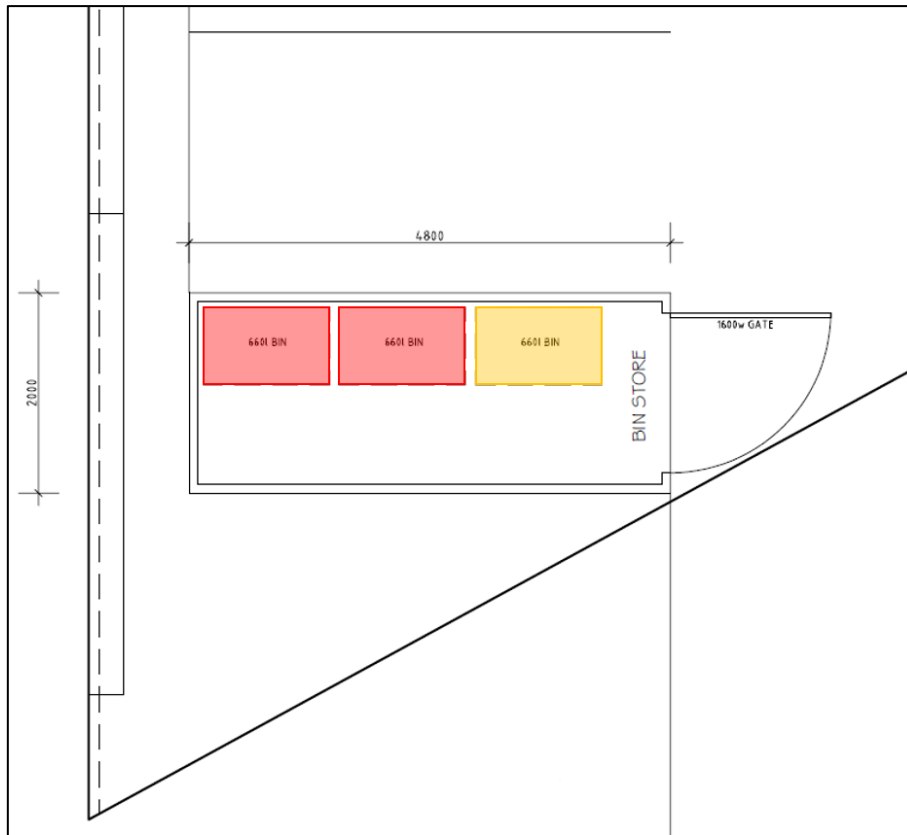
- Two 660L refuse bins; and
- One 660L recycling bin.

Table 3-2: Bin Requirements for Bin Storage Area

Waste Stream	Waste Generation (L/week)	Number of Bins Required		
		240L	660L	1,100L
Refuse	2,198	5	2	1
Recycling	2,198	3	1	1

The configuration of these bins within the Bin Storage Area is shown in Diagram 1. It is worth noting that the number of bins and corresponding placement of bins shown in Diagram 1 represents the maximum requirements assuming two collections each week of refuse and four collections each week of recyclables. Increased collection frequencies would reduce the required number of bins.

Diagram 1: Bin Storage Area



3.3 Bin Storage Area Design

The design of the Bin Storage Area will take into consideration:

- Smooth impervious floor sloped to a drain connected to the sewer system;
- Taps for washing of bins and Bin Storage Area;
- Adequate aisle width for easy manoeuvring of bins;
- No double stacking of bins;
- Doors to the Bin Storage Area self-closing and vermin proof;
- Doors to the Bin Storage Area wide enough to fit bins through;
- Ventilated to a suitable standard;
- Appropriate signage;
- Undercover where possible and be designed to not permit stormwater to enter into the drain;
- Located behind the building setback line;
- Bins not to be visible from the property boundary or areas trafficable by the public; and
- Bins are reasonably secured from theft and vandalism.

Bin numbers and storage space within the Bin Storage Area will be monitored by the building manager/caretaker during the operation of the Proposal to ensure that the number of bins and collection frequency is sufficient.

4 Waste Collection

A private waste collection contractor will service the Proposal and provide two 660L bins for refuse and one 660L bin for recyclables. The private contractor will collect refuse twice each week and recyclables four times each week utilising a rear loader waste collection vehicle.

The private contractor's rear loader waste collection vehicle will service the bins onsite, directly from the Bin Storage Area. The private contractor's rear loader waste collection vehicle will travel with left hand lane traffic flow on Ferguson Street and turn into the Proposal in forward gear, complete a multipoint turn within the Proposals carpark and pull up directly adjacent to the Bin Storage Area for servicing, refer Diagram 2.

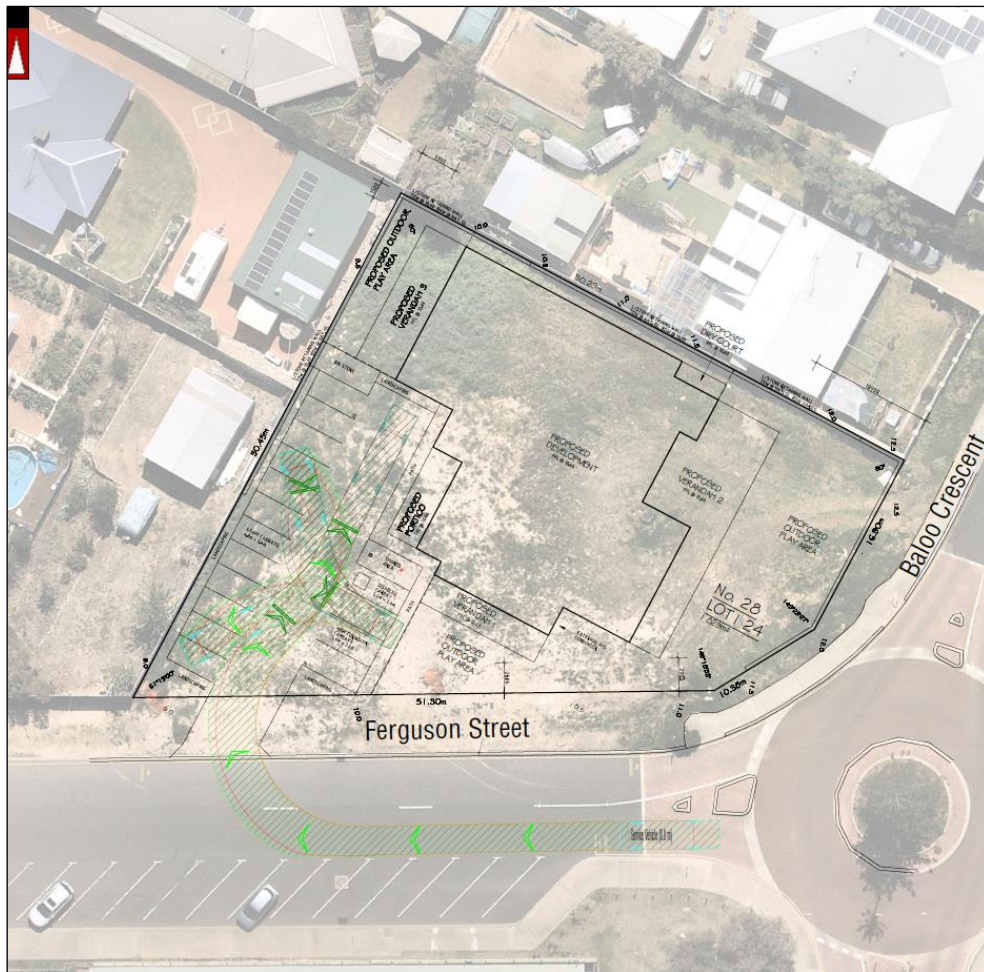
It is proposed that servicing will be conducted outside of normal operating hours to allow the waste collection vehicle to utilise the empty carpark for manoeuvring and mitigate impacts on local traffic movements during peak traffic hours.

Private contractor's staff will ferry bins to and from the rear loader waste collection vehicle and the bin storage area during servicing. The private contractor will be provided with key/PIN code access to the Bin Storage Area and security access gates to facilitate servicing, if required.

Once servicing is complete the private contractor's rear loader waste collection vehicle will exit in a forward motion, turning onto Ferguson Street moving with traffic flow, refer Diagram 3.

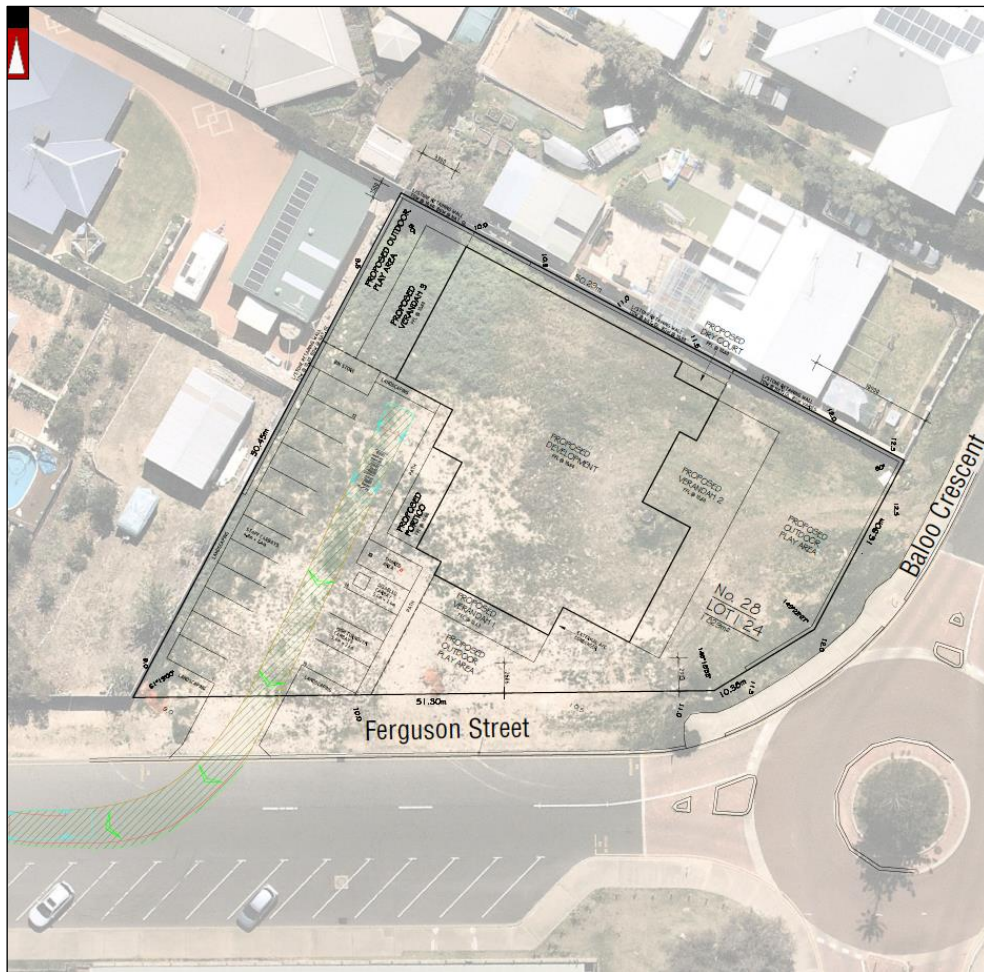
The above servicing method will preserve the amenity of the area by removing the requirement for bins to be presented to the street on collection days. In addition, servicing of bins onsite will reduce the noise generated in the area during collection. Noise from waste vehicles must comply with the Environmental Protection (Noise) Regulations and such vehicles should not service the site before 7.00am or after 7.00pm Monday to Saturday, or before 9.00am or after 7.00pm on Sundays and Public Holidays.

Diagram 2: Swept Path – Entry



Reference: KCTT (20/10/2021)

Diagram 3: Swept Path – Exit



Reference: KCTT (20/10/2021)

4.1 Bulk and Speciality Waste

Bulk and speciality waste materials will be removed from the Proposal as they are generated. Removal of these wastes will be monitored by the building manager/caretaker, who will liaise with staff and cleaners to assist with the removal of these wastes, as required.

Sanitary wastes will be collected in situ. A suitably qualified sanitary waste collection and disposal provider will be engaged to determine storage and collection requirements.

5 Waste Management

A building manager/caretaker will be engaged to complete the following tasks:

- Monitoring and maintenance of bins and the Bin Storage Area;
- Cleaning of bins and Bin Storage Area, when required;
- Ensure all staff at the Proposal are made aware of this WMP and their responsibilities thereunder;
- Monitor staff behaviour and identify requirements for further education and/or signage;
- Monitor bulk and speciality waste accumulation and assist with its removal, as required;
- Regularly engage with staff to develop opportunities to reduce waste volumes and increase resource recovery; and
- Regularly engage with the private contractors to ensure efficient and effective waste service is maintained.

6 Conclusion

As demonstrated within this WMP, the Proposal provides a sufficiently sized Bin Storage Area for storage of refuse and recyclables, based on the estimated waste generation volumes and suitable configuration of bins. This indicates that an adequately designed Bin Storage Area has been provided, and collection of refuse and recyclables can be completed from the Proposal.

The above is achieved using:

- Two 660L refuse bins, collected two times each week; and
- One 660L recycling bin, collected four times each week.

A private contractor will service the Proposal onsite, directly from the Bin Storage Area. The private contractor's waste collection vehicle will enter and exit the Proposal in forward gear via Ferguson Street.

A building manager/caretaker will oversee the relevant aspects of waste management at the Proposal.

Figures

Figure 1: Locality Plan



LEGEND

- Site Layout
- Cadastre

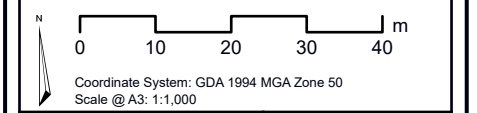
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LOCALITY

28 Baloo Crescent,
Falcon WA 6210

Skybeat Enterprises Pty Ltd



Prepared: W Robertson	Date: 7/02/2022
Reviewed: D Patel	Revision: A
Project: TW22010	



Figure 01

Data source: Roads, Cadastre - Landgate, 2021. Imagery: Nearmap, 2022.



Assets | Engineering | Environment | Noise | Spatial | Waste

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To:	Blokk Property	From:	Matt Moyle
Attention:	Darren Blowes	Date:	7 February 2022
Email:	darren@blokk.com.au	Pages:	2 + 1 Attached Figure
Our Ref:	21106732-02 Memo		
Re:	Child Care Centre: 28 Baloo Crescent, Falcon – Revised Plans (Outdoor Play Relocation)		

Darren,

Lloyd George Acoustics prepared an environmental noise assessment for the above development application. Our report was completed in October 2021, Ref 21106732-01. One of the outcomes of that assessment was that the noise impact from child play was compliant during the day. Due to a design change of the proposed centre (now at “Revision D”), outdoor play areas have been relocated such that an updated noise model is required to ensure compliance is maintained.

The Child care centre has proposed to relocate all play areas to the east and south sides of the building, as shown in *Figure 1* below.

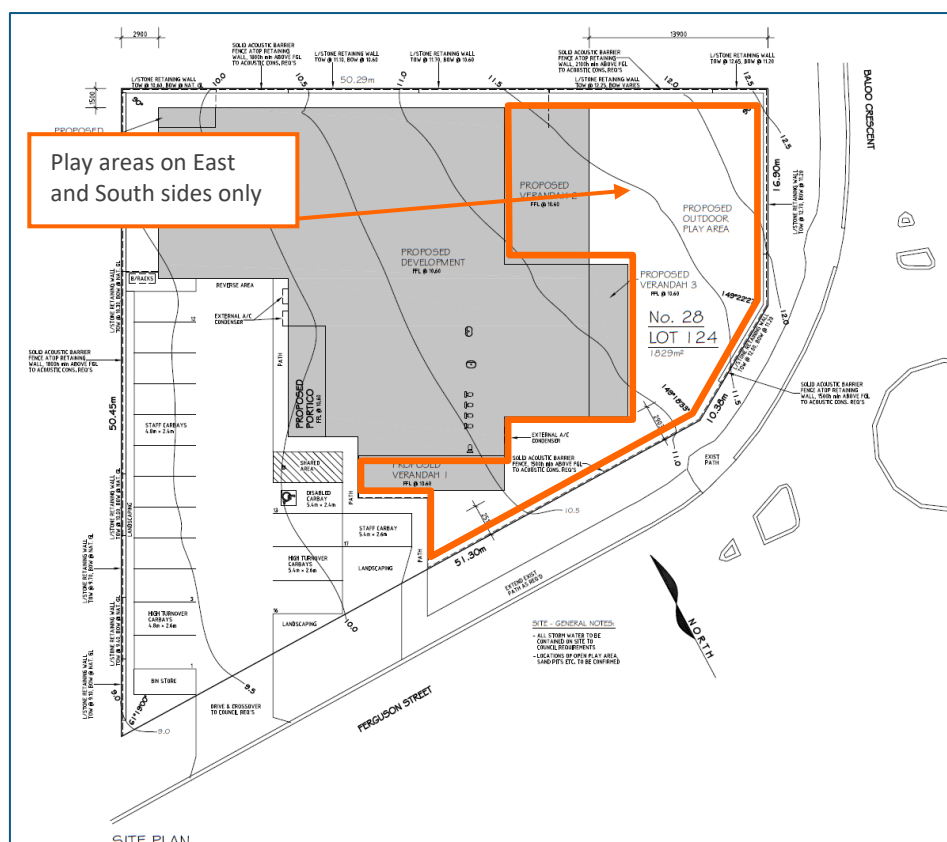


Figure 1 Revised Site Plan

The noise model for the original noise assessment was updated with the proposed plans now revised to Revision D (Dated 1-Feb-22). Noise impacts to nearby noise sensitive premises were predicted and assessed in the same manner as before, with the results summarised in *Table 1*. A graphical representation of the predicted noise levels is included in *Figure 2*, attached to this memo.

Table 1 Assessment of Child Play Noise Levels

Receiver	Previous Assessment (All 74 children outside)	Updated Design (All 74 children outside)	Relevant Assigned Noise Level (Day Time)
	dB L_{A10}	dB L_{A10}	dB L_{A10}
26 Baloo Cr	44	20	45
25 Baloo Cr	42	36	45
47 Ferguson St	39	38	45
27 Baloo Cr	42	25	45
30 Baloo Cr	40	32	45
31 Ivanhoe Cr	36	44	45
29 Ivanhoe Cr	33	42	45
27 Ivanhoe Cr	32	43	45

Based on the noise modelling outcomes outlined in *Table 1* which also compares levels to that of the previous assessment, it is concluded that the proposed updated design complies with the relevant assigned noise level at all receivers during the day. Therefore, the updated plan will comply with the requirements of the Environmental Protection (Noise) Regulations 1997.

We trust the above is satisfactory. Should you require further information, please do not hesitate in contacting us.

Regards,



Matt Moyle



Proposed Childcare Centre, 28 Baloo Crescent, Falcon WA
 All 74 Children Playing Outside

Noise Level Contours
 1.5m Above Ground Level

SoundPLAN v8.2
 ISO 9613 Algorithms

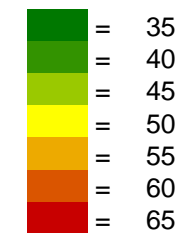
Signs and symbols

- Outside Play Area
- CCC building



Noise Levels

dB LA10



4 February 2022



Lloyd George Acoustics
 PO Box 717
 WA 6923 Hillarys
 (08) 9401 7770

Length Scale 1:1850

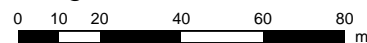


Figure 4-1

Environmental Noise Assessment

**Proposed Childcare Centre
28 Baloo Crescent, Falcon**

Reference: 21106732-01

**Prepared for:
Blokk Property**

Report: 21106732-01

Lloyd George Acoustics Pty Ltd

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This report has been prepared in accordance with the scope of services described in the contract or agreement between Lloyd George Acoustics Pty Ltd and the Client. The report relies upon data, surveys, measurements and results taken at or under the particular times and conditions specified herein. Any findings, conclusions or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the Client. Furthermore, the report has been prepared solely for use by the Client, and Lloyd George Acoustics Pty Ltd accepts no responsibility for its use by other parties.

Date:	Rev	Description	Prepared By	Verified
28-Oct-21	0	Issued to Client	Benjamin Hillion	Terry George

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B	Land Use Map
C	Terminology

1 INTRODUCTION

It is proposed to develop a single storey child care centre at 28 Baloo Crescent in Falcon WA (refer *Figure 1-1*). The proposed development is understood to include:

- One outdoor area for infants (0-24 months) to the northwest of the childcare building;
- One outdoor play area to the east of the childcare centre for toddlers (2-3 years old);
- One outdoor play area to the south of the childcare centre for kindy aged children (3-5 years old);
- A 16-bay car park on the western side, with entry from Ferguson Street.

The proposed development is located within a mixed use area, with buildings immediately adjacent being a mix of single and double storey residential, and a primary school directly south of the proposed lot.

The proposed childcare centre will accommodate up to 74 children and based on floor plans provided, the following age group distribution was assumed:

- Babies (0-24 months), 24 children;
- Pre-Kindy (2 - 3 years), 20 children overall;
- Kindy (3 years and over), 30 children overall; and,

The proposed hours of operation are 6.30am to 6.30pm Monday to Saturday. As such, it is noted that staff and patrons can arrive before 7.00am, however children will not be playing outside until after 7.00am.

This report assesses noise emissions from child play, mechanical plant (AC plant and extraction fans) and car doors closing at the proposed site, against the *Environmental Protection (Noise) Regulations 1997*.

The development plans are provided in *Appendix A*.

Land zoning around the proposed site with 100 metre and 450 metre radius circles is shown in *Appendix B*.

Appendix C contains a description of some of the terminology used throughout this report.



Figure 1-1 Project Locality (Source: City of Mandurah Intramaps)

2 CRITERIA

2.1 Environmental Noise

Environmental noise in Western Australia is governed by the *Environmental Protection Act 1986*, through the *Environmental Protection (Noise) Regulations 1997* (the Regulations).

Regulation 7 defines the prescribed standard for noise emissions as follows:

“7. (1) Noise emitted from any premises or public place when received at other premises –

- (a) Must not cause or significantly contribute to, a level of noise which exceeds the assigned level in respect of noise received at premises of that kind; and
- (b) Must be free of –
 - i. tonality;
 - ii. impulsiveness; and
 - iii. modulation,

when assessed under regulation 9”

A “...noise emission is taken to significantly contribute to a level of noise if the noise emission ... exceeds a value which is 5 dB below the assigned level...”

Tonality, impulsiveness and modulation are defined in Regulation 9. Noise is to be taken to be free of these characteristics if:

- (a) The characteristics cannot be reasonably and practicably removed by techniques other than attenuating the overall level of noise emission; and
- (b) The noise emission complies with the standard prescribed under regulation 7 after the adjustments of *Table 2-1* are made to the noise emission as measured at the point of reception.

Table 2-1 Adjustments Where Characteristics Cannot Be Removed

Where Noise Emission is Not Music			Where Noise Emission is Music	
Tonality	Modulation	Impulsiveness	No Impulsiveness	Impulsiveness
+ 5 dB	+ 5 dB	+ 10 dB	+ 10 dB	+ 15 dB

Note: The above are cumulative to a maximum of 15dB.

The baseline assigned levels (prescribed standards) are specified in Regulation 8 and are shown in *Table 2-2*.

Table 2-2 Baseline Assigned Noise Levels

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L _{A10}	L _{A1}	L _{Amax}
Noise sensitive premises: highly sensitive area ¹	0700 to 1900 hours Monday to Saturday (Day)	45 + influencing factor	55 + influencing factor	65 + influencing factor
	0900 to 1900 hours Sunday and public holidays (Sunday)	40 + influencing factor	50 + influencing factor	65 + influencing factor
	1900 to 2200 hours all days (Evening)	40 + influencing factor	50 + influencing factor	55 + influencing factor
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays (Night)	35 + influencing factor	45 + influencing factor	55 + influencing factor
Noise sensitive premises: any area other than highly sensitive area	All hours	60	75	80

1. *highly sensitive area* means that area (if any) of noise sensitive premises comprising —

- (a) a building, or a part of a building, on the premises that is used for a noise sensitive purpose; and
- (b) any other part of the premises within 15 metres of that building or that part of the building.

It is noted the project and surrounding land is located within a residential area with no industrial or commercial land uses within 450 metres. There are no major or secondary roads within 450 metres and therefore the Transport Factor is 0 dB.

Based on the above and the land use map shown in Appendix B, the influencing factor, applicable at the noise sensitive premises, has been calculated as 0 dB.

Table 2-3 shows the assigned noise levels including the influencing factor and transport factor at the receiving locations.

Table 2-3 Assigned Noise Levels

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L _{A10}	L _{A1}	L _{Amax}
Noise sensitive premises: highly sensitive area ¹	0700 to 1900 hours Monday to Saturday (Day)	45	55	65
	0900 to 1900 hours Sunday and public holidays (Sunday)	40	50	65
	1900 to 2200 hours all days (Evening)	40	50	55
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays (Night)	35	45	55
Noise sensitive premises: any area other than highly sensitive area ¹	All hours	60	75	80

1. **highly sensitive area** means that area (if any) of noise sensitive premises comprising —
 (a) a building, or a part of a building, on the premises that is used for a noise sensitive purpose; and
 (b) any other part of the premises within 15 metres of that building or that part of the building.

It must be noted the assigned noise levels above apply outside the receiving premises and at a point at least 3 metres away from any substantial reflecting surfaces. Where this could not be achieved due to the close proximity of existing buildings and/or fences, the noise emissions were assessed at a point within 1 metre of the building facade and a -2 dB adjustment was made to the predicted noise levels to account for reflected noise.

Furthermore, the assigned noise levels are statistical levels and therefore the period over which they are determined is important. The Regulations define the Representative Assessment Period (RAP) as *a period of time of not less than 15 minutes, and not exceeding 4 hours*, which is determined by an *inspector or authorised person* to be appropriate for the assessment of a noise emission, having regard to the type and nature of the noise emission. An *inspector or authorised person* is a person appointed under Sections 87 and 88 of the *Environmental Protection Act 1986* and include Local Government Environmental Health Officers and Officers from the Department of Environment Regulation. Acoustic consultants or other environmental consultants are not appointed as an

inspector or authorised person. Therefore, whilst this assessment is based on a 4 hour RAP, which is assumed to be appropriate given the nature of the operations.

2.2 Waste Collection and Site Cleaning (Specified Works)

Regulation 14A provides requirements for such activities as the collection of waste, landscaped area maintenance and car park cleaning. Such activities can be exempt from having to comply with Regulation 7, provided they are undertaken in accordance with regulation 14A(2) as follows:

- during daytime hours, defined as:
 - 07:00 to 19:00 Monday to Saturday (excluding public holiday), or
 - 09:00 to 19:00 on a Sunday or public holiday
- in the quietest reasonable and practicable manner; and
- using the quietest equipment reasonably available.

In the case where specified works are to be carried outside daytime hours and their noise emissions are likely not to comply with Regulation 7, the works also need to be carried out according to a Noise Management Plan which has been approved by the local government authority CEO.

3 METHODOLOGY

Computer modelling has been used to predict the noise emissions from the development at all nearby receivers. The software used was *SoundPLAN 8.2* with the ISO 9613 algorithms (ISO 171534-3 improved method) selected, as they include the influence of wind and are considered appropriate given the relatively short source to receiver distances.

Input data required in the model are:

- Meteorological Information;
- Topographical data;
- Ground Absorption; and
- Source sound power levels.

3.1 Meteorological Information

Meteorological information utilised is provided in *Table 3-1* and is considered to represent worst-case conditions for noise propagation. At wind speeds greater than those shown, sound propagation may be further enhanced, however background noise from the wind itself and from local vegetation is likely to be elevated and dominate the ambient noise levels.

Table 3-1 Modelling Meteorological Conditions

Parameter	Night (1900-0700)	Day (0700-1900)
Temperature (°C)	15	20
Humidity (%)	50	50
Wind Speed (m/s)	Up to 5	Up to 5
Wind Direction*	All	All

* Note that the modelling package used allows for all wind directions to be modelled simultaneously.

It is generally considered that compliance with the assigned noise levels needs to be demonstrated for 98% of the time, during the day and night periods, for the month of the year in which the worst-case weather conditions prevail. In most cases, the above conditions occur for more than 2% of the time and therefore must be satisfied.

3.2 Topographical Data

Topographical information was based on data publicly available (e.g. *Google*) in the form of spot heights and combined with finished floor levels provided on the development drawings.

3.3 Buildings and Receivers

Surrounding existing buildings were included in the noise model as these can provide noise shielding as well as reflection paths.

Single storey buildings were modelled as 3.5 metres high, while double storey buildings were modelled as 7 metres high. Receivers were located 1.5 metres above floor level.

The childcare centre building incorporates open air car park and play areas as shown in the design drawings of *Appendix A* and this was reproduced within the noise model. *Figure 3-1* shows a 2D overview of the noise model with the location of all relevant receivers identified.



Figure 3-1 3D Overview of Noise Model

3.4 Walls and Fences

The area is mostly residential with typical boundary fencing (*Hardie Fence* and *Colorbond* types) between residences. Except where stipulated in *Figure 3-1*, solid fences of minimum 1.8m high, will be installed.

The material selected for all barriers must have a minimum 8 kg/m^2 surface mass to be effective acoustically. With regard to any entry gates within a barrier, these must also be solid and any air gaps appropriately sealed or overlapped.

Figure 3-2 shows a view of the 3D model based on the information above in relation to topography and building and fence heights. Also shown are the outdoor play areas (pink polygon) and point sources (e.g. mechanical plant, car doors) as pink dots.

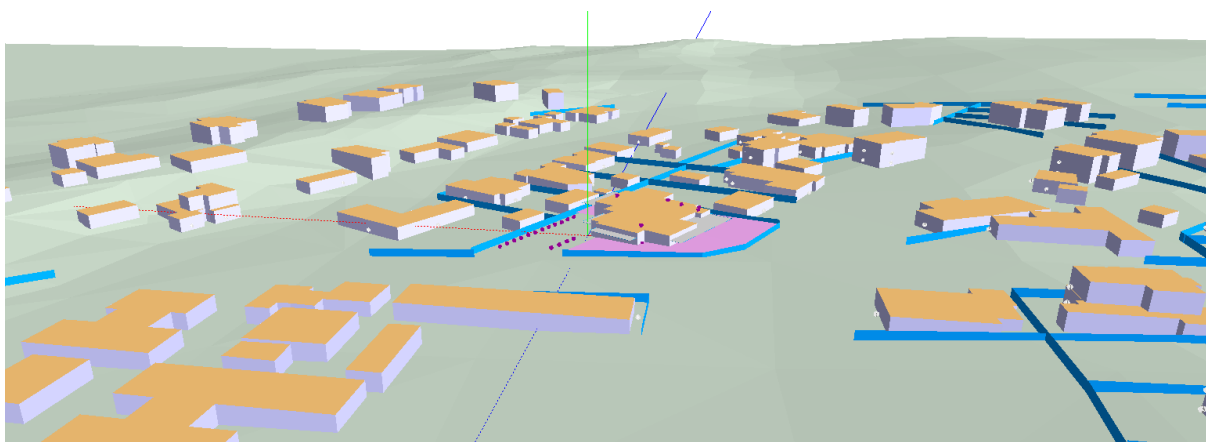


Figure 3-2 South Elevation View of 3D Noise Model

3.5 Ground Absorption

Ground absorption varies from a value of 0 to 1, with 0 being for an acoustically reflective ground (e.g. asphalt, concrete) and 1 for acoustically absorbent ground (e.g. grass/sand). In this instance, a value of 0.5 has been used for the outdoor play areas and the car park and road areas, and 0.6 for all other areas.

3.6 Source Sound Levels

The sound power levels used in the modelling are provided in *Table 3-2*.

Table 3-2 Source Sound Power Levels, dB

Description	Octave Band Centre Frequency (Hz)								Overall dB(A)
	63	125	250	500	1k	2k	4k	8k	
Babies Play Aged 0-2 Years (10 kids), L ₁₀	78	54	60	66	72	74	71	67	78
Toddler Play Aged 2-3 Years (10 kids), L ₁₀	61	67	73	79	81	78	74	70	85
Kindy Play Aged 3+ Years (10 kids), L ₁₀	64	70	75	81	83	80	76	72	87
Large Outdoor Condensing Unit	96	87	81	74	72	62	54	48	78
Medium Outdoor Condensing Unit	77	81	77	70	66	58	47	44	73
Exhaust Fan (WCs)	68	62	58	55	55	47	42	35	59
Laundry Exhaust Fan	67	58	60	63	66	64	59	53	70
Kitchen exhaust fan	70	76	77	69	71	66	64	51	75
Closing Car Door, L _{max}	71	74	77	81	80	78	72	61	84

The following is noted in relation to the source levels:

- Child play source levels are based on Guideline 3.0 provided by the Association of Australasian Acoustical Consultants (AAAC) published September 2020. Where the number of children for individual play areas is specified in the plans, these have been adjusted from the reference source levels using appropriate acoustical calculations. Outdoor child play was modelled as area sources at 1-metre heights above floor level. The sound power levels used in the model were scaled as follows:
 - 24 Babies = 81 dB(A)
 - 20 Toddlers = 88 dB(A)
 - 30 Kindy = 92 dB(A)

- Based on previous projects on file, three outdoor AC units were modelled as a point source located 0.7 metres above roof level. The AC units are assumed to be operating at night-time (prior to 7.00am);
- Other mechanical plant includes 4x toilet exhaust fans, one laundry exhaust fan and one kitchen exhaust fan. All fans were modelled as point sources approximately 0.5 metre above roof level, and above the area serviced.
- Car doors closing were modelled as point sources at 1.0 m above ground level. Since noise from a car door closing is a short term event, only the L_{Amax} level is applicable but can occur prior to 7.00am.

4 RESULTS

4.1 Outdoor Child Play

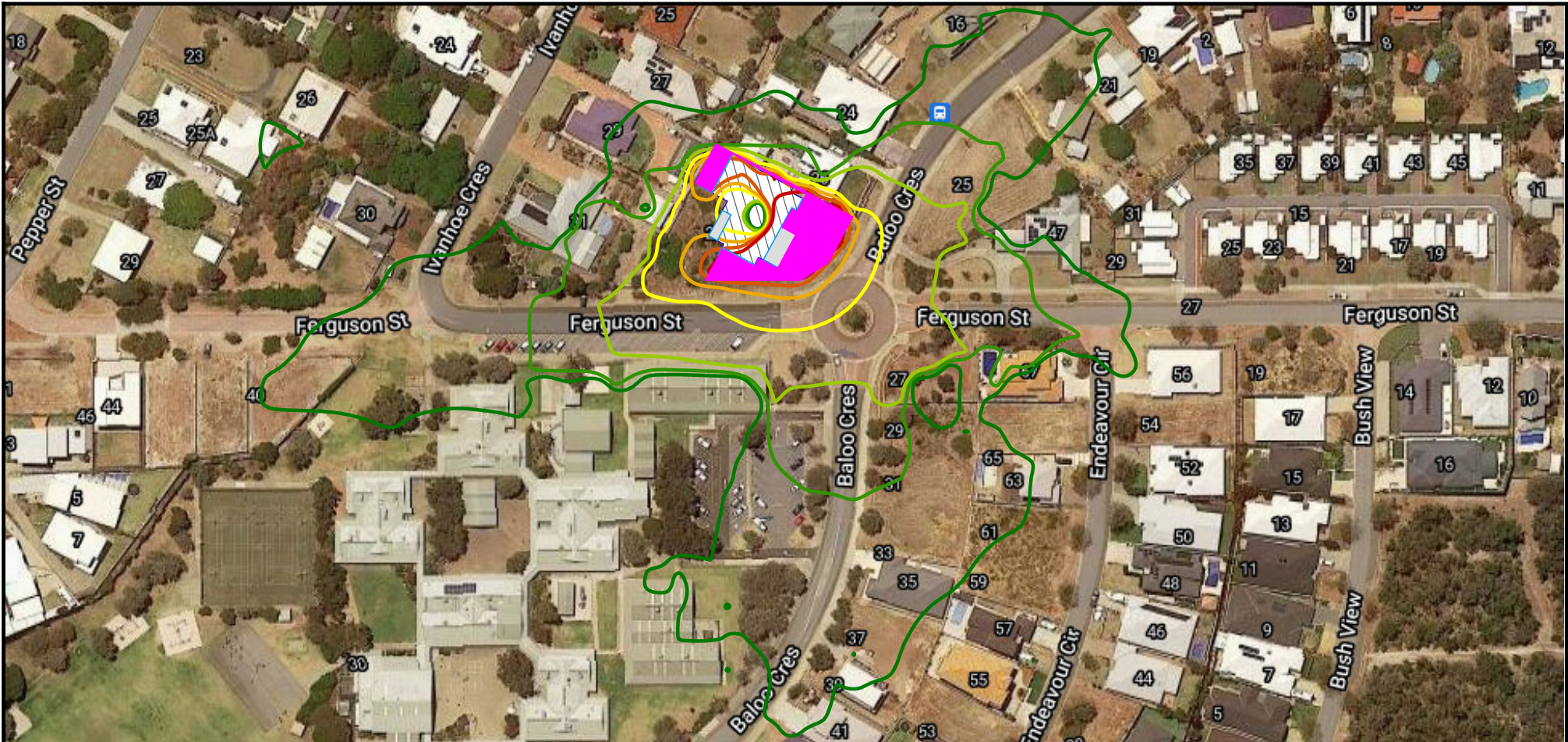
Noise levels of outdoor child play were predicted and are presented in *Table 4-1* and *Figure 4-1* as a noise contour map at ground level (1.5 metres AGL).

The predicted noise levels are from child play only i.e. mechanical plant noise is not included.

It can be seen that at all receivers, noise due to outdoor child play is predicted to be no more than 44 dB(A) at a residential receiver.

Table 4-1 Predicted Noise Levels of Child Play, dB L_{A10}

Receiver	All 74 children outside dB L _{A10}
26 Baloo Cr	44
25 Baloo Cr	42
47 Ferguson St	39
27 Baloo Cr	42
30 Baloo Cr	40
31 Ivanhoe Cr	36
29 Ivanhoe Cr	33
27 Ivanhoe Cr	32



Proposed Childcare Centre, 28 Baloo Crescent, Falcon WA
 All 74 Children Playing Outside

Noise Level Contours
 1.5m Above Ground Level

SoundPLAN v8.2
 ISO 9613 Algorithms

28 October 2021

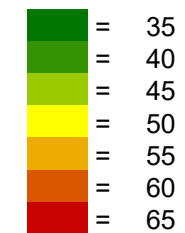
Signs and symbols

- Outside Play Area
- CCC building



Noise Levels

dB L_{A10}



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 PO Box 717
 WA 6923 Hillarys
 (08) 9401 7770

Length Scale 1:1850

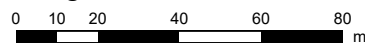


Figure 4-1

4.2 Mechanical Plant

It is assumed that all plant could be operating simultaneously and at full capacity e.g. hot summer day, which would include the kitchen exhaust fan, toilet and store exhaust fans and AC condensers.

The predicted mechanical plant noise levels are presented in *Table 4-2* and *Figure 4-2* as a ground floor noise contour map.

Table 4-2 Predicted Noise Levels of Mechanical Plant, dB L_{A10}

Receiver	Condensers dB L _{A10}	KEF dB L _{A10}	EF dB L _{A10}	Overall dB L _{A10}	+5dB Adj.
26 Baloo Cr	21	36	36	39	44
25 Baloo Cr	17	25	25	28	33
47 Ferguson St	14	18	16	21	26
27 Baloo Cr	24	23	25	29	34
30 Baloo Cr	30	19	17	31	36
31 Ivanhoe Cr	32	20	14	32	37
29 Ivanhoe Cr	31	20	15	31	36
27 Ivanhoe Cr	22	24	18	26	31





Proposed Childcare Centre, 28 Baloo Crescent, Falcon WA
Outdoor Mechanical Plant

Noise Level Contours
1.5m Above Ground Level

SoundPLAN v8.2
ISO 9613 Algorithms

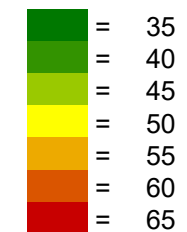
Signs and symbols

-  Mech. Plant
-  CCC building



Noise Levels

dB L_{A10}



28 October 2021



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Length Scale 1:1850

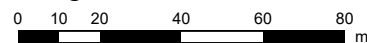


Figure 4-2

4.3 Car Door Closing

The model includes noise from car doors closing in the proposed parking bays on site. *Table 4-3* presents the predicted noise levels from car doors closing.

Figure 4-3 also shows the predicted noise levels as a noise contour map (non-cumulative) at ground level (1.5 metres AGL).

Table 4-3 Predicted Car Doors Closing Noise Levels, dB L_{Amax}

Receiver	Car doors dB L _{Amax}	+10 dB Adj.
26 Baloo Cr	23	33
25 Baloo Cr	24	34
47 Ferguson St	24	34
27 Baloo Cr	35	45
30 Baloo Cr	41	51
31 Ivanhoe Cr	38	48
29 Ivanhoe Cr	36	46
27 Ivanhoe Cr	29	39





Proposed Childcare Centre, 28 Baloo Crescent, Falcon WA
Car Doors Closing

Noise Level Contours
1.5m Above Ground Level

SoundPLAN v8.2
ISO 9613 Algorithms

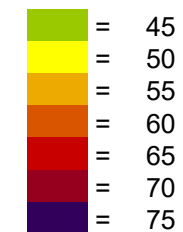
Signs and symbols

-  Point source
-  CCC building



Noise Levels

dB L_{Amax}



28 October 2021



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WA 6923 Hillarys
(08) 9401 7770

Length Scale 1:1850

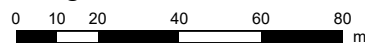


Figure 4-3

5 ASSESSMENT

5.1 Outdoor Child Play

Child play will only occur during the daytime, when the assigned noise level is 45 dB L_{A10} . Noise from child play is not considered to contain annoying characteristics within the definition of the Regulations. Therefore, no adjustments are made to the predicted noise levels.

In terms of residential receivers, the worst-case predicted L_{A10} noise level from child play, represented in *Table 4-1* is 44 dB L_{A10} at 26 Baloo Crescent. This complies with the daytime assigned noise level of 45 dB L_{A10} for noise sensitive receivers.

5.2 Mechanical Plant

Mechanical plant could be considered tonal prior to 7.00am and therefore a +5 dB adjustment is to be made to the predicted night-time noise levels (refer to *Table 2-1*). During the night time the assigned level is 35 dB L_{A10} .

Based on the predicted noise levels in *Table 4-2*, the worst-case adjusted noise level at noise sensitive receivers is 44 dB L_{A10} at 26 Baloo Crescent. This would exceed the night time assigned noise level by +9 dB (similarly, based on *Table 2-4* this would exceed the evening time assigned level by +4 dB). There are exceedences between 1-2 dB forecast at 29, 31 Ivanhoe Crescent and 30 Baloo Crescent.

This is due to both exhaust fans and kitchen exhaust fans. Therefore, these noise sources would require mitigation to comply with the night time and evening assigned noise levels. The condenser units would be compliant based on the locations modelled.

Please refer to *Section 6* for recommendations on how these fans can achieve compliance.

5.3 Car Doors

Car doors closing are short duration events and were therefore assessed against the L_{Amax} assigned noise level. Given the hours of operation, staff members or parents can arrive before 7.00am, and therefore the night-time assigned noise level of 55 dB L_{Amax} is applicable at noise sensitive receivers.

Given the relative short source to receiver distances, car doors closing noise is considered to be impulsive within the definition of the Regulations. Therefore an adjustment of +10 dB is to be applied to the predicted noise levels (refer *Table 2-1*).

The highest predicted noise level at a noise sensitive receiver is 41 dB L_{Amax} at 30 Baloo Crescent resulting in an assessable level of 51 dB L_{Amax} . This complies with the night time assigned noise level of 55 dB L_{Amax} at residences.

6 RECOMMENDATIONS

6.1 Mechanical Plant

To mitigate noise from exhaust fans and kitchen exhaust fans, it is recommended that these be designed as inline type or ceiling mounted fans so that attenuators can be incorporated (as opposed to roof mounted fans).

The AC condensing units, while potentially compliant at all times, may be mitigated further with quiet mode (reduced capacity) programming prior to 7.00am. These options should be explored during detailed design and verified by the mechanical services engineer and a qualified acoustical consultant, when actual plant selections and final locations become known.

The final mechanical plant is to be reviewed at Building Permit stage by a suitably qualified and experienced acoustician (i.e. a full member of AAS).

6.2 General Recommendations

While separate from compliance requirements above, the following should be implemented as “best practice” where practicable:

- Condensers are to be selected with ‘night mode’ that operates at least 6 dB quieter than the full speed mode. ‘Night mode’ is to be programmed for operation after 10pm and before 7am.
- Mechanical Plant to be mounted on vibration isolated mounts to achieve 97% vibration isolation;
- The behaviour and 'style of play' of children should be monitored to prevent particularly loud activity e.g. loud banging/crashing of objects, 'group' shouts/yelling,
- Favour soft finishes in the outdoor play area to minimise impact noise (e.g. soft grass, sand pit(s), rubber mats) over timber or plastic,
- No amplified music to be played outside,
- External doors and windows to be closed during indoor activity / play, and
- Any music played within the internal activity areas to be 'light' music with no significant bass content and played at a relatively low level.
- Car park drainage grates to be plastic or metal with rubber gasket and secured.

Regulation 14A provides requirements for the collection of waste stating that this activity can also be exempt from having to comply with regulation 7 prescribed standards provided it is undertaken between 7am and 7pm Mondays to Saturdays and undertaken in the quietest reasonable manner.

7 CONCLUSION

The noise impacts from the proposed childcare centre to be located at 28 Baloo Crescent in Falcon have been assessed against the relevant criteria of the *Environmental Protection (Noise) Regulations 1997*. As demonstrated by noise modelling, the noise emissions from child play, mechanical plant and carpark use, it is concluded that compliance can be achieved.

The following measures are recommended in relation to mechanical plant:

- Exhaust fans (including the kitchen exhaust fan) will likely require a suitable attenuator which is to be investigated in by an accredited acoustician at building permit;
- Generally exhaust fans are to be located within the ceiling space and ducted to the roof. Roof cowls are then to be located furthest away from sensitive receivers, and
- All plant to be mounted on suitable anti-vibration mounts to achieve 97% vibration isolation;
- Final selections and locations of mechanical plant to be verified by a qualified acoustical consultant (i.e. a full member of AAS) prior to issue of building permit.

Waste collection, landscaped area maintenance and car park cleaning can be exempt from the noise regulations under the following conditions:

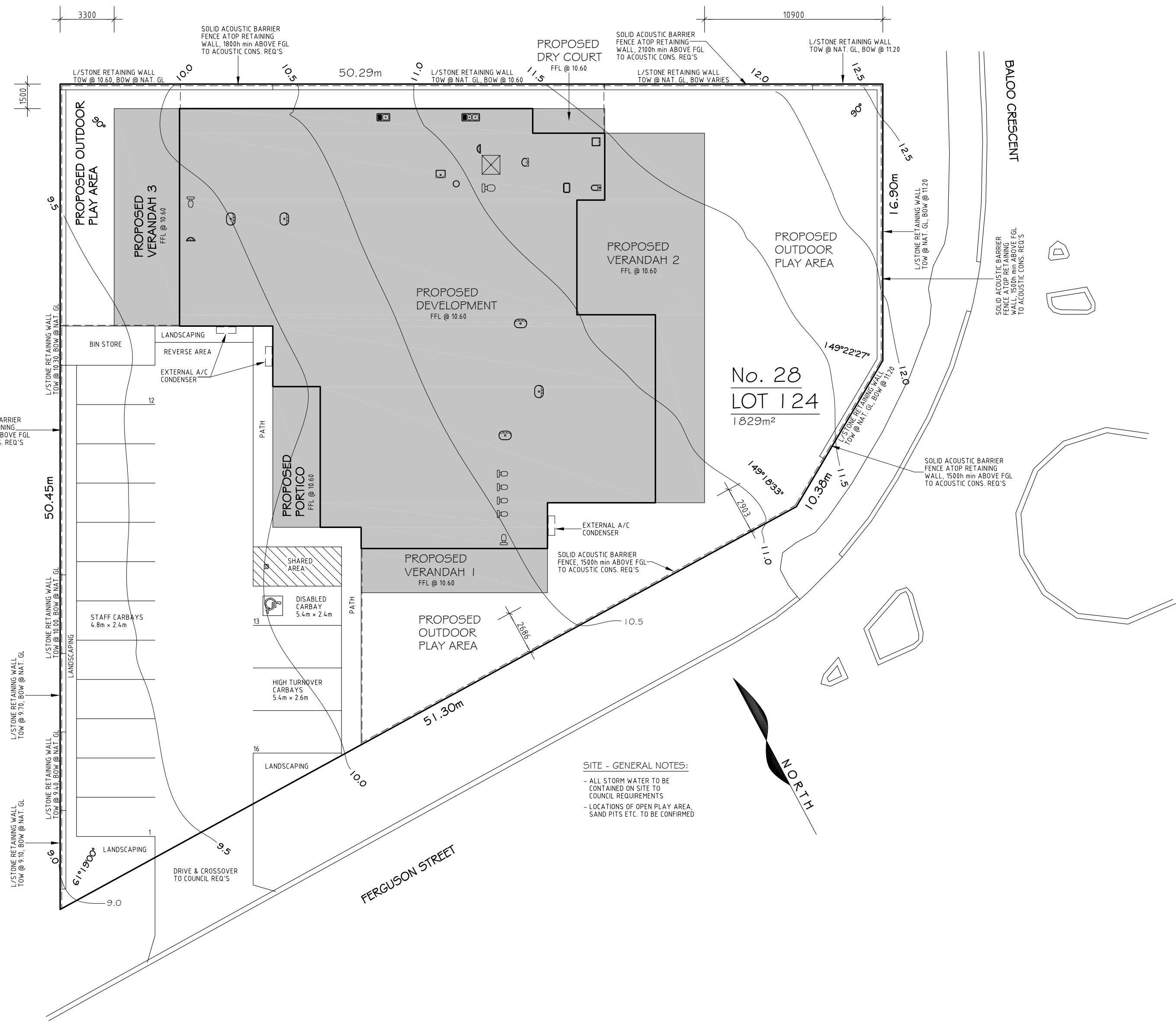
- It is undertaken during daytime hours, defined as:
 - 7am to 7pm Monday to Saturday (excluding public holiday), or
 - 9am to 7pm on a Sunday or public holiday
- It is undertaken in the quietest reasonable and practicable manner; and
- It is undertaken using the quietest equipment reasonably available.

The following best practices should be implemented:

- The behaviour and 'style of play' of children should be monitored to prevent particularly loud activity e.g. loud banging/crashing of objects, 'group' shouts/yelling,
- Favour soft finishes in the outdoor play area to minimise impact noise (e.g. soft grass, sand pit(s), rubber mats) over timber or plastic,
- Favour soft balls and rubber wheeled toys,
- Crying children should be taken inside to be comforted,
- No amplified music or musical instruments to be played outside,
- External doors and windows to be closed during indoor activity / play, and
- Any music played within the internal activity areas to be 'light' music with no significant bass content and played at a relatively low level.

Appendix A

Development Plans



SITE - GENERAL NOTES:

- ALL STORM WATER TO BE CONTAINED ON SITE TO COUNCIL REQUIREMENTS
- LOCATIONS OF OPEN PLAY AREA, SAND PITS ETC. TO BE CONFIRMED

SITE PLAN
SCALE 1:200



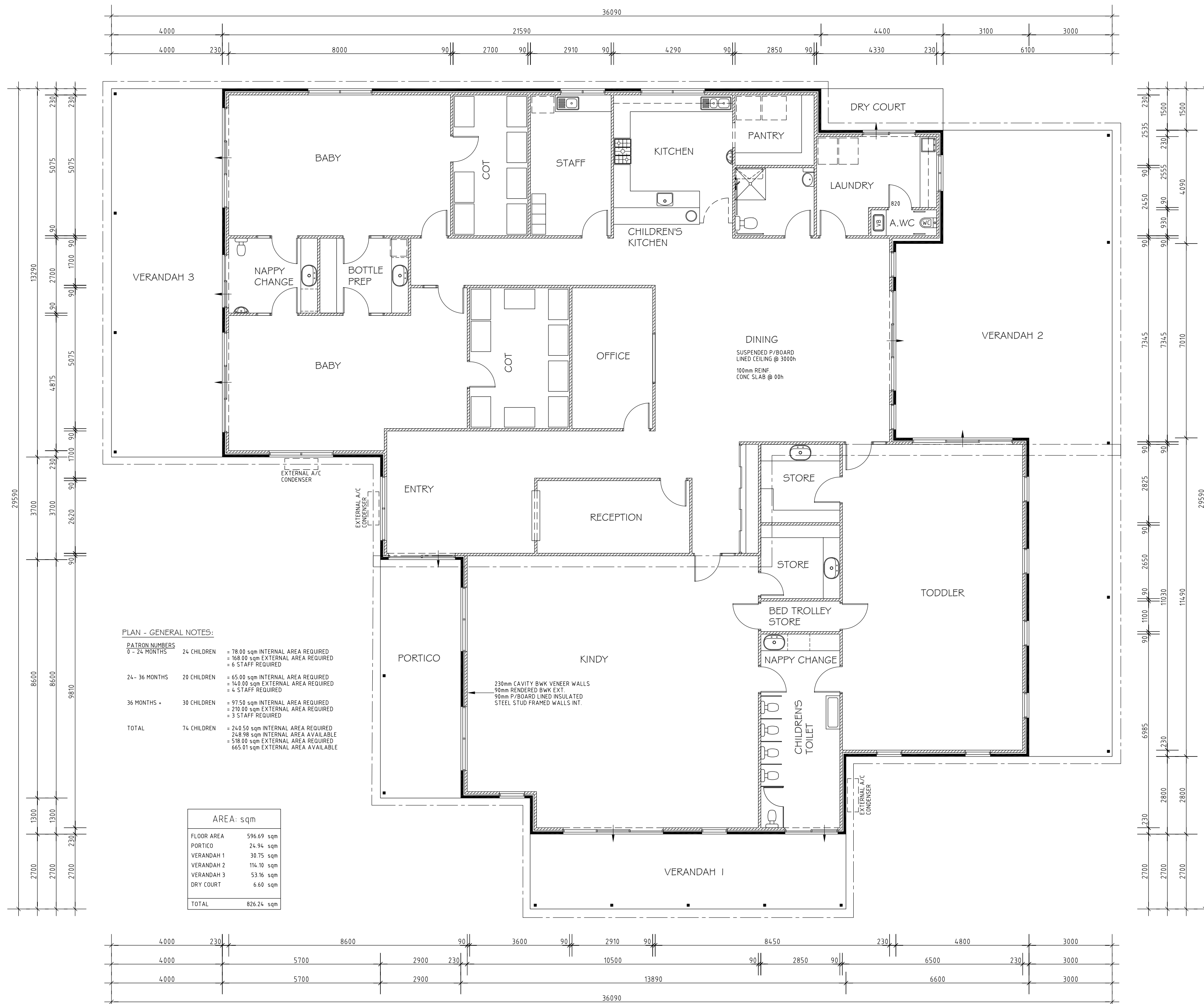
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WA 6210
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BUILDER:

DATE: 19/10/21	REVISION: A	DRAWING No: 1:3
SCALE: 1:200 @ A2		
DRAWN: jdr		

NOTES:
- ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS
- DO NOT SCALE DRAWINGS
- CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY WORK OR THE PRODUCTION OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE.

JOB: PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON
SHEET: SITE PLAN 99

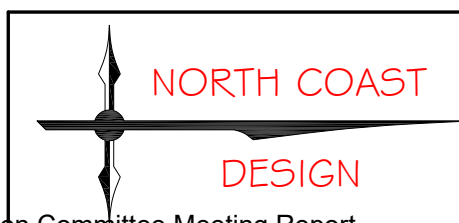


PLAN - GENERAL NOTES:

PATRON NUMBERS	CHILDREN	INTERNAL AREA REQUIRED	EXTERNAL AREA REQUIRED	STAFF REQUIRED
0 - 24 MONTHS	24 CHILDREN	= 78.00 sqm	= 168.00 sqm	= 6 STAFF
24 - 36 MONTHS	20 CHILDREN	= 65.00 sqm	= 140.00 sqm	= 4 STAFF
36 MONTHS +	30 CHILDREN	= 97.50 sqm	= 210.00 sqm	= 3 STAFF
TOTAL	74 CHILDREN	= 240.50 sqm	= 518.00 sqm	= 13 STAFF

AREA: sqm	
FLOOR AREA	596.69 sqm
PORTICO	24.94 sqm
VERANDAH 1	30.75 sqm
VERANDAH 2	114.10 sqm
VERANDAH 3	53.16 sqm
DRY COURT	6.60 sqm
TOTAL	826.24 sqm

FLOOR PLAN
SCALE 1:100



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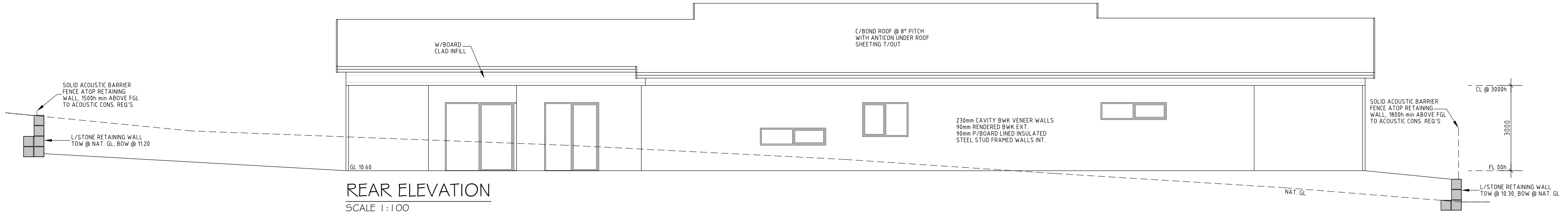
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DRAWN: jdr		

NOTES:
-ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS
-DO NOT SCALE DRAWINGS
-CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY WORK OR THE PRODUCTION OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE.

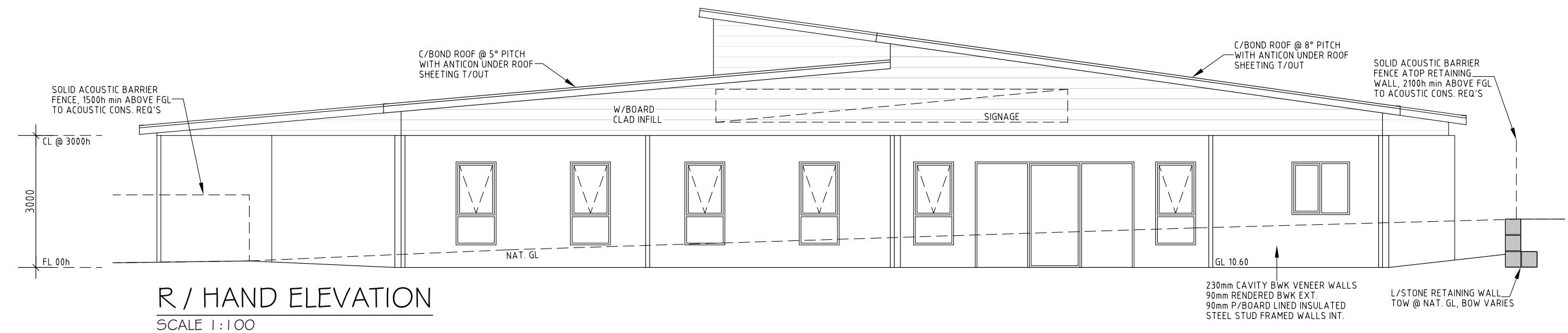
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SHEET: FLOOR PLAN 100



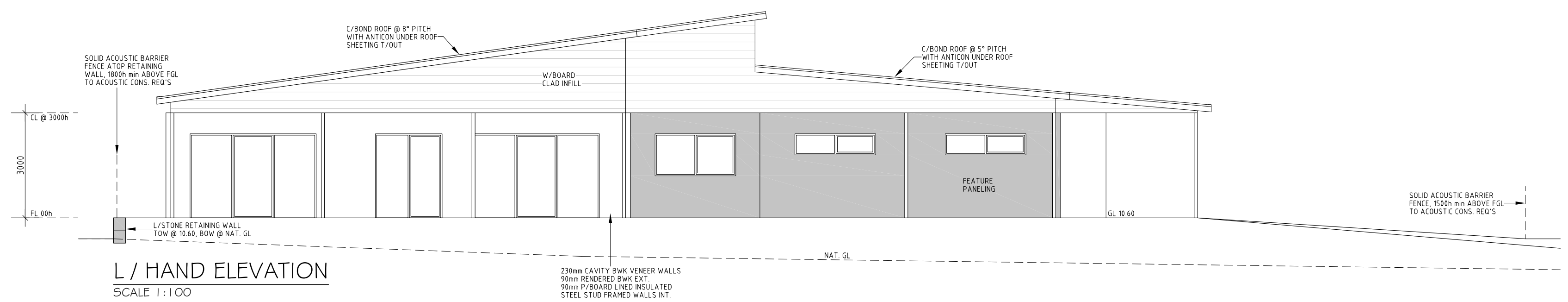
FRONT ELEVATION
SCALE 1:100



REAR ELEVATION
SCALE 1:100



R / HAND ELEVATION
SCALE 1:100



L / HAND ELEVATION
SCALE 1:100

ELEVATIONS - COLOUR PALETTE

- RENDER	DULUX 'MONK'
- FEATURE PANELING	JAMES HARDIE 'EASYPAP' DULUX 'RUSSET TAN'
- W/BOARD CLAD	JAMES HARDIE 'LINEA' DULUX 'ASHVILLE'
- ROOF SHEETS	CUSTOM ORB 'MONUMENT'



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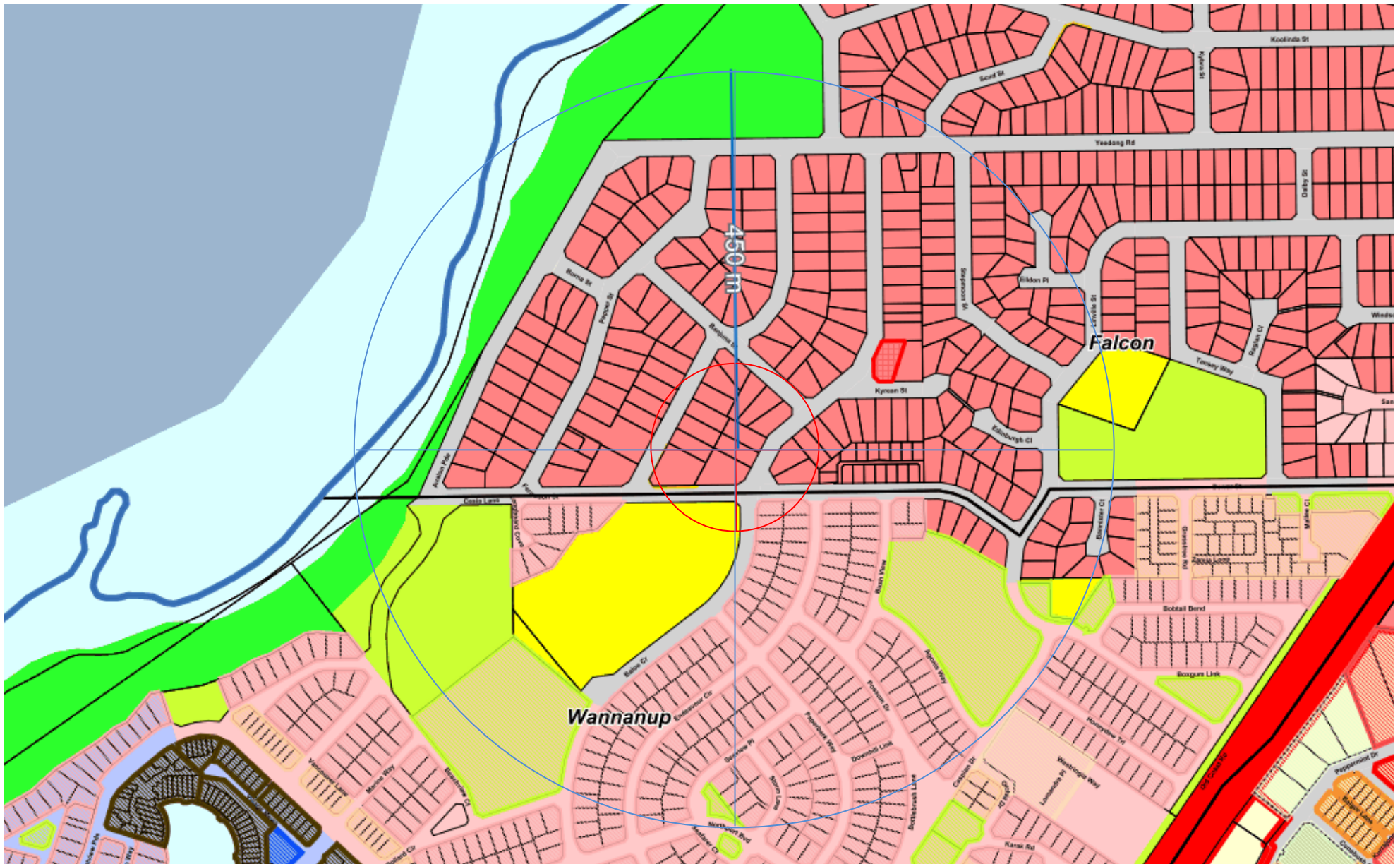
BUILDER :
DATE: 19/10/21
SCALE: 1:100 @ A2
DRAWN: jdr

REVISION: A
DRAWING No: 3:3
NOTES:
- ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS
- DO NOT SCALE DRAWINGS
- CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY WORK OR THE PRODUCTION OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE.

