

Model Document: Resume (for an Entry-Level Nursing Position)

CHRIS RENAULT, RN
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Qualifications

- Recent Honors Graduate of Approved Nursing Program
- Current Arizona Nursing Licensure and BLS Certification
- Presently Completing Clinical Nurse Internship Program

Education & Licensure

ARIZONA STATE UNIVERSITY—Tempe, AZ Bachelor of Science in Nursing (BSN) , 2009 Graduated summa cum laude (GPA: 4.0)	MOHAVE COMMUNITY COLLEGE—Kingman, AZ Associate's Degree in Nursing (AN) , 2007 Graduated cum laude (GPA: 3.5)
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Course-work Highlights: Family and Community Nursing, Health-Care Delivery Models, Health Assessment, Pathology, Microbiology, Nursing Research, Nursing of Older Adults, Health-Care Ethics

Arizona RN License, 2009
BLS Certification, 2009

Clinical Internship

CAMELBACK MEDICAL CENTER — Phoenix, AZ
Nurse Intern, 2008 to Present

- Accepted into new-graduate RN training program and completing in-depth, eight-month rotation working under a trained preceptor.
- Gaining valuable clinical experience to assume the role of a professional nurse within an acute-care setting. Rotating through all medical-center areas, including Post Surgical, Orthopedics, Pediatrics, Oncology, Emergency Department, Psychiatric Nursing, Cardiac Telemetry, and Critical Care.
- Developing speed and skill in the day-to-day functions of a staff nurse. Participating in patient assessment, treatment, medication disbursement, and surgical preparation as a member of the health-care team.
- Earned written commendations from preceptor for “. . . excellent ability to interact with patients and their families, showing a high degree of empathy, medical knowledge, and concern for quality and continuity of patient care.”

Community Involvement

Active Volunteer and Fund-raising Coordinator, The American Cancer Society — Scottsdale, AZ, Chapter (2007 to Present)
Participant, Annual AIDS Walkathon (2004 to 2007) and “Find the Cure” Breast Cancer Awareness Marathon (2006, 2007)

Opens with listing of professional qualifications

Highlights education and license credentials

Lists responsibilities in ongoing internship program

Establishes professional involvement in outside activities

Figure 16–11 Résumé, Highlighting Professional Credentials. Prepared by Kim Isaacs, Advanced Career Systems, Inc.