JOB: PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON
SHEET: ELEVATIONS 101

Appendix B

Land Use Map



Appendix C

Terminology

The following is an explanation of the terminology used throughout this report.

Decibel (dB)

The decibel is the unit that describes the sound pressure and sound power levels of a noise source. It is a logarithmic scale referenced to the threshold of hearing.

A-Weighting

An A-weighted noise level has been filtered in such a way as to represent the way in which the human ear perceives sound. This weighting reflects the fact that the human ear is not as sensitive to lower frequencies as it is to higher frequencies. An A-weighted sound level is described as L_A dB.

Sound Power Level (L_w)

Under normal conditions, a given sound source will radiate the same amount of energy, irrespective of its surroundings, being the sound power level. This is similar to a 1kW electric heater always radiating 1kW of heat. The sound power level of a noise source cannot be directly measured using a sound level meter but is calculated based on measured sound pressure levels at known distances. Noise modelling incorporates source sound power levels as part of the input data.

Sound Pressure Level (L_p)

The sound pressure level of a noise source is dependent upon its surroundings, being influenced by distance, ground absorption, topography, meteorological conditions etc and is what the human ear actually hears. Using the electric heater analogy above, the heat will vary depending upon where the heater is located, just as the sound pressure level will vary depending on the surroundings. Noise modelling predicts the sound pressure level from the sound power levels taking into account ground absorption, barrier effects, distance etc.

L_{ASlow}

This is the noise level in decibels, obtained using the A frequency weighting and the S (Slow) time weighting as specified in IEC 61672-1:2002. Unless assessing modulation, all measurements use the slow time weighting characteristic.

L_{AFast}

This is the noise level in decibels, obtained using the A frequency weighting and the F (Fast) time weighting as specified in IEC 61672-1:2002. This is used when assessing the presence of modulation only.

L_{APeak}

This is the greatest absolute instantaneous sound pressure in decibels using the A frequency weighting as specified in IEC 61672-1:2002.

L_{Amax}

An L_{Amax} level is the maximum A-weighted noise level during a particular measurement.

L_{A1}

An L_{A1} level is the A-weighted noise level which is exceeded for one percent of the measurement period and is considered to represent the average of the maximum noise levels measured.

L_{A10}

An L_{A10} level is the A-weighted noise level which is exceeded for 10 percent of the measurement period and is considered to represent the "intrusive" noise level.

L_{Aeq}

The equivalent steady state A-weighted sound level (“equal energy”) in decibels which, in a specified time period, contains the same acoustic energy as the time-varying level during the same period. It is considered to represent the “average” noise level.

 L_{A90}

An L_{A90} level is the A-weighted noise level which is exceeded for 90 percent of the measurement period and is considered to represent the “background” noise level.

One-Third-Octave Band

Means a band of frequencies spanning one-third of an octave and having a centre frequency between 25 Hz and 20 000 Hz inclusive.

 L_{Amax} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded at any time.

 L_{A1} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded for more than 1% of the representative assessment period.

 L_{A10} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded for more than 10% of the representative assessment period.

Tonal Noise

A tonal noise source can be described as a source that has a distinctive noise emission in one or more frequencies. An example would be whining or droning. The quantitative definition of tonality is:

the presence in the noise emission of tonal characteristics where the difference between -

- (a) the A-weighted sound pressure level in any one-third octave band; and
- (b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,

is greater than 3 dB when the sound pressure levels are determined as $L_{Aeq,T}$ levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as $L_{A\ Slow}$ levels.

This is relatively common in most noise sources.

Modulating Noise

A modulating source is regular, cyclic and audible and is present for at least 10% of the measurement period. The quantitative definition of modulation is:

a variation in the emission of noise that —

- (a) is more than 3 dB $L_{A\ Fast}$ or is more than 3 dB $L_{A\ Fast}$ in any one-third octave band;
- (b) is present for at least 10% of the representative.

Impulsive Noise

An impulsive noise source has a short-term banging, clunking or explosive sound. The quantitative definition of impulsiveness is:

a variation in the emission of a noise where the difference between $L_{A \text{ peak}}$ and $L_{A \text{ Max slow}}$ is more than 15 dB when determined for a single representative event;

Major Road

Is a road with an estimated average daily traffic count of more than 15,000 vehicles.

Secondary / Minor Road

Is a road with an estimated average daily traffic count of between 6,000 and 15,000 vehicles.

Influencing Factor (IF)

$$= \frac{1}{10} (\% \text{ Type A}_{100} + \% \text{ Type A}_{450}) + \frac{1}{20} (\% \text{ Type B}_{100} + \% \text{ Type B}_{450})$$

where:

$\% \text{ Type A}_{100}$ = the percentage of industrial land within a 100m radius of the premises receiving the noise

$\% \text{ Type A}_{450}$ = the percentage of industrial land within a 450m radius of the premises receiving the noise

$\% \text{ Type B}_{100}$ = the percentage of commercial land within a 100m radius of the premises receiving the noise

$\% \text{ Type B}_{450}$ = the percentage of commercial land within a 450m radius of the premises receiving the noise

+ Traffic Factor (maximum of 6 dB)

= 2 for each secondary road within 100m

= 2 for each major road within 450m

= 6 for each major road within 100m

Representative Assessment Period

Means a period of time not less than 15 minutes, and not exceeding four hours, determined by an inspector or authorised person to be appropriate for the assessment of a noise emission, having regard to the type and nature of the noise emission.

Background Noise

Background noise or residual noise is the noise level from sources other than the source of concern. When measuring environmental noise, residual sound is often a problem. One reason is that regulations often require that the noise from different types of sources be dealt with separately. This separation, e.g. of traffic noise from industrial noise, is often difficult to accomplish in practice. Another reason is that the measurements are normally carried out outdoors. Wind-induced noise, directly on the microphone and indirectly on trees, buildings, etc., may also affect the result. The character of these noise sources can make it difficult or even impossible to carry out any corrections.

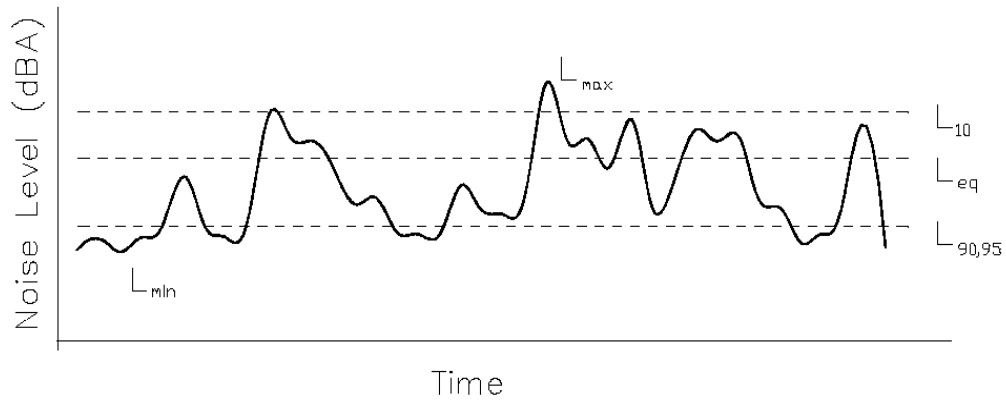
Ambient Noise

Means the level of noise from all sources, including background noise from near and far and the source of interest.

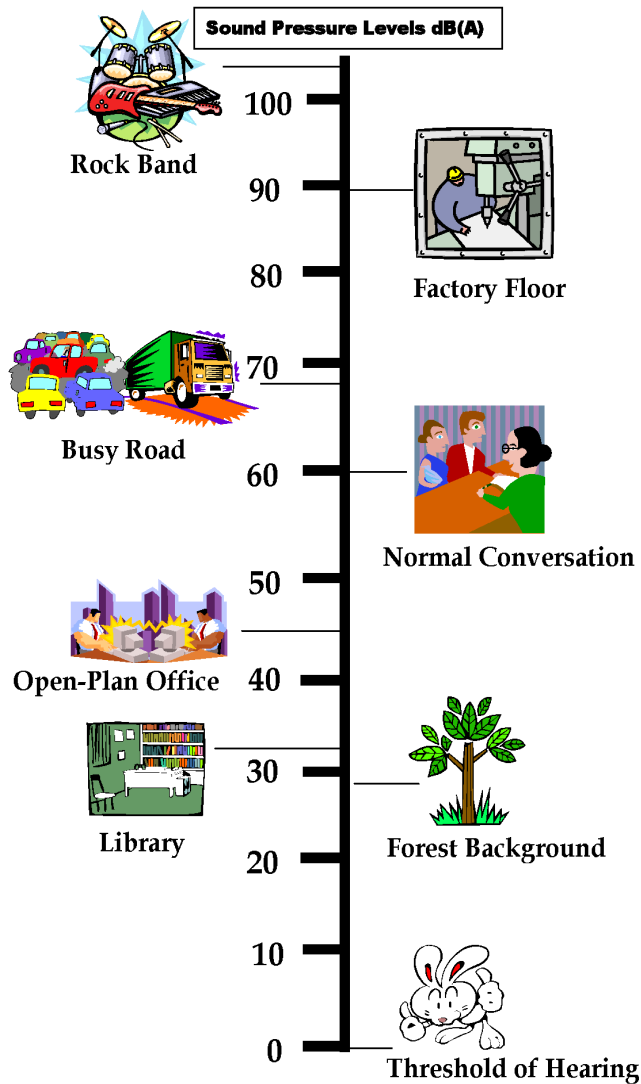
Specific Noise

Relates to the component of the ambient noise that is of interest. This can be referred to as the noise of concern or the noise of interest.

Chart of Noise Level Descriptors



Typical Noise Levels



TRANSPORT IMPACT STATEMENT

28 Baloo Crescent

Falcon

October 2021

Rev B



HISTORY AND STATUS OF THE DOCUMENT

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Appendices

Appendix 1 - The layout of the proposed development

Appendix 2 - Transport Planning and Traffic Plans

Appendix 3 - Vehicle Turning Circle Plans

1. Executive Summary

Site Context

- The project location is 28 Baloo Crescent, Falcon.
- The subject lot is currently vacant.
- A childcare centre is proposed with a capacity for 74 children and 15 staff members (13 educators plus admin and a cook).
- The subject development will have one crossover to/from Ferguson Street.

Technical Findings

- The proposed development will generate up to 326 vehicular trips per day, 59 vehicular trips per hour in the AM peak hour and 52 vehicular trips in the PM peak hour.
- According to the WAPC Guidelines, this is a moderate impact to the surrounding network.
- It is expected that four routes will be utilised for accessing the site:
 - To/from the north via Ferguson Street > Ivanhoe Crescent
 - To/from the north via Ferguson Street > Baloo Crescent
 - To/from the south via Ferguson Street > Baloo Crescent
 - To/from the east via Ferguson Street

Relationship with Policies

- According to the City of Mandurah's Local Planning Policy No. 13, the proposed development requires 15 parking bays.
- The proposed plans show 16 parking bays meeting and exceeding the requirements.
- Building Code of Australia ACROD Provision – the proposed development will meet the requirement for 1 ACROD bay.

Conclusion

- A childcare centre with a capacity for 74 children is proposed at 28 Baloo Crescent, Falcon.
- As stated above, the proposed development will generate up to 326 vehicular trips per day and 59 vehicular trips per hour.
- Ferguson Street is classified as Access Road as per MRWA classification with the maximum desirable volume of 3,000 vehicles per day. Currently, there are no publicly available traffic counts for this road.
- However, based on the aerial imagery, this section of Ferguson Street provides service to at most 10 single residences (coming from Ivanhoe Crescent to the intersection of Ferguson Street and Baloo Crescent) and 23 on-street parking bays associated with the Primary School on the other side of the road. Therefore, KCTT believes that Ferguson Street carries significantly less than 1,000 VPD per day.
- Accordingly, with the additional traffic from the proposed childcare centre, Ferguson Street will remain well under the maximum desirable volume for Access Roads.
- Other surrounding roads would absorb significantly less traffic than Ferguson Street; moreover, the traffic would be dispersed so that the impact can be considered negligible.
- In summary, KCTT believes that the proposed development will not negatively impact the surrounding road network.

2. Transport Impact Statement

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2.1 Location

Lot Number	Lot 124
Street Number	No. 28
Road Name	Baloo Crescent
Suburb	Falcon
Description of Site	The subject lot is currently vacant. The proposed development will be a childcare centre with a capacity for 74 children and 15 staff members (13 educators plus admin and a cook).

2.2 Technical Literature Used

Local Government Authority	City of Mandurah
Type of Development	Individual Development - Childcare Centre
Is the NSW RTA Guide to Traffic Generating Developments Version 2.2 October 2002 (referenced to determine trip generation/attraction rates for various land uses) referenced?	YES
Which WAPC Transport Impact Assessment Guideline should be referenced?	Volume 4 - Individual Developments
Are there applicable LGA schemes for this type of development?	YES
<i>If YES, Nominate:</i>	
Name and Number of Scheme	Town Planning Scheme No. 3
Are Austroads documents referenced?	YES

2.3 Land Uses

Are there any existing Land Uses NO

If YES, Nominate:

Proposed Land Uses

How many types of land uses are proposed? One (1)
 Nominate land use type and yield Childcare Centre - 74 children; 15 staff members

Are the proposed land uses complementary with the surrounding land-uses? YES

2.4 Local Road Network Information

How many roads front the subject site? Two (2)

Name of Roads Fronting Subject Site / Road Classification and Description:

Road 1

Road Name	Baloo Crescent
Number of Lanes	two way, one lane (no linemarking), undivided
Road Reservation Width	20m
Road Pavement Width	7m
Classification	Access Road
Speed Limit	50kph or State Limit
Bus Route	YES
<i>If YES Nominate Bus Routes</i>	592
On-street parking	NO

Road 2

Road Name	Ferguson Street
Number of Lanes	two way, one lane (no linemarking), undivided
Road Reservation Width	20m
Road Pavement Width	8.5m
Classification	Access Road
Speed Limit	50kph or State Limit
Bus Route	NO
<i>If YES Nominate Bus Routes</i>	
On-street parking	YES

2.5 Traffic Volumes

Road Name	Location of Traffic Count	Vehicles Per Day (VPD)	Vehicles per Peak Hour (VPH)				Heavy Vehicle % <i>If HV count is Not Available, are HV likely to be in higher volumes than generally expected?</i>	Date of Traffic Count	<i>If older than 3 years multiply with a growth rate</i>
			AM Peak Time	AM Peak VPH	PM Peak Time	PM Peak VPH			
Old Coast Road	South of Pleasant Grove Circle	24,137	08:00 – 2,086		14:45 – 2,126		8.8%	2021/2022	–

*Note** - KCTT have requested traffic data from City of Mandurah on 05.10.2021. We have not received traffic counts at the time of Rev B completion.

2.6 Vehicular Crash Information and Risk Assessment

Is Crash Data Available on Main Roads WA website?	NO
<i>If YES, nominate important survey locations:</i>	
Location 1	Intersection of Baloo Crescent and Ferguson Street
Location 2	Baloo Crescent [SLK 0.38 - 0.48]
Location 3	Ferguson Street [SLK 0.33 - 0.43]
Period of crash data collection	01/01/2016 - 31/12/2020
Comment	No crashes were reported at the above locations in the stated 5-year period.

2.7 Vehicular Parking

Local Government

City of Mandurah

Local Government Document Utilised

LPP 13 Child Care Premises Policy

Description of Parking Requirements in accordance with Scheme:

The minimum parking requirements for the child care premises, including staff parking, shall be one space per five children.

Calculation of Parking

Land Use	Requirements	Yield	Total Parking
Childcare Centre	1 space per 5 children	74	15
Total Car Parking Requirement			15
Total Volume of Parking Provided by Proponent			16

Justification

According to the LPP 13, the proposed development requires 15 parking bays. The proposed plans show 16 parking bays meeting the requirements.

Have Vehicle Swept Paths been checked for parking? YES

If YES, provide a description of the performance:

KCTT have checked the navigability of the proposed parking area with a B99 passenger vehicle (5.2m) and a Service Vehicle (8.8m).

The Service vehicle will have to operate outside of hours of operation as it will require all bays to be clear in order to turn around on site.

No navigability issues have been found.

2.8 Compliance with AS2890.1:2004 and AS2890.6

Number of Parking Bays on-site 16

Are Austroads documents referenced? YES

If YES, Nominate:

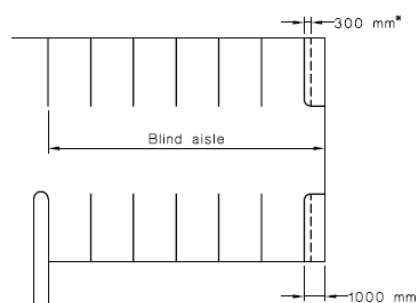
- Australian/New Zealand Standard, Parking facilities, Part 1: Off-street car parking - Originated as AS 2890.1—1986.
- Australian/New Zealand Standard, Parking facilities, Part 6: Off-street parking for people with disabilities - Originated as AS2890.6

Proposed development User Class User Class 1A (Residential, domestic and employee parking)
 User Class 3
 User Class 4

AS2890.1:2004 Off-street car parking						
AS2890.6 Off-street parking for people with disabilities						
Parking Bay Type	Parking Bay Length		Parking Bay Width		Aisle Width	
	Required	Proposed	Required	Proposed	Required	Proposed
Staff bays at 90°	4.8m (where 0.6m overhang is allowed)	4.8m	2.4m	2.4m	5.8m	6m
Visitor bays at 90°	5.4m	5.4m	2.6m	2.6m	5.8m	6m
ACROD Parking	5.4m	5.4m	2.4m–ACROD 2.4m–shared space	2.4m–ACROD 2.4m–shared space	5.8m	6m

Name the other requirements in the AS2890.1:2004 document.

At blind aisles, the aisle shall be extended a minimum of 1 m beyond the last parking space, as shown in Figure 2.3, and the last parking space widened by at least 300 mm if it is bounded by a wall or fence.



*Additional widening required if there is a wall or fence at the side of the last space, see Clause 2.4.1(b)(ii).

DIMENSIONS IN MILLIMETRES

FIGURE 2.3 BLIND AISLE EXTENSION

Blind aisle	extended by a minimum of 1 m	✓
Reversing bay	to be provided at shared space	✓

Does the parking area meet the requirements set in AS2890.1:2004? KCTT reviewed the layout for the proposed development and concluded that car parking bays dimensions and aisle width are according to the Australian Standard AS/NZS 2890.1/2004.

Does the parking area meet the requirements set in AS2890.6? YES

2.9 Bicycle Parking

Local Government City of Mandurah
 Reference Document Utilised Local Planning Scheme No. 3
 Description of Parking Requirements in accordance with Scheme:
No rates provided.

Total Volume of Bicycle Parking Provided by Proponent	N/A
--	-----

Justification

Even though the City of Mandurah Parking Policy does not outline specific bicycle parking requirements, KCTT believes installing bicycle racks would help promote alternative transport modes.

However, the proposed development will have more carparking bays than required. Therefore, it is unlikely that staff members will use bicycles to come to work.

Parents are unlikely to use this transport mode to drop off or pick up their children from the centre.

2.10 ACROD Parking

Class of Building Class 9b
 Does this building class require specific provision of ACROD Parking? YES
 Reference Document Utilised Building Code of Australia
 Description of Parking Requirements:
 Class 9b — (a) School - 1 space for every 100 carparking spaces or part thereof

Parking Requirement in accordance with regulatory documents

Land Use	Requirements	Yield	Total Parking
Childcare Centre	<i>1 space for every 100 carparking spaces or part thereof</i>	16	1
Total Volume of ACROD Parking Required			1
Total Volume of ACROD Parking Provided by Proponent			1

Justification

The proposed plans demonstrate 1 ACROD bay, meeting the requirements outlined by the Building Code of Australia.

2.11 Delivery and Service Vehicles

Guideline Document used as reference
 Requirements

NSW RTA Guide to Traffic Generating Developments

Other uses - 1 space per 2,000m²

Parking Requirement in accordance with regulatory documents

Land Use	Minimum Requirements	Yield	Total Parking
Childcare Centre	1 space per 2,000m ² GFA	Less than 2,000m ² GFA	1
Total Volume of Service and Delivery Parking Provided by Proponent			N/A

Justification

The above requirements are stated as a guide only. KCTT believe that a childcare centre does not require a specific bay. The delivery vehicles are not expected to be larger than the largest passenger vehicle. Therefore, since the expected deliveries (a maximum of 3 times a week) will be conducted between 10:00 and 14:00, the delivery vehicle will be able to park on unoccupied visitors' parking bays, given this is a low-demand period for visitors.

The Waste vehicle will have to operate outside of hours of operation as it will require all bays to be clear in order to turn around on site.

2.12 Calculation of Development Generated / Attracted Trips

What are the likely hours of operation?

Child Care Centre – 06:30-18:30

What are the likely peak hours of operation?

07:00 - 08:00 and 16:00 - 17:00

Do the development generated peaks coincide with existing road network peaks?

NO

Guideline Document Used

NSW RTA Guide to Traffic Generating Developments

Child Day Care:

- AM Peak - 0.8 VPH per child
- PM Peak - 0.7 VPH per child

Rates from above document:

It should be noted that these rates are given for a 2-hour peak period. For the purposes of this report, KCTT assumes that the two-hour traffic volume will be attracted to the development in a one-hour period which will represent the peak for the subject site.

Given that the WAPC Transport Assessment Guidelines and NSW RTA Guide to Traffic Generating Developments do not offer daily vehicular trip generation rate for the proposed land use KCTT have assumed the following to apply:

Childcare centre

Vehicular daily trips can be assumed to be 4 VPD per child and 2 VPD per employee. Each parent will make 2 vehicular trips when dropping off the child at the daycare centre and 2 vehicular trips when picking the child up. Employees will make 1 vehicular trip arriving at work, and another vehicular trip when leaving work.

In our experience, childcare centres tend to operate with an 85% utilisation rate of the licenced capacity over the year due to the number of days that children attend (this ranges from 2 to 5 days a week) and seasonal adjustments (end of the year and when people return to work from maternity leave). Therefore, the expected average daily operative maximum of this childcare facility can be estimated as 63 children. Market information indicates that between 10-20% of parents tend to have more than one child at a childcare centre, so those families only account for one vehicular trip. A further percentage of parents will have older siblings attending one of the nearby schools. However, in the calculations below, a conservative approach has been applied showing the theoretical maximum number of children, under the assumption that all children are driven to school and there are no siblings in the centre.

Land Use Type	Rate above	Yield	Daily Traffic Generation	Peak Hour Traffic Generation	
				AM	PM
Child Care Centre	Daily - 4 VPD per child and 2 VPD per staff member AM Peak - 0.8 VPH per child PM Peak - 0.7 VPH per child	15 staff members 74 children	30 296	59	52
Total:			326	59	52

Does the site have existing trip generation/attraction?
 What is the total impact of the new proposed development?

NO
 With the additional 326 daily vehicular trips, 59 vehicle trips per hour in the AM peak, and 52 vehicle trips per hour in the PM peak, the proposed development would moderate impact the surrounding road network, per WAPC classification. KCTT believe the surrounding road network can successfully accommodate additional traffic from the proposed development.

2.13 Traffic Flow Distribution

How many routes are available for access/egress to the site? Four (4)

Route 1

Provide details for Route No 1 To/from the north via Ferguson Street > Ivanhoe Crescent
 Percentage of Vehicular Movements via Route No 1 2.5% [8 VPD; AM 1 VPH; PM 1 VPH]

Route 2

Provide details for Route No 2 To/from the north via Ferguson Street > Baloo Crescent
 Percentage of Vehicular Movements via Route No 2 47.5% [155 VPD; AM 29 VPH; PM 25 VPH]

Route 3

Provide details for Route No 3 To/from the south via Ferguson Street > Baloo Crescent
 Percentage of Vehicular Movements via Route No 3 30% [98 VPD; AM 18 VPH; PM 16 VPH]

Route 4

Provide details for Route No 4 To/from the east via Ferguson Street
 Percentage of Vehicular Movements via Route No 4 20% [65 VPD; AM 11 VPH; PM 10 VPH]

Note - For more detailed plans of the estimated vehicular traffic volumes and distribution, please refer to the plans provided in Appendix 2.

2.14 Vehicle Crossover Requirements

Are vehicle crossovers required onto existing road networks? YES

How many existing crossovers? None

How many proposed crossovers? One crossover to Ferguson Street

If there are greater numbers of new crossovers, than existing, provide justification:

The subject site does not have an existing development and, therefore, does not have any crossovers.

How close is the proposed crossover to existing intersections? Approximately 50m

Does this meet existing standards? YES

Justification

According to AS/NZS 2890.1:2004 Parking facilities, Part 1: Off-street car parking apply the user class of the access point is: User Class 1A - Residential, domestic and employee Proposed development plans indicates a total of 16 parking bays and a 1 crossover.

This crossover serves less than 25 parking bays from a local road, making it a "Category 1 driveway"

TABLE 3.1
SELECTION OF ACCESS FACILITY CATEGORY

Class of parking facility (see Table 1.1)	Frontage road type	Access facility category				
		Number of parking spaces (Note 1)				
		<25	25 to 100	101 to 300	301 to 600	>600
1,1A	Arterial	1	2	3	4	5
	Local	1	1	2	3	4
2	Arterial	2	2	3	4	5
	Local	1	2	3	4	4
3,3A	Arterial	2	3	4	4	5
	Local	1	2	3	4	4

NOTES:

- 1 When a car park has multiple access points, each access should be designed for the number of parking spaces effectively served by that access.
- 2 This Table does not imply that certain types of development are necessarily suitable for location on any particular frontage road type. In particular, access to arterial roads should be limited as far as practicable, and in some circumstances it may be preferable to allow left-turn-only movements into and out of the access driveway.

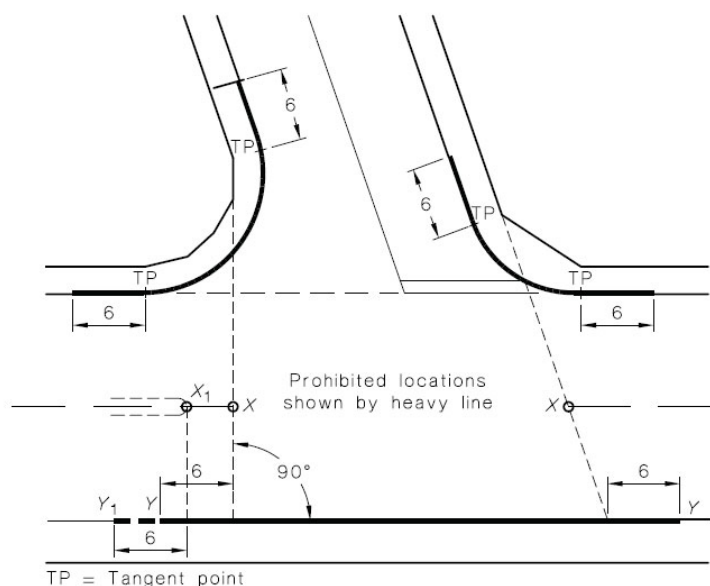
Therefore, the following requirements from AS/NZS 2890.1:2004 Parking facilities Part 1: Off-street car parking apply:

*“(a) **Driveway Categories 1 and 2:** At unsignalized intersections of sub-arterial, collector or local streets with each other or with an arterial road, access driveways in Categories 1 and 2 (see Table 3.1) shall not be located in the sections of kerb shown by heavy lines in Figure 3.1. **This requirement shall not apply to accesses to domestic driveways in the kerb section opposite the entering road at any intersection including signalised intersections.***

Furthermore, it shall not apply to any access driveway serving a property which would otherwise be denied access due to the physical impossibility of meeting the requirement.

At signalised intersections, the minimum distance from the intersection, measured from the property boundary along both legs, shall be increased as necessary to locate access driveways beyond the influence of normal queue lengths at the intersections. If this is not practicable, it may be necessary to provide-

- (i) an arrangement which confines traffic to turning left when either entering or leaving the car park;*
- (ii) a signalised driveway with signals coordinated with the intersection signals; or*
- (iii) other traffic management means of providing for safe and efficient operation of the driveway.”*



NOTES:

- 1 Accesses to domestic driveways are excluded from the prohibition in respect of the kerb section marked Y-Y (see Clause 3.2.3(a)).
- 2 The points marked X₁ and X are respectively at the median end on a divided road and at the intersection of the main road centre-line and the extensions of the side road property lines shown as dotted lines, on an undivided road. On a divided road, dimension Y-Y extends to Point Y₁.

DIMENSIONS IN METRES

FIGURE 3.1 PROHIBITED LOCATIONS OF ACCESS DRIVEWAYS

As seen from the Appendix 1, the proposed crossover is not located in prohibited areas and therefore comply with the above standards.

2.15 Public Transport Accessibility

How many bus routes are within 400 metres of the subject site?

Two (2)

How many rail routes are within 800 metres of the subject site?

None

Bus / Rail Route

Description

Peak Frequency

Off-Peak Frequency

592

Mandurah Station - Wannanup via Peelwood Parade

10-20 minutes

120 minutes
(Saturday)
No Sunday and Public
Holiday service

Walk Score Rating for Accessibility to Public Transport

31 | Some Transit. A few nearby public transportation options.

2.16 Pedestrian Infrastructure

Describe existing local pedestrian infrastructure within a 400m radius of the site:

Classification	Road Name
<i>“Mandurah Rides (Shared by Pedestrians and Cyclists)”</i>	Avalon Parade
<i>“Other Shared Path (Shared by Pedestrians and Cyclists)”</i>	Yeedong Road; Baloo Crescent, Ivanhoe Crescent; Stepmoon Street, Linville Street; Ferguson Street; Dewar Street
Does the site have existing pedestrian facilities	YES
Does the site propose to improve pedestrian facilities?	NO
What is the Walk Score Rating?	
34	Car-Dependent. Most errands require a car.

2.17 Cyclist Infrastructure

Are there any PBN Routes within an 800m radius of the subject site? YES

If YES, describe:

Classification	Road Name
<i>“Mandurah Rides (Shared by Pedestrians and Cyclists)”</i>	Avalon Parade; Panamuna Drive; Westview Parade; Batavia Avenue
<i>“Other Shared Path (Shared by Pedestrians and Cyclists)”</i>	Yeedong Road; Baloo Crescent, Ivanhoe Crescent; Stepmoon Street, Linville Street; Ferguson Street; Dewar Street; Panamuna Drive; Old Coast Road

Are there any PBN Routes within a 400m radius of the subject site? YES

If YES, describe:

Classification	Road Name
<i>“Mandurah Rides (Shared by Pedestrians and Cyclists)”</i>	Avalon Parade
<i>“Other Shared Path (Shared by Pedestrians and Cyclists)”</i>	Yeedong Road; Baloo Crescent, Ivanhoe Crescent; Stepmoon Street, Linville Street; Ferguson Street; Dewar Street
Does the site have existing cyclist facilities?	YES
Does the site propose to improve cyclist facilities?	NO

2.18 Site-Specific Issues and Proposed Remedial Measures

How many site-specific issues need to be discussed?	One (1)
Site-Specific Issue No 1	Traffic impact
Remedial Measure / Response	The proposed development will generate up to 326 vehicular trips per day and 59 vehicular trips per hour in the AM peak hour. According to the WAPC Guidelines, this is a moderate impact on the surrounding network. KCTT believe that the surrounding network will successfully absorb the additional traffic.

Appendix 1

The Layout of the Proposed Development


Transport Impact Statement | KC01348.000 28 Baloo Cres, Falcon

PLANNING SUBMISSION

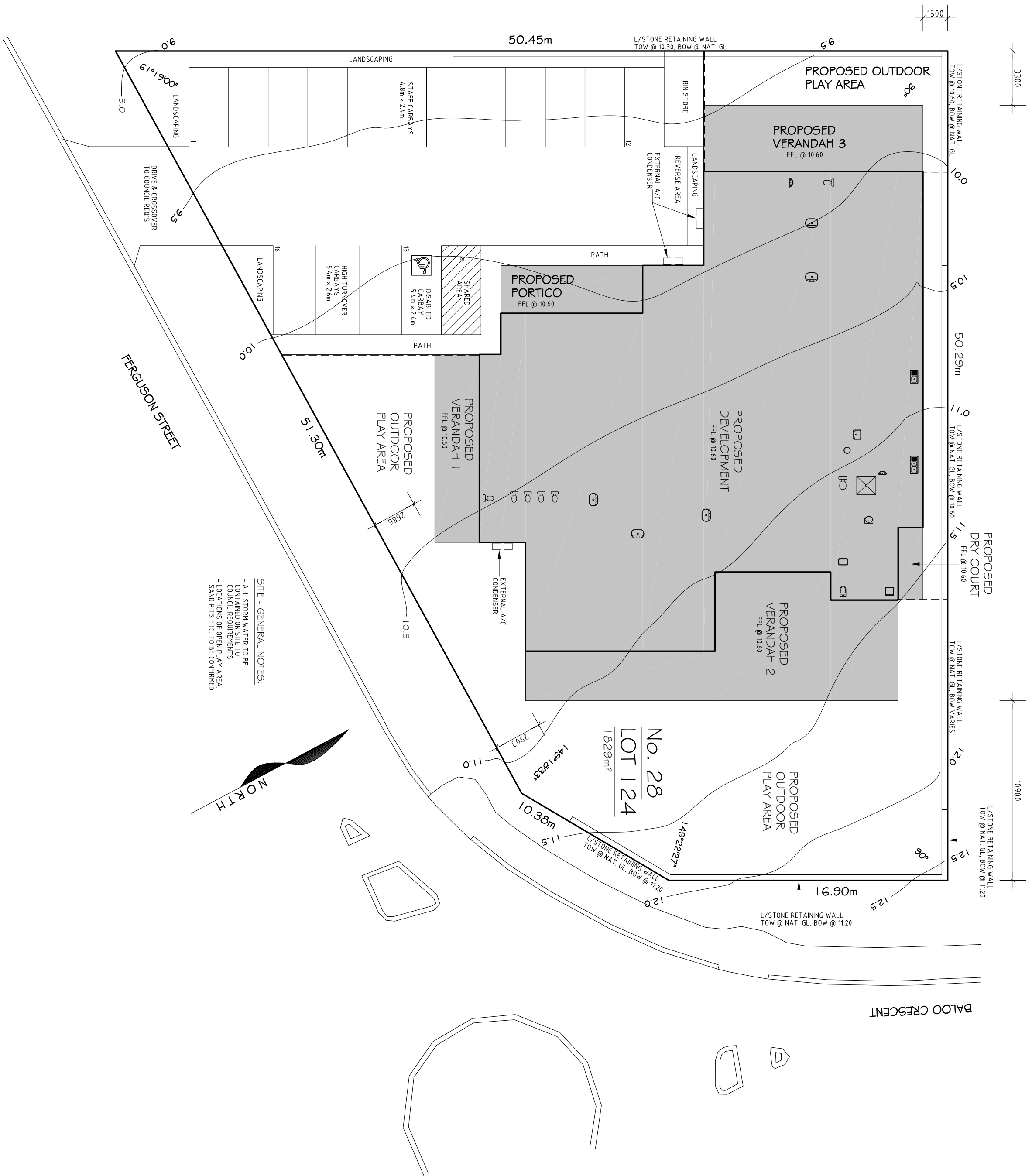
PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON

DWG 00: INDEX SHEET
 DWG 01: SITE PLAN
 DWG 02: FLOOR PLAN
 DWG 03: ELEVATIONS
 DWG 04: ELEVATIONS

REV No	DATE	DRAWN	PAGE No's	CHANGES / REVISIONS

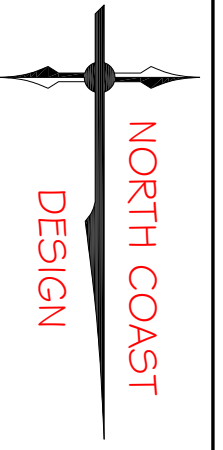
 NORTH COAST DESIGN	NORTH COAST DESIGN ph: 08 9535 2055 admin@ncdesign.com.au www.ncdesign.com.au PO Box 1354 Mandurah, WA 6210	BUILDER :	DATE: 19/10/21 SCALE: NOT TO SCALE DRAWN: jdr	REVISION:	DRAWING No: <div style="border: 1px solid black; padding: 5px; display: inline-block; font-size: 24px;">0:4</div>	JOB: PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALOO CRESCENT, FALCON
	Council Meeting 22 March 2022			NOTES: -ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS -DO NOT SCALE DRAWINGS -CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE.		SHEET: INDEX SHEET 125

SITE PLAN
SCALE 1:200



SITE - GENERAL NOTES:

- ALL STORM WATER TO BE COLLECTED AND DISCHARGED TO COUNCIL REQUIREMENTS
- LOCATIONS OF OPEN PLAY AREA SAND PITS ETC. TO BE CONFIRMED

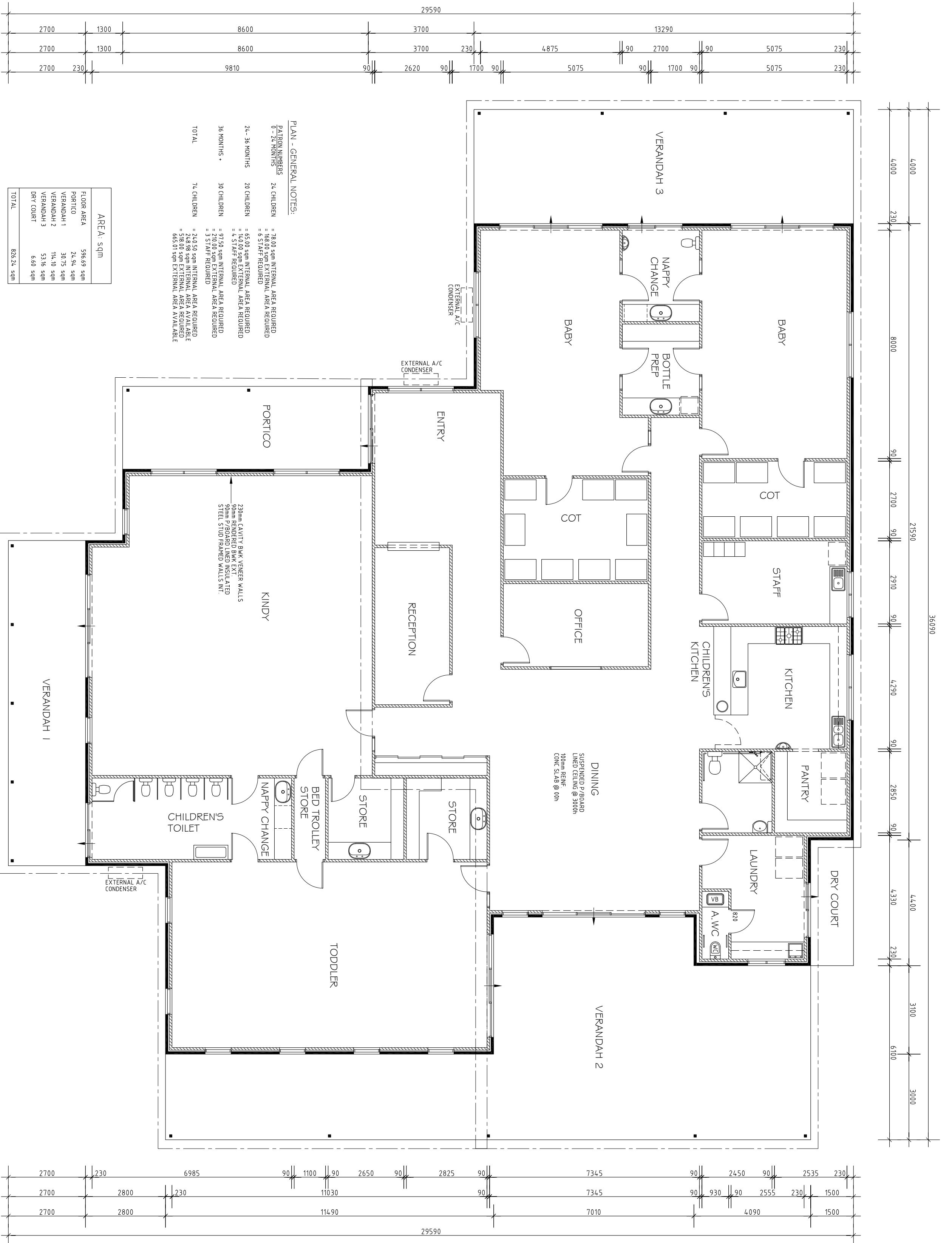


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DATE			
SCALE			
DRANK			

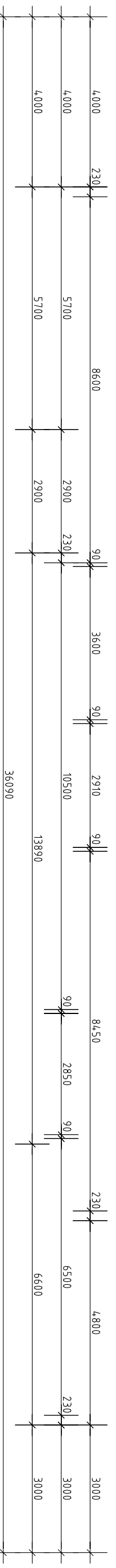
JOB: PROPOSED DEVELOPMENT TO LOT 124, No. 28 BALLOO CRESCENT, FALCON
SHEET: SITE PLAN



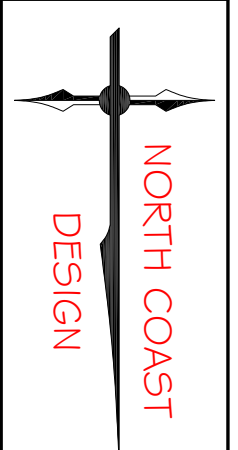
PLAN - GENERAL NOTES:

- PATRON NUMBERS**
 0 - 24 MONTHS = 78.00 sqm INTERNAL AREA REQUIRED
 = 188.00 sqm EXTERNAL AREA REQUIRED
 = 6.97 M² REQUIRED
- 24 - 36 MONTHS = 65.00 sqm INTERNAL AREA REQUIRED
 = 142.00 sqm EXTERNAL AREA REQUIRED
 = 5.71 M² REQUIRED
- 36 MONTHS + = 97.50 sqm INTERNAL AREA REQUIRED
 = 215.00 sqm EXTERNAL AREA REQUIRED
 = 9.37 M² REQUIRED
- TOTAL**
 74 CHILDREN = 240.50 sqm INTERNAL AREA REQUIRED
 = 588.00 sqm EXTERNAL AREA REQUIRED
 = 65.01 sqm EXTERNAL AREA AVAILABLE

AREA	sqm
FLOOR AREA	596.69
PORTICO	24.94
VERANDAH 1	30.75
VERANDAH 2	114.10
VERANDAH 3	53.16
DRY COURT	6.60
TOTAL	826.24



FLOOR PLAN
 SCALE 1:100



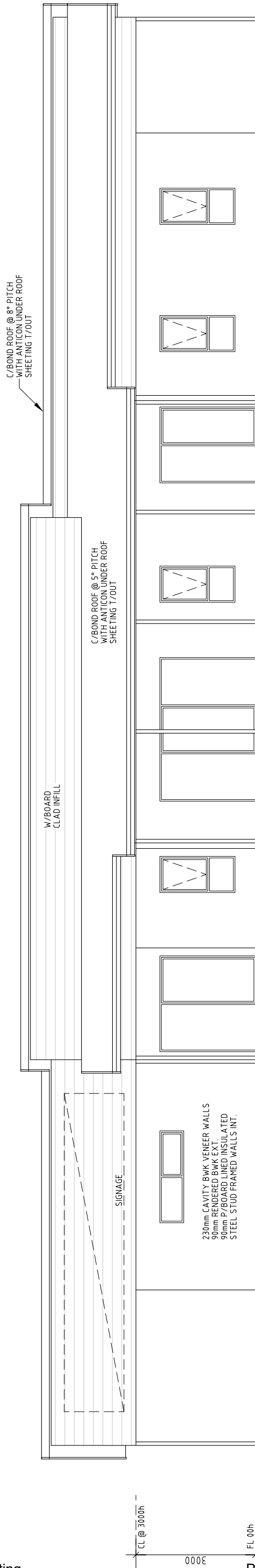
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 admin@nccd.com.au
 www.nccd.com.au
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 WA 6210

DATE	19/02/1	REVISION	
SCALE	1:100 @ A2		
DRANK	Jdr		
DATE	19/02/1	REVISION	
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DRANK	Jdr		
DATE	19/02/1	REVISION	
SCALE	1:100 @ A2		
DRANK	Jdr		

2:4

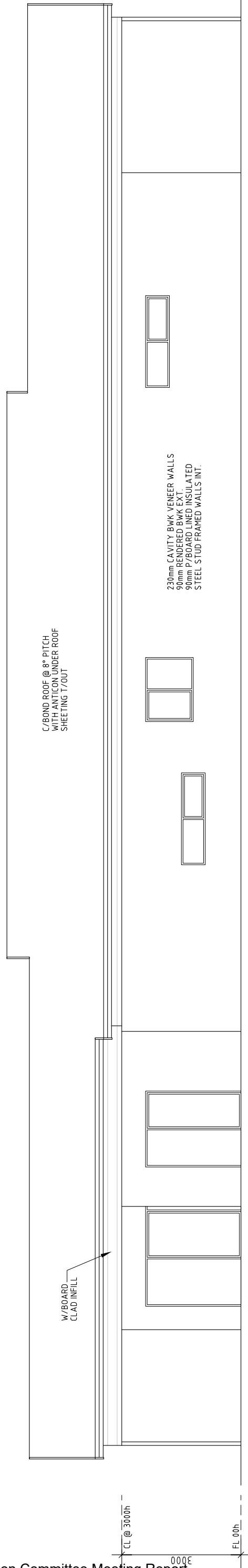
PROPOSED DEVELOPMENT TO
 LOT 124, No. 28 BALOO
 CRESCENT, FALCON

FLOOR PLAN



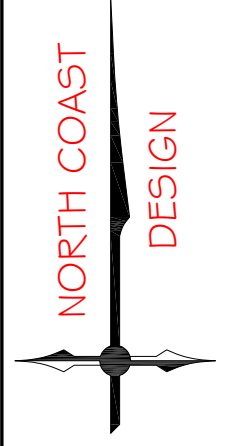
FRONT ELEVATION

SCALE 1 : 100



REAR ELEVATION

SCALE 1 : 100



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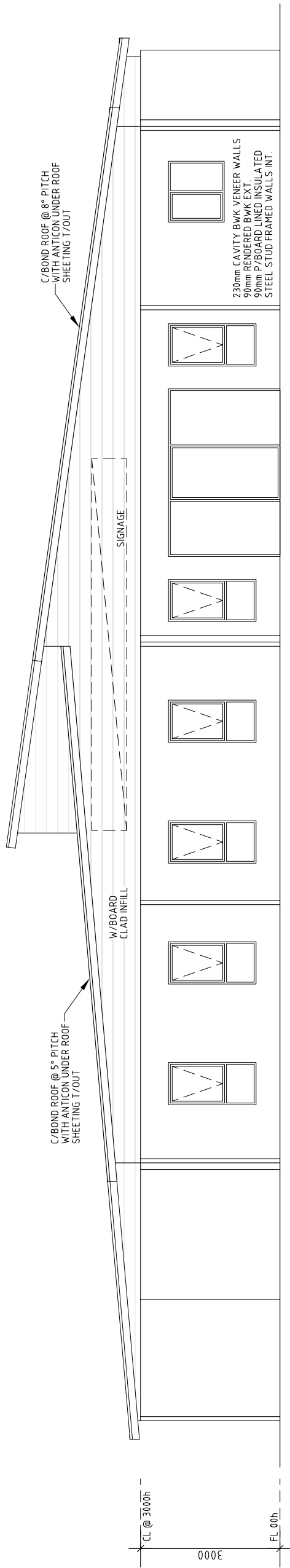
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DRAWING No:
3:4

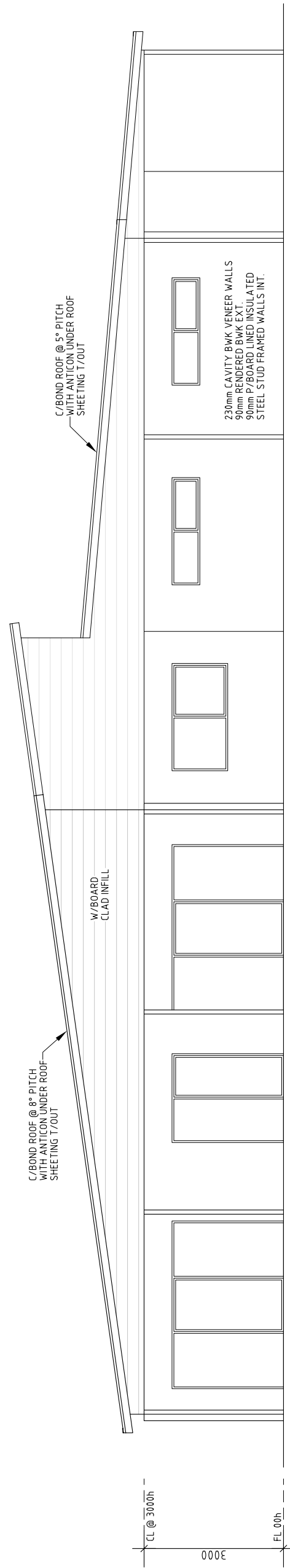
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PROPOSED DEVELOPMENT TO
LOT 124, No. 28 BALOO
CRESCENT, FALCON

SHEET:
ELEVATIONS

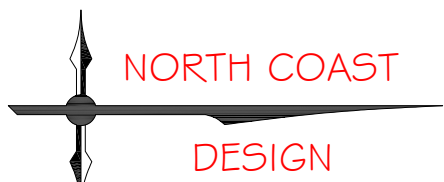
NOTES:
-ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS
-DO NOT SCALE DRAWINGS
-CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY WORK OR THE PRODUCTION OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE



R / HAND ELEVATION
SCALE 1:100



L / HAND ELEVATION
SCALE 1:100



Council Meeting
22 March 2022

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DRAWN: jdr

REVISION:

DRAWING No:
4:4

JOB:

PROPOSED DEVELOPMENT TO
LOT 124, No. 28 BALOO
CRESCENT, FALCON

SHEET:

ELEVATIONS 129

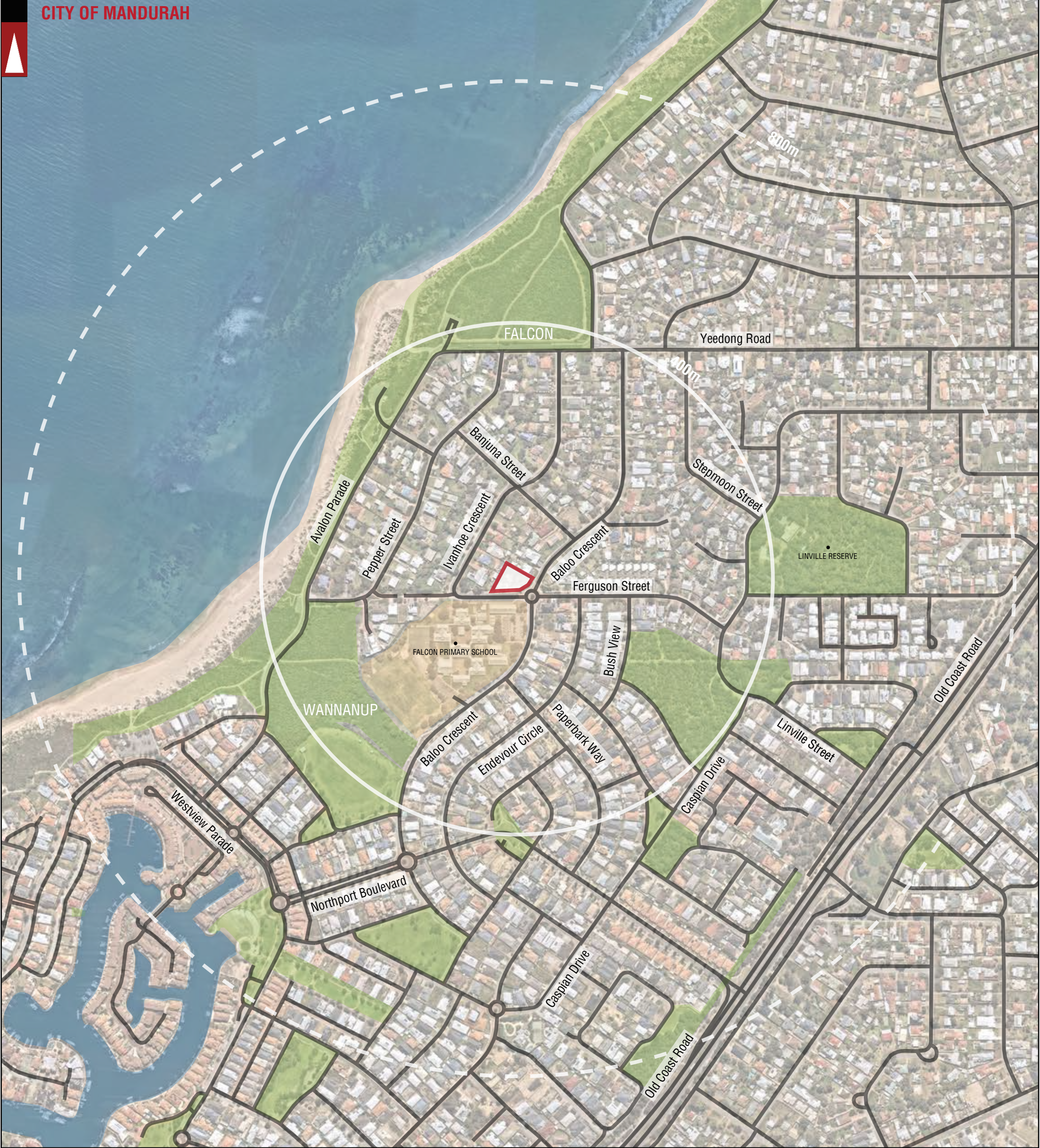
Planning and Community Consultation Committee Meeting Report

14 March 2022

Appendix 2

Transport Planning and Traffic Plans

Transport Impact Statement | KC01348.000 28 Baloo Cres, Falcon



PARKS AND RECREATION	ROAD	CITY OF MANDURAH LOCAL GOVERNMENT NAME	FALCON SUBURB NAME	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
WATERWAYS	Hay Street STREET NAME			
PUBLIC PURPOSE	LOCATION BOUNDARY	DISTANCE FROM LOCATION		

LEGEND

			PROJECT: 28 BALOO CRESCENT, FALCON	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
			TITLE: LOCALITY PLAN - 800M RADIUS	N.M.
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_ S01	
No	DATE	AMENDMENT		

kctt

PH: 08 9441 2700
WEB: www.kctt.com.au





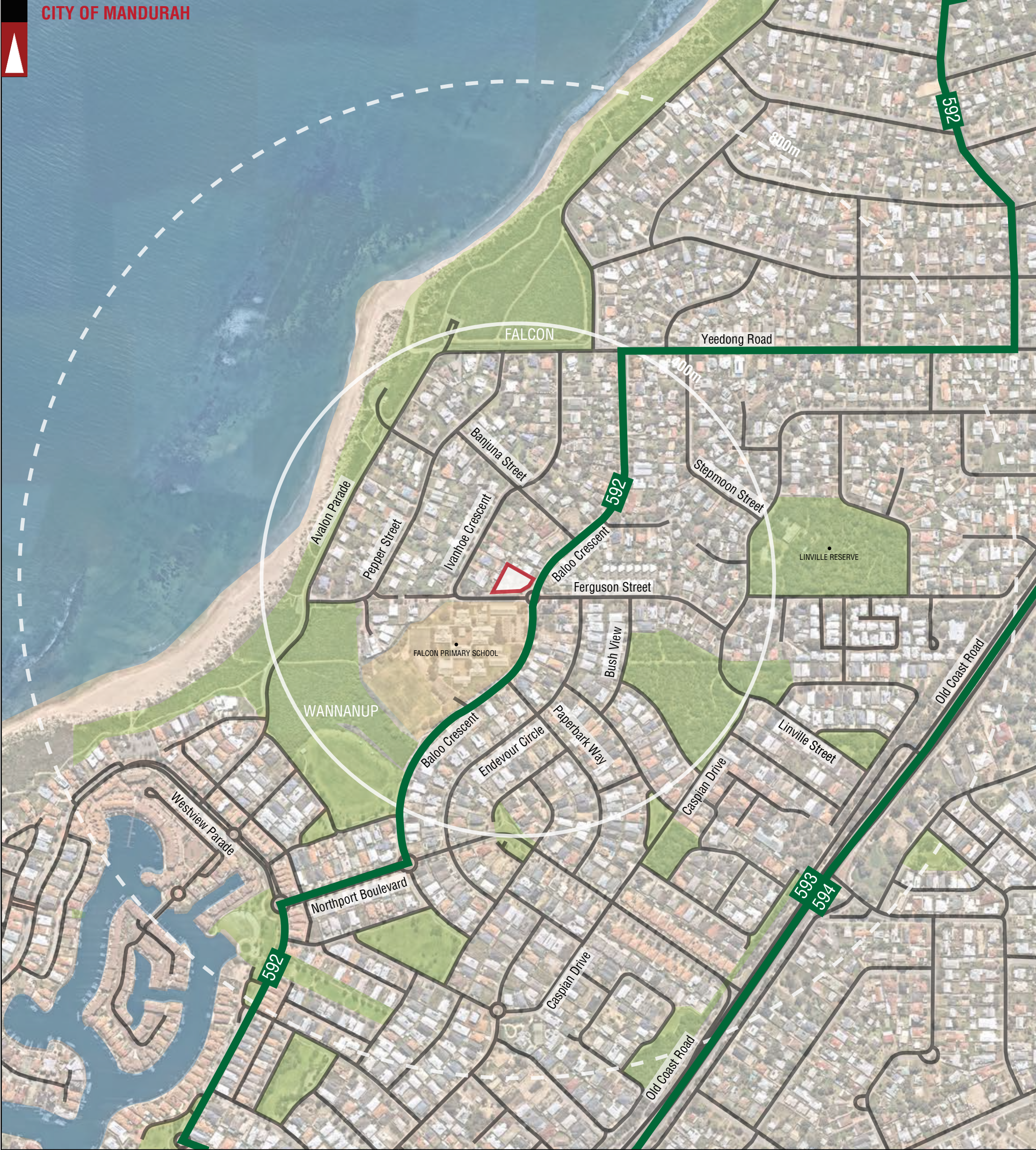
	PARKS AND RECREATION		ROAD	CITY OF MANDURAH	LOCAL GOVERNMENT NAME		BIKE PARKING
	WATERWAYS	Hay Street	STREET NAME	FALCON	SUBURB NAME		MANDURAH RIDES
	PUBLIC PURPOSE		LOCATION BOUNDARY		OTHER SHARED PATH (SHARED BY PEDESTRIANS & CYCLISTS)		GOOD ROAD RIDING ENVIRONMENT
			DISTANCE FROM LOCATION				

MANAGEMENT SYSTEMS REGISTERED TO ISO 9001

LEGEND

			PROJECT: 28 BALOO CRESCENT, FALCON	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
			TITLE: BICYCLE NETWORK PLAN - 800M RADIUS	N.M.
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S02	PH: 08 9441 2700 WEB: www.kctt.com.au
No	DATE	AMENDMENT		



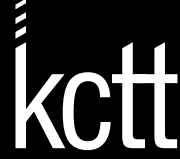


PARKS AND RECREATION	ROAD	CITY OF MANDURAH LOCAL GOVERNMENT NAME	LOCATION BOUNDARY	BUS ROUTES	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
WATERWAYS	Hay Street STREET NAME	FALCON SUBURB NAME	DISTANCE FROM LOCATION	BUS ROUTE NUMBER	
PUBLIC PURPOSE					

NOTE: FOR MORE INFORMATION REGARDING THE DESCRIPTION OF BUS ROUTES AND THEIR INDICATIVE PEAK AND OFF-PEAK FREQUENCIES REFER TO THE REPORT.

LEGEND

			PROJECT: 28 BALOO CRESCENT, FALCON	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
			TITLE: PUBLIC TRANSPORT PLAN - 800M RADIUS	N.M.
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S03	
No	DATE	AMENDMENT		





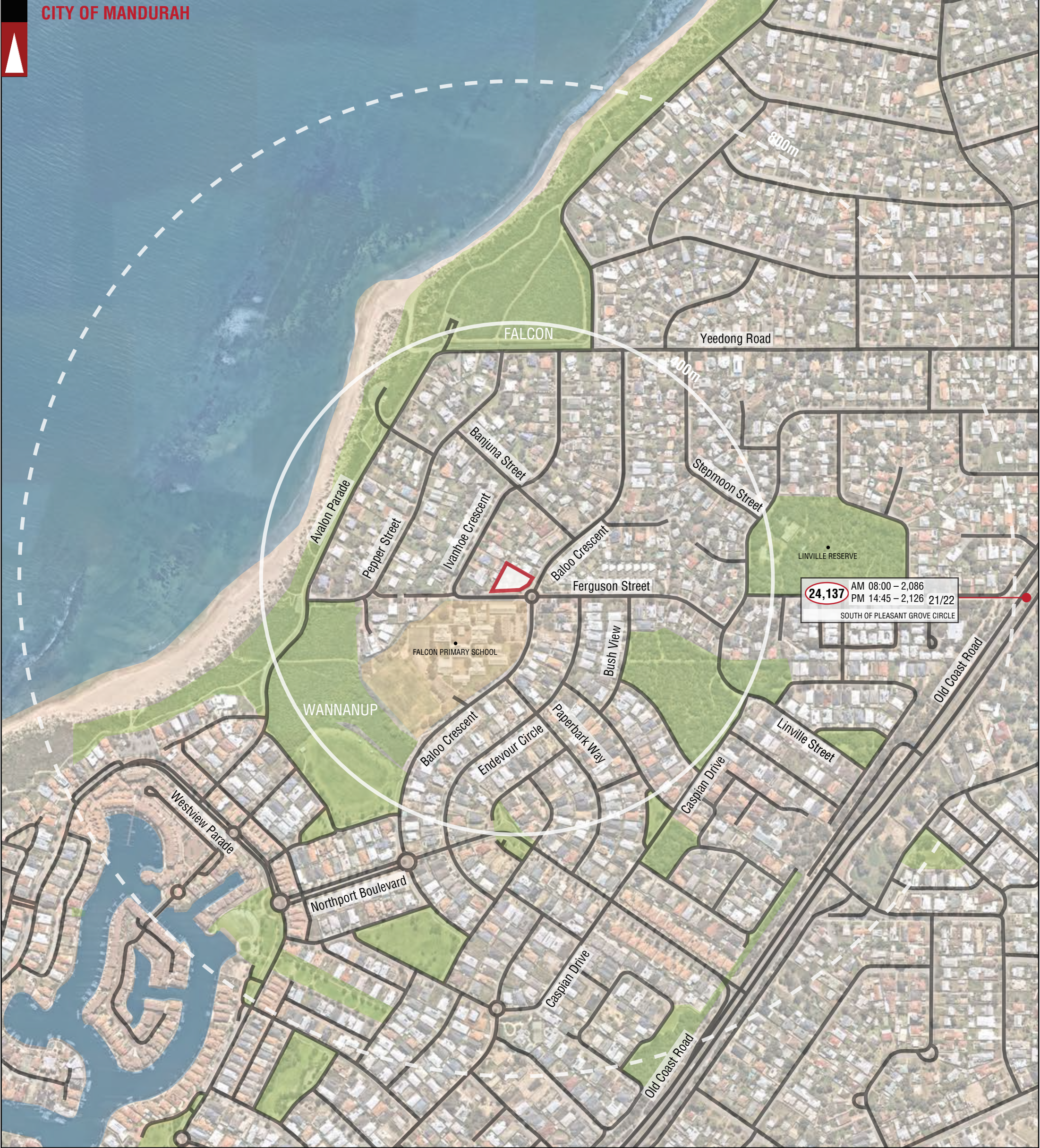
PARKS AND RECREATION	ROAD	CITY OF MANDURAH LOCAL GOVERNMENT NAME	OTHER SHARED PATH (SHARED BY PEDESTRIANS & CYCLISTS)	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
WATERWAYS	Hay Street STREET NAME	FALCON SUBURB NAME	PEDESTRIAN PATH	
PUBLIC PURPOSE	LOCATION BOUNDARY	MANDURAH RIDES (SHARED BY PEDESTRIANS & CYCLISTS)		
	DISTANCE FROM LOCATION			

LEGEND

			PROJECT: 28 BALOO CRESCENT, FALCON	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
			TITLE: PEDESTRIAN PATHS PLAN - 800M RADIUS	N.M.
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S04	
No	DATE	AMENDMENT		

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WEB: www.kctt.com.au





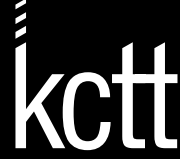
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 PM 14:45 – 2,126 21/22
 SOUTH OF PLEASANT GROVE CIRCLE

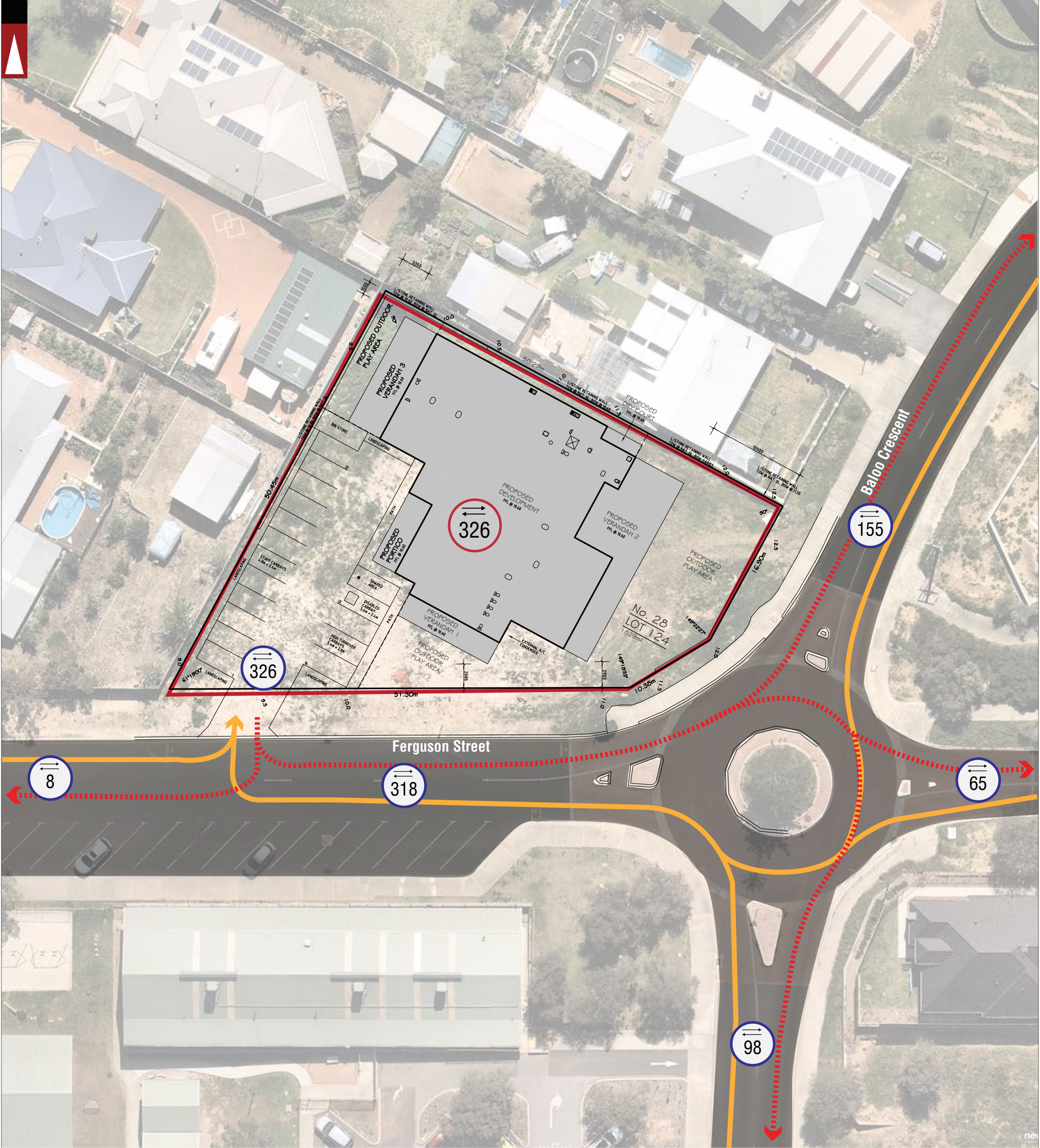
PARKS AND RECREATION	ROAD	CITY OF MANDURAH LOCAL GOVERNMENT NAME	5,512 NUMBER OF VEHICLES PER DAY	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
WATERWAYS	Hay Street STREET NAME	FALCON SUBURB NAME	AM 1145 – 381 PM 1630 – 480 NUMBER OF VEHICLES PER AM PEAK HOUR NUMBER OF VEHICLES PER PM PEAK HOUR	
PUBLIC PURPOSE	LOCATION BOUNDARY	EAST OF HARLOW ROAD LOCATION	2014 YEAR	
	DISTANCE FROM LOCATION			




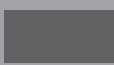


LEGEND

			PROJECT: 28 BALOO CRESCENT, FALCON	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
			TITLE: EXISTING TRAFFIC COUNTS - 800M RADIUS	N.M.
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_ S05	
No	DATE	AMENDMENT		

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	LOCATION BOUNDARY		Total Expected Traffic Generation from the proposed development		Traffic Flow IN Direction
	ROAD (VARIED WITH ROAD WIDTH)		Total Expected Traffic Generation from Subject Site on the specific section of road - IN and OUT direction		Traffic Flow OUT Direction
Lewis Road	ROAD NAME				

NOTE: THE PLAN IS COURTESY OF NORTH COAST DESIGN

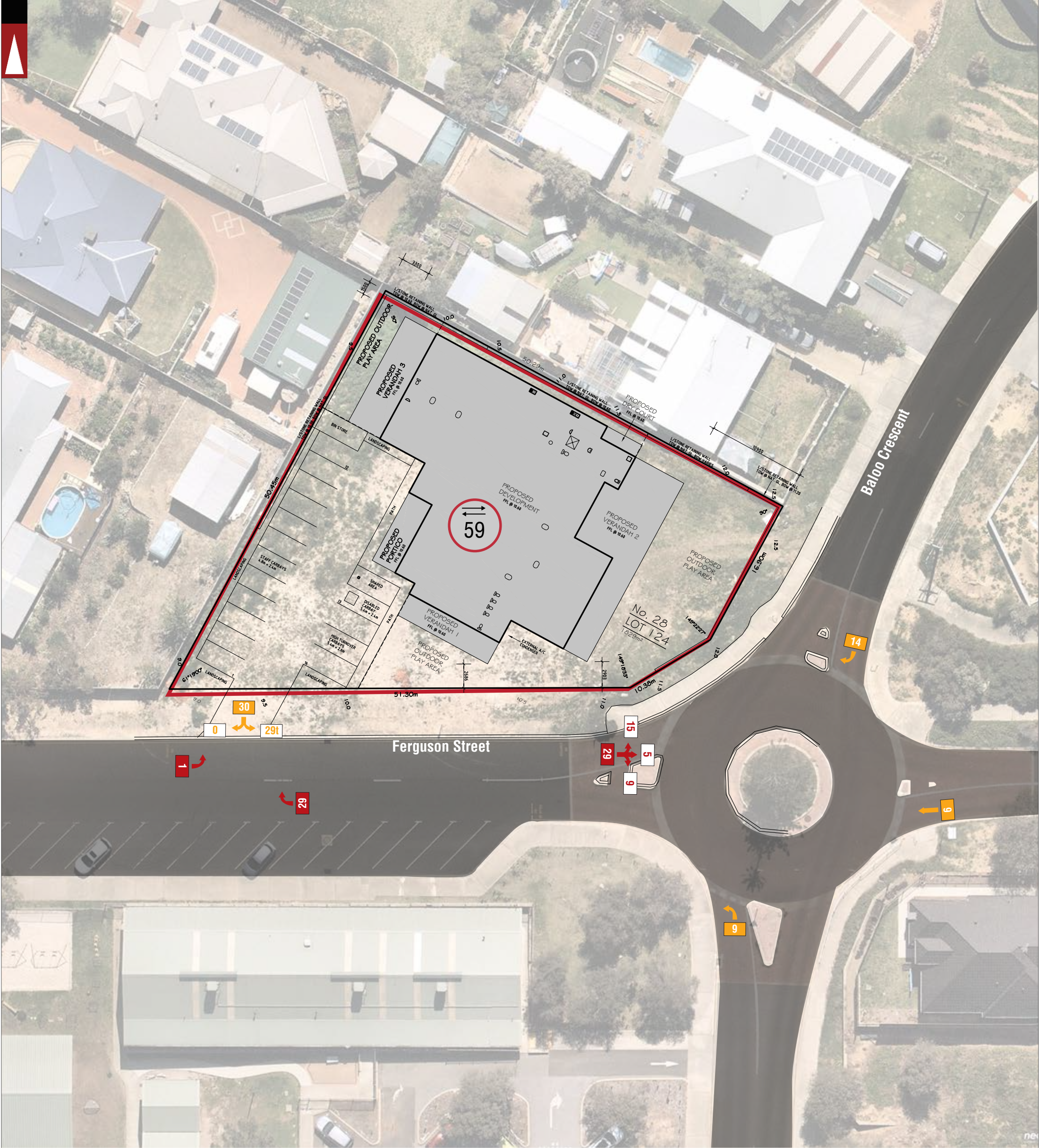
MANAGEMENT SYSTEMS REGISTERED TO ISO 9001

LEGEND

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B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE: TRAFFIC FLOW DIAGRAM	N.M.
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S06	
No	DATE	AMENDMENT		

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WEB: www.kctt.com.au





LOCATION BOUNDARY

ROAD (VARIED WITH ROAD WIDTH)

Lewis Road ROAD NAME

Traffic Flow IN Direction

Traffic Flow OUT Direction

Total Expected Traffic Generation from the proposed development - PM peak

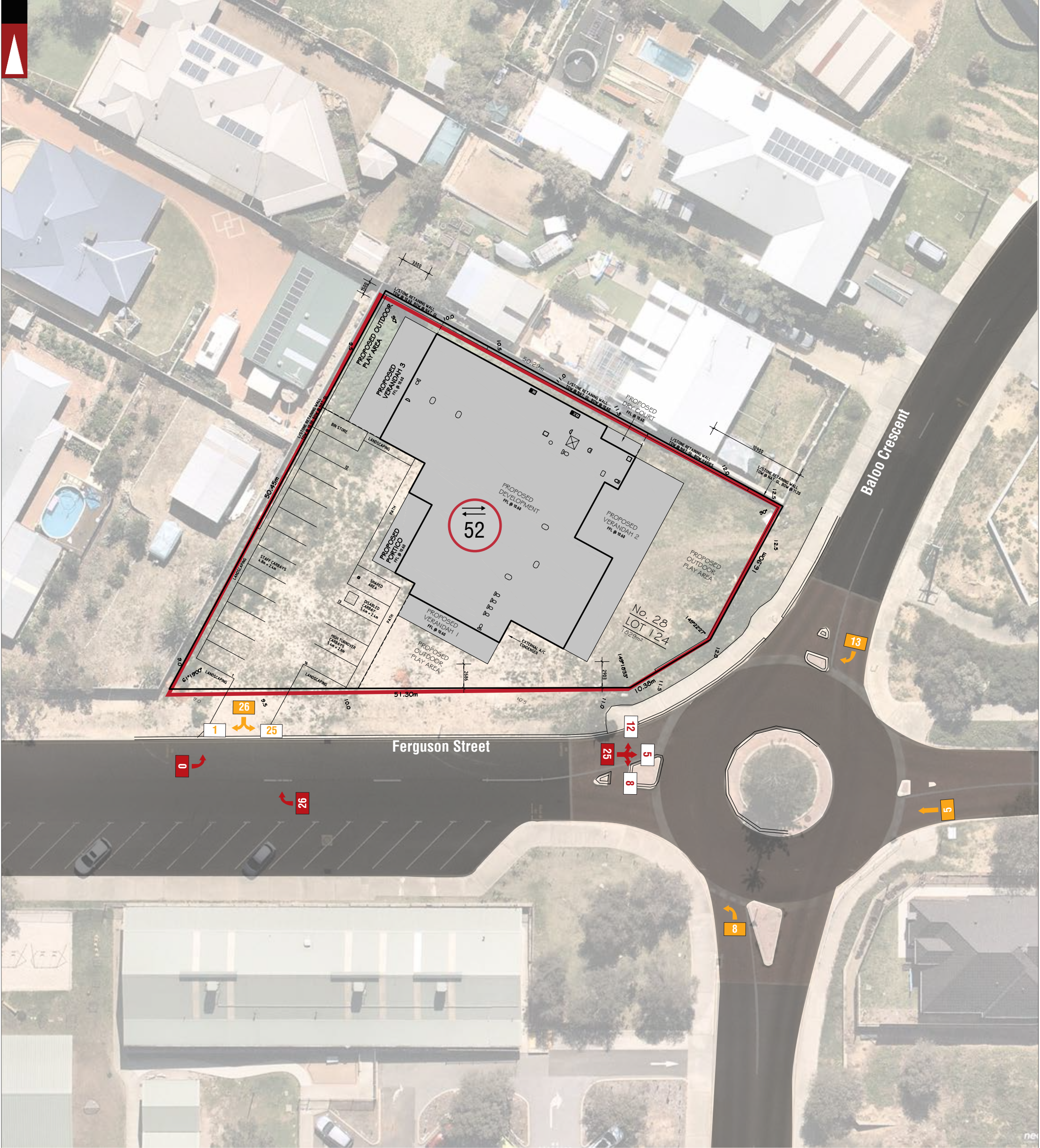
NOTE: THE PLAN IS COURTESY OF NORTH COAST DESIGN

LEGEND

MANAGEMENT
SYSTEMS
REGISTERED
TO
ISO 9001

			PROJECT: 28 BALOO CRESCENT, FALCON	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021	<div style="background-color: #000080; color: white; padding: 10px;"> </div>
B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE: TRAFFIC FLOW DIAGRAM - AM PEAK	N.M.	
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_ S07		
No	DATE	AMENDMENT			





LOCATION BOUNDARY

ROAD (VARIABLE WITH ROAD WIDTH)

Lewis Road ROAD NAME

Traffic Flow IN Direction

Traffic Flow OUT Direction

Total Expected Traffic Generation from the proposed development - AM peak

NOTE: THE PLAN IS COURTESY OF NORTH COAST DESIGN

LEGEND

MANAGEMENT SYSTEMS REGISTERED TO ISO 9001

			PROJECT: 28 BALOO CRESCENT, FALCON	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE: TRAFFIC FLOW DIAGRAM - PM PEAK	N.M.
A	07-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_ S08	
No	DATE	AMENDMENT		

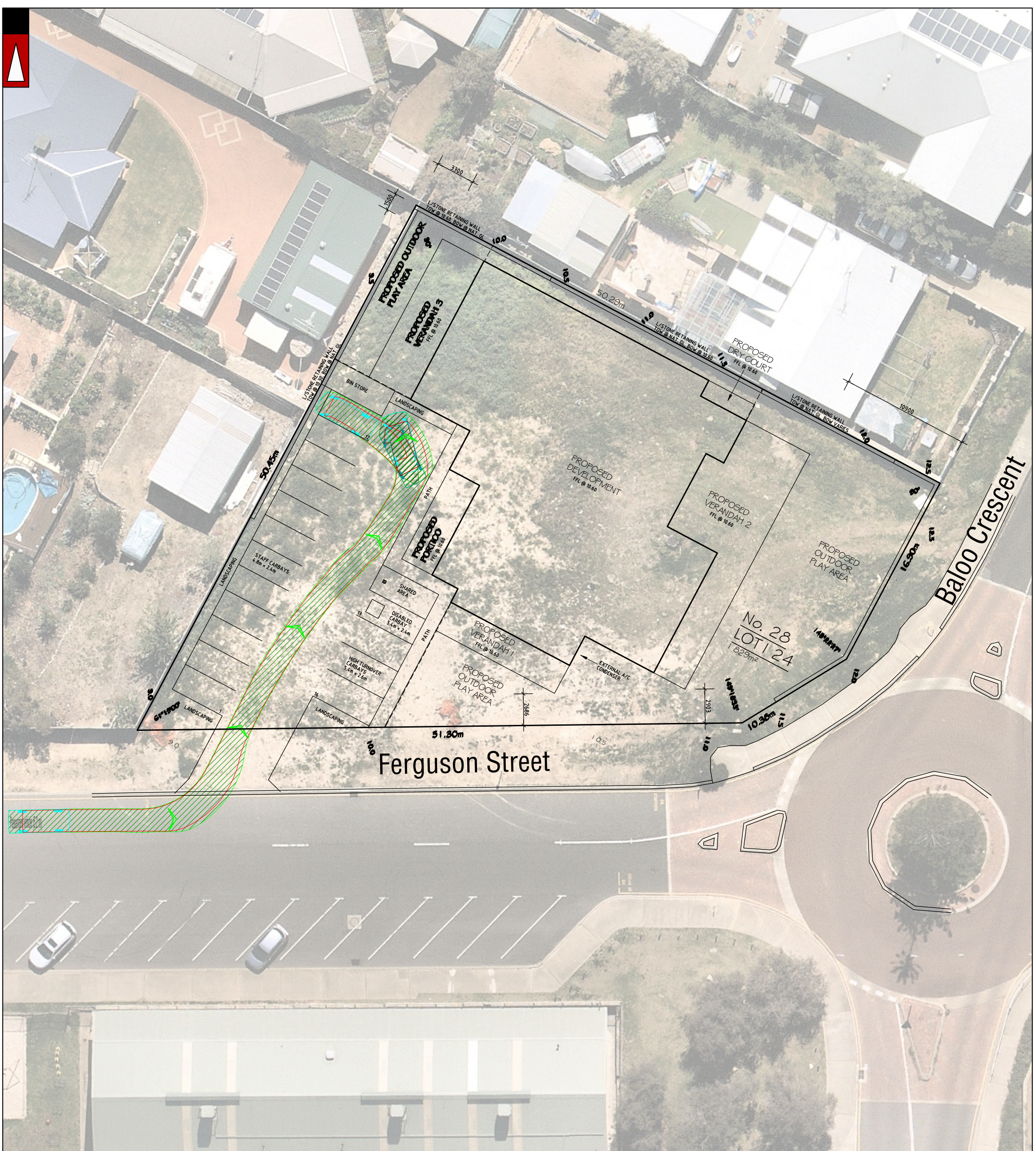
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Appendix 3

Vehicle Turning Circle Plan

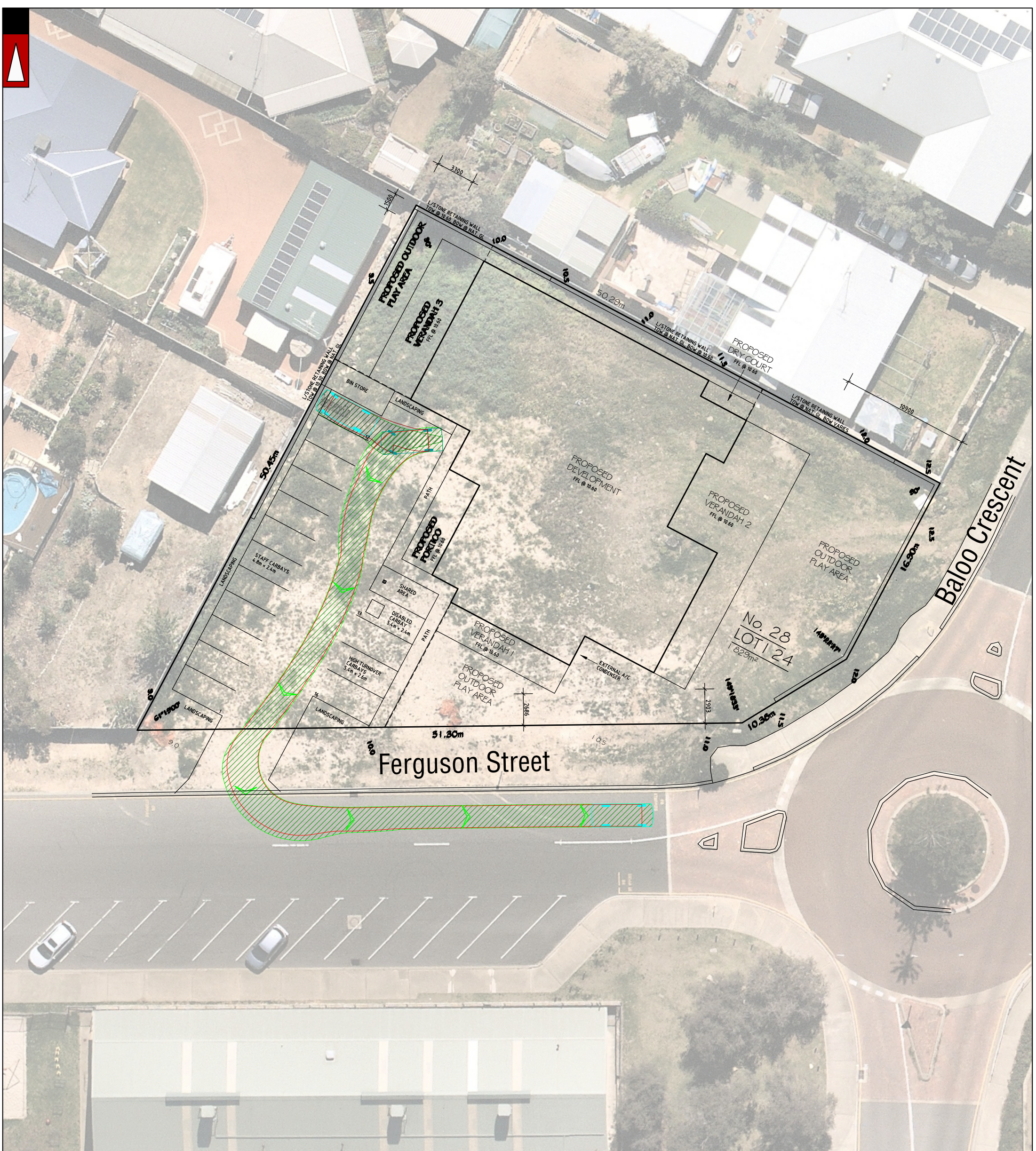
Transport Impact Statement | KC01348.000 28 Baloo Cres, Falcon



	Passenger vehicle (5.2 m) Overall Length 5.200m Overall Width 1.940m Overall Body Height 1.804m Min Body Ground Clearance 0.295m Track Width 1.840m Lock to Lock Time 4.00s Kerb to Kerb Turning Radius 6.300m	--- Lot boundary --- Wheel Path (Forward Vehicle Motion) --- Vehicle Chasis Envelope (Forward Vehicle Motion) --- Wheel Path (Reverse Vehicle Motion) --- Vehicle Chasis Envelope (Reverse Vehicle Motion)	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
	LEGEND		

			PROJECT: 28 Baloo Cres, Falcon	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	N.M.
A	05-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S20	
NO	DATE	AMENDMENT		

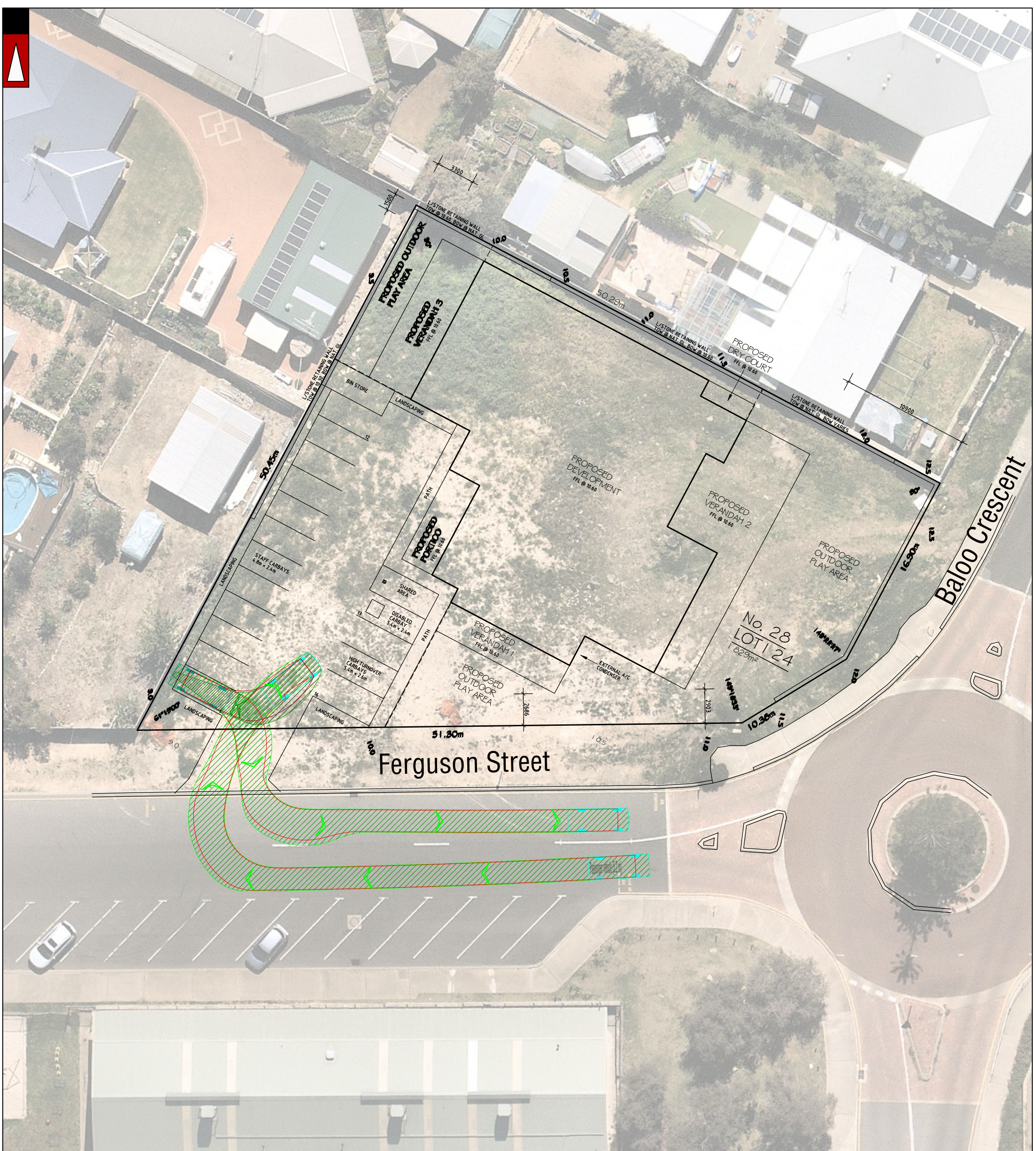
PH: 08 9441 2700
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	Passenger vehicle (5.2 m) Overall Length 5.200m Overall Width 1.940m Overall Body Height 1.804m Min Body Ground Clearance 0.295m Track Width 1.840m Lock to Lock Time 4.00s Kerb to Kerb Turning Radius 6.300m	--- Lot boundary --- Wheel Path (Forward Vehicle Motion) --- Vehicle Chassis Envelope (Forward Vehicle Motion) --- Wheel Path (Reverse Vehicle Motion) --- Vehicle Chassis Envelope (Reverse Vehicle Motion)	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
	LEGEND		

			PROJECT: 28 Baloo Cres, Falcon	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	N.M.
A	05-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S21	
NO	DATE	AMENDMENT		

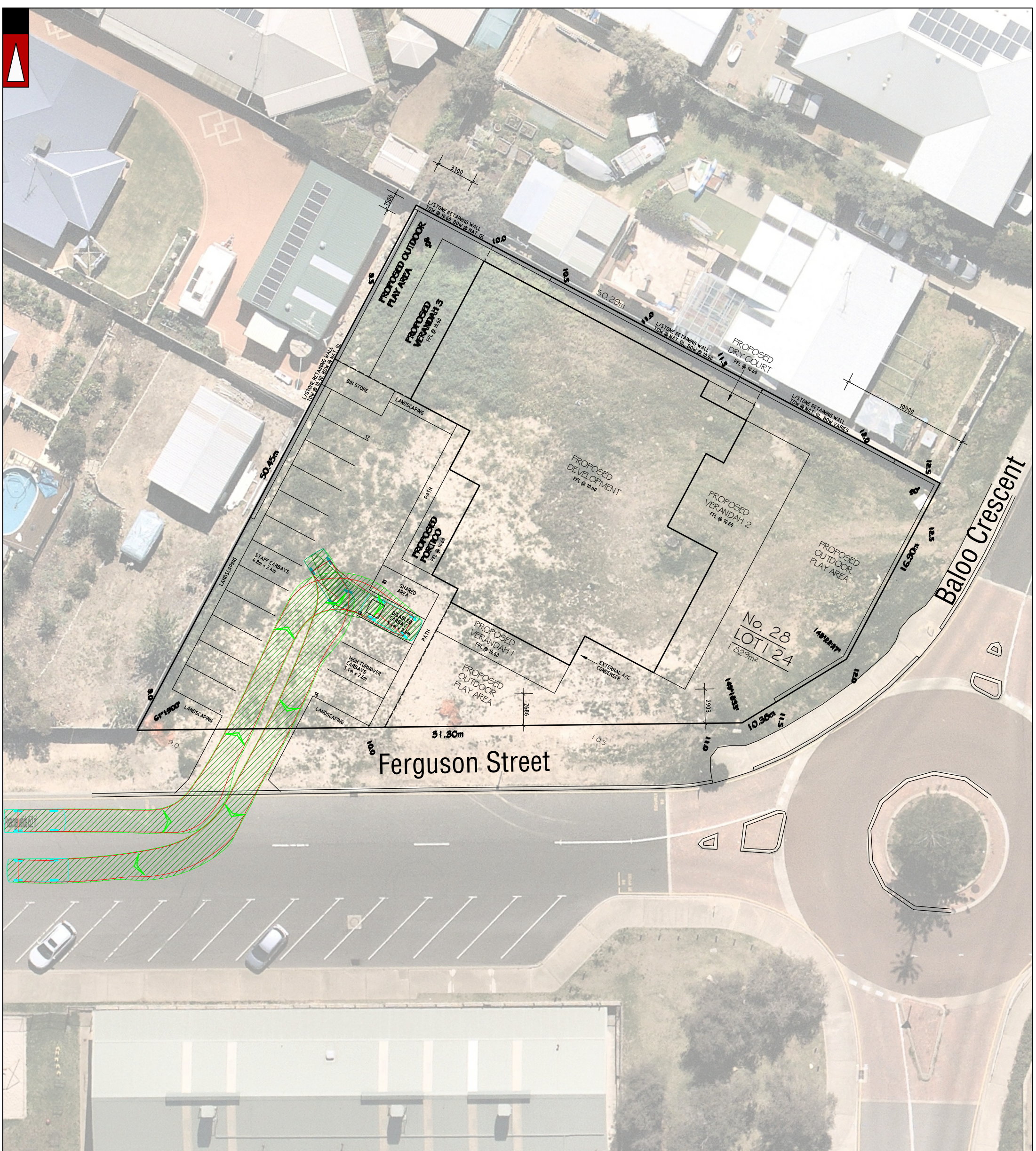
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	Passenger vehicle (5.2 m) Overall Length 5.200m Overall Width 1.940m Overall Body Height 1.804m Min Body Ground Clearance 0.295m Track Width 1.840m Lock to Lock Time 4.00s Kerb to Kerb Turning Radius 6.300m	--- Lot boundary --- Wheel Path (Forward Vehicle Motion) --- Vehicle Chassis Envelope (Forward Vehicle Motion) --- Wheel Path (Reverse Vehicle Motion) --- Vehicle Chassis Envelope (Reverse Vehicle Motion)	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
	LEGEND		

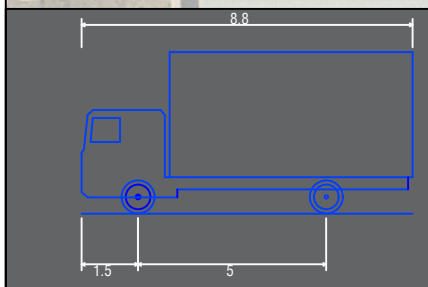
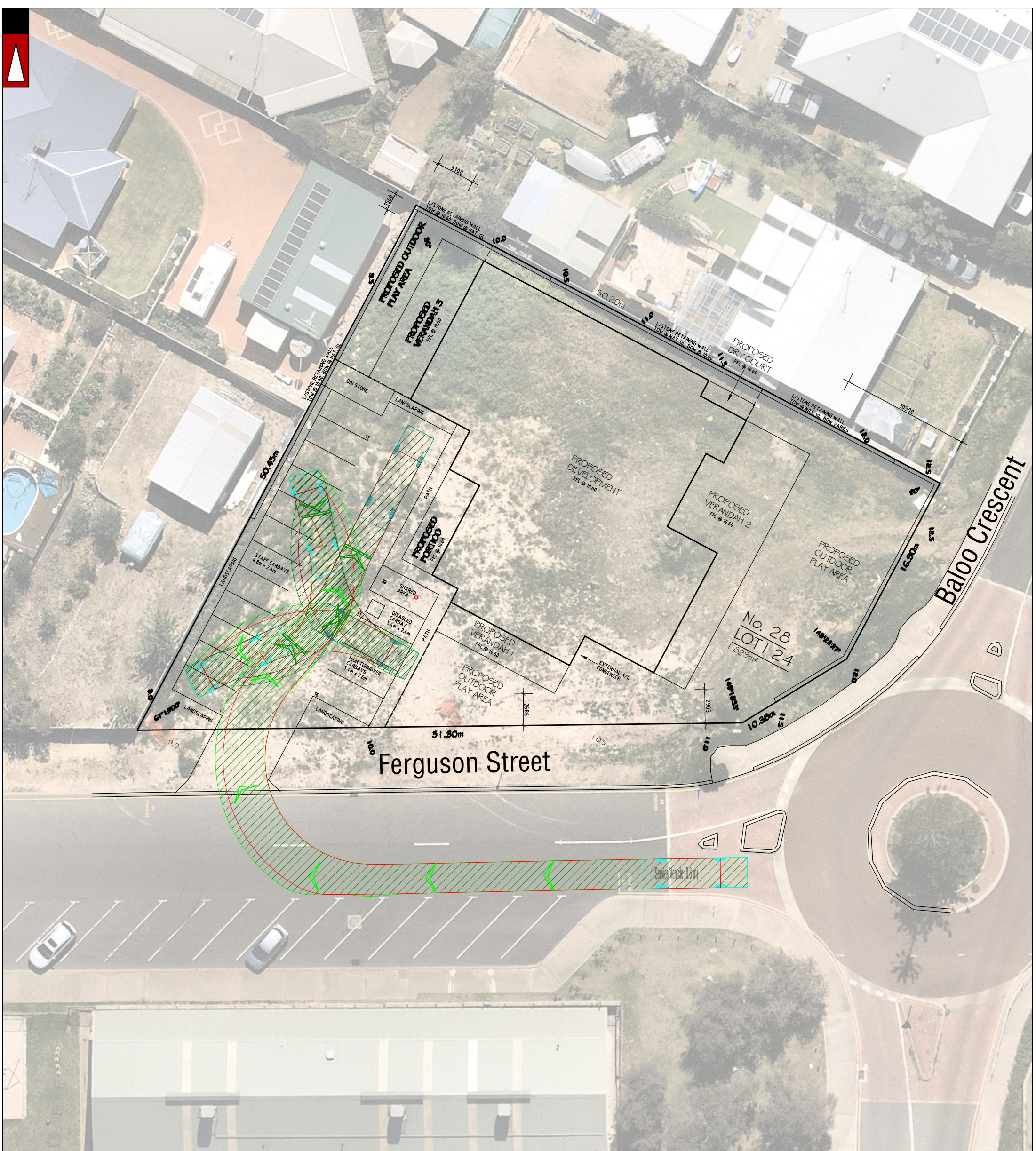
			PROJECT: 28 Baloo Cres, Falcon	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	N.M.
A	05-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S22	
NO	DATE	AMENDMENT		

PH: 08 9441 2700
 WEB: www.kctt.com.au



	Passenger vehicle (5.2 m) Overall Length 5.200m Overall Width 1.940m Overall Body Height 1.804m Min Body Ground Clearance 0.295m Track Width 1.840m Lock to Lock Time 4.00s Kerb to Kerb Turning Radius 6.300m	--- Lot boundary --- Wheel Path (Forward Vehicle Motion) --- Vehicle Chassis Envelope (Forward Vehicle Motion) --- Wheel Path (Reverse Vehicle Motion) --- Vehicle Chassis Envelope (Reverse Vehicle Motion)	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
	LEGEND		

			PROJECT: 28 Baloo Cres, Falcon	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	N.M.
A	05-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER: KC01348.000_S23	
NO	DATE	AMENDMENT		



- Service Vehicle (8.8 m)
- Overall Length 8.800m
- Overall Width 2.500m
- Overall Body Height 4.300m
- Min Body Ground Clearance 0.427m
- Track Width 2.500m
- Lock to Lock Time 4.00s
- Kerb to Kerb Turning Radius 12.500m
- Lot boundary
- Wheel Path (Forward Vehicle Motion)
- Vehicle Chassis Envelope (Forward Vehicle Motion)
- Wheel Path (Reverse Vehicle Motion)
- Vehicle Chassis Envelope (Reverse Vehicle Motion)

MANAGEMENT SYSTEMS REGISTERED TO ISO 9001

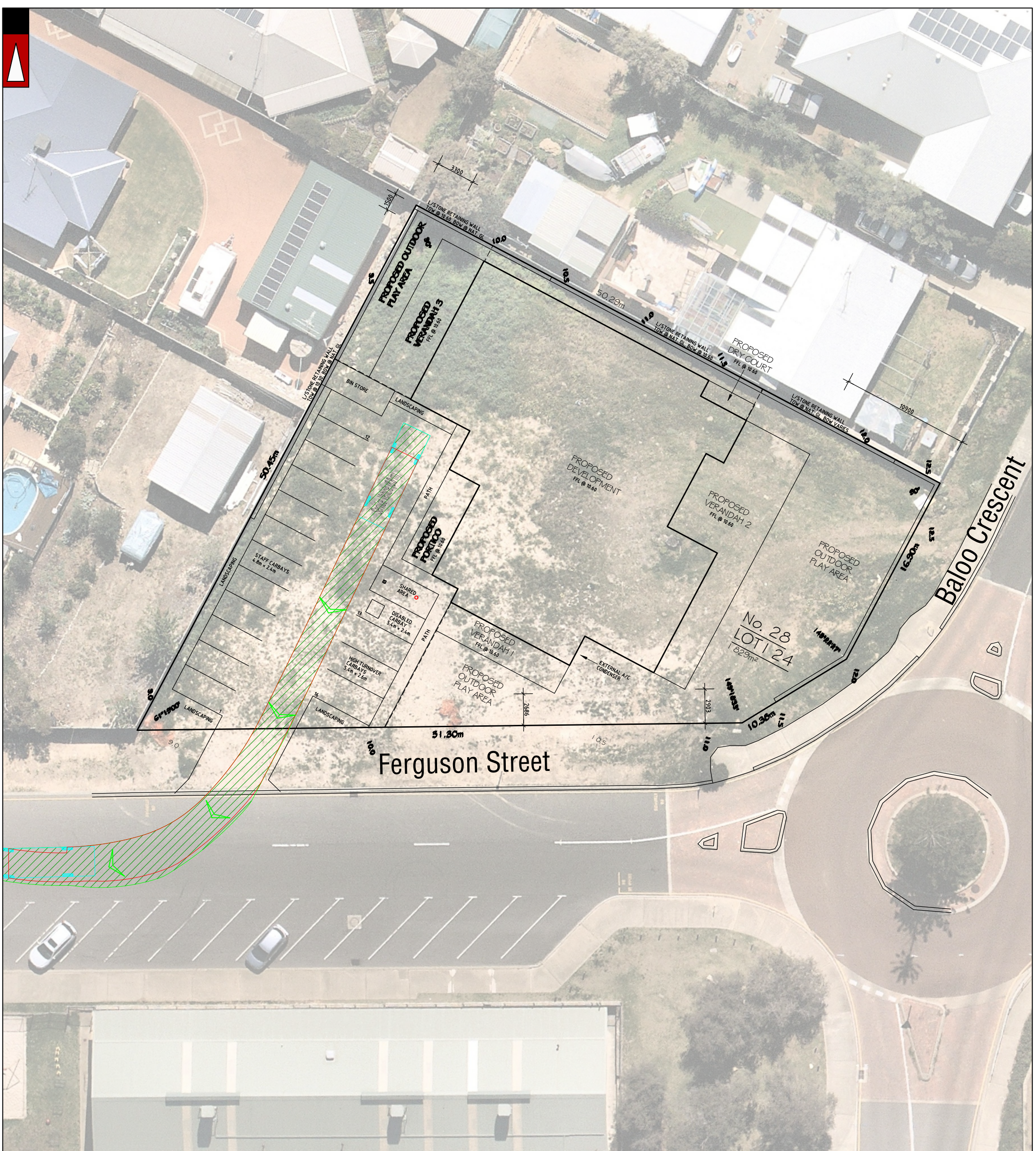
LEGEND

NO	DATE	AMENDMENT
B	20-10-2021	PROPOSED LAYOUT AMENDED
A	05-10-2021	ISSUED FOR REVIEW

PROJECT: 28 Baloo Cres, Falcon	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
TITLE: Vehicle Turning Circle Plan - Service Vehicle (8.8m)	
DRAWING NUMBER: KC01348.000_S25	

N.M.

PH: 08 9441 2700
WEB: www.kctt.com.au



	Service Vehicle (8.8 m)	Lot boundary	MANAGEMENT SYSTEMS REGISTERED TO ISO 9001
	Overall Length 8.800m	Wheel Path (Forward Vehicle Motion)	
Overall Width 2.500m	Vehicle Chassis Envelope (Forward Vehicle Motion)		
Overall Body Height 4.300m	Wheel Path (Reverse Vehicle Motion)		
Min Body Ground Clearance 0.427m	Vehicle Chassis Envelope (Reverse Vehicle Motion)		
Track Width 2.500m			
Lock to Lock Time 4.00s			
Kerb to Kerb Turning Radius 12.500m			

			PROJECT:	28 Baloo Cres, Falcon	DRAWN BY:	Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcatta WA 6021
B	20-10-2021	PROPOSED LAYOUT AMENDED	TITLE:	Vehicle Turning Circle Plan - Service Vehicle (8.8m)	N.M.	PH: 08 9441 2700 WEB: www.kctt.com.au
A	05-10-2021	ISSUED FOR REVIEW	DRAWING NUMBER:	KC01348.000_S26		
NO	DATE	AMENDMENT				

1	SUBJECT:	Consideration of Special Electors Meeting Motions - COVID-19 Vaccination Pro-Choice Statements
	DIRECTOR:	Business Services
	MEETING:	Council Meeting
	MEETING DATE:	22 March 2022

Summary

On 14 February 2022 the City received a request from over 100 electors of the District to hold a special meeting of electors. The request was signed by 120 confirmed electors and called for a meeting to consider a "COVID-19 Vaccination Pro-Choice Statement" (Statement). The Statement is seeking Council involvement to actively advocate to the State Government to remove its Directions mandating COVID-19 vaccination that are currently applicable in a range of settings.

The Special Electors Meeting was held on 8 March 2022 at the Meadow Springs Sports Facility. As an outcome of the meeting Council was requested to consider seven separate motions relating to vaccine mandates.

The City of Mandurah is working to support its community in the delivery of core services in the midst of growing COVID-19 case numbers. It is recommended that the Council acknowledge that there are members of the community that have been negatively impacted by the State Government vaccine mandates and that the Council write to the State Government to consider the motions passed at the Special Electors Meeting.

Disclosure of Interest

Nil

Previous Relevant Documentation

- Special Electors Meeting 8 March 2022 Motions Presented on COVID-19 Vaccination Pro-Choice Statement

Background

On 14 February 2022 the City received a request from over 100 electors of the District to hold a special meeting of electors. The request was signed by 120 confirmed electors and called for a meeting to discuss the following matters:

The Special Electors Meeting was held on 8 March 2022 at 5.30pm, at Meadow Springs Sports Facility with seven motions carried. The meeting provided an opportunity for Council to hear from those moving and supporting the motions, as well as anyone objecting to them. All motions were carried.

Council is now required to consider the motions as submitted. The motions as carried on the night are provided as follows:

Motion 1

That the Council adopt the following position statement and actively advocate to the State Government to remove the vaccination mandate policy.

No person should be:

- (a) prevented from performing work and unable to pay their mortgages or providing for their family. Neither should business be being prevented from receiving income by being required to deny service to members of the community.
- (b) Across the State people are being discriminated and segregated based on their vaccination status. This has caused significant mental health effects and even suicide attempts.
- (c) Many people are being forced to do what they do not want to do, to become vaccinated, to work and participate in the society. This is coercion. No one should be manipulated into the need to undergo a medical treatment to work or participate.
- (d) This is a deprivation of basic benefits and protections of employment through statute.
- (e) The health direction restrict access to premises, such as worksites or cafes, which is a violation of a person's right to the freedom of movement.
- (f) The consequence of this is that people are being restricted from participating in their community and meeting with friends.
- (g) The right to privacy is being invaded and required to provide evidence of person's medical details.
- (h) There should be equality before the laws, but currently the un-vaccinated are being subject to laws and penalties that others are not subject. This is clear discrimination and segregation.

City Officer Recommendation:

That Council advise the State Government that there are members of the community that are advocating for the removal of the vaccination mandate policy, including points (a) to (h) above.

Motion 2

That the City adopt an advocacy position and shall:

- a) not restrict any function, property, or service of the Local Government based on vaccination status;
- b) as far as practicable redeploy or reinstate employees of the Local Government, that risk termination or have been terminated on the basis of vaccination status;
- c) honour all obligations under contract for all persons adversely impacted as a consequence of inferred mandatory requirement for vaccination; and,
- d) establish means to compensate Local Government employees that have lost income as a consequence of termination on the basis of vaccination status.

City Officer Recommendation:

That Council advise the State Government that there are members of the community that are advocating for not restricting any function, property, or service of the local government based on vaccination status.

That Council acknowledges that all employment matters are the responsibility of the Chief Executive Officer, except when it relates to the employment of the Chief Executive Officer himself. Therefore parts (c) and (d) of this motion are not part of the Council resolution.

Motion 3

That the City of Mandurah actively advocate for:

- a) the removal of the COVID-19 mandatory vaccination policy and any associated directions made under the Public Health Act 2016 (WA); and
- b) the repeal of any mandate or written law, or, anything done under any mandate or written law that conflicts with this position statement.

City Officer Recommendation:

That Council advise the State Government that there are members of the community that are advocating for (a) and (b) above.

Motion 4

The City of Mandurah in performing an advocacy role will seek the cooperation of:

- a) Other Local Governments across the State;
- b) Western Australian Local Government Association (WALGA);
- c) Local Government Professionals WA; and,
- d) Other professional bodies, associations, and business entities.

City Officer Recommendation:

That Council write to Western Australian Local Government Association (WALGA) and Local Government Professionals WA to advise of the motions that were supported at the Special Electors Meeting and these have been forwarded to the State Government for their consideration.

Motion 5

That the City of Mandurah advocate on behalf of local volunteers to the State Government to remove the vaccine mandate, allowing all willing community members to participate in volunteer work.

City Officer Recommendation:

That Council advise the State Government that there are members of the community that are advocating for the City of Mandurah to request the State Government to remove the vaccine mandates for volunteers.

Motion 6

That the City of Mandurah:

- a) write to the State Government to initiate a survey regarding impacts of mandates on small businesses;
- b) write to the State Government and request that they provide absolute clarity to businesses with regards to any liability of all mandates;
- c) ask the State Government to request clear information that clarifies the mandates for all local businesses regarding overreach.

City Officer Recommendation:

That Council advise the State Government that there are members of the community that are advocating for the State Government to:

- a) Carry out a survey regarding impacts of mandates on small businesses;
- b) Provide absolute clarity to businesses with regards to any liability of all mandates;
- c) Provide clear information that clarifies the mandates for all local businesses regarding overreach.

Motion 7

That the City of Mandurah advocate to all relevant State and Federal Ministers for removal of all mandates and restrictions, as these mandates are causing segregation and immense harm.

City Officer Recommendation:

That Council write to the local Members of Parliament informing them that there are members of the community that are advocating for the removal of all mandates and restrictions and provide a copy of the Special Electors motions.

Comment

Responsibility for legislation relating to the management of emergencies lies with State and Territory Governments. In the context of declared public health emergencies, the *Public Health Act 2016* and *Emergency Management Act 2005* provide important powers for the Chief Health Officer (or Authorised Emergency Officer) and State Emergency Coordinator (Commissioner of Police) to issue Directions they consider reasonably necessary to prevent, control or abate the serious public health risk in Western Australia.

A range of Directions have been created across various occupational and other settings with the objective to protect workers, patrons and attendees. These Directions have been overwhelmingly complied within Western Australia. Data available does not provide information on the number of people who only became vaccinated because of mandates however, in Western Australia current vaccination rates are extremely high in a global context and it is likely that for some people vaccination mandates have contributed to individuals decisions to be vaccinated.

The wide spread uptake of vaccines has been shown to be protective against severe disease and hospitalisations, including ICU. Jurisdictions have adopted different approaches to increase vaccine take up within their communities.

Various strains of COVID-19 have presented different challenges in respect to transmissibility and severity. With the Omicron variant it has been noted that severity is reduced but transmissibility is far higher than previous strains. With Omicron multiple studies have shown waning in the effectiveness of vaccines in preventing both infection and onward transmission and this must be a consideration in future vaccination decisions at a state and federal government level.

The City of Mandurah has taken a position during the pandemic to follow the lawful Directions in all aspects. It should be noted the City has not introduced any vaccination polices in excess of State Government Directions and have worked with employees, where their position requires them to be vaccinated, to seek alternative arrangements.

The City is not privy to the range of information required to determine if vaccination mandates are a suitable means to increase vaccination coverage and are not medically qualified to form an opinion or provide advice on this matter.

Statutory Environment

Section 5.28 of the *Local Government Act 1995* requires a Special Electors meeting to be held on the request of not less than 100 electors or 5% of the number of electors, whichever is the lesser number. The request is to specify the matters to be discussed at the meeting and be in the form set out by the Regulations. All of these requirements were met.

A special meeting is to be held on a day selected by the Mayor or President but not more than 35 days after the day on which he or she received the request and this was completed on 8 March 2022.

An emergency officer who is (a) the Chief Health Officer; or (b) an authorised officer or other person who is authorised by the Chief Health Officer under section 174(2) has utilised Sections 157(1)(e), 157(1)(k), 180 and 190(1)(p) of the *Public Health Act 2016* to apply directions considered reasonably necessary to prevent, control or abate the serious public health risk in Western Australia.

The State Emergency Coordinator (Commissioner of Police) has utilised Sections 67, 70 and 72A of the *Emergency Management Act 2005* to introduce Directions related to Proof of Vaccination amongst other emergency directions.

Policy Implications

Nil

Financial Implications

The holding of the special electors meeting cost the City approximately \$5,000-\$10,000 in direct costs. Further advocacy would have labour costs associated with work undertaken by staff at various levels of the organisation.

Risk Analysis

The City of Mandurah is required to comply with all Public Health and Emergency Management Directions. The City have sought to proactively manage circumstances where staff and volunteers are required to be vaccinated.

The City is not well placed to make judgements about the appropriateness of vaccine mandates in various settings. There is a reputational risk associated with adopting advocacy positions without clearly understanding the implications of these actions.

Strategic Implications

The following strategies from the City of Mandurah Strategic Community Plan 2020 – 2040 are relevant to this report:

Health:

- Facilitate and partner with key service providers including State and Federal Government to ensure health outcomes are aligned with community needs and expectations.

Organisational Excellence:

- Demonstrate regional leadership and advocate for the needs of our community.
- Listen to and engage with our community in the decision-making process.
- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk and financial management.

Conclusion

The City of Mandurah has sought to support the needs of our community during the COVID-19 Pandemic. The responsibility for Public Health and Emergency Management Directions relating to vaccination are clearly set down by legislation. It is recommended that the Council forward the Special Electors motions to the State Government for their consideration.

RECOMMENDATION

Motion 1:

That Council advise the State Government that there are members of the community that are advocating for the removal of the vaccination mandate policy, including:

No person should be:

- (a) prevented from performing work and unable to pay their mortgages or providing for their family. Neither should business be being prevented from receiving income by being required to deny service to members of the community.**
- (b) Across the State people are being discriminated and segregated based on their vaccination status. This has caused significant mental health effects and even suicide attempts.**
- (c) Many people are being forced to do what they do not want to do, to become vaccinated, to work and participate in the society. This is coercion. No one should be manipulated into the need to undergo a medical treatment to work or participate.**
- (d) This is a deprivation of basic benefits and protections of employment through statute.**
- (e) The health direction restrict access to premises, such as worksites or cafes, which is a violation of a person's right to the freedom of movement.**
- (f) The consequence of this is that people are being restricted from participating in their community and meeting with friends.**
- (g) The right to privacy is being invaded and required to provide evidence of person's medical details.**
- (h) There should be equality before the laws, but currently the un-vaccinated are being subject to laws and penalties that others are not subject. This is clear discrimination and segregation.**

Motion 2:

That Council advise the State Government that there are members of the community that are advocating for not restricting any function, property, or service of the local government based on vaccination status.

That Council acknowledges that all employment matters are the responsibility of the Chief Executive Officer, except when it relates to the employment of the Chief Executive Officer himself.

Motion 3

That Council advise the State Government that there are members of the community that are advocating:

- a) the removal of the COVID-19 mandatory vaccination policy and any associated directions made under the Public Health Act 2016 (WA); and**
- b) the repeal of any mandate or written law, or, anything done under any mandate or written law that conflicts with this position statement.**

Motion 4

That Council write to Western Australian Local Government Association (WALGA) and Local Government Professionals WA to advise of the motions that were supported at the Special Electors Meeting and these have been forwarded to the State Government for their consideration.

Motion 5

That the City of Mandurah advocate on behalf of local volunteers to the State Government to remove the vaccine mandate, allowing all willing community members to participate in volunteer work.

Motion 6

That Council advise the State Government that there are members of the community that are advocating for the State Government to:

- c) Carry out a survey regarding impacts of mandates on small businesses;**
- d) Provide absolute clarity to businesses with regards to any liability of all mandates;**
- c) Provide clear information that clarifies the mandates for all local businesses regarding overreach.**

Motion 7

That Council write to the local Members of Parliament informing them that there are members of the community that are advocating for the removal of all mandates and restrictions and provide a copy of the Special Electors motions.

2	SUBJECT: DIRECTOR: MEETING: MEETING DATE:	Madora Bay Foreshore and McLennan Park Consultation Built and Natural Environment Council Meeting 22 March 2022
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Summary

The Madora Bay Community Association has approached the City seeking a Memorandum of Understanding which would provide \$10,000 in funding from the City to appoint a local consultant to undertake community consultation regarding potential infrastructure and landscaping upgrades to the Madora Bay foreshore and McLennan Park.

City officers have considered the proposal and based on the potential benefits, in this case, recommend that Council endorse the Chief Executive Officer entering into a Memorandum of Understanding subject to the following conditions:

1. A Steering Group including a representative of the City is formed to engage the consultant and oversee the delivery of the services provided under the Memorandum of Understanding;
2. That City officers approve the scope of works; and
3. That the Memorandum of Understanding contains agreed performance targets which would provide for key milestones to be met before any payments are approved.

Disclosure of Interest

Nil

Previous Relevant Documentation

Nil

Background

In 2017 the Madora Bay Community Association (MBCA) received \$50,000 from the Royalties to Regions scheme to install a viewing platform on the foreshore reserve at Madora Bay. The MBCA consulted widely with the City on the design of the platform and once agreement had been reached, the viewing platform was installed on the Madora Bay foreshore utilising these funds (please see picture below). The project was managed by the City and the viewing platform has been included in our asset management register which means that the City continue to maintain the asset as its own.



Since this time, MBCA have been communicating with the City about further potential landscaping upgrades to the Madora Bay foreshore and adjacent McLennan Park. A number of draft proposals have been discussed previously, however, the local community had not been widely consulted on these draft plans.

The Madora Bay foreshore has very little community infrastructure compared with other popular public open space foreshore reserves at places such as Falcon Bay, Seascapes and San Remo for example. The MBCA have approached the City on many occasions seeking landscaping upgrades to the foreshore area and \$100,000 was allocated in the 2020/21 annual budget to undertake some minor upgrades to this area.

Some concept designs were prepared by City officers which were reviewed by the MBCA and it was decided not to progress with the concept designs as they may not deliver what the community was looking for. On this basis, the \$100,000 was reallocated into the 2021/22 annual budget to allow for widespread consultation with the local community to develop a Masterplan for the foreshore reserve at the site that the viewing platform was installed.

Subsequent to this, the Satterly Group has begun construction of a new sub-development at Madora Bay north and as part of this sub-development have proposed a significant community/commercial foreshore node. It is likely that the level and scale of development on the foreshore at Madora Bay north would provide district level foreshore facilities that we would not wish to see replicated at the Madora Bay foreshore adjacent to McLennan Park.

The MBCA feel that they are well placed to facilitate the wider community engagement on potential upgrades to the Madora Bay foreshore and McLennan Park.

Comment

The initial phases of a community consultation for a landscaping project should include seeking community input on the values that are being sought for the location. This may include values such as recreation (play equipment, exercise facilities), gathering sites (picnics etc), access (disabled, universal etc), quiet areas, interpretive areas (historical/heritage) and conservation (natural environment) among others. Once identified, concepts (examples of other locations) may be presented to visualise how these values might be interpreted by the broader community. These initial phases may require multiple consultations, with the ultimate aim being to develop some sort of consensus among competing interests. Once a general level of consensus has been reached, concept designs could be developed as part of the ultimate master planning for the location.

The City may either undertake community consultation themselves or outsource this important process to a qualified third party (consultant) to undertake the work on behalf of the City but utilising an agreed scope of works to guide the desired outcomes.

Whilst this is the normal process, there is likely to be some merit in engaging a local community group to take some ownership over this consultation as long as the process is clearly articulated by the City and subject to terms and conditions laid out in an agreement such as a Memorandum of Understanding and that any financial support from the City was subject to meeting pre-determined performance criteria.

It is noted that there has been no commitment by the City to deliver any infrastructure at the site in the short term. The City is in the process of developing a 10 year plan that identifies priorities for public open space upgrades and that this project has not been identified within that scope, at present. The MBCA has acknowledged that any future budget commitment on behalf of the City to deliver an upgrade to the site would need to be included in the Long Term Financial Plan and be approved as part of the annual budget process.

As this request for funding falls outside of the City's normal procurement processes and does not form part of our Community Grants scheme, Council is asked to support this request, as a trial, to identify whether or not it is a model that may have some value in the future.

Consultation

Madora Bay Community Association

Statutory Environment

N/A

Policy Implications

Nil

Financial Implications

One hundred thousand dollars has been allocated in the 2021/22 annual budget to undertake community consultation and prepare a Masterplan for the area adjacent to McLennan Park on the Madora Bay Foreshore reserve. By utilising \$10,000 to support MBCA to undertake the initial phase of the community consultation, the remaining \$90,000 would be available to complete the Master Planning phase.

Commitments in terms of both capital and ongoing maintenance, however, the purpose of this Council report is only to seek approval for \$10,000 in expenditure out of a \$100,000 budget allocation.

Risk Analysis

Without proper oversight there is a risk that unrealistic expectations will develop within the community and value for money will not be delivered.

Strategic Implications

The following strategies from the City of Mandurah Strategic Community Plan 2020 – 2040 are relevant to this report:

Economic:

- Leverage partnerships with key stakeholders to achieve improved economic outcomes with due consideration to environmental impacts.

Organisational Excellence

- Listen to and engage with our community in the decision making process
- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk and financial management.

Conclusion

The Madora Bay Community Association have been very active in engaging with the City regarding potential infrastructure and landscaping upgrades to the Madora Bay foreshore and McLennan Park. They have indicated that they have a significant outreach in the local community and are seeking funding from the City to utilise a local consultant to engage with the local community to discuss options for upgrading the foreshore and McLennan Park in line with community expectations.

City officers have considered the proposal and based on the potential benefits, in this case, recommend that Council endorse the Chief Executive Officer entering into a Memorandum of Understanding with Madora Bay Community Association to provide \$10,000 in funding, from the City, to appoint a local

consultant to undertake community consultation regarding potential infrastructure and landscaping upgrades to the Madora Bay foreshore and McLennan Park, subject to the following conditions:

1. A Steering Group including a representative of the City is formed to engage the consultant and oversee the delivery of the services provided under the Memorandum of Understanding;
2. That City officers approve the scope of works for the consultant brief; and
3. That the Memorandum of Understanding contains agreed performance targets which would provide for key milestones to be met before any payments are approved.

RECOMMENDATION

That Council endorse the Chief Executive Officer entering into a Memorandum of Understanding with Madora Bay Community Association to provide \$10,000 in funding, from the City, to appoint a local consultant to undertake community consultation regarding potential infrastructure and landscaping upgrades to the Madora Bay foreshore and McLennan Park, subject to the following conditions:

- 1. A Steering Group including a representative of the City is formed to engage the consultant and oversee the delivery of the services provided under the Memorandum of Understanding;**
- 2. That City officers approve the scope of works for the consultant brief; and**
- 3. That the Memorandum of Understanding contains agreed performance targets which would provide for key milestones to be met before any payments are approved.**

3	SUBJECT:	Financial Report January 2022
	DIRECTOR:	Business Services
	MEETING:	Council Meeting
	MEETING DATE:	22 March 2022

Summary

The Financial Report for January 2022 together with associated commentaries, notes on investments, balance sheet information and the schedule of accounts are presented for Elected Members' consideration.

Disclosure of Interest

Nil

Previous Relevant Documentation

- G.17/6/21 22/06/2021 Adoption of Annual Budget 2021/22

Background

Nil

Comment

Financial Summary

The financial report for January 2022 shows an actual surplus for this period of \$47.8 million. The reason why the first six to seven months of any financial year has a large surplus is because over 80% of the total revenue has been recognised (from raising of rates and fees and charges), however most of the City's expenditure occurs evenly over the 12 months. This results in a timing variance and the actual surplus reduces as the financial year progresses.

The opening surplus is currently \$4.5 million. The actual closing surplus at 30 June 2021 is \$4,538,223. Currently around \$1.6 million of the closing surplus is required to be used to offset the current budget deficit expected at 30 June 2022, as well as \$2 million to fund the roof replacement at the MARC. The remaining surplus will be presented to Council as part of the annual budget review in March 2022.

	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. (b)-(a)	Var.% (b)-(a)/(a)
	\$ 000s	\$ 000s	\$ 000s	\$ 000s	%
Opening Funding Surplus / (Deficit)	700	700	4,538	3,838	548%
Revenue					
Revenue from operating activities	117,398	108,777	108,895	117	0%
Capital revenue, grants and Contribution	20,659	12,051	7,596	(4,455)	-37%
	138,056	120,828	116,490	(4,338)	
Expenditure					
Operating Expenditure	(138,738)	(80,578)	(72,011)	8,567	-11%
Capital Expenditure	(50,879)	(27,347)	(12,828)	14,519	-53%
	(189,617)	(107,925)	(84,839)	23,087	
Non-cash amounts excluded from operating activities	25,272	17,640	15,325	(2,315)	-13%
Other Capital Movements	22,014	(3,635)	(3,693)	(58)	2%
Closing Funding Surplus / (Deficit)	(3,574)	27,608	47,821	20,214	73%

Key Capital Projects

The following table highlights the status of the City's key capital projects for the 2021/2022 financial year:

Project	2021/22 Actuals Incl. CMT \$'000s	2021/22 Annual Budget \$'000s	Comment
Western Foreshore Recreation Precinct	2,632	6,032	<p><i>Project status:</i></p> <p>Installation of main play tower is continuing with the 'cubby' Pods being lifted into position early March.</p> <p>Following this, works will commence importing fill for levels and electrical works will recommence. Paving works will commence end March.</p> <p>Inability to supply 'custom' play equipment has delayed the procurement process for these items, and the procurement of other play equipment has caused the completion date to be extended.</p> <p>The Play Space will be substantially complete by the end of April with the majority of the Main Tower Structure and Priority Equipment installed. Completion of the Play Space and surrounds is now expected in July 2022.</p>
Eastern Foreshore South Precinct	2,080	6,027	<p><i>Project status:</i></p> <p><u>Estuary Pool</u> The Estuary Pool was opened to the public on 24 December 2021.</p> <p>Final works to shelters underway with completion date mid March.</p> <p>New paving in area between Estuary Pool and Smart Street Mall is 60% complete.</p> <p><u>Eastern Foreshore South – Reserve Area</u> Adjustment of levels and turfing to commence early March.</p> <p>Large feature concrete including artwork to be installed commencing mid March.</p> <p>Works are expected to be completed in April 2022.</p>

Smart Street Mall Upgrade	532	1,167	<p><i>Project status:</i></p> <p>Works will recommence in the Smart Street Mall following completion of the eastern foreshore south upgrade works in late April 2022.</p> <p>Remaining works include paving, remaining planters and hard and soft landscaping are expected to be completed by mid-2022 excluding the overhead structures which will be delivered at a later date due to the Development on the Corner of Mandurah Terrace and Smart Street.</p>
Peel Street – Power Relocation	83	1,500	<p><i>Project status:</i></p> <p>Finalising procurement with power supply company and working with them to schedule works.</p> <p>Finalisation of land acquisition is required prior to power supply company commencing works.</p>
Pinjarra Road Stage 2 and 3	1,844	2,357	<p><i>Project status:</i></p> <p>Stage 2 - Construction is complete and road opened.</p> <p>Stage 3 - Investigation & enabling works have commenced with full construction scheduled to commence April 2022.</p> <p>Notification of the upcoming works has commenced with public advertising of road closures and correspondence to businesses and property owners being prepared.</p>
RR Mandurah Terrace	78	1,408	<p><i>Project status:</i></p> <p>Project enabling works are underway including potholing, drainage pit / lid upgrades & crack sealing. Other civil works to commence late February, whilst the bulk of the scope including profiling and resurfacing works scheduled for late March 2022.</p>

Statutory Environment

Local Government Act 1995 Section 6.4 Financial Report

Local Government (Financial Management) Regulations 1996 Part 4 Financial Reports

Policy Implications

Nil

Financial Implications

Any material variances that have an impact on the outcome of the budgeted surplus position are explained in the Monthly Financial Report, as detailed in Attachment 3.1

Risk Analysis

Nil

Strategic Implications

The following strategy from the City of Mandurah Strategic Community Plan 2020 – 2040 is relevant to this report:

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk, and financial management.

Conclusion

The City strives to manage its finances adequately and maintain expenditure within budget to ensure services that have been approved through the budget process are fully funded. By submitting the budget variation requests to Council as they arise it allows identification of financial implications and ensures there is nil effect on the budget adopted.

It is recommended that Council receive the Monthly Financial Report, Schedule of Accounts, and the proposed budget variations.

NOTE:

- Refer **Attachment 3.1 Monthly Financial Report**
Attachment 3.2 Schedule of Accounts (electronic only)

RECOMMENDATION

That Council:

- 1 **Receives the Financial Report for January 2022 as detailed in Attachment 3.1 of the report.**
- 2 **Receives the Schedule of Accounts for the following amounts as detailed in Attachment 3.2 of the report:**

Total Municipal Fund	\$ 6,908,743.90
Total Trust Fund	\$ 0.00
	<u>\$ 6,908,743.90</u>
- 3 **Approve the completion date of the Western Foreshore Upgrade and Play Space Project Chief Executive Officer Key Performance Indicator to July 2022.**

*** ABSOLUTE MAJORITY REQUIRED**

Monthly Financial Report

January 2022



City of Mandurah January 2022

\$3.57 M ▲

Estimated Deficit at 30 June 2022 with proposed budget amendments

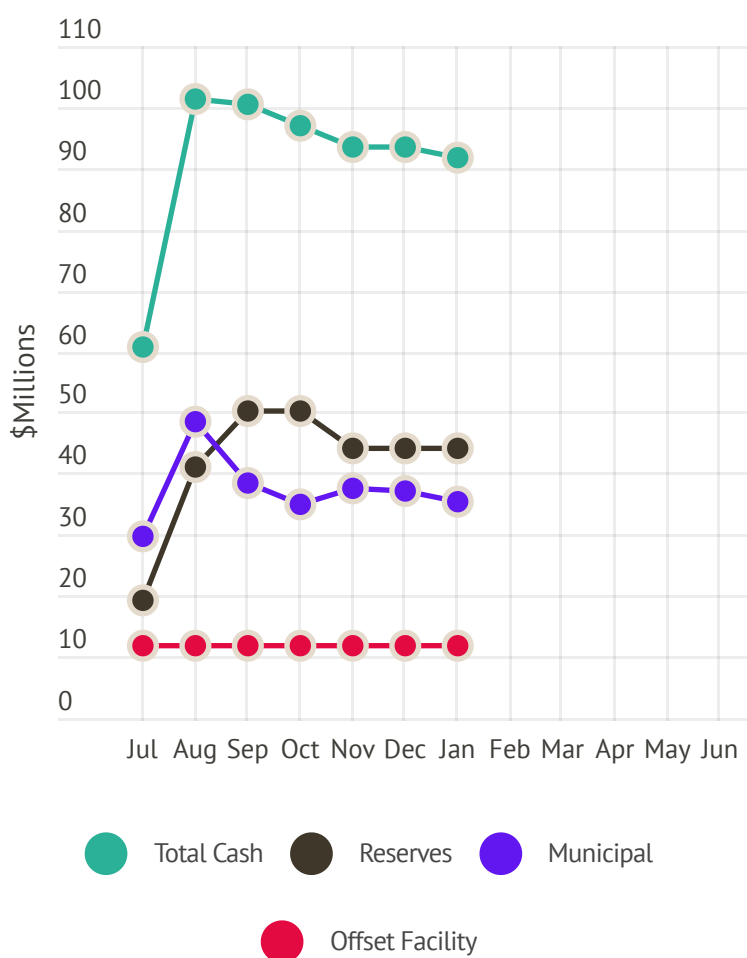
\$47.8 million ▼

Year to Date Actual Surplus

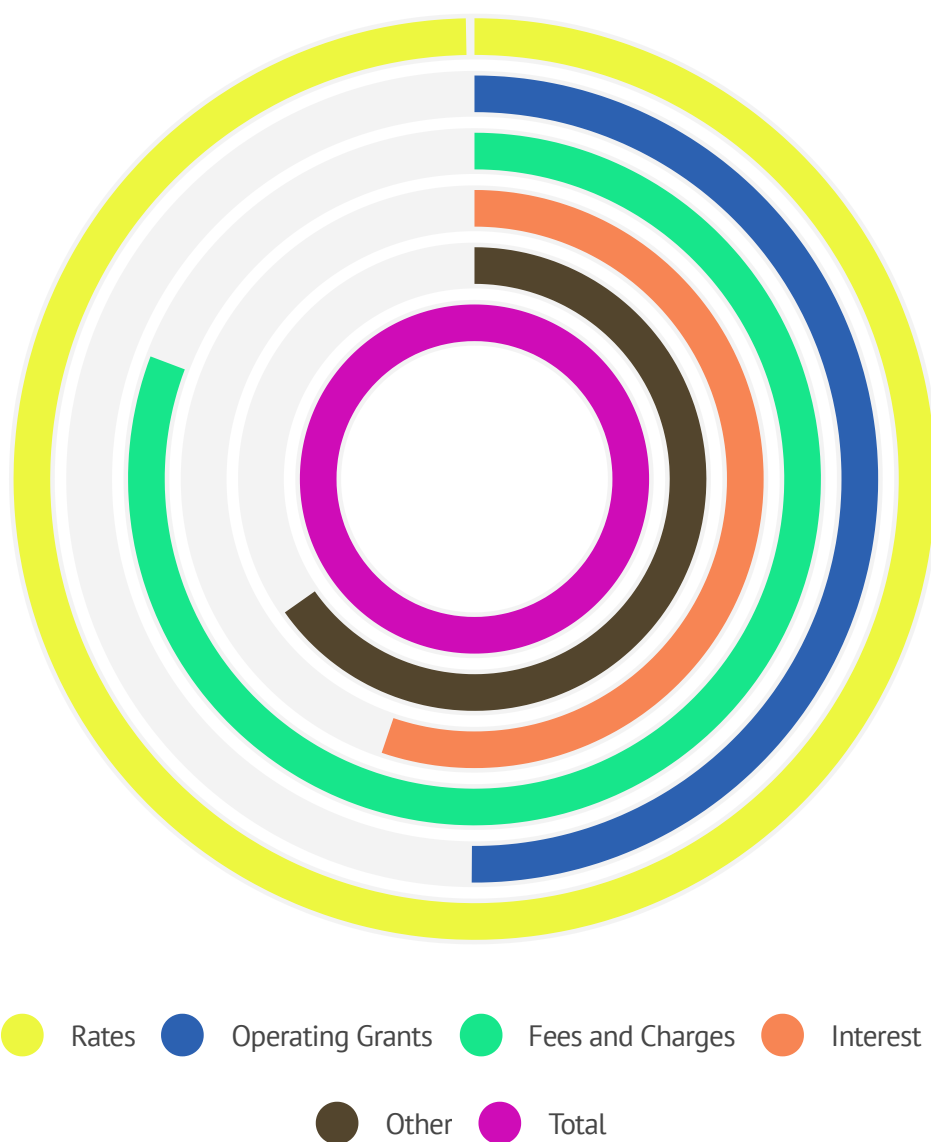
Summary

- Actual Rates Raised \$82.5M ▲
- Actual Rates Received \$70.6M (82.5% collected) ▲
- Actual Operating Revenue \$108.9M ▲
- Actual Capital Revenue \$6.3M ▲
- Actual Operating Expenditure \$72M ▲
- Actual Capital Expenditure \$12.8M ▲
- Actual Proceeds from Sale of Assets \$1.3M —

Investments



Year to Date Revenue Actuals Compared to Current Budget



Loans

- Actual Principal Outstanding \$21.42M ▼
- Actual Principal Repayments Made \$3.15M ▲
- Actual Interest Paid \$157K ▲
- Actual New Loans Drawdown \$0 —
- Amount of Interest Saved from Loan Offset Facility \$124K ▲

Rates Outstanding

- 20 Properties with >\$10K outstanding —
- 133 Properties \$3K to \$10K outstanding ▼
- 23 Properties commenced legal action in 21/22 ▲
- \$2.03M Rates Exemptions —

Sundry Debtors Outstanding

- 172 current accounts due (\$1.06M) ▲
- 275 accounts overdue i.e >30 days (\$380K) ▼

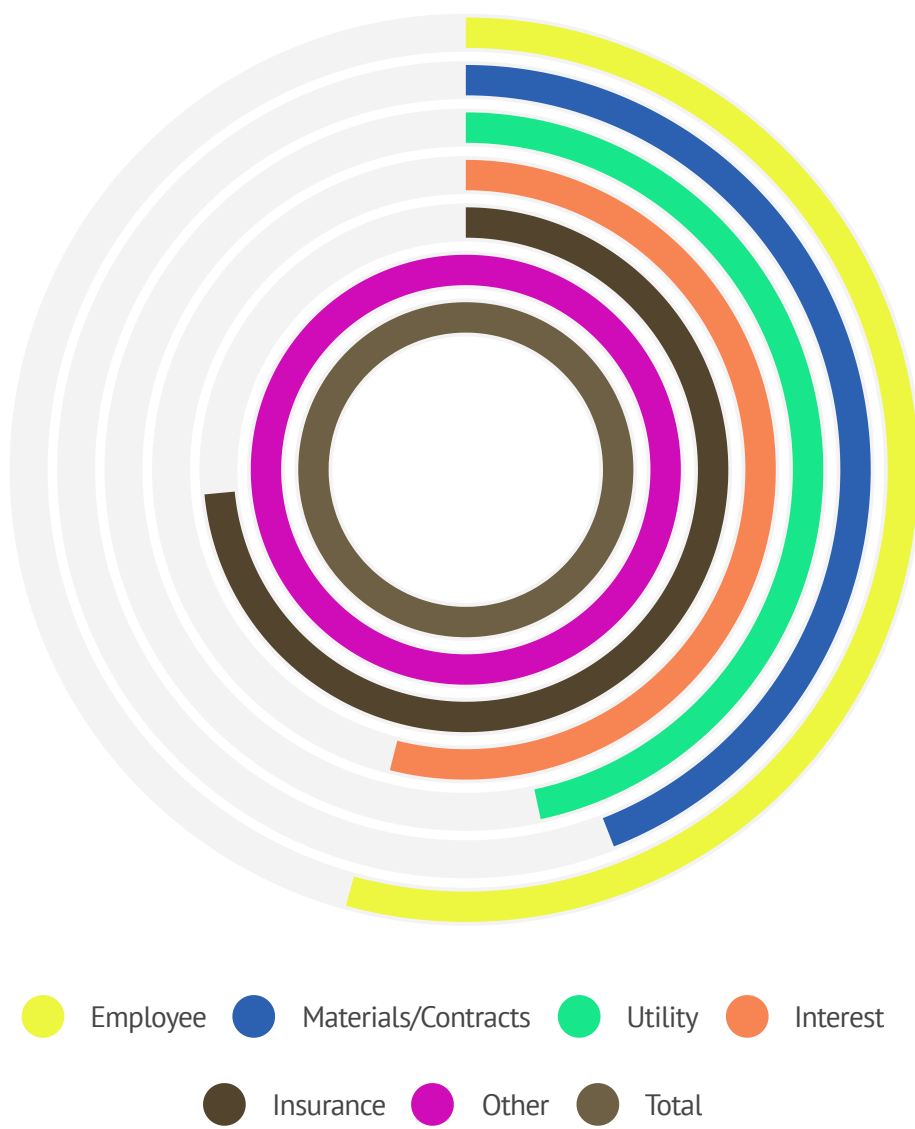
Budget Proposed Amendments

- Nil

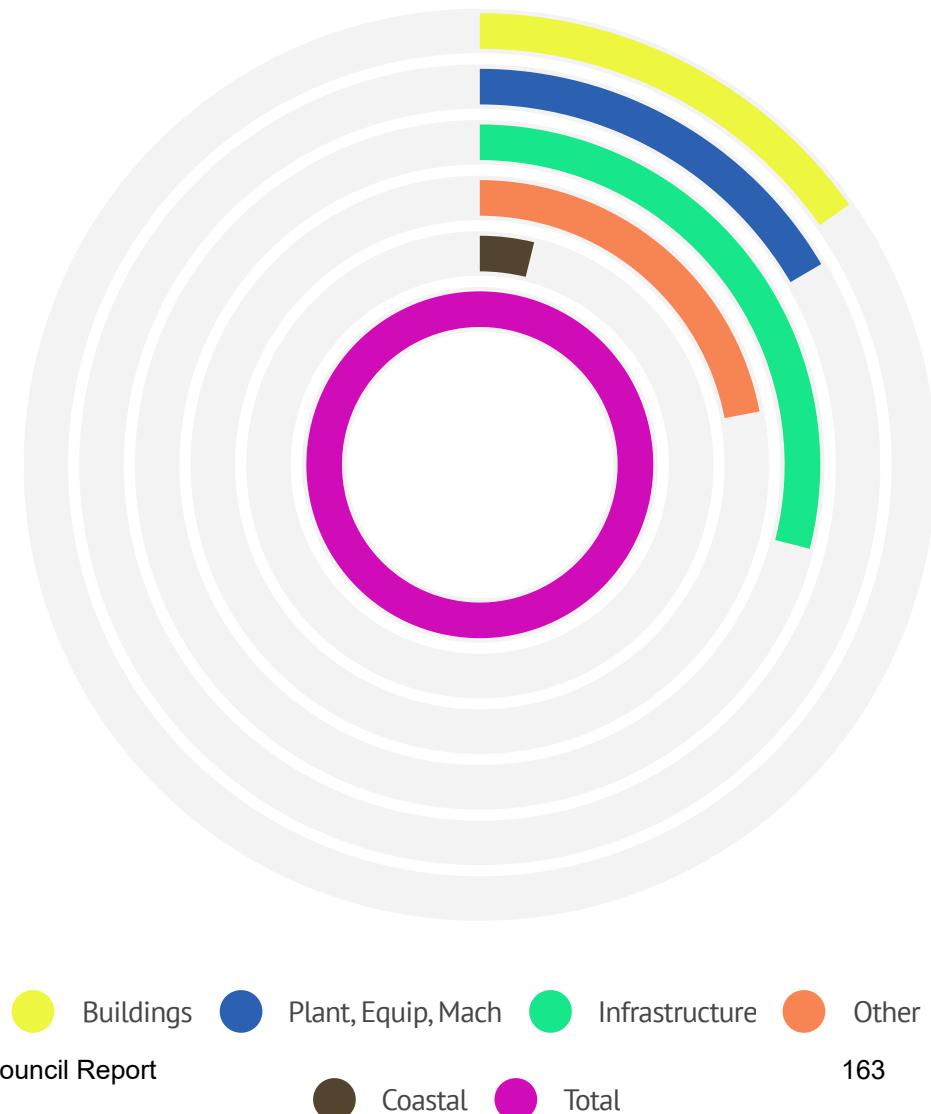
- 0 Tenders awarded during the month through CEO delegation ▼

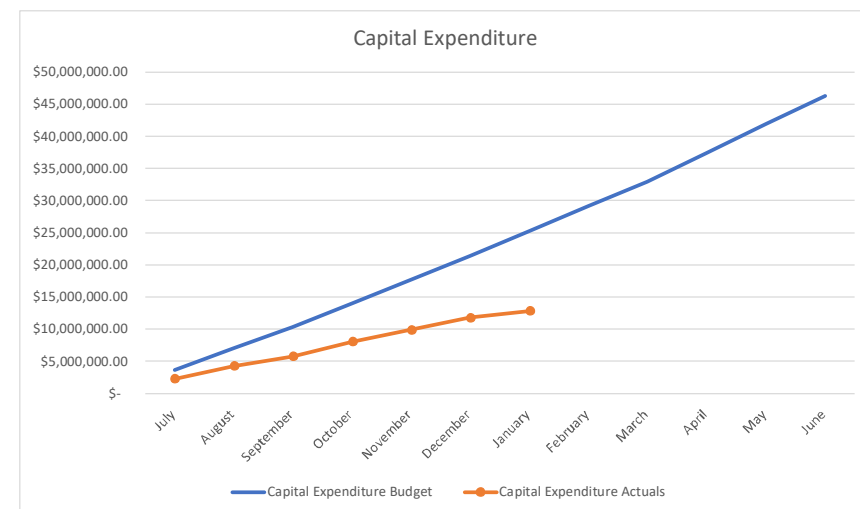
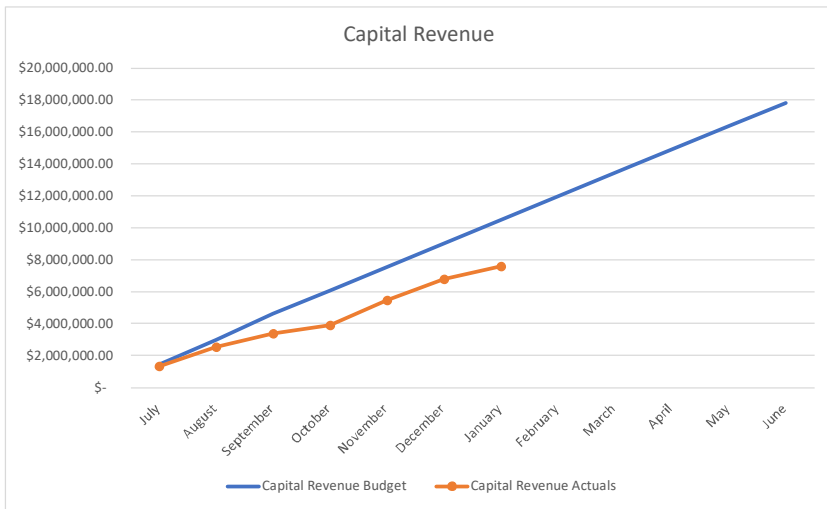
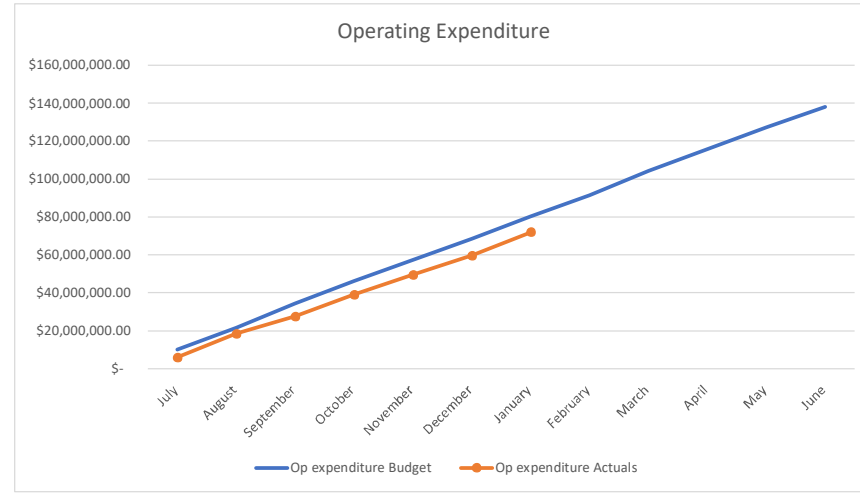
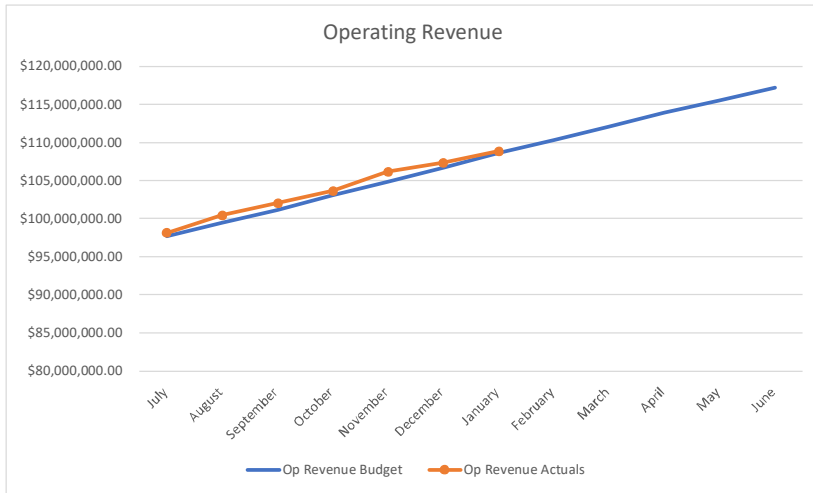
36.4% Council Meetings received for the 21/22 year ▲
22 March 2022

Year to Date Expenditure Actuals Compared to Current Budget



Year to Date Capital Actuals Compared to Current Budget





CITY OF MANDURAH
MONTHLY FINANCIAL REPORT
For the Period Ended 31 January 2022

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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

BY NATURE OR TYPE

	Ref Note	Annual Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus / (Deficit)		700,000	700,000	4,538,223			
Revenue from operating activities							
Rates		82,683,569	82,412,735	82,493,818	81,083	0.10%	
Operating grants, subsidies and contributions		3,196,527	1,836,598	1,601,855	(234,743)	(12.78%)	▼
Fees and charges		28,181,414	22,392,030	22,757,997	365,967	1.63%	
Interest earnings		1,350,000	787,500	745,189	(42,311)	(5.37%)	
Other revenue		1,986,117	1,348,373	1,295,703	(52,670)	(3.91%)	
		117,397,627	108,777,236	108,894,562	117,326	0.11%	
Expenditure from operating activities							
Employee costs		(47,725,578)	(26,951,763)	(25,899,234)	1,052,529	3.91%	
Materials and contracts		(54,805,957)	(32,289,186)	(24,134,196)	8,154,990	25.26%	▲
Utility charges		(4,494,203)	(2,621,620)	(2,096,131)	525,489	20.04%	▲
Depreciation on non-current assets		(29,868,215)	(17,639,548)	(18,250,314)	(610,766)	(3.46%)	
Interest expenses		(748,252)	(436,481)	(403,638)	32,843	7.52%	
Insurance expenses		(1,095,774)	(639,202)	(805,412)	(166,210)	(26.00%)	▼
Other expenditure		-	-	(6,872)	(6,872)	100.00%	▼
Loss on disposal of assets		-	-	(414,725)	(414,725)	100.00%	▼
		(138,737,979)	(80,577,800)	(72,010,522)	8,567,278	10.63%	
Non-cash amounts excluded from operating activities	1(a)	25,272,235	17,639,548	15,324,549	(2,314,999)	(13.12%)	
Amount attributable to operating activities		3,931,883	45,838,984	52,208,589	6,369,605	(13.90%)	
Investing activities							
Non-operating grants, subsidies and contributions	10	18,625,005	10,864,586	6,344,910	(4,519,676)	(41.60%)	▼
Proceeds from disposal of assets	4	2,033,836	1,186,405	1,250,629	64,224	5.41%	
Payments for property, plant and equipment	6	(50,878,857)	(27,347,289)	(12,828,050)	14,519,239	53.09%	▲
Amount attributable to investing activities		(30,220,016)	(15,296,298)	(5,232,511)	10,063,787	65.79%	
Financing Activities							
Proceeds from new debentures	7	9,826,754	-	-	0	0.00%	
Unspent Loans Utilised		1,883,048	-	-	0	0.00%	
Payment of lease liability		(685,027)	(513,770)	(425,983)	87,787	17.09%	▲
Payment of interest earning liability		-	-	(176,405)	(176,405)	100.00%	▼
Proceeds from community loans		82,553	48,156	55,169	7,013	14.56%	▲
Transfer from reserves		20,609,434	-	-	0	0.00%	
Advances of community loans		(50,000)	-	-	0	0.00%	
Repayment of debentures	7	(5,432,960)	(3,169,227)	(3,145,599)	23,628	0.75%	
Transfer to reserves		(4,219,805)	-	-	0	0.00%	
Amount attributable to financing activities		22,013,996	(3,634,841)	(3,692,818)	(57,977)	(1.60%)	
Closing Funding Surplus / (Deficit)	1(c)	(3,574,137)	27,607,845	47,821,483	20,213,638	73.22%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Budget data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

*** Note the Opening Funding Surplus in the Annual Budget column has not been adjusted to take into account the carried forward surplus from 30 June 2021. This adjustment will be done as part of Budget Review.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Local Government (Financial Management) Regulation 1996.

Notes	Annual Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Non-cash items excluded from operating activities			
Adjustments to operating activities			
Less: Movement in liabilities associated with restricted cash	(5,634,434)	-	(3,457,652)
Movement in pensioner deferred rates (non-current)	-	-	(69,401)
Movement in employee benefit provisions (non-current)	1,038,454	-	186,563
Add: Loss on asset disposals	-	-	414,725
Add: Depreciation on assets	29,868,215	17,639,548	18,250,314
Total non-cash items excluded from operating activities	25,272,235	17,639,548	15,324,549

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with regulation 32 of the Local Government (Financial Management) Regulations 1996 to agree to the surplus/(deficit) after imposition of general rates.

	Budget Closing 30 Jun 2021	Budget Closing 30 Jun 2022	Year to Date 31 Jan 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	(20,116,870)	(24,888,945)	(44,767,915)
Less: Unspent loans	(431,591)	(207,137)	(2,197,470)
Less: Other receivables	-	(80,000)	(40,068)
Less: Prepaid Rates	(2,455,879)	-	-
Less: Clearing accounts	-	-	42,305
Add: Borrowings	7,499,999	9,826,754	2,532,180
Add: Other liabilities	3,081,188	3,417,743	3,222,739
Add: Lease liability	608,382	759,243	158,840
Add: Provisions - employee	5,041,426	5,216,724	4,259,319
Add: Loan Facility offset	-	-	12,000,000
Total adjustments to net current assets	(6,773,345)	(5,955,618)	(24,790,070)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	23,835,328	24,907,049	79,689,893
Rates receivables	3	3,519,116	2,480,445	14,983,143
Receivables	3	3,644,928	4,341,798	6,399,095
Other current assets		524,062	549,233	1,552,480
Less: Current liabilities				
Payables		(4,555,419)	(9,848,897)	(13,125,264)
Borrowings	7	(7,499,999)	(9,826,754)	(2,532,180)
Interest earning liabilities		-	-	(183,746)
Unspent non-operating grant, subsidies and contributions liability		(3,464,329)	(1,065,909)	(5,176,681)
Lease liabilities		(608,382)	(759,243)	(158,840)
Provisions		(8,621,960)	(8,396,241)	(8,836,347)
Less: Total adjustments to net current assets	1(b)	(6,773,345)	(5,955,618)	(24,790,070)
Closing Funding Surplus / (Deficit)		-	(3,574,137)	47,821,483

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

	Total Amount	Interest rate	Total calculated interest Earnings	Institution	S&P rating	Deposit Date	Maturity Date	Term days
	\$	\$	\$	\$				
Cash on hand								
Westpac Municipal Bank Account	12,986,561	Variable		Westpac	AA-	NA	NA	
	12,986,561							
Municipal Investments								
Muni 10 - 9652-46197	29,829	0.20%	60	ANZ	AA-	1/10/2021	1/10/2022	365
MNS 31 - 582058	11,144,848	0.35%	3,312	Westpac	AA-	31/12/2011	31/01/2022	3684
MNS 60 - 582007	11,370,121	0.40%	3,861	Westpac	AA-	31/12/2011	31/01/2022	3684
	22,544,797							
Reserve Investments								
Reserve 35 - B33713404.75	3,008,385	0.01%	75	CBA	AA-	1/10/2021	31/01/2022	122
Reserve 39 - B33713404.55	3,012,223	0.32%	2,375	CBA	AA-	9/12/2021	9/03/2022	90
Reserve 40 - B33713404	3,004,810	0.34%	2,517	CBA	AA-	10/11/2021	8/02/2022	90
Reserve 41 - B33713404	3,005,178	0.35%	5,178	CBA	AA-	12/08/2021	8/02/2022	180
Reserve 42 - 36-976-7906	3,010,363	0.27%	2,663	NAB	AA-	21/12/2021	22/06/2022	183
Reserve 43 - 36-956-4375	3,004,440	0.33%	2,443	NAB	AA-	24/11/2021	22/02/2022	90
Reserve 44 - 70-586-3025	3,003,995	0.27%	3,995	NAB	AA-	1/09/2021	28/02/2022	180
Reserve 45 - 70-568-6989	3,005,847	0.43%	3,184	NAB	AA-	30/12/2021	30/03/2022	90
RNS 31 - 581565	10,867,191	0.35%	3,229	Westpac	AA-	31/12/2011	31/01/2022	3684
RNS 60 - 581573	9,236,103	0.40%	3,137	Westpac	AA-	31/12/2011	31/01/2022	3684
	44,158,534							
Total	79,689,893		36,028					

Interest revenue

Investment Interest Accrued	36,028
Investment Interest Matured	93,260
Rates Interest	615,901
	745,189

Interest Earned

\$745,189

Total Municipal and Reserve Funds 79,689,893

	Amount	Interest rate on loans	Interest Saved	YTD Interest Saved
Loan Offset Facility				
Westpac	12,000,000	1.38%	14,760	123,629

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of twelve months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Total Municipal Cash	Unrestricted
\$91.69 M	\$47.53 M

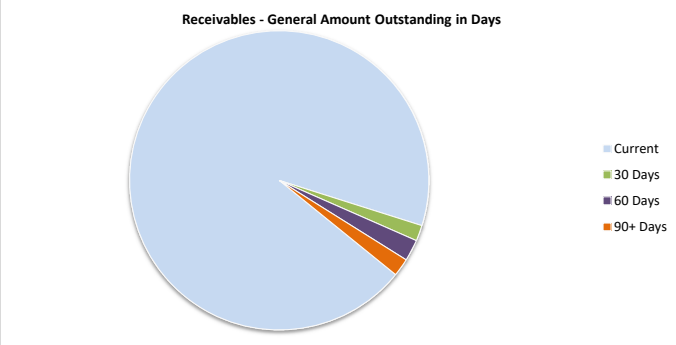
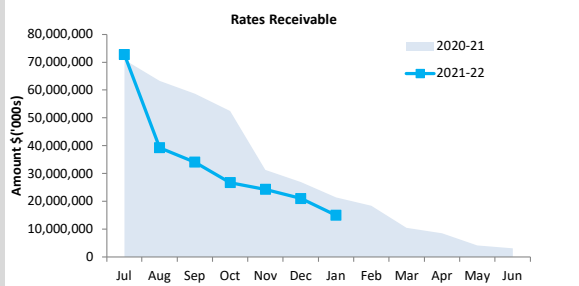
Rates Receivable	30-Jun-21	31-Jan-21	31 Jan 22
	\$		\$
Opening Arrears Previous Years	3,317,555	3,317,555	3,093,324
Rates levied	80,353,712	80,045,904	82,493,818
Less - Collections to date	(80,577,943)	(62,004,951)	(70,603,998)
Equals Current Outstanding	3,093,324	21,358,508	14,983,143
Net Rates Collectable	3,093,324	21,358,508	14,983,143
% Collected	96.3%	74.4%	82.5%

Receivables - General	31-Jan-21	Current	30 Days	60 Days	90+ Days	31 Jan 22
	\$	\$	\$	\$	\$	\$
Balance per Trial Balance						
Sundry receivable	1,911,038	980,492	108,220	147,986	123,987	1,360,685
Recreation Centres	85,364	82,584				82,584
Mandurah Ocean Marina	0	0				0
GST receivable	374,495	292,884				292,884
Allowance for impairment of receivables	(139,014)	(158,610)				(158,610)
Infringements	1,049,012	969,042				969,042
Pensioners rates and ESL deferred	3,178,090	3,269,259				3,269,259
Other Receivables	841,510	583,252				583,252
Total Receivables General Outstanding	7,300,495	6,018,902	108,220	147,986	123,987	6,399,095
Percentage		94.1%	1.7%	2.3%	1.9%	

	31 Jan 21	31 Jan 22
- No. of Legal Proceedings Commenced for the financial year	4	23
- No. of properties > \$10,000 outstanding	21	20
- No. of properties between \$3,000 and \$10,000 outstanding	138	133
- Value of Rates Concession	73,427	69,766
- Value of Rates Exemptions	1,990,417	2,027,889

KEY INFORMATION

Rates and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of rates and other receivables is reviewed on an ongoing basis. Other receivables that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



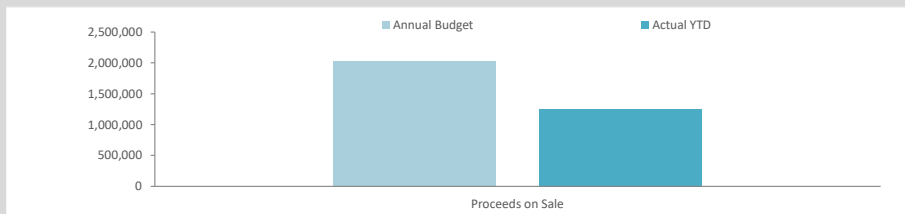
Debtors Due
\$6,399,095
Over 30 Days
6%
Over 90 Days
2%

Collected	Rates Due
82.5%	\$14,983,143

Asset	Asset Description	Budget	YTD Actual			
		Proceeds	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$
Land						
Land	Sale of 81-87A Allnutt Street, Mandurah	942,000	1,445,000	945,000	0	(500,000)
Infrastructure Assets						
Light Passenger Vehicles - Replacement						
MITSUBISHI-MIRAGE	C00518 - C00518	People & Communities-YOUTH SERVICES COORDINATOR	7,847	0	0	0
		People & Communities-DIRECTOR PEOPLE AND COMMUNITIES				
HYUNDAI-SANTE	FEC01718 - C01718	COMMUNITIES	15,836	0	0	0
SUBARU-OUTBACK	C02518 - C02518	People & Communities-GENERAL MANAGER MPAC	15,765	0	0	0
TOYOTA-RAV4	C03818 - C03818	Built & Natural -DEVELOPMENT SERVICES	12,326	0	0	0
MAZDA-CX-5	C04318 - C04318	Built & Natural -CIVIL MAINTENANCE	15,478	0	0	0
MITSUBISHI-LS OUTLANDER	C04717 - C04717	Built & Natural -PROJECTS COORDINATOR	12,500	0	0	0
HOLDEN-TRAILBLAZER	C06518 - C06518	Built & Natural -	10,565	0	0	0
TOYOTA-COROLLA	C05917 - C05917	Built & Natural -OPERATIONS STORE	10,542	0	0	0
TOYOTA-RAV4	C06918 - C06918	Built & Natural -DEVELOPMENT SERVICES	12,326	0	0	0
TOYOTA-RAV4	C07418 - C07418	Built & Natural -CITYPARKS	12,241	0	0	0
		People & Communities-RECREATION SERVICES				
MAZDA-CX-5	C07618 - C07618	COORDINATOR	15,400	0	0	0
Light Commercial Vehicles - Replacement						
FORD-RANGER	U00217	Built & Natural -CITYBUILD	17,911	21,269	27,327	6,058
FORD-RANGER	U00417	Built & Natural -CITYWORKS	20,353	0	0	0
FORD-RANGER	U00617	Built & Natural -CITYWORKS	15,784	0	0	0
MITSUBISHI-TRITON	U00817	Built & Natural -CITYPARKS	18,673	0	0	0
FORD-RANGER	U01018	Built & Natural -CITYWORKS	12,451	0	0	0
HOLDEN-COLORADO	U02017	Built & Natural -CITYWORKS	18,053	0	0	0
HOLDEN-COLORADO	U02317	Built & Natural -CITYBUILD	16,569	0	0	0
FORD-RANGER	U02418	Built & Natural -SURVEYING SERVICES	19,329	0	0	0
HOLDEN-COLORADO	U02517	Built & Natural -RANGERS - BUSHFIRE BRIGADE	18,405	0	0	0
HOLDEN-COLORADO	U02717	Built & Natural -CITYBUILD	16,569	0	0	0
HOLDEN-COLORADO	U03117	Built & Natural -CITYBUILD	18,228	0	0	0
FORD-RANGER	U03417	Built & Natural -TRAFFIC MANAGMENT	20,507	0	0	0
HYUNDAI-ILOAD	U03617	Built & Natural -PARKS MAINTENANCE - RETIC	18,607	0	0	0
TOYOTA-HILUX	U03817	Built & Natural -CITYBUILD	17,486	0	0	0
FORD-RANGER	U05017	Built & Natural -CITYBUILD	21,528	0	0	0
		People & Communities-ENVIRONMENTAL HEALTH				
ISUZU-D'MAX	U05717	COORDINATOR	18,815	0	0	0
HOLDEN-COLORADO	U06118	Built & Natural -SURVEYING SERVICES	17,356	22,854	30,055	7,201
HOLDEN-COLORADO	U06717	Built & Natural -CITYBUILD	18,228	0	0	0
HYUNDAI-ILOAD	U07117	Built & Natural -CITYBUILD	20,157	0	0	0
FORD-RANGER	U07217	Built & Natural -PARKS CENTRAL	16,337	0	0	0
FORD-RANGER	U07417	Built & Natural -OPERATIONAL SERVICES	16,048	0	0	0
HOLDEN-COLORADO	U07818	Built & Natural -RANGERS - BUSHFIRE BRIGADE	22,036	0	0	0
Trucks & Buses Replacements						
Trailers						
Parks & Mowers						
TORO - ZERO TURN 60" SD DECK	M00117	Built & Natural PARKS CENTRAL	12,000	0	0	0
RAZORBACK - MOWER SLASHER PTO	M00517	Built & Natural PARKS-NATURAL AREAS	7,000	0	0	0
TORO - ZERO TURN 72" RD DECK	M01817	Built & Natural PARKS-SOUTHERN	7,643	0	0	0
Minor Equipment >\$5000						
PUMPS AUSTRALIA-HPM WATER CLEANER HOT AND COLD	P61517	Built & Natural -CITYBUILD	2,500	0	0	0
PUMPS AUSTRALIA-HPM WATER CLEANER HOT AND COLD	P61617	Built & Natural -CITYBUILD	2,500	0	0	0
HAKO-CITYMASTER	P61817	Built & Natural -CIVIL MAINTENANCE	25,000	0	0	0
Construction Vehicles - Replacement						
KOMATSU - WHEEL LOADER	G005	WORKS CONSTRUCTION	65,410	0	0	0
Plant Disposed from 2020/21 budget:						
Light Passenger Vehicles - Replacement						
Toyota Rav 4	C04217-C04220	Place & Communities	11,815	0	0	0
Kia Sportage	-	Sustainable Development	0	0	0	0
Kia Sportage	C05517-C05520	Strategy & Economic Development	16,460	0	0	0
Toyota Prado	C01117-	Mayor's Office	24,367	0	0	0
Mazda CX-5	C04016-	Recreation Services	16,150	0	0	0
NG4776A	C02417		0	12,442	20,736	8,294
MH3283A	C05216		0	13,056	17,100	4,044

Asset	Asset Description	Budget		YTD Actual			
		Proceeds	Net Book Value	Proceeds	Profit	(Loss)	
Light Commercial Vehicles - Replacement							
Ford transit van	U04617-U04620	Built & Natural	16,157	0	0	0	0
Ford transit van	U01716-U01720	Built & Natural	16,588	0	0	0	0
Ford Ranger /Hi-drive	U03317-U03320	Rangers	16,822	18,016	26,191	8,175	0
Ford Ranger	U02617-U02620	Built & Natural	16,100	0	0	0	0
Ford Ranger	U04116-U04120	Health Services	18,809	19,392	29,145	9,753	0
Ford Ranger	U04417-U04420	Built & Natural	18,915	0	0	0	0
Ford Ranger	U06617-U06620	Emergency Management	19,720	0	0	0	0
Ford Ranger	U01617-U01620	Built & Natural	18,450	0	0	0	0
Ford Ranger	U05517-U05520	Built & Natural	15,760	0	0	0	0
Isuzu Ute	C04617-C04620/U083	Sustainable Development	16,460	0	0	0	0
Isuzu Ute	U06118-U06120	Built & Natural	17,356	0	0	0	0
Isuzu Ute	U01816-U01820	Built & Natural	19,630	0	0	0	0
MH4439A	U01417		0	22,241	30,509	8,268	0
MH4983A	U06017		0	20,385	28,236	7,851	0
MH4537A	U03017		0	15,154	28,464	13,310	0
MH4453A	U01517		0	15,835	23,691	7,856	0
Trucks & Buses Replacements							
Hino 816 3 MH472H	T044		0	36,000	30,519	0	(5,481)
Trailers							
3T Tandem Tipper Trailer	V033-V03320	Built & Natural	1,660	1,113	4,404	3,291	0
Wastech Semi Trailer	V05020-	Built & Natural	35,327	0	0	0	0
Wastech Semi Trailer	V05120-	Built & Natural	35,327	0	0	0	0
V004 MH73719			0	2,597	9,252	6,655	0
Parks & Mowers							
5 Gang mower	M02517-M02520	Built & Natural	18,252	0	0	0	0
Mower with Cab	M01516-M01520	Built & Natural	7,500	0	0	0	0
Mower 72"	M01916-M01920	Built & Natural	6,000	0	0	0	0
Minor Equipment >\$5000							
Construction Vehicles - Replacement							
MULTI ROLLER	R002-R00220	Built & Natural	45,900	0	0	0	0
			2,033,836	1,665,354	1,250,629	90,756	(505,481)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$2,033,836	\$1,250,629	61%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 5
TENDERS/QUOTES AWARDED FOR THE MONTH**

CEO delegation – accepted/rejected tenders during the month
Awarded under Financial Authorisation \$250,000 and above

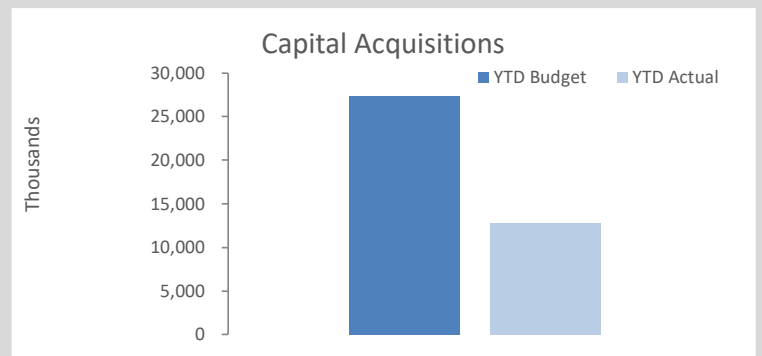
Tender code	Tender Description	Company Awarded to	Contract Term	Contract Amount
	The CEO did not exercise his delegation for Tenders in January 2022.			\$

Capital Acquisitions	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$		\$	\$	\$
Buildings	5,327,975	8,366,704	3,713,713	1,273,856	(2,439,857)
Equipment	61,127	158,179	106,458	11,370	(95,089)
Machinery	4,185,542	4,035,330	2,349,120	682,293	(1,666,827)
Infrastructure - Roads	14,775,329	14,841,666	8,747,658	4,874,965	(3,872,692)
Bridges	3,871,067	3,921,067	421,067	137,495	(283,572)
Parks	14,256,393	16,651,506	10,371,084	5,274,237	(5,096,847)
Drainage	1,222,989	1,294,778	712,508	348,287	(364,222)
Coastal & Estuary	706,907	706,907	351,352	26,907	(324,444)
Other Infrastructure	600,500	902,721	574,328	198,640	(375,688)
Capital Expenditure Totals	45,007,828	50,878,857	27,347,289	12,828,050	(14,519,239)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
City of Mandurah Contribution	7,543,360	10,294,817	15,709,131	6,177,511	(9,531,619)
Capital grants and contributions	17,656,844	18,625,005	10,946,089	6,344,910	(4,601,179)
Borrowings	9,826,754	11,709,801	-	-	-
Other (Disposals & C/Fwd)	1,108,878	1,091,836	692,069	305,629	(386,440)
Cash Backed Reserves					
Building Reserve	1,771,058	1,435,818	-	-	-
Asset Management Reserve	3,666,399	4,679,316	-	-	-
Cultural Centre Reserve	-	213,495	-	-	-
Sustainability Reserve	259,000	259,000	-	-	-
Sanitation Reserve	1,238,520	1,238,520	-	-	-
Traffic Bridge Reserve	-	50,000	-	-	-
Waterways Reserve	13,425	13,425	-	-	-
Unspent Grants & Contributions Reserve	1,028,409	465,607	-	-	-
Plant Reserve	895,181	802,216	-	-	-
Capital Funding Total	45,007,828	50,878,857	27,347,289	12,828,050	(14,519,239)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

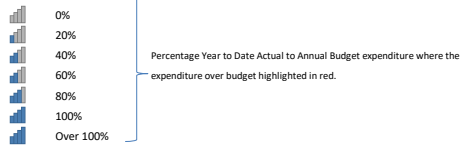
KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$50.88 M	\$12.83 M	25%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$18.63 M	\$6.34 M	34%

Capital Expenditure Total

Level of Completion Indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
Buildings						
750647 Dawesville Community Centre	719,847	719,847	428,180	24,798	695,049	Design only.
750648 Enhancements to Reserve Changerooms to Make Amenities Unisex	25,286	25,286	25,286	5,286	20,000	Budget to be transferred to Stage 2 of Upgrades to Peelwood Reserve at Budget Review.
750649 Falcon Family Centre - External Works	57,683	57,683	16,016	7,683	50,000	Project to be deferred to 2022-23 at Budget Review.
750650 Air Conditioner at Madora Bay Hall	10,411	10,411	10,411	7,611	2,800	Complete.
750651 Air Conditioner at Halls Head Community and Sports Facility	30,566	30,566	30,566	24,166	6,400	Complete.
750652 LED Buildings Plan	80,514	80,514	62,737	20,895	59,619	Ongoing Program 2021/22.
750653 MARC - Administration Office CCTV Camera Installation	15,514	15,514	15,514	10,045	5,469	Complete.
750654 MARC CCTV Stadium	30,514	30,514	30,514	12,345	18,170	Complete.
750655 MARC Leisure Pool Acoustics	206,736	206,736	40,070	6,736	200,000	Project to be deferred to 2022-23 at Budget Review.
750656 MARC Plantroom Chlorine Gas Detectors & Shutdown System	15,566	15,566	15,566	566	15,000	Construction complete. Finances to be finalised.
750657 MPAC Internal Refurb	328,084	328,084	328,084	8,084	320,000	Construction to commence Q4.
750658 Reserve Meter Replacement Program	50,566	50,566	566	566	50,000	Ongoing Program 2021/22.
750659 WMC - CCTV Upgrade	15,754	15,754	754	754	15,000	Construction to commence Q3.
750660 WMC Tipping Shed	261,491	261,491	53,158	29,913	231,578	Construction to commence Q4.
750661 Works & Services Building Refurb	211,848	211,848	128,514	20,088	191,760	Design complete, proceeding with structural review and Quantity Surveyor.
750662 WMC Fire Water Service	50,463	50,463	8,796	463	50,000	Design only. Budget to be reduced at Budget Review.
750662 Site Main Switchboard Program	50,514	50,514	33,848	5,148	45,366	Ongoing Program 2021/22.
750663 Admin Building Carpet	107,621	107,621	74,288	7,621	100,000	Construction to commence Q3.
750664 Billy Dower Offices Flooring	20,952	20,952	20,952	2,952	18,000	Construction to commence Q3.
750665 Civic Building - Rates Team Work Area	15,286	0	0	0	0	Project deferred and budget reallocated to Stage Door Waterfront HVAC project.
750666 Civic Staff Amenity Room Refurbishment	44,622	44,622	17,955	4,622	40,000	Construction to commence Q4.
750667 External Painting Program	25,463	25,463	463	9,842	15,621	Ongoing Program 2021/22.
750668 Falcon E - Library ACH1 Replacement	55,411	55,411	55,411	41,211	14,200	Complete.
750669 Fire System Replacement Program	20,566	20,566	7,232	17,115	3,451	Complete.
750670 Mandurah Library HVAC	95,514	95,514	32,181	91,214	4,300	Complete.
750671 Mandurah Library Re Roofing Project	161,428	121,428	25,595	9,063	112,365	Construction to commence Q3.
750672 Mandurah Ocean Marina Chalets	158,269	158,269	33,269	8,269	150,000	Construction to commence Q4.
750673 Mewburn Ablution Refurbishment	55,883	55,883	22,549	8,433	47,450	Construction to commence Q3.
750674 Museum CCTV Upgrade	40,514	40,514	514	514	40,000	Construction complete. Finances to be finalised.
750675 Rushton Park Pavilion - Ext Coatings	45,463	45,463	463	463	45,000	Construction to commence Q3.
750676 Oven Replacement Peelwood Pde Facility	9,238	9,238	9,238	8,051	1,187	Complete.
750677 District Cooling System	614,316	614,316	114,316	14,316	600,000	Project to be deferred to 2022-23 at Budget Review.
400015 South Mandurah FC Changerooms (CSRFF)	6,666	6,666	6,666	11,190	(4,524)	Complete. Budget Variation for overspend to be processed at Budget Review.
400021 Mandurah Mustangs FC - Facility Development	204,289	204,289	138,944	8,252	196,037	Construction to commence Q4.
400026 Peel Community Kitchen	26,615	54,901	54,901	85,333	(30,432)	Complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
400030 Owen Avenue Ablution	279,242	279,242	279,242	183,652	95,590	Construction 95% complete.
400046 Site Main Switchboards	95,133	35,133	0	0	35,133	Balance of ongoing program from 2020/21.
750620 Solar Plan	60,000	60,000	60,000	36,068	23,932	Construction complete. Finances to be finalised.
750623 Administration Building - Foyer Security	68,280	60,823	60,823	19,026	41,797	Construction complete. Finances to be finalised.
750625 Mandurah Community Museum Roof Replacem	143,400	142,545	142,545	116,243	26,302	Complete.
750631 Mdh Bowling & Rec Club - Bar Repairs	21,364	21,364	1,364	1,364	20,000	Construction to commence Q4.
750633 Stage 2 of Upgrades to Peelwood Reserve	99,720	221,590	221,590	0	221,590	Construction to commence Q4.
750638 Ablution Bortolo Reserve	247,540	247,540	247,540	30,408	217,132	Construction 80% complete.
750639 Peel Hockey Association - Floodlighting	56,923	56,923	56,923	38,520	18,404	Complete.
750643 Falcon Family Centre Upgrade	96,000	76,000	50,667	0	76,000	Construction to commence Q4.
750644 Mandurah Visitors Centre Refurbishment	92,145	129,056	129,056	130,322	(1,266)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
750646 MARC Leisure Pool Acoustics	68,000	68,000	68,000	32,346	35,654	Complete.
750679 Solar Plan 2021/22	130,754	130,754	11,754	11,754	119,000	Construction to commence Q4.
750679 Solar Plan 2021/22	0	238,495	0	0	238,495	Construction to commence Q4.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
750628 Civic Building-Mayors Office Reconfiguration	0	44,500	44,500	68,685	(24,185)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
400022 Peelwood Res - Changeroom Upgrade	0	13,959	13,959	550	13,409	Budget to be transferred to Stage 2 of Upgrades to Peelwood Reserve at Budget Review.
750636 WMC - Upgrade Alarm System	0	30,000	0	0	30,000	Construction to commence Q3.
750627 Administration Centre External Painting Project	0	70,064	23,355	0	70,064	Construction complete. Finances to be finalised
750680 Stage Door Waterfront HVAC	0	15,286	8,917	17,986	(2,700)	Complete. Budget Variation for overspend to be processed at Budget Review.
750681 MARC Roof Repairs	0	2,500,000	416,667	64,862	2,435,138	Construction to commence Q4.
750682 Falcon eLibrary Retrofit	0	74,492	24,831	0	74,492	Construction to commence Q3.
750683 WTS - Recycle Area Roller Door	0	8,464	8,464	8,464	0	Complete.
Bridges						
880013 BR Pedestrian Bridge Mandurah Road	3,521,067	3,521,067	21,067	21,067	3,500,000	Project to be deferred to 2022-23 at Budget Review.
880012 Lakelands-Madora Bay Pedestrian Bridge	350,000	350,000	350,000	91,428	258,572	Design only.
880000 Old Mandurah Bridge	0	50,000	50,000	25,000	25,000	Complete. Budget to be reduced at Budget Review.
Parks						
700476 Installation of Permanent Soccer Goals	10,353	10,353	10,353	3,353	7,000	Construction to commence Q3.
700478 Meadow Springs Golf Course Fence	46,004	46,004	19,337	6,004	40,000	Construction to commence Q4.
700479 Rushton Precinct Master Plan - Netball Courts	74,805	74,805	4,805	4,805	70,000	Project to be deferred to 2022-23 at Budget Review.
700480 Central Irrigation Management System Renewal	93,407	93,407	18,407	3,407	90,000	Ongoing Program 2021/22.
700481 Bin Enclosures for Eastern/Western foreshore	55,839	55,839	55,839	5,839	50,000	Construction to commence Q4. Linked to City Centre Waterfront project.
700440 Major Public Artworks	90,411	90,411	411	411	90,000	Ongoing Program 2021/22.
700482 Abbotswood Park Erskine Path Connection	26,857	26,857	26,857	24,602	2,255	Construction complete. Finances to be finalised.
700483 Falcon Reserve Cricket Net renewal	43,328	63,328	63,328	66,573	(3,245)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
700484 Avalon Foreshore Westview Parade Stage 2	60,894	60,894	60,894	59,597	1,297	Construction complete. Finances to be finalised.
700485 Bortolo Park Drainage Basin	61,613	61,613	11,613	11,613	50,000	Construction to commence Q4.
700487 Eros Reserve - Basketball Crt Concrete	28,280	28,280	28,280	3,280	25,000	Construction to commence Q4.
700488 Gallop Reserve	109,096	119,096	119,096	45,968	73,129	Construction 50% complete.
700489 Mandurah Road Median	167,781	117,781	34,448	17,781	100,000	Construction to commence Q3.
700490 Meadow Springs Turf Wicket	12,404	12,404	12,404	2,404	10,000	Construction complete. Finances to be finalised.
700491 Milgar BMX Track	24,805	24,805	24,805	4,805	20,000	Construction 20% complete.
700492 Lavender Gardens Reserve	65,839	75,839	75,839	62,127	13,713	Construction complete. Finances to be finalised.
700493 Pinjarra Road East Median Stage 4	129,185	149,185	95,018	135,650	13,535	Construction complete. Finances to be finalised.
700494 Pleasant Grove Foreshore	85,832	85,832	17,832	18,482	67,350	Project to be deferred to 2022-23 at Budget Review.
700495 Kangaroo Paw Park	55,175	55,175	21,842	6,422	48,753	Design only.
700496 Riverside Gdns Foreshore Park Furniture	51,045	51,045	51,045	8,006	43,039	Construction to commence Q4.
700497 Shade Tree Planting at Sports Grounds	22,038	22,038	22,038	7,038	15,000	Construction to commence Q4.
700498 Tickner Reserve Final Stage	226,414	226,414	115,303	31,106	195,308	Construction to commence Q3.
700499 Western Foreshore Bore Hole Replacement	25,497	25,497	25,497	12,863	12,634	Complete.
700500 Mary Street (near Lagoon)	18,497	18,497	18,497	1,497	17,000	Project to be cancelled at Budget Review.
700501 Florida Reserve Fencing	21,497	21,497	21,497	8,887	12,610	Complete. Budget to be reduced at Budget Review.
700502 Northport Oval Fencing	35,466	35,466	35,466	5,466	30,000	Construction 50% complete.
700503 Henry Sutton	37,089	27,089	27,089	10,689	16,400	Construction complete. Finances to be finalised.
700504 Hennessy Reserve	91,754	91,754	4,754	5,746	86,008	Construction to commence Q3.
700505 Madora Bay Hall	56,798	56,798	23,465	7,487	49,311	Construction to commence Q4.
700506 Caterpillar Park	25,738	25,738	12,405	5,738	20,000	Construction complete. Finances to be finalised.
700507 Replacement of Rubber Softfall	83,456	83,456	16,789	54,950	28,506	Ongoing Program 2021/22.
700508 Signage Renewal	49,045	49,045	15,711	9,045	40,000	Project to be deferred to 2022-23 at Budget Review.
700509 BBQ New Program	51,548	51,548	51,548	24,128	27,421	Ongoing Program 2021/22.
700510 Boardwalk Renewal Program	250,000	50,000	8,333	0	50,000	Ongoing Program 2021/22.
700439 Enclosed Dog Park	229,849	202,169	202,169	196,904	5,265	Construction complete. Finances to be finalised.
700441 Bortolo Reserve - Shade Sail	34,011	34,011	27,344	4,011	30,000	Construction to commence Q3.
700471 Hermitage Park - Shade Sail	45,419	45,419	36,531	5,419	40,000	Construction to commence Q3.
700472 Country Club Drive - Shade Sail	34,011	34,011	27,344	4,011	30,000	Construction to commence Q3.
700443 Falcon Bay Upgrade - Stage 4 of 5	129,261	71,440	55,564	26,443	44,997	Construction 95% complete.
700444 Novara Foreshore Stage 4	282,348	273,636	273,636	278,794	(5,158)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
700453 Falcon Reserve Activation Plan - Stage 2	127,331	118,822	92,417	15,266	103,556	Construction 95% complete.
700462 Madora Bay Beach	113,441	113,441	30,108	13,441	100,000	Design only.
700464 Shade Sails Over Playgrounds	196,198	192,251	192,251	164,465	27,786	Construction complete. Finances to be finalised.
700511 Mandurah Parks - Shade Sails	0	150,000	50,000	0	150,000	Construction to commence Q3.
700512 Meadow Springs SF - Cricket Nets	0	45,500	45,500	27,990	17,510	Construction 50% complete.
700020 Pebble Beach Boulevard Res 46649	0	6,099	6,099	921	5,178	Construction complete. Finances to be finalised.
700463 Madora Beach Shade Shelters	0	57,247	57,247	52,737	4,510	Construction complete. Finances to be finalised.
700513 Artesian Pump Replacement Program	0	50,000	29,167	0	50,000	Ongoing Program 2021/22.
700514 Bortolo Fire Track Water Infrastructure	0	100,000	16,667	0	100,000	Construction to commence Q4.
700515 Mandurah Netball Feasibility Study - CSRFF	0	40,000	6,667	0	40,000	Feasibility study to commence Q4.
Roads						
501087 Access Pathway at Rushton North Pavilion	60,665	60,665	22,665	3,665	57,000	Construction to commence Q3.
500086 Access Pathway at Stage 2	786,420	786,420	161,420	161,420	625,000	Construction 35% complete.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
501089 RC Peel Street Stage 3	1,540,664	1,540,664	915,664	79,081	1,461,583	Project to be deferred to 2022-23 at Budget Review.
501090 RC Pinjarra Road Stage 3	1,553,728	1,553,728	1,220,394	513,965	1,039,762	Refer to Financial Report, Key Capital Projects table.
501091 SL Street Lighting New Program	130,276	130,276	88,609	30,276	100,000	Ongoing Program 2021/22.
501092 TM Discretionary Traffic Management Program	202,864	202,864	202,864	168,731	34,133	Ongoing Program 2021/22.
501093 WTC Roadway and Concrete Hardstand	320,852	320,852	70,852	20,852	300,000	Design only. Budget to be reduced at Budget Review. Seeking Department of Water and Environmental Regulation approval.
501094 MRF Building Hardstand	57,281	57,281	15,614	7,281	50,000	Construction to commence Q4.
501051 SF Street Furniture New Program	57,179	57,179	36,346	7,179	50,000	Ongoing Program 2021/22.
501097 Tims Thicket Road	567,929	567,929	117,929	27,929	540,000	Project to be deferred to 2022-23 at Budget Review.
501098 RR France/Aldgate St Intersection	350,958	350,958	130,958	24,629	326,330	Construction has commenced.
501099 RR Bortolo Drive/Lowden St Intersection	259,435	259,435	259,435	167,266	92,170	Construction 95% complete.
501100 RR Sticks Boulevard	33,004	33,004	16,338	13,358	19,647	Construction 50% complete.
501111 RS Tennyson Avenue (HALLS HEAD)	220,576	220,576	220,576	95,183	125,393	Complete. Budget to be reduced at Budget Review.
501112 SP Falcon Coastal Shared Path	75,086	75,086	25,086	15,591	59,495	Design only.
501113 SP Halls Head PSP	416,663	416,663	83,330	16,663	400,000	Project to be deferred to 2022-23 at Budget Review.
501114 SP Missing Links	111,543	111,543	69,877	35,403	76,140	Ongoing Program 2021/22.
501115 SP Biara Court PAW Renewal	43,446	43,446	12,196	5,946	37,500	Construction to commence Q3.
501116 SP Pleasant Grove POS	46,102	46,102	11,519	4,602	41,500	Project to be deferred to 2022-23 at Budget Review.
501117 SP Waterside Gardens Paving Rehabilitation	32,022	32,022	5,022	21,792	10,230	Complete.
501123 Ayrton St POS Carpark	76,098	76,098	76,098	17,098	59,000	Construction to commence Q4.
501124 Emulsion tank with bunding	45,566	45,566	566	566	45,000	Construction to commence Q4.
501125 Corsican Road	101,439	101,439	68,106	1,439	100,000	Construction to commence Q4.
501126 Southern Operations Centre	164,245	164,245	39,245	14,245	150,000	Construction to commence Q3/Q4.
501118 SL Carpark Lighting Replacement Program	100,874	100,874	78,652	38,668	62,206	Ongoing Program 2021/22.
501119 SL Light Pole Replacement	100,926	100,926	78,704	926	100,000	Ongoing Program 2021/22.
501120 SL Mandurah Marina Canal Light Poles	68,874	68,874	46,208	874	68,000	Ongoing Program 2021/22.
501121 SL Parks and Reserves LED Program	70,874	70,874	55,319	14,905	55,970	Ongoing Program 2021/22.
501101 Halls Head Beach Car Park Stage 2	105,303	105,303	37,803	24,303	81,000	Construction to commence Q3/Q4.
501102 RS Aldgate Street (MANDURAH)	56,048	56,048	56,048	6,048	50,000	Construction to commence Q3.
501103 RS Ayrton Street (DAWESVILLE)	166,255	166,255	166,255	94,312	71,943	Construction complete. Finances to be finalised.
501104 RS Chapman Road (DAWESVILLE)	105,928	105,928	105,928	48,373	57,555	Complete. Budget to be reduced at Budget Review.
501105 RS Durham Crescent (DAWESVILLE)	80,964	80,964	80,964	52,523	28,441	Construction complete. Finances to be finalised.
501106 RS Inneson Place (DAWESVILLE)	50,793	50,793	50,793	43,769	7,024	Complete. Budget to be reduced at Budget Review.
501107 RS Napier Close (HALLS HEAD)	40,778	40,778	40,778	25,397	15,381	Complete. Budget to be reduced at Budget Review.
501108 RS Sabina Drive (MADORA BAY)	83,248	83,248	83,248	7,248	76,000	Construction to commence Q3.
501109 RS Sandford Crescent (HALLS HEAD)	106,048	106,048	106,048	70,610	35,438	Complete. Budget to be reduced at Budget Review.
501110 RS Seaton Close (HALLS HEAD)	35,778	35,778	35,778	26,745	9,033	Complete. Budget to be reduced at Budget Review.
501127 Falcon Reserve Activation Plan - Stage 3	424,794	424,794	91,461	29,718	395,076	Project to be deferred to 2022-23 at Budget Review.
501083 RR Mandurah Terrace	1,408,095	1,408,095	955,380	75,597	1,332,498	Refer to Financial Report, Key Capital Projects table.
501041 SL Rushton Sports Flood Lighting	52,826	52,826	52,826	15,166	37,660	Design and consultant costs only.
501027 RR Pinjarra Road Stage 1	1,125,578	803,506	803,506	1,265,395	(461,889)	Refer to Financial Report, Key Capital Projects table. Budget Variation for overspend to be processed at Budget Review.
501031 RR Catalina Dr/Badgerup Ave Roundabout	14,069	2,828	1,885	0	2,828	Construction complete, only street lighting works remaining. Finances to be finalised.
501033 RR Old Coast Road/Albany Drive	106,247	28,752	19,168	22,456	6,296	Construction complete, only street lighting works remaining. Finances to be finalised.
501064 SP Mulberry Close PAW	52,009	57,816	57,816	33,224	24,592	Complete.
500016 Smart Street Mall Upgrade	897,835	1,167,355	680,957	517,728	649,627	Refer to Financial Report, Key Capital Projects table.
501076 RR Guava Way	301,000	204,889	204,889	225,671	(20,782)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
501084 Peel Street - Power Relocation	1,500,000	1,500,000	250,000	76,219	1,423,781	Refer to Financial Report, Key Capital Projects table.
501128 Dawesville Channel SE Foreshore Upgrade	466,144	466,144	466,144	453,325	12,819	Construction complete. Finances to be finalised.
501038 SP Stingray Point Footpath Replacement	0	12,712	7,415	43,952	(31,240)	Complete. Budget Variation for overspend to be processed at Budget Review.
501050 Mandurah Road Median	0	78,818	78,818	2,139	76,679	Construction to commence Q4.
501086 SP Denham Street	0	72,877	72,877	97,045	(24,168)	Complete. Budget Variation for overspend to be processed at Budget Review.
501039 SL Street Lighting New Program	0	80,149	80,149	30,057	50,092	Balance of ongoing program from 2020/21.
501042 SL Light Pole Replacement	0	53,373	31,134	46,510	6,863	Complete.
501048 TM Discretionary Traffic Management Program	0	0	0	3,515	(3,515)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
501062 SP Pinjarra Road Park	0	0	0	1,539	(1,539)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
501065 Missing Links	0	0	0	2,410	(2,410)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
501077 SP Harbord Avenue	0	0	0	3,464	(3,464)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
Drainage						
600181 Septic Tank and Grease Arrestor at Milgar Reserve	30,720	30,720	30,720	720	30,000	Construction to commence Q3.
600182 Discretionary Drainage Projects	165,705	165,705	124,039	105,232	60,473	Ongoing Program 2021/22.
600183 Halls Head Pde Beach Central CP Stage 2	235,361	235,361	52,028	15,361	220,000	Construction to commence Q4.
600184 DR Mathew Street, Falcon	104,969	104,969	104,969	23,344	81,625	Construction to commence Q4.
600185 DR Koolinda Street, Falcon Stage 2	99,298	99,298	99,298	40,789	58,509	Construction 30% complete.
600186 DR Yeedong Road, Falcon - Stage 2	168,544	168,544	168,544	17,544	151,000	Construction to commence Q3/Q4.
600187 DR Pump Station Replacement of Pumps	55,669	55,669	669	669	55,000	Ongoing Program 2021/22.
600180 Bortolo Sump-Water Sensitive Urban Design	362,723	362,723	60,454	733	361,990	Construction to commence Q3/Q4.
600181 Council Meeting	0	71,789	71,789	0	0	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
Coastal & Estuary						
900012 Parkridge Boat Ramp	33,426	33,426	33,426	3,426	30,000	Design only.
910068 All Access Launching Ramp - Riverside Gardens	154,714	154,714	154,714	4,714	150,000	These works will be completed as part of the Trails project listed in the LTFP. Project to be cancelled at Budget Review.
910108 South Harbour Paving Upgrade Stage 3 to 6	107,744	107,744	85,522	7,744	100,000	Construction to commence Q3.
910109 Cambria Island Abutment Walls Repair	411,023	411,023	77,690	11,023	400,000	Construction to commence Q4.
Equipment						
820181 Monitor (TV/Display) in Marina Administration Office	5,386	5,386	5,386	386	5,000	Construction to commence Q3.
820182 Furniture & Equipment Renewal Program	55,741	55,741	34,491	4,741	51,000	Ongoing Program 2021/22.
820174 MPAC Orchestra Lift	0	73,129	42,659	0	73,129	Construction 90% complete.
820180 Furniture & Equipment Renewal Program	0	23,923	23,923	6,243	17,680	Balance of ongoing program from 2020/21.
Plant & Machinery						
770001 Replacement Light Passenger Vehicles	528,531	497,901	290,441	60,080	437,821	Ongoing Program 2021/22.
770002 Replacement Light Commercial Vehicles	1,342,546	1,256,259	732,812	328,198	928,061	Ongoing Program 2021/22.
770007 Trailers	644,969	611,674	356,807	164,520	447,154	Ongoing Program 2021/22.
770008 Construction Vehicles	664,209	664,209	387,457	0	664,209	Ongoing Program 2021/22.
770009 Parks and Mowers	278,009	278,009	162,169	109,421	168,588	Ongoing Program 2021/22.
770010 New - Heavy Vehicles Plant and Equipment	55,000	55,000	32,083	0	55,000	Ongoing Program 2021/22.
770011 Miscellaneous Equipment	469,815	469,815	274,055	19,611	450,204	Ongoing Program 2021/22.
770018 New - Light Commercial Vehicles	182,000	182,000	106,167	0	182,000	Ongoing Program 2021/22.
770019 WMC Weighbridge Enhancements	20,463	20,463	7,130	463	20,000	Construction to commence Q3/Q4.
Other Infrastructure						
930036 Christmas Decorations 2021	213,000	213,000	213,000	198,640	14,360	Installations complete. Finances to be finalised.
930037 CSRFF Program - Small Grants	150,000	73,287	42,751	0	73,287	To date funding has been allocated to Mandurah Netball Feasibility Study - CSRFF (\$28,800) and Stage 2 of Upgrades to Peelwood Reserve (\$47,913).
930035 Restart Mandurah - Other	237,500	452,434	263,911	0	452,434	Remaining balance of Restart Mandurah funds.
930038 MARC Geothermal Pump & VSD	0	164,000	54,667	0	164,000	Construction to commence Q3.
400050 Lakelands DOS Clubroom Facility	152,512	146,368	146,368	16,410	129,958	Construction complete. Finances to be finalised.
700052 Lakelands DOS Flood Lights	471,189	470,735	470,735	496,074	(25,339)	Construction complete. Finances to be finalised. Overall Lakelands DOS spend is within budget.
500085 Lakelands DOS Parking	1,794	3,594	2,396	0	3,594	Construction complete. Finances to be finalised.
700050 Lakelands DOS Irrigation	21,981	21,981	21,981	0	21,981	Construction complete. Finances to be finalised.
700053 Lakelands DOS Sports Specific Infrastructure	20,199	18,399	18,399	122,128	(103,729)	Construction of Diamond 1 is complete. Diamond 2 construction to commence Q3. Overall Lakelands DOS spend is within budget.
700054 Lakelands DOS Water Provision Infrastructure	310,156	310,156	310,156	0	310,156	Construction complete. Finances to be finalised.
700055 Eastern Foreshore South Precinct	5,716,803	6,026,797	3,552,295	1,215,846	4,810,951	Refer to Financial Report, Key Capital Projects table.
700056 Western Foreshore Recreation Precinct	4,082,096	6,031,636	3,549,194	1,956,577	4,075,059	Refer to Financial Report, Key Capital Projects table.
Grand Total	45,007,828	50,878,857	27,347,289	12,828,050	38,050,807	

Repayments - Borrowings

Information on Borrowings Particulars	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Community amenities									
Compactor Waste Trailers and Dolly [336]	182,928	0	0	34,504	58,331	148,424	124,745	2,078	4,381
Waste Water Reuse [349]	123,584	0	0	13,534	22,445	110,050	101,209	1,411	3,176
Halls Head Ablution Block [350]	82,406	0	0	9,017	14,959	73,389	67,482	944	2,117
Halls Head Recycled Water 2019/20	181,932	0	0	10,881	18,418	171,051	163,642	2,251	4,863
Ablutions 2020/21	0	0	200,000	0	17,580	0	182,420	0	5,375
Ablutions 2021/22	0	0	70,000	0	0	0	70,000	0	0
Recreation and culture									
Rushton Park Redevelopment [318(ii)]	242,243	0	0	54,954	88,447	187,290	154,735	670	5,565
Meadow Springs Recreation Facility [318(iii)]	181,967	0	0	41,280	67,388	140,687	113,661	503	4,240
Mandurah Rugby Club [320]	649	0	0	649	667	0	0	0	0
Mandurah Cricket Club [321]	215	0	0	215	203	0	0	0	0
Mandurah Football & Sporting Club [324]	84,392	0	0	48,011	82,264	36,382	2,242	744	1,316
Mandurah Rugby Club [325]	6,512	0	0	3,695	6,331	2,817	162	57	101
Bowling Club Relocation [326]	531,183	0	0	329,743	531,183	201,440	41	2,505	7,721
Ablutions - Netball Centre [329(i)]	43,859	0	0	25,501	43,702	18,357	2,054	383	672
Parks Construction [329(v)]	43,859	0	0	25,501	43,702	18,357	561	383	672
Halls Head Bowling Club upgrade [331]	273,985	0	0	22,043	36,250	251,942	237,916	3,311	7,214
Parks - Falcon Bay Reserve [333(ii)]	47,067	0	0	14,132	24,066	32,935	24,634	497	1,012
MARC Redevelopment [338]	599,116	0	0	97,212	156,515	501,903	442,909	2,713	14,785
MARC Redevelopment Stage 1 [340]	420,178	0	0	49,091	80,042	371,087	340,372	3,871	10,750
MARC Redevelopment Stage 2 [341]	1,051,932	0	0	132,709	207,471	919,223	844,896	3,959	26,817
Eastern Foreshore Wall [344]	689,125	0	0	85,638	134,120	603,487	555,055	2,856	17,584
MARC Stage 2 [345]	1,018,914	0	0	123,798	192,185	895,115	826,120	3,511	26,058
Falcon Bay Seawall [351]	206,930	0	0	22,614	37,509	184,317	169,554	2,369	5,319
MARC Solar Plan [353]	153,181	0	0	12,169	20,000	141,012	133,272	1,852	4,036
Novara Foreshore Development [355]	306,341	0	0	24,296	40,000	282,046	266,543	3,746	8,072
Falcon Bay Foreshore Upgrades [356]	306,341	0	0	24,352	40,000	281,990	266,543	3,690	8,072
Mandjar Square Development [358]	382,826	0	0	30,420	49,996	352,405	333,093	4,629	10,088
Lakelands DOS [360]	2,040,331	0	0	191,176	282,919	1,849,154	1,758,134	5,090	53,536
Mandjar Square Stage 3 and 4	413,013	0	0	28,947	88,290	384,067	715,884	3,043	21,390
Falcon Seawall	803,936	0	0	60,728	43,828	743,208	369,445	3,252	11,012
Novara Foreshore Stage 3	165,255	0	0	10,955	17,530	154,300	147,818	1,841	4,406
Smart Street Mall Upgrade 2019/20	450,310	0	0	30,618	46,159	419,692	404,481	4,816	12,029
Falcon Bay Foreshore Stage 3 of 4	272,894	0	0	16,308	27,626	256,586	245,463	3,390	7,294
Mandjar Square Final Stage	272,894	0	0	16,321	27,626	256,573	245,463	3,377	7,294
Falcon Skate Park Upgrade	108,084	0	0	7,171	11,081	100,913	97,071	1,334	2,887
Westbury Way North side POS Stage 3	181,937	0	0	10,872	18,417	171,065	163,648	2,260	4,863
Eastern/ Western Foreshore 2020/21	1,140,973	0	0	49,296	100,278	1,091,677	1,040,652	3,194	30,666
Smart Street Mall 2020/21	1,102,206	0	0	43,745	96,868	1,058,461	1,005,297	2,830	29,624
Novara Foreshore Stage 4	100,004	0	0	3,632	8,784	96,372	91,216	968	2,688
Bortolo Reserve - Shared Use Parking and Fire Track Facility	300,011	0	0	10,894	26,377	289,117	273,623	2,906	8,063
Falcon Bay Upgrade - Stage 4 of 5	280,011	0	0	10,168	24,610	269,842	255,390	2,712	7,526
Enclosed Dog Park	20,152	0	0	730	1,774	19,422	18,377	195	542
South Harbour Paving Upgrade Stage 2	50,002	0	0	1,816	4,392	48,186	45,608	484	1,344
Falcon Skate Park Upgrade 2020/21	75,456	0	0	2,739	6,636	72,717	68,817	731	2,028
Eastern/ Western Foreshore 2021/22	0	0	1,629,070	0	143,186	0	1,485,884	0	43,785
Smart Street Mall 2021/22	0	0	897,835	0	78,912	0	818,923	0	24,131
Enclosed Dog Park 2021/22	0	0	179,849	0	15,818	0	164,031	0	4,834
Novara Foreshore Stage 4 2021/22	0	0	230,000	0	20,218	0	209,782	0	6,182
Falcon Bay Upgrade - Stage 4 of 5 2021/22	0	0	90,000	0	7,913	0	82,087	0	2,419
Parks and Reserves Upgrades 2021/22	0	0	609,000	0	0	0	609,000	0	0
Mandurah Library Re Roofing Project	0	0	115,000	0	0	0	115,000	0	0
Bortolo Fire Track Water Infrastructure	0	0	40,000	0	0	0	40,000	0	0
Falcon Reserve Activation Plan	0	0	400,000	0	0	0	400,000	0	0
Rushton Park Precinct	0	0	70,000	0	0	0	70,000	0	0
Western Foreshore Yr 3	0	0	800,000	0	0	0	800,000	0	0
District Cooling System	0	0	600,000	0	0	0	600,000	0	0
Transport									
Drainage [318(iv)]	60,277	0	0	13,674	21,059	46,603	41,075	167	1,325
Road Construction [318(v)]	605,040	0	0	137,255	227,434	467,785	374,516	1,673	14,309
Road Construction [329(ii)]	95,457	0	0	55,503	95,116	39,954	84	835	1,463
Drainage Construction [329(iii)]	30,959	0	0	18,001	30,849	12,958	2,545	271	474
Peelwood Oval - Parking [329(iv)]	12,900	0	0	7,500	12,854	5,399	0	113	198
Path Construction [329(vi)]	7,740	0	0	4,500	7,712	3,240	0	68	119
Street Lighting [329(viii)]	10,320	0	0	6,000	10,283	4,319	0	90	158
Road Construction [333(ii)]	214,418	0	0	64,378	109,632	150,039	103,431	2,263	4,610
New Pedestrian Bridge Construction [335]	364,096	0	0	69,777	117,999	294,318	246,419	4,129	8,697
New Road Construction [339]	430,312	0	0	67,287	111,602	363,026	318,948	3,889	10,630
New Road Construction [342]	539,017	0	0	66,193	103,365	472,824	435,861	2,141	13,779
WMC Tims Thicket [343]	83,051	0	0	9,271	15,451	73,780	67,640	984	2,129

Repayments - Borrowings

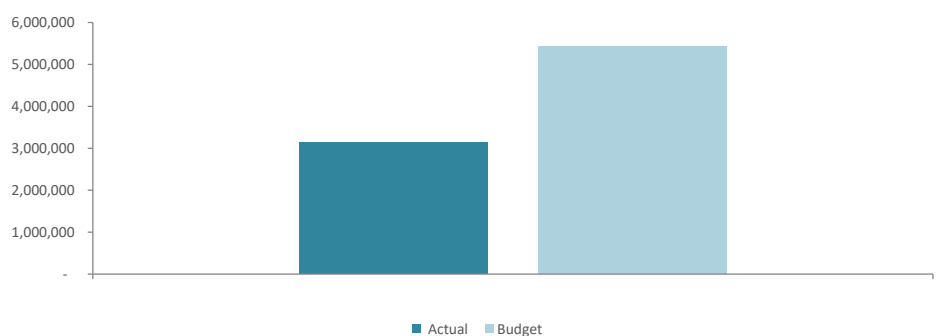
Information on Borrowings Particulars	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Road Construction [346]	325,323	0	0	35,634	59,091	289,689	266,459	3,713	8,361
MARC Carpark [347]	247,155	0	0	27,060	44,888	220,095	202,432	2,830	6,352
MPAC Forecourt [348]	103,000	0	0	11,274	18,701	91,726	84,353	1,179	2,647
Mandurah Marina [352]	153,181	0	0	12,176	20,000	141,005	133,272	1,845	4,036
MARC Carpark [354]	229,772	0	0	18,260	29,993	211,512	199,929	2,768	6,055
Mandurah Foreshore Boardwalk Renewal [357]	344,544	0	0	27,391	44,993	317,152	299,785	4,151	9,079
New Road Construction [359]	1,028,241	0	0	95,285	143,054	932,957	885,540	3,898	26,973
Smoke Bush Retreat Footpath [361]	76,588	0	0	6,088	10,006	70,499	66,616	926	2,018
New Boardwalks 18/19	413,013	0	0	27,377	43,828	385,636	369,445	4,613	11,012
Coodanup Drive - Road Rehabilitation	82,641	0	0	5,475	8,765	77,166	73,909	923	2,203
Pinjarra Road Carpark	165,255	0	0	10,955	17,530	154,300	147,818	1,841	4,406
New Road Construction 2018/19	1,329,504	0	0	100,255	145,594	1,229,248	1,183,854	5,305	35,366
New Road Construction 2019/20	798,115	0	0	60,346	83,446	737,770	714,969	3,439	21,290
South Harbour Upgrade 2019/20	209,228	0	0	12,500	21,180	196,728	188,193	2,599	5,592
New Roads 2020/21	600,023	0	0	24,924	57,134	575,099	592,866	2,676	17,470
Carryover Roads 2020/21	0	0	500,000	0	43,945	0	456,055	0	13,439
Roads 2021/22	0	0	1,250,000	0	0	0	1,250,000	0	0
Boardwalks 2021/22	0	0	250,000	0	0	0	50,000	0	0
Carparks 2021/22	0	0	438,000	0	0	0	438,000	0	0
Pedestrian Bridge Mandurah Road	0	0	908,000	0	0	0	908,000	0	0
Cambria Island Abutment Wall	0	0	400,000	0	0	0	400,000	0	0
Economic services									
Mandurah Ocean Marina Chalets Refurbishment	0	0	150,000	0	0	0	150,000	0	0
Other property and services									
IT Communications Equipment [318(i)]	47,766	0	0	10,836	16,847	36,930	33,262	132	1,060
IT Equipment [329(vii)]	12,900	0	0	7,500	12,854	5,399	251	113	198
Land Purchase [330]	589,352	0	0	373,118	590,181	216,234	21	1,921	8,424
Civic Building - Tuckey Room Extension	413,013	0	0	27,729	43,828	385,284	369,445	4,261	11,012
	24,561,332	0	9,826,754	3,145,599	5,432,960	21,415,734	28,819,948	157,109	723,433
Total	24,561,332	0	9,826,754	3,145,599	5,432,960	21,415,734	28,819,948	157,109	723,433
Current borrowings	5,432,960		9,826,754	3,145,599	5,432,960	2,532,180	5,432,960	157,109	723,433
Non-current borrowings	19,128,372					18,883,554	23,386,988		
	24,561,332					21,415,734	28,819,948		

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

2021/22 Principal Repayments



Principal Repayments

\$3,145,599

Interest Expense

\$157,109

Loans Due

\$21.42 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022

OPERATING ACTIVITIES
NOTE 8
CASH RESERVES

Cash Backed Reserve

Reserve Name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building	1,674,855	8,658	0	0	0	(1,435,818)	0	247,695	1,674,855
Parking	479,332	9,051	0	0	0	0	0	488,384	479,332
Asset Management	10,688,231	105,409	0	1,907,000	0	(5,675,875)	0	7,024,766	10,688,231
Cultural Centre	149,781	0	0	66,194	0	(213,495)	0	2,480	149,781
Property Acquisition	0	0	0	0	0	0	0	0	0
Sustainability	625,422	6,923	0	0	0	(259,000)	0	373,345	625,422
Sanitation	4,008,943	17,922	0	0	0	(1,238,520)	0	2,788,345	4,008,943
Traffic Bridge	49,886	0	0	0	0	(50,000)	0	(114)	49,886
Interest Free Loans	50,325	0	0	0	0	(50,000)	0	325	50,325
CLAG	6,407	1,183	0	0	0	0	0	7,589	6,407
Mandurah Ocean Marina	177,219	3,358	0	0	0	0	0	180,577	177,219
Waterways	733,673	4,497	0	0	0	(13,425)	0	724,745	733,673
Port Mandurah Canals Stage 2 Maintenance	92,705	1,733	0	0	0	0	0	94,438	92,705
Mariners Cove Canals	84,466	1,599	0	0	0	0	0	86,065	84,466
Port Bouvard Canal Maintenance Contributions	265,862	5,012	0	0	0	0	0	270,874	265,862
Unspent Grants & Contributions	8,707,386	0	0	0	0	(8,636,178)	0	71,208	8,707,386
Long Service Leave	4,576,258	0	0	971,036	0	(883,534)	0	4,663,760	4,576,258
Bushland Acquisition	3,000,000	0	0	0	0	0	0	3,000,000	3,000,000
Coastal Storm Contingency	257,363	4,856	0	0	0	0	0	262,219	257,363
Digital Futures	69,192	1,577	0	0	0	0	0	70,768	69,192
Decked Carparking	1,004,210	18,947	0	0	0	0	0	1,023,157	1,004,210
Specified Area Rates - Waterside Canals	118,986	1,689	0	0	0	(6,737)	0	113,938	118,986
Specified Area Rates - Port Mandurah Canals	415,584	2,748	0	62,906	0	(336,260)	0	144,978	415,584
Specified Area Rates - Mandurah Quay Canals	209,361	4,129	0	8,669	0	0	0	222,158	209,361
Specified Area Rates - Mandurah Ocean Marina	403,902	6,818	0	0	0	0	0	410,720	403,902
Specified Area Rate - Port Bouvard Canals	120,423	2,253	0	0	0	(134)	0	122,542	120,423
Specified Area Rate - Mariners Cove	15,857	46	0	0	0	(10,656)	0	5,248	15,857
Specified Area Rate - Eastport	35,919	544	0	0	0	(175)	0	36,288	35,919
Sportclubs Maintenance Levy	188,306	3,911	0	12,000	0	0	0	204,217	188,306
City Centre Land Acquisition Reserve	1,006,509	0	0	0	0	0	0	1,006,509	1,006,509
Lakelands Community Infrastructure Reserve	1,097,302	20,703	0	0	0	0	0	1,118,005	1,097,302
Plant Reserve	1,582,499	14,308	0	0	0	(802,216)	0	794,591	1,582,499
Workers Compensation Reserve	481,416	2,126	0	0	0	0	0	483,542	481,416
Restricted Cash Reserve	2,390,335	0	0	942,000	0	(997,411)	0	2,334,924	2,390,335
	44,767,915	250,000	0	3,969,805	0	(20,609,434)	0	28,378,286	44,767,915

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability				Operating Grants, Subsidies and Contributions Revenue			
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Adopted Budget	Budget Variations	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies								
General purpose funding								
Financial Assistance Grant - General Purpose	0	0	0	0	897,773	0	897,773	492,895
Financial Assistance Grant - Local Roads	0	0	0	0	627,034	0	627,034	338,891
Law, order, public safety								
Lifeguard Service Funding: DPIRD	0	95,667	0	95,667	101,500	0	101,500	0
Southern Districts Bush Fire Brigade LGGS: DFES	0	0	0	0	35,000	0	35,000	17,432
SES LGGS: DFES	0	0	0	0	50,000	0	50,000	29,148
Bushfire Mitigation Activity Fund (MAF) Grants: DFES	0	28,550	0	28,550	64,600	0	64,600	0
Education and welfare								
Waterwise Verge Grant: Water Corp	0	0	0	0	10,000	0	10,000	0
Local Youth Alcohol Campaign: ADF	26,350	0	0	26,350	26,050	0	26,050	0
Ask for Angela: WAPOL	20,060	0	0	20,060	20,060	0	20,060	0
NAIDOC: PMC	0	0	0	0	3,084	0	3,084	0
International Day of People with Disability: DDWA	0	0	0	0	1,028	0	1,028	1,000
Digital Health Literacy Workshop: PLWA	0	826	(826)	0	0	0	0	826
Mandurah Mental Health Initiative: WAPHA	0	0	0	0	0	0	70,000	0
Recreation and culture								
Christmas Pageant: Lotterywest	0	0	0	0	10,468	0	10,468	0
Christmas Pageant: Bendigo Bank	0	0	0	0	0	0	0	5,000
Crabfest: Tourism WA	0	100,000	0	100,000	143,868	0	143,868	0
Crabfest: Alcoa	0	15,000	0	15,000	0	0	0	0
Every Club Funding 2021: DLGSC	40,000	0	(40,000)	0	40,000	0	40,000	40,000
Mandurah & Peel Aquatic Clubs Amalgamation: DLGSC	3,500	0	(3,500)	0	3,500	0	3,500	3,500
Every Club Funding 2022: DLGSC	0	0	0	0	20,554	0	20,554	0
Wearable Art	0	0	0	0	20,000	0	56,600	56,600
Gnoonie Youth Football Cup: Healthway	0	2,000	(2,000)	0	1,000	0	1,000	2,000
CHRMAP: DPLH	0	0	0	0	37,500	0	37,500	0
Round the Estuary Trail: PDC	0	50,000	0	50,000	0	0	50,000	0
Colours of Mandurah: RACWA	0	0	0	0	0	0	0	1,500
Australia Day: NADC	0	24,000	0	24,000	0	0	0	0
Christmas Lights Trail: Satterley	0	20,000	0	20,000	0	0	0	0
	89,910	336,043	(46,326)	379,627	2,113,019	0	2,269,619	988,791
TOTALS	89,910	336,043	(46,326)	379,627	2,113,019	0	2,269,619	988,791

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability				Non Operating Grants, Subsidies and Contributions Revenue			
	Liability	Increase in Liability	Liability Reduction (As revenue)	Liability	Adopted Budget Revenue	Budget Variations	Annual Budget	YTD Revenue Actual (b)
	1-Jul			30-Jun	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$	\$	\$
Non-Operating Grants and Subsidies								
Recreation and culture								
Eastern Foreshore South Precinct: DoH	309,994	2,500,000	(309,994)	2,500,000	2,500,000	309,994	2,809,994	309,994
Western Foreshore Recreation Precinct: DoH	131,670	0	(131,670)	0	0	131,670	131,670	131,670
Eastern Foreshore South Precinct: RfR	1,534,127	0	(905,852)	628,275	3,034,127	0	3,034,127	905,852
Western Foreshore Recreation Precinct: RfR	1,965,873	0	(1,824,907)	140,966	1,673,933	291,940	1,965,873	1,824,907
Lakelands DOS Clubroom Facility: AFL	0	0	0	0	50,000	0	50,000	50,000
Lakelands DOS: DLGSC	0	0	0	0	325,000	0	325,000	325,000
Mandurah Parks - Shade Sails: DPIRD	0	150,000	0	150,000	0	150,000	150,000	0
Meadow Springs SF - Cricket Nets: Cricket Australia	0	9,450	(9,450)	0	0	10,500	10,500	9,450
Meadow Springs SF - Cricket Nets: PDC	0	35,000	(18,540)	16,460	0	35,000	35,000	18,540
All Access Launching Ramp - Riverside Gardens	0	0	0	0	75,000	0	75,000	0
MPAC Internal Refurb: DPIRD	0	0	0	0	160,000	0	160,000	0
Mandurah Netball Feasibility Study - CSRFF	0	0	0	0	0	11,200	11,200	0
Stage 2 of Upgrades to Peelwood Reserve	0	0	0	0	0	73,957	73,957	0
All Terrain Wheelchair	0	8,500	0	8,500	0	0	0	0
Transport								
BR Pedestrian Bridge Mandurah Road	0	0	0	0	2,000,000	0	2,000,000	0
RC Leslie Street Stage 2	0	0	0	0	500,000	0	500,000	200,000
RC Peel Street Stage 3	0	0	0	0	1,000,000	0	1,000,000	400,000
RC Pinjarra Road Stage 3	0	0	0	0	1,000,000	0	1,000,000	800,000
Tims Thicket Road	0	0	0	0	540,000	0	540,000	0
RR France/Aldgate St Intersection	0	0	0	0	330,000	0	330,000	132,720
RR Bortolo Drive/Lowden St Intersection	0	0	0	0	156,977	0	156,977	188,800
RS Tennyson Avenue (HALLS HEAD)	0	0	0	0	215,000	0	215,000	65,000
SP Falcon Coastal Shared Path	0	0	0	0	30,000	0	30,000	0
SP Halls Head PSP	0	0	0	0	200,000	0	200,000	0
RS Aldgate Street (MANDURAH)	0	0	0	0	50,000	0	50,000	70,788
RS Ayrton Street (DAWESVILLE)	0	0	0	0	160,000	0	160,000	160,000
RS Durham Crescent (DAWESVILLE)	0	0	0	0	75,000	0	75,000	75,000
RS Inneston Place (DAWESVILLE)	0	0	0	0	40,000	0	40,000	40,000
RS Sandford Crescent (HALLS HEAD)	0	0	0	0	85,708	0	85,708	85,708
RR Mandurah Terrace	0	0	0	0	1,358,144	0	1,358,144	0
RR Pinjarra Road Stage 1	0	0	0	0	200,000	0	200,000	200,000
RR Old Coast Road/Albany Drive	0	0	0	0	96,955	(88,378)	8,577	0
RR Guava Way	165,511	0	(165,511)	(0)	301,000	(96,111)	204,889	210,434
Peel Street - Power Relocation	1,429,072	0	(76,219)	1,352,853	1,500,000	0	1,500,000	76,219
SP Sandforth Crescent	0	0	0	0	0	0	0	6,495
SP Harbord Avenue	0	0	0	0	0	0	0	19,202
RS Waldron Boulevard	0	0	0	0	0	0	0	17,132
	5,536,246	2,702,950	(3,442,142)	4,797,054	17,656,844	829,772	18,486,616	6,322,910
Non-Operating Contributions								
Recreation and culture								
Mandurah Bridge Club	0	0	0	0	0	0	0	2,000
Lakelands DOS Sports Specific Infrastructure - Peel Diamond Sports Contribution	0	0	0	0	0	20,000	20,000	20,000
Falcon eLibrary Retrofit	0	0	0	0	0	54,492	54,492	0
PEET - Cash in Lieu Contribution	1,065,909	0	0	1,065,909	0	0	0	0
Other property and services								
MARC Geothermal Pump & VSD	0	0	0	0	0	63,897	63,897	0
	1,065,909	0	0	1,065,909	0	138,389	138,389	22,000
Total Non-operating grants, subsidies and contributions	6,602,155	2,702,950	(3,442,142)	5,862,963	17,656,844	968,161	18,625,005	6,344,910

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 11
BUDGET AMENDMENTS APPROVED**

Amendments to original budget since budget adoption. Surplus/(Deficit)
A positive number in the amended budget running balance represents an estimated closing surplus.
A negative number in the amended budget running balance represents an estimated closing deficit

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus/(Deficit)				(571,372)
	Mh Mustangs FC - Facility Development	G.13/7/21	Community Loan Advance			(50,000)	(621,372)
	Transfer from Interest Free Loans Reserve	G.13/7/21	Other: Transfer Out of Reserve		50,000		(571,372)
101011-4570-1045-61001	Community Garden Project)	G.13/7/21	Operating Expenses			(10,000)	(581,372)
	Asset Management Reserve	G.13/7/21	Other: Transfer Out of Reserve		10,000		(571,372)
100055-4700-1263-61001	Colours of Mandurah Artwork Project	G.13/7/21	Operating Expenses			(3,134)	(574,506)
	Unspent Grant Reserve	G.13/7/21	Other: Transfer Out of Reserve		3,134		(571,372)
	Additional Capital Works 2020/21 Carryovers	G.13/7/21	Capital Expenses			(881,806)	(1,453,178)
	Additional Capital Works 2020/21 Carryovers	G.13/7/21	Other: Transfer Out of Reserve		496,488		(956,690)
700511-6600-1045-61129	Mandurah Parks - Shade Sails	G.13/7/21	Capital Expenses			(150,000)	(1,106,690)
700511-6600-1045-41403	DPIRD Small Grants Program	G.13/7/21	Capital Revenue		150,000		(956,690)
700512-6600-1045-61129	Meadow Springs SF - Cricket Nets	G.13/7/21	Capital Expenses			(45,500)	(1,002,190)
700512-6600-1045-41403	Cricket Australia Grant	G.13/7/21	Capital Revenue		10,500		(991,690)
700512-6600-1045-41403	PDC Grant	G.13/7/21	Capital Revenue		35,000		(956,690)
750678-6100-1045-xxxx	ManPAC RVIF Lighting	G.13/7/21	Capital Expenses			(238,495)	(1,195,185)
	Cultural Reserve	G.13/7/21	Other: Transfer Out of Reserve		213,495		(981,690)
	Building Reserve	G.13/7/21	Other: Transfer Out of Reserve		25,000		(956,690)
750678-6100-1421-41458	ManPAC RVIF Lighting - Reimbursement	G.13/7/21	Operating Revenue		66,194		(890,496)
	Cultural Reserve	G.13/7/21	Other: Transfer Into Reserve			(66,194)	(956,690)
100010-1110-1169-61001	Economic Development - Corporate Projects	G.13/7/21	Operating Expenses			(42,000)	(998,690)
100010-1000-1169-61001	CEO - Corporate Projects	G.13/7/21	Operating Expenses			(25,000)	(1,023,690)
101904-4700-1263-61001	Grow City Centre Business Investment	G.13/7/21	Operating Expenses			(4,842)	(1,028,532)
102821-4200-1588-61001	Wearable Art Program	G.13/7/21	Operating Expenses			(37,930)	(1,066,462)
102711-4200-1263-61001	CASM - General Operations	G.12/8/21	Operating Expenses			(3,000)	(1,069,462)
102711-4200-1263-41450	CASM - Contributions - Operating	G.12/8/21	Operating Revenue		3,000		(1,066,462)
100087-3407-1263-61129	2022 Conference	G.11/9/21	Operating Expenses			(10,000)	(1,076,462)
100087-3407-1263-41450	Shire of Murray & Waroona Contribution	G.11/9/21	Operating Revenue		10,000		(1,066,462)
100010-1110-1169-61001	Economic Development - Corporate Project	G.11/9/21	Operating Expenses			(50,000)	(1,116,462)
100010-1110-1263-41400	Peel Development Commission Grant	G.11/9/21	Operating Revenue		50,000		(1,066,462)
930038-6500-1045-61129	MARC Geothermal Pump & VSD	G.11/9/21	Capital Expenses			(164,000)	(1,230,462)
930038-6500-1263-41452	LGIS Non-Operating Contribution	G.11/9/21	Capital Revenue		63,897		(1,166,565)
700510-6600-1045-61129	Boardwalk Renewal Program	G.11/9/21	Capital Expenses		200,000		(966,565)
	Asset Management Reserve	G.11/9/21	Other: Transfer Into Reserve			(200,000)	(1,166,565)
700513-6600-1045-61001	Artesian Pump Replacement Program	G.11/9/21	Capital Expenses			(50,000)	(1,216,565)
104587-5150/ 104588-5130/ 104589-5150	Artesian Retic/Bore Maintenance Activity	G.11/9/21	Operating Expenses		50,000		(1,166,565)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 11
BUDGET AMENDMENTS APPROVED**

Amendments to original budget since budget adoption. Surplus/(Deficit)
A positive number in the amended budget running balance represents an estimated closing surplus.
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GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
700493-6600-1045	Pinjarra Road East Median Stage 4	G.11/9/21	Capital Expenses			(20,000)	(1,186,565)
700483-6600-1045-61129	Falcon Reserve Cricket Net Renewal	G.11/9/21	Capital Expenses			(20,000)	(1,206,565)
700492-6600-1045	Lavender Gardens Reserve	G.11/9/21	Capital Expenses			(10,000)	(1,216,565)
700489-6600-1045	Mandurah Road Median	G.11/9/21	Capital Expenses		50,000		(1,166,565)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Capital Expenses			(1,907,115)	(3,073,680)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Unutilised Loans		1,903,048		(1,170,632)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Proceeds From Sale of Assets			(17,042)	(1,187,674)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Capital Revenue		549,115		(638,559)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Transfer Out of Reserve			(935,578)	(1,574,137)
	Operating 2020/21 Carryovers Reconciliation	G.3/10/21	Operating Expenses			(338,720)	(1,912,857)
	Operating 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Transfer Out of Reserve		338,720		(1,574,137)
102821-4200-1263-41400	Wearable Art - General	G.3/10/21	Operating Revenue		36,600		(1,537,537)
102821-4200-xxxx-61001	Wearable Art - General	G.3/10/21	Operating Expenses			(36,600)	(1,574,137)
101031-4500-1263-41400	Mandurah Mental Health Initiative	G.3/10/21	Operating Revenue		70,000		(1,504,137)
101031-4500-1263-61001	Mandurah Mental Health Initiative	G.3/10/21	Operating Expenses			(70,000)	(1,574,137)
700488-6600-1045	Gallop Reserve	G.3/10/21	Capital Expenses			(10,000)	(1,584,137)
700503-6600-1045	Henry Sutton	G.3/10/21	Capital Expenses		10,000		(1,574,137)
750680-6100-1045-61129	Stage Door Waterfront HVAC	G.3/10/21	Capital Expenses			(15,286)	(1,589,423)
750665-6100-1045-xxxx	Civic Building – Rates Team Work Area	G.3/10/21	Capital Expenses		15,286		(1,574,137)
	Lakelands DOS Sports Specific Infrastructure -						(1,554,137)
700053-6850-1263-41452	Peel Diamond Sports Contribution	G.10/11/21	Capital Revenue		20,000		(1,574,137)
	Lakelands DOS Loan	G.10/11/21	Other: Unutilised Loans			(20,000)	(1,624,137)
100004-5970-1001-60001	Waste Administration - Salaries & Wages	G.10/11/21	Operating Expenses			(50,000)	(1,629,137)
100004-5970-1001-60043	Waste Administration - Superannuation Employer	G.10/11/21	Operating Expenses			(5,000)	(1,574,137)
100065-5970-1263-61129	Waste Alliance - General Operations	G.10/11/21	Operating Expenses		55,000		(2,083,874)
	Capital Works 2020/21 Carryovers	G.10/11/21	Capital Revenue			(509,737)	(1,574,137)
	Capital Works 2020/21 Carryovers	G.10/11/21	Capital Revenue	509,737			(2,083,874)
	Capital Works 2020/21 Carryovers - Contract Liability	G.10/11/21	Other	(509,737)			(1,574,137)
	Capital Works 2020/21 Carryovers - Unspent Grants	G.10/11/21	Other: Transfer Out of Reserve		509,737		(4,074,137)
750681-610-1045-61129	MARC Roof Repairs	G.23/11/21	Capital Expenses			(2,500,000)	(3,574,137)
	Asset Management Reserve	G.23/11/21	Other: Transfer Out of Reserve		500,000		(3,604,137)
	Peel Bright Minds						(3,574,137)
100010-1110-1103-61001	Economic Development - Community Groups	G.8/12/21	Operating Expenses			(30,000)	(3,574,137)
100010-1110-1169-61001	Economic Development - Corporate Project Committee for Perth	G.8/12/21	Operating Expenses		30,000		(3,594,137)
100010-1110-1169-61001	Economic Development - Corporate Project	G.13/12/21	Operating Expenses			(20,000)	(3,574,137)
100004-1110-1001-60001	Economic Development - Salaries & Wages	G.13/12/21	Operating Expenses		20,000		(3,594,137)
700514-6600-1045-61129	Bortolo Fire Track Water Infrastructure	G.12/12/21	Capital Expenses			(100,000)	(3,694,137)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 11
BUDGET AMENDMENTS APPROVED**

Amendments to original budget since budget adoption. Surplus/(Deficit)

A positive number in the amended budget running balance represents an estimated closing surplus.

A negative number in the amended budget running balance represents an estimated closing deficit

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
400046-6100-1045-61129	Site Main Switchboards	G.12/12/21	Capital Expenses		60,000		(3,614,137)
750671-6100-1045-61129	Mandurah Library Re Roofing Project	G.12/12/21	Capital Expenses		40,000		(3,574,137)
101010-4500-1263-61001	Peel Men's Shed Operational Funding	G. 4/7/21	Operating Expenses			(5,000)	(3,579,137)
101011-4500-1263-61001	Mandurah Shed Operational Funding	G. 4/7/21	Operating Expenses			(2,000)	(3,581,137)
930035-6500-1045-61129	Restart Mandurah	G. 4/7/21	Capital Expenses		14,000		(3,567,137)
	Asset Management Reserve	G. 4/7/21	Other: Transfer Into Reserve			(7,000)	(3,574,137)
750682-6100-1045-61129	Falcon eLibrary Retrofit	G. 6/7/21	Capital Expenses			(20,000)	(3,594,137)
750643-6100-1045-61129	Falcon Family Centre Upgrade	G. 6/7/21	Capital Expenses		20,000		(3,574,137)
930037-6500-1045-61129	CSRFF Program - Small Grants	G.3/8/21					(3,545,337)
	Mandurah Netball Feasibility Study		Capital Expenses		28,800		
930037-6500-1045-61129	CSRFF Program - Small Grants	G.3/8/21					(3,497,424)
	Stage 2 of Upgrades to Peelwood Reserve		Capital Expenses		47,913		
700515-6600-1263-41403	Mandurah Netball Feasibility Study - CSRFF Grant	G.3/8/21	Capital Revenue		11,200		(3,486,224)
750633-6100-1263-41403	Stage 2 of Upgrades to Peelwood Reserve - CSRFF Grant	G.3/8/21	Capital Revenue		73,957		(3,412,267)
700515-6600-1045-61129	Mandurah Netball Feasibility Study - CSRFF	G.3/8/21	Capital Expenses			(40,000)	(3,452,267)
750633-6100-1045-61129	Stage 2 of Upgrades to Peelwood Reserve	G.3/8/21	Capital Expenses			(121,870)	(3,574,137)
100002-4100-1263-41008	Proceeds on Sale	G.16/7/21	Capital Revenue		942,000		(2,632,137)
	Restricted Cash Reserve	G.16/7/21	Other: Transfer Into Reserve			(942,000)	(3,574,137)
750682-6100-1267-61129	Falcon eLibrary Retrofit	G.8/1/22 Nov 21 F/R	Capital Expenses			(54,492)	(3,628,629)
750682-6100-1263-41452	DoH Capital Contribution	G.8/1/22 Nov 21 F/R	Capital Revenue		54,492		(3,574,137)
100010-5970-2150-61129	Administration - Waste Transfer Station	G.8/1/22 Nov 21 F/R	Operating Expenses			(8,464)	(3,582,601)
750683-6100-1045-61129	WTS - Recycle Area Roller Door	G.8/1/22 Nov 21 F/R	Capital Expenses		8,464		(3,574,137)
103512-5130-1130-61129	Coodanup Community Centre (Beacham Reserve) – Central						
	Parks	G.8/1/22 Nov 21 F/R	Operating Expenses			(10,581)	(3,584,718)
100010-5130-1122-41450	Mandurah Scouts Contribution to Works	G.8/1/22 Nov 21 F/R	Operating Revenue		10,581		(3,574,137)
				0	6,855,621	(9,858,386)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 12
PROPOSED BUDGET VARIATIONS FOR COUNCIL APPROVAL**

The following are for consideration for Council to approve as budget variations

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			Opening Surplus/(Deficit)	\$	\$	\$	\$ (3,574,137) (3,574,137)
				0	0	0	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JANUARY 2022**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is 10.00%

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Operating grants, subsidies and contributions	(234,743)	(12.78%)	▼ Permanent	Variance primarily due to grants for general purpose, roads and life guard services not yet received. Grants due to be received for Crabfest will be adjusted at Budget Review as a result of the event not going ahead.
Expenditure from operating activities				
Materials and contracts	8,154,990	25.26%	▲ Timing	Variance due to waste tipping fees not yet incurred, waterways erosion control and sand bypassing, maintenance projects, programs and events that haven't commenced, to be monitored as year progresses.
Utility charges	525,489	20.04%	▲ Timing	Variance due to utility invoices not yet received, to be monitored as year progresses.
Insurance expenses	(166,210)	(26.00%)	▼ Permanent	Unbudgeted Work Care prior year claims invoices paid. Adjustment to budget to be made at Budget Review.
Other expenditure	(6,872)	100.00%	▼ Permanent	Variance due to small debt write off for interest and legal charges in accordance with the Write-Off Debts Delegation (DA-FCM06). An adjustment will be made at the mid-year Budget Review.
Loss on disposal of assets	(414,725)	100.00%	▼ Permanent	Non-cash variance due to asset disposals sold for less than expected. Refer to note 4.
Investing Activities				
Non-operating Grants, Subsidies and Contributions	(4,519,676)	(41.60%)	▼ Timing	Milestones not yet met for capital projects. Capital grants are recognised in line with capital expenditure and will be reviewed at Budget Review.
Capital Acquisitions	14,519,239	53.09%	▲ Timing	Refer to note 6.
Financing Activities				
Payment of lease liability	87,787	17.09%	▲ Timing	Varying repayment terms on lease agreements. Will be monitored throughout the remainder of the year.
Payment of interest bearing liability	(176,405)	100.00%	▼ Permanent	Change in accounting treatment for Technology One leases with MAIA post 30 June 2021 audit from Low Value Lease expense to Interest Bearing Liability. Adjustment to budgets to be made at Budget Review.
Proceeds from community loans	7,013	14.56%	▲ Timing	Varying repayment terms on loan agreements. Will be monitored throughout the remainder of the year.

4	SUBJECT:	Financial Report February 2022
	DIRECTOR:	Business Services
	MEETING:	Council Meeting
	MEETING DATE:	22 March 2022

Summary

The Financial Report for February 2022 together with associated commentaries, notes on investments, balance sheet information and the schedule of accounts are presented for Elected Members' consideration.

Disclosure of Interest

Nil

Previous Relevant Documentation

- G.17/6/21 22/06/2021 Adoption of Annual Budget 2021/22

Background

Nil

Comment

Financial Summary

The financial report for February 2022 shows an actual surplus for this period of \$44.95 million. This is considered a reasonable surplus at the current point in time and is sufficient to meet the City's obligations up to 30 June 2022.

The opening surplus is currently \$4.5 million. The actual closing surplus at 30 June 2021 is \$4,538,223. Currently around \$1.6 million of the closing surplus is required to be used to offset the current budget deficit expected at 30 June 2022, as well as \$2 million to fund the roof replacement at the MARC. The remaining surplus will be presented to Council as part of the annual budget review which is being considered at the same Council meeting that this report is being considered. Therefore the budget figures included in this report are the current budget and does not take into account the proposed Budget Review changes.

	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. (b)-(a)	Var.% (b)-(a)/(a)
	\$ 000s	\$ 000s	\$ 000s	\$ 000s	%
Opening Funding Surplus / (Deficit)	700	700	4,538	3,838	548%
Revenue					
Revenue from operating activities	117,398	110,484	110,777	293	0%
Capital revenue, grants and Contribution	20,659	13,773	7,804	(5,969)	-43%
	138,056	124,257	118,581	(5,676)	
Expenditure					
Operating Expenditure	(138,738)	(91,928)	(82,179)	9,749	-11%
Capital Expenditure	(50,879)	(31,730)	(13,482)	18,248	-58%
	(189,617)	(123,658)	(95,661)	27,997	
Non-cash amounts excluded from operating activities	30,817	19,938	20,952	1,014	5%
Non-cash amounts excluded from investing activities	(5,545)	-	491	491	0%

Other Capital Movements	22,014	(4,081)	(3,946)	135	-3%
Closing Funding Surplus / (Deficit)	(3,574)	17,156	44,954	27,799	162%

Key Capital Projects

The following table highlights the status of the City's key capital projects for the 2021/2022 financial year:

Project	2021/22 Actuals Incl. CMT \$`000s	2021/22 Annual Budget \$`000s	Comment
Western Foreshore Recreation Precinct	2,675	6,032	<p><i>Project status:</i></p> <p>Installation of main play tower is continuing with the 'cubby' pods being lifted into position early March.</p> <p>Following this, works will commence importing fill for levels and electrical works will recommence. Paving works will commence end of March.</p> <p>Inability to supply 'custom' play equipment has delayed the procurement process for these items, and the procurement of other play equipment has caused the completion date to be extended.</p> <p>The Play Space will be substantially complete by the end of April with the majority of the Main Tower Structure and Priority Equipment installed. Completion of the Play Space and surrounds is now expected in July 2022.</p>
Eastern Foreshore South Precinct	2,154	6,027	<p><i>Project status:</i></p> <p><u>Estuary Pool</u></p> <p>The Estuary Pool was opened to the public on 24 December 2021.</p> <p>Final works to shelters underway with completion date mid-March.</p> <p>New paving in area between Estuary Pool and Smart Street Mall is 60% complete.</p> <p><u>Eastern Foreshore South – Reserve Area</u></p> <p>Adjustment of levels and turfing to commence early March.</p> <p>Installation of large feature concrete including artwork to commence mid-March.</p> <p>Works are expected to be completed in April 2022.</p>

Smart Street Mall Upgrade	520	1,167	<p><i>Project status:</i></p> <p>Works will recommence in the Smart Street Mall upon completion of the eastern foreshore south upgrade works in late April 2022. The remaining works include paving, remaining planters, and hard and soft landscaping are expected to be completed by mid-2022. This excludes the overhead structures which will be delivered at a later date due to the Development on the Corner of Mandurah Terrace and Smart Street.</p>
Peel Street – Power Relocation	1,231	1,500	<p><i>Project status:</i></p> <p>Finalising procurement with power supply company and working with them to schedule works.</p> <p>Finalisation of land acquisition is required prior to power supply company commencing works.</p>
Pinjarra Road Stage 2 to 3	1,901	2,357	<p><i>Project status:</i></p> <p>Stage 2 - Construction is complete and road opened.</p> <p>Stage 3 - Investigation & enabling works have commenced with full construction scheduled to commence April 2022.</p> <p>Notification of the upcoming works has commenced with public advertising of road closures and correspondence to businesses and property owners being prepared.</p>
RR Mandurah Terrace	81	1,408	<p><i>Project status:</i></p> <p>Project enabling works are underway including potholing, drainage pit / lid upgrades & crack sealing. Other civil works to commence late February, whilst the bulk of the scope including profiling and resurfacing works scheduled for late March 2022.</p>

Statutory Environment

Local Government Act 1995 Section 6.4 Financial Report

Local Government (Financial Management) Regulations 1996 Part 4 Financial Reports

Policy Implications

Nil

Financial Implications

Any material variances that have an impact on the outcome of the budgeted surplus position are explained in the Monthly Financial Report, as detailed in Attachment 4.1.

Risk Analysis

Nil

Strategic Implications

The following strategy from the City of Mandurah Strategic Community Plan 2020 – 2040 is relevant to this report:

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk, and financial management.

Conclusion

The City strives to manage its finances adequately and maintain expenditure within budget to ensure services that have been approved through the budget process are fully funded.

It is recommended that Council receive the Monthly Financial Report and the Schedule of Accounts.

NOTE:

- Refer ***Attachment 4.1 Monthly Financial Report***
Attachment 4.2 Schedule of Accounts (electronic only)

RECOMMENDATION

That Council:

- 1 Receives the Financial Report for February 2022 as detailed in Attachment 4.1 of the report.
- 2 Receives the Schedule of Accounts for the following amounts as detailed in Attachment 4.2 of the report:

Total Municipal Fund	\$	6,302,460.14
Total Trust Fund	\$	0.00
	\$	<u>6,302,460.14</u>

Monthly Financial Report

February 2022



City of Mandurah February 2022

\$3.57 M ▲

Estimated Deficit at 30 June 2022 with proposed budget amendments

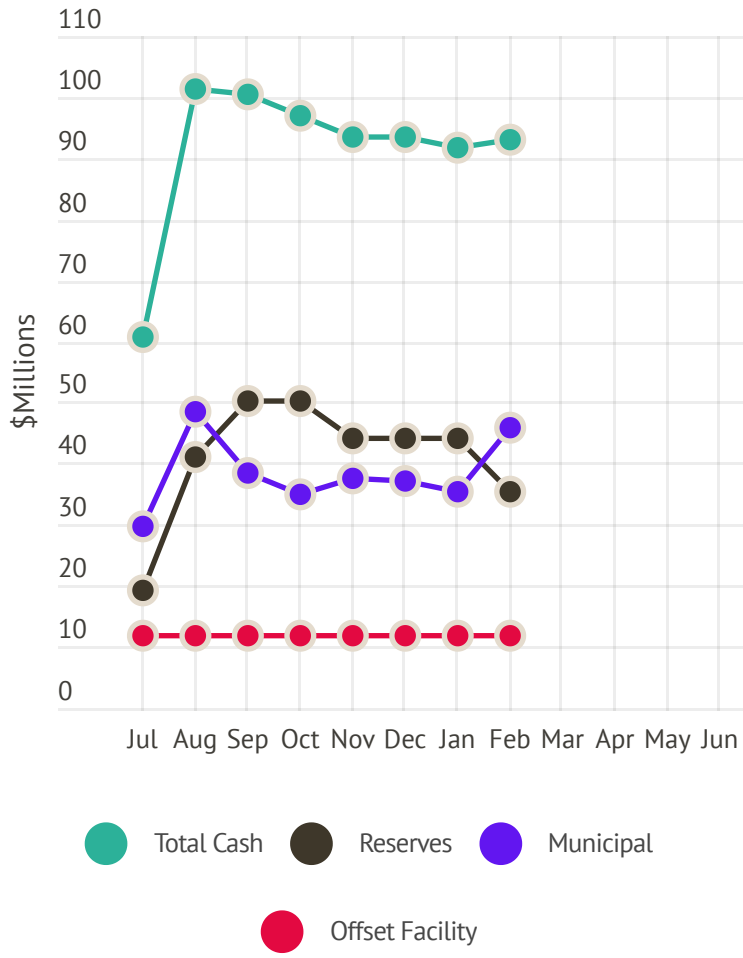
\$44.9 million ▼

Year to Date Actual Surplus

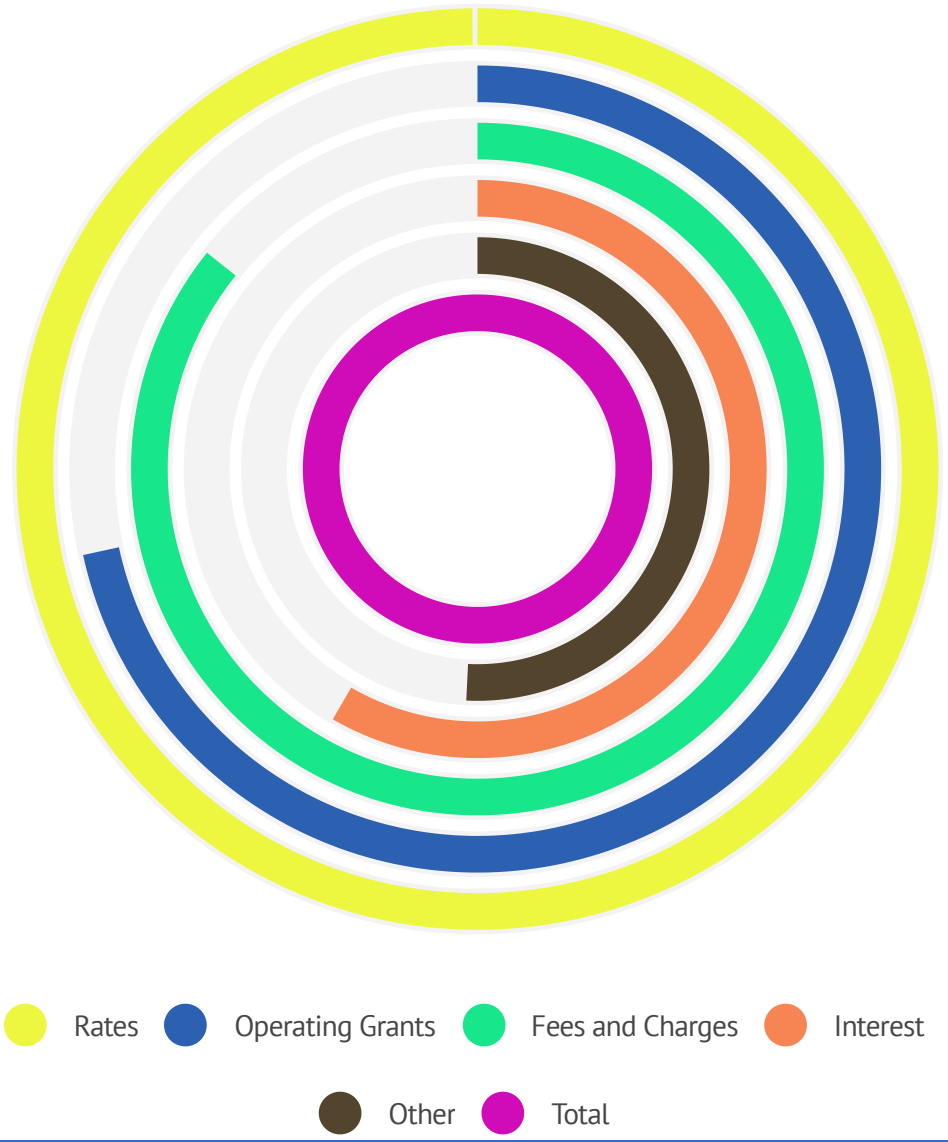
Summary

- Actual Rates Raised \$82.5M ▲
- Actual Rates Received \$75.7M (88.5% collected) ▲
- Actual Operating Revenue \$110.8M ▲
- Actual Capital Revenue \$6.4M ▲
- Actual Operating Expenditure \$82M ▲
- Actual Capital Expenditure \$13.5M ▲
- Actual Proceeds from Sale of Assets \$1.4M ▲

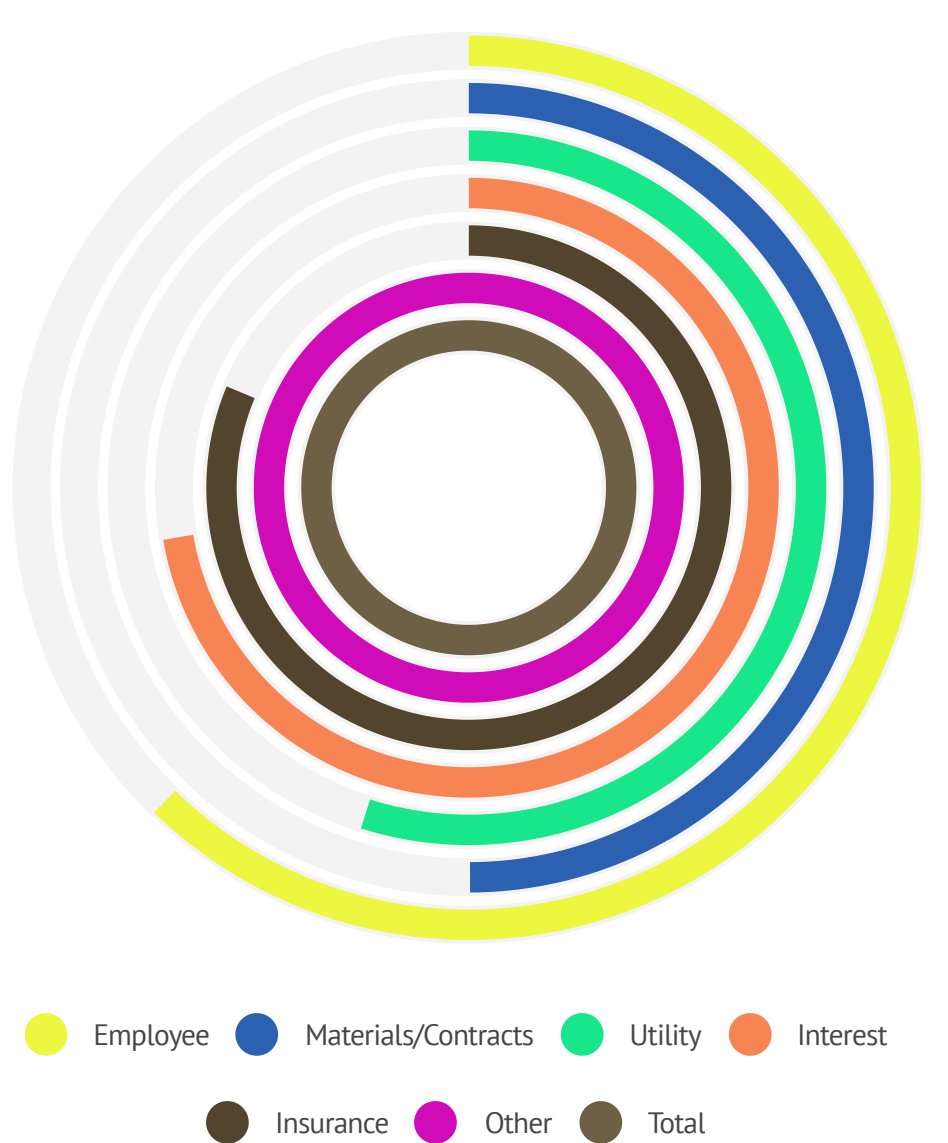
Investments



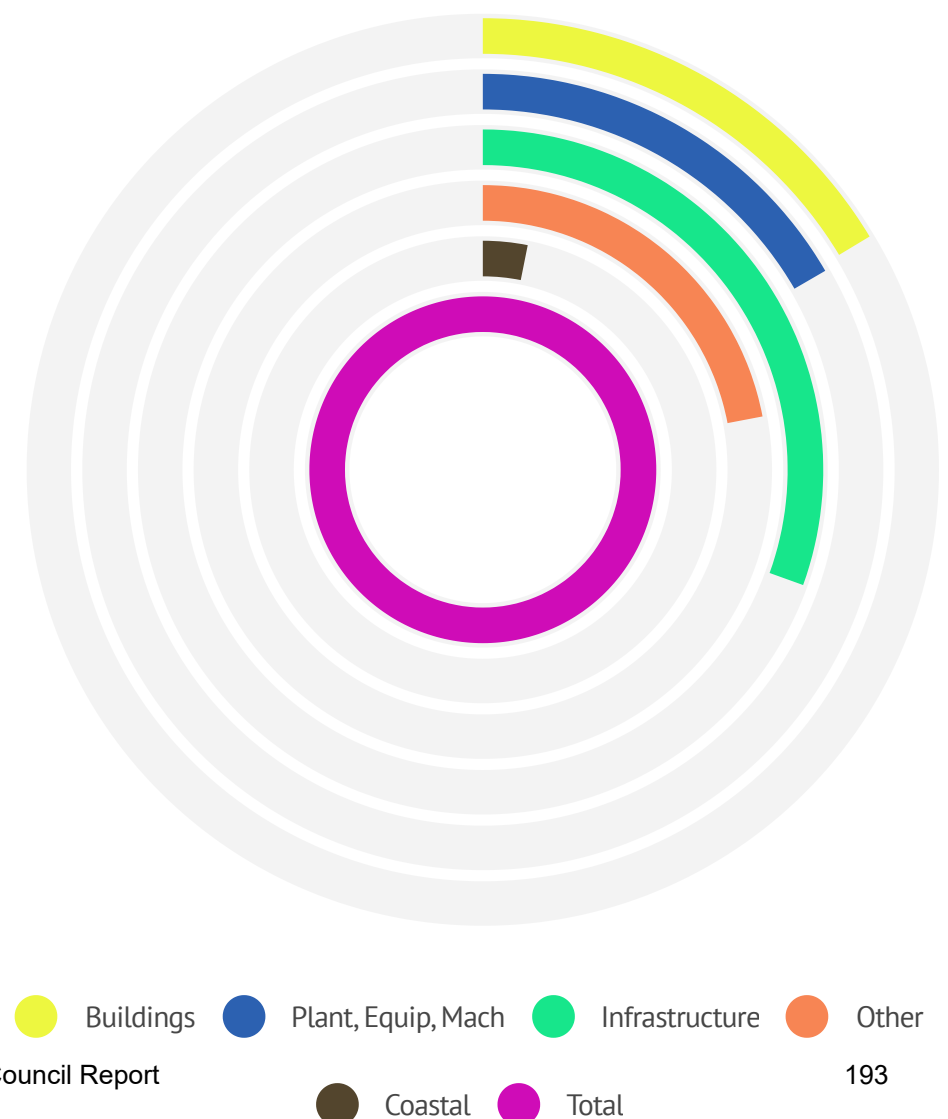
Year to Date Revenue Actuals Compared to Current Budget



Year to Date Expenditure Actuals Compared to Current Budget



Year to Date Capital Actuals Compared to Current Budget



Loans

- Actual Principal Outstanding \$20.42M ▼
- Actual Principal Repayments Made \$3.68M ▲
- Actual Interest Paid \$172K ▲
- Actual New Loans Drawdown \$0 —
- Amount of Interest Saved from Loan Offset Facility \$137K ▲

Rates Outstanding

- 17 Properties with >\$10K outstanding ▼
- 124 Properties \$3K to \$10K outstanding ▼
- 36 Properties commenced legal action in 21/22 ▲
- \$2.03M Rates Exemptions —

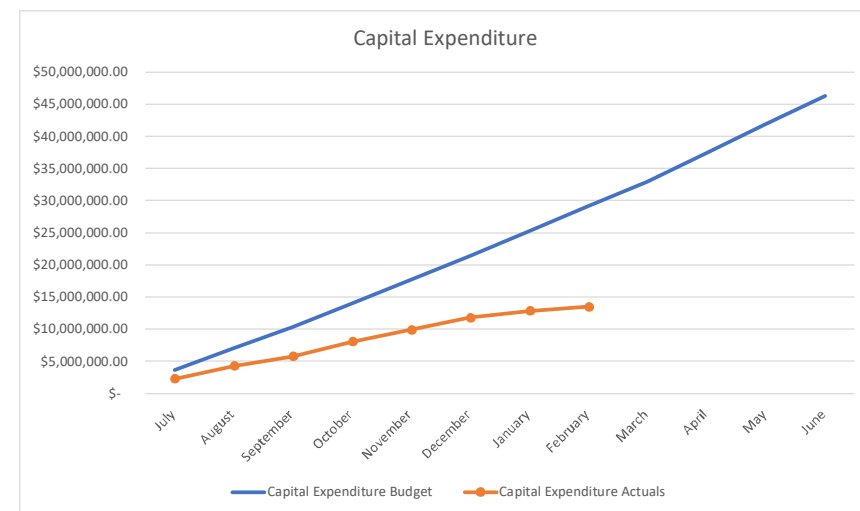
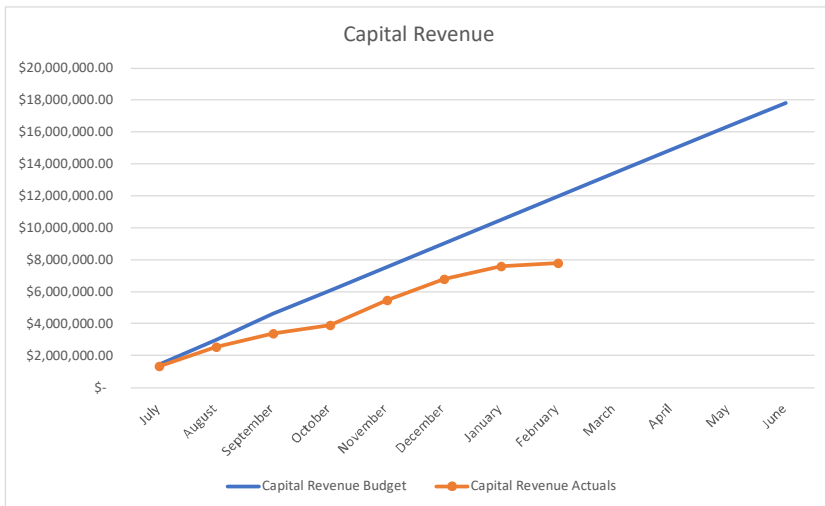
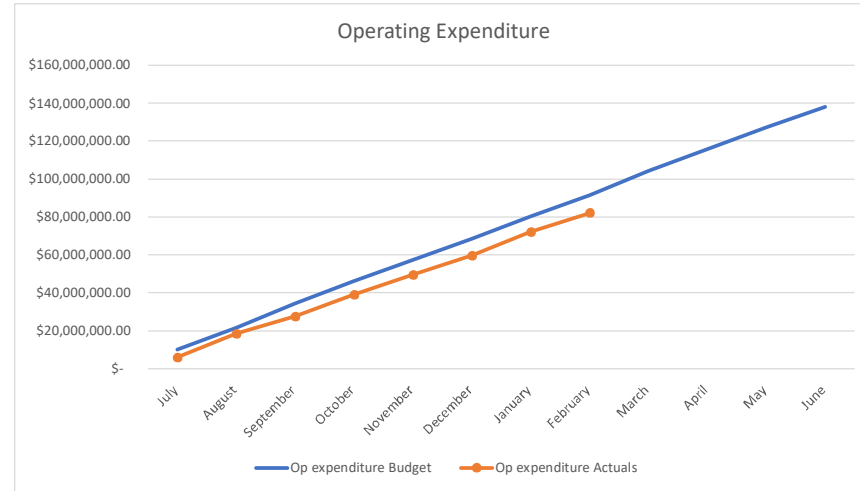
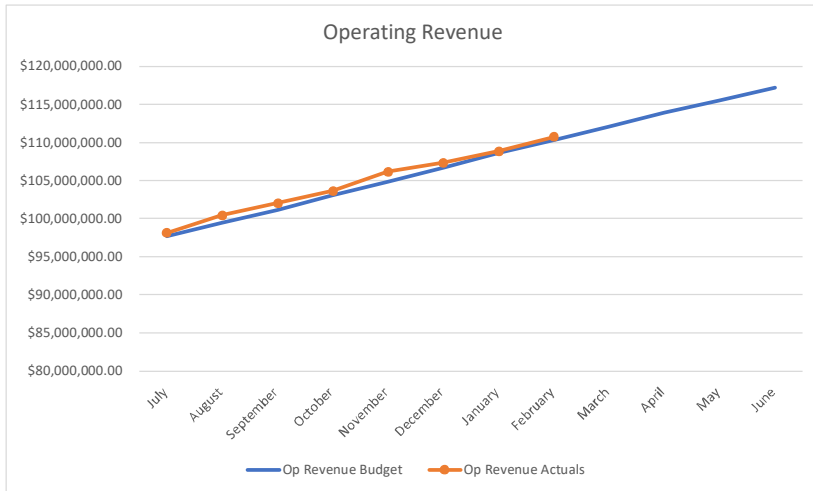
Sundry Debtors Outstanding

- 100 current accounts due (\$2.66M) ▼
- 299 accounts overdue i.e >30 days (\$349K) ▲

Budget Proposed Amendments

- Nil

- 3 Tenders awarded during the month through CEO delegation ▲
- 40% Council Meetings received for the 21/22 year ▲
22 March 2022



CITY OF MANDURAH
MONTHLY FINANCIAL REPORT
For the Period Ended 28 February 2022

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**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

BY NATURE OR TYPE

	Ref Note	Annual Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening Funding Surplus / (Deficit)		700,000	700,000	4,538,223			
Revenue from operating activities							
Rates		82,683,569	82,466,902	82,530,638	63,736	0.08%	
Operating grants, subsidies and contributions		3,196,527	2,137,478	2,288,147	150,669	7.05%	
Fees and charges		28,181,414	23,564,919	24,162,537	597,618	2.54%	
Interest earnings		1,350,000	900,000	787,527	(112,473)	(12.50%)	▼
Other revenue		1,986,117	1,414,854	1,008,331	(406,523)	(28.73%)	▼
		117,397,627	110,484,153	110,777,180	293,027	0.27%	
Expenditure from operating activities							
Employee costs		(47,725,578)	(30,762,531)	(29,710,893)	1,051,638	3.42%	
Materials and contracts		(54,805,957)	(37,001,962)	(27,373,167)	9,628,795	26.02%	▲
Utility charges		(4,494,203)	(2,996,137)	(2,466,572)	529,565	17.67%	▲
Depreciation on non-current assets		(29,868,215)	(19,937,976)	(20,619,180)	(681,204)	(3.42%)	
Interest expenses		(748,252)	(498,835)	(541,087)	(42,252)	(8.47%)	
Insurance expenses		(1,095,774)	(730,516)	(890,928)	(160,412)	(21.96%)	▼
Other expenditure		-	-	(7,763)	(7,763)	100.00%	▼
Loss on disposal of assets		-	-	(569,709)	(569,709)	100.00%	▼
		(138,737,979)	(91,927,957)	(82,179,299)	9,748,658	10.60%	
Non-cash amounts excluded from operating activities	1(a)	30,817,059	19,937,976	20,952,352	1,014,376	5.09%	
Amount attributable to operating activities		9,476,707	38,494,172	49,550,232	11,056,060	(28.72%)	
Investing activities							
Non-operating grants, subsidies and contributions	10	18,625,005	12,416,670	6,430,179	(5,986,491)	(48.21%)	▼
Proceeds from disposal of assets	4	2,033,836	1,355,891	1,373,338	17,447	1.29%	
Payments for property, plant and equipment	6	(50,878,857)	(31,730,466)	(13,482,101)	18,248,366	57.51%	▲
Amount attributable to investing activities		(30,220,016)	(17,957,905)	(5,678,584)	12,279,321	68.38%	
Non-cash amounts excluded from investing activities	1(b)	(5,544,824)	-	490,539	490,539	100.00%	
Amount attributable to investing activities		(35,764,840)	(17,957,905)	(5,188,045)	12,769,860	71.11%	
Financing Activities							
Proceeds from new debentures	7	9,826,754	-	-	0	0.00%	
Unspent Loans Utilised		1,883,048	-	-	0	0.00%	
Repayment of debentures	7	(5,432,960)	(3,621,973)	(3,677,912)	(55,939)	(1.54%)	
Payment of lease liability		(685,027)	(513,770)	(430,919)	82,851	16.13%	▲
Proceeds from new interest earning liability		-	-	386,758	386,758	100.00%	▲
Payment of interest earning liability		-	-	(279,393)	(279,393)	100.00%	▼
Proceeds from community loans		82,553	55,035	55,502	467	0.85%	
Advances of community loans		(50,000)	-	-	0	0.00%	
Transfer from reserves	8	20,609,434	-	-	0	0.00%	
Transfer to reserves	8	(4,219,805)	-	-	0	0.00%	
Amount attributable to financing activities		22,013,996	(4,080,708)	(3,945,964)	134,744	3.30%	
Closing Funding Surplus / (Deficit)	1(d)	(3,574,137)	17,155,558	44,954,446	27,798,888	162.04%	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Budget data as per the adopted materiality threshold.

Refer to Note 13 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

*** Note the Opening Funding Surplus in the Annual Budget column has not been adjusted to take into account the carried forward surplus from 30 June 2021. This adjustment will be done as part of Budget Review.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Local Government (Financial Management) Regulation 1996.

Notes	Annual Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities			
	\$	\$	\$
Adjustments to operating activities			
Movement in liabilities associated with restricted cash	(89,610)	-	289,717
Movement in pensioner deferred rates (non-current)	-	-	(85,290)
Movement in employee benefit provisions (non-current)	1,038,454	-	210,349
Movement in interest earning liabilities (non-current)	-	-	(651,313)
Add: Loss on asset disposals	-	-	373,696
Add: Loss on asset write offs	-	-	196,013
Add: Depreciation on assets	29,868,215	19,937,976	20,619,180
Total non-cash items excluded from operating activities	30,817,059	19,937,976	20,952,352

(b) Non-cash items excluded from investing activities

The following non-cash revenue and expenditure has been excluded from investing activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Adjustments to investing activities

Movement in non current liabilities for transfers to acquire or construct non-financial assets to be controlled by the entity			
Movement in current liabilities for transfers to acquire or construct non-financial assets to be controlled by the entity associated with restricted cash	(5,544,824)	-	490,539
Total non-cash amounts excluded from investing activities	(5,544,824)	-	490,539

(c) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with regulation 32 of the Local Government (Financial Management) Regulations 1996 to agree to the surplus/(deficit) after imposition of general rates.

	Budget Closing 30 Jun 2021	Budget Closing 30 Jun 2022	Year to Date 28 Feb 2022
Adjustments to net current assets			
Less: Reserves - restricted cash	(20,116,870)	(24,888,945)	(44,767,915)
Less: Unspent loans	(431,591)	(207,137)	(2,197,470)
Less: Other receivables	-	(80,000)	(39,735)
Less: Prepaid Rates	(2,455,879)	-	-
Less: Clearing accounts	-	-	(88,862)
Add: Borrowings	7 7,499,999	9,826,754	1,999,867
Add: Other liabilities	3,081,188	3,417,743	6,912,071
Add: Lease liability	608,382	759,243	153,904
Add: Provisions - employee	5,041,426	5,216,724	4,200,723
Add: Loan Facility offset	-	-	12,000,000
Total adjustments to net current assets	(6,773,345)	(5,955,618)	(21,827,417)

(d) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2 23,835,328	24,907,049	80,960,104
Rates receivables	3 3,519,116	2,480,445	9,883,812
Receivables	3 3,644,928	4,341,798	7,035,954
Other current assets	524,062	549,233	1,783,617
Less: Current liabilities			
Payables	(4,555,419)	(9,848,897)	(15,450,443)
Borrowings	7 (7,499,999)	(9,826,754)	(1,999,867)
Interest earning liabilities	-	-	(105,659)
Unspent non-operating grant, subsidies and contributions liability	(3,464,329)	(1,065,909)	(6,406,412)
Lease liabilities	(608,382)	(759,243)	(153,904)
Provisions	(8,621,960)	(8,396,241)	(8,765,339)
Less: Total adjustments to net current assets	1(c) (6,773,345)	(5,955,618)	(21,827,417)
Closing Funding Surplus / (Deficit)	-	(3,574,137)	44,954,446

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

	Total Amount	Interest rate	Total calculated interest Earnings	Institution	S&P rating	Deposit Date	Maturity Date	Term days
	\$	\$	\$	\$				
Cash on hand								
Westpac Municipal Bank Account	20,254,809	Variable		Westpac	AA-	NA	NA	
	20,254,809							
Municipal Investments								
Muni 10 - 9652-46197	29,829	0.20%	60	ANZ	AA-	1/10/2021	1/10/2022	365
Muni 11 - 44-091-0630	3,002,959	0.40%	2,959	NAB	AA-	15/02/2022	16/05/2022	90
MNS 31 - 582058	11,147,018	0.35%	2,171	Westpac	AA-	31/01/2022	28/02/2022	28
MNS 60 - 582007	11,373,130	0.40%	3,009	Westpac	AA-	31/01/2022	28/02/2022	28
	25,552,936							
Reserve Investments								
Reserve 39 - B33713404.55	3,012,223	0.32%	2,375	CBA	AA-	9/12/2021	9/03/2022	90
Reserve 42 - 36-976-7906	3,010,363	0.27%	7,700	NAB	AA-	21/12/2021	22/06/2022	183
Reserve 43 - 36-956-4375	3,007,403	0.40%	2,963	NAB	AA-	22/02/2022	23/05/2022	90
Reserve 44 - 70-586-3025	3,008,340	0.44%	4,346	NAB	AA-	28/02/2022	28/06/2022	120
Reserve 45 - 70-568-6989	3,005,847	0.43%	3,184	NAB	AA-	30/12/2021	30/03/2022	90
RNS 31 - 581565	10,869,822	0.35%	2,630	Westpac	AA-	31/01/2022	28/02/2022	28
RNS 60 - 581573	9,238,362	0.40%	2,259	Westpac	AA-	31/01/2022	28/02/2022	28
	35,152,359							
Total	80,960,104		33,655					

Interest revenue

Investment Interest Accrued	33,655
Investment Interest Matured	111,519
Rates Interest	642,353
	787,527

Interest Earned

\$787,527

Total Municipal and Reserve Funds 80,960,104

	Amount	Interest rate on loans	Interest Saved	YTD Interest Saved
Loan Offset Facility				
Westpac	12,000,000	1.38%	12,929	136,558

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of twelve months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Total Municipal Cash	Unrestricted
\$92.96 M	\$57.81 M

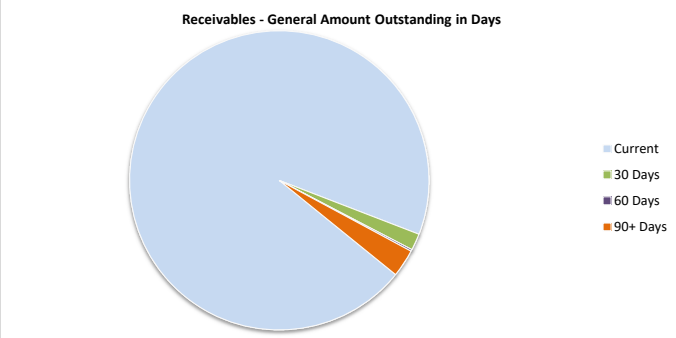
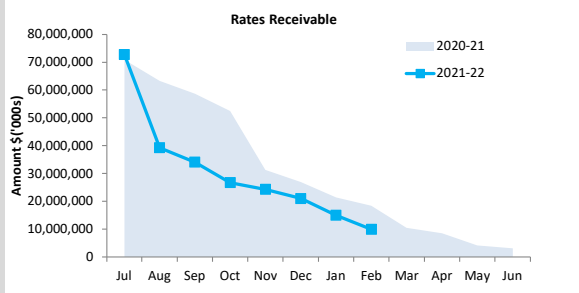
Rates Receivable	30-Jun-21	29 Feb 21	28 Feb 22
	\$		\$
Opening Arrears Previous Years	3,317,555	3,317,555	3,093,324
Rates levied	80,353,712	80,229,172	82,530,638
Less - Collections to date	(80,577,943)	(65,180,402)	(75,740,150)
Equals Current Outstanding	3,093,324	18,366,325	9,883,812
Net Rates Collectable	3,093,324	18,366,325	9,883,812
% Collected	96.3%	78%	88.5%

Receivables - General	29 Feb 21	Current	30 Days	60 Days	90+ Days	28 Feb 22
	\$	\$	\$	\$	\$	\$
Balance per Trial Balance						
Sundry receivable	1,591,418	2,534,192	124,695	15,054	209,641	2,883,581
Recreation Centres	94,152	102,583				102,583
Mandurah Ocean Marina	44,348	19,597				19,597
GST receivable	430,405	156,695				156,695
Allowance for impairment of receivables	(139,014)	(158,610)				(158,610)
Infringements	1,021,916	923,547				923,547
Pensioners rates and ESL deferred	3,032,641	2,621,879				2,621,879
Other Receivables	639,269	486,681				486,681
Total Receivables General Outstanding	6,715,135	6,686,564	124,695	15,054	209,641	7,035,954
Percentage		95%	1.8%	0.2%	3%	

	29 Feb 21	28 Feb 22
- No. of Legal Proceedings Commenced for the financial year	4	36
- No. of properties > \$10,000 outstanding	21	17
- No. of properties between \$3,000 and \$10,000 outstanding	134	124
- Value of Rates Concession	73,427	69,766
- Value of Rates Exemptions	1,990,417	2,027,889

KEY INFORMATION

Rates and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of rates and other receivables is reviewed on an ongoing basis. Other receivables that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



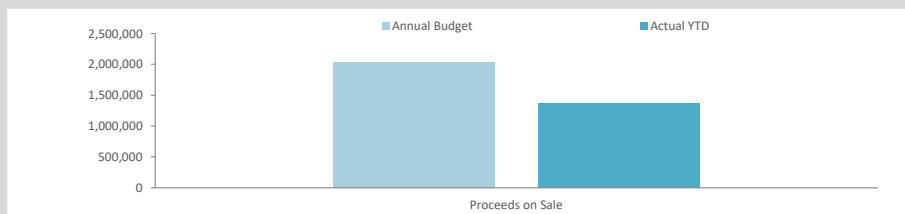
Debtors Due
\$7,035,954
Over 30 Days
5%
Over 90 Days
3%

Collected	Rates Due
88.5%	\$9,883,812

Asset	Asset ID	Asset Owner	Budget	YTD Actual			
			Proceeds	Net Book Value	Proceeds	Profit	(Loss)
			\$	\$	\$	\$	\$
Land							
Land		Sale of 81-87A Allnutt Street, Mandurah	942,000	1,445,000	945,000	0	(500,000)
Infrastructure Assets							
Light Passenger Vehicles - Replacement							
		People & Communities - YOUTH SERVICES					
MITSUBISHI-MIRAGE MH7413A	C00518	COORDINATOR	7,847	0	0	0	0
HYUNDAI-SANTE MH7641A	FEC01718 - C01718	Built & Natural - DESIGN & DEVELOPMENT SERVICES	15,836	0	0	0	0
SUBARU-OUTBACK MH6704A	C02518	People & Communities - GENERAL MANAGER MPAC	15,765	0	0	0	0
TOYOTA-RAV4 MH7382A	C03818	Built & Natural - DESIGN & DEVELOPMENT SERVICES	12,326	0	0	0	0
MAZDA-CX-5 MH7550A	C04318	Built & Natural - CIVIL MAINTENANCE	15,478	0	0	0	0
MITSUBISHI-LS OUTLANDER MH5475A	C04717	Built & Natural - ENGINEERING COORDINATOR	12,500	0	0	0	0
HOLDEN-TRAILBLAZER MH8607A	C06518	Built & Natural - DESIGN & DEVELOPMENT SERVICES	10,565	0	0	0	0
TOYOTA-COROLLA MH5842A	C05917	Built & Natural - OPERATIONS STORE	10,542	11,676	18,462	6,786	0
TOYOTA-RAV4 MH7273A	C06918	Built & Natural - DESIGN & DEVELOPMENT SERVICES	12,326	0	0	0	0
TOYOTA-RAV4 MH7691A	C07418	Built & Natural - CITYPARKS	12,241	0	0	0	0
MAZDA-CX-5 MH8253A	C07618	Business Services - RANGER SERVICES COORDINATOR	15,400	0	0	0	0
MAZDA CX-5 - MH4519A	C03917	Built & Natural - LANDSCAPE SERVICES	0	13,009	19,371	6,362	0
Light Commercial Vehicles - Replacement							
FORD-RANGER MH5709A	U00217	Built & Natural -CITYBUILD	17,911	21,269	27,327	6,058	0
FORD-RANGER MH7859A	U00417	Built & Natural -CITYWORKS	20,353	0	0	0	0
FORD-RANGER MH6525A	U00617	Built & Natural -CITYWORKS	15,784	0	0	0	0
MITSUBISHI-TRITON MH6414A	U00817	Built & Natural -CITYPARKS	18,673	20,918	30,962	10,044	0
FORD-RANGER MH8377A	U01018	Built & Natural -CITYWORKS	12,451	0	0	0	0
HOLDEN-COLORADO MH6347A	U02017	Built & Natural -CITYWORKS	18,053	0	0	0	0
HOLDEN-COLORADO MH6352A	U02317	Built & Natural -CITYBUILD	16,569	0	0	0	0
FORD-RANGER MH8056A	U02418	Built & Natural -SURVEYING SERVICES	19,329	0	0	0	0
HOLDEN-COLORADO MH6534A	U02517	Built & Natural -RANGERS	18,405	0	0	0	0
HOLDEN-COLORADO MH6353A	U02717	Built & Natural -CITYBUILD	16,569	0	0	0	0
HOLDEN-COLORADO MH6112A	U03117	Built & Natural -CITYBUILD	18,228	0	0	0	0
FORD-RANGER MH7543A	U03417	Built & Natural -TRAFFIC MANAGMENT	20,507	0	0	0	0
HYUNDAI-ILOAD MH6241A	U03617	Built & Natural -PARKS MAINTENANCE - RETIC	18,607	0	0	0	0
TOYOTA-HILUX MH6817A	U03817	Built & Natural -CITYBUILD	17,486	0	0	0	0
FORD-RANGER MH6165A	U05017	Built & Natural -WATERWAYS/MARINA Business Services -ENVIRONMENTAL HEALTH	21,528	0	0	0	0
ISUZU-D'MAX MH5394A	U05717	COORDINATOR	18,815	16,344	30,864	14,521	0
HOLDEN-COLORADO MH8950A	U06118	Built & Natural -TECHNICAL SERVICES	17,356	22,854	30,055	7,201	0
HOLDEN-COLORADO MH6110A	U06717	Built & Natural -CITYBUILD	18,228	0	0	0	0
HYUNDAI-ILOAD MH6169A	U07117	Built & Natural -CITYBUILD	20,157	0	0	0	0
FORD-RANGER MH6092A	U07217	Built & Natural -PARKS CENTRAL	16,337	0	0	0	0
FORD-RANGER MH4982A	U07417	Built & Natural -CITYWORKS	16,048	0	0	0	0
HOLDEN-COLORADO MH9283A	U07818	Built & Natural -RANGERS	22,036	0	0	0	0
Trucks & Buses Replacements							
Trailers							
Parks & Mowers							
TORO - ZERO TURN 60" SD DECK	M00117	Built & Natural -PARKS CENTRAL	12,000	0	0	0	0
RAZORBACK - MOWER SLASHER PTO	M00517	Built & Natural -PARKS NATURAL AREAS	7,000	9,881	7,632	0	(2,249)
TORO - ZERO TURN 72" RD DECK	M01817	Built & Natural -PARKS SOUTHERN	7,643	0	0	0	0
Minor Equipment >\$5000							
PUMPS AUSTRALIA-HPM WATER CLEANER HOT AND COLD	P61517	Built & Natural -CITYBUILD	2,500	0	0	0	0
PUMPS AUSTRALIA-HPM WATER CLEANER HOT AND COLD	P61617	Built & Natural -CITYBUILD	2,500	0	0	0	0
HAKO-CITYMASTER	P61817	Built & Natural -CIVIL MAINTENANCE	25,000	0	0	0	0
Construction Vehicles - Replacement							
KOMATSU - WHEEL LOADER	G005	Built & Natural -WORKS CONSTRUCTION	65,410	0	0	0	0
Plant Disposed from 2020/21 budget:							
Light Passenger Vehicles - Replacement							
Mazda CX-5 MH5068A	C05517	Built & Natural -ASSET MANAGEMENT	16,460	0	0	0	0
Toyota Prado MH7056A	C01117	Mayor's Office	24,367	0	0	0	0
Mazda CX-5 MH3806A	C04016	Place & Communities -RECREATION SERVICES	16,150	0	0	0	0
Mitsubishi Outlander MH4776A	C04217	Strategy & Economic Development	11,815	12,442	20,736	8,294	0
Mazda CX5 MH3283A	C05216	Built & Natural -ASSET MANAGEMENT	0	13,056	17,100	4,044	0

Asset	Asset ID	Asset Owner	Budget	YTD Actual			
			Proceeds	Net Book Value	Proceeds	Profit	(Loss)
Light Commercial Vehicles - Replacement							
Toyota Hiace Van MH5074A	U04617-U04620	Built & Natural -CITYPARKS	16,157	0	0	0	
Toyota Hiace Van MH3479A	U01716-U01720	Built & Natural -CITYPARKS	16,588	0	0	0	
Holden-Colorado MH5329A	U03317-U03320	Business Services -RANGERS	16,822	18,016	26,191	8,175	
Ford Ranger MH3964A	U02617-U02620	Business Services -RANGERS	16,100	0	0	0	
Ford Ranger MH3709A	U04116-U04120	Built & Natural - ENVIRONMENTAL SERVICES	18,809	19,392	29,145	9,753	
Ford Ranger MH3956A	U04417-U04420	Built & Natural - CITYPARKS	18,915	0	0	0	
Ford Ranger MH4447A	U06617-U06620	Business Services -RANGERS	19,720	0	0	0	
Ford Ranger MH4976A	U01617-U01620	Built & Natural -CITYPARKS	18,450	0	0	0	
Ford Ranger MH4698A	U05517-U05520	Built & Natural -CITYPARKS	15,760	0	0	0	
Isuzu Ute	C04617-C04620/U08321	Built & Natural - Irrigation	16,460	0	0	0	
Holden-Colorado MH8950A	U06118-U06120	Built & Natural -TECHNICAL SERVICES	17,356	0	0	0	
Ford Ranger MH3952A	U01816-U01820	Business Services -RANGERS	19,630	0	0	0	
Mitsubishi Outlander MH4439A	U01417	Built & Natural	0	22,241	30,509	8,268	
Ford Ranger PU MK11 MH4983A	U06017	Built & Natural -CITYPARKS	0	20,385	28,236	7,851	
Ford Ranger MH4537A	U03017	Built & Natural - Irrigation	0	15,154	28,464	13,310	
Ford Ranger PX MH4453A	U01517	Built & Natural - Irrigation	0	15,835	23,691	7,856	
Trucks & Buses Replacements							
Hino 816 3 MH472H	T044	Built & Natural - CityWorks Civil Maintenance	0	36,000	30,519	0	(5,481)
Trailers							
3T Tandem Tipper Trailer	V033-V03320	Built & Natural	1,660	1,113	4,404	3,291	0
Wastech Semi Trailer	V05020-	Built & Natural	35,327	0	0	0	0
Wastech Semi Trailer	V05120-	Built & Natural	35,327	0	0	0	0
Southwest Mowing MH73719	V004	Built & Natural	0	2,597	9,252	6,655	0
Southwest - Mowing 4500kg	V008	Built & Natural	0	2,448	5,142	2,694	0
Parks & Mowers							
5 Gang mower	M02517-M02520	Built & Natural	18,252	0	0	0	0
Mower with Cab	M01516-M01520	Built & Natural	7,500	0	0	0	0
Mower 72"	M01916-M01920	Built & Natural	6,000	7,404	10,277	2,872	0
Minor Equipment >\$5000							
Construction Vehicles - Replacement							
MULTI ROLLER	R002-R00220	Built & Natural	45,900	0	0	0	0
			2,033,836	1,747,034	1,373,338	134,034	(507,730)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$2,033,836	\$1,373,338	68%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 5
TENDERS/QUOTES AWARDED FOR THE MONTH**

CEO delegation – accepted/rejected tenders during the month
Awarded under Financial Authorisation \$250,000 and above

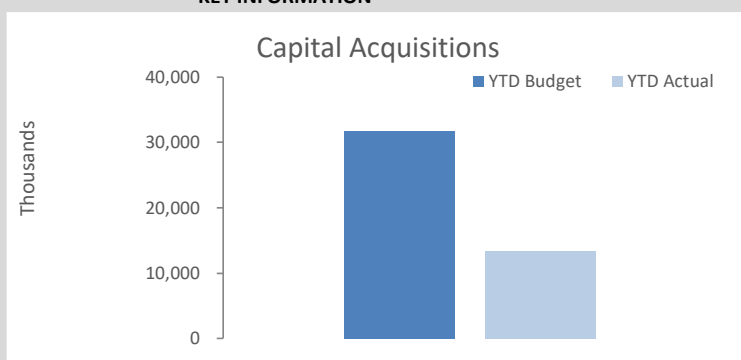
Tender code	Tender Description	Company Awarded to	Contract Term	Contract Amount \$
T19-2021	Horticultural Services	Intelife Group Ltd	Three years with one two year option period	600,000
RFQ22-2021	Short Term Contract for Delivery of Concrete Works and Services	Axiis Contracting	6 Months	758,371
T09-2021	Minor Building Maintenance Services	Hoskins Investments Pty Ltd ATF M R Hoskins Family Trust T/A AE Hoskins Building Services	Period of one (1) year with one (1) option to extend for a further one (1) year	1,000,000

Capital Acquisitions	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$		\$	\$	\$
Buildings	5,327,975	8,366,704	4,638,234	1,369,178	(3,269,056)
Equipment	61,127	158,179	116,802	10,984	(105,818)
Machinery	4,185,542	4,035,330	2,690,357	686,109	(2,004,248)
Infrastructure - Roads	14,775,329	14,841,666	10,308,232	5,058,687	(5,249,545)
Bridges	3,871,067	3,921,067	421,067	116,428	(304,639)
Parks	14,256,393	16,651,506	11,635,879	5,588,797	(6,047,082)
Drainage	1,222,989	1,294,778	817,962	431,085	(386,878)
Coastal & Estuary	706,907	706,907	429,130	22,194	(406,936)
Other Infrastructure	600,500	902,721	672,804	198,640	(474,164)
Capital Expenditure Totals	45,007,828	50,878,857	31,730,466	13,482,101	(18,248,366)
Capital Acquisitions Funded By:					
	\$		\$	\$	\$
City of Mandurah Contribution	7,543,360	10,294,817	18,316,737	6,623,584	(11,693,153)
Capital grants and contributions	17,656,844	18,625,005	12,509,802	6,430,179	(6,079,623)
Borrowings	9,826,754	11,709,801	-	-	-
Other (Disposals & C/Fwd)	1,108,878	1,091,836	903,927	428,338	(475,590)
Cash Backed Reserves					
Building Reserve	1,771,058	1,435,818	-	-	-
Asset Management Reserve	3,666,399	4,679,316	-	-	-
Cultural Centre Reserve	-	213,495	-	-	-
Sustainability Reserve	259,000	259,000	-	-	-
Sanitation Reserve	1,238,520	1,238,520	-	-	-
Traffic Bridge Reserve	-	50,000	-	-	-
Waterways Reserve	13,425	13,425	-	-	-
Unspent Grants & Contributions Reserve	1,028,409	465,607	-	-	-
Plant Reserve	895,181	802,216	-	-	-
Capital Funding Total	45,007,828	50,878,857	31,730,466	13,482,101	(18,248,366)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

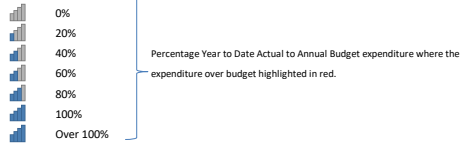
KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$50.88 M	\$13.48 M	26%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$18.63 M	\$6.43 M	35%

Capital Expenditure Total

Level of Completion Indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
Buildings						
750647 Dawesville Community Centre	719,847	719,847	486,514	24,798	695,049	Design only.
750648 Enhancements to Reserve Changerooms to Make Amenities Unisex	25,286	25,286	25,286	0	25,286	Budget to be transferred to Stage 2 of Upgrades to Peelwood Reserve at Budget Review.
750649 Falcon Family Centre - External Works	57,683	57,683	24,350	0	57,683	Project to be deferred to 2022-23 at Budget Review.
750650 Air Conditioner at Madora Bay Hall	10,411	10,411	10,411	7,611	2,800	Complete.
750651 Air Conditioner at Halls Head Community and Sports Facility	30,566	30,566	30,566	24,166	6,400	Complete.
750652 LED Buildings Plan	80,514	80,514	71,625	55,668	24,846	Ongoing Program 2021/22.
750653 MARC - Administration Office CCTV Camera Installation	15,514	15,514	15,514	10,045	5,469	Complete.
750654 MARC CCTV Stadium	30,514	30,514	30,514	12,345	18,170	Complete.
750655 MARC Leisure Pool Acoustics	206,736	206,736	73,403	0	206,736	Project to be deferred to 2022-23 at Budget Review.
750656 MARC Plantroom Chlorine Gas Detectors & Shutdown System	15,566	15,566	15,566	10,216	5,350	Construction complete. Finances to be finalised.
750657 MPAC Internal Refurb	328,084	328,084	328,084	8,084	320,000	Construction to commence Q4.
750658 Reserve Meter Replacement Program	50,566	50,566	566	566	50,000	Ongoing Program 2021/22.
750659 WMC - CCTV Upgrade	15,754	15,754	754	754	15,000	Construction to commence Q3.
750660 WMC Tipping Shed	261,491	261,491	94,824	29,913	231,578	Construction to commence Q4.
750661 Works & Services Building Refurb	211,848	211,848	145,181	20,088	191,760	Design complete, proceeding with structural review and Quantity Surveyor.
750662 WMC Fire Water Service	50,463	50,463	17,130	463	50,000	Design only. Budget to be reduced at Budget Review.
750662 Site Main Switchboard Program	50,514	50,514	42,181	5,148	45,366	Ongoing Program 2021/22.
750663 Admin Building Carpet	107,621	107,621	90,954	7,621	100,000	Construction to commence Q3.
750664 Billy Dower Offices Flooring	20,952	20,952	20,952	2,952	18,000	Construction to commence Q3.
750665 Civic Building - Rates Team Work Area	15,286	0	0	0	0	Project deferred and budget reallocated to Stage Door Waterfront HVAC project.
750666 Civic Staff Amenity Room Refurbishment	44,622	44,622	31,289	4,622	40,000	Construction to commence Q4.
750667 External Painting Program	25,463	25,463	463	9,842	15,621	Ongoing Program 2021/22.
750668 Falcon E - Library ACH1 Replacement	55,411	55,411	55,411	41,211	14,200	Complete.
750669 Fire System Replacement Program	20,566	20,566	13,899	17,115	3,451	Complete.
750670 Mandurah Library HVAC	95,514	95,514	63,848	91,214	4,300	Complete.
750671 Mandurah Library Re Roofing Project	161,428	121,428	44,761	9,063	112,365	Construction to commence Q3.
750672 Mandurah Ocean Marina Chalets	158,269	158,269	58,269	8,269	150,000	Construction to commence Q4.
750673 Mewburn Ablution Refurbishment	55,883	55,883	39,216	8,433	47,450	Construction to commence Q4.
750674 Museum CCTV Upgrade	40,514	40,514	514	19,902	20,612	Construction complete. Finances to be finalised.
750675 Rushton Park Pavilion - Ext Coatings	45,463	45,463	463	463	45,000	Construction to commence Q3.
750676 Oven Replacement Peelwood Pde Facility	9,238	9,238	9,238	8,051	1,187	Complete.
750677 District Cooling System	614,316	614,316	214,316	0	614,316	Project to be deferred to 2022-23 at Budget Review.
400015 South Mandurah FC Changerooms (CSRFF)	6,666	6,666	6,666	11,190	(4,524)	Complete. Budget Variation for overspend to be processed at Budget Review.
400021 Mandurah Mustangs FC - Facility Development	204,289	204,289	171,617	8,252	196,037	Construction to commence Q4.
400026 Peel Community Kitchen	26,615	54,901	54,901	85,333	(30,432)	Complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
400030 Owen Avenue Ablution	279,242	279,242	279,242	183,652	95,590	Construction 95% complete.
400046 Site Main Switchboards	95,133	35,133	0	0	35,133	Balance of ongoing program from 2020/21.
750620 Solar Plan	60,000	60,000	60,000	36,068	23,932	Construction complete. Finances to be finalised.
750623 Administration Building - Foyer Security	68,280	60,823	60,823	19,026	41,797	Construction complete. Finances to be finalised.
750625 Mandurah Community Museum Roof Replacem	143,400	142,545	142,545	117,971	24,574	Complete.
750631 Mdh Bowling & Rec Club - Bar Repairs	21,364	21,364	1,364	1,364	20,000	Preliminary investigative work only.
750633 Stage 2 of Upgrades to Peelwood Reserve	99,720	221,590	221,590	6,634	214,956	Construction to commence Q4.
750638 Ablution Bortolo Reserve	247,540	247,540	247,540	63,204	184,336	Construction 80% complete.
750639 Peel Hockey Association - Floodlighting	56,923	56,923	56,923	38,520	18,404	Complete.
750643 Falcon Family Centre Upgrade	96,000	76,000	63,333	0	76,000	Construction to commence Q4.
750644 Mandurah Visitors Centre Refurbishment	92,145	129,056	129,056	130,322	(1,266)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
750646 MARC Leisure Pool Acoustics	68,000	68,000	68,000	32,346	35,654	Complete.
750679 Solar Plan 2021/22	130,754	130,754	11,754	11,754	119,000	Construction to commence Q4.
750645 Solar Plan 2021/22	0	238,495	0	238,495	0	Construction to commence Q4.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
750628 Civic Building-Mayors Office Reconfiguration	0	44,500	44,500	68,685	(24,185)	Complete. Budget Variation for overspend to be processed at Budget Review.
400022 Peelwood Res - Changeroom Upgrade	0	13,959	13,959	0	13,959	Budget to be transferred to Stage 2 of Upgrades to Peelwood Reserve at Budget Review.
750636 WMC - Upgrade Alarm System	0	30,000	0	0	30,000	Construction to commence Q3.
750627 Administration Centre External Painting Project	0	70,064	46,709	12,341	57,723	Complete. Budget to be reduced at Budget Review.
750680 Stage Door Waterfront HVAC	0	15,286	10,191	17,986	(2,700)	Complete. Budget Variation for overspend to be processed at Budget Review.
750681 MARC Roof Repairs	0	2,500,000	833,333	77,445	2,422,555	Construction to commence Q4.
750682 Falcon eLibrary Retrofit	0	74,492	49,661	0	74,492	Construction to commence Q3.
750683 WTS - Recycle Area Roller Door	0	8,464	8,464	8,464	0	Complete.
Bridges						
880013 BR Pedestrian Bridge Mandurah Road	3,521,067	3,521,067	21,067	0	3,521,067	Project to be deferred to 2022-23 at Budget Review.
880012 Lakelands-Madora Bay Pedestrian Bridge	350,000	350,000	350,000	91,428	258,572	Design only.
880000 Old Mandurah Bridge	0	50,000	50,000	25,000	25,000	Complete. Budget to be reduced at Budget Review.
Parks						
700476 Installation of Permanent Soccer Goals	10,353	10,353	10,353	3,353	7,000	Construction to commence end of March.
700478 Meadow Springs Golf Course Fence	46,004	46,004	32,670	6,004	40,000	Preliminary investigative work only.
700479 Rushton Precinct Master Plan - Netball Courts	74,805	74,805	4,805	0	74,805	Project to be deferred to 2022-23 at Budget Review.
700480 Central Irrigation Management System Renewal	93,407	93,407	33,407	3,407	90,000	Ongoing Program 2021/22.
700481 Bin Enclosures for Eastern/Western foreshore	55,839	55,839	55,839	5,839	50,000	Construction to commence Q4. Linked to City Centre Waterfront project.
700440 Major Public Artworks	90,411	90,411	411	411	90,000	Ongoing Program 2021/22.
700482 Abbotswood Park Erskine Path Connection	26,857	26,857	26,857	24,602	2,255	Construction complete. Finances to be finalised.
700483 Falcon Reserve Cricket Net renewal	43,328	63,328	63,328	66,573	(3,245)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
700484 Avalon Foreshore Westview Parade Stage 2	60,894	60,894	60,894	60,218	676	Construction complete. Finances to be finalised.
700485 Bortolo Park Drainage Basin	61,613	61,613	11,613	11,613	50,000	Construction to commence Q4.
700487 Eros Reserve - Basketball Crt Concrete	28,280	28,280	28,280	3,280	25,000	Construction to commence Q4.
700488 Gallop Reserve	109,096	119,096	119,096	61,130	57,967	Construction 50% complete.
700489 Mandurah Road Median	167,781	117,781	51,114	0	117,781	Project to be cancelled at Budget Review.
700490 Meadow Springs Turf Wicket	12,404	12,404	12,404	2,404	10,000	Construction complete. Finances to be finalised.
700491 Milgar BMX Track	24,805	24,805	24,805	9,305	15,500	Construction 20% complete.
700492 Lavender Gardens Reserve	65,839	75,839	75,839	66,627	9,213	Construction complete. Finances to be finalised.
700493 Pinjarra Road East Median Stage 4	129,185	149,185	105,852	135,650	13,535	Construction complete. Finances to be finalised.
700494 Pleasant Grove Foreshore	85,832	85,832	17,832	0	85,832	Project to be deferred to 2022-23 at Budget Review.
700495 Kangaroo Paw Park	55,175	55,175	38,508	6,422	48,753	Design only.
700496 Riverside Gdns Foreshore Park Furniture	51,045	51,045	51,045	26,150	24,895	Construction to commence Q4.
700497 Shade Tree Planting at Sports Grounds	22,038	22,038	22,038	7,038	15,000	Construction to commence Q4.
700498 Tickner Reserve Final Stage	226,414	226,414	137,526	32,821	193,593	Construction 25% complete.
700499 Western Foreshore Bore Hole Replacement	25,497	25,497	25,497	12,863	12,634	Complete.
700500 Mary Street (near Lagoon)	18,497	18,497	18,497	0	18,497	Project to be cancelled at Budget Review.
700501 Florida Reserve Fencing	21,497	21,497	21,497	8,887	12,610	Complete. Budget to be reduced at Budget Review.
700502 Northport Oval Fencing	35,466	35,466	35,466	5,466	30,000	Construction complete. Finances to be finalised.
700503 Henry Sutton	37,089	27,089	27,089	10,689	16,400	Construction complete. Finances to be finalised.
700504 Hennessy Reserve	91,754	91,754	4,754	10,488	81,265	Construction 50% complete.
700505 Madora Bay Hall	56,798	56,798	40,132	7,487	49,311	Construction to commence Q4.
700506 Caterpillar Park	25,738	25,738	19,072	12,772	12,966	Construction complete. Finances to be finalised.
700507 Replacement of Rubber Softfall	83,456	83,456	30,123	67,743	15,713	Ongoing Program 2021/22.
700508 Signage Renewal	49,045	49,045	22,378	0	49,045	Project to be deferred to 2022-23 at Budget Review.
700509 BBQ New Program	51,548	51,548	51,548	24,128	27,421	Ongoing Program 2021/22.
700510 Boardwalk Renewal Program	250,000	50,000	16,667	0	50,000	Ongoing Program 2021/22.
700439 Enclosed Dog Park	229,849	202,169	202,169	197,448	4,721	Construction complete. Finances to be finalised.
700441 Bortolo Reserve - Shade Sail	34,011	34,011	30,678	4,011	30,000	Construction to commence Q3.
700471 Hermitage Park - Shade Sail	45,419	45,419	40,975	29,863	15,556	Construction 50% complete.
700472 Country Club Drive - Shade Sail	34,011	34,011	30,678	15,057	18,954	Construction 50% complete.
700443 Falcon Bay Upgrade - Stage 4 of 5	129,261	71,440	63,502	26,443	44,997	Construction 95% complete.
700444 Novara Foreshore Stage 4	282,348	273,636	273,636	278,794	(5,158)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
700453 Falcon Reserve Activation Plan - Stage 2	127,331	118,822	105,620	22,460	96,362	Construction 95% complete.
700462 Madora Bay Beach	113,441	113,441	46,775	13,441	100,000	Design only.
700464 Shade Sails Over Playgrounds	196,198	192,251	192,251	180,300	11,951	Construction complete. Finances to be finalised.
700511 Mandurah Parks - Shade Sails	0	150,000	100,000	2,042	147,958	Construction to commence Q3.
700512 Meadow Springs SF - Cricket Nets	0	45,500	45,500	27,990	17,510	Construction complete. Finances to be finalised.
700020 Pebble Beach Boulevard Res 46649	0	6,099	6,099	921	5,178	Construction complete. Finances to be finalised.
700463 Madora Beach Shade Shelters	0	57,247	57,247	52,737	4,510	Construction complete. Finances to be finalised.
700513 Artesian Pump Replacement Program	0	50,000	33,333	0	50,000	Ongoing Program 2021/22.
700514 Bortolo Fire Track Water Infrastructure	0	100,000	33,333	10,820	89,180	Construction to commence Q4.
700515 Mandurah Netball Feasibility Study - CSRFF	0	40,000	13,333	0	40,000	Feasibility study to commence Q4.
Roads						
501087 Access Pathway at Rushton North Pavilion	60,665	60,665	41,665	3,665	57,000	Construction to commence Q4.
500086 Access Pathway at Rushton North Pavilion	786,420	786,420	286,420	0	0	Construction 50% complete.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
501089 RC Peel Street Stage 3	1,540,664	1,540,664	1,040,664	0	1,540,664	Project to be deferred to 2022-23 at Budget Review.
501090 RC Pinjarra Road Stage 3	1,553,728	1,553,728	1,387,061	543,696	1,010,032	Refer to Financial Report, Key Capital Projects table.
501091 SL Street Lighting New Program	130,276	130,276	96,943	30,276	100,000	Ongoing Program 2021/22.
501092 TM Discretionary Traffic Management Program	202,864	202,864	202,864	173,464	29,400	Ongoing Program 2021/22.
501093 WTC Roadway and Concrete Hardstand	320,852	320,852	120,852	20,852	300,000	Design only. Budget to be reduced at Budget Review. Seeking Department of Water and Environmental Regulation approval.
501094 MRF Building Hardstand	57,281	57,281	23,948	7,281	50,000	Construction to commence Q4.
501051 SF Street Furniture New Program	57,179	57,179	40,513	7,179	50,000	Ongoing Program 2021/22.
501097 Tims Thicket Road	567,929	567,929	207,929	0	567,929	Project to be deferred to 2022-23 at Budget Review.
501098 RR France/Aldgate St Intersection	350,958	350,958	240,958	60,593	290,365	Construction 15% complete.
501099 RR Bortolo Drive/Lowden St Intersection	259,435	259,435	259,435	216,767	42,668	Construction 95% complete.
501100 RR Sticks Boulevard	33,004	33,004	24,671	13,358	19,647	Construction 50% complete.
501111 RS Tennyson Avenue (HALLS HEAD)	220,576	220,576	220,576	95,183	125,393	Complete. Budget to be reduced at Budget Review.
501112 SP Falcon Coastal Shared Path	75,086	75,086	35,086	15,591	59,495	Design only.
501113 SP Halls Head PSP	416,663	416,663	149,996	0	416,663	Project to be deferred to 2022-23 at Budget Review.
501114 SP Missing Links	111,543	111,543	78,210	35,403	76,140	Ongoing Program 2021/22.
501115 SP Biara Court PAW Renewal	43,446	43,446	18,446	5,946	37,500	Construction to commence Q3.
501116 SP Pleasant Grove POS	46,102	46,102	18,435	0	46,102	Project to be deferred to 2022-23 at Budget Review.
501117 SP Waterside Gardens Paving Rehabilitation	32,022	32,022	5,022	21,792	10,230	Complete.
501123 Ayrton St POS Carpark	76,098	76,098	76,098	17,098	59,000	Construction to commence Q4.
501124 Emulsion tank with bunding	45,566	45,566	566	566	45,000	Construction to commence Q4.
501125 Corsican Road	101,439	101,439	84,772	1,439	100,000	Construction to commence Q4.
501126 Southern Operations Centre	164,245	164,245	64,245	14,245	150,000	Construction to commence Q3/Q4.
501118 SL Carpark Lighting Replacement Program	100,874	100,874	89,763	38,668	62,206	Ongoing Program 2021/22.
501119 SL Light Pole Replacement	100,926	100,926	89,815	926	100,000	Ongoing Program 2021/22.
501120 SL Mandurah Marina Canal Light Poles	68,874	68,874	57,541	7,874	61,000	Complete.
501121 SL Parks and Reserves LED Program	70,874	70,874	63,097	14,905	55,970	Ongoing Program 2021/22.
501101 Halls Head Beach Car Park Stage 2	105,303	105,303	51,303	24,303	81,000	Construction to commence Q3/Q4.
501102 RS Aldgate Street (MANDURAH)	56,048	56,048	56,048	6,048	50,000	Construction to commence Q3.
501103 RS Ayrton Street (DAWESVILLE)	166,255	166,255	166,255	94,312	71,943	Construction complete. Finances to be finalised.
501104 RS Chapman Road (DAWESVILLE)	105,928	105,928	105,928	48,373	57,555	Complete. Budget to be reduced at Budget Review.
501105 RS Durham Crescent (DAWESVILLE)	80,964	80,964	80,964	54,353	26,611	Construction complete. Finances to be finalised.
501106 RS Inneson Place (DAWESVILLE)	50,793	50,793	50,793	43,769	7,024	Complete. Budget to be reduced at Budget Review.
501107 RS Napier Close (HALLS HEAD)	40,778	40,778	40,778	25,397	15,381	Complete. Budget to be reduced at Budget Review.
501108 RS Sabina Drive (MADORA BAY)	83,248	83,248	83,248	9,418	73,830	Construction to commence Q3.
501109 RS Sandford Crescent (HALLS HEAD)	106,048	106,048	106,048	70,610	35,438	Complete. Budget to be reduced at Budget Review.
501110 RS Seaton Close (HALLS HEAD)	35,778	35,778	35,778	26,745	9,033	Complete. Budget to be reduced at Budget Review.
501127 Falcon Reserve Activation Plan - Stage 3	424,794	424,794	158,128	0	424,794	Project to be deferred to 2022-23 at Budget Review.
501083 RR Mandurah Terrace	1,408,095	1,408,095	1,181,738	78,037	1,330,058	Refer to Financial Report, Key Capital Projects table.
501041 SL Rushton Sports Flood Lighting	52,826	52,826	52,826	15,166	37,660	Design and consultant costs only.
501027 RR Pinjarra Road Stage 1	1,125,578	803,506	803,506	1,303,524	(500,018)	Refer to Financial Report, Key Capital Projects table. Budget Variation for overspend to be processed at Budget Review.
501031 RR Catalina Dr/Badgerup Ave Roundabout	14,069	2,828	2,357	0	2,828	Construction complete, only street lighting works remaining. Finances to be finalised.
501033 RR Old Coast Road/Albany Drive	106,247	28,752	23,960	22,456	6,296	Construction complete, only street lighting works remaining. Finances to be finalised.
501064 SP Mulberry Close PAW	52,009	57,816	57,816	33,224	24,592	Complete.
500016 Smart Street Mall Upgrade	897,835	1,167,355	778,237	505,387	661,968	Refer to Financial Report, Key Capital Projects table.
501076 RR Guava Way	301,000	204,889	204,889	225,671	(20,782)	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.
501084 Peel Street - Power Relocation	1,500,000	1,500,000	500,000	114,635	1,385,365	Refer to Financial Report, Key Capital Projects table.
501128 Dawesville Channel SE Foreshore Upgrade	466,144	466,144	466,144	457,325	8,819	Construction complete. Finances to be finalised.
501038 SP Stingray Point Footpath Replacement	0	12,712	8,475	43,952	(31,240)	Complete. Budget Variation for overspend to be processed at Budget Review.
501050 Mandurah Road Median	0	78,818	78,818	19,920	58,898	Construction to commence Q4.
501086 SP Denham Street	0	72,877	72,877	97,045	(24,168)	Complete. Budget Variation for overspend to be processed at Budget Review.
501039 SL Street Lighting New Program	0	80,149	80,149	30,057	50,092	Balance of ongoing program from 2020/21.
501042 SL Light Pole Replacement	0	53,373	35,582	46,510	6,863	Complete.
501048 TM Discretionary Traffic Management Program	0	0	0	4,048	(4,048)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
501062 SP Pinjarra Road Park	0	0	0	1,539	(1,539)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
501065 Missing Links	0	0	0	2,410	(2,410)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
501077 SP Harbord Avenue	0	0	0	3,464	(3,464)	Invoice for 2020/21 project processed post 2020/21 EOFY. Budget to be adjusted at Budget Review.
Drainage						
600181 Septic Tank and Grease Arrestor at Milgar Reserve	30,720	30,720	30,720	1,820	28,900	Construction 85% complete.
600182 Discretionary Drainage Projects	165,705	165,705	132,372	105,232	60,473	Ongoing Program 2021/22.
600183 Halls Head Pde Beach Central CP Stage 2	235,361	235,361	88,695	15,361	220,000	Construction to commence Q4.
600184 DR Mathew Street, Falcon	104,969	104,969	104,969	23,344	81,625	Construction to commence Q4.
600185 DR Koolinda Street, Falcon Stage 2	99,298	99,298	99,298	72,334	26,964	Construction 50% complete.
600186 DR Yeedong Road, Falcon - Stage 2	168,544	168,544	168,544	17,544	151,000	Construction to commence Q3/Q4.
600187 DR Pump Station Replacement of Pumps	55,669	55,669	669	669	55,000	Ongoing Program 2021/22.
600180 Bortolo Sump-Water Sensitive Urban Design	362,723	362,723	120,908	50,576	312,147	Construction to commence Q3/Q4.
600181 Council Meeting	0	71,789	71,789	0	0	Construction complete. Finances to be finalised. Budget Variation for overspend to be processed at Budget Review.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Annual Budget	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
Coastal & Estuary						
900012 Parkridge Boat Ramp	33,426	33,426	33,426	3,426	30,000	Design only.
910068 All Access Launching Ramp - Riverside Gardens	154,714	154,714	154,714	0	154,714	These works will be completed as part of the Trails project listed in the LTFP. Project to be cancelled at Budget Review.
910108 South Harbour Paving Upgrade Stage 3 to 6	107,744	107,744	96,633	7,744	100,000	Construction to commence Q4.
910109 Cambria Island Abutment Walls Repair	411,023	411,023	144,356	11,023	400,000	Construction to commence Q4.
Equipment						
820181 Monitor (TV/Display) in Marina Administration Office	5,386	5,386	5,386	0	5,386	Project to be cancelled at budget review due to proposed relocation of premises.
820182 Furniture & Equipment Renewal Program	55,741	55,741	38,741	4,741	51,000	Ongoing Program 2021/22.
820174 MPAC Orchestra Lift	0	73,129	48,753	0	73,129	Construction 90% complete.
820180 Furniture & Equipment Renewal Program	0	23,923	23,923	6,243	17,680	Balance of ongoing program from 2020/21.
Plant & Machinery						
770001 Replacement Light Passenger Vehicles	528,531	497,901	331,932	60,080	437,821	Ongoing Program 2021/22.
770002 Replacement Light Commercial Vehicles	1,342,546	1,256,259	837,500	332,014	924,245	Ongoing Program 2021/22.
770007 Trailers	644,969	611,674	407,780	164,520	447,154	Ongoing Program 2021/22.
770008 Construction Vehicles	664,209	664,209	442,808	0	664,209	Ongoing Program 2021/22.
770009 Parks and Mowers	278,009	278,009	185,336	109,421	168,588	Ongoing Program 2021/22.
770010 New - Heavy Vehicles Plant and Equipment	55,000	55,000	36,667	0	55,000	Ongoing Program 2021/22.
770011 Miscellaneous Equipment	469,815	469,815	313,205	19,611	450,204	Ongoing Program 2021/22.
770018 New - Light Commercial Vehicles	182,000	182,000	121,333	0	182,000	Ongoing Program 2021/22.
770019 WMC Weighbridge Enhancements	20,463	20,463	13,796	463	20,000	Construction to commence Q3/Q4.
Other Infrastructure						
930036 Christmas Decorations 2021	213,000	213,000	213,000	198,640	14,360	Installations complete. Finances to be finalised.
930037 CSRFF Program - Small Grants	150,000	73,287	48,858	0	73,287	To date funding has been allocated to Mandurah Netball Feasibility Study - CSRFF (\$28,800) and Stage 2 of Upgrades to Peelwood Reserve (\$47,913).
930035 Restart Mandurah - Other	237,500	452,434	301,612	0	452,434	Remaining balance of Restart Mandurah funds.
930038 MARC Geothermal Pump & VSD	0	164,000	109,333	0	164,000	Construction to commence Q3.
400050 Lakelands DOS Clubroom Facility	152,512	146,368	146,368	16,410	129,958	Construction complete. Finances to be finalised.
700052 Lakelands DOS Flood Lights	471,189	470,735	470,735	496,074	(25,339)	Construction complete. Finances to be finalised. Overall Lakelands DOS spend is within budget.
500085 Lakelands DOS Parking	1,794	3,594	2,995	0	3,594	Construction complete. Finances to be finalised.
700050 Lakelands DOS Irrigation	21,981	21,981	21,981	0	21,981	Construction complete. Finances to be finalised.
700053 Lakelands DOS Sports Specific Infrastructure	20,199	18,399	18,399	122,278	(103,879)	Construction of Diamond 1 is complete. Diamond 2 construction to commence Q3. Overall Lakelands DOS spend is within budget.
700054 Lakelands DOS Water Provision Infrastructure	310,156	310,156	310,156	0	310,156	Construction complete. Finances to be finalised.
700055 Eastern Foreshore South Precinct	5,716,803	6,026,797	4,047,195	1,395,660	4,631,136	Refer to Financial Report, Key Capital Projects table.
700056 Western Foreshore Recreation Precinct	4,082,096	6,031,636	4,045,682	2,006,572	4,025,064	Refer to Financial Report, Key Capital Projects table.
Grand Total	45,007,828	50,878,857	31,730,466	13,482,101	37,396,756	

Repayments - Borrowings

Information on Borrowings Particulars	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Community amenities									
Compactor Waste Trailers and Dolly [336]	182,928	0	0	39,545	58,331	143,383	124,745	2,263	4,381
Waste Water Reuse [349]	123,584	0	0	15,527	22,445	108,057	101,209	1,553	3,176
Halls Head Ablution Block [350]	82,406	0	0	10,346	14,959	72,061	67,482	1,038	2,117
Halls Head Recycled Water 2019/20	181,932	0	0	12,533	18,418	169,399	163,642	2,475	4,863
Ablutions 2020/21	0	0	200,000	0	17,580	0	182,420	0	5,375
Ablutions 2021/22	0	0	70,000	0	0	0	70,000	0	0
Recreation and culture									
Rushton Park Redevelopment [318(ii)]	242,243	0	0	62,845	88,447	179,399	154,735	725	5,565
Meadow Springs Recreation Facility [318(iii)]	181,967	0	0	47,207	67,388	134,760	113,661	544	4,240
Mandurah Rugby Club [320]	649	0	0	649	667	0	0	0	0
Mandurah Cricket Club [321]	215	0	0	215	203	0	0	0	0
Mandurah Football & Sporting Club [324]	84,392	0	0	54,940	82,264	29,453	2,242	780	1,316
Mandurah Rugby Club [325]	6,512	0	0	4,228	6,331	2,284	162	60	101
Bowling Club Relocation [326]	531,183	0	0	377,014	531,913	154,169	41	2,698	7,721
Ablutions - Netball Centre [329(i)]	43,859	0	0	29,181	43,702	14,677	2,054	402	672
Parks Construction [329(v)]	43,859	0	0	29,181	43,702	14,677	561	402	672
Halls Head Bowling Club upgrade [331]	273,985	0	0	25,338	36,250	248,647	237,916	3,638	7,214
Parks - Falcon Bay Reserve [333(i)]	47,067	0	0	16,184	24,066	30,883	24,634	534	1,012
MARC Redevelopment [338]	599,116	0	0	111,269	156,515	487,846	442,909	2,931	14,785
MARC Redevelopment Stage 1 [340]	420,178	0	0	56,393	80,042	363,785	340,372	4,135	10,750
MARC Redevelopment Stage 2 [341]	1,051,932	0	0	151,910	207,471	900,022	844,896	4,282	26,817
Eastern Foreshore Wall [344]	689,125	0	0	98,041	134,120	591,085	555,055	3,095	17,584
MARC Stage 2 [345]	1,018,914	0	0	141,692	192,185	877,221	826,120	3,804	26,058
Falcon Bay Seawall [351]	206,930	0	0	25,944	37,509	180,986	169,554	2,608	5,319
MARC Solar Plan [353]	153,181	0	0	13,989	20,000	139,192	133,272	2,035	4,036
Novara Foreshore Development [355]	306,341	0	0	27,908	40,000	278,434	266,543	4,140	8,072
Falcon Bay Foreshore Upgrades [356]	306,341	0	0	27,991	40,000	278,350	266,543	4,057	8,072
Mandjar Square Development [358]	382,826	0	0	35,124	49,996	347,701	333,093	4,932	10,088
Lakelands DOS [360]	2,040,331	0	0	218,760	282,919	1,821,571	1,758,134	5,544	53,536
Mandjar Square Stage 3 and 4	413,013	0	0	33,230	88,290	379,783	715,884	3,330	21,390
Falcon Seawall	803,936	0	0	69,544	43,828	734,393	369,445	3,576	11,012
Novara Foreshore Stage 3	165,255	0	0	12,581	17,530	152,674	147,818	2,043	4,406
Smart Street Mall Upgrade 2019/20	450,310	0	0	35,348	46,159	414,963	404,481	5,148	12,029
Falcon Bay Foreshore Stage 3 of 4	272,894	0	0	18,787	27,626	254,107	245,463	3,725	7,294
Mandjar Square Final Stage	272,894	0	0	18,800	27,626	254,094	245,463	3,712	7,294
Falcon Skate Park Upgrade	108,084	0	0	8,254	11,081	99,829	97,071	1,466	2,887
Westbury Way North side POS Stage 3	181,937	0	0	12,525	18,417	169,413	163,648	2,483	4,863
Eastern/ Western Foreshore 2020/21	1,140,973	0	0	80,453	100,278	1,060,520	1,040,652	3,531	30,666
Smart Street Mall 2020/21	1,102,206	0	0	71,396	96,868	1,030,811	1,005,297	3,124	29,624
Novara Foreshore Stage 4	100,004	0	0	6,267	8,784	93,737	91,216	1,093	2,688
Bortolo Reserve - Shared Use Parking and Fire Track Facility	300,011	0	0	18,801	26,377	281,210	273,623	3,279	8,063
Falcon Bay Upgrade - Stage 4 of 5	280,011	0	0	17,548	24,610	262,463	255,390	3,060	7,526
Enclosed Dog Park	20,152	0	0	1,260	1,774	18,892	18,377	220	542
South Harbour Paving Upgrade Stage 2	50,002	0	0	3,134	4,392	46,868	45,608	546	1,344
Falcon Skate Park Upgrade 2020/21	75,456	0	0	4,727	6,636	70,728	68,817	825	2,028
Eastern/ Western Foreshore 2021/22	0	0	1,629,070	0	143,186	0	1,485,884	0	43,785
Smart Street Mall 2021/22	0	0	897,835	0	78,912	0	818,923	0	24,131
Enclosed Dog Park 2021/22	0	0	179,849	0	15,818	0	164,031	0	4,834
Novara Foreshore Stage 4 2021/22	0	0	230,000	0	20,218	0	209,782	0	6,182
Falcon Bay Upgrade - Stage 4 of 5 2021/22	0	0	90,000	0	7,913	0	82,087	0	2,419
Parks and Reserves Upgrades 2021/22	0	0	609,000	0	0	0	609,000	0	0
Mandurah Library Re Roofing Project	0	0	115,000	0	0	0	115,000	0	0
Bortolo Fire Track Water Infrastructure	0	0	40,000	0	0	0	40,000	0	0
Falcon Reserve Activation Plan	0	0	400,000	0	0	0	400,000	0	0
Rushton Park Precinct	0	0	70,000	0	0	0	70,000	0	0
Western Foreshore Yr 3	0	0	800,000	0	0	0	800,000	0	0
District Cooling System	0	0	600,000	0	0	0	600,000	0	0
Transport									
Drainage [318(iv)]	60,277	0	0	15,637	21,059	44,639	41,075	180	1,325
Road Construction [318(v)]	605,040	0	0	156,964	227,434	448,076	374,516	1,810	14,309
Road Construction [329(ii)]	95,457	0	0	63,512	95,116	31,945	84	874	1,463
Drainage Construction [329(iii)]	30,959	0	0	20,598	30,849	10,361	2,545	283	474
Peelwood Oval - Parking [329(iv)]	12,900	0	0	8,583	12,854	4,317	0	118	198
Path Construction [329(vi)]	7,740	0	0	5,150	7,712	2,590	0	71	119
Street Lighting [329(viii)]	10,320	0	0	6,866	10,283	3,454	0	94	158
Road Construction [333(ii)]	214,418	0	0	73,728	109,632	140,690	103,431	2,434	4,610
New Pedestrian Bridge Construction [335]	364,096	0	0	79,968	117,999	284,128	246,419	4,496	8,697
New Road Construction [339]	430,312	0	0	77,196	111,602	353,117	318,948	4,148	10,630
New Road Construction [342]	539,017	0	0	75,776	103,365	463,241	435,861	2,320	13,779
WMC Tims Thicket [343]	83,051	0	0	10,641	15,451	72,410	67,640	1,079	2,129

Repayments - Borrowings

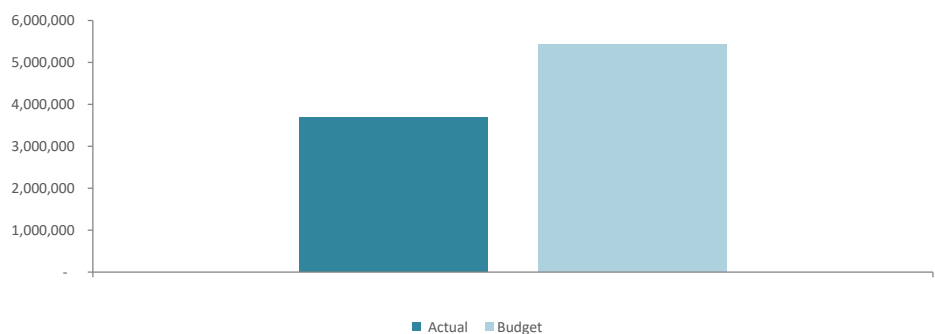
Information on Borrowings Particulars	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Road Construction [346]	325,323	0	0	40,880	59,091	284,442	266,459	4,088	8,361
MARC Carpark [347]	247,155	0	0	31,045	44,888	216,109	202,432	3,115	6,352
MPAC Forecourt [348]	103,000	0	0	12,934	18,701	90,066	84,353	1,298	2,647
Mandurah Marina [352]	153,181	0	0	13,996	20,000	139,185	133,272	2,028	4,036
MARC Carpark [354]	229,772	0	0	20,989	29,993	208,782	199,929	3,043	6,055
Mandurah Foreshore Boardwalk Renewal [357]	344,544	0	0	31,486	44,993	313,058	299,785	4,562	9,079
New Road Construction [359]	1,028,241	0	0	109,108	143,054	919,134	885,540	4,244	26,973
Smoke Bush Retreat Footpath [361]	76,588	0	0	6,999	10,006	69,589	66,616	1,017	2,018
New Boardwalks 18/19	413,013	0	0	31,444	43,828	381,570	369,445	5,116	11,012
Coodanup Drive - Road Rehabilitation	82,641	0	0	6,288	8,765	76,353	73,909	1,024	2,203
Pinjarra Road Carpark	165,255	0	0	12,581	17,530	152,674	147,818	2,043	4,406
New Road Construction 2018/19	1,329,504	0	0	114,806	145,594	1,214,697	1,183,854	5,834	35,366
New Road Construction 2019/20	798,115	0	0	69,140	83,446	728,976	714,969	3,756	21,290
South Harbour Upgrade 2019/20	209,228	0	0	14,400	21,180	194,828	188,193	2,856	5,592
New Roads 2020/21	600,023	0	0	41,170	57,134	558,852	592,866	2,990	17,470
Carryover Roads 2020/21	0	0	500,000	0	43,945	0	456,055	0	13,439
Roads 2021/22	0	0	1,250,000	0	0	0	1,250,000	0	0
Boardwalks 2021/22	0	0	250,000	0	0	0	50,000	0	0
Carparks 2021/22	0	0	438,000	0	0	0	438,000	0	0
Pedestrian Bridge Mandurah Road	0	0	908,000	0	0	0	908,000	0	0
Cambria Island Abutment Wall	0	0	400,000	0	0	0	400,000	0	0
Economic services									
Mandurah Ocean Marina Chalets Refurbishment	0	0	150,000	0	0	0	150,000	0	0
Other property and services									
IT Communications Equipment [318(i)]	47,766	0	0	12,392	16,847	35,374	33,262	143	1,060
IT Equipment [329(vii)]	12,900	0	0	8,583	12,854	4,317	251	118	198
Land Purchase [330]	589,352	0	0	426,540	590,181	162,812	21	2,076	8,424
Civic Building - Tuckey Room Extension	413,013	0	0	31,904	43,828	381,109	369,445	4,656	11,012
	24,561,332	0	9,826,754	3,677,912	5,432,960	20,883,421	28,819,948	171,752	723,433
Total	24,561,332	0	9,826,754	3,677,912	5,432,960	20,883,421	28,819,948	171,752	723,433
Current borrowings	5,432,960		9,826,754	3,677,912	5,432,960	1,999,867	5,432,960	171,752	723,433
Non-current borrowings	19,128,372					18,883,554	23,386,988		
	24,561,332					20,883,421	28,819,948		

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

2021/22 Principal Repayments



Principal Repayments

\$3,677,912

Interest Expense

\$171,752

Loans Due

\$20.88 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
NOTE 8
CASH RESERVES

Cash Backed Reserve

Reserve Name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Building	1,674,855	8,658	0	0	0	(1,435,818)	0	247,695	1,674,855
Parking	479,332	9,051	0	0	0	0	0	488,384	479,332
Asset Management	10,688,231	105,409	0	1,907,000	0	(5,675,875)	0	7,024,766	10,688,231
Cultural Centre	149,781	0	0	66,194	0	(213,495)	0	2,480	149,781
Property Acquisition	0	0	0	0	0	0	0	0	0
Sustainability	625,422	6,923	0	0	0	(259,000)	0	373,345	625,422
Sanitation	4,008,943	17,922	0	0	0	(1,238,520)	0	2,788,345	4,008,943
Traffic Bridge	49,886	0	0	0	0	(50,000)	0	(114)	49,886
Interest Free Loans	50,325	0	0	0	0	(50,000)	0	325	50,325
CLAG	6,407	1,183	0	0	0	0	0	7,589	6,407
Mandurah Ocean Marina	177,219	3,358	0	0	0	0	0	180,577	177,219
Waterways	733,673	4,497	0	0	0	(13,425)	0	724,745	733,673
Port Mandurah Canals Stage 2 Maintenance	92,705	1,733	0	0	0	0	0	94,438	92,705
Mariners Cove Canals	84,466	1,599	0	0	0	0	0	86,065	84,466
Port Bouvard Canal Maintenance Contributions	265,862	5,012	0	0	0	0	0	270,874	265,862
Unspent Grants & Contributions	8,707,386	0	0	0	0	(8,636,178)	0	71,208	8,707,386
Long Service Leave	4,576,258	0	0	971,036	0	(883,534)	0	4,663,760	4,576,258
Bushland Acquisition	3,000,000	0	0	0	0	0	0	3,000,000	3,000,000
Coastal Storm Contingency	257,363	4,856	0	0	0	0	0	262,219	257,363
Digital Futures	69,192	1,577	0	0	0	0	0	70,768	69,192
Decked Carparking	1,004,210	18,947	0	0	0	0	0	1,023,157	1,004,210
Specified Area Rates - Waterside Canals	118,986	1,689	0	0	0	(6,737)	0	113,938	118,986
Specified Area Rates - Port Mandurah Canals	415,584	2,748	0	62,906	0	(336,260)	0	144,978	415,584
Specified Area Rates - Mandurah Quay Canals	209,361	4,129	0	8,669	0	0	0	222,158	209,361
Specified Area Rates - Mandurah Ocean Marina	403,902	6,818	0	0	0	0	0	410,720	403,902
Specified Area Rate - Port Bouvard Canals	120,423	2,253	0	0	0	(134)	0	122,542	120,423
Specified Area Rate - Mariners Cove	15,857	46	0	0	0	(10,656)	0	5,248	15,857
Specified Area Rate - Eastport	35,919	544	0	0	0	(175)	0	36,288	35,919
Sportclubs Maintenance Levy	188,306	3,911	0	12,000	0	0	0	204,217	188,306
City Centre Land Acquisition Reserve	1,006,509	0	0	0	0	0	0	1,006,509	1,006,509
Lakelands Community Infrastructure Reserve	1,097,302	20,703	0	0	0	0	0	1,118,005	1,097,302
Plant Reserve	1,582,499	14,308	0	0	0	(802,216)	0	794,591	1,582,499
Workers Compensation Reserve	481,416	2,126	0	0	0	0	0	483,542	481,416
Restricted Cash Reserve	2,390,335	0	0	942,000	0	(997,411)	0	2,334,924	2,390,335
	44,767,915	250,000	0	3,969,805	0	(20,609,434)	0	28,378,286	44,767,915

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent Operating Grant, Subsidies and Contributions Liability				Operating Grants, Subsidies and Contributions Revenue			
	Liability 1-Jul	Increase in Liability	Liability Reduction (As revenue)	Liability 30-Jun	Adopted Budget	Budget Variations	Annual Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating Grants and Subsidies								
General purpose funding								
Financial Assistance Grant - General Purpose	0	0	0	0	897,773	0	897,773	739,343
Financial Assistance Grant - Local Roads	0	0	0	0	627,034	0	627,034	508,336
Law, order, public safety								
Lifeguard Service Funding: DPIRD	0	95,667	0	95,667	101,500	0	101,500	0
Southern Districts Bush Fire Brigade LGGS: DFES	0	0	0	0	35,000	0	35,000	17,432
SES LGGS: DFES	0	0	0	0	50,000	0	50,000	29,148
Bushfire Mitigation Activity Fund (MAF) Grants: DFES	0	28,550	0	28,550	64,600	0	64,600	0
Education and welfare								
Waterwise Verge Grant: Water Corp	0	0	0	0	10,000	0	10,000	0
Local Youth Alcohol Campaign: ADF	26,350	0	0	26,350	26,050	0	26,050	0
Ask for Angela: WAPOL	20,060	0	0	20,060	20,060	0	20,060	0
NAIDOC: PMC	0	0	0	0	3,084	0	3,084	0
International Day of People with Disability: DDWA	0	0	0	0	1,028	0	1,028	1,000
Digital Health Literacy Workshop: PLWA	0	826	(826)	0	0	0	0	826
Mandurah Mental Health Initiative: WAPHA	0	70,000	(70,000)	0	0	0	70,000	70,000
Recreation and culture								
Christmas Pageant: Lotterywest	0	0	0	0	10,468	0	10,468	0
Christmas Pageant: Bendigo Bank	0	0	0	0	0	0	0	5,000
Crabfest: Tourism WA	0	75,000	0	75,000	143,868	0	143,868	0
Crabfest: Alcoa	0	0	0	0	0	0	0	0
Every Club Funding 2021: DLGSC	40,000	0	(40,000)	0	40,000	0	40,000	40,000
Mandurah & Peel Aquatic Clubs Amalgamation: DLGSC	3,500	0	(3,500)	0	3,500	0	3,500	3,500
Every Club Funding 2022: DLGSC	0	40,000	0	40,000	20,554	0	20,554	0
Wearable Art	0	0	0	0	20,000	0	56,600	56,600
Gnoonie Youth Football Cup: Healthway	0	2,000	(2,000)	0	1,000	0	1,000	2,000
CHRMAP: DPLH	0	0	0	0	37,500	0	37,500	0
Round the Estuary Trail: PDC	0	50,000	0	50,000	0	0	50,000	0
Colours of Mandurah: RACWA	0	0	0	0	0	0	0	1,500
Australia Day: NADC	0	24,000	0	24,000	0	0	0	0
Christmas Lights Trail: Satterley	0	20,000	0	20,000	0	0	0	0
	89,910	406,043	(116,326)	379,627	2,113,019	0	2,269,619	1,474,684
TOTALS	89,910	406,043	(116,326)	379,627	2,113,019	0	2,269,619	1,474,684

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability				Non Operating Grants, Subsidies and Contributions Revenue			
	Liability	Increase in Liability	Liability Reduction (As revenue)	Liability	Adopted Budget Revenue	Budget Variations	Annual Budget	YTD Revenue Actual (b)
	1-Jul			30-Jun	\$	\$	\$	\$
Non-Operating Grants and Subsidies								
Recreation and culture								
Eastern Foreshore South Precinct: DoH	309,994	2,500,000	(309,994)	2,500,000	2,500,000	309,994	2,809,994	309,994
Western Foreshore Recreation Precinct: DoH	131,670	0	(131,670)	0	0	131,670	131,670	131,670
Eastern Foreshore South Precinct: RfR	1,534,127	1,500,000	(1,085,667)	1,948,460	3,034,127	0	3,034,127	1,085,667
Western Foreshore Recreation Precinct: RfR	1,965,873	0	(1,874,902)	90,971	1,673,933	291,940	1,965,873	1,874,902
Lakelands DOS Clubroom Facility: AFL	0	0	0	0	50,000	0	50,000	50,000
Lakelands DOS: DLGSC	0	0	0	0	325,000	0	325,000	325,000
Mandurah Parks - Shade Sails: DPIRD	0	150,000	(2,042)	147,958	0	150,000	150,000	2,042
Meadow Springs SF - Cricket Nets: Cricket Australia	0	9,450	(9,450)	0	0	10,500	10,500	9,450
Meadow Springs SF - Cricket Nets: PDC	0	35,000	(18,540)	16,460	0	35,000	35,000	18,540
All Access Launching Ramp - Riverside Gardens	0	0	0	0	75,000	0	75,000	0
MPAC Internal Refurb: DPIRD	0	0	0	0	160,000	0	160,000	0
Mandurah Netball Feasibility Study - CSRFF	0	0	0	0	0	11,200	11,200	0
Stage 2 of Upgrades to Peelwood Reserve	0	0	0	0	0	73,957	73,957	0
All Terrain Wheelchair	0	8,500	0	8,500	0	0	0	0
Transport								
BR Pedestrian Bridge Mandurah Road	0	0	0	0	2,000,000	0	2,000,000	0
RC Leslie Street Stage 2	0	0	0	0	500,000	0	500,000	400,000
RC Peel Street Stage 3	0	0	0	0	1,000,000	0	1,000,000	0
RC Pinjarra Road Stage 3	0	0	0	0	1,000,000	0	1,000,000	800,000
Tims Thicket Road	0	0	0	0	540,000	0	540,000	0
RR France/Aldgate St Intersection	0	0	0	0	330,000	0	330,000	132,720
RR Bortolo Drive/Lowden St Intersection	0	0	0	0	156,977	0	156,977	188,800
RS Tennyson Avenue (HALLS HEAD)	0	0	0	0	215,000	0	215,000	65,000
SP Falcon Coastal Shared Path	0	15,000	(15,000)	0	30,000	0	30,000	15,000
SP Halls Head PSP	0	0	0	0	200,000	0	200,000	0
RS Aldgate Street (MANDURAH)	0	0	0	0	50,000	0	50,000	70,788
RS Ayrton Street (DAWESVILLE)	0	0	0	0	160,000	0	160,000	160,000
RS Durham Crescent (DAWESVILLE)	0	0	0	0	75,000	0	75,000	75,000
RS Inneston Place (DAWESVILLE)	0	0	0	0	40,000	0	40,000	40,000
RS Sandford Crescent (HALLS HEAD)	0	0	0	0	85,708	0	85,708	85,708
RR Mandurah Terrace	0	0	0	0	1,358,144	0	1,358,144	0
RR Pinjarra Road Stage 1: RRG	0	0	0	0	0	200,000	200,000	200,000
RR Old Coast Road/Albany Drive	0	0	0	0	96,955	(88,378)	8,577	0
RR Guava Way	165,511	0	(165,511)	0	301,000	(96,111)	204,889	210,434
Peel Street - Power Relocation	1,429,072	0	(114,635)	1,314,437	1,500,000	0	1,500,000	114,635
SP Sandforth Crescent	0	0	0	0	0	0	0	6,495
SP Harbord Avenue	0	0	0	0	0	0	0	19,202
RS Waldron Boulevard	0	0	0	0	0	0	0	17,132
	5,536,246	4,217,950	(3,727,411)	6,026,785	17,456,844	1,029,772	18,486,616	6,408,179
Non-Operating Contributions								
Recreation and culture								
Mandurah Bridge Club	0	0	0	0	0	0	0	2,000
Lakelands DOS Sports Specific Infrastructure - Peel Diamond Sports Contribution	0	0	0	0	0	20,000	20,000	20,000
Falcon eLibrary Retrofit	0	0	0	0	0	54,492	54,492	0
PEET - Cash in Lieu Contribution	1,065,909	0	0	1,065,909	0	0	0	0
Other property and services								
MARC Geothermal Pump & VSD	0	0	0	0	0	63,897	63,897	0
	1,065,909	0	0	1,065,909	0	138,389	138,389	22,000
Total Non-operating grants, subsidies and contributions	6,602,155	4,217,950	(3,727,411)	7,092,694	17,456,844	1,168,161	18,625,005	6,430,179

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 11
BUDGET AMENDMENTS APPROVED**

Amendments to original budget since budget adoption. Surplus/(Deficit)
A positive number in the amended budget running balance represents an estimated closing surplus.
A negative number in the amended budget running balance represents an estimated closing deficit

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus/(Deficit)				(571,372)
	Mh Mustangs FC - Facility Development	G.13/7/21	Community Loan Advance			(50,000)	(621,372)
	Transfer from Interest Free Loans Reserve	G.13/7/21	Other: Transfer Out of Reserve		50,000		(571,372)
101011-4570-1045-61001	Community Garden Project)	G.13/7/21	Operating Expenses			(10,000)	(581,372)
	Asset Management Reserve	G.13/7/21	Other: Transfer Out of Reserve		10,000		(571,372)
100055-4700-1263-61001	Colours of Mandurah Artwork Project	G.13/7/21	Operating Expenses			(3,134)	(574,506)
	Unspent Grant Reserve	G.13/7/21	Other: Transfer Out of Reserve		3,134		(571,372)
	Additional Capital Works 2020/21 Carryovers	G.13/7/21	Capital Expenses			(881,806)	(1,453,178)
	Additional Capital Works 2020/21 Carryovers	G.13/7/21	Other: Transfer Out of Reserve		496,488		(956,690)
700511-6600-1045-61129	Mandurah Parks - Shade Sails	G.13/7/21	Capital Expenses			(150,000)	(1,106,690)
700511-6600-1045-41403	DPIRD Small Grants Program	G.13/7/21	Capital Revenue		150,000		(956,690)
700512-6600-1045-61129	Meadow Springs SF - Cricket Nets	G.13/7/21	Capital Expenses			(45,500)	(1,002,190)
700512-6600-1045-41403	Cricket Australia Grant	G.13/7/21	Capital Revenue		10,500		(991,690)
700512-6600-1045-41403	PDC Grant	G.13/7/21	Capital Revenue		35,000		(956,690)
750678-6100-1045-xxxx	ManPAC RVIF Lighting	G.13/7/21	Capital Expenses			(238,495)	(1,195,185)
	Cultural Reserve	G.13/7/21	Other: Transfer Out of Reserve		213,495		(981,690)
	Building Reserve	G.13/7/21	Other: Transfer Out of Reserve		25,000		(956,690)
750678-6100-1421-41458	ManPAC RVIF Lighting - Reimbursement	G.13/7/21	Operating Revenue		66,194		(890,496)
	Cultural Reserve	G.13/7/21	Other: Transfer Into Reserve			(66,194)	(956,690)
100010-1110-1169-61001	Economic Development - Corporate Projects	G.13/7/21	Operating Expenses			(42,000)	(998,690)
100010-1000-1169-61001	CEO - Corporate Projects	G.13/7/21	Operating Expenses			(25,000)	(1,023,690)
101904-4700-1263-61001	Grow City Centre Business Investment	G.13/7/21	Operating Expenses			(4,842)	(1,028,532)
102821-4200-1588-61001	Wearable Art Program	G.13/7/21	Operating Expenses			(37,930)	(1,066,462)
102711-4200-1263-61001	CASM - General Operations	G.12/8/21	Operating Expenses			(3,000)	(1,069,462)
102711-4200-1263-41450	CASM - Contributions - Operating	G.12/8/21	Operating Revenue		3,000		(1,066,462)
100087-3407-1263-61129	2022 Conference	G.11/9/21	Operating Expenses			(10,000)	(1,076,462)
100087-3407-1263-41450	Shire of Murray & Waroona Contribution	G.11/9/21	Operating Revenue		10,000		(1,066,462)
100010-1110-1169-61001	Economic Development - Corporate Project	G.11/9/21	Operating Expenses			(50,000)	(1,116,462)
100010-1110-1263-41400	Peel Development Commission Grant	G.11/9/21	Operating Revenue		50,000		(1,066,462)
930038-6500-1045-61129	MARC Geothermal Pump & VSD	G.11/9/21	Capital Expenses			(164,000)	(1,230,462)
930038-6500-1263-41452	LGIS Non-Operating Contribution	G.11/9/21	Capital Revenue		63,897		(1,166,565)
700510-6600-1045-61129	Boardwalk Renewal Program	G.11/9/21	Capital Expenses		200,000		(966,565)
	Asset Management Reserve	G.11/9/21	Other: Transfer Into Reserve			(200,000)	(1,166,565)
700513-6600-1045-61001	Artesian Pump Replacement Program	G.11/9/21	Capital Expenses			(50,000)	(1,216,565)
104587-5150/ 104588-5130/ 104589-5150	Artesian Retic/Bore Maintenance Activity	G.11/9/21	Operating Expenses		50,000		(1,166,565)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 11
BUDGET AMENDMENTS APPROVED**

Amendments to original budget since budget adoption. Surplus/(Deficit)
A positive number in the amended budget running balance represents an estimated closing surplus.
A negative number in the amended budget running balance represents an estimated closing deficit

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
700493-6600-1045	Pinjarra Road East Median Stage 4	G.11/9/21	Capital Expenses			(20,000)	(1,186,565)
700483-6600-1045-61129	Falcon Reserve Cricket Net Renewal	G.11/9/21	Capital Expenses			(20,000)	(1,206,565)
700492-6600-1045	Lavender Gardens Reserve	G.11/9/21	Capital Expenses			(10,000)	(1,216,565)
700489-6600-1045	Mandurah Road Median	G.11/9/21	Capital Expenses		50,000		(1,166,565)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Capital Expenses			(1,907,115)	(3,073,680)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Unutilised Loans		1,903,048		(1,170,632)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Proceeds From Sale of Assets			(17,042)	(1,187,674)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Capital Revenue		549,115		(638,559)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Transfer Out of Reserve			(935,578)	(1,574,137)
	Operating 2020/21 Carryovers Reconciliation	G.3/10/21	Operating Expenses			(338,720)	(1,912,857)
	Operating 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Transfer Out of Reserve		338,720		(1,574,137)
102821-4200-1263-41400	Wearable Art - General	G.3/10/21	Operating Revenue		36,600		(1,537,537)
102821-4200-xxxx-61001	Wearable Art - General	G.3/10/21	Operating Expenses			(36,600)	(1,574,137)
101031-4500-1263-41400	Mandurah Mental Health Initiative	G.3/10/21	Operating Revenue		70,000		(1,504,137)
101031-4500-1263-61001	Mandurah Mental Health Initiative	G.3/10/21	Operating Expenses			(70,000)	(1,574,137)
700488-6600-1045	Gallop Reserve	G.3/10/21	Capital Expenses			(10,000)	(1,584,137)
700503-6600-1045	Henry Sutton	G.3/10/21	Capital Expenses		10,000		(1,574,137)
750680-6100-1045-61129	Stage Door Waterfront HVAC	G.3/10/21	Capital Expenses			(15,286)	(1,589,423)
750665-6100-1045-xxxx	Civic Building – Rates Team Work Area	G.3/10/21	Capital Expenses		15,286		(1,574,137)
	Lakelands DOS Sports Specific Infrastructure -						(1,554,137)
700053-6850-1263-41452	Peel Diamond Sports Contribution	G.10/11/21	Capital Revenue		20,000		
	Lakelands DOS Loan	G.10/11/21	Other: Unutilised Loans			(20,000)	(1,574,137)
100004-5970-1001-60001	Waste Administration - Salaries & Wages	G.10/11/21	Operating Expenses			(50,000)	(1,624,137)
100004-5970-1001-60043	Waste Administration - Superannuation Employer	G.10/11/21	Operating Expenses			(5,000)	(1,629,137)
100065-5970-1263-61129	Waste Alliance - General Operations	G.10/11/21	Operating Expenses		55,000		(1,574,137)
	Capital Works 2020/21 Carryovers	G.10/11/21	Capital Revenue			(509,737)	(2,083,874)
	Capital Works 2020/21 Carryovers	G.10/11/21	Capital Revenue	509,737			(1,574,137)
	Capital Works 2020/21 Carryovers - Contract Liability	G.10/11/21	Other	(509,737)			(2,083,874)
	Capital Works 2020/21 Carryovers - Unspent Grants	G.10/11/21	Other: Transfer Out of Reserve		509,737		(1,574,137)
750681-610-1045-61129	MARC Roof Repairs	G.23/11/21	Capital Expenses			(2,500,000)	(4,074,137)
	Asset Management Reserve	G.23/11/21	Other: Transfer Out of Reserve		500,000		(3,574,137)
	Peel Bright Minds						(3,604,137)
100010-1110-1103-61001	Economic Development - Community Groups	G.8/12/21	Operating Expenses			(30,000)	
100010-1110-1169-61001	Economic Development - Corporate Project Committee for Perth	G.8/12/21	Operating Expenses		30,000		(3,574,137)
100010-1110-1169-61001	Economic Development - Corporate Project	G.13/12/21	Operating Expenses			(20,000)	(3,594,137)
100004-1110-1001-60001	Economic Development - Salaries & Wages	G.13/12/21	Operating Expenses		20,000		(3,574,137)
700514-6600-1045-61129	Bortolo Fire Track Water Infrastructure	G.12/12/21	Capital Expenses			(100,000)	(3,674,137)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 11
BUDGET AMENDMENTS APPROVED**

Amendments to original budget since budget adoption. Surplus/(Deficit)

A positive number in the amended budget running balance represents an estimated closing surplus.

A negative number in the amended budget running balance represents an estimated closing deficit

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
400046-6100-1045-61129	Site Main Switchboards	G.12/12/21	Capital Expenses		60,000		(3,614,137)
750671-6100-1045-61129	Mandurah Library Re Roofing Project	G.12/12/21	Capital Expenses		40,000		(3,574,137)
101010-4500-1263-61001	Peel Men's Shed Operational Funding	G. 4/7/21	Operating Expenses			(5,000)	(3,579,137)
101011-4500-1263-61001	Mandurah Shed Operational Funding	G. 4/7/21	Operating Expenses			(2,000)	(3,581,137)
930035-6500-1045-61129	Restart Mandurah	G. 4/7/21	Capital Expenses		14,000		(3,567,137)
	Asset Management Reserve	G. 4/7/21	Other: Transfer Into Reserve			(7,000)	(3,574,137)
750682-6100-1045-61129	Falcon eLibrary Retrofit	G. 6/7/21	Capital Expenses			(20,000)	(3,594,137)
750643-6100-1045-61129	Falcon Family Centre Upgrade	G. 6/7/21	Capital Expenses		20,000		(3,574,137)
930037-6500-1045-61129	CSRFF Program - Small Grants	G.3/8/21					(3,545,337)
	Mandurah Netball Feasibility Study		Capital Expenses		28,800		
930037-6500-1045-61129	CSRFF Program - Small Grants	G.3/8/21					(3,497,424)
	Stage 2 of Upgrades to Peelwood Reserve		Capital Expenses		47,913		
700515-6600-1263-41403	Mandurah Netball Feasibility Study - CSRFF Grant	G.3/8/21	Capital Revenue		11,200		(3,486,224)
750633-6100-1263-41403	Stage 2 of Upgrades to Peelwood Reserve - CSRFF Grant	G.3/8/21	Capital Revenue		73,957		(3,412,267)
700515-6600-1045-61129	Mandurah Netball Feasibility Study - CSRFF	G.3/8/21	Capital Expenses			(40,000)	(3,452,267)
750633-6100-1045-61129	Stage 2 of Upgrades to Peelwood Reserve	G.3/8/21	Capital Expenses			(121,870)	(3,574,137)
100002-4100-1263-41008	Proceeds on Sale	G.16/7/21	Capital Revenue		942,000		(2,632,137)
	Restricted Cash Reserve	G.16/7/21	Other: Transfer Into Reserve			(942,000)	(3,574,137)
750682-6100-1267-61129	Falcon eLibrary Retrofit	G.8/1/22 Nov 21 F/R	Capital Expenses			(54,492)	(3,628,629)
750682-6100-1263-41452	DoH Capital Contribution	G.8/1/22 Nov 21 F/R	Capital Revenue		54,492		(3,574,137)
100010-5970-2150-61129	Administration - Waste Transfer Station	G.8/1/22 Nov 21 F/R	Operating Expenses			(8,464)	(3,582,601)
750683-6100-1045-61129	WTS - Recycle Area Roller Door	G.8/1/22 Nov 21 F/R	Capital Expenses		8,464		(3,574,137)
103512-5130-1130-61129	Coodanup Community Centre (Beacham Reserve) – Central						
	Parks	G.8/1/22 Nov 21 F/R	Operating Expenses			(10,581)	(3,584,718)
100010-5130-1122-41450	Mandurah Scouts Contribution to Works	G.8/1/22 Nov 21 F/R	Operating Revenue		10,581		(3,574,137)
				0	6,855,621	(9,858,386)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 12
PROPOSED BUDGET VARIATIONS FOR COUNCIL APPROVAL**

The following are for consideration for Council to approve as budget variations

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			Opening Surplus/(Deficit)	\$	\$	\$	\$ (3,574,137)
				0	0	0	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is 10.00%

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Interest earnings	(112,473)	(12.50%)	▼ Permanent	Unfavourable variance primarily due to low interest rates offered on investments. Budget to be adjusted at Budget Review.
Other revenue	(406,523)	(28.73%)	▼ Permanent	Variance primarily due to Working Smarter reimbursements to be treated differently as per change in accounting treatment for Technology One leases with MAIA post 30 June 2021 audit. Budget to be adjusted at Budget Review.
Expenditure from operating activities				
Materials and contracts	9,628,795	26.02%	▲ Timing	Variance due to waste tipping fees not yet incurred, waterways erosion control and sand bypassing, maintenance projects, programs and events that haven't commenced, to be monitored as year progresses.
Utility charges	529,565	17.67%	▲ Timing	Variance due to utility invoices not yet received, to be monitored as year progresses.
Insurance expenses	(160,412)	(21.96%)	▼ Permanent	Unbudgeted Work Care prior year claims invoices paid. Adjustment to budget to be made at Budget Review.
Other expenditure	(7,763)	100.00%	▼ Permanent	Variance due to small debt write off for interest and legal charges in accordance with the Write-Off Debts Delegation (DA-FCM06). An adjustment will be made at the mid-year Budget Review.
Loss on disposal of assets	(569,709)	100.00%	▼ Permanent	Non-cash variance due to asset disposals and asset write-offs. Refer to note 4 for the asset disposals. An adjustment will be made at the mid-year Budget Review.
Investing Activities				
Non-operating Grants, Subsidies and Contributions	(5,986,491)	(48.21%)	▼ Timing	Milestones not yet met for capital projects. Capital grants are recognised in line with capital expenditure and will be reviewed at Budget Review.
Capital Acquisitions	18,248,366	57.51%	▲ Timing	Refer to note 6.
Financing Activities				
Payment of lease liability	82,851	16.13%	▲ Timing	Varying repayment terms on lease agreements. Will be monitored throughout the remainder of the year.
Proceeds from new interest earning liability	386,758	100.00%	▲ Permanent	Change in accounting treatment for Technology One leases with MAIA post 30 June 2021 audit. Adjustment to budgets to be made at Budget Review.
Payment of interest bearing liability	(279,393)	100.00%	▼ Permanent	Change in accounting treatment for Technology One leases with MAIA post 30 June 2021 audit from Low Value Lease expense to Interest Bearing Liability. Adjustment to budgets to be made at Budget Review.

5	SUBJECT:	Budget Review 2022
	DIRECTOR:	Business Services
	MEETING:	Council Meeting
	MEETING DATE:	22 March 2022

Summary

In accordance with the *Local Government (Financial Management) Regulations 1996*, local governments must carry out a review of its annual budget for that financial year. An annual budget review is an opportunity to evaluate the first six months of the financial year and make any changes to the annual budget that are required.

The City of Mandurah 2021/22 Annual Budget (Budget) estimated that at 30 June 2022 it was expecting a closing deficit of \$571,372. Council has resolved budget variations through the Monthly Financial Statements resolutions relating to projects that were not completed last financial year, however City officers were aware that these projects would be able to be funded through the 30 June 2021 closing surplus.

Before the budget review, the expected closing 30 June 2022 deficit was \$3,574,137. There were funds from the closing surplus at 30 June 2021 that were unallocated of \$964,086. \$7,021 was allocated during budget review, with the remaining \$957,065 proposed to be transferred to the Asset Management Reserve to fund capital projects identified in future years through the Long Term Financial Plan. After carrying out the annual budget review, it is estimated that there will be a closing surplus at 30 June 2022 of \$0.

The annual budget review has resulted in a decrease in operating revenues across all categories. The reduction in fees and charges are mainly due to the pool closure at the Mandurah Aquatic and Recreation Centre, reduction in operating grants is as a result of the cancellation of the Crab Fest event and a reduction in interest revenue is a result of the low interest rates being offered to the City. The reduction in revenue has been covered by the decrease in operating expenditure, there has been savings in business unit operating expenditure due to the rescoping of 2021/22's festivals and events as well as a reduction in costs for erosion control and lease expenses.

It is recommended that Council adopt the Budget Review for 2021/22.

Disclosure of Interest

Nil

Previous Relevant Documentation

Nil

Background

The 2021/22 Annual Budget has been reviewed and the proposed changes are outlined below:

	Adopted Budget	Current Budget	Budget Review	Var. (b)-(a)	Var.% (b)-(a)/(a)
	\$ 000s	\$ 000s	\$ 000s	\$ 000s	%
Opening Funding Surplus / (Deficit)	700	700	4,538	3,838	548%
Revenue					
Revenue from operating activities	117,151	117,398	115,744	(1,654)	-1%
Capital revenue, grants and contribution	13,731	15,114	13,367	(1,747)	-3%
	130,882	132,512	129,111	(3,401)	
Expenditure					
Operating Expenditure	(138,148)	(138,738)	(140,733)	(1,995)	2%
Capital Expenditure	(45,008)	(50,879)	(44,049)	6,830	-2%
	(183,155)	(189,617)	(184,782)	4,835	
Non-cash amounts excluded from operating activities	30,817	30,817	33,768	2,951	10%
Other Capital Movements	20,185	22,014	17,364	(4,650)	-14%
Closing Funding Surplus / (Deficit)	(571)	(3,574)	0	3,574	-100%

The Budget was adopted with a 1.8% rate increase for all rate categories and a \$571,372 deficit position. The Budget allowed for several key infrastructure and operating projects as part of the Restart Mandurah Program. The budget review has delivered savings in both operating and capital expenditure. These savings are a result of delivering projects and programs for a reduced cost whilst delivering the same level of service, however the City has also seen a reduction in some revenue items.

Comment

The 2021/22 Annual Budget Review has been undertaken with the following key results:

- The closing deficit is now expected to be a closing surplus of \$0 (balanced budget)
- There were net savings of \$957,065 identified through the review that is proposed to be transferred to the Asset Management Reserve
- Adjustments to operating revenue including additional operating grants received which has resulted in an overall reduction
- Adjustments to operating expenditure which has resulted in an overall reduction
- Increase to depreciation
- Adjustments to capital expenditure and associated capital revenue which has identified \$6.8 million worth of projects deferred until 2022/23
- Increase to the 2020/21 surplus carry forward at 1 July 2021 based on the actuals from the audited financial statements of \$4.538 million

Operating Revenue

The total operating revenue has decreased from the current budget by \$1,664,064. The decrease is a result of a number of adjustments across multiple business units, with the major adjustments being explained below:

1. Additional property search fees of \$114,462 expected to be received in 2021/22.
2. Additional supervision fees of \$70,000 expected to be received in 2021/22.

3. Decrease in interest revenue by \$485,000. This is a result of the interest rate cuts by the Reserve Bank since June 2019. The decreased interest rates are significantly decreasing the return on term deposits which is the only source of investment revenue. The City has been able to offset this by utilising the current loan offset account that is in place. This will allow the City to take advantage of the lower interest rates and reduce the loan interest operating expenditure.
4. Cancelled and reduced scope of festivals and events in 2021/22 resulted in a reduction in operating revenue for fees and charges and sponsorship contributions of \$263,764.
5. Decrease of fees and charges of \$473,250 as a result of the pool closure at Mandurah Aquatic and Recreation Centre.

Operating Expenditure

The total operating expenditure has increased from the current budget by \$1,994,944 however included in this increase is depreciation on non-current assets operating expenditure which has increased by \$2,340,972. Depreciation on non-current assets is a non-cash item and the expenditure is removed from the calculation for determining the closing surplus/(deficit) which is used to calculate the amount required from rates to balance the budget and deliver all the programs and services the local government provides. Although depreciation is excluded, local governments must consider the depreciation cost as it reflects the loss in value each year unless preventative maintenance and renewal expenditure is budgeted. If there is a lack of investment in depreciating assets, the service levels will be reduced over time. The total operating expenditure, when excluding the non-cash items which includes depreciation on non-current assets and loss on sale of assets, has decreased from the current budget by \$956,766. The decrease is a result of a number of adjustments across multiple business units, with the major adjustments explained below:

1. Additional Emergency Management costs for COVID-19 cleaning of buildings of \$260,000.
2. Increase workers compensation as a result of additional Work Care invoice of \$330,000 for prior year Workers Compensation claims.
3. Decrease in lease costs of \$238,000.
4. Decrease in the cost of financial valuations and audit fees by \$193,000.
5. Cancelled and reduced scope of festivals and events in 2021/22 has resulted in a reduction to operating expenditure of \$510,000, to be offset by the reduction in operating revenue as per above.
6. Decrease in erosion control costs of \$100,000.
7. Increase to costs for repairs and storage for Christmas Decorations of \$110,000. A review of the project will be presented to Council at a future date.
8. Increase in interest expense of \$275,000 as a result of the change in treatment of TechOne leases now classified as an interest earning liability. This is offset by a reduction in interest on loans due to the utilisation of the offset facility.
9. Increase in loss on disposal of assets of \$610,738 though this is also a non-cash item and the expenditure is removed from the calculation for determining the closing surplus/(deficit).
10. Decrease in salary cost of \$516,433.

Capital Projects

A review of the capital projects has been undertaken with any adjustments and comments are detailed in Attachment 5.2. The capital budget is recommended to decrease to \$44.08 million. This is a decrease of \$6.8 million against the current capital budget.

Asset Class	Adopted Budget	Current Budget	Budget Review	Capital Expenditure Variance	Funding Current Budget		Funding Budget Review		CoM Variance
					External Grants & Contributions	CoM Funding (inc Loans & Reserves)	External Grants & Contributions	CoM Funding (inc Loans & Reserves)	
Buildings	5,417,923	8,373,796	7,427,234	946,562	338,449	8,035,347	1,038,449	6,388,785	1,646,562
Furniture & Fittings	385,662	482,714	504,888	(22,174)	-	482,714	8,500	496,388	(13,674)
Infrastructure Assets - Bridges	3,871,067	3,921,067	420,010	3,501,057	2,000,000	1,921,067	-	420,010	1,501,057
Infrastructure Assets - Drainage	1,192,269	1,264,058	1,438,911	(174,853)	-	1,264,058	280,100	1,158,811	105,247
Infrastructure Assets - Other	313,786	692,720	1,092,720	(400,000)	63,897	628,823	63,897	1,028,823	(400,000)
Infrastructure Assets - Parks	14,819,619	17,470,876	17,269,452	201,424	8,493,363	8,977,513	8,793,363	8,476,089	501,424
Infrastructure Assets - Paths	803,728	809,535	492,359	317,176	230,000	579,535	205,000	287,359	292,176
Infrastructure Assets - Roads	13,419,069	13,229,599	11,083,541	2,146,058	7,424,295	5,805,304	6,240,974	4,842,567	962,737
Infrastructure Assets - Coastal & Estuary	599,163	599,163	444,449	154,714	75,000	524,163	-	444,449	79,714
Plant & Machinery	4,185,542	4,035,330	3,914,739	120,591	1,091,836	2,943,494	1,287,889	2,626,849	316,645
Grand Total	45,007,828	50,878,857	44,088,303	6,790,555	19,716,841	31,162,016	17,918,173	26,170,129	4,991,887

The total capital expenditure variance of \$6,790,555 includes a number of capital projects, totalling \$6,785,137 that have been deferred due to lack of available resources in labour and materials to be able to deliver the capital projects this financial year. With the reduction in capital expenditure also comes a reduction in non operating revenue for these deferred projects of which include a reduction in loan funding of \$2,537,000 and reduction in non operating grants and contributions of \$3,200,000. The remaining municipal funds from these deferred projects are being proposed to be transferred into the Asset Management Reserve for the project to commence in the future. The deferred projects include:

- MARC Leisure Pool Acoustics \$206,736.
- The District Cooling System \$614,316.
- Peel Street Stage 3 \$1,540,664.
- Falcon Family Centre – External Works \$57,683.
- Waste Transfer Centre Roadway and Concrete Hardstand \$285,000.
- Falcon Reserve Activation Plan Stage 3 \$424,794.
- BR Pedestrian Bridge \$3,521,067.
- Pleasant Grove Foreshore \$85,832.
- Signage Renewal Project \$49,045.

Other major changes to the capital budget are:

- Cancellation of Tims Thickett Road project of \$567,929 due to lack of resources to deliver the project internally. This project was fully grant funded and the grant funding is proposed to be reallocated across other road projects. The project is proposed to be re-budgeted in the Long Term Financial Plan within the future roads program.
- Cancellation of All Access Launching Ramp project at Riverside Gardens of \$154,714 due to this project now to be completed within the Trails capital project listed in the Long-Term Financial Plan in 2023/24.
- Additional budget required for Pinjarra Road Stage 1 of \$538,531, which was offset by a reduction in budget of \$310,770 for underspent road projects due to savings found through efficiencies in delivering the projects.
- Additional budget for Trails capital project \$175,000 and Yalgorup National Park \$400,000. Initiatives developed by the Economic Development team. The Trails capital project is fully grant funded and the Yalgorup National Park is partially grant funded of \$300,000 and \$100,000 was reallocated out of the operating program for Economic Development.

- Number of building projects that required a reallocation of funds due to minor overspends. The allocation of funds for building projects can be shown in Attachment 5.2.
- There are a number of road projects that require a reallocation of funds in order to deliver the road and drainage annual plan. The allocation of funds for road projects can be shown in Attachment 5.2.
- The Furniture and Equipment budget has increased by \$67,614 as a result of additional request for a sand cleaning machine (\$25,000) and batteries for the Data Centre UPS (\$39,500).
- The Plant and Equipment Replacement budget has reduced by \$120,592 due to items that are not required to be replaced this year.

2021/22 Budget Variations Identified After Annual Budget Review 2021/22

City officers were made aware of the following three budget adjustments after completion of the Annual Budget Review 2021/22. It is requested that these projects are approved as budget variations as they have not been included in the budget review.

1. Visitors Centre Transit Station

The Visitors Centre at the Transit Station is urgently in need of new carpet. The carpet has been damaged due to waterlogging during the heavy winter rain and needs replacing for health/safety reasons. Currently the tenant is doing some office modifications and the replacement of the carpet is critical to these works. The estimated cost of the carpet replacement is \$15,000.

The unspent budget from the 2020-2021 Street Lighting New Program was carried over to 2021-2022 to enable the completion of 2020-2021 programmed works. As the expenditure on this program is now complete, it is proposed that \$15,000 of the remaining \$40,039 budget be used to fund the Visitors Centre Transit Station carpet replacement.

2. Capital purchases through operating budgets

The invoice review process completed prior to invoice payment has identified that the following invoice has been processed as a maintenance transaction through an operating account:

Supplier	Invoice Value	Location - Job Description
Peel Fencing	\$9,072	Dawesville Sump - Chainmesh Fencing

The works completed are actually capital in nature as the invoice value is greater than \$5,000 and the works have increased the value of the asset (i.e. an upgrade as opposed to repair/maintenance work) and/or the useful life of the asset has been extended. To enable capitalisation of these works to the relevant asset, it is recommended that approval be granted to move a budget for the value of the invoice (\$9,072), from the operating budget it was paid from, to a new capital works project.

3. 2020/21 Carryovers Reconciliation Adjustment

In the September 2021 Financial Report, approval was granted to adjust several 2021-2022 carry forward operating budgets based on 2020-2021 year-end actuals. The Trolls Art project was amongst these projects, with a \$250,000 being carried forward. \$150,000 of this amount had already been included in the adopted budget for 21/22 as a rebudgeted project, therefore the proposed adjustment in the September 2021 Financial Report should only have been for the remaining \$100,000 of the 2020-2021 unspent budget instead of the proposed increase of \$250,000.

The adjustment to correct this was not included in Budget Review, therefore approval is requested to decrease the Trolls Art Project operating budget by \$150,000 and allocate this surplus back into the Asset Management Reserve, with a nil overall effect on the surplus/deficit position.

Statutory Environment

Local Government (Financial Management) Regulations 1996 s33A – Review of budget

Policy Implications

Nil

Financial Implications

The economic implications are identified in the report. It is proposed that the City has an estimated closing surplus at 30 June 2022 of \$0. The surplus funds \$957,065 is proposed to be transferred to the Asset Management Reserve and utilised to fund future projects in the LTFP. Any further savings identified over the remaining months of the financial year, will go towards an opening surplus for the next budget year.

Risk Analysis

1. Council not adopting the Annual Budget Review and the City not complying with regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

Mitigation Actions: City officers have presented the proposed changes at an Elected Member briefing.

2. The revenue that is expected by 30 June 2022 is not received and the City cannot fund its programs and services.

Mitigation Actions: City officers will continue to analyse year to date actuals compared to budget to identify any issues as they arise to the intention to lessen the impact.

Strategic Implications

The following strategy from the City of Mandurah Strategic Community Plan 2020 – 2040 is relevant to this report:

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk and financial management.

Conclusion

The 2021/22 Annual Budget has been reviewed to ensure that the City has projected realistic estimates up to 30 June 2022. It is recommended that Council adopts the 2021/22 Annual Budget Review and continues to strive for savings to lessen the impact of the amount of revenue required to fund next financial years services and programs.

NOTE:

- Refer **Attachment 5.1 Statement of Financial Activity – Budget Review**
Attachment 5.2 Budget Review – Capital Adjustments

RECOMMENDATION

That Council:

- 1. Adopts the 2021/22 Budget review as outlined in Attachments 5.1* and 5.2* of the report.**
- 2. Approve the following budget variations for 2021/22 annual budget that were not identified as part of the Annual Budget Review 2021/22:**
 - 2.1 Unbudgeted capital expenditure of \$15,000* for Visitors Centre Transit Station.**
 - To be funded from SL Street Lighting New Program to the sum of \$15,000*.**
 - 2.2 Unbudgeted capital expenditure of \$9,072* for Dawesville Sump - Chainmesh Fencing.**
 - To be funded from Cityworks Maintenance – Drainage Maintenance to the sum of \$9,072*.**
 - 2.3 Decrease in operating expenditure of \$150,000* for Trolls Art Project.**
 - To be transferred into Asset Management Reserve \$150,000*.**

****ABSOLUTE MAJORITY REQUIRED****



Budget Review 2021-2022

CITY OF MANDURAH

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 JANUARY 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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CITY OF MANDURAH
STATEMENT OF BUDGET REVIEW
(NATURE OR TYPE)
FOR THE PERIOD ENDED 31 JANUARY 2022

Note	Budget v Actual			Predicted			
	Adopted Budget	Current Budget (a)	YTD Actual (b)	Variance Permanent (c)	Year End (a)+(c)		
	\$		\$	\$	\$		
OPERATING ACTIVITIES							
Net current assets at start of financial year surplus/(deficit)	4.5.4	700,000	700,000	4,538,223	3,838,223	4,538,223	▲
Revenue from operating activities (excluding rates)							
Specified area rates		432,938	432,938	435,354	0	432,938	
Operating grants, subsidies and contributions	4.1.1	3,016,346	3,196,527	1,601,855	(123,250)	3,073,277	▼
Fees and charges	4.1.2	28,181,414	28,181,414	22,757,997	(222,045)	27,959,369	▼
Interest earnings	4.1.3	1,350,000	1,350,000	745,189	(485,000)	865,000	▼
Other revenue	4.1.4	1,919,923	1,986,117	1,295,703	(833,769)	1,152,348	▼
		34,900,621	35,146,996	26,836,098	(1,664,064)	33,482,932	
Expenditure from operating activities							
Employee costs	4.2.1	(48,255,732)	(47,725,578)	(25,899,234)	(397,749)	(48,123,327)	▲
Materials and contracts	4.2.2	(53,685,459)	(54,805,957)	(24,134,196)	1,907,029	(52,898,928)	▼
Utility charges	4.2.3	(4,494,203)	(4,494,204)	(2,096,131)	119	(4,494,085)	▼
Depreciation on non-current assets	4.2.4	(29,868,215)	(29,868,215)	(18,250,314)	(2,340,972)	(32,209,187)	▲
Interest expenses	4.2.5	(748,253)	(748,252)	(403,638)	(205,762)	(954,014)	▲
Insurance expenses	4.2.6	(1,095,774)	(1,095,774)	(805,412)	(330,000)	(1,425,774)	▲
Other expenditure	4.2.7	0	0	(6,872)	(16,871)	(16,871)	▲
Loss on asset disposals	4.2.8	0	0	(414,725)	(610,738)	(610,738)	▲
		(138,147,636)	(138,737,980)	(72,010,522)	(1,994,944)	(140,732,924)	
Non-cash amounts excluded from operating activities	4.5.5	30,817,059	30,817,059	18,782,201	2,951,410	33,768,469	▲
Amount attributable to operating activities		(71,729,956)	(72,073,925)	(21,854,000)	3,130,625	(68,943,300)	
INVESTING ACTIVITIES							
Non-operating grants, subsidies and contributions	4.3.1	17,656,843	18,625,005	6,344,910	(1,951,892)	16,673,113	▼
Purchase land and buildings	4.4.1	(5,327,977)	(8,366,704)	(1,273,856)	1,027,002	(7,339,702)	▲
Purchase plant and equipment	4.4.2	(4,185,542)	(4,035,330)	(682,293)	120,592	(3,914,738)	▲
Purchase furniture and equipment	4.4.3	(61,127)	(158,179)	(11,370)	(67,614)	(225,793)	▼
Purchase and construction of infrastructure-roads	4.4.4	(13,107,519)	(14,841,666)	(4,874,965)	2,740,120	(12,101,546)	▲
Purchase and construction of infrastructure-other	4.4.5	(22,325,663)	(23,476,978)	(5,985,566)	2,970,455	(20,506,523)	▲
Advances of community loans			(50,000)	0	0	(50,000)	
Proceeds from community loans		82,553	82,553	55,169	0	82,553	
Proceeds from disposal of assets	4.3.2	1,108,878	2,033,836	1,250,629	196,053	2,229,889	▲
		(26,159,554)	(30,187,463)	(5,177,342)	5,034,716	(25,152,747)	
Non-cash amounts excluded from investing activities	4.4.8	(5,035,087)	(5,544,824)	(3,457,652)	8,578	(5,536,246)	▲
Amount attributable to investing activities		(31,194,641)	(35,732,287)	(8,634,994)	5,043,294	(30,688,993)	
FINANCING ACTIVITIES							
Repayment of debentures	4.4.6	(5,432,960)	(5,432,960)	(3,145,599)	327,573	(5,105,387)	▲
Principal elements of interest bearing liability payments	4.5.6			(176,405)	(421,809)	(421,809)	▼
Principal elements of finance lease payments	4.5.7	(685,026)	(685,028)	(425,983)	86,318	(598,710)	▲
Proceeds from new borrowings	4.3.3	9,826,754	9,826,754	0	(2,810,560)	7,016,194	▼
Unspent loans utilised	4.3.4		1,883,048	0	18,644	1,901,692	▲
Proceeds from new interest earning liabilities		0	0	0	1,022,942	1,022,942	▲
Transfers to cash backed reserves (restricted assets)	4.4.7 & 4.5.1	(3,004,611)	(4,219,805)	0	(1,606,753)	(5,826,558)	▼
Transfers from cash backed reserves (restricted assets)	4.3.5 & 4.5.2	19,398,437	20,609,434	0	(1,226,574)	19,382,860	▼
Amount attributable to financing activities		20,102,594	21,981,443	(3,747,987)	(4,610,219)	17,371,224	
Budget deficiency before general rates		(82,822,003)	(85,824,769)	(34,236,981)	3,563,700	(82,261,069)	
Estimated amount to be raised from general rates	4.5.3	82,250,631	82,250,632	82,058,464	10,438	82,261,069	▲
Closing funding surplus/(deficit)	3 (c)	(571,372)	(3,574,137)	47,821,483	3,574,138	0	▲

1. BASIS OF PREPARATION

The budget review has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from *AASB 16* which would have required the City of Mandurah to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City of Mandurah controls resources to carry on its functions have been included in the financial statements forming part of this budget review.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget review in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this budget review are rounded to the nearest dollar.

2021-22 ACTUAL BALANCES

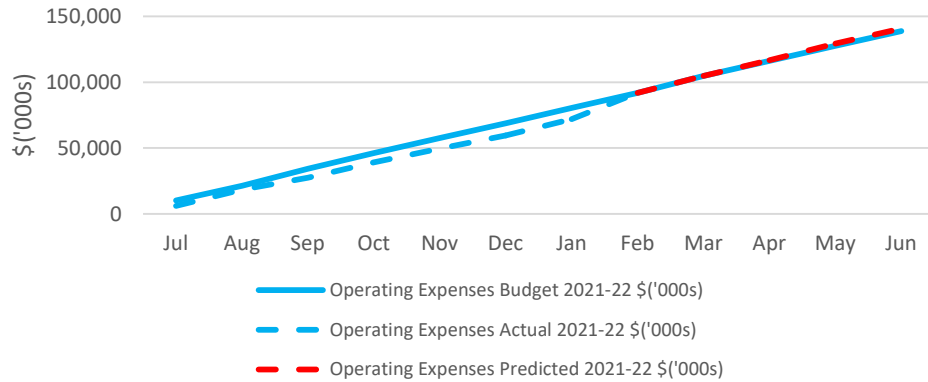
Balances shown in this budget review report as YTD Actual are as forecast at the time of budget review preparation and are subject to final adjustments.

BUDGET COMPARATIVE FIGURES

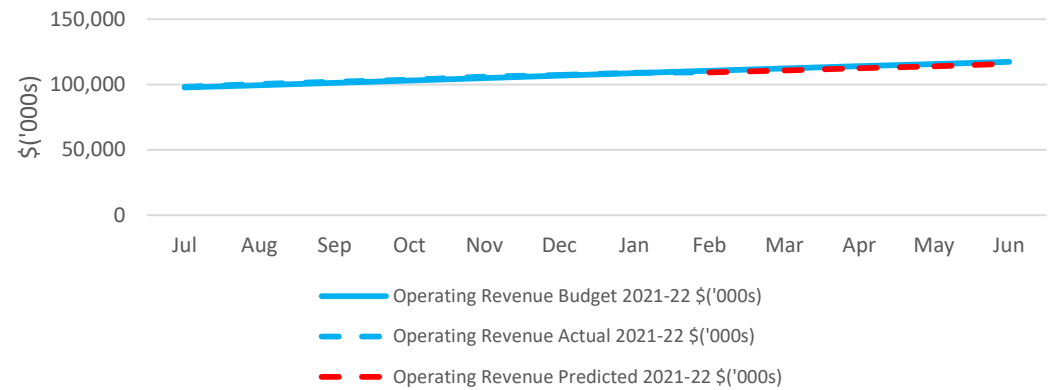
Unless otherwise stated, the budget comparative figures shown in the budget review relate to the original budget estimate for the relevant item of disclosure.

2. SUMMARY GRAPHS - BUDGET REVIEW

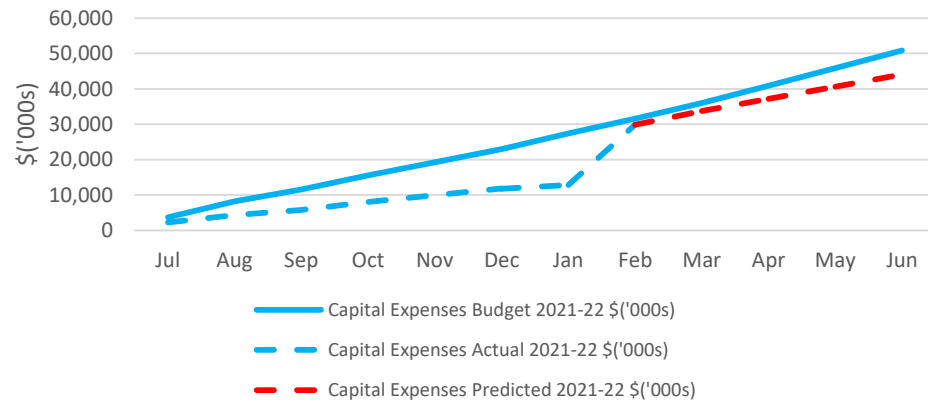
Operating Expenses



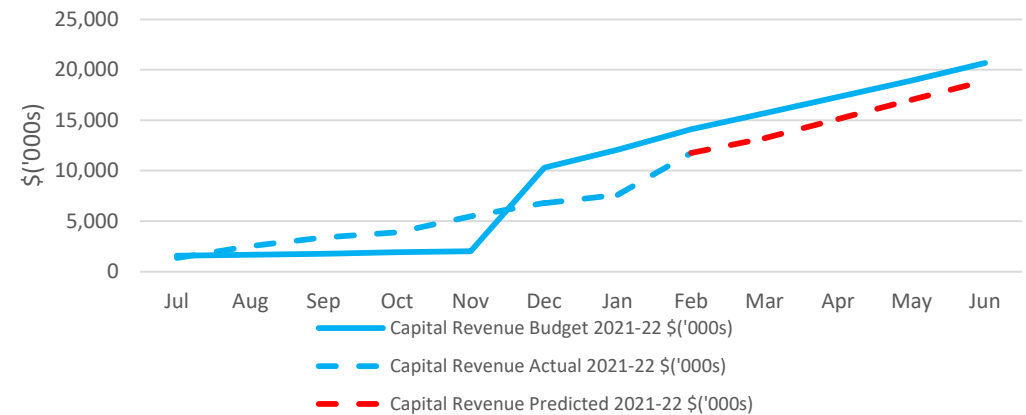
Operating Revenue



Capital Expenditure



Capital Revenue



This information is to be read in conjunction with the accompanying financial statements and notes.

3 NET CURRENT FUNDING POSITION

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Operating activities excluded from budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(a) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

	Actual - Used for Budget 30 June 2021	Audited Actual 30 June 2021	Adopted Budget 30 June 2022	Actual 31 January 2022
Adjustments to operating activities			\$	\$
Less: Profit on asset disposals	(150,872)	0	0	0
Less: Movement in non-current pensioner deferred rates	(91,289)	(209,168)		(69,401)
Less: Fair value adjustments to financial assets at fair value through profit and loss	0	(4,525)		0
Less: Movement in liabilities associated with restricted cash	0	(573,073)		0
Add: Loss on asset disposals	1,562,416	7,525,377	0	414,725
Add: Change in accounting policies				
Add: Movement in non-current lease liability	1,194,083	2,530,526		
Add: Movement in liabilities associated with restricted cash	277,037		948,844	186,563
Add: Depreciation on non-current assets	30,525,429	31,654,295	29,868,215	18,250,314
Non-cash amounts excluded from operating activities	33,316,804	40,923,432	30,817,059	18,782,201

(b) Investing activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Less: Movement in unspent non-operating grants liability	402,731	(5,536,246)	(5,035,087)	(3,457,652)
Less: Grants, subsidies and contributions for assets received in-kind				
Less: Movement in provisions for capital expenditure				
Add: Property, plant and equipment received in-kind				
Add: Infrastructure received in-kind				
Non cash amounts excluded from investing activities	402,731	(5,536,246)	(5,035,087)	(3,457,652)

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets

Less: Restricted cash	(41,489,908)	(46,965,386)	(25,096,082)	(34,965,385)
Less : Current assets not expected to be received at end of year	(82,553)	(95,237)	(80,000)	(40,068)
Add: Long term borrowings	5,432,960	5,677,779	9,826,754	2,532,180
Add: Lease Liabilities	685,027	438,797	759,243	158,840
Add: Provisions - employee	4,178,270	4,917,692	5,216,724	4,259,319
Add: Contract liability not expected to cleared at end of year	5,124,697	5,626,156	0	3,222,739
Add: Other liabilities not expected to cleared at end of year	3,417,743	360,151	3,417,743	42,305
Add: Change in accounting policy				
Total adjustments to net current assets	(22,733,764)	(30,040,048)	(5,955,618)	(24,790,070)

(d) Composition of estimated net current assets

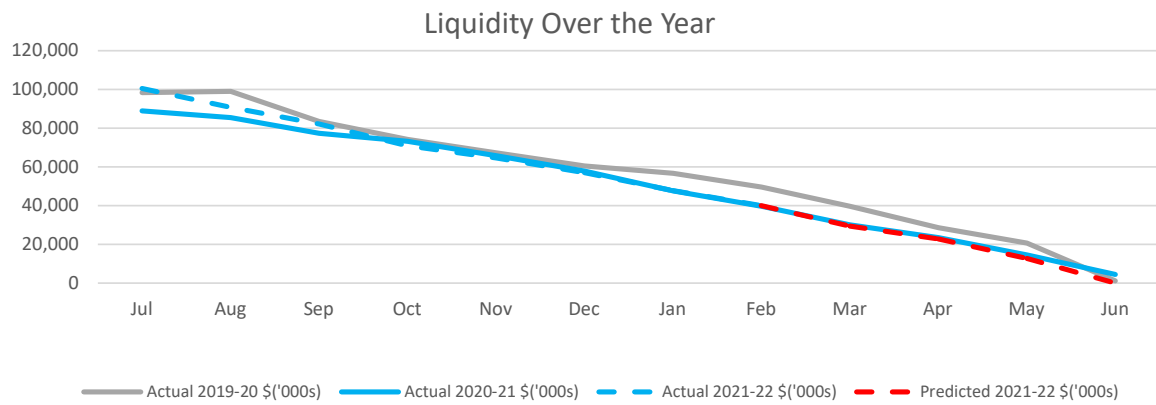
Current assets

Cash unrestricted	3,823,558	4,110,868	2,813,732	35,531,359
Cash restricted	41,489,908	49,755,682	25,096,082	44,158,534
Cash - restricted unspent borrowings				
Financial assets - unrestricted	82,553	95,237	80,000	40,068
Financial assets - restricted	0	9,015,866	0	0
Receivables - rates	2,980,445	3,487,767	2,480,445	14,983,143
Receivables - other	4,891,798	2,955,524	4,341,798	6,359,027
Other current assets	0	2,407,241	0	0
Contract assets				
Inventories	469,233	540,691	469,233	1,552,480
	53,737,495	72,368,876	35,281,290	102,624,611

Less: current liabilities

Payables	(9,598,897)	(16,239,800)	(9,848,897)	(13,125,264)
Contract liabilities	(89,610)	(89,910)	0	0
Unspent non-operating grants	(6,100,996)	(5,536,246)	(1,065,909)	(5,176,681)
Unspent contribution provision				

Interest bearing liabilities		(360,151)		(183,746)
Lease liabilities	(685,027)	(438,797)	(759,243)	(158,840)
Long term borrowings	(5,432,960)	(5,677,779)	(9,826,754)	(2,532,180)
Provisions	(8,396,241)	(9,447,922)	(8,396,241)	(8,836,347)
	<u>(30,303,731)</u>	<u>(37,790,605)</u>	<u>(29,897,044)</u>	<u>(30,013,058)</u>
Net current assets	23,433,764	34,578,271	5,384,246	72,611,553
Less: Total adjustments to net current assets	(22,733,764)	(30,040,048)	(5,955,618)	(24,790,070)
Closing funding surplus / (deficit)	<u>700,000</u>	<u>4,538,223</u>	<u>(571,372)</u>	<u>47,821,483</u>



3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The City of Mandurah classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The City of Mandurah applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City of Mandurah's operational cycle. In the case of liabilities where the City of Mandurah does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City of Mandurah's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the City of Mandurah prior to the end of the financial year that are unpaid and arise when the City of Mandurah becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City of Mandurah recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the City of Mandurah's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City of Mandurah's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current of financial trade and other payables in the statement position. City of Mandurah's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

PROVISIONS

Provisions are recognised when the City of Mandurah has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the City of Mandurah are recognised as a liability until such time as the City of Mandurah satisfies its obligations under the agreement.

4. PREDICTED VARIANCES

Comments/Reason for Variance

Variance \$
 Permanent

4.1 OPERATING REVENUE (EXCLUDING RATES)

4.1.1 OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Reduction in Crabfest sponsorship.	(171,132)
Increase in Recreation Services Grant Every Club funding.	20,000
Additional overall minor variances within business units.	27,882

4.1.2 FEES AND CHARGES

Reduction in MARC fees and charges.	(473,250)
Reduction in Crabfest fees and charges.	(92,632)
Additional Building Services revenue.	50,949
Additional refuse fees and charges.	115,118
Additional supervision fees and charges.	70,000
Additional property search fees and charges.	144,462
Other overall minor variances within business units.	(36,692)

4.1.3 INTEREST EARNINGS

Reduction in interest earned.	(485,000)
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4.1.4 OTHER REVENUE

Additional Workers Compensation Insurance premium refund and Motor Vehicle Good Driver Rebate.	60,493
Additional Fuel and Diesel Rebate.	46,000
Revenue from Cleanaway for purchase of dog waste bags.	54,000
Reimbursements received from MAIA for TechOne leases reclassified as Financing Activities due to the 30 June 2021 audit opinion on the classification of the agreement.	(1,022,942)
Additional overall minor variances within business units.	28,680

Predicted Variances Carried Forward **(1,664,064)**

4. PREDICTED VARIANCES

Comments/Reason for Variance

Variance \$
 Permanent

Predicted Variances Brought Forward (1,664,064)

4.2 OPERATING EXPENSES

4.2.1 EMPLOYEE COSTS

Additional Other Employee Costs for employment advertising.	(25,000)
Increase in casual labour.	(106,031)
Overall decrease in Salary and Wages.	407,435
Reduction in Honorariums moved to Materials and Contracts as not for CoM staff.	14,332
Reduction in program labour for Recreation Centres.	215,029
Increase in indirect job costing labour in operating due to capital projects cancelled/deferred. These capital projects that had internal labour initially allocated include: Peel Street Stage 3, WTC Roadway and Concrete Hardstand, Tims Thicket Road, Novara Foreshore Stage 4, Falcon Reserve Activation Plan - Stage 3, Mandurah Rd Median, Pleasant Grove Foreshore and SP Pleasant Grove POS. Offset by reduction in contractors.	(344,242)
Increase in indirect job costing labour in operating due to capital projects not spending the internal labour they originally allocated to it. Therefore the remainder available time transferred back to operating. Offset by reduction in contractors.	(35,036)
Increase in time allocated to projects as per staff allocation in salary budget. Offset by reduction in contractors.	(156,494)
Increase in labour recovery for time that should be recovered from job costed labour as per hours available.	246,192
Reduction in Design and Management Overhead recovery due to capital projects cancelled/deferred.	(173,307)
Reduction in the oncost recovery from capital.	(440,627)

4.2.2 MATERIAL AND CONTRACTS

Reduction in funds for Erosion Control program.	100,000
Overall program reduction in Communities.	50,426
Additional funds for COVID-19 emergency management.	(260,000)
Additional funds in Health Administration for an increase in properties with court actions for demolitions.	(35,000)
Overall reduction in Events as a result of Crabfest cancellation.	510,000
Increase in Working Smarter costs as a result of change in treatment of lease agreement with MAIA. Reclassified as an interest earning liability as per audit 30 June 2021.	(450,000)
Offset by a saving in Information Communication Technology lease costs.	238,000
Reduction in Corporate Project for Corporate Communications.	50,000
Reduction in program funds for Environment as a result of COVID uncertainties.	(39,382)
Overall reduction in Financial Services for valuations, cash in transit costs and audit costs that aren't going to eventuate.	193,000
Savings from the election.	27,000
Additional operating costs for Christmas Decorations taking this operating budget to a total of \$280k.	(75,000)
Additional funds required for Off-site Storage Solutions in Infrastructure Management.	(35,000)
Additional funds in Recreation Services in line with additional Every Club Funding grant received.	(20,000)
Reduction in Transform Mandurah (Economic Development). Combination of a reduction in Restart Mandurah Grants put back into the reserve as will not be spent this FY and funds reallocated to capital in line with grant received for Yalgorup National Park.	550,000
Funds moved from materials and contracts to job costing and job costing oncosts as a result of capital project internal labour not eventuating therefore hours available would be transferred to operating job costing. Resulting in a reduction in contractors required.	1,120,900
Other minor reductions across the business units.	36,545
Reduction in the oncost recovery from capital.	(54,459)

4.2.3 UTILITY CHARGES

Overall minor adjustment to utilities. 119

4.2.4 DEPRECIATION (NON CURRENT ASSETS)

Increase in depreciation as per asset base for 2020/21 Annual Financial Statements. (2,340,972)

4.2.5 INTEREST EXPENSES

Increase in interest due to TechOne leases reclassified as interest earning liability.	(274,871)
Reduction in interest on loans due to utilisation of offset facility.	69,109

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$ Permanent
4.2.6 INSURANCE EXPENSES	
Additional Work Care invoices to be paid in 2021/22 from prior year claims.	(330,000)
4.2.7 OTHER EXPENDITURE	
Small debt write off for interest and legal charges in accordance with the Write-Off Debts Delegation (DA-FCM06).	(16,871)
4.2.8 LOSS ON ASSET DISPOSAL	
Assets written off during the year.	(196,014)
Loss on disposal of 81-87A Allnut Street, Mandurah.	(500,000)
Gain on disposal of fleet.	85,275
Predicted Variances Carried Forward	(3,659,008)

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$ Permanent
Predicted Variances Brought Forward	(3,659,008)
4.3 CAPITAL REVENUE	
4.3.1 NON OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS	
Reduction in grant funding for deferred capital projects (Pedestrian Bridge, Peel Street Stage 3 and Shared Path Halls Head PSP).	(3,200,000)
Additional grants received for Yalgorup National Park Project and Trails Project.	475,000
Additional grant funding received for Bortolo Drive/Lowden Street Intersection.	79,023
Additional grant received for Dawesville Community Centre.	700,000
Minor overall adjustments in grant funding in capital projects.	(5,915)
4.3.2 PROCEEDS FROM DISPOSAL OF ASSETS	
Budgeted adjusted for plant and equipment sold for more than originally budgeted.	196,053
4.3.3 PROCEEDS FROM NEW DEBENTURES	
Reduction in loan funding for deferred capital projects (Pedestrian Bridge, District Cooling System, Peel Street Stage 3 and Falcon Reserve Activation Plan Stage 3).	(2,537,000)
Reduction in loan funding for Boardwalks Renewal Program.	(254,000)
Minor overall adjustments to loan funding in capital projects.	(19,560)
4.3.4 PROCEEDS FROM UNUTILISED LOANS	
Correction to loan funding for Falcon Bay Upgrade - Stage 4 of 5 capital project.	18,644
4.3.5 TRANSFER FROM RESERVES (RESTRICTED ASSETS)	
Reduction in reserve funding for deferred capital projects (Pedestrian Bridge and MARC Leisure Pool Acoustics).	(842,000)
Reduction in reserve funding for Dawesville Community Centre which is now fully funded.	(700,000)
WTC Roadway and Concrete Hardstand project to be re-budgeted next year so reserve funding not required.	(285,000)
Increase in Restart Mandurah due to Operating Expenditure not going to eventuate in 21-22.	400,000
Other overall minor reductions in reserves for capital projects.	(141,611)
Predicted Variances Carried Forward	(9,775,374)

4. PREDICTED VARIANCES

Comments/Reason for Variance

Variance \$
 Permanent

Predicted Variances Brought Forward (9,775,374)

4.4 CAPITAL EXPENSES

4.4.1 LAND AND BUILDINGS

MARC Leisure Pool Acoustics - deferred project	206,736
District Cooling System - deferred project.	614,316
Falcon Family Centre - External Works - deferred project.	57,683
Reduction in WMC Fire Water Service project due to rescope. Savings transferred to Waste Reserve.	35,000
Overall adjustments made to building capital projects	113,267

4.4.2 PLANT AND EQUIPMENT

Correction to duplication in light passenger vehicle replacements.	75,147
Correction to duplication in light commercial vehicle replacements received last year.	45,445

4.4.3 FURNITURE AND EQUIPMENT

Additional sand cleaning machine which was funded from a decrease in operating expenditure.	(25,000)
Additional all terrain wheelchair purchase which was grant funded.	(8,500)
Additional batteries for Data Centre UPS.	(39,500)
Overall other minor adjustments made to plant and equipment.	5,386

4.4.4 INFRASTRUCTURE ASSETS - ROADS

Peel Street Stage 3 - deferred project.	1,540,664
WTC Roadway and Concrete Hardstand - deferred project.	285,000
Tims Thickett Road - cancelled project.	567,929
Additional budget required for Pinjarra Road Stage 1.	(538,531)
Reduction in budget for underspent completed road projects.	310,770
Falcon Reserve Activation Plan Stage 3 - deferred project.	424,794
Additional Trails capital project - fully grant funded.	175,000
Overall other minor adjustments made to road capital projects.	(25,506)

4.4.5 INFRASTRUCTURE ASSETS - OTHER

Restart Mandurah remaining funds balance increased as a result of a reduction in operating expenditure.	(400,000)
Increase in Drainage capital projects.	(174,853)
Yalgorup National Park additional capital project.	(400,000)
All Access Launching Ramp - Riverside Gardens - cancelled project.	154,714
BR Pedestrian Bridge - deferred project.	3,521,067
Mandurah Road Median - cancelled project.	117,781
Pleasant Grove Foreshore - deferred project.	85,832
Signage Renewal Project - deferred project.	49,045
Overall other minor adjustments made to other infrastructure capital projects.	16,869

4.4.6 REPAYMENT OF DEBENTURES

Savings from taking out 2021/22 loans later than anticipated.	327,573
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4.4.7 TRANSFER TO RESERVES (RESTRICTED ASSETS)

Shared Path Halls Head PSP project deferred and transfer of funds to reserve for next year.	(200,000)
Additional Transfer to reserve for Peel Street Stage 3 (unspent grant).	(400,000)
Reduction in transfer to reserve for Boardwalk Renewal Program.	200,000
Signage Renewal Project - deferred project.	(40,000)
SP Pleasant Grove POS - deferred project.	(41,500)
Pleasant Grove Foreshore - deferred project.	(9,000)

4.4.8 NON-CASH AMOUNT EXCLUDED FROM INVESTING ACTIVITIES

Movement in liabilities associated with restricted cash.	8,578
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Predicted Variances Carried Forward (3,139,168)

4. PREDICTED VARIANCES

Comments/Reason for Variance	Variance \$ Permanent
Predicted Variances Brought Forward	(3,139,168)
4.5 OTHER ITEMS	
4.5.1 TRANSFER TO RESERVES (RESTRICTED ASSETS)	
Additional transfer to Waste Reserve for adjustments made to Waste business units at Budget Review.	(79,188)
Additional transfer to Reserve for Trolls project, funds from Crabfest cancellation.	(80,000)
Transfer to Reserve for Budget Review 21-22 surplus.	(957,065)
4.5.2 TRANSFER FROM RESERVES (RESTRICTED ASSETS)	
Surplus carried forward from 2020/21 for Working Smarter.	360,000
Surplus carried forward from 2020/21 for MARC Operations.	500,000
Restart Mandurah - 2021/22 Grow Now Grants.	(250,000)
Restart Mandurah - 2021/22 Ready Now Grants.	(150,000)
Crabfest prior year rollover of funds to keep in reserve for future year Headline Act.	(50,000)
Other overall minor reductions in reserves for unspent grants.	(67,963)
4.5.3 RATE REVENUE	
Increase in rate revenue received.	10,438
4.5.4 OPENING FUNDING SURPLUS(DEFICIT)	
Difference between adopted budget opening surplus and actual surplus as at 30 June 2021.	3,838,223
4.5.5 NON-CASH WRITE BACK OF PROFIT (LOSS)	
Increase in depreciation as per asset base for 2020/21 Annual Financial Statements.	2,340,972
Movement in liabilities associated with restricted cash.	(300)
Increase in loss on disposal of assets and write-offs.	610,738
4.5.6 PRINCIPAL ELEMENTS OF INTEREST BEARING LIABILITY PAYMENTS	
TechOne leases reclassified as interest earning liability from lease expense as per 30 June 2021 audit.	(421,809)
4.5.7 PRINCIPAL ELEMENTS OF FINANCE LEASE PAYMENTS	
Slight reduction in lease repayments due to some leases where equipment was purchased rather than the lease being renewed.	86,318
4.5.8 PROCEEDS FROM INTEREST BEARING LIABILITY PAYMENTS	
TechOne leases reclassified as interest earning liability from lease expense as per 30 June 2021 audit.	1,022,942
Total Predicted Variances as per Annual Budget Review	3,574,138

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus(Deficit)				(571,372)
	Mh Mustangs FC - Facility Development	G.13/7/21	Community Loan Advance			(50,000)	(621,372)
	Transfer from Interest Free Loans Reserve	G.13/7/21	Other: Transfer Out of Reserve		50,000		(571,372)
	Community Assistant Grants over 2,000 (Lakelands Community Garden Project)	G.13/7/21	Operating Expenses			(10,000)	(581,372)
101011-4570-1045-61001	Asset Management Reserve	G.13/7/21	Other: Transfer Out of Reserve		10,000		(571,372)
	Colours of Mandurah Artwork Project	G.13/7/21	Operating Expenses			(3,134)	(574,506)
100055-4700-1263-61001	Unspent Grant Reserve	G.13/7/21	Other: Transfer Out of Reserve		3,134		(571,372)
	Additional Capital Works 2020/21 Carryovers	G.13/7/21	Capital Expenses			(881,806)	(1,453,178)
	Additional Capital Works 2020/21 Carryovers	G.13/7/21	Other: Transfer Out of Reserve		496,488		(956,690)
	Mandurah Parks - Shade Sails	G.13/7/21	Capital Expenses			(150,000)	(1,106,690)
700511-6600-1045-61129	DPIRD Small Grants Program	G.13/7/21	Capital Revenue		150,000		(956,690)
700511-6600-1045-41403	Meadow Springs SF - Cricket Nets	G.13/7/21	Capital Expenses			(45,500)	(1,002,190)
700512-6600-1045-61129	Cricket Australia Grant	G.13/7/21	Capital Revenue		10,500		(991,690)
700512-6600-1045-41403	PDC Grant	G.13/7/21	Capital Revenue		35,000		(956,690)
700512-6600-1045-41403	ManPAC RVIF Lighting	G.13/7/21	Capital Expenses			(238,495)	(1,195,185)
750678-6100-1045-xxxx	Cultural Reserve	G.13/7/21	Other: Transfer Out of Reserve		213,495		(981,690)
	Building Reserve	G.13/7/21	Other: Transfer Out of Reserve		25,000		(956,690)
	ManPAC RVIF Lighting - Reimbursement	G.13/7/21	Operating Revenue		66,194		(890,496)
750678-6100-1421-41458	Cultural Reserve	G.13/7/21	Other: Transfer Into Reserve			(66,194)	(956,690)
	Economic Development - Corporate Projects	G.13/7/21	Operating Expenses			(42,000)	(998,690)
100010-1110-1169-61001	CEO - Corporate Projects	G.13/7/21	Operating Expenses			(25,000)	(1,023,690)
100010-1000-1169-61001	Grow City Centre Business Investment	G.13/7/21	Operating Expenses			(4,842)	(1,028,532)
101904-4700-1263-61001	Wearable Art Program	G.13/7/21	Operating Expenses			(37,930)	(1,066,462)
102821-4200-1588-61001	CASM - General Operations	G.12/8/21	Operating Expenses			(3,000)	(1,069,462)
102711-4200-1263-61001	CASM - Contributions - Operating	G.12/8/21	Operating Revenue		3,000		(1,066,462)
102711-4200-1263-41450	2022 Conference	G.11/9/21	Operating Expenses			(10,000)	(1,076,462)
100087-3407-1263-61129	Shire of Murray & Waroona Contribution	G.11/9/21	Operating Revenue		10,000		(1,066,462)
100087-3407-1263-41450	Economic Development - Corporate Project	G.11/9/21	Operating Expenses			(50,000)	(1,116,462)
100010-1110-1169-61001	Peel Development Commission Grant	G.11/9/21	Operating Revenue		50,000		(1,066,462)
100010-1110-1263-41400	MARC Geothermal Pump & VSD	G.11/9/21	Capital Expenses			(164,000)	(1,230,462)
930038-6500-1045-61129	LGIS Non-Operating Contribution	G.11/9/21	Capital Revenue		63,897		(1,166,565)
930038-6500-1263-41452	Boardwalk Renewal Program	G.11/9/21	Capital Expenses		200,000		(966,565)
700510-6600-1045-61129	Asset Management Reserve	G.11/9/21	Other: Transfer Into Reserve			(200,000)	(1,166,565)
	Artesian Pump Replacement Program	G.11/9/21	Capital Expenses			(50,000)	(1,216,565)
700513-6600-1045-61001	Artesian Retic/Bore Maintenance Activity	G.11/9/21	Operating Expenses		50,000		(1,166,565)
104587-5150/ 104588-5130/ 1	Pinjarra Road East Median Stage 4	G.11/9/21	Capital Expenses			(20,000)	(1,186,565)
700493-6600-1045	Falcon Reserve Cricket Net Renewal	G.11/9/21	Capital Expenses			(20,000)	(1,206,565)

5. BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
700483-6600-1045-61129	Lavender Gardens Reserve	G.11/9/21	Capital Expenses			(10,000)	(1,216,565)
700492-6600-1045	Mandurah Road Median	G.11/9/21	Capital Expenses		50,000		(1,166,565)
700489-6600-1045	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Capital Expenses			(1,907,115)	(3,073,680)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Unutilised Loans		1,903,048		(1,170,632)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Proceeds From Sale of Assets			(17,042)	(1,187,674)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Capital Revenue		549,115		(638,559)
	Capital Works 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Transfer Out of Reserve			(935,578)	(1,574,137)
	Operating 2020/21 Carryovers Reconciliation	G.3/10/21	Operating Expenses			(338,720)	(1,912,857)
	Operating 2020/21 Carryovers Reconciliation	G.3/10/21	Other: Transfer Out of Reserve		338,720		(1,574,137)
	Wearable Art - General	G.3/10/21	Operating Revenue		36,600		(1,537,537)
102821-4200-1263-41400	Wearable Art - General	G.3/10/21	Operating Expenses			(36,600)	(1,574,137)
102821-4200-xxxx-61001	Mandurah Mental Health Initiative	G.3/10/21	Operating Revenue		70,000		(1,504,137)
101031-4500-1263-41400	Mandurah Mental Health Initiative	G.3/10/21	Operating Expenses			(70,000)	(1,574,137)
101031-4500-1263-61001	Gallop Reserve	G.3/10/21	Capital Expenses			(10,000)	(1,584,137)
700488-6600-1045	Henry Sutton	G.3/10/21	Capital Expenses		10,000		(1,574,137)
700503-6600-1045	Stage Door Waterfront HVAC	G.3/10/21	Capital Expenses			(15,286)	(1,589,423)
750680-6100-1045-61129	Civic Building – Rates Team Work Area	G.3/10/21	Capital Expenses		15,286		(1,574,137)
	Lakelands DOS Sports Specific Infrastructure - Peel Diamond Sports Contribution	G.10/11/21	Capital Revenue		20,000		(1,554,137)
750665-6100-1045-xxxx	Lakelands DOS Loan	G.10/11/21	Other: Unutilised Loans			(20,000)	(1,574,137)
700053-6850-1263-41452	Waste Administration - Salaries & Wages	G.10/11/21	Operating Expenses			(50,000)	(1,624,137)
100004-5970-1001-60001	Waste Administration - Superannuation Employer	G.10/11/21	Operating Expenses			(5,000)	(1,629,137)
100004-5970-1001-60043	Waste Alliance - General Operations	G.10/11/21	Operating Expenses		55,000		(1,574,137)
100065-5970-1263-61129	Capital Works 2020/21 Carryovers	G.10/11/21	Capital Revenue			(509,737)	(2,083,874)
	Capital Works 2020/21 Carryovers	G.10/11/21	Capital Revenue	509,737			(2,083,874)
	Capital Works 2020/21 Carryovers - Contract Liability	G.10/11/21	Other	(509,737)			(2,083,874)
	Capital Works 2020/21 Carryovers - Unspent Grants	G.10/11/21	Other: Transfer Out of Reserve		509,737		(1,574,137)
	MARC Roof Repairs	G.23/11/21	Capital Expenses			(2,500,000)	(4,074,137)
750681-610-1045-61129	Asset Management Reserve	G.23/11/21	Other: Transfer Out of Reserve		500,000		(3,574,137)
	Peel Bright Minds	G.8/12/21	Operating Expenses			(30,000)	(3,604,137)
	Economic Development - Community Groups	G.8/12/21	Operating Expenses		30,000		(3,574,137)
100010-1110-1103-61001	Economic Development - Corporate Project Committee for Perth	G.13/12/21	Operating Expenses			(20,000)	(3,594,137)
100010-1110-1169-61001	Economic Development - Salaries & Wages	G.13/12/21	Operating Expenses		20,000		(3,574,137)
100004-1110-1001-60001	Bortolo Fire Track Water Infrastructure	G.12/12/21	Capital Expenses			(100,000)	(3,674,137)
700514-6600-1045-61129	Site Main Switchboards	G.12/12/21	Capital Expenses		60,000		(3,614,137)
400046-6100-1045-61129	Mandurah Library Re Roofing Project	G.12/12/21	Capital Expenses		40,000		(3,574,137)

5. BUDGET AMENDMENTS

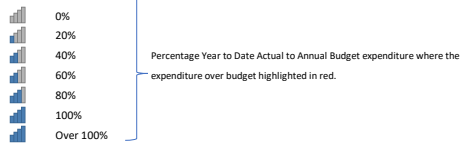
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
750671-6100-1045-61129	Peel Men's Shed Operational Funding	G. 4/7/21	Operating Expenses			(5,000)	(3,579,137)
101010-4500-1263-61001	Mandurah Shed Operational Funding	G. 4/7/21	Operating Expenses			(2,000)	(3,581,137)
101011-4500-1263-61001	Restart Mandurah	G. 4/7/21	Capital Expenses		14,000		(3,567,137)
930035-6500-1045-61129	Asset Management Reserve	G. 4/7/21	Other: Transfer Into Reserve			(7,000)	(3,574,137)
	Falcon eLibrary Retrofit	G. 6/7/21	Capital Expenses			(20,000)	(3,594,137)
750682-6100-1045-61129	Falcon Family Centre Upgrade	G. 6/7/21	Capital Expenses		20,000		(3,574,137)
	CSRFF Program - Small Grants						
750643-6100-1045-61129	Mandurah Netball Feasibility Study	G.3/8/21	Capital Expenses		28,800		(3,545,337)
	CSRFF Program - Small Grants						
930037-6500-1045-61129	Stage 2 of Upgrades to Peelwood Reserve	G.3/8/21	Capital Expenses		47,913		(3,497,424)
930037-6500-1045-61129	Mandurah Netball Feasibility Study - CSRFF Grant	G.3/8/21	Capital Revenue		11,200		(3,486,224)
	Stage 2 of Upgrades to Peelwood Reserve - CSRFF Grant	G.3/8/21	Capital Revenue		73,957		(3,412,267)
700515-6600-1263-41403	Mandurah Netball Feasibility Study - CSRFF	G.3/8/21	Capital Expenses			(40,000)	(3,452,267)
700515-6600-1045-61129	Stage 2 of Upgrades to Peelwood Reserve	G.3/8/21	Capital Expenses			(121,870)	(3,574,137)
750633-6100-1045-61129	Proceeds on Sale	G.16/7/21	Capital Revenue		942,000		(2,632,137)
100002-4100-1263-41008	Restricted Cash Reserve	G.16/7/21	Other: Transfer Into Reserve			(942,000)	(3,574,137)
	Falcon eLibrary Retrofit	G.8/1/22 Nov 21 F/R	Capital Expenses			(54,492)	(3,628,629)
750682-6100-1267-61129	DoH Capital Contribution	G.8/1/22 Nov 21 F/R	Capital Revenue		54,492		(3,574,137)
750682-6100-1263-41452	Administration - Waste Transfer Station	G.8/1/22 Nov 21 F/R	Operating Expenses			(8,464)	(3,582,601)
100010-5970-2150-61129	WTS - Recycle Area Roller Door	G.8/1/22 Nov 21 F/R	Capital Expenses		8,464		(3,574,137)
	Coodanup Community Centre (Beacham Reserve) – Central Parks	G.8/1/22 Nov 21 F/R	Operating Expenses			(10,581)	(3,584,718)
750683-6100-1045-61129							
103512-5130-1130-61129	Mandurah Scouts Contribution to Works	G.8/1/22 Nov 21 F/R	Operating Revenue		10,581		(3,574,137)
Amended Budget Cash Position as per Council Resolution				0	6,855,621	(9,858,386)	

Budget Review Capital Adjustments
FOR THE PERIOD ENDED 31 JANUARY 2022

Capital Expenditure Total

Level of Completion Indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Current Budget	Budget Review	Current v's Budget Review Variance	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
Buildings								
750648 Enhancements to Reserve Changerooms to Make Amenities Unisex	25,286	25,286	0	25,286	25,286	5,286	20,000	Budget transferred to Stage 2 of Upgrades to Peelwood Reserve.
750649 Falcon Family Centre - External Works	57,683	57,683	0	57,683	16,016	7,683	50,000	Project to be deferred to 2022-23.
750650 Air Conditioner at Madora Bay Hall	10,411	10,411	7,611	2,800	10,411	7,611	2,800	Project complete. Budget adjusted to match actuals.
750651 Air Conditioner at Halls Head Community and Sports Facility	30,566	30,566	24,166	6,400	30,566	24,166	6,400	Project complete. Budget adjusted to match actuals.
750653 MARC - Administration Office CCTV Camera Installation	15,514	15,514	10,045	5,469	15,514	10,045	5,469	Project complete. Budget adjusted to match actuals.
750654 MARC CCTV Stadium	30,514	30,514	12,345	18,170	30,514	12,345	18,170	Project complete. Budget adjusted to match actuals.
750655 MARC Leisure Pool Acoustics	206,736	206,736	0	206,736	40,070	6,736	200,000	Project to be deferred to 2022-23.
750656 MARC Plantroom Chlorine Gas Detectors & Shutdown System	15,566	15,566	11,516	4,050	15,566	566	15,000	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.
750662 WMC Fire Water Service	50,463	50,463	15,463	35,000	8,796	463	50,000	Budget adjusted to forecasted expenditure, remaining funds to be returned to Sanitation Reserve.
750668 Falcon E - Library ACH1 Replacement	55,411	55,411	41,211	14,200	55,411	41,211	14,200	Project complete. Budget adjusted to match actuals.
750669 Fire System Replacement Program	20,566	20,566	17,115	3,451	7,232	17,115	3,451	Project complete. Budget adjusted to match actuals.
750670 Mandurah Library HVAC	95,514	95,514	91,214	4,300	32,181	91,214	4,300	Project complete. Budget adjusted to match actuals.
750673 Mewburn Ablution Refurbishment	55,883	55,883	95,883	(40,000)	22,549	8,433	47,450	Increase in scope funded by reallocation of budgets within the Infrastructure Management Program.
750674 Museum CCTV Upgrade	40,514	40,514	19,900	20,614	514	514	40,000	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.
750676 Oven Replacement Peelwood Pde Facility	9,238	9,238	8,051	1,187	9,238	8,051	1,187	Project complete. Budget adjusted to match actuals.
750677 District Cooling System	614,316	614,316	0	614,316	114,316	14,316	600,000	Project to be deferred to 2022-23.
400015 South Mandurah FC Changerooms (CSRFF)	6,666	6,666	11,190	(4,524)	6,666	11,190	(4,524)	Overspend to be funded by reallocation of budgets within the Infrastructure Management Program.
400026 Peel Community Kitchen	26,615	54,901	85,333	(30,432)	54,901	85,333	(30,432)	Overspend to be funded by reallocation of budgets within the Infrastructure Management Program.
400046 Site Main Switchboards	95,133	35,133	2,571	32,562	0	0	35,133	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.
750625 Mandurah Community Museum Roof Replacem	143,400	142,545	117,971	24,574	142,545	116,243	26,302	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.
750633 Stage 2 of Upgrades to Peelwood Reserve	99,720	221,590	260,835	(39,245)	221,590	0	221,590	Increase in scope to be funded by enhancements to Reserve Changerooms to Make Amenities Unisex and Peelwood Res - Changeroom Upgrade.
750638 Ablution Bortolo Reserve	247,540	247,540	252,879	(5,339)	247,540	30,408	217,132	Increase in scope to be funded by reallocation of budgets within the Infrastructure Management Program.
750639 Peel Hockey Association - Floodlighting	56,923	56,923	38,520	18,404	56,923	38,520	18,404	Project complete. Budget adjusted to match actuals.
750644 Mandurah Visitors Centre Refurbishment	92,145	129,056	135,704	(6,648)	129,056	130,322	(1,266)	Overspend to be funded by reallocation of budgets within the Infrastructure Management Program.
750646 MARC Leisure Pool Acoustics	68,000	68,000	34,810	33,190	68,000	32,346	35,654	Underspend to be allocated to Lakelands-Madora Bay Pedestrian Bridge and the Southern Operations Ramp.
750628 Civic Building-Mayors Office Reconfiguration	0	44,500	68,685	(24,185)	44,500	68,685	(24,185)	Underspend to be funded by reallocation of budgets within the Infrastructure Management Program.
400022 Peelwood Res - Changeroom Upgrade	0	13,959	0	13,959	13,959	550	13,409	Budget transferred to Stage 2 of Upgrades to Peelwood Reserve capital project.
750627 Administration Centre External Painting Project	0	70,064	12,341	57,723	23,355	0	70,064	Underspend to be allocated to various projects within the Infrastructure Management Program.
750680 Stage Door Waterfront HVAC	0	15,286	17,986	(2,700)	8,917	17,986	(2,700)	Overspend to be funded by reallocation of budgets within the Infrastructure Management Program.
750684 Southern Operations Ramp	0	0	20,000	(20,000)	0	0	0	New project, funded by the underspend in MARC Leisure Pool Acoustics and the reallocation of budgets within the Infrastructure Management Program.
Bridges								
880013 BR Pedestrian Bridge Mandurah Road	3,521,067	3,521,067	0	3,521,067	21,067	21,067	3,500,000	Project to be deferred to 2023-24.
880012 Lakelands-Madora Bay Pedestrian Bridge	350,000	350,000	395,010	(45,010)	350,000	91,428	258,572	Overspend to be funded from Old Mandurah Bridge and MARC Leisure Pool Acoustics.
880000 Old Mandurah Bridge	0	50,000	25,000	25,000	50,000	25,000	25,000	Underspend to be allocated to Lakelands-Madora Bay Pedestrian Bridge.
Parks								
700479 Rushton Precinct Master Plan - Netball Courts	74,805	74,805	0	74,805	4,805	4,805	70,000	Project to be deferred to 2022-23.
700482 Abbotswood Park Erskine Path Connection	26,857	26,857	26,317	539	26,857	24,602	2,255	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.
700483 Falcon Reserve Cricket Net renewal	43,328	63,328	68,328	(5,000)	63,328	66,573	(3,245)	Overspend to be funded by reallocation of budgets within the CityParks Program.
700484 Avalon Foreshore Westview Parade Stage 2	60,894	60,894	66,894	(6,000)	60,894	59,597	1,297	Increase in scope funded by reallocation of budgets within the CityParks Program.
700488 Gallop Reserve	109,096	119,096	129,096	(10,000)	119,096	45,968	73,129	Increase in scope funded by reallocation of budgets within the CityParks Program.
700489 Mandurah Road Median	167,781	117,781	0	117,781	34,448	17,781	100,000	Project cancelled, budget reallocated within the CityParks program.
700492 Lavender Gardens Reserve	65,839	75,839	68,257	7,583	75,839	62,127	13,713	Underspend to be allocated to various projects within the CityParks Program.
700493 Pinjarra Road East Median Stage 4	129,185	149,185	155,163	(5,978)	95,018	135,650	13,535	Overspend to be funded by reallocation of budgets within the CityParks Program.
700494 Pleasant Grove Foreshore	85,832	85,832	0	85,832	17,832	18,482	67,350	Project to be deferred to 2022-23.
700499 Western Foreshore Bore Hole Replacement	25,497	25,497	12,863	12,634	25,497	12,863	12,634	Project complete. Budget adjusted to match actuals.
700500 Mary Street (near Lagoon)	18,497	18,497	0	18,497	18,497	1,497	17,000	Project cancelled, budget reallocated within the CityParks program.
700501 Florida Reserve Fencing	21,497	21,497	8,887	12,610	21,497	8,887	12,610	Project complete. Budget adjusted to match actuals.
700503 Henry Sutton	37,089	27,089	11,144	15,945	27,089	10,689	16,400	Underspend to be allocated to various projects within the CityParks Program.
700504 Hennessy Reserve	91,754	91,754	128,251	(36,497)	4,754	5,746	86,008	Increase in scope funded by reallocation of budgets within the CityParks Program.
700505	25,738	25,738	15,822	9,916	25,738	15,822	10,000	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted Budget	Current Budget	Budget Review	Current v's Budget Review Variance	YTD Budget	YTD Actual	Remaining Unspent Funds	Comment
700508 Signage Renewal	49,045	49,045	0	49,045	15,711	9,045	40,000	Project to be deferred to 2022-23.
700510 Boardwalk Renewal Program	250,000	50,000	30,000	20,000	8,333	0	50,000	Budget reallocated to operating to fund boardwalk maintenance.
700439 Enclosed Dog Park	229,849	202,169	218,781	(16,612)	202,169	196,904	5,265	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed. Overspend to be funded by reallocations within CityParks.
700444 Novara Foreshore Stage 4	282,348	273,636	293,636	(20,000)	273,636	278,794	(5,158)	Increase in scope funded by reallocation of budgets within the CityParks Program.
700453 Falcon Reserve Activation Plan - Stage 2	127,331	118,822	168,822	(50,000)	92,417	15,266	103,556	Increase in scope funded by reallocation of budgets within the CityParks Program.
700464 Shade Sails Over Playgrounds	196,198	192,251	187,028	5,223	192,251	164,465	27,786	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.
700020 Pebble Beach Boulevard Res 46649	0	6,099	921	5,178	6,099	921	5,178	Project complete. Budget adjusted to match actuals.
700463 Madora Beach Shade Shelters	0	57,247	53,210	4,037	57,247	52,737	4,510	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed.
700516 Yalgorup National Park	0	0	400,000	(400,000)	0	0	0	New project, \$300k funded by grants and \$100k funded by a reduction in Economic Developments operating budget.
Roads								
501089 RC Peel Street Stage 3	1,540,664	1,540,664	0	1,540,664	915,664	79,081	1,461,583	Project to be deferred to 2022-23.
501092 TM Discretionary Traffic Management Program	202,864	202,864	200,582	2,282	202,864	168,731	34,133	Underspend to be allocated to TM Discretionary Traffic Management Program (501048)
501093 WTC Roadway and Concrete Hardstand	320,852	320,852	35,852	285,000	70,852	20,852	300,000	Budget adjusted to forecasted expenditure, remaining funds to be returned to Sanitation Reserve.
501097 Tims Thicket Road	567,929	567,929	0	567,929	117,929	27,929	540,000	Project cancelled, budget reallocated to RR Pinjarra Road Stage 1 (501027) and DR Koolinda Street (600173).
501111 RS Tennyson Avenue (HALLS HEAD)	220,576	220,576	95,183	125,393	220,576	95,183	125,393	Project complete. Budget adjusted to match actuals. Grant funding reallocated within CityWorks Program.
501113 SP Halls Head PSP	416,663	416,663	0	416,663	83,330	16,663	400,000	Project to be deferred to 2022-23.
501114 SP Missing Links	111,543	111,543	48,722	62,821	69,877	35,403	76,140	Underspend to be allocated to SP Pinjarra Road Park, Missing Links, SP Harbord Avenue, SP Stingray Point Footpath Replacement and SP Denham Street.
501115 SP Biara Court PAW Renewal	43,446	43,446	73,446	(30,000)	12,196	5,946	37,500	Increase in scope funded by reallocation of budgets within the CityWorks Program.
501116 SP Pleasant Grove POS	46,102	46,102	0	46,102	11,519	4,602	41,500	Project to be deferred to 2022-23.
501101 Halls Head Beach Car Park Stage 2	105,303	105,303	205,303	(100,000)	37,803	24,303	81,000	Increase in scope funded by reallocation of budgets within the CityWorks Program.
501103 RS Ayrton Street (DAWESVILLE)	166,255	166,255	94,312	71,943	166,255	94,312	71,943	Project complete. Budget adjusted to match actuals. Grant funding reallocated within CityWorks Program.
501104 RS Chapman Road (DAWESVILLE)	105,928	105,928	48,373	57,555	105,928	48,373	57,555	Project complete. Budget adjusted to match actuals.
501105 RS Durham Crescent (DAWESVILLE)	80,964	80,964	54,353	26,611	80,964	52,523	28,441	Project complete, finances to be finalised. Budget adjusted to match actuals plus committed. Grant funding reallocated within CityWorks Program.
501106 RS Inneston Place (DAWESVILLE)	50,793	50,793	43,769	7,024	50,793	43,769	7,024	Project complete. Budget adjusted to match actuals.
501107 RS Napier Close (HALLS HEAD)	40,778	40,778	25,397	15,381	40,778	25,397	15,381	Project complete. Budget adjusted to match actuals.
501109 RS Sandford Crescent (HALLS HEAD)	106,048	106,048	70,610	35,438	106,048	70,610	35,438	Project complete. Budget adjusted to match actuals. Grant funding reallocated within CityWorks Program.
501110 RS Seaton Close (HALLS HEAD)	35,778	35,778	26,745	9,033	35,778	26,745	9,033	Project complete. Budget adjusted to match actuals.
501127 Falcon Reserve Activation Plan - Stage 3	424,794	424,794	0	424,794	91,461	29,718	395,076	Project to be deferred to 2022-23.
501027 RR Pinjarra Road Stage 1	1,125,578	803,506	1,342,037	(538,531)	803,506	1,265,395	(461,889)	Overspend funded by reallocation of grant funding from Tims Thicket Road \$500k and reallocation of budgets within the CityWorks Program.
501076 RR Guava Way	301,000	204,889	230,261	(25,372)	204,889	225,671	(20,782)	Overspend funded by increase in grant funding and reallocation of budgets within the CityWorks Program.
501128 Dawesville Channel SE Foreshore Upgrade	466,144	466,144	475,733	(9,589)	466,144	453,325	12,819	Overspend funded from reallocation of budgets within the CityWorks Program.
501038 SP Stingray Point Footpath Replacement	0	12,712	43,952	(31,240)	7,415	43,952	(31,240)	Overspend funded from SP Missing Links (501114).
501050 Mandurah Road Median	0	78,818	96,599	(17,781)	78,818	2,139	76,679	Design and Management Overhead budget reallocated from cancelled Mandurah Road Median project.
501086 SP Denham Street	0	72,877	97,045	(24,168)	72,877	97,045	(24,168)	Overspend funded from SP Missing Links (501114).
501042 SL Light Pole Replacement	0	53,373	46,510	6,863	31,134	46,510	6,863	Project complete. Budget adjusted to match actuals.
501048 TM Discretionary Traffic Management Program	0	0	2,282	(2,282)	0	3,515	(3,515)	Budget allocated from TM Discretionary Traffic Management Program (501092).
501062 SP Pinjarra Road Park	0	0	1,539	(1,539)	0	1,539	(1,539)	Budget allocated from SP Missing Links (501114).
501065 Missing Links	0	0	2,410	(2,410)	0	2,410	(2,410)	Budget allocated from SP Missing Links (501114).
501077 SP Harbord Avenue	0	0	3,464	(3,464)	0	3,464	(3,464)	Budget allocated from SP Missing Links (501114).
501129 Trails Project	0	0	175,000	(175,000)	0	0	0	New project, fully grant funded.
Drainage								
600185 DR Koolinda Street, Falcon Stage 2	99,298	99,298	164,298	(65,000)	99,298	40,789	58,509	Increase in scope to be funded by reallocation of grant funding within CityWorks.
600186 DR Yeedong Road, Falcon - Stage 2	168,544	168,544	202,253	(33,709)	168,544	17,544	151,000	Increase in scope to be funded by reallocation of grant funding within CityWorks.
600173 DR Koolinda Street	0	71,789	147,933	(76,144)	71,789	143,896	(72,107)	Overspend to be funded by reallocation of grant funding within CityWorks.
Coastal & Estuary								
910068 All Access Launching Ramp - Riverside Gardens	154,714	154,714	0	154,714	154,714	4,714	150,000	2021-22 project cancelled, will form part of the Trails project listed in the LTFP.
Equipment								
820181 Monitor (TV/Display) in Marina Administration Office	5,386	5,386	0	5,386	5,386	386	5,000	Project cancelled due to proposed relocation of premises.
820185 All Terrain Wheelchair	0	0	8,500	(8,500)	0	0	0	New capital purchase, fully grant funded.
820186 Sand Cleaning Machine	0	0	25,000	(25,000)	0	0	0	New capital purchase funded by a reduction in operating budget.
820187 Data Centre UPS	0	0	39,500	(39,500)	0	0	0	New capital purchase funded by a reduction in operating budget.
Plant & Machinery								
770001 Replacement Light Passenger Vehicles	528,531	497,901	452,456	45,445	290,441	60,080	437,821	Budget reduced due to a reduction in the replacement of passenger vehicles requirement.
770002 Replacement Light Commercial Vehicles	1,342,546	1,256,259	1,181,113	75,146	732,812	328,198	928,061	Budget reduced due to a reduction in the replacement of commercial vehicles requirement.
770005 New - Light Passenger Vehicles	0	0	40,000	(40,000)	0	0	0	Budget reallocation within the CityFleet Program.
770018 New - Light Commercial Vehicles	182,000	182,000	142,000	40,000	106,167	0	182,000	Budget reallocation within the CityFleet Program.
Other Infrastructure								
930035 Restart Mandurah - Other	237,500	452,434	852,434	(400,000)	263,911	0	452,434	Budget increased to offset the reduction in the Ready Now and Grow Now operating budgets funded by Restart Mandurah.
Grand Total	17,358,371	17,462,294	10,671,739	6,790,555	9,307,378	5,734,680	11,727,614	

6	SUBJECT:	Sale of property – Assessment Number 527349, 15 Estuary Place, Wannanup
	DIRECTOR:	Business Services
	MEETING:	Council Meeting
	MEETING DATE:	22 March 2022

Summary

It is proposed that Council approve to take possession of assessment number 527349, 15 Estuary Place, Wannanup, and sell the vacant parcel of land due to non-payment of rates and services since 2013 in accordance with section 6.64(1)(b) of the *Local Government Act 1995*.

Note: this process has been agreed to by the NSW Guardian and Trustee.

Disclosure of Interest

For the purposes of Elected Members requiring to identify whether a conflict of interest exists, the name of the owner has been provided.

Previous Relevant Documentation

- N/A

Background

The property has outstanding rates dating back to the 2013 financial year and has accumulated a debt of \$26,319.88 to date. The property is vacant land and has been seized by the New South Wales (NSW) Trustee and Guardian (NSW Trustee) under the *Criminal Asset Recovery Act 1990* (NSW). The NSW Trustee has a caveat over the property. The City engaged an external solicitor to liaise with the NSW Trustee to seek permission to sell the property under Section 6.64(1)(b) of the *Local Government Act 1995*. The City has received confirmation that the City is able to proceed with the sale (Confidential Attachment 6.1).

The table below shows the balance outstanding since the 2013 financial year:

Year	Arrears Bfwd	Arr. Int Bfwd	Curr Year Levy	Adjustments	Interest	Fines	Receipts	Legal Fees	Balance
2022	\$ 12,052.96	\$ 6,484.02	\$ 1,393.95	\$ -	\$812.45	\$ -	\$ -	\$5,596.84	\$26,340.22
2021	\$ 10,685.86	\$ 5,604.96	\$ 1,367.10	\$ -	\$710.88	\$ -	\$ -	\$ 168.18	\$18,536.98
2020	\$ 9,318.76	\$ 4,886.66	\$ 1,367.10	\$ -	\$718.30	\$ -	\$ -	\$ -	\$16,290.82
2019	\$ 7,993.59	\$ 4,089.82	\$ 1,325.17	\$ -	\$796.84	\$ -	\$ -	\$ -	\$14,205.42
2018	\$ 6,699.36	\$ 2,404.67	\$ 1,294.23	\$ -	\$649.45	\$ -	\$ -	\$1,035.70	\$12,083.41
2017	\$ 5,433.07	\$ 1,889.00	\$ 1,266.29	\$ -	\$515.67	\$ -	\$ -	\$ -	\$ 9,104.03
2016	\$ 3,877.64	\$ 1,490.07	\$ 1,555.43	\$ -	\$398.93	\$ -	\$ -	\$ -	\$ 7,322.07
2015	\$ 2,437.72	\$ 889.52	\$ 1,439.92	\$ -	\$269.85	\$ -	\$ -	\$ 330.70	\$ 5,367.71
2014	\$ 1,054.72	\$ 348.90	\$ 1,383.00	\$ -	\$144.42	\$ -	\$ -	\$ 396.20	\$ 3,327.24
2013	\$ -	\$ -	\$ 1,406.29	\$ -	\$ 33.75	\$ -	-\$ 351.57	\$ 315.15	\$ 1,403.62
2012	\$ -	\$ -	\$ 1,555.00	\$ -	\$ -	\$ -	-\$1,555.00	\$ -	\$ -

The City has taken recovery action as detailed in the table below:

Date	Recovery Action
03/09/2021	Issued letter detailed in Confidential Attachment 6.1 to NSW Trustee
20/08/2021	Issued letter to NSW Public Trustee and Guardian seeking approval to sell the land and proceeds after CoM costs are paid to them
06/05/2021	City's solicitor advised City officers to send a letter re sale of land and advising that after sale, City will recover its costs and balance to NSW Trustee & Guardian. As this property is seized under the <i>Criminal Assets Recovery Act 1990</i> (NSW), the interest in the Land of the registered

	proprietor was forfeited to, and vested in, the Crown, being the NSW Government. NSW Trustee will not pay out these rates. GPC not required in this instance
29/04/2021	Contact with NSW Trustee and City officer emailed the information requested. Email received advising this has been sent to the NSW Trustee legal section to review
04/06/2020	Landgate has current status of land as "subject to dealing"
16/11/2017	Debt collector attempted to serve a GPC and was unserved
06/12/2013	Debt collector sent debt recovery letter to DPP as per instructions
13/08/2013	Debt collector - Process judgement and a PSSO
26/06/2013	Contact made with relative. Ratepayer has moved. Obtained new address and redirected debt collection notices to new address
05/06/2012	Contact with owner on outstanding debt. Amount was disputed but no payment received.

Comment

Given the high level of outstanding rates, the property being vacant land and the seizure by the NSW Treasury and Guardian under the *Criminal Asset Recovery Act 1990* (NSW), it is recommended that Council approve taking possession and sell the land in accordance with the *Local Government Act 1995*.

The City, in accordance with section 6.64 of the *Local Government Act 1995*, take possession and sell the property to recover the outstanding rates and charges if rates have been unpaid for at least three years.

If Council approve to proceed, the City will engage to undertake the appropriate notices under the *Local Government Act 1995* to take possession and proceed to sale of the land which include:

- Prior to taking action to sell the land, the City must take possession of the land. A notice, in the form of Form 2, will be issued advising that the City has taken possession of the land and will be given to the owner of the land.
- A notice then, in the form of Form 3, advising that the City has taken possession of the land, must be affixed to a conspicuous part of the land. If payment is made during this time, the City will surrender possession of the land.
- To proceed to the sale of the property, the City must have possession of the land and has to make at least one attempt in the last three years to recover the outstanding rates or service charges. The City must serve a Form 4 and that must be posted on the City's official notice board for not less than 35 days before sale.
- The City will then have the power to sell the land through public action or by private treaty if the land has been offered, though not sold, by public action.

It is estimated the cost of sale to be between \$4,000 and \$7,000 excluding GST and any disbursements (i.e. Landgate Fees). There would also be settlement agents' fees on top of this amount. All costs can be recovered through the proceeds of sale with the remaining balance being paid to the NSW Guardian and Trustee.

Statutory Environment

Local Government Act 1995

6.64. Actions to be taken

(1) If any rates or service charges which are due to a local government in respect of any rateable land have been unpaid for at least 3 years the local government may, in accordance with the appropriate provisions of this Subdivision take possession of the land and hold the land as against a person having an estate or interest in the land and —

- (a) from time to time lease the land; or*
- (b) sell the land; or*
- (c) cause the land to be transferred to the Crown; or*
- (d) cause the land to be transferred to itself.*

(2) On taking possession of any land under this section, the local government is to give to the owner of the land such notification as is prescribed and then to affix on a conspicuous part of the land a notice, in the form or substantially in the form prescribed.

(3) Where payment of rates or service charges imposed in respect of any land is in arrears the local government has an interest in the land in respect of which it may lodge a caveat to preclude dealings in respect of the land, and may withdraw caveats so lodged by it.

Policy Implications

The Collection of Overdue Debts Council Policy includes the possession and sale of land to be approved by Council. In this case, the property in question has been seized by the NSW Guardian under the *Criminal Asset Recovery Act 1990* (NSW) and is the owner as a result.

Financial Implications

The current rates and charges total \$26,340.22 to date. It is expected that an additional \$7,000 of costs will be incurred if Council resolve to proceed with possession and sale of the property.

Risk Analysis

If unapproved, the outstanding debt to the City continues to increase each year. However, when the land is sold, the City will be able to recover its costs and use the funds that are outstanding for what they are raised for, which is to deliver program and services within the City.

Strategic Implications

The following strategy from the City of Mandurah Strategic Community Plan 2020 – 2040 is relevant to this report:

Organisational Excellence:

- Ensure the City has the capacity and capability to deliver quality services and facilities through accountable and transparent business practices, governance, risk and financial management.

Conclusion

Given the high level of outstanding rates, the property being vacant land and the seizure by the NSW Treasury under the *Criminal Asset Recovery Act 1990* (NSW), it is recommended Council approve taking possession and selling the land to recover the outstanding payment amounts.

NOTE:

- Refer **Confidential Attachment 6.1** **Correspondence with NSW Treasury and Guardian**
Confidential Attachment 6.2 **Property Details**

RECOMMENDATION

That Council:

- 1. Approves taking possession of Assessment Number 527349, Lot 837, 15 Estuary Place, Wannanup, and selling the land, which has rates and service charges in arrears for three or more years, in accordance with section 6.64(1)(b) of the *Local Government Act 1995*; and**
- 2. Authorises the Chief Executive Officer to act on its behalf in all matters relating to taking possession and selling of the land.